// A regular meeting of the Council of the City of Lynchburg was held on the 26th day of March, 2013, at 3:00 P.M. in the Council Chamber, City Hall, Michael Gillette, President, presiding. The following Members were present:

Present: Cary, Foster, Helgeson, Johnson, Nelson, Perrow, Gillette 7

Absent: 0

// City Manager Kimball Payne provided information requested by Council regarding lodging tax, revenue funding and cost of legal services to Schools. Mr. Payne addressed the Tourism funding. The current contract will expire on December 31, 2013 and the City will honor the contract for the remainder of the year. Mr. Payne further stated that there are two concerns; 1) funding the contract for the remainder of the year and 2) what should the contract look like moving forward. It was the consensus of Council to further discuss the Tourism contract after the Budget.

// Schools Superintendent Scott Brabrand gave a presentation on the Schools Budget Proposal and addressed the following topics:

- Attorney Fees
- Budget Details
- School Improvement
- SOQ and non-SOQ positions
- Custodial Services
- Position Cuts/New Positions
- Special Education Numbers and Staffing

Dr. Brabrand mentioned that this year, for the first time, the Schools supplied several pages of budget information in the City's proposed budget.

// Mayor Gillette left the meeting at 4:51 P.M. after the Schools Budget Proposal.

// Due to time constraints the Capital Improvement Plan (CIP) will be discussed on April 9th at the work session.

// Grants Manager Melva Walker gave an overview on the allocation recommendations of the FY 2014 Community Development Block Grant (CDBG) and HOME Program Funds. Ms. Walker stated that the Community Development Advisory Committee (CDAC) met on February 19, 2013 to review the recommendations based on submitted project applications. Ms. Walker stated she received a letter from Shanda Rowe, Chair of the Lynchburg Redevelopment and Housing Authority (LRHA), which stated LRHA has available $85,000 from the FY 2011-2012 Spot Blight Abatement Program. It was requested that $60,000 be reallocated to the FY 2013-2014 administration and delivery costs for Spot Blight Abatement Program and the Rental Rehabilitation Program. The remaining $25,490.89 would be available to reallocate to other CDBG programs under consideration for funding. Council Member Helgeson presented the recommendation from CDAC which recommended all the various items for allocation to the HOME and CDBG programs. Council Member Helgeson made a motion, seconded by Council Member Foster to accept the recommendation from CDAC. Council Member Helgeson made a friendly amendment seconded by Council Member Foster to accept the returning funds from LRHA and reallocate the funds to another CDBG project. During Council discussion several suggestions regarding the return of funds from LRHA was discussed. Deputy City Manager Bonnie Svrcek stated staff recommendation would be to reallocate the returning funds from LRHA to the 5th Street project. Another suggestion was to award the funds to Tinbridge Hill Neighborhood. Council Member Perrow amended the friendly motion seconded by Council Member Foster to award $25,490.89 to the 5th Street project. Council by the following recorded vote adopted Resolution #R-13-036, as amended, and the Community Development Block Grant (CDBG) and HOME Program FY 2014 funding allocations are hereby approved for incorporation into the FY 2014 Operating Budget and Annual Action Plan:

Ayes: Cary, Foster, Helgeson, Johnson, Nelson, Perrow,	6
Noes:	0
Absent: Gillette	1

// JoAnn Martin, Director of Communications and Marketing, provided information regarding the Citizen Survey. Ms Martin stated in 2004, 2006 and 2008 the City conducted citizen surveys using the National Citizen Survey instrument administered by the National Research Center, Inc. (NRC). The purpose of conducting the survey was to obtain statistically valid data concerning resident satisfaction with community amenities and the services provided by local government. Ms. Martin introduced Ms. Damema Mann, Senior Project Manager with NRC, who presented the results of the Citizen Survey. The survey focused on a series of community characteristics and local government services, as well as issues of public trust. Ms. Mann stated the survey showed services, quality of life, and sense of community has remained stable since the first survey in 2004. `In conclusion, Ms. Martin explained the survey will be used to assist in strategic planning efforts, service improvements and decision making. Some of the next steps regarding the survey are as follows:

- Review the results/explore next steps with Leadership Team/Key Leaders/Staff
- Communicate results to City Council/Residents
- Connect with the 1200 residents who received the survey
- Utilize the data during the strategic planning process
- Establish a 2-year cycle for survey

// During roll call Council Member Perrow announced he had received hundreds of wonderful emails from Liberty University faculty, staff and students thanking Council for its support of the IN-1 and IN-2 zoning ordinance.

// Council Member Cary also thanked Liberty University for all the emails he received regarding the zoning ordinance and commended Liberty's men's and women's basketball teams for their run in March Madness. He asked the City Manager if the lower end of Rivermont Avenue would be completed by April 1st as planned. In response, the City Manager stated that all the pipes are in, a sinking condition near Byrd Street has to be addressed and due to the cold weather the asphalt paving plant would not reopen until the first or second week in April.

// Council Member Foster also thanked Liberty University for their emails and mentioned that an article on Gardens across America appeared in the Martha Stewart Living magazine recognizing the Anne Spencer garden in Lynchburg.

// Vice Mayor Johnson announced the death of former Mayor Dr. Pete Warren and services will be held on Saturday, March 30, 2013, at Lynchburg College.

// City Council recessed the meeting at 6:15 p.m.

// City Council reconvened the meeting at 7:30 p.m.

The following Members were present:

Present: Cary, Foster, Helgeson, Johnson, Nelson, Perrow,	6
Absent: Gillette	1

Council Member Perrow gave the Invocation, followed by the Pledge of Allegiance.

// Copies of the minutes of the February 26, 2013 meeting, having been previously furnished Council, reading was dispensed with, and on motion of Council Member Nelson, seconded by Council Member Cary, Council by the following recorded vote approved the minutes as presented:

Ayes: Cary, Foster, Helgeson, Johnson, Nelson, Perrow,	6
Noes:	0
Absent: Gillette	1

// In the matter of Economic Development – General, City Council Report #6 was considered. On motion of Council Member Nelson, seconded by Council Member Cary, Council by the following recorded vote introduced and laid over to a later meeting for final action Resolution #R-13-037, as presented, amending the FY 2013 City/Federal/State Aid Fund budget and appropriating $5,000, with resources from the Virginia Commission for the Arts FY 2013 Local Government Challenge Grant to provide funding for exhibitions, demonstrations, concerts, amenities and like activities as specified in the Arts & Culture District ordinance:

Ayes: Cary, Foster, Helgeson, Johnson, Nelson, Perrow,	6
Noes:	0
Absent: Gillette	1

// In the matter of Fire – General, City Council Report #7 was considered. On motion of Council Member Nelson, seconded by Council Member Cary, Council by the following recorded vote introduced and laid over to a later meeting for final action Resolution #R-13-038, as presented, amending the FY 2013 City/Federal/State Aid Fund budget and appropriating $36,000, with resources from the Virginia Office of Emergency Medical Services – Rescue Squad Assistance Fund grant to purchase one replacement Quick Response Vehicle for the Fire Department:

Ayes: Cary, Foster, Helgeson, Johnson, Nelson, Perrow,	6
Noes:	0
Absent: Gillette	1

// In the matter of Public Works – Water, a public hearing was held on City Council Report #8 regarding adopting an Ordinance amending the City Code relating to Water and Sewer Rates. Tim Mitchell, Director of Water Resources, gave a summary of the request. There was no one else present who wished to speak to this item, and the public hearing was closed. During Council discussion, several Council members expressed concern regarding the additional burden on the citizens. On motion of Council Member Perrow, seconded by Council Member Nelson, Council by the following recorded vote adopting Ordinance #O-13-039, as presented, amending the City Code relating to Water and Sewer Rates:

Ayes: Foster, Johnson, Nelson, Perrow,	4
Noes: Cary, Helgeson	2
Absent: Gillette	1

// The meeting was adjourned at 7:43 P.M.

Clerk of Council