

LYNCHBURG CITY COUNCIL

Agenda Item Summary

MEETING DATE: **January 24, 2017**

AGENDA ITEM #: **1**

CONSENT:
ACTION:

REGULAR:
INFORMATION:

WORK SESSION: **X**

CLOSED SESSION:
(Confidential)

ITEM TITLE: Tour of the General District Court Building

Strategic Pillar(s) Impacted:

☐ Arts & Culture	☐ Citizen Engagement & Social Capital	☐ Economic Development	☐ Healthy & Active Living
☒ Infrastructure	☐ Land Use	☐ Lifelong Learning	☐ Natural Resources
☐ Neighborhoods	☒ Safe Community	☐ Social Equity	☐ Transportation
			☐ Administrative

RECOMMENDATION: Meet the General District Court Judges and the General District Court Clerk for a tour of the General District Court Building at 4:00 p.m.

SUMMARY: As a follow-up to the Police and General District and Circuit Courts Facility and Space Needs Assessment, it is recommended that City Council take a tour of the General District Court to more fully understand the current condition of the facility as well as work flow and security.

PRIOR ACTION(S): None

FISCAL IMPACT: Estimated renovation costs of \$3.27 million or new construction of \$10.5 million.

CONTACT(S): Bonnie Svrcek, City Manager - 455-3990

ATTACHMENT(S): None

REVIEWED BY: bms

017K

LYNCHBURG CITY COUNCIL

Agenda Item Summary

MEETING DATE: **January 24, 2017**

AGENDA ITEM #: **4**

CONSENT:
ACTION: **X**

REGULAR: **X**
INFORMATION:

WORK SESSION:

CLOSED SESSION:
(Confidential)

ITEM TITLE: Electric Line Easement 3101 Wards Ferry Road

Strategic Pillar(s) Impacted:

☐ Arts & Culture	☐ Citizen Engagement & Social Capital	☒ Economic Development	☐ Healthy & Active Living
☒ Infrastructure	☐ Land Use	☐ Lifelong Learning	☐ Natural Resources
☐ Neighborhoods	☐ Safe Community	☐ Social Equity	☐ Transportation
			☐ Administrative

RECOMMENDATION: Hold a public hearing and adopt a resolution granting an easement, located at 3101 Wards Ferry Road, Lynchburg City Tax Map No. 24807001, for the extension of electric service to the new Heritage High School project.

SUMMARY: As part of the school construction project it is necessary for Appalachian Power Company to acquire from the City easements to extend an electric service line from Leesville Road.

PRIOR ACTION(S): Physical Development Committee – January 10, 2017

FISCAL IMPACT: None

CONTACT(S): Lee Newland, City Engineer, 455-3947
Gaynelle Hart, Director of Public Works, 455-4469

ATTACHMENT(S): Resolution
Easement Plat

REVIEWED BY: bms

RESOLUTION

BE IT RESOLVED by the Lynchburg City Council that the City Manager is hereby authorized to execute a right of way and easement agreement with Appalachian Power Company for the installation and maintenance of a power line in order to serve the Heritage High School property, Tax Parcel Number 24807001.

Adopted:

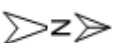
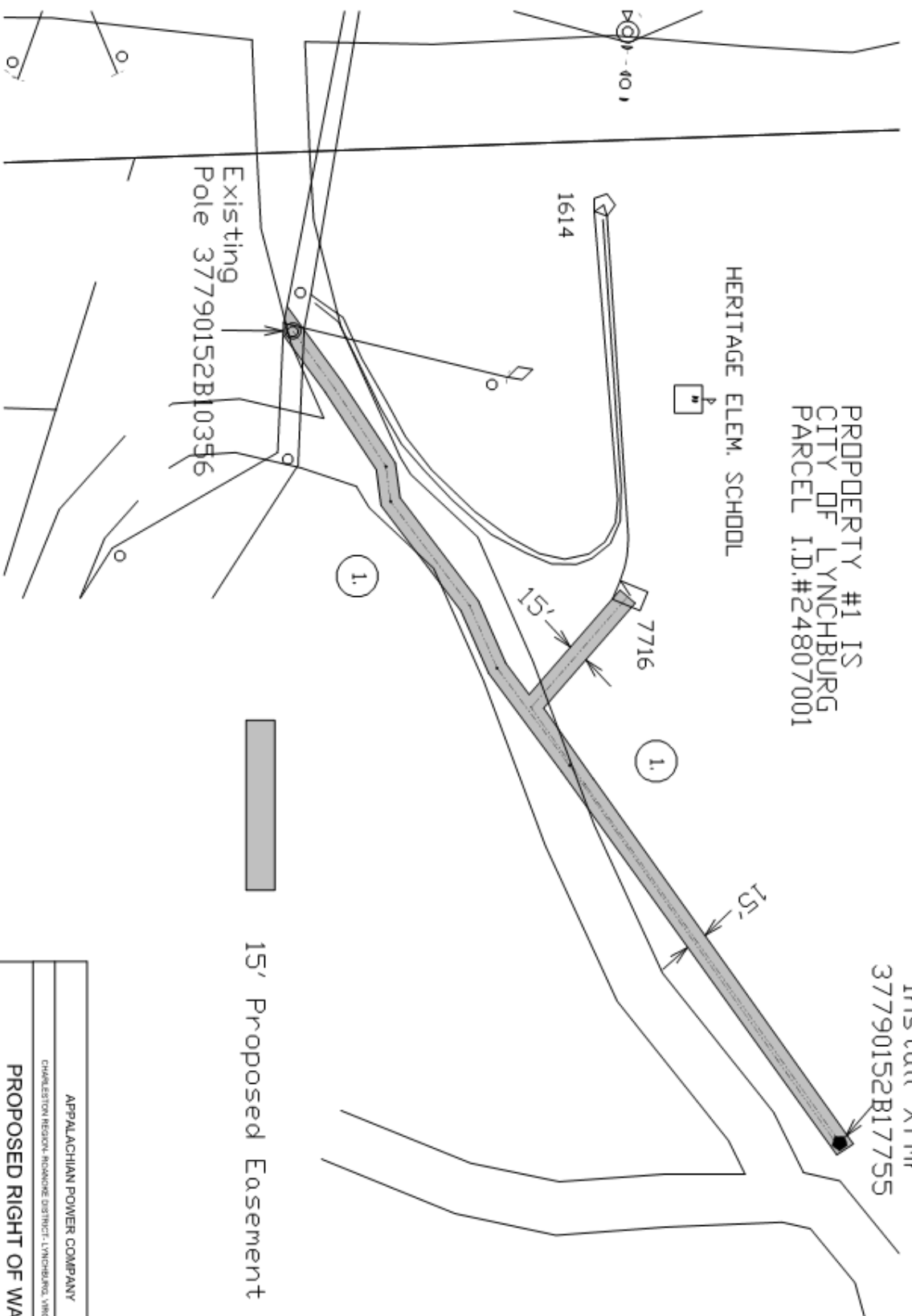
Certified: _____
Clerk of Council

016K

PROPERTY #1 IS
CITY OF LYNCHBURG
PARCEL I.D.#24807001

HERITAGE ELEM. SCHOOL

Install Xfmr
37790152B17755



Lynchburg, Virginia
T.D. 670010
Map Section 37790152B1

APPALACHIAN POWER COMPANY			
CHARLESTON REGION, ROANOKE DISTRICT, LYNCHBURG, VIRGINIA			
PROPOSED RIGHT OF WAY ON THE PROPERTY OF CITY OF LYNCHBURG			
DRAWN BY:	KJB	DATE:	12/3/2014
APP. BY:	CPH	SCALE:	NONE
SHEET 1 OF 1			
DRAWING NO.		V-2370	

LYNCHBURG CITY COUNCIL

Agenda Item Summary

MEETING DATE: **January 24, 2017**

AGENDA ITEM #: **5**

CONSENT:
ACTION: **X**

REGULAR: **X**
INFORMATION:

WORK SESSION:

CLOSED SESSION:
(Confidential)

ITEM TITLE: License Agreement to Install Fiber Optic Cable from College Park Drive on Wards Ferry Road along Wards Ferry Road to Heritage High School

Strategic Pillar(s) Impacted:

☐ Arts & Culture	☐ Citizen Engagement & Social Capital	☐ Economic Development	☐ Healthy & Active Living
☒ Infrastructure	☐ Land Use	☒ Lifelong Learning	☐ Natural Resources
☐ Neighborhoods	☐ Safe Community	☐ Social Equity	☐ Transportation

RECOMMENDATION: Hold a public hearing and adopt a resolution granting Shentel Communications, LLC a License Agreement to place fiber optic cable in city owned right-of-way from College Park Drive on Wards Ferry Road along Wards Ferry Road to Heritage High School as indicated on the attached route map.

SUMMARY: Shentel Communications, LLC has submitted a request for installation of approximately 2,550 feet of fiber optic cable in city right-of-way from College Park Drive on Wards Ferry Road along Wards Ferry Road to Heritage High School. Shentel would like to install fiber optic facilities that can provide Internet access to businesses, and provide backhaul for our wireless network (related to the nTelos acquisition). Shentel will also provide Internet access to Lynchburg City Public schools.

PRIOR ACTION(S): Physical Development Committee – January 10, 2017
Technical Review Committee (TRC) - January 17, 2017

FISCAL IMPACT: None

CONTACT(S): Lee Newland, City Engineer – 455-3947;
Gaynelle Hart, Director of Public Works – 455-4406

ATTACHMENT(S): Resolution; Route Maps

REVIEWED BY: bms

RESOLUTION

BE IT RESOLVED That the City Manager is hereby authorized to execute a nonexclusive license agreement with Shentel Communications, LLC for the installation, maintenance, and operation of approximately 2,550 feet of fiber optic cable in the City right-of-way from College Park Drive on Wards Ferry Road along Wards Ferry Road to Heritage High School. Shentel Communications, LLC's authority to install, maintain, and operate fiber optic cable in the City's right-of-way is subject to applicable law.

Adopted:

Certified:

Clerk of Council

015K

MATCHLINE - SHEET 2

COLLEGE PARK DR

DIRECTIONAL BORE
600'

COLLEGE PARK DR

BURIED PROJECT TOTALS
PLACE 2,550' (48 CT) FIBER
PLACE 2,050' (1-2") HDPE CONDUIT
PLACE (5) SHENTEL STANDARD PULLBOXES
PLACE 5 (100') STORAGE COILS WITHIN

WARDS FERRY RD

PLACE SHENTEL STANDARD HANDHOLE
PLACE 100' SLACK COIL WITHIN HANDHOLE
LAT: 37.35365°, LON: -77.18914°

AEP: 79-176-6353
LAT: 37.35365
LON: -77.18914

PRIVATE DR.

CALL BEFORE YOU DIG. MISS UTILITY - 1-800-552-7001 OR 811
THE LOCATIONS OF UTILITIES SHOWN ON THIS DRAWING ARE ONLY APPROXIMATE. PERSONS WORKING IN
THE AREA COVERED BY THIS DRAWING SHALL CONTACT THE STATEWIDE "CALL BEFORE YOU DIG" SYSTEM
TO ASCERTAIN THE LOCATION OF UNDERGROUND UTILITIES PRIOR TO PERFORMING ANY EXCAVATION.

NOTES

1. CONTRACTOR SHALL FOLLOW CONSTRUCTION REGULATIONS SET FORTH BY THE UTILITY DAMAGE
PREVENTION ACT AND ANY OTHER VIRGINIA STATE CORPORATION COMMISSION REGULATION
PERTAINING TO UTILITY PLACEMENT OR SEPARATION
2. THIS DRAWING IS BASED ON HISTORICAL UTILITY RECORDS AND FIELD OBSERVATIONS. CONTRACTOR
SHALL FIELD VERIFY ALL CONDITIONS PRIOR TO INSTALLATION.

PERMIT
WORK PRINT



PROJECT TITLE: HERITAGE HIGH SCHOOL
3204 WARDS FERRY RD.

DATE: 3-1-2016	BY: DCL
SCALE: NO SCALE	SHEET: 1 OF 14

C:\Users\jlee\Desktop\MISCADO\DWG\HERITAGE HIGH SCHOOL - CITY DRAWING 1_314118_8108.dwg Oct 24, 2016 - 1:08pm

MATCHLINE - SHEET 3

PRIVATE DR.

PRIVATE DR.

WARDS FERRY R

PLACE SHENTEL STANDARD HANDHOLE
PLACE 100' SLACK COIL WITHIN HANDHOLE
LAT: 37.35498°, LON: -77.18848°

10'

MATCHLINE - SHEET 1

CALL BEFORE YOU DIG - MISS UTILITY - 1-800-552-7001 OR 811
THE LOCATIONS OF UTILITIES SHOWN ON THIS DRAWING ARE ONLY APPROXIMATE. PERSONS WORKING IN
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FIELD SURVEY
WORK PRINT



PROJECT TITLE:

HERITAGE HIGH SCHOOL
3204 WARDS FERRY RD.

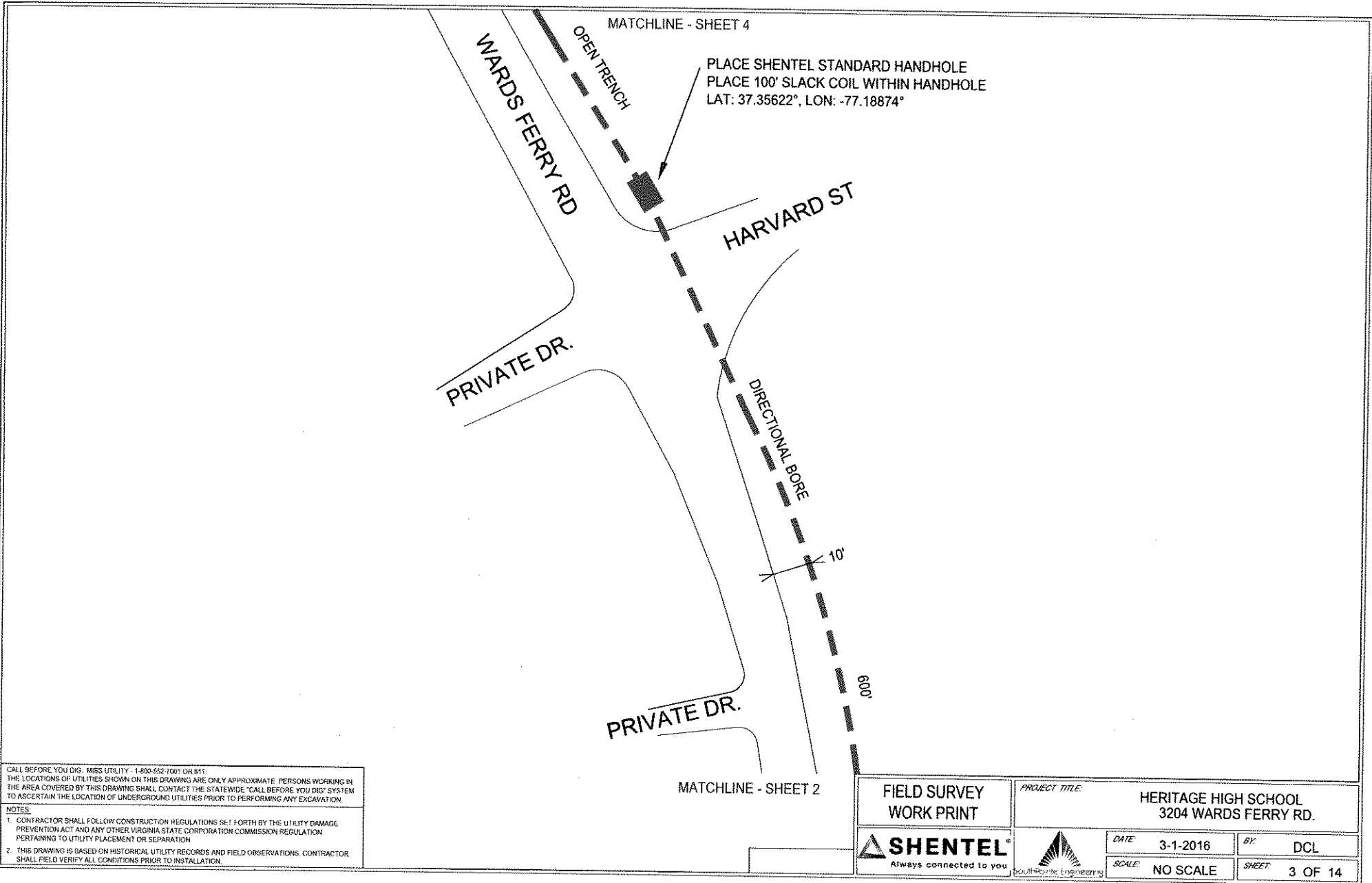
DATE: 3-1-2016

BY: DCL

SCALE: NO SCALE

SHEET: 2 OF 14



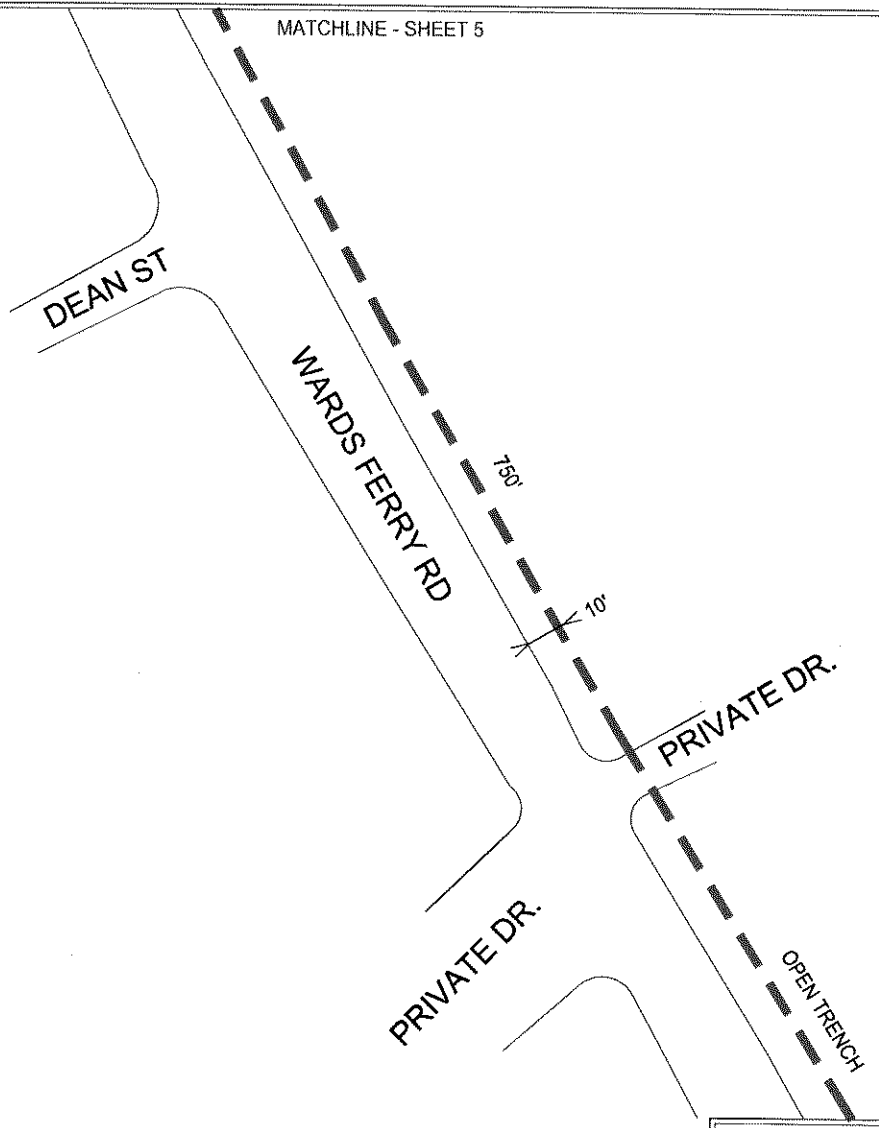


CALL BEFORE YOU DIG: MISS UTILITY - 1-800-652-7001 OR 811.
THE LOCATIONS OF UTILITIES SHOWN ON THIS DRAWING ARE ONLY APPROXIMATE. PERSONS WORKING IN THE AREA COVERED BY THIS DRAWING SHALL CONTACT THE STATEWIDE "CALL BEFORE YOU DIG" SYSTEM TO ASCERTAIN THE LOCATION OF UNDERGROUND UTILITIES PRIOR TO PERFORMING ANY EXCAVATION.

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FIELD SURVEY WORK PRINT		PROJECT TITLE: HERITAGE HIGH SCHOOL 3204 WARDS FERRY RD.	
 Always connected to you			
DATE: 3-1-2016	BY: DCL	SCALE: NO SCALE	SHEET: 3 OF 14



CALL BEFORE YOU DIG: MISS UTILITY - 1-800-552-7001 OR 811
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FIELD SURVEY WORK PRINT		PROJECT TITLE: HERITAGE HIGH SCHOOL 3204 WARDS FERRY RD.	
		DATE: 3-1-2016	BY: DCL
SHENTEL Always connected to you		SCALE: NO SCALE	SHEET: 4 OF 14

MATCHLINE - SHEET 6

201

AERIAL PROJECT TOTALS :
PLACE 6,508' OF 48 CT. FIBER
PLACE 5,508' OF 6M STRAND
PLACE 5 x (200' STORAGE LOOP)
PLACE 181' 6M OVERHEAD GUY

VZ# 1043F
LAT: 37.35803
LON: -77.18999

PLACE SHENTEL STANDARD HANDHOLE
PLACE 100' SLACK COIL WITHIN HANDHOLE
LAT: 37.35803°, LON: -77.18999°

WARDS FERRY RD

10'

OPEN TRENCH

MATCHLINE - SHEET 4

CALL BEFORE YOU DIG: MISS UTILITY - 1-800-352-7001 OR 811
THE LOCATIONS OF UTILITIES SHOWN ON THIS DRAWING ARE ONLY APPROXIMATE. PERSONS WORKING IN THE AREA COVERED BY THIS DRAWING SHALL CONTACT THE STATEWIDE "CALL BEFORE YOU DIG" SYSTEM TO ASCERTAIN THE LOCATION OF UNDERGROUND UTILITIES PRIOR TO PERFORMING ANY EXCAVATION.

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FIELD SURVEY
WORK PRINT



PROJECT TITLE:

HERITAGE HIGH SCHOOL
3204 WARDS FERRY RD.

DATE: 3-1-2016

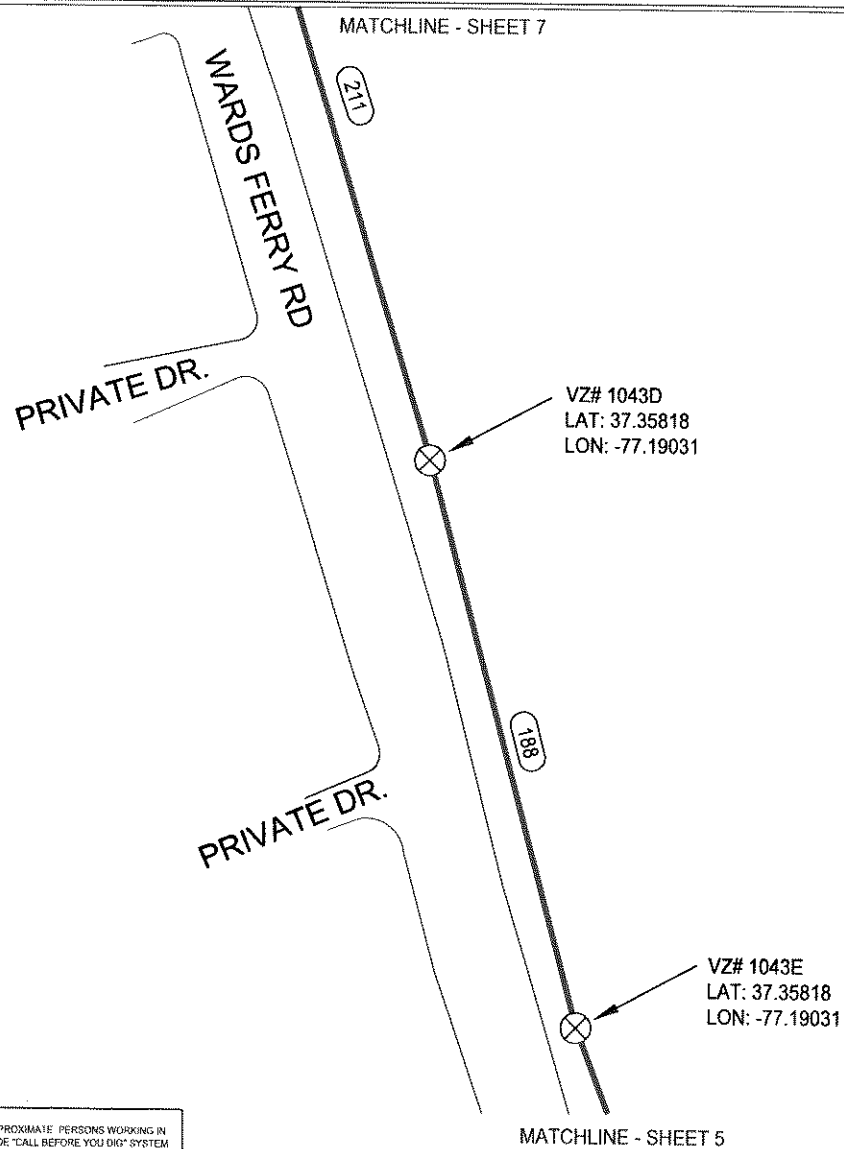
BY: DCL

SCALE: NO SCALE

SHEET: 5 OF 14



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CALL BEFORE YOU DIG. MISS UTILITY - 1-800-552-7661 OR 811.
THE LOCATIONS OF UTILITIES SHOWN ON THIS DRAWING ARE ONLY APPROXIMATE. PERSONS WORKING IN THE AREA COVERED BY THIS DRAWING SHALL CONTACT THE STATEWIDE "CALL BEFORE YOU DIG" SYSTEM TO ASCERTAIN THE LOCATION OF UNDERGROUND UTILITIES PRIOR TO PERFORMING ANY EXCAVATION.

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WORK PRINT



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HERITAGE HIGH SCHOOL
3204 WARDS FERRY RD.

DATE: 3-1-2016

BY: DCL

SCALE: NO SCALE

SHEET: 6 OF 14

MATCHLINE - SHEET 8

125

VZ# 1043B
LAT: 37.36012
LON: -77.19093

PRIVATE DR.
WARDS FERRY RD

202

VZ# NP
LAT: 37.35960
LON: -77.19071

MATCHLINE - SHEET 6

CALL BEFORE YOU DIG: MISS UTILITY - 1-800-552-7001 OR 811.
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FIELD SURVEY
WORK PRINT



PROJECT TITLE:

HERITAGE HIGH SCHOOL
3204 WARDS FERRY RD.

DATE: 3-1-2016

BY: DCL

SCALE: NO SCALE

SHEET: 7 OF 14



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MATCHLINE - SHEET 9

VZ# 1044D
LAT: 37.36211
LON: -77.19269

WARDS FERRY RD

204

PRIVATE DR.

VZ# 1044E
LAT: 37.36098
LON: -77.19204

PRIVATE DR.

PRIVATE DR.

255

DRIVEWAY

VZ# 1043A
LAT: 37.36064
LON: -77.19133

HERITAGE HIGH SCHOOL

MATCHLINE - SHEET 7

CALL BEFORE YOU DIG: MISS UTILITY - 1-800-552-7007 OR 811.
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FIELD SURVEY
WORK PRINT



PROJECT TITLE:

HERITAGE HIGH SCHOOL
3204 WARDS FERRY RD.

DATE: 3-1-2016

BY: DCL

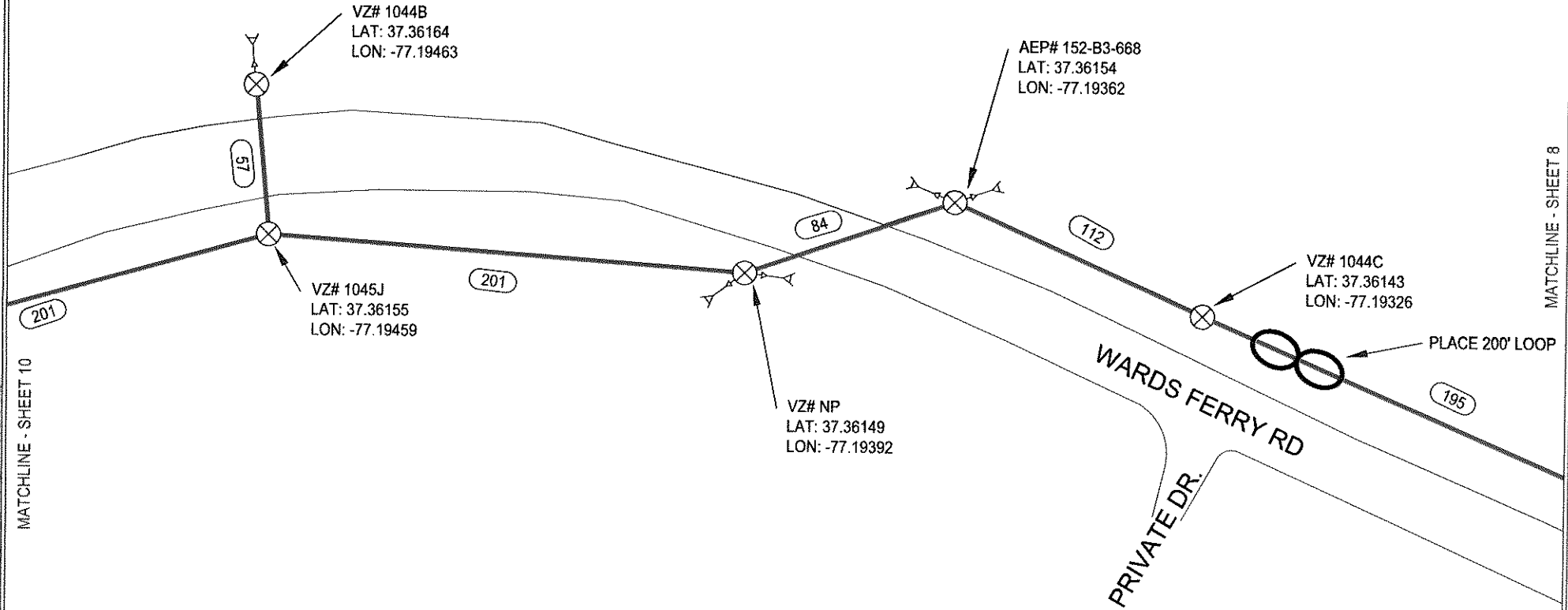
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SHEET: 8 OF 14



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MATCHLINE - SHEET 10



CALL BEFORE YOU DIG, MISS UTILITY - 1-800-552-7001 OR 811.
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FIELD SURVEY
WORK PRINT

PROJECT TITLE:

HERITAGE HIGH SCHOOL
3204 WARDS FERRY RD.



DATE: 3-1-2016

BY: DCL

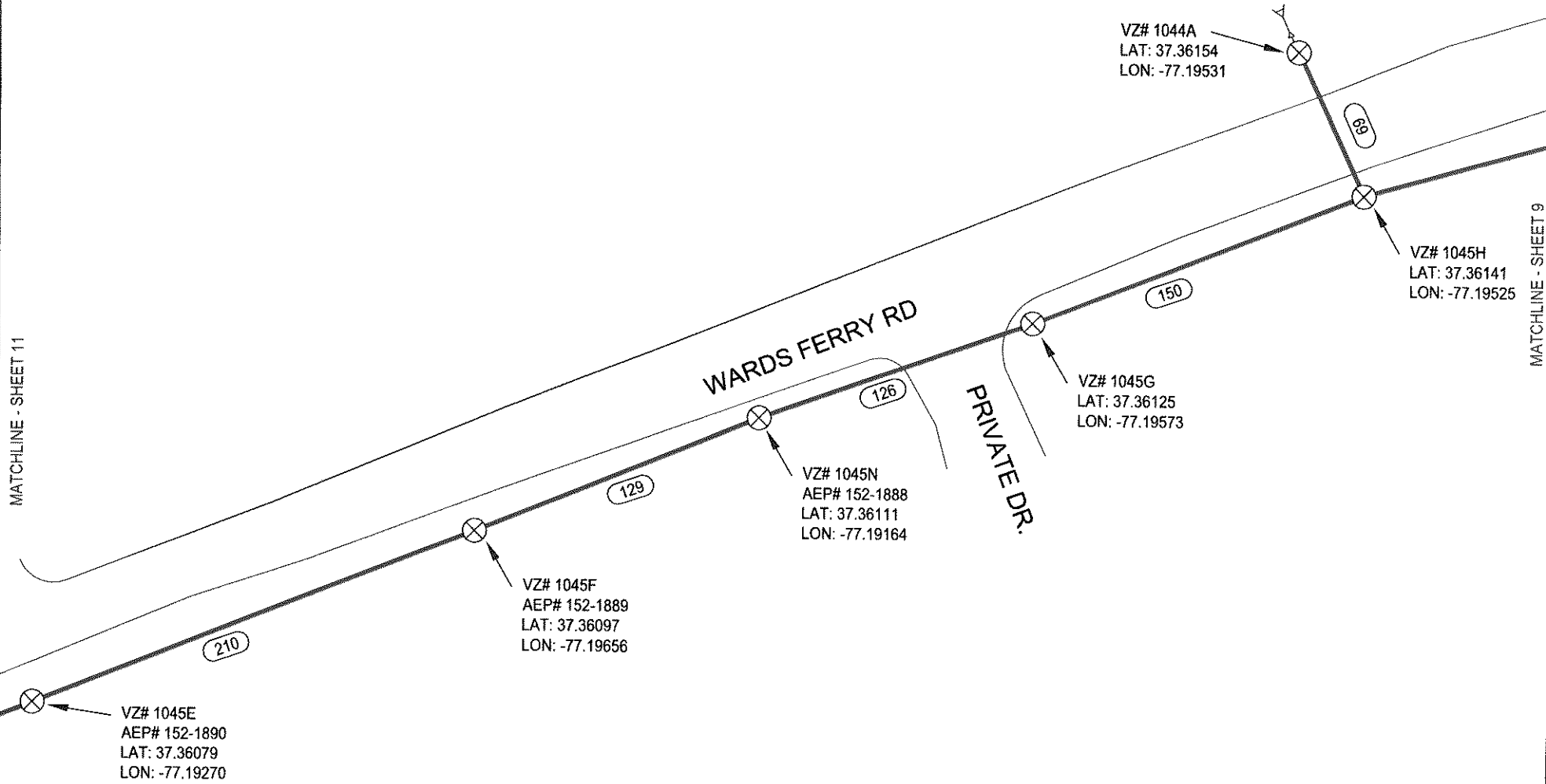
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SHEET 9 OF 14

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MATCHLINE - SHEET 11

MATCHLINE - SHEET 9



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FIELD SURVEY
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HERITAGE HIGH SCHOOL
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BY: DCL

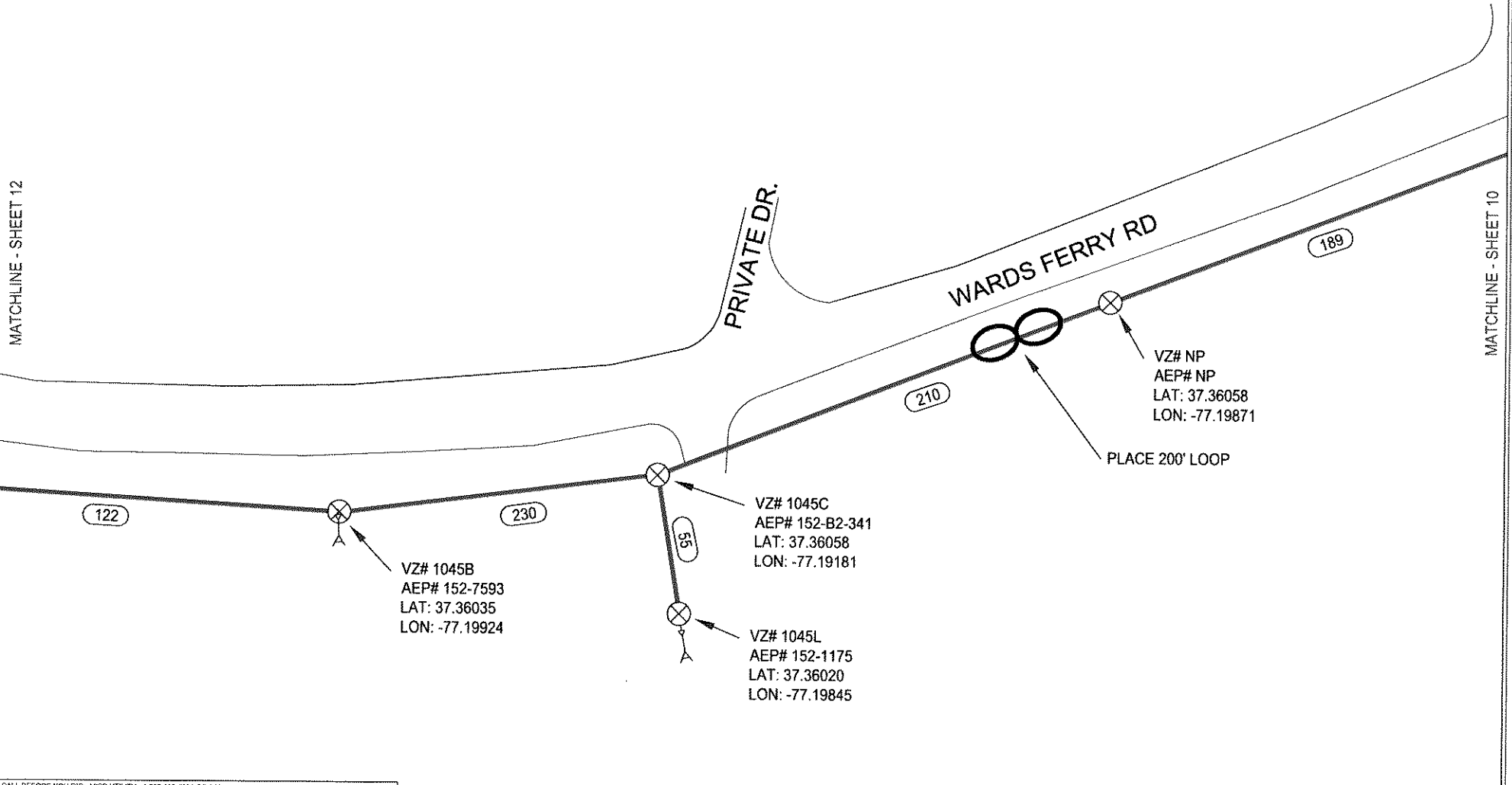
SCALE: NO SCALE

SHEET: 10 OF 14

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MATCHLINE - SHEET 12

MATCHLINE - SHEET 10



CALL BEFORE YOU DIG. MISS UTILITY - 1-800-552-7001 OR 811.
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PROJECT TITLE:

HERITAGE HIGH SCHOOL
3204 WARDS FERRY RD.

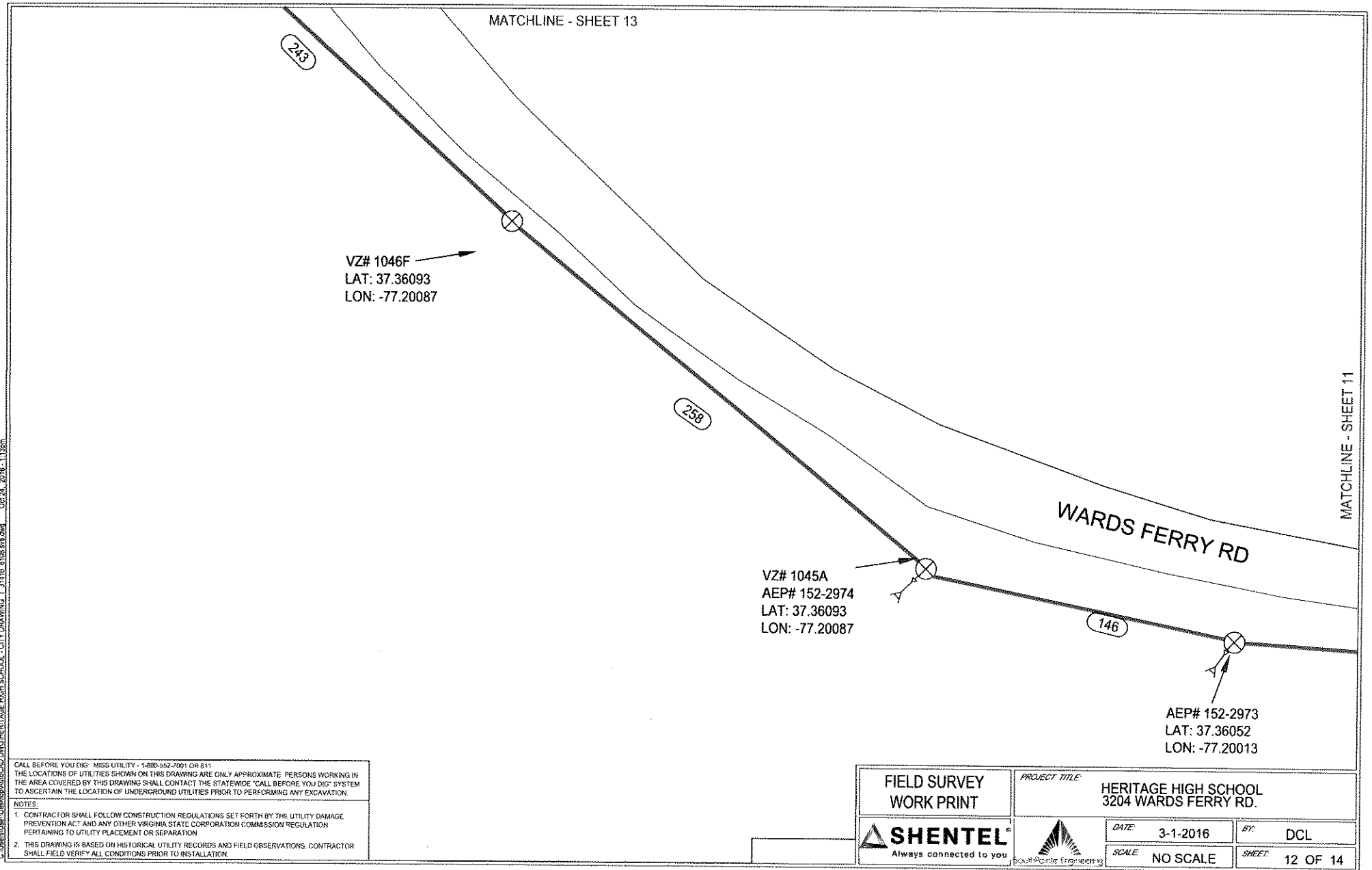
DATE: 3-1-2016

BY: DCL

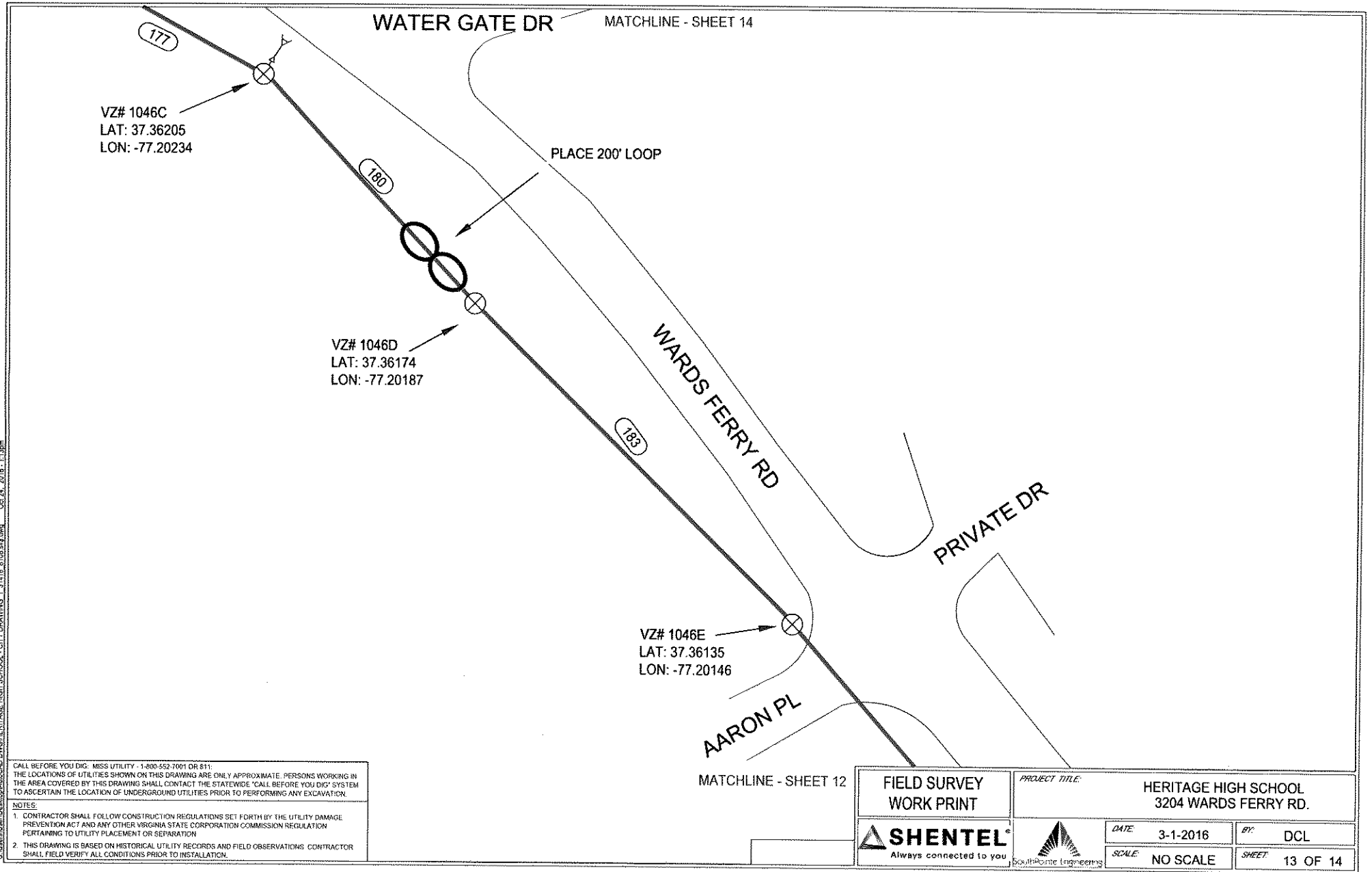
SCALE: NO SCALE

SHEET: 11 OF 14

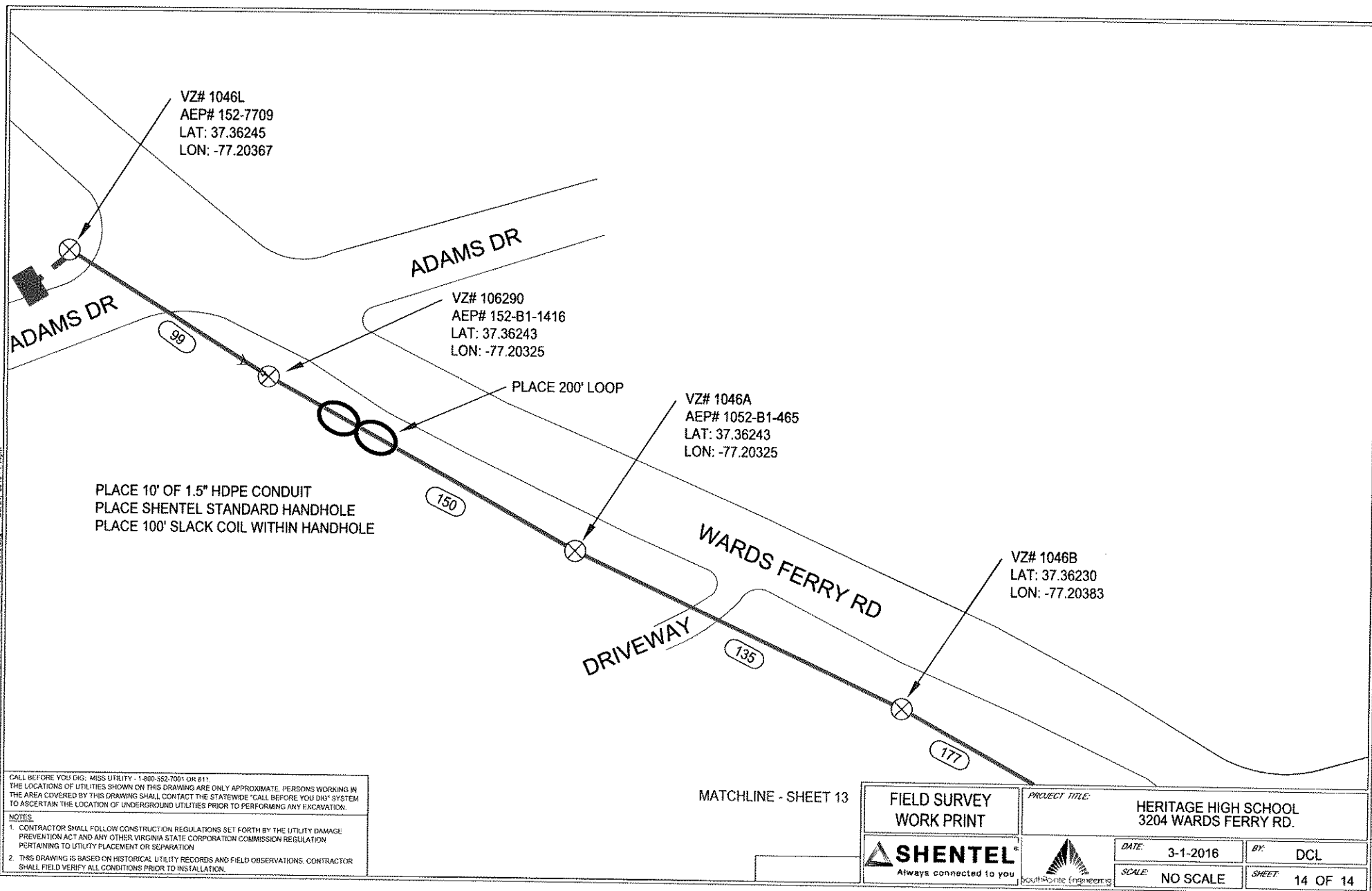
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LYNCHBURG CITY COUNCIL

Agenda Item Summary

MEETING DATE: **January 24, 2017**

AGENDA ITEM #: **6**

CONSENT:
ACTION: **X**

REGULAR: **X**
INFORMATION:

WORK SESSION:

CLOSED SESSION:
(Confidential)

ITEM TITLE: Memorandum of Understanding between the Office of the Clerk of the Circuit Court and the City of Lynchburg

Strategic Pillar(s) Impacted:

☐ Arts & Culture	☐ Citizen Engagement & Social Capital	☐ Economic Development	☐ Healthy & Active Living
☐ Infrastructure	☐ Land Use	☐ Lifelong Learning	☐ Natural Resources
☐ Neighborhoods	☐ Safe Community	☐ Social Equity	☐ Transportation
			☒ Administrative

RECOMMENDATION: Approve the Memorandum of Understanding (MOU).

SUMMARY: Several years ago Constitutional Officers were given the opportunity to enter into an MOU with the City regarding personnel practices and procedures. The Clerk of the Circuit Clerk has decided that it was beneficial to enter into such a Memorandum at this time. This MOU is fashioned after the Memorandum between the Commissioner of the Revenue and the City which was approved by City Council in 2002. To date, this MOU has been successful and is used as a Model Agreement among Commissioners of Revenue throughout the Commonwealth.

PRIOR ACTION(S): None

FISCAL IMPACT: Staff, excluding the Clerk, will be subject to City salary increases as afforded by City Council.

CONTACT(S): Heather Brown, Director of Human Resources – 455-4223
Hon. Eugene Wingfield, Clerk of the Circuit Court – 455-2620
Walter Erwin, City Attorney – 455-3980

ATTACHMENT(S): Resolution and Memorandum of Understanding

REVIEWED BY: bms

RESOLUTION:

BE IT RESOLVED that the City Manager is hereby authorized to execute the Memorandum of Understanding (MOU) between the Office of the Clerk of the Circuit Court and the City of Lynchburg.

Adopted:

Certified:

Clerk of Council

013K

**COOPERATIVE AGREEMENT BETWEEN
THE CITY LYNCHBURG AND THE CLERK
OF THE LYNCHBURG CIRCUIT COURT**

THIS COOPERATIVE AGREEMENT, effective as of January 1, 2017, is between the Clerk of the Lynchburg Circuit Court and the City of Lynchburg.

ARTICLE I - SCOPE OF AGREEMENT

This Agreement extends coverage of the City's Employment Policies and Procedures to all of the employees and deputies of the Office of the Clerk of the Lynchburg Circuit Court. This Agreement recognizes that the employees and deputies of the Clerk of the Circuit Court and other City employees serve all of the residents of Lynchburg. Therefore, this Agreement seeks to establish a uniform personnel system so that the Clerk of the Circuit Court's employees and deputies will have the same rights and benefits and will be subject to the same procedures and regulations as other City employees, except as provided herein.

Employees and deputies will be subject to the City's Employment Policies and Procedures, except the grievance procedure. The Clerk of the Circuit Court shall have all of the authority granted to a Department Director by the City's Employment Policies and Procedures.

An employee or deputy in a Compensation Board funded position is entitled to receive a salary adjustment consistent with the Compensation Board. However, the City reserves the right not to grant a COLA, merit increase, or any other form of compensation received by general City employees if such an increase would provide compensation greater than that received by general City employees. This is an endeavor to maintain parity among City and Compensation Board funded positions as it pertains to general employee compensation.

Nothing in this Agreement shall be interpreted to infringe upon the authority of the Clerk of the Circuit Court to retain control over the operations of his office, including, without limitation, the authority to:

- (1) Direct the work of his employees and deputies.
- (2) Hire, promote, transfer or appoint employees and deputies; however, advertising for position vacancies in the Clerk's Office shall be consistent with Virginia Code Section 15.2-1604.
- (3) Discipline, suspend, demote, dismiss or terminate the appointment of any employee or deputy.

Such authority shall be exercised by the Clerk of the Circuit Court; however, the procedures shall be in accordance with the City's Employment Policies and Procedures. In addition, the Clerk of the Circuit Court's authority pursuant to Virginia Code Section 15.2-1603 to terminate the appointment of a deputy is not intended to be infringed by this Agreement.

The City agrees to provide the Clerk of the Circuit Court with written notice of any changes and revisions to the City's Employment Policies and Procedures.

ARTICLE II - TIME OF PERFORMANCE

This Agreement shall commence as of July 1, 2017, and will remain in effect until terminated by either party.

ARTICLE III – GOVERNING LAW

This Agreement shall be governed in all respects, whether as to validity, construction, capacity or performance by the laws of the Commonwealth of Virginia.

ARTICLE IV – TERMINATION

(1) This Agreement may be canceled by either party by giving sixty (60) days written notice to the other, or

(2) This Agreement shall be suspended in the event City Council fails to appropriate or allocate funds for the purpose of continuation of this Agreement, or

(3) In the event of breach by either party to this Agreement, the other party may give written notice to the party deemed to be in breach specifying the manner in which the Agreement has been breached. If such notice of breach is given, the party sending the notice may suspend performance of any or all of its corresponding obligations under this Agreement, and if the party receiving the notice has not substantially corrected the breach within thirty (30) days of receipt of the written notice, the party sending the notice shall have the right to terminate this Agreement.

ARTICLE V – GENERAL OPERATING PROVISIONS

- As provided by Section 17.1-207 of the Code of Virginia, the Clerk's Office will close any day that the Circuit Court is closed or ordered closed. State holidays will continue to be observed (The Circuit Court is closed on state holidays) and snow closures as a result of order of Court to be closed, without any penalty to the employees.

- The work hours for the Clerk's Office are as follows: 8am until 5 pm, Monday through Friday; open to the public from 8:30 am until 4:30 pm; and, one hour for lunch.

- The employees in the Clerk's Office will continue to honor the current earned leave policy as supplied to the Department of Human Resources for the City.

- The City will continue to maintain the current reserved parking spaces for each employee in the parking lot adjacent to courthouse without charging the employees a parking fee.

- The employees in the Clerk's Office will not be covered by the City's grievance procedure.

- The Clerk of the Court will retain 100% control over the employees in the Clerk's Office and over the day to day operations of the Office.

- Salaries of the employees of the Clerk's Office will never be less than the salary awarded or assigned to each employee/position by the State Compensation Board.
- Any one time bonuses awarded by the State to a Clerk's Office position will be awarded to the employee under the condition that such bonus is reimbursable to the City.
- As allowed by the State Compensation Board, any excess funds/managed vacancy funds resulting from a senior employee leaving employment in the Clerk's Office will be used to advance current compensation within the Office based on the performance of the employees' current City pay band. Excess funds result from the excess left over from hiring a new employee based on entry level pay at ASA III.

ARTICLE VI - PERSONAL RECORDS AND REPORTS

The Department of Human Resources shall maintain the official written records of all employment actions for the employees and deputies of the Clerk of the Circuit Court. Records and forms will be submitted in accordance with procedures outlined by the City Manager and/or stated in the City's Employment Policies and Procedures.

Witness the following signatures and seals:

EUGENE C. WINGFIELD
CLERK OF THE CIRCUIT COURT

CITY OF LYNCHBURG

BY: _____
BONNIE SVRCEK
CITY MANAGER

LYNCHBURG CITY COUNCIL

Agenda Item Summary

MEETING DATE: **January 24, 2017**

AGENDA ITEM #: **7**

CONSENT:
ACTION: **X**

REGULAR: **X**
INFORMATION:

WORK SESSION:

CLOSED SESSION:
(Confidential)

ITEM TITLE: 2016-17 Department of Criminal Justice Services (DCJS) Policing in the 21st Century Grant

Strategic Pillar(s) Impacted:

☐ Arts & Culture	☐ Citizen Engagement & Social Capital	☐ Economic Development	☐ Healthy & Active Living
☐ Infrastructure	☐ Land Use	☐ Lifelong Learning	☐ Natural Resources
☐ Neighborhoods	☒ Safe Community	☐ Social Equity	☐ Transportation
			☐ Administrative

RECOMMENDATION: Adopt a resolution to amend the FY 2017 City/Federal/State Aid budget and appropriate \$20,000 with resources from the 2016-17 Department of Criminal Justice Services (DCJS) Policing in the 21st Century Grant (\$18,000) and a 10% in-kind match (\$2,000) to expand upon the Street Smart Program in partnership with the Boys and Girls Club and the Lynchburg City Schools.

SUMMARY: The Lynchburg Police Department has been awarded \$20,000 from the 2016-17 DCJS Policing in the 21st Century Grant program which requires an included 10% in-kind match. The LPD, in partnership with the Boys and Girls Club and Lynchburg City Schools, will use this funding to enhance the Street Smart Program by adding a pilot program to this on gang prevention, drug resistance and how to act when and if the youth becomes in contact with law enforcement. The funds will provide necessary manuals, staff salary and officer overtime to provide this training program.

PRIOR ACTION(S): Finance Committee 10/25/2016

FISCAL IMPACT: None, 10% match is in-kind and will be matched with the Boys and Girls Club Empowerment Center.

CONTACT(S): Major Todd Swisher, 455-6154

ATTACHMENT(S): Resolution

REVIEWED BY: bms

RESOLUTION:

BE IT RESOLVED that the FY 2017 City/Federal/State Aid Fund budget is amended and \$20,000 is appropriated with resources of \$18,000 from the 2016-17 Department of Criminal Justice Services (DCJS) Policing in the 21st Century Grant and \$2,000 in-kind match to expand upon the Street Smart Program in partnership with the Boys and Girls Club and the Lynchburg City Schools.

Adopted:

Certified:

Clerk of Council

011K

LYNCHBURG CITY COUNCIL

Agenda Item Summary

MEETING DATE: **January 24, 2017**

AGENDA ITEM #: **8**

CONSENT:
ACTION: **X**

REGULAR: **X**
INFORMATION:

WORK SESSION:

CLOSED SESSION:
(Confidential)

ITEM TITLE: Virginia Office of Emergency Medical Services – Rescue Squad Assistance Fund Grant to purchase cardiac monitors and stretchers.

Strategic Pillar(s) Impacted:

☐ Arts & Culture	☐ Citizen Engagement & Social Capital	☐ Economic Development	☐ Healthy & Active Living
☐ Infrastructure	☐ Land Use	☐ Lifelong Learning	☐ Natural Resources
☐ Neighborhoods	☒ Safe Community	☐ Social Equity	☐ Transportation
			☐ Administrative

RECOMMENDATION: Adopt a resolution to amend the FY 2017 City/Federal/State Aid Fund budget and appropriate \$98,387 with resources of \$49,837 from the Virginia Office of Emergency Medical Services – Rescue Squad Assistance Fund (RSAF) and \$25,000 transferred from the FY 2017 General Fund Fire Department budget and \$23,550 appropriated from the General Fund Fire Equipment Assigned Fund Balance to purchase two (2) LifePak 15 cardiac monitors and two (2) Power Pro stretchers for the Fire Department.

SUMMARY: The Virginia Office of Emergency Medical Services (EMS) periodically awards grant funding to assist career and volunteer EMS agencies in obtaining/maintaining emergency vehicles and equipment; providing EMS management, leadership, and advanced life support training; and achieving other goals that support the enhancement of citizen and community EMS services.

The Fire Department has been awarded RSAF grant funds to purchase two (2) LifePak 15 cardiac monitors and two (2) Power Pro stretchers.

The LifePak 15 cardiac monitors will replace two in-service units purchased in 2002. These monitors have remained in service through a preventative maintenance contract; however, they have significantly exceeded the useful life recommended by the manufacturer.

The Power Pro stretchers will replace two in-service units purchased in 2007 and 2008. These stretchers have remained in service through a preventative maintenance contract; however, they have exceeded the manufacturer's recommended useful life not only in age but in the number of lift hours.

This grant requires a local match; the department applied for these funds under a Hardship Request, which would have required the locality to pay 20 percent and RSAF would have paid 80 percent. However, the RSAF funds were awarded with a required 50 percent match. The itemized cost: two LifePak 15 cardiac monitors - \$61,834 and two Power Pro stretchers - \$36,553. With a total cost of \$98,387, the required local match is \$48,550. The match will be funded from the FY 2017 General Fund Fire Department budget and the General Fund Fire Equipment Assigned Fund Balance.

PRIOR ACTION(S): Finance Committee November 22, 2016

FISCAL IMPACT: \$48,550 in matching funds will be provided from the Fire Department's FY 2017 budget and the General Fund Fire Equipment Assigned Fund Balance; no additional appropriation is required. Future funds will be needed for periodic maintenance of the equipment.

CONTACT(S):

Fire Chief Steven B. Ferguson, 455-6340
Battalion Chief Heather Childress, 455-6360
Ellen Davidson-Martin, Fire Administrative Manager, 455-6368

ATTACHMENT(S): Resolution

REVIEWED BY: bms

RESOLUTION:

BE IT RESOLVED That the FY 2017 City/Federal/State Aid Fund budget is amended and \$98,387 is appropriated with resources of \$49,837 from the Virginia Office of Emergency Medical Services – Rescue Squad Assistance Fund (RSAF) grant and \$25,000 transferred from the FY 2017 General Fund Fire Department budget and \$23,550 appropriated from the General Fund Fire Equipment Assigned Fund Balance to purchase two (2) LifePak 15 cardiac monitors and two (2) Power Pro stretchers for the Fire Department.

Introduced:

Adopted:

Certified:

Clerk of Council

014K

LYNCHBURG CITY COUNCIL

Agenda Item Summary

MEETING DATE: **January 24, 2017**

AGENDA ITEM #: **9**

CONSENT:
ACTION: **X**

REGULAR: **X**
INFORMATION:

WORK SESSION:

CLOSED SESSION:
(Confidential)

ITEM TITLE: Budget Amendment and Appropriation of a \$1,705,275 Stormwater Local Assistance Fund (SLAF) Grant awarded by the Department of Environmental Quality (DEQ)

Strategic Pillar(s) Impacted:

☐ Arts & Culture	☐ Citizen Engagement & Social Capital	☐ Economic Development	☐ Healthy & Active Living
☒ Infrastructure	☐ Land Use	☐ Lifelong Learning	☐ Natural Resources
☐ Neighborhoods	☐ Safe Community	☐ Social Equity	☐ Transportation
			☐ Administrative

RECOMMENDATION: Adopt a resolution to amend the FY 2017 Stormwater Capital Projects Fund budget and appropriate \$1,705,275 with resources from a Stormwater Local Assistance Fund (SLAF) Grant to reimburse costs associated with five stormwater quality improvements projects needed to meet Phase II Municipal Separate Storm Sewer System (MS4) permit compliance by FY 2018.

SUMMARY: The City has been awarded a Stormwater Local Assistance Fund (SLAF) grant issuance up to \$1,705,275 from Department of Environmental Quality (DEQ) for the following five stormwater quality improvement projects needed to meet Phase II Municipal Separate Storm Sewer System (MS4) permit compliance by FY 2018: (1) Burton Creek Stream Restoration (2) Blackwater Creek Stream Restoration (3) Blackwater Creek Constructed Wetlands (4) Laurel School Bioretention (5) Sheffield Elementary School Bioretention.

A local match of 50% is required with this grant award. A resolution was previously adopted on November 8, 2016 authorizing a loan issuance not to exceed \$1,900,000 from the Virginia Clean Water Facilities Revolving Loan Fund (VCWFRLF) thereby providing 50% local match requirement. Grant funds will be used to reimburse costs incurred by the Stormwater Capital Projects Fund for these five projects.

PRIOR ACTION(S): None

FISCAL IMPACT: \$1,705,275 local match from Stormwater Capital Projects Fund

CONTACT(S): Tim Mitchell, Director of Water Resources, 455-4252

ATTACHMENT(S): Resolution

REVIEWED BY: bms

RESOLUTION:

BE IT RESOLVED that the FY 2017 Stormwater Capital Projects Fund budget is amended and \$1,705,275 is appropriated with resources from Stormwater Local Assistance Fund (SLAF) matching grant to reimburse costs for the following five water quality improvement projects to assist in meeting the Municipal Separate Storm Sewer (MS4) permit by FY 2018: (1) Burton Creek Stream Restoration (2) Blackwater Creek Stream Restoration (3) Blackwater Creek Constructed Wetlands (4) Laurel School Bioretention (5) Sheffield Elementary School Bioretention.

Introduced:

Adopted:

Certified:

Clerk of Council

012K