

// A regular meeting of the Council of the City of Lynchburg was held on the 22nd day of March, 2016, at 4:00 P.M. in the Council Chamber, City Hall, Michael Gillette, President, presiding. The following Members were present:

Present: Foster, Helgeson, Nelson, Perrow, Tweedy, Gillette 6

Absent: Johnson 1

// Vice Mayor Johnson arrived at 4:10 p.m.

// Mayor Gillette asked that the following announcement be read into the record.

"Pursuant to Section 2.2-3712(B) of the Code of Virginia, the Lynchburg City Council will be holding closed meetings at undisclosed locations within the following fifteen days for the purpose of interviewing candidates for the position of City Manager." He stated he would also make this announcement again at the 7:30 meeting.

// Dr. Scott Brabrand, Superintendent of Schools stated he wanted to thank City Manager Kimball Payne for the leadership, guidance and support that he has shown him during the last four years and wished him the very best in his retirement.

// Dr. Scott Brabrand, Superintendent of Schools presented the Proposed 2016-2017 School's Budget. First, he addressed the school's challenges which he stated were the same as last year:

- Attracting and Retaining High Quality Personnel
- Enhancing Targeted Instructional Support
- Increasing Student Opportunities by Name and By Need

Dr. Brabrand explained what's new this year in the Budget:

- Requested City increase to school budget is \$1.8 million
- Total Tier 1 request of \$3.27 million
- State budget \$247,727 less than governor's proposed budget
- State budget provides compensation supplement funds equal to 2% salary increase

He explained the Revenues/Expenses for the proposed budget with a funding gap of \$2 million. He stated that the funding request for the Operating Budget is \$1,772,320, Capital Project Budget is \$500,000 and School Bus Replacement Budget is \$500,000, which is a little over \$2.7 million in the Budget request. He mentioned several components of the budget process including Community Input, Parent Input, Employee Input and School Board Engagement. The total proposed Operating Budget request is \$93,392,414. In conclusion, Dr. Brabrand stated that the Budget process ties directly to the implementation of the division's Comprehensive Plan.

- Vision – A tradition of Excellence for All
- Mission – Every child, By Name and By Need, to Graduation
- Goal – Excellence in Achievement, Behavior, Culture, Operations and Personnel

// Tim Mitchell, Water Resources Director provided an overview of the FY 2017 Rate Study and Annual Report which includes information on the following:

- Drinking Water, Wastewater and Stormwater Overview

- Financial overview including revenues and expenditures by fund and division, rate analysis and comparison
- Water, Sewer, and Stormwater Projections
- Statistical data

Mr. Mitchell stated the utility rate strategy developed for this year continues with the guiding principles of:

- Minimize the impact of rate adjustments on residential and other small customers.
- Ensure necessary funding is provided for increases in operating and debt service costs.
- Ensure compliance with the Special Order for Combined Sewer Overflow (CSO).
- Ensure compliance with adopted Fund Balance and Debt Management Financial Policies.
- Provide an equitable distribution of costs based on actual services provided.

The proposed increases include increasing the water volume charge by 4.9% from \$2.43 per hcf to \$2.55 per hcf and increasing the sewer volume charge by 3.3% from \$5.83 per hcf to \$6.02 per hcf. This will result in an increase to a typical residential utility bill by \$2.17 per month or an overall increase in the water and sewer bill of approximately 3.3%. The actual percent increase will vary depending upon actual consumption. In addition to the sewer volume rate the only other proposed increase is for the sewer only rate from \$47.18 per month to \$48.51 per month (2.8%). The City of Lynchburg customers' water and sewer bills are \$8.28 per month less than the statewide average. There are no stormwater rate recommendations needed at this time. Mr. Mitchell went on to say a 4.9% water rate increase and a 3.3% sewer rate increase is recommended. Even with the proposed increases, the City rates are still well below the State averages.

// Due to time constraints the FY 2017-2021 Capital Improvement Program (CIP) will be presented at the March 29, 2016 work session.

// During roll call Vice Mayor Johnson mentioned that Heritage High School graduate Kevin Keatts, coach for UNC-Wilmington has led his team to the NCAA Tournament.

// City Council recessed the meeting at 6:30 p.m.

// City Council reconvened the meeting at 7:30 p.m.

The following Members were present:

Present: Foster, Helgeson, Johnson, Nelson, Perrow, Tweedy, Gillette

7

Absent:

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Council Member Perrow gave the Invocation, followed by the Pledge of Allegiance.

// Mayor Gillette presented Certificates of Recognition to E.C. Glass Girls 2016 4A Indoor Track and Field Champions.

// Mayor Gillette presented Certificates of Recognition to Liberty Christian Academy Boys 2016 Virginia High School League Group 4A Indoor Track and Field State Champions.

// Mayor Gillette read a recognition from the Government Finance Officers Association to the City of Lynchburg, Virginia for receiving a Certificate of Achievement for Excellence in Financial Reporting for the fiscal year ended June 30, 2015.

// Copies of the minutes of the March 8, 2016 meeting, having been previously furnished Council, reading was dispensed with, and on motion of Council Member Perrow, seconded by Council Member Helgeson, Council by the following recorded vote approved the minutes as presented:

Ayes: Foster, Helgeson, Johnson, Nelson, Perrow, Tweedy, Gillette 7

Noes: 0

// Copies of the minutes of the March 15, 2016 meeting, having been previously furnished Council, reading was dispensed with, and on motion of Council Member Perrow, seconded by Council Member Helgeson, Council by the following recorded vote approved the minutes as presented:

Ayes: Foster, Helgeson, Johnson, Nelson, Perrow, Tweedy, Gillette 7

Noes: 0

// In the matter of Courts, Resolution #R-16-022 to amend the FY 2016 City/Federal/State Aid Fund budget and appropriate \$22,680 with resources from a grant from the Library of Virginia to preserve eighty-four (84) Deed books numbered 298 through 382 with records dated July 1955 through December 1963 at the Lynchburg Circuit Court Clerk's Office, laid over from the March 8, 2016 meeting, was again presented and read, and on motion of Council Member Perrow, seconded by Council Member Helgeson, Council by the following recorded vote adopted the Resolution:

Ayes: Foster, Helgeson, Johnson, Nelson, Perrow, Tweedy, Gillette 7

Noes: 0

// In the matter of Courts, Resolution #R-16-023 to amend the FY 2016 General Fund Adopted Budget and appropriate \$84,071 from the General Fund Reserve for Contingencies to purchase and install equipment to display and capture into evidence any visual displays of evidence presented to the Circuit Court, laid over from the March 8, 2016 meeting, was again presented and read, and on motion of Council Member Perrow, seconded by Council Member Helgeson, Council by the following recorded vote adopted the Resolution:

Ayes: Foster, Helgeson, Johnson, Nelson, Perrow, Tweedy, Gillette 7

Noes: 0

// In the matter of Human Services – Detention Center, Resolution #R-16-024 to amend the FY 2016 Detention Home Fund budget and appropriate \$8,712 with resources of \$7,841 from the Juvenile Accountability Block Grant, Department of Criminal Justice Services and \$871 from the Department of Human Services/Juvenile Services to fund the upgrade of cameras to a digital system at the Detention Center, laid over from the March 8, 2016 meeting, was again presented and read, and on motion of Council Member Perrow, seconded by Council Member Helgeson, Council by the following recorded vote adopted the Resolution:

Ayes: Foster, Helgeson, Johnson, Nelson, Perrow, Tweedy, Gillette 7

Noes: 0

// In the matter of Community Development/CDBG, a public hearing was held regarding City Council Report #10 to receive public comments and adopt a Resolution approving the allocation of the FY 2017

Community Development Block Grant (CDBG) and HOME Program funds and incorporate into the FY 2017 General Fund Operating Budget and Program Year 2016 Annual Action Plan. Melva Walker, Grants Manager gave a summary of the request with recommendations from the Community Development Advisory Committee (CDAC). Ms. Walker went on to say that she had not received any public comments before this meeting. Denise Crews spoke and thanked Council for their past support and asked Council to continue supporting their programs, (i.e. Lynchburg Community Action Group First-time Homebuyer, Lynchburg Community Action Group Homeownership Substantial Rehabilitation and Lynchburg Community Action Group Housing Counseling Initiative). She stated that she was speaking on behalf of the Central Virginia Continuum of Care (CoC) and Lyn-CAG, as Lead Agency for the CoC. She asked that Council support the funding recommended for the Coordinated Homeless Intake Assessment (CHIA) project that provides staff for the homeless intake system. There was no one else present who wished to speak to this item, and the public hearing was closed. On motion of Council Member Foster, Chair of the Community Development Advisory Committee (CDAC), seconded by Council Member Nelson, Co-Chair of CDAC, Council by the following recorded vote adopted Resolution #R-16-025, as presented, approving the allocation of the FY 2017 Community Development Block Grant (CDBG) and HOME Program funds and incorporating into the FY 2017 General Fund Operating Budget and Program Year 2016 Annual Action Plan:

Ayes: Foster, Helgeson, Johnson, Nelson, Perrow, Tweedy, Gillette

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Noes:

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// In the matter of City Council, Ronald Shavers with Shopo Nation was not present at this meeting.

// In the matter of Finance - General, City Council Report #12 was considered. Director of Financial Services Donna Witt reviewed the financial policies and proposed amendments to the Fund Balance and Debt Management Policies. Staff recommends the policies be amended and reaffirmed with the changes. Council Member Helgeson, Chair of the Finance Committee (FC), stated that this item came before FC which recommended approval with changes. This motion does not require a second, and Council by the following recorded vote adopted Resolution #R-16-026, as amended, to amend and reaffirm the City's Financial Management Policies:

Ayes: Foster, Helgeson, Johnson, Nelson, Perrow, Tweedy, Gillette

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Noes:

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// In the matter of Taxes, City Council Report #13 was considered. Council Member Perrow, Chair of the Physical Development Committee (PDC), stated that this item came before PDC which recommended approval. This motion does not require a second. Several Council Members expressed concern with the City providing a waiver of the weed bills and taxes. Council by the following recorded vote adopted Resolution #R-16-027, as presented, approving the waiver of weed bills and Real Property Tax penalty and interest for 2006 Tulip Street in the amount of \$2,668.19:

Ayes: Foster, Johnson, Nelson, Tweedy, Gillette

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Noes: Helgeson, Perrow

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// In the matter of Bonds, City Council Report #14 was considered. On motion of Council Member Nelson,

March 22, 2016

271

seconded by Council Member Johnson, Council by the following recorded vote adopted Resolution #R-16-028, as presented, authorizing the reimbursement from the proceeds of tax-exempt obligations of expenditures to be made by the City in advance of the issuance and receipt of the proceeds of such tax-exempt obligations:

Ayes: Foster, Helgeson, Johnson, Nelson, Perrow, Tweedy, Gillette

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Noes:

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// In the matter of Police - General, City Council Report #15 regarding the body-worn camera policy and camera demonstration presentation was provided by the Police Department. There were two camera systems that were presented. One camera system would be clasped to clothing and the other camera system would be attached to eyewear or mounts that flip over the ears. The need to equip police officers with body-worn cameras has been apparent to the Lynchburg Police Department (LPD) in order to strive to remain a progressive, engaged and increasingly transparent law enforcement agency.

// The meeting was adjourned at 8:50 P.M.

Clerk of Council