

February 9, 2016

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// A regular meeting of the Council of the City of Lynchburg was held on the 9th day of February, 2016, at 4:00 P.M. in the Council Chamber, City Hall, Michael Gillette, President, presiding. The following Members were present:

Present: Foster, Helgeson, Johnson, Perrow, Tweedy, Gillette 6

Absent: Nelson 1

// City Manager Kimball Payne provided a brief introduction regarding the Capital Financing Plan and introduced representatives from Davenport and Company, Mr. David Rose and Mr. Doug Gebhardt. They presented a capital needs analysis, refunding update and Capital Financing Plan. They also spoke about potential changes to existing financial policies. They also gave a background/overview of the City's financial status. The review consisted of but was not limited to the following:

- Monitoring the City's outstanding debt portfolio for potential refunding opportunities
- Reviewing and potentially amending self-imposed Financial Policy Guidelines
- Ensuring continued compliance with all self-imposed Financial Policy Guidelines
- Evaluating potential funding strategies for not only immediate but also long term capital needs
- Developing strategies to continue to enhance/maximize the City's strong Aa2/AA+/AA+ Credit Ratings.

They explained two potential borrowing scenarios for the City's immediate new money needs. The two scenarios consisted of the \$17 million General Fund and the \$10 million College Lake Dam. After the discussion on the scenarios, Council agreed to continue the discussion on the Capital Financing Plan and bond financing options at the February 23 work session.

// City Manager Kimball Payne provided Council with information on the continuation of the May 26, 2015 discussion regarding poverty in Lynchburg. Mr. Payne stated that City and Schools staffs had a discussion about how this community might address concerns about the high rate of poverty in the City of Lynchburg. Council discussed the next steps regarding how to address poverty in the City. There were two recommendations that were discussed:

- 1) Support the Bridges Out of Poverty efforts
 - Declare the City a "Bridges Out of Poverty" community
 - Appropriate \$4,000 from the \$50,000 set aside to pay the cost of the Bridges Out of Poverty Train the Trainer effort.
- 2) Determine if City Council wants to continue to address the issue
 - If so, designate funding for a single point of responsibility

A motion was made by Council Member Perrow, seconded by Council Member Helgeson to appropriate \$4,000 from the \$50,000 set aside for "training the trainers" to continue work with the "Bridges Out of Poverty" model. Council by the following recorded vote agreed to appropriate the \$4,000:

Ayes: Foster, Helgeson, Johnson, Perrow, Tweedy, Gillette 6

Noes: 0

Absent: Nelson 1

Council Member Helgeson questioned the City setting aside another \$50,000 allocation for the poverty effort. A motion was made by Council Member Foster, seconded by Council Member Tweedy to allocate \$50,000 each year in the budget to start the collective impact initiative with City funds to continue with the "Bridges Out of Poverty". Council by the following recorded vote agreed to appropriate the \$50,000:

Ayes: Foster, Johnson, Perrow, Tweedy, Gillette 5

Noes: Helgeson 1

Absent: Nelson 1

// Council Member Tweedy stated during roll call a concern regarding sidewalks on Page Street.

// Council Member Johnson mentioned a brush pickup at 2860 Campbell Avenue.

// City Council recessed the meeting at 6:45 p.m.

// City Council reconvened the meeting at 7:30 p.m.

The following Members were present:

Present: Foster, Helgeson, Johnson, Perrow, Tweedy, Gillette 6

Absent: Nelson 1

Council Member Foster gave the Invocation, followed by the Pledge of Allegiance led by Boy Scout Troop 70.

// Mayor Gillette introduced Corbett McKinney, Abby Moon and Ana Moon with the Mayor's Youth Council who were in attendance at the meeting.

// Copies of the minutes of the January 12, 2016 meeting, having been previously furnished Council, reading was dispensed with, and on motion of Council Member Helgeson, seconded by Council Member Johnson, Council by the following recorded vote approved the minutes as presented:

Ayes: Foster, Helgeson, Johnson, Perrow, Tweedy, Gillette 6

Noes: 0

Absent: Nelson 1

// Copies of the minutes of the January 19, 2016 meeting, having been previously furnished Council, reading was dispensed with, and on motion of Council Member Helgeson, seconded by Council Member Johnson, Council by the following recorded vote approved the minutes as presented:

Ayes: Foster, Helgeson, Johnson, Perrow, Tweedy, Gillette 6

Noes: 0

Absent: Nelson 1

// Copies of the minutes of the January 26, 2016 meeting, having been previously furnished Council, reading was dispensed with, and on motion of Council Member Helgeson, seconded by Council Member Johnson, Council by the following recorded vote approved the minutes as presented:

Ayes: Foster, Helgeson, Johnson, Perrow, Tweedy, Gillette 6

Noes: 0

Absent: Nelson 1

// In the matter of Fire – General, Resolution #R-16-011 amending the FY 2016 City/Federal/State Aid Fund budget and appropriating \$50,303, with resources of \$40,242 from the Virginia Office of Emergency

Medical Services – Rescue Squad Assistance Fund (RSAF) grant and \$10,061 transferred from the FY 2016 General Fund Fire Department budget to purchase ten (10) fiber optic laryngoscopes and two (2) Stryker Power Load systems for two ambulances for the Fire Department, laid over from the January 26, 2016 meeting, was again presented and read, and on motion of Council Member Helgeson, seconded by Council Member Johnson, Council by the following recorded vote adopted the Resolution:

Ayes: Foster, Helgeson, Johnson, Perrow, Tweedy, Gillette	6
Noes:	0
Absent: Nelson	1

// In the matter of Community Development - Zoning, a public hearing was held regarding City Council Report #8 outlining the petition of Lynchburg Church of God for a Conditional Use Permit (CUP) at 512 Breezewood Drive to allow the construction of a parking area in an R-3, Medium Density, Two-Family Residential District. City Planner Tom Martin provided an overview of the request and stated that the Planning Commission recommended approval of the CUP petition. Mr. Thomas Brooks of Acres of Virginia representing the petitioner, Lynchburg Church of God, stated that the congregation has grown and additional parking spaces were needed to help ease the parking problem and asked Council for approval of the CUP. There was no one else present who wished to speak to this item, and the public hearing was closed. On motion of Council Member Helgeson, seconded by Council Member Johnson, Council by the following recorded vote adopted Resolution #R-16-015, as presented, granting the Conditional Use Permit at 512 Breezewood Drive to allow the construction of a parking area in an R-3, Medium Density, Two-Family Residential District:

Ayes: Foster, Helgeson, Johnson, Perrow, Tweedy, Gillette	6
Noes:	0
Absent: Nelson	1

// In the matter of Community Development – Rezoning Amendments, a public hearing was held regarding City Council Report #9 regarding amending the Future Land Use Map (FLUM) for a certain area located near 3000 Fort Avenue and 1550 James Street from Low Density Residential and Medium Density Residential to Institutional. Rachel Frischeisen, Planner I, provided information for the request stating that the petition is to amend the FLUM to reflect the intent of Spring Hill Cemetery Association to expand the current cemetery use. Mr. Eames Powers, a member of Spring Hill Cemetery Association spoke in support of the FLUM and asked Council for their approval. There was no one else present who wished to speak to this item, and the public hearing was closed. On motion of Council Member Perrow, seconded by Council Member Helgeson, Council by the following recorded vote adopted Ordinance #O-16-016, as presented, amending the Future Land Use Map for a certain area located near 3000 Fort Avenue and 1550 James Street from Low Density Residential and Medium Density Residential to Institutional:

Ayes: Foster, Helgeson, Johnson, Perrow, Tweedy, Gillette	6
Noes:	0
Absent: Nelson	1

// In the matter of City Council, a concern from Phil Reed Jr. was mentioned regarding snow removal in the area of Maryland Avenue, Craig Street and Haden Street. Mayor Gillette stated Mr. Reed could not be present at this meeting but his concern has been sent to the appropriate department.

// In the matter of City Council, Report #11 was considered. Mayor Gillette stated that the purpose of this item is to receive public comments on the draft City Manager Recruitment Profile. There were two individuals who made public comments regarding the City Manager Recruitment Profile. Dr. Chalmers Nunn suggested a person with strong experience, internal candidates if possible and someone with an understanding of the cultural environment. Mr. Walter Fore stated that the draft profile was very well done and suggested that the person should be committed to the City.

// In the matter of City Council, Report #12 was considered. Human Resources Director Margaret Schmitt provided a draft profile for Council review. Council had several changes to the profile regarding the section under public education and the section with qualification criteria, education and experience. Ms. Schmitt stated after the changes have been incorporated, the final recruitment profile would be released for advertising. On motion of Council Member Johnson, seconded by Council Member Perrow, Council by the following recorded vote approved the City Manager Recruitment Profile, as amended:

Ayes: Foster, Helgeson, Johnson, Perrow, Tweedy, Gillette	6
Noes:	0
Absent: Nelson	1

// In the matter of Schools – General, City Council Report #13 was considered. On motion of Council Member Johnson, seconded by Council Member Perrow, Council by the following recorded vote introduced and laid over to a later meeting for final action Resolution #R-16-017, as presented, amending the FY 2016 General Fund Budget and appropriating \$3,500,000 with resources from the Heritage High School Furniture, Fixtures and Equipment Committed Fund Balance Reserve for transfer to the FY 2016 Schools Capital Project Fund to purchase furniture and equipment for Heritage High School:

Ayes: Foster, Helgeson, Johnson, Perrow, Tweedy, Gillette	6
Noes:	0
Absent: Nelson	1

// In the matter of Community Development – Zoning, City Council Report #14 was considered. City Planner Tom Martin provided a background of the Zoning Ordinance Rewrite. Mr. Martin stated Council conducted a public hearing regarding the rewrite of the Zoning Ordinance on November 10, 2015. Mr. Martin provided a list of edits to the draft ordinance that have occurred as a result of Council work sessions since the public hearing. He stated at the direction of Council a definition of “property ownership” was addressed and a revised language was provided. After Council discussion, it was the consensus of Council to table the adoption of the Zoning Ordinance to the February 23, 2016 Council meeting.

// The meeting was adjourned at 8:48 P.M.