



CITY COUNCIL

Tuesday, September 12, 2023 | 4:00 PM
Council Chamber- City Hall
900 Church Street
Lynchburg, VA 24504

WORK SESSION AGENDA

- I. **Welcome** *Stephanie T. Reed, Mayor*
- II. **Work Session Agenda Overview** *Wynter C. Benda, City Manager*
- III. **Work Session Agenda Items** *Wynter C. Benda, City Manager*
- IV. **Business Item Briefing(s)**
 - IV.1. Appalachian Power Company Easement - 3525 John Capron Road
 - IV.2. Consolidated Annual Performance and Evaluation Report (CAPER) - Program Year (PY 2022) Fiscal Year 2023 (FY 2023)
 - IV.3. FY 2023 Fourth Quarter and FY 2024 First Quarter Adjustments
 - IV.4. Rezoning to Allow Construction of an Entrance and Parking to Serve a Central Rehabilitation Facility/Behavioral Health Hospital in Campbell County
 - IV.5. Corridor Overlay - Steve Newman Parkway
- V. **Roll Call**
 - V.6. Councilmember Taylor: MEO Resolution
- VI. **Closed Session**
 - VI.7. Consideration of a closed meeting to discuss appointments for vacancies to the following Boards and Commissions: Social Services Advisory Board, Historic Preservation Commission, Towing Advisory Board, Board of Zoning Appeals, Lynchburg Regional Airport Commission, and Youth Services Citizens Board, pursuant to Section 2.2-3711(A)(1) of the Code of Virginia, 1950, as amended.
 - VI.8. Consideration of a closed session to review and/or evaluate the performance of the City's Clerk of Council, and the City Attorney pursuant to Section 2.2-3711(A)(1) of the Code of Virginia, 1950, as amended.

AGENDA ITEM SUMMARY

MEETING DATE

September 12, 2023

PRESENTED BY

Dr. Reid A. Wodicka

AGENDA ITEM # IV.1

Appalachian Power Company Easement - 3525 John Capron Road

RECOMMENDATION

Discuss the attached proposed ordinance and deed. No action is necessary. This item will appear for a bid opening at City Council's work session on October 10, 2023, followed by a public hearing and City Council's consideration during the October 10, 2023, regular meeting.

SUMMARY

The City, Lynchburg City Schools, and Appalachian Power Company have worked together, to propose for City Council's review and consideration, a proposed right of way and easement to Appalachian Power Company on property owned by the City; more specifically 3525 John Capron Road, Lynchburg, VA 24501 (Tax Map No(s) 11501003). The substance of such right of way and easement is shown in the attached documents. The purpose of such right of way and easement is for an electric power line or lines, and communication lines, in, on, under, along, through, over, and across the aforesaid property in relation to providing electric service to the Lynchburg City Schools electric bus charging stations and other related uses.

Given the nature and the length of the easement sought, the City will need to advertise for bids, accept a bid, and hold a public hearing before granting the same. The attached proposed ordinance, deed, and exhibit illustrate the proposed easement. The proposed easement, if granted, will expire October 10, 2063, given the requirements of Va Code Sec(s). 15.2-2100 et seq.

The following course of action is proposed in these circumstances:

September 14, 2023 and September 22, 2023: Advertise for bids and a public hearing in The News & Advance.

October 10, 2023: (1) During the work session of the City Council's meeting, the Clerk of Council will publicly open and announce all bids received. The Mayor will then publicly ask if any other bids are to be submitted, and if none, a member of City Council will make a motion to accept the bid submitted and adopt the same by recorded vote. Note: If any additional bid(s) is received during the work session, then City Council should table this matter until the next regular meeting date so staff may review the subsequent bid(s) received.

(2) During the public hearing portion of the City Council's meeting, a public hearing on the successful bidder's easement will be held. After the public hearing, a formal motion and vote on the adoption of the successful bidder's easement should occur.

PRIOR ACTION(S)

N/A

FISCAL IMPACT

N/A – This project is funded by a grant from the United States Environmental Protection Agency

CONTACT(S)

Dr. Reid A. Wodicka

ATTACHMENT(S)

1. Proposed Ordinance - ApCo Easement - 3525 John Capron Road
2. Proposed AD - ApCo Easement - 3525 John Capron Road
3. Proposed Deed - ApCo Easement -3525 John Capron Road
4. Easement Exhibit

REVIEWED BY



Greg Patrick, Deputy City Manager

Date: September 07, 2023



Alicia Finney, Clerk of Council

Date: September 07, 2023

Tax Map No(s). **11501003**

AN ORDINANCE AUTHORIZING THE GRANT AND CONVEYANCE OF A RIGHT OF WAY AND EASEMENT TO APPALACHIAN POWER COMPANY ON PROPERTY OWNED BY THE CITY OF LYNCHBURG, VIRGINIA; MORE SPECIFICALLY 3525 JOHN CAPRON ROAD, LYNCHBURG, VA 24501

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF LYNCHBURG:

**ARTICLE I. AUTHORIZATION TO GRANT
AND CONVEY RIGHT OF WAY AND EASEMENT**

1. That, subject to the forty (40) year term limitation described under § 15.2-2100 of the Code of Virginia, 1950, as amended, the City Manager, on behalf of the City of Lynchburg (City), is hereby authorized to grant and convey a right of way and easement to Appalachian Power Company on property owned by the City; more specifically 3525 John Capron Road, Lynchburg, VA 24501 (Tax Map No(s) 11501003). The substance of such right of way and easement is shown in the attached and proposed Agreement/Easement, dated October 10, 2023, between Appalachian Power Company and the City. The purpose of such right of way and easement being for an electric power line or lines, and communication lines, in, on, under, along, through, over, and across the aforesaid property in relation to providing electric service to the Lynchburg City Schools electric bus charging stations and other related uses.
2. That the City Manager is hereby authorized to execute all documents and take all actions necessary to effectuate the said Agreement/Easement between Appalachian Power Company and the City.

ARTICLE II. ADOPTION OF ORDINANCE

This Ordinance was duly adopted by the Council of the City of Lynchburg, Virginia on the _____ day of _____, 20_____, and shall be effective upon adoption.

Certified: _____
Clerk of Council

ARTICLE III. ACCEPTANCE

By joining in this Ordinance through signature of its duly authorized representative, Appalachian Power Company hereby agrees to the entirety of the same as of its adoption date.

APPLACHIAN POWER COMPANY

(SEAL)

By: _____

Printed Name: _____

Its: _____

ATTEST:

By: _____

Printed Name: _____

Its: _____

AN INVITATION FOR BIDS AND A PUBLIC HEARING ADVERTISEMENT
FOR AN ORDINANCE AUTHORIZING THE GRANT AND CONVEYANCE
OF A RIGHT OF WAY AND EASEMENT TO APPALACHIAN POWER
COMPANY ON CITY OF LYNCHBURG PROPERTY; MORE SPECIFICALLY
3525 JOHN CAPRON ROAD, LYNCHBURG, VA 24501

The City of Lynchburg, Virginia (City) is considering granting a right of way and easement to Appalachian Power Company for a term of forty (40) years upon City property; more specifically 3525 John Capron Road, Lynchburg, VA 24501. The purpose of such right of way and easement being for an electric power line or lines, and communication lines, in, on, under, along, through, over, and across the aforesaid property in relation to providing electric service to the Lynchburg City Schools electric bus charging stations and other related uses.

Because the right of way and easement proposed to be granted and conveyed will be in excess of five (5) years, the City is advertising for bids in accordance with Section 15.2-2100 *et seq.* of the Code of Virginia, 1950, as amended. Interested parties should submit their bid in the form of a "Letter of Commitment" and a completed "Acceptance" page of the proposed ordinance. Such bids should be marked as "3525 JOHN CAPRON ROAD EASEMENT BID" in an envelope delivered by hand or otherwise to the City, Attn: Clerk of Council, 900 Church Street, Lynchburg, VA 24504. All bids are due on or before 5:00 p.m., on October 3, 2023. The Clerk of Council shall publicly open and announce all bids received during the City Council's Work Session on October 10, 2023, at 4:00 p.m. or as soon thereafter as possible, in the Council Chamber of the City Hall, 900 Church Street, Lynchburg, VA 24504. Bids shall further be received by the Mayor of the City thereafter during such Work Session. Where appropriate, the City Council will choose a successful bidder. The City reserves the right to reject any and all bids.

In the event a successful bidder is chosen by the City Council, a public hearing will be held before the City Council on October 10, 2023, at 7:30 p.m., or as soon thereafter as may be heard, in the Council Chamber of the City Hall, 900 Church Street, Lynchburg, VA 24504, concerning the adoption of the proposed ordinance authorizing the grant and conveyance of the right of way and easement to the successful bidder. A copy of the full text of the proposed ordinance is on file with the Clerk of Council, and available for review at her office at 900 Church Street, Lynchburg, VA 24504. All interested persons are invited to appear at the said public hearing and present their views. Questions and/or comments may be referred to Alicia Finney, the Clerk of Council for the City of Lynchburg, Virginia, who may be contacted by phone at (434) 455-3990 or by email at alicia.finney@lynchburgva.gov.

Publication dates in The News & Advance: **09/14/2023** and **09/22/2023**

Bids Received By: **10/03/2023 5:00 p.m.**

Bid Acceptance/Public Hearing Date: **10/10/2023**

City of Lynchburg Eas. No. _____ R/W Map No. 3779-153-A1
900 Church Street W.O. No. W003611401 Job No. 23310070 Prop No. _____
Lynchburg, VA 24504 Line Expressway – Mayflower

THIS AGREEMENT, made this 10 day of October, 2023,
by and between City of Lynchburg, a Political Subdivision of the Commonwealth of Virginia,
herein called "Grantor", and APPALACHIAN POWER COMPANY, a Virginia corporation, herein called
"Appalachian",

WITNESSETH:

That for and in consideration of the sum of One Dollar (\$1.00), or other good and valuable consideration
from Appalachian, the receipt and sufficiency of which hereby acknowledged, Grantor hereby grants, conveys,
and specially warrants to Appalachian, its successors, assigns, lessees and tenants, a right of way and easement
for an electric power line or lines, and communication lines, in, on, along, through, over, and across the following
described lands of the Grantor situated in the city of Lynchburg, State of Virginia.

Being a right of way and easement on the property of the Grantors identified as Lynchburg City, Tax Parcel
No. 11501003 herein after referred to as "premises."

This right of way and easement extends in a Northern direction from
Appalachian's New Pole numbered 37790153A16145 to
and including new Pad Mounted Transformer numbered 37790153A16147
and shall be 20 feet in width, lying 10 feet on each side of the facilities as constructed and as
approximately shown on certain Appalachian Power Company's drawing dated September 1, 2023, attached
hereto and made apart hereof "Exhibit A".

TOGETHER with the right, privilege and authority to Appalachian, its successors, assigns, lessees and
tenants, to construct, erect, install, place, operate, maintain, inspect, repair, renew, remove, add to the number of,
and relocate at will, poles, with wires, cables, crossarms, guys, anchors, grounding systems and all other
appurtenant equipment and fixtures, underground conduits, ducts, vaults, cables, wires transformers, pedestals,
risers, pads, fixtures, and appurtenances (hereinafter called "Appalachian's Facilities"), and string wires and
cables, adding thereto from time to time, in, on, along, over, through, across and under the above referred to
premises. The right to cut, trim, remove and/or otherwise control, with herbicides or by other means, at Grantee's
option (without any liability to Grantor), any trees, limbs or branches, brush, shrubs, undergrowth, of whatever
size, or other obstructions that in Grantee's reasonable judgment endanger or interfere with the safety or use of its
facilities, both within and adjoining the right of way and easement; the right of ingress and egress to and over
said above referred to premises, and any of the adjoining lands of the Grantors at any and all times, for the
purpose of exercising and enjoying the rights herein granted, and for doing anything necessary or useful or
convenient in connection therewith. Within the Easement, Grantor shall not: place any buildings, structures, piles
of debris, change the level of the ground by excavation or mounding. It will be the sole responsibility of
Appalachian Power to maintain all Appalachian Facilities, including, but not being limited to, the pad mounted
transformer installed on the premises.

It is further understood and agreed between Grantor and Appalachian that, as provided under Section
15.2-2100 of the Code of Virginia, 1950, as amended, this Easement will only exist for a term of forty (40) years,

**THIS INSTRUMENT PREPARED BY AND UPON RECORDATION RETURN TO
APPALACHIAN POWER COMPANY, PO BOX 2021, ROANOKE, VIRGINIA 24022**

commencing on the date of this deed, and expiring on the 10 day of October, 2063. Upon such expiration, where a new easement is needed or where Appalachian Facilities remain on the premises, Appalachian and Grantor shall work together in good faith to establish a new easement

It is understood and agreed between the parties hereto, that the Grantor reserves the right to use said lands in any way not inconsistent with the rights herein granted.

TO HAVE AND TO HOLD the same unto Appalachian Power Company, its successors, assigns, lessees and tenants.

It is agreed that the foregoing is the entire contract between the parties hereto, and that this written agreement is complete in all its terms and provisions.

NOTICE TO LANDOWNER: You are conveying rights to a public service corporation. A public service corporation may have the right to obtain some or all of these rights through exercise of eminent domain. To the extent that any of the rights being conveyed are not subject to eminent domain, you have the right to choose not to convey those rights and you could not be compelled to do so. You have the right to negotiate compensation for any rights that you are voluntarily conveying.

IN WITNESS WHEREOF, Grantor has caused its corporate name and seal to be hereto affixed the day and year first above written.

City of Lynchburg

By: _____

City Manager

STATE OF _____)
COUNTY OF _____) To-wit:

The foregoing instrument was acknowledged before me this _____ day of _____, 20____, by _____, City Manager on behalf of the City of Lynchburg, a Municipal Corporation of the Commonwealth of Virginia.

.

Notary Public/Commissioner

My Commission expires:

Notary Registration # - _____
(For Va. Only)

Approved As to Form

By: _____
_____, City Attorney

STATE OF _____)
COUNTY OF _____) To-wit:

The foregoing instrument was acknowledged before me this _____ day
of _____, 20_____, by _____, City Attorney, of the City of Lynchburg.
.

Notary Public/Commissioner

My Commission expires:

Notary Registration # - _____
(For Va. Only)

PARCEL - 11501003
OWNER- CITYOF LYNCHBURG
ADDRESS- 3525 JOHN CAPRON RD.
LYNCHBURG, VA



3525

**PROPOSED LOCATION OF
AEP TRANSFORMER**

**PROPOSED UNDERGROUND
FACILITIES IN CUSTOMER
PROVIDED CONDUITS**

**PROPOSED AEP POLE
LOCATION AND
OVERHEAD LINE**

**EXISTING AEP
POLE 153-253**

**PROPOSED AEP
POLE LOCATION**

3535

3700

JOHN CAPRON RD

September 1, 2023

EXHIBIT A

AGENDA ITEM SUMMARY

MEETING DATE

September 12, 2023

PRESENTED BY

Gabrielle Bateman, Community
Development Grant Coordinator

AGENDA ITEM # IV.2

Consolidated Annual Performance and Evaluation Report (CAPER) - Program Year (PY 2022)
Fiscal Year 2023 (FY 2023)

RECOMMENDATION

This item will appear for City Council vote on the September 26, 2023 Public Hearing agenda.
Approval of the Program Year 2022 (PY 2022) Fiscal Year 2023 (FY 2023) Consolidated Annual
Performance and Evaluation Report (CAPER) for the Community Development Block Grant (CDBG)
and HOME Program.

SUMMARY

The U.S. Department of Housing and Urban Development (HUD) requires each jurisdiction receiving HUD-administered grants (CDBG and HOME) to draft a CAPER and submit it for public review and comment. The CAPER describes the City's progress towards the housing and community development goals established within the 2020-2024 Consolidated Plan and the PY 2022 (FY 2023) Annual Action Plan. This CAPER is for the period of July 1, 2022 through June 30, 2023. With City Council's approval, the CAPER, including a summary of any public comments, will be submitted to the HUD Richmond Field Office for review to meet compliance regulations for the CDBG and HOME Program.

A public notice for the public comment period and public hearing will be published in *The News and Advance* on Saturday, September 9, 2023.

PRIOR ACTION(S)

February 11, 2020: City Council approval of the Community Development Block Grant (CDBG) and HOME Program Housing and Non-housing Goals for the 2020-2024 Consolidated Plan and Program Year 2020 (FY 2021) Annual Action Plan.

June 28, 2022: City Council approval of the Program Year 2022 (FY 2023) Annual Action Plan

FISCAL IMPACT

N/A

CONTACT(S)

Gabrielle Bateman, Community Development Grant Coordinator
Melva Walker, Grants Manager
Tom Martin, City Planner

ATTACHMENT(S)

1. CAPER Fiscal Year 2023 Draft For Public Comment

REVIEWED BY



Kent White, Director of Community Development

Date: September 07, 2023



Mercedes Braun, Executive Assistant to the City Manager

Date: September 07, 2023



Wynter C. Benda, City Manager

Date: September 07, 2023



Alicia Finney, Clerk of Council

Date: September 07, 2023



CONSOLIDATED ANNUAL PERFORMANCE AND
EVALUATION REPORT (CAPER)
COMMUNITY DEVELOPMENT BLOCK GRANT
(CDBG) AND HOME PROGRAM

DRAFT



Program Year 2022 • Fiscal Year 2023
July 1, 2022 - June 30, 2023

Executive Summary

The City receives formula grants from the U.S. Department of Housing and Urban Development ("HUD") for housing and community development activities, specifically the Community Development Block Grant (CDBG) and HOME Program. Federal law requires that the CDBG and HOME Program grant funds primarily benefit low-and moderate-income persons in accordance with the following HUD goals:

Provide a suitable living environment

This includes improving the safety and livability of neighborhoods; increasing access to quality facilities and services; reducing the isolation of income groups within areas by de-concentrating housing opportunities and revitalizing deteriorating neighborhoods; restoring and preserving natural and physical features of special value for historic, architectural, or aesthetic reasons; and conserving energy resources.

Provide decent housing

Included within this broad goal are the following: assist homeless persons in obtaining affordable housing; retain the affordable housing stock; increase the availability of permanent housing that is affordable to low- and moderate-income Americans without discrimination; and increase supportive housing that includes structural features and services to enable persons with special needs to live with dignity.

Expand economic opportunities

These goals encompass creating jobs accessible to low- and very low-income persons; providing access to credit for community development that promotes long-term economic and social viability; and empowering low-income persons in federally assisted and public housing to achieve self- sufficiency.

The City of Lynchburg is required by law every five years to prepare a Consolidated Plan to receive federal funds from HUD. The Consolidated Plan combines in one report important information about Lynchburg's demographics and economic activity as well as detailed information on the housing and job needs of its residents. The Plan also includes comments from the public received during public hearings, stakeholder meetings and in writing.

As a recipient of federal funds from HUD, the City of Lynchburg is required to publish an annual performance report, Consolidated Annual Performance and Evaluation Report (CAPER), detailing activities that took place during the most recent program year. The purpose of this report is to measure Lynchburg's success in meeting the priority needs, goals, and strategies described in Lynchburg's 2020-2024 Five-Year Consolidated Plan.

This report covers the Fiscal Year (FY) 2022/Program Year (PY) 2023 Annual Action Plan and is for the period from July 1, 2022 through June 30, 2023. * The CAPER is presented in a format that is prescribed by HUD. Data and narratives are entered into a federal database system called the Integrated Disbursement and Information System (IDIS) and the CAPER report is then downloaded into a Word format. The CAPER template in IDIS has a series of prescribed questions that align with the CDBG and

HOME Program Consolidated Plan program regulations. The report you are reviewing is the result of that data entry process and is the prescribed and recommended format by HUD.

Citizen Participation

HUD requires the City to provide the public an opportunity for input. The City provided an opportunity to comment on the CAPER at a public hearing scheduled before City Council on September 26, 2023 at 7:30 p.m. in the City Council Chambers at City Hall, 900 Church Street, Lynchburg, Virginia. Due to the COVID-19 emergency, copies of the CAPER will not be placed at the public libraries. However, a copy of the draft CAPERs available for public review at the following locations:

- Grants Administration Office, City Hall, Second Floor, 900 Church Street, Lynchburg, Virginia 24504; and
- City website at <http://www.lyncburgva.gov/grants-administration>

For More Information

Contact the Grants Administration Office with any questions about this report or the funded programs/activities.

Melva Walker, Grants Manager
Office of Grants Administration
City Hall
Second Floor
900 Church Street
Lynchburg, VA 24504
Melva.Walker@lynchburgva.gov

***Fiscal Year (FY) 2023 and/or Program Year (PY) 2022 refer to the City's fiscal year and HUD's program year of July 1, 2022 through June 30, 2023. Fiscal Year (FY) 2022 and/or Program Year (PY) 2021 refer to the City's fiscal year and HUD's program year of July 1, 2021 through June 30, 2022. Fiscal Year (FY) 2021 and/or Program Year (PY) 2020 refer to the City's fiscal year and HUD's program year of July 1, 2020 through June 30, 2021. These references are made throughout the CAPER for Program Years (PY) 2022, 2021, and 2020.**

CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan.

91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

The primary objective of the CDBG and HOME Program is to continue to develop viable urban communities through decent housing, suitable living environments and expanded economic opportunities for low- and moderate-income persons; the City of Lynchburg supports assisting individuals with disabilities, substance abuse or addiction, persons with AIDS, persons that are homeless, and elderly persons.

Within the City of Lynchburg's Five-Year Consolidated Plan and Program Year (PY) 2022 Annual Action Plan, the City committed to the overarching goal of undertaking activities that would result in substantial public benefit through the revitalization of depressed areas and in assistance to low and moderate-income residents. These are the central City neighborhoods that surround the downtown business district and are the six contiguous census tracts that comprise the CDBG target area: Census Tracts 4, 5, 6, 7, 11, and 19. Population, demographics, and surveys of the target areas show that these neighborhoods have the highest degree of housing need and are where many of the City's very low and low-to- moderate- income persons reside.

CDBG and HOME funds were allocated City-wide providing persons and/or households with assistance who met the eligibility criteria of the applicable program. These funds were allocated to projects and activities classified as housing (homeownership, rental and rehabilitation), public facilities improvements (infrastructure), and public services (community and homeless service organizations). The project accomplishments, as well as an analysis of expenditures, are provided throughout the Consolidated Annual Performance and Evaluation Report (CAPER).

In PY 2019, CDBG-CV funds were allocated to City departments and local non-profits to prevent, prepare for, and respond to COVID-19. The project accomplishments and expenditures for PY 2022 are provided within the CAPER.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals

Table 1-Accomplishments-Program Year & Strategic Plan to Date

GOAL	CATEGORY	SOURCE/AMOUNT FUNDING TOTALS FOR THE 2020-2024 CONSOLIDATED PLAN	INDICATOR	UNIT OF MEASURE	EXPECTED 2020- 2024	EXPECTED PROGRAM YEAR 2022	ACTUAL PROGRAM YEAR 2022
Improve the City's Infrastructure	Non-Housing Community Development	CDBG: \$417,665	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons assisted	535	822	0
Improve the City's Public facilities	Non-Housing Community Development	CDBG: \$110,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Households assisted	120	492	492
Increase permanent affordable housing (rental market)	Affordable Housing	HOME: \$413,140	Rental units constructed	Household Housing Unit	48	31	0
Increase the Number of Owner-Occupied Units	Affordable Housing	HOME: \$413,140	Homeowner Housing Added	Household Housing Unit	11	9	0
Increase the Number of Owner-Occupied Units	Affordable Housing	HOME: \$413,140	Direct Financial Assistance	Households Assisted	15	2	2
Rehabilitation of Substandard Housing Units	Affordable Housing	HOME: \$413,140	Housing Rehabilitation	Household Housing Unit	0	0	2
Promote Public Service Activities	Non-homeless Special Needs	CDBG: \$42,230	Public service activities other than Low/Moderate Income Housing Benefit	Persons assisted	50	50	19
Promote Public Service Activities	Non-homeless Special Needs	CDBG: \$42,230	Public service activities for Low/Moderate Income Housing Benefit	Households assisted	1000	500	718
Promote Public Service Activities	Homeless	CDBG: \$65,000	Homelessness Prevention	Persons assisted	900	4,000	6,020

*See Narrative regarding accomplishments on pages 5 through 9 and goals not achieved.

Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

This section of the CAPER examines the similarities and differences in the proposed and actual accomplishments of the goals identified in Table 1 within the 2020-2024 Consolidated Plan for the Community Development Block Grant (CDBG) and HOME Program. These goals helped to form the priorities identified in the City's Fiscal Year (FY) 2023 Consolidated Annual Action Plan and the strategies to be used or implemented in order to achieve the stated goals. To provide this comparison, City staff has narrated the actual achievements for each program/activity in which funds were expended during the Program Year (PY) 2022/Fiscal Year (FY) 2023, which is the third reporting period of the 2020-2024 Consolidated Plan.

The Goals within the 2020-2024 Consolidated Plan and PY 2022 Annual Action Plan included: increasing the number of owner-occupied housing units; rehabilitation of substandard housing units; improve the City's Infrastructure; improve the City's public facilities; increase permanent affordable housing in the rental market; providing homeless services; and promoting public service activities. Below is an assessment of the use of funds for PY 2022 and the projects underway or completed from prior years' allocations.

Planning and Administration: There was \$137,090 in CDBG funds allocated for Planning and Administration for PY 2022, and \$123,707 was expended with PY 2022 and prior year funding for the administration of the CDBG program. Within the HOME Program, there was \$33,000 allocated for administration and \$28,571 was expended with PY 2022 and prior year funding. Staff continues to utilize these funds for administration and oversight of the CDBG and HOME Programs.

There was \$23,000 in CDBG funds allocated to the Dearington Neighborhood Plan in PY 2019. The funding provided City staff the opportunity to develop a neighborhood plan to address vacant housing and vacant lots, historic landfills, park programming and development, infrastructure needs, and other neighborhood needs as identified in the planning process. This funding was leveraged with other City funding and grants to complete a comprehensive neighborhood plan. The Plan has been completed and a total of \$23,000 has been expended for this activity. The Jefferson Park Improvements Project is a project that is included in this plan. In addition, Lynchburg Redevelopment and Housing Authority (LRHA) has completed the strategic plan for the redevelopment of the public housing Dearington Apartments.

In PY 2022, there was \$5,879 in CDBG funds allocated to assist with the development of the Diamond Hill Neighborhood Plan. In PY 2023, City staff will engage neighborhood residents and stakeholders in the development of the Plan. The purpose of the plan is to develop recommendations which would position Diamond Hill as an identifiable, serviced, diverse, and connected geographic neighborhood.

This planning project builds upon recent public investments in the neighborhood – Diamond Hill Neighborhood Center Renewal Project (2019), Strong Neighborhood Alliance project (2022), and Grace Street Retaining Wall Project (2022) – and seeks to celebrate the unique neighborhood character while also recognizing areas for improvement. There was \$1,000 in CDBG funds expended for PY 2022.

LRHA maintains a CDBG Property Inventory that includes properties acquired with the use of CDBG funds. During PY 2022 there was one property acquired and none disposed and there are three (3) properties remaining on the CDBG Property Inventory. LRHA staff continues to monitor the disposition of these properties.

Improve the City's Infrastructure: The City has committed CDBG and Capital Improvement funds to a variety of public infrastructure projects in the targeted neighborhood areas and is recognizing considerable private development interest as a result.

In PYs 2022 and 2021, there was \$125,000 and \$417,665, respectively, of CDBG funds allocated to the Tinbridge Hill Neighborhood Pedestrian Improvements project. In PY 2021, construction was completed for the installation of the waterline with associated appurtenances along sections of Taylor Street, Monroe Street, Polk Street, Jackson Street, Third Street, and Fourth Street. New sidewalk and handicapped ramps were constructed along sections of Fourth Street and Monroe Street, complete with segmented block walls. There was \$186,987 of CDBG funds expended for this project during PY 2021. The City expended \$1,307,407 of Capital Improvements Project funds, within the Water Resources Department, in conjunction with the CDBG funds to complete this phase of the project.

In PY 2022, the second phase of this project was completed, which consisted of the relocation of the Tinbridge Hill Overlook Trail. This Trail serves as a trail head to the Kemper Train Station Trail, located in Blackwater Creek Natural Area. In addition, an overlook of the Trail and Natural Area was installed. There was \$286,015 of CDBG funds expended during this program year for the completion of this project. The City expended \$83,085 of CIP project funds in conjunction with the CDBG funds to complete this phase of the project.

The City is in the process of completing the Downtown Utilities and Streetscape Project. In 2015, the average age of water lines in downtown Lynchburg was over 100 years. Water line breaks were occurring with increasing frequency. Consequently, the City Department of Water Resources began a program to systematically replace all water lines in a 50-block area of downtown. As water lines are replaced, the City is also evaluating the need for sanitary sewer and storm sewer replacements, and, where necessary, replacing those lines as well. In addition, since the utility replacement causes significant disruption to the downtown community, the City is also replacing sidewalks, rebuilding roadways, and adding streetscape features to improve the overall character of the downtown area. Wherever possible, the replacement of private utility lines such as electric power, telephone, cable, and fiber optic is also being coordinated with the public infrastructure upgrades.

To date, 13 city blocks have been completed at a design cost of \$2.56 million and a construction cost of \$14.8 million. An additional five (5) city blocks are under construction with design costs to date of \$1.24 million and a construction budget of \$8.87 million. The next phase of construction is planned to be an additional five (5) city blocks, which is scheduled to begin construction in summer 2024, with a design budget of \$1.18 million and a construction budget of \$11.2 million.

Improve the City's Public Facilities: The City has committed CDBG funds to improving and enhancing public facilities in the neighborhoods and city-wide.

In PY 2021, there was \$512,607 allocated for the Jefferson Park Revitalization Improvements project. During PY 2021, the design for Phase I of the park improvements was completed. Phase I focused on the southeast side of the park, the part that is most accessible to the neighborhood, and included improvements that will have an immediate impact. Design included a new basketball court, stair improvements to the old amphitheater, a small loop trail in the park, an Americans with Disabilities Act (ADA) accessible trail into the park, neighborhood “patio” with a pavilion on the former tennis court, park lighting, and the required stormwater management. Additionally, a new basketball court with a community-chosen mural on the surface was installed. During PY 2022, there was \$90,915 expended for this project to complete Phase 1.

During PY 2022, the design continued for the construction of the Court Plaza improvements, site furnishings, lighting, stormwater management, and landscaping. These items are planned to be constructed and completed in PY 2023.

The City expended \$1,450,693 for the acquisition of 3413 and 3415 Odd Fellows Road. This property will be used for the construction of a new headquarters for the City of Lynchburg Police Department. The City of Lynchburg Police Department project consists of land acquisition, design and construction of a modern, state of the art building to meet the current and future law enforcement needs for the City of Lynchburg. The main building will be three stories tall and will be 93,991 square feet in area once completed. The scope of work includes the entire site development – stormwater, utility infrastructure, site grading, parking facilities (including a separate rolling asset building), site security, lighting, landscaping, and building construction – foundation and structure to the roof including all systems and finishes necessary to operate the building as a Police Department upon completion.

The Notice To Proceed was issued on October 14, 2022 and provides 847 days for the completion of construction. This would place the construction completion on or about February 7, 2025.

The project is currently well underway with site clearing/grading 95% complete, utilities (stormwater, water and sewer) run to the site, building foundation completed, structural slab 75% completed and steel erection 95% completed at this time. Overall, the project is estimated to be approximately 23% complete at this time.

Increase permanent affordable housing in the rental market: The City recognizes the need to increase the availability of affordable housing for renters, especially housing that meets the varied needs of the City’s lower-income population. The City continues to support and partner with housing and public service providers to meet the needs of low-to-moderate income persons, homeless persons and families, and persons with disabilities or other special needs.

Rush Homes received \$95,000 of PY 2018, \$70,000 of PY 2019, \$413,140 of PY 2020, \$150,000 of PY 2021, and \$200,000 of PY 2022 of HOME Program funds for its Community Housing Development Organization (CHDO) rental housing project. The Florida Terrace project will be a 31-apartment unit

rental development. Plans are to provide housing for persons with and without disabilities, but all tenants will be low income. At least 25% of tenants will have a disability. There will be a set aside of seven (7) units for Permanent Supportive Housing (people who are exiting homelessness who also have disabilities). At the end of PY 2022, the construction phase is nearing completion. The project will be completed in PY 2023. There has been \$761,368 of HOME Program funds expended for this project.

Increase the number of owner-occupied units: To the degree that predominance of rental units in a neighborhood is seen as destabilizing, the City wants to provide incentives for qualified persons and low- and moderate-income to consider the benefits of homeownership, especially if it is more cost-effective than renting and if it builds wealth for the individual household. Several programs are supported by the City that incorporates these elements.

Funding for the Greater Lynchburg Habitat for Humanity's (GLHFH) Knott Street Development project will help subsidize the development costs for nine (9) parcels and homes, all of which will be sold to income-eligible families. There was \$270,000 allocated of PY 2020, \$208,425 of PY 2021, and \$152,865 of PY 2022 HOME Program funds for this project. The development for this project has been completed and included the costs for building the streets, sidewalks, waterline and sewer connections, clearing of trees and other required appurtenances. All of the HOME funds allocated for this project have been expended. Habitat for Humanity will begin the construction of the housing units within this development in PY 2023.

The City increased the number of owner-occupied units by two (2) during PY 2022. The City's partnership with GLHFH provided Homebuyer Homeownership for two (2) units through its Down Payment Assistance project to eligible clients for the purchase of homes constructed at 3003 and 2995 Hillview Street. In PYs 2019 and 2020, there were \$203,140 in HOME Program funds allocated to GLHFH. During this reporting period, GLHFH expended \$26,900 for down payment assistance to the homebuyer.

Rehabilitate substandard housing units: To achieve the objective of making all housing units safe, decent, and affordable it is necessary to extend assistance to private property owners, particularly low and moderate-income homeowners. This goal also provides the opportunity for the homeowners to have their homes rehabilitated and retain ownership. The City is accomplishing this goal by investing in existing housing stock through renovations and rehabilitation of properties in the target neighborhoods. As a direct result of these improvements, the neighborhoods retain and attract residents thereby positively affecting the stability of the neighborhood and increasing property values. Specific housing characteristics of the target area support the need for rehabilitation and revitalization.

Lynchburg Redevelopment and Housing Authority (LRHA) received \$93,760 in PY 2018 CDBG funds for the Vacant Housing Revitalization and Rehabilitation Project. This project was renewed in PY 2022 to LRHA Enhance and Preserve (LEAP) Revitalization Project. This project will address neighborhood properties in need of renovation and/or rehabilitation to provide affordable housing within the neighborhood. During PY 2022, LRHA acquired the property at 302 Smyth Street and is evaluating the structure for rehabilitation or demolition with the end use of constructing a new housing unit on the property utilizing HOME Program funds.

During this reporting period, two (2) rental units were rehabilitated by private landlords through the Rental Rehabilitation Program at LRHA. The properties are located at 1601 Bedford Avenue (duplex) and 304 St. Augustine Street. In PY 2022, \$5,755 and \$9,300, respectively, of CDBG funds were expended for the rental rehabilitation activities. The landlords successfully rehabilitated the units at a total cost of \$11,510 and \$9,426 respectively, and all units are now occupied by eligible, low-to-moderate income households.

Promote Public Service Activities: The Affordable Housing Resource Center (AHRC) provides a centralized access point to all affordable housing resources and programs available in the City. The project is a collaboration of the Lynchburg Housing Collaborative partners, the Central Virginia Continuum of Care (CVCoc), the City of Lynchburg, and the Lynchburg Redevelopment and Housing Authority (LRHA). It is designed as a “one stop shop” for accessing housing resources.

During this reporting period, LRHA staff provided the public and local organizations with information regarding housing, local resources for housing, and how to apply for numerous services and programs. The AHRC utilized a new web-based software program that simplified the affordable housing world in searching, applying, managing and reporting on available housing in the Lynchburg area. During this program year, staff assisted approximately 718 persons through visits to the AHRC, telephone calls, and email. This project was allocated \$42,788 in CDBG funds for PY 2021. During this reporting period, the AHRC expended the remaining funds of \$22,912 allocated in PY 2021, completing this activity.

The Scoutreach program is a partnership between the Boy Scouts of America and Lynchburg Parks and Recreation Department. This program provides programming at the City Neighborhood Centers to offer an opportunity for school-age youth to broaden their experiences inside and beyond the neighborhood setting. The Scouting groups operated at two centers: Yoder and Fairview Heights. The Scoutreach program was allocated \$15,440 of PY 2022 CDBG funds. In PY 2022, 20 youth have been served and \$4,506 has been expended, including prior year and PY 2022 funds.

Provide Homeless Services: The Coordinated Homeless Intake and Assessment (CHIA) project was allocated \$65,000 in PY 2022 funds. The City supports efforts to develop, sustain, and coordinate a comprehensive, seamless system of services for homeless citizens in order to move the homeless population toward obtaining permanent housing. Through the CHIA Coordinator, a uniform intake tool has been developed to quickly assess individual and family needs and assure they are diverted from the homeless response system or expeditiously placed in the most appropriate housing program. CHIA diverts households from homelessness, understands the clients’ needs and eligibility for existing programs, and identifies the needs through the consistent use of a uniform assessment tool. In PY 2021, Miriam’s House became the recipient for the CHIA program funds and hired a full-time Coordinated Entry Specialist (CES) to operate the CHIA hotline during business hours. CHIA assisted 6,020 people and expended \$65,000 during PY 2022. This activity has greatly enhanced the coordination of housing and services for the homeless.

Community Development Block Grant
Coronavirus Aid, Relief and Economic Security Act (CARES ACT) (CDBG-CV) Rounds 1 and 3 Program
Funds

In Program Year 2019 (Fiscal Years [FYs] 2020 and 2021) the City received special allocations of Community Development Block Grant funds to be used to prevent, prepare for, and respond to the coronavirus (COVID-19). This allocation was authorized by the *Coronavirus Aid, Relief, and Economic Security Act (CARES Act)*, which was signed by President Trump on March 27, 2020, to respond to the growing effects of this historic public health crisis. Lynchburg's allocation totaled \$809,630. The first round of funding was \$420,487 and Round 3 funding was in the amount of \$389,143.

Utilizing the CDBG application process and the guidelines from HUD for eligible projects/activities, City staff solicited and accepted applications for the CDBG-CV funds. These projects/activities will benefit the citizens of Lynchburg that have been or will be affected by COVID-19.

In accordance with the CDBG Citizen Participation Plan's "In the Event of an Emergency" section, the public comment period was reduced to five (5) days and public hearings were conducted on May 26, 2020 and April 13, 2021. City Council resolutions were approved on June 9, 2020 and April 27, 2021.

For receipt of these funds, in accordance with HUD regulations; the City submitted two "Substantial Amendments" to its FY 2020 and 2021 (PY 2019) CDBG Annual Action Plans to HUD. These Amendments included the projects/activities that were approved by City Council and would prevent, prepare for, and respond to the Coronavirus (COVID-19).

Community Development Block Grant
Coronavirus Aid, Relief and Economic Security Act (CARES ACT) (CDBG-CV) Round 1
Program Funds (\$420,487)

Below are summaries of these project/activities for local nonprofits and City departments and the program accomplishments for PY 2022 for Round 1 CDBG-CV funds.

City Administration (Grants Administration) - \$22,745

Funding was allocated for personnel and operating costs associated with managing and monitoring the CDBG-CV projects.

PY 2022 Accomplishments

There was \$4,504 expended during this reporting period for personnel and operating costs for the oversight and administration of the CDBG-CV projects. This activity is complete and administration funds from Round 3 are being expended for staff costs.

Safe at Home Emergency Assistance (Interfaith Outreach) - \$74,171.62

Interfaith Outreach's Safe at Home Emergency Assistance aided households with verified financial needs due to COVID-19 in the form of delinquent mortgage assistance payments, delinquent rent assistance payments, and delinquent utility payments made directly to the vendors. Loss of shelter, power, and

water posed an immediate threat to the health and welfare of the Lynchburg community.

PY 2022 Accomplishments

During this program year Interfaith Outreach expended \$32,167 and provided rental assistance to nine (9) households.

Community Development Block Grant
Coronavirus Aid, Relief and Economic Security Act (CARES ACT) (CDBG-CV) Round 3 Program Funds
(\$389,143)

Below are summaries of these project/activities for local nonprofits and City departments and the program accomplishments for PY 2022 for Round 3 of the CDBG-CV funds.

City Administration (Grants Administration) - \$18,448

Funding will be utilized for personnel and operating costs associated with managing and monitoring the CDBG-CV projects.

PY 2022 Accomplishments

During this reporting period, there was \$3,714 expended for personnel and operating costs for the oversight and administration of the CDBG-CV projects from this activity.

Emergency Housing Assistance (Lynchburg Community Action Group (Lyn-CAG) - \$75,000

The COVID-19 Emergency Housing Assistance Program will assist clients, whose income was impacted by the pandemic, with up to three (3) months of past due rent or mortgage payments. Through this program it is Lyn-CAG's goal to keep households housed, which will prevent exposure to congregate settings (shelter) where the likelihood of contracting the virus is higher. Through this program Lyn-CAG is preparing for increased needs to address the lasting impacts of the virus and unemployment. This program is a direct response to the coronavirus and efforts to alleviate its impact. As the loom of ending moratoriums and forbearance approaches the security of a home is in jeopardy. This could result in an eviction or foreclosure which places a household in danger of contracting the virus. Lyn-CAG's Emergency Housing Assistance Program aims to prevent both evictions and foreclosures due to the pandemic.

PY 2022 Accomplishments

During this reporting period, Lynchburg Community Action Group (Lyn-CAG) assisted 12 households by providing rent, mortgage, or utility assistance to the clients affected by COVID-19. Lyn-CAG expended \$16,342 for this activity.

CR-10- Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted). 91.520(a)

	CDBG	HOME
White	3,106	0
Black or African American	3,197	2
Asian	0	0
American Indian or American Native	33	0
Native Hawaiian or Other Pacific Islander	4	0
American Indian or Alaska Native and White	149	0
Asian and White	26	0
Black or African-American and White	182	0
American Indian or Alaska Native and Black or African American	60	0
Total	6,757	2
Hispanic	318	0
Not Hispanic	6,439	2

Table 1- Table of assistance to racial and ethnic populations by source of funds

Narrative

The Table above provides a total racial and ethnic summary of the number of **households** served with the CDBG and HOME Program funds.

CDBG funds assisted a total of 6,756 households. Through its Coordinated Homeless Intake and Access (CHIA) program, Miriam's House assisted 2,724 white households, 2,846 black or African American households, zero (0) Asian households, 33 American Indian or American Native households, four (4) Native Hawaiian or other Pacific Islander households, and 278 Hispanic households. Additionally, CHIA assisted the following multiple race categories: 149 American Indian or American Native and white households; 26 Asian and white households; 178 black or African American and white households; and 60 American Indian or American Native and black or African American households. Through its Affordable Housing Resource Center (AHRC) program, Lynchburg Redevelopment & Housing Authority (LRHA) assisted 378 white households, 340 black or African American households, and 39 Hispanic households. Through the private landlord housing rental rehabilitations, LRHA assisted one (1) white household and one (1) black or African American household. Through its Scoutreach program, Boy Scouts of America assisted three (3) white households and 10 black or African American households (12 persons). Additionally, Scoutreach served the following multiple race categories: four (4) black or African American and white households (5 persons).

HOME Program funds assisted a total of two (2) households. Greater Lynchburg Habitat for Humanity (GLHFH) assisted two (2) black or African American households through the Homebuyer Down Assistance project.

CR-15- Resources and Investments 91.520(a)

Identify the resources made available

Sources of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	CDBG	714,845	2,053,326
HOME	HOME	421,034	1,241,248

Table 2-Resources Made Available

Narrative

In Program Year (PY) 2022/Fiscal Year (FY) 2023, the City received \$714,845 in CDBG entitlement funds and \$421,034 in HOME Program entitlement funds. Along with these entitlement funds, reprogrammed prior year funds of \$70,949 for CDBG were allocated to eligible projects, and in reprogrammed funds of \$58,849 for the HOME Program. The total amount of CDBG and HOME funds the City allocated for projects and activities in PY 2022 was \$1,265,677. This represented a total of \$785,794 in CDBG and \$479,883 in HOME Program dollars.

In PY 2022, approximately 99.5% (\$1,929,619) of the CDBG funds were expended on activities that benefited Low-to-Moderate (LMI) persons within the City. With this amount the City was above the minimum threshold of 70% set in Section 24 Code of Federal Regulations (CFR) 570.901(a). There was \$1,375,648 expended for the acquisition of property for the site of the new Lynchburg Police Department Headquarters.

There was 18.44% (\$123,707) of Lynchburg's CDBG allocation and prior years' funding expended on Planning and Administration, which was under the maximum of 20% allowed according to Section 24 CFR 570.206(g).

There was 5.48% (\$92,796) of Lynchburg's CDBG allocation and prior years' funding expended for Public Service activities; therefore, the City was under the maximum of 15% mandated by Section 24 CFR 570.201(e).

In FY 2023, there was \$677,677 of CDBG entitlement funds and \$1,241,248 of HOME Program funds expended for projects and activities. The HOME Program funds expenditures include prior year allocations for the completion of multiple projects, most notably, the Knott Street Development project and the construction of the Florida Terrace apartments. Narratives for the various projects and activities during PY 2022 have been included in the Goals and Outcomes Section of the CAPER (see pages 5-9).

In PY 2022/FY 2023, there was \$198,181 of Coronavirus Aid, Relief and Economic Security Act (CARES Act) (CDBG-CV) Program Funds available to be used to prevent, prepare for, and respond to the coronavirus (COVID-19). City staff and various subrecipients expended \$57,469 on activities related to COVID-19.

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
CENSUS TRACTS 4,5,6,7,11 and 19 (CDBG)	94	93	Housing services, public service, rehabilitation
Citywide (HOME)	6	7	Homebuyer, rehabilitation

Table 3—Identify the geographic distribution and location of investments

Narrative

The City invested 93% of CDBG project funds for PY 2022 (FY23) in the Census Tracts 4, 5, 6,7,11 and 19 for Jefferson Park Revitalization Improvements, Tinbridge Hill Neighborhood Pedestrian Improvements, Diamond Hill Improvement Project, Lynchburg Redevelopment and Housing Authority Rental Rehabilitation Program, and Public Service activities. The City invested 7% of CDBG funds in services Citywide for the Centralized Homeless Intake services to assist those in need of homelessness prevention. All of the HOME Program funds were allocated for housing related projects (i.e. homeowner, rental housing and infrastructure development projects, and homebuyer assistance).

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

The utilization of CDBG, HOME Program, and other federal grant funds has had a substantial impact on the City's ability to leverage other resources to redevelop economically distressed neighborhoods and provide renewed opportunities for our residents.

The City of Lynchburg, through the Office of Economic Development & Tourism (OEDT) and the Economic Development Authority (EDA), offers various programs and incentives, to leverage public investment to address the needs of our community. The section below provides a summary of this leverage from the EDA, and local, state and federal resources:

- The City's two Enterprise Zones, coupled with expanded small business financing continue to produce substantial results. In the past few years, the City has made several thousand additional acres of commercial property eligible for investment grants; in PY 2022, investments in commercial real estate were even more significant. Real Property Improvement Grants in PY 2022 of \$452,306.32 leveraged private commercial property investments of more than \$3.6 million in Zone 2 and \$1 million in Enterprise Zone 46.
- The Local Redevelopment Program provides an investment overlay district that includes existing Enterprise Zone boundaries. Designed to support small business real property investments and expand real estate tax receipts for the City, the grant has been effective in incentivizing public-private partnerships and private investments. There was \$148,250 awarded to support 12 local

businesses through the Local Redevelopment Program, creating 245 new jobs and leveraging \$4.5 million in capital investments across the City.

- Other investments included River Ridge, at 3405 Candler's Mountain Road, with four projects in PY 2022 totaling \$1.4 million, and CB Fleet, with a renovation capital investment of \$800,000. Also, Groundbreaking for a new police station in Enterprise Zone 2 took place in PY 2022. The new construction is a \$50 million capital investment and expected to be completed in PY 2024.
- The Economic Development Authority of the City of Lynchburg (EDA) received a \$500,000 Assessment and Planning Grant award from U.S. Environmental Protection Agency (USEPA) in the Fall of 2022 to perform environmental site assessments, cleanup, and redevelopment planning, among other efforts toward redevelopment of Brownfields in the City of Lynchburg. This is the third such award to the EDA/City and a testament to the exceptional success of the program and the USEPA's and Virginia Department of Environmental Quality's (VDEQ) recognition of it. The City has received over \$1.2 Million in Brownfields Assessment and Cleanup and Redevelopment Planning Grants from USEPA. The City has received over \$315,000 in Brownfields Assessment and Cleanup and Redevelopment Planning VBAF Grants from Virginia Economic Development Partnership (VEDP)/Department of Environmental Quality (DEQ).
- During the last year, the City completed various administrative activities, including consultant selection, past and ongoing programmatic reporting to USEPA, expansion and review of brownfields inventory, internal reviews of target brownfields sites, prioritization and selection of sites for the investment of the grant funds, completion of multiple Phase I environmental site assessments on two blocks of target brownfields properties in the City that are in various stages of redevelopment, planning for Phase II environmental site assessment on one property, programmatic document preparation and approval from USEPA (e.g., Quality Management Plan, Quality Assurance Project Plan), community outreach and brownfields redevelopment outreach and planning.
- The City of Lynchburg's Brownfields Program helps attract new development and business to the city. The grant funds are deployed and leveraged throughout the community to maximize investments from others. The Brownfields grant program has spurred public and private investment in our community, including the newly repurposed building at 1217 Church Street. In October 2021, the building was purchased, and development began on 29 residential units and a 1,650-square-foot commercial space. Following a total capital investment of approximately \$5 million combined with state & federal tax credits, White Star Flats opened in May of 2023 and is currently 50% leased.
- In October 2021, the Office of Economic Development and Tourism also launched the LYH Jobs Portal, in partnership with Chmura and Jobs EQ. One of only a handful in the country, this jobs portal collates job postings from over 900 websites, enabling job seekers to have a 'one stop shop' for all of their job seeking needs. The portal also provides employers with an easy website to reference for job seekers, and the Office of Economic Development and Tourism assists them in posting their jobs with the local Virginia Career Works and Virginia Workforce Connection. This tool continues to assist local businesses and job seekers alike.

- In PY 2022, finalized commercial building permits totaled more than \$22,788,941 million in real property investment in the City's Enterprise Zone 2, and more than \$13,764,019 in Zone 46. Of the licensed businesses in the City of Lynchburg, 46% have been in business 10 years or more.
- The City of Lynchburg Real Estate Rehabilitation Program encourages the renovation of older structures and helps to revitalize commercial neighborhoods. In PY 2022, 94 properties in the Enterprise Zone are currently participating in the program, resulting in just over \$920,537 million in improvements to the City's tax base.
- Downtown revitalization continues with seven new businesses and more than 34 jobs created in the Calendar Year (CY) 2022. The Launch LYH program, started in January of 2023, provided funding to seven new businesses that will be opening their doors downtown by the end of CY 2023. The City of Lynchburg has plans to complete the Riverfront Park in downtown Lynchburg as a concert, festival and park venue with an amphitheater, restrooms and a playground.
- The Water Resources Department operates the Combined Sewer Overflow ("CSO") Program, the largest of all the City's capital improvement programs. This program reduces the volume and frequency of overflows from the City's combined sewer system. Thus far, the Program has spent \$50 million of local funding (provided by sewer fees); \$171 million in State funding (VCWRLF loans); \$71 million in federal and state grants; and \$19 million in American Recovery and Reinvestment Act (ARRA) stimulus funding. Based on the approved Long-Term Control Plan, it is estimated that the remaining cost to complete the program is approximately \$130 million. City of Lynchburg has been awarded two grants totaling \$50 million from the American Rescue Plan (ARPA) to be used for the CSO Program. Although the Consent Special Order does not specify a completion date, Lynchburg's CSO Program could be complete as soon as December 2028. Actual completion date will be largely dependent on available funding and project schedules.
- The City's Division of Social Services provides: Child Care Services, Prevention Services, Employment Services, Services to Adults, Energy Assistance Program, Supplemental Nutrition Assistance Program (SNAP), Medicaid, Temporary Assistance for Needy Families (TANF), Virginia Initiative for Education and Work (VIEW), Protective Services to Children, and Foster Care/Adoption.
- The City's Department of Community Development operates and enforces the Virginia Maintenance Code of the Uniform Statewide Building Code (USBC), in which the Rental Inspections Program is operated. This program provides protection for citizens and neighborhoods by ensuring sub-standard living conditions are reduced in order to produce thriving, attractive, safe neighborhoods and enhance citizen's quality of life. In PY 2022, there were 751 rental inspections and 1,297 housing inspections conducted.
- Numerous non-profit subrecipients and community partners used resources, both public and private to complement the investments from the entitlement allocations.

The HOME program specifically requires that participating jurisdictions (PJs) provide match funds in amounts equal to no less than 25% of the total HOME funds drawn down from the jurisdiction's HOME

program account for project costs. Allowable reductions are made for PJs that experience fiscal distress or major disasters in accordance with the Stafford Act.

Fiscal distress can be categorized by the following criteria: 1) the family poverty rate is 125% or more of the national poverty rate; and 2) the per-capita income is less than 75% of the national average. When a PJ meets one of these distress criteria, it is determined to be in fiscal distress average and thereby receives a 50% reduction of its match requirement. If a local jurisdiction satisfies both of the distress criteria, it is determined to be in severe fiscal distress and receives a 100% reduction of its match requirement. The City meets the criteria to be classified as severely distressed and has been determined to be in fiscal distress and received the 100% reduction of its match requirement for PY 2022.

The HOME Program Match Liability Report (PR33) from the Integrated Disbursement and Information System (IDIS) for PY 2022 indicates that the City had no Match Liability for Program Year 2022. While the City had no match liability during this reporting period, the City accrued \$272,611 in additional match credit from Greater Lynchburg Habitat for Humanity (GLHFH) through the HOME-assisted housing units constructed by GLHFH. There was no publicly owned land or property located within the jurisdiction that was used to address the needs identified in the Plan.

The City began PY 2022 with \$4,047,163 in excess match carried over from prior years. As stated above, during PY 2022, the City accrued \$272,611 in additional match credit from Greater Lynchburg Habitat for Humanity (GLHFH) from the construction of two (2) HOME-assisted units. This match was accrued through volunteer labor and construction material costs. A total of \$363,518 of HOME funds were disbursed from July 1, 2022 to June 30, 2023, of which \$341,079 would have been subject to the match requirement; however, due to the fiscal distress determination the Match Liability Amount for the City was \$0. As depicted in the chart below, a balance of \$4,319,774 in excess match is available to be carried over to PY 2023 and remains available for future years.

Fiscal Year Summary – HOME Match	
1. Excess match from prior Federal fiscal year	4,047,163
2. Match contributed during current Federal fiscal year	272,611
3. Total match available for current Federal fiscal year (Line 1 plus Line 2)	4,319,774
4. Match liability for current Federal fiscal year	0
5. Excess match carried over to next Federal fiscal year (Line 3 minus Line 4)	4,319,774

Table 1 – Fiscal Year Summary - HOME Match Report

Match Contribution for the Federal Fiscal Year								
Project No. or Other ID	Date of Contribution	Cash (non-Federal sources)	Foregone Taxes, Fees, Charges	Appraised Land/Real Property	Required Infrastructure	Site Preparation, Construction Materials, Donated labor	Bond Financing	Total Match
2995 Hillview Street	06/27/2023	0	0	0	0	144,176	0	144,176
3003 Hillview Street	12/06/2022	0	0	0	0	128,435	0	128,435

Table 2 – Match Contribution for the Federal Fiscal Year

HOME—Program Income

As the Table below indicates, there was no program income receipted for the HOME Program during PY 2022.

Program Income – Enter the program amounts for the reporting period				
Balance on hand at beginning of reporting period \$	Amount received during reporting period \$	Total amount expended during reporting period \$	Amount expended for TBRA \$	Balance on hand at end of reporting period \$
0	0	0	0	0

Table 3 – Program Income

Minority Business Enterprise (MBE)/Women-owned Business Enterprise (WBE) Report

There were no construction contracts issued during PY 2022 within the HOME Program.

CR-20- Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely-low income, low-income, moderate-income, and middle-income persons served.

This section includes an evaluation of the City's progress in meeting its specific goals of providing affordable housing, including the number and types of families served by income level and the number of homeless, non-homeless persons assisted. HUD funding received for HOME is used to provide a range of housing for a wide variety of low-to-moderate income populations throughout the City. The CDBG program does not fund affordable housing development projects. However, the City's CDBG program did fund rental rehabilitations through Lynchburg Redevelopment and Housing Authority's (LRHA) Rental Rehabilitation Program. Projects funded with CDBG funds are mainly to serve the low and moderate-income persons in the targeted census tracts. HOME Program funds are allocated to affordable housing projects Citywide and within the targeted census tracts.

In PY 2022, Tables 10 and 11 below list the goals and actual number of persons and households served by the CDBG and HOME Program for each type of population.

	One-Year Goal	Actual
Number of Homeless persons to be assisted through CDBG activities (Coordinated Homeless Intake and Access)	4,000	6,020
Number of Non-homeless persons assisted through CDBG activities (Affordable Housing Resource Center)	500	718
Number of Special-needs persons to be provided affordable housing units (Florida Terrace Apartments)	31	0
Total	2,031	6,384

Table 10—Number of Persons Assisted

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	0
Number of households supported through The Production of New Units (Florida Terrace Apartments, Knott Street development, Down payment assistance)	9	2
Number of households supported through Rehab of Existing Units (Rental Rehabilitation)	0	2
Number of households supported through Acquisition of Existing Units	0	0
Total	9	4

Table 11—Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals

Number of homeless to be provided assistance: Goal achieved.

Number of Non-Homeless persons assisted through CDBG activities: Goal achieved.

Number of special-needs to be provided affordable housing units (number of persons served): There was a goal in the Amended Annual Action Plan for this reporting period to provide additional special needs affordable housing. Within the 2020-2024 Five-Year Consolidated Plan, there is an overall goal of increasing rental housing units for special needs persons by 31 housing units. (NOTE: Rush Homes had to revise the design of this new rental development housing project. Rush Homes is in the construction phase of the Florida Terrace project to develop the 31 apartment units. The plans are to provide housing for persons with and without disabilities, all with low incomes. At least 25 percent of tenants will have disabilities. There will be a set aside of seven (7) units for Permanent Supportive Housing (persons who are exiting homelessness who also have disabilities). These units are on track to be completed in PY 2022, with the construction groundbreaking occurring in August 2022.

Number of households supported through Rental Assistance: There is no rental assistance project within the CDBG and HOME Program.

Number of persons supported through the production of new units: This goal was not attained in PY 2022. There were two (2) households assisted through direct homebuyer assistance through Greater Lynchburg Habitat for Humanity (GLHFH). GLHFH’s Knott Street development infrastructure has been completed. These infrastructure funds will be used to subsidize development costs for nine (9) parcels and homes, all of which will be sold to Habitat-qualified families. This goal will be attained once the homes are constructed at Knott Street Development.

Number of persons supported through rehabilitation of existing units: During PY 2022, there was no set goal for rental rehabilitation; however, Lynchburg Redevelopment and Housing Authority’s (LRHA) Rental Rehabilitation program supported two (2) households (2 persons) through rental property rehabilitations by private landlords.

Discuss how these outcomes will impact future annual action plans.

The completion of these projects/activities will assist the City in meeting the goals established in the 2020-2024 Consolidated Plan and future Annual Action Plans. City Council will continue to allocate CDBG and HOME Program funds to cooperative ventures that will assist in addressing barriers to affordable housing and meeting community public and private neighborhood and infrastructure needs.

Include the number of extremely low-income, low-income, and moderate-income households/persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-Income	6,104	0
Low-income	495	2
Moderate-income	158	0
Total	6,757	2

Table 12—Number of Households Served

Narrative Information

Using CDBG funds, 6,757 households were served. The Coordinated Homeless Intake and Access (CHIA) Coordinator assisted 6,020 households that were extremely low-income in assessing the household’s needs and providing available information and resources to divert homelessness. LRHA assisted (2) two extremely-low-income household through Rental Rehabilitation projects. LRHA’s Affordable Housing Resource Center (AHRC) project assisted 81 extremely-low-income households, 480 low-income households, and 157 moderate-income households. Boy Scouts of America’s Scoutreach project assisted (1) one extremely-low-income household, 15 low-income households, and one (1) moderate income household.

Two (2) households were assisted with the use of HOME Program funds. Greater Lynchburg Habitat for Humanity (GLHFH)'s Down Payment Assistance project provided assistance to two (2) low-to-moderate income households. Rush Home's Florida Terrace project is under construction and will benefit 31 low-to-moderate income households in PY 2023. GLHFH's Knott Street development project has been completed and will construct and assist nine (9) low-to-moderate income households in PY 2023.

A total of 6,759 households were assisted with CDBG and HOME funds. Of the households assisted, 6,104 of the households were within 0 to 30% of area median income (AMI); 497 were within 30 to 50% of AMI; and 158 households were within 50 to 80% of AMI.

CR-25- Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The Central Virginia Continuum of Care (CVCoc) operates a primary access point for homeless persons with satellite access points for special populations. The primary access point for the homeless response system is Coordinated Homeless Intake and Access (CHIA). The homeless hotline, CHIA, provides a phone-based assessment and referral to diversion, homeless prevention, shelter and appropriate housing interventions and services. This access point covers the entirety of the CVCoc's geographic region (Lynchburg and the surrounding counties) by providing assessment and referral through a phone-based system. All coordinated entry staff are trained on diversion strategies, addressing the needs of domestic violence victims and the coordinated entry process. Every caller in a housing crisis is provided with consistent and standard assessment tools - safety screening, diversion screening, and basic assessment of housing barriers and vulnerability.

An additional access point to the homeless response system is through Homeless Outreach and Mobile Engagement (HOME), the CVCoc's street outreach program. This program, operated through a local health clinic, provides a dedicated -time staff person to identify and build rapport with unsheltered persons and conduct the CVCoc's standard assessments in order to ensure unsheltered clients receive access to the homeless response system and are quickly connected with housing resources.

Intake staff at CHIA and street outreach workers use the CVCoc initial assessments to review clients' needs and determine eligibility for services. Initial assessment includes an immediate safety screening, diversion and prevention screening, homelessness verification, basic assessment for shelter intake and release of information for the CVCoc's Homeless Management Information System (HMIS) and Community Case Review (case conferencing). After the initial assessment, there is a prioritization assessment for individuals experiencing literal homelessness, who have been unable to be prevented or diverted from shelter or a place not meant for human habitation. The prioritization tool and the CVCoc Housing Barrier Assessment are completed by trained assessors after initial assessment identifies a household as literally homeless. A CVCoc Coordinated Entry form is also used to identify whether the household belongs to one (or more) of the four subpopulations prioritized by the CVCoc for additional services: veterans, chronically homeless, households with children and youth (unaccompanied young people, age 24 and under).

All households belonging to a priority subpopulation are placed on the By-Name List, maintained through the Community Case Review team, for prioritization and referral to rapid re-housing and permanent supportive housing. The agency completing the assessment notifies the CVCoc Lead Agency, Miriam's House, through either faxing or emailing the Coordinated Entry Referral form for the assessed household. The CVCoc Lead maintains the By-Name List and through a coordinated entry process, each household is matched with the appropriate housing and service intervention. Homeless households that do not belong to a priority subpopulation are provided with housing focused case management and

linkages to mainstream resources to promote self-resolution directly from shelter or through street outreach.

Addressing the emergency shelter and transitional housing needs of homeless persons

Over the course of a year (July 1, 2022- June 30, 2023), 471 households became homeless within the Central Virginia Continuum of Care (CVCoc). This represents a 41% increase over the year prior. During the pandemic, fewer people were becoming homeless due to the additional resources awarded to the community to prevent households from becoming homeless and the eviction moratoria. Those resources all ended in the last year which resulted in an increase in homelessness.

In August 2022 – December 2022, the CVCoc in partnership with the Lynchburg Department of Human Services opened a temporary shelter to provide emergency housing through a hotel program to the most vulnerable homeless households who could not access the community's only available emergency shelter. This program was a stop-gap measure while the CVCoc sought a new shelter provider. In December 2022, Roads to Recovery opened their emergency shelter, The Shelter at RESET. This shelter has the capacity to serve 20 individuals at a time, is easily accessible, adheres to Housing First policies, participates in the Homeless Management Information System and coordinated entry, and provides housing focused case management to all residents.

The Homeless and Housing Services (HHS) Committee of the CVCoc meets bi-monthly to discuss improvements to the homeless response system, including ensuring all persons needing shelter or other homeless interventions are able to access them. This committee reviews gaps in services and specifically addresses any barriers to services. Coordinated Homeless Intake and Access (CHIA) provides a bi-monthly report out regarding any households who were unable to be served and the reason for service denial. The HHS Committee regularly reviews eligibility guidelines for each program to ensure that there are no barriers to program admission or maintenance. The Committee identifies barriers to access that are contained in program rules and eligibility criteria and makes recommendations to the CVCoc Board regarding how those barriers can be reduced. At this time, all CVCoc-funded programs have instituted low- barrier admission policies. Funded projects removed all admission requirements related to drug testing, income, criminal history, identification, custody or family composition restrictions, treatment compliance, medication compliance, or any other barrier to access.

An additional way that the CVCoc ensures that services are offered without barriers is through regular training to front-line staff and program managers on Housing First, harm reduction, motivational interviewing, and other best practices. The Monitoring and Evaluation Committee of the CVCoc performs an annual site audit of each CVCoc- funded project to ensure adherence to the CVCoc policies and procedures, which require no barriers to project admission or maintenance.

The CVCoc provides annual training for homeless service providers on the Prohibition Against Involuntary Family Separation, Equal Access, and Prohibited Inquiries requirements. This training includes building capacity for shelter staff around creating safe spaces and providing services that promote inclusive policy standards, provide safety for shelter residents, respect diversity and protect the rights of all homeless individuals and families. The CVCoc monitors projects' nondiscrimination policies to ensure that family composition, gender identity and gender expression are included in the language. Projects are also expected to maintain confidentiality standards that protect sex assigned at

birth information. Eligibility criteria are reviewed to address any exclusionary criteria such as requirement of a marriage license or restrictions regarding the ages of children. The CVCoC also provides sample documents that can be publicly posted or handed out to inform clients of their rights under the Equal Access rule. To further ensure compliance, the CVCoC has instituted regular consumer surveying which allows for program participants to report any discrimination. In 2023, the CVCoC expanded the surveying to also include a digital survey. This expansion has allowed for greater consumer input. The CVCoC policies require all projects to have a grievance policy which they provide to all program participants at intake.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

All unstably housed households assessed through Coordinated Homeless Intake and Access (CHIA) are referred to the CVCoC's targeted homeless prevention program if a diversion screen demonstrates that the household cannot be diverted from homelessness and that more intensive homeless prevention services are needed. All households referred to the targeted prevention program are screened with the CVCoC Targeted Prevention Screening Tool. The targeting screening was developed through research conducted by Veteran Affairs as well as peer reviewed research which demonstrates that specific household characteristics make a household more likely to become literally homeless. Some of these characteristics include frequent moves, history of homelessness, fleeing domestic violence, youth-headed households, youth identifying as LGBTQ as the head of household, persons with disabilities and others.

Households scoring a 10 or above on this screen are served through housing focused case management and rental assistance, rental arrears and housing stabilization financial assistance. The CVCoC's Targeted Prevention Tool has been in use since late 2017 and has ensured that services are provided to those most likely to become homeless but for intervention.

The CVCoC Policies and Procedures require that systems of care and correctional institutions conduct discharge preparation in order to prevent households exiting their programs from becoming homeless. These policies ensure that the burden on discharge planning, that does not include discharges to homelessness, is on other systems of care rather than primarily on the homeless response system.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The implementation of the coordinated entry system provides a framework that assists households in moving quickly into permanent housing. Housing-focused conversations are built into initial assessment and incorporated into shelter case management from the point of intake. Momentum toward housing is maintained by setting timeframes within which housing plans are developed and prioritization assessment should be completed. Shelter case managers offer each household housing-focused case management and housing location services, including assistance with employment, benefits access, referrals to wrap-around services and affordable or subsidized housing identification. Efforts to recruit landlords and share landlord network information across the CVCoC has expedited housing attainment for all program participants.

For households that are prioritized for permanent housing interventions, there is a warm hand-off between the shelter or street outreach case manager and the assigned rapid re-housing (RRH) or permanent supportive housing (PSH) case manager, who spearheads housing location alongside the referred household. This hand-off allows shelter case managers and street outreach workers to focus on providing housing focused case management to households with lower barriers who are not prioritized for RRH or PSH. Expanding permanent housing interventions such as RRH and PSH, as the CVCoC does year over year, also ensures that households becoming homeless can be re-housed quickly. There are currently more slots available for permanent housing within the CVCoC than temporary slots such as emergency shelter. This shifting of bed availability ensures that those with the highest needs can receive the highest level of housing intervention.

The implementation of a By-Name-List of every homeless households allows the homeless response system to better understand who is homeless in real time. These households are staffed at Community Case Review in order to expedite their permanent housing placement. The CVCoC's written standards prioritize households with long episodes of homelessness (identified through the prioritization tools) for permanent housing interventions.

In 2020, the Lynchburg Redevelopment and Housing Authority (LRHA) received 79 Mainstream Vouchers. In 2021, the CVCoC received access to 25 Emergency Housing Vouchers and in 2022, LRHA received an additional 30 Mainstream Vouchers. The CVCoC created Memorandums of Understandings with LRHA and Virginia Development and Housing Authority for the voucher programs to ensure that chronically homeless persons are prioritized for vouchers. To increase availability of PSH for chronically homeless households, Miriam's House created a new supportive services program to pair vouchers with supportive services. Central Virginia Supportive Housing launched in April 2022 to provide supportive services to chronically homeless households who have a housing voucher but do not have supportive services in place to ensure housing stability.

Once housed, in-home housing stabilization case management is provided to rapid re-housing and permanent supportive housing clients to prevent returns to homelessness. Housing stabilization case management services include tenancy skills, budgeting and financial literacy education, referrals to employment and training opportunities and coordination with long-term service providers such as mental health skill building services, home-based family strengthening programs, recovery resources or other services that will address stability needs.

Through extensive training on and implementation of Housing First strategies and housing focused case management best practices, the CVCoC has equipped homeless service providers to serve and house homeless households rapidly without predicated services on housing readiness.

CR-30- Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

In 2023, Lynchburg Redevelopment and Housing Authority (LRHA) began the tax credit application process with their developer partner for the new construction of 76 new units at the Dearington Hills Apartment. The redevelopment effort will take place over a five to six-year period within three to four different phases with an anticipated total of 242 new affordable housing units constructed.

In early 2023, LRHA began a Master Planning process with the residents, board, and staff for the Birchwood Apartments. LRHA anticipates completing this master planning process at Birchwood by Calendar Year 2023. LRHA will engage with their developer partner on bringing the Birchwood final approved plan to fruition in a number of phases using a tax credit application process. For both of these potential redevelopment projects LRHA will meet one-on-one with all affected families in both developments when the relocation process begins.

Additionally, LRHA continues to invest in partnerships with all local and statewide agencies to assist public housing and housing choice voucher families with resident opportunities according to the 200 plus survey responses on resident services. LRHA's Resident Opportunities and Self-sufficiency (ROSS) Coordinator continues to provide outreach and match families with a wide range of needs to ensure success whether in education, training, or job placement.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

LRHA will address homeownership opportunities with Housing Choice Voucher (HCV) clients and Public Housing (PH) residents in a Fiscal Year 2024 partnership with the HUD Housing Counseling Partner, Lynchburg Community Action Group (Lyn-CAG).

Actions taken to provide assistance to troubled PHAs

N/A- Lynchburg Redevelopment and Housing Authority is not a troubled PHA.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment.91.220(j);91.320(i)

A primary barrier to affordable housing in the target area is the very low property values in the targeted census tracts. This is a large disincentive to development through renovation because the cost of repair typically exceeds the value of the renovated property. Therefore, only non-profit organizations that can access soft costs funds (i.e. finance and construction related costs) and grant funds are able to conduct rehabilitation projects in these areas. The for-profit developers are unable to conduct the extensive renovations necessary to make the houses in the target market amenable to modern housing demands. However, the City did allocate CDBG and HOME Program funds to non-profit entities to address the needs of extremely low and low-income families and persons.

Lynchburg is a City of relatively low housing costs. Therefore, average income and cost-of-living reflect these somewhat lower housing costs. Development in the CDBG target areas remain limited to non-profit and subsidized activity. This is due in part to the very low property values in these census tracts and a greater value being placed on improvements to property than to the land itself. In the target areas, this high value on improvements, or buildings, had the effect of costing more than clearing land outside of the target areas, and thereby, negating the opportunities of redevelopment. This is also a large disincentive to development through renovation because the cost of repair typically exceeds the value of the renovated property. However, recently there has been more development in the CDBG targeted census tracts. The reason has been that the supply of homes for sale everywhere is down so buyers are pushed into areas not traditional to their socio-economic status.

The usual barriers, zoning, building code, and density issues for the targeted census tracts have been interpreted to encourage appropriate development in these areas. This is especially true in the development by non-profit housing providers where the City has waived or offset utility and other fees for making the project more affordable for the very low and low-income residents.

The Lynchburg Zoning Ordinance was adopted in February 2016. The Zoning Ordinance promotes higher density development, more flexibility in the development of smaller urban lots and reduced setbacks in higher density residential zoning districts. The Ordinance also allows for more opportunities for mixed-use development, helping promote transit-oriented development in lower income neighborhoods. Finally, one major principle carried on throughout the Ordinance is greater connectivity amongst neighborhoods, especially through the requirement of sidewalks in all high-density residential zoning and commercial districts.

The Lynchburg Regional Housing Collaborative completed and distributed to the public through the Lynchburg City Council a Study “Opportunity Profile: Housing Stability in Lynchburg, VA” through a Community Impact Grant from the Virginia Housing Development Authority (VHDA). The Study stated that there is a need for additional affordable housing units and the relation of these housing needs to

low-income persons/households. As a result of this Study, City Council is focused on addressing affordable housing and is continuing to discuss with the Lynchburg Redevelopment and Housing Authority (LRHA) what an affordable housing policy would be and to discuss resources and options to create and further encourage the development of affordable housing in Lynchburg.

Affordable housing has long been a topic of discussion. Lynchburg has a long history of administering programs that are designed to assist residents with housing opportunities. Lynchburg residents have access to outcomes from housing funds administered by the City and the Lynchburg Redevelopment Housing Authority from programs like the Housing Choice Voucher Program, the Community Development Block Grant, the federal Low-Income Housing Tax Credit, and the HOME Investment Partnership Program. The City has also engaged in a variety of initiatives designed to improve the quality of the housing stock while still ensuring attainability and affordability, such as the Real Estate Rehabilitation Program and the Rental Inspection Program. Additionally, the City has partnered with a variety of public, private, and non-profit organizations that are dedicated to improving housing opportunities for people who live in Lynchburg.

In order to continue addressing barriers to affordable housing, City Council has taken the appropriate role of supporting cooperative ventures and initiates cooperation where it is needed. City Council has also exercised this coordinating role in its allocation of CDBG and HOME Program funds to nonprofit organizations and Lynchburg Redevelopment and Housing Authority for housing related projects. All of homeownership programs funded with federal dollars include an educational component for potential homebuyers about mortgage financing, credit and budgeting issues, and the responsibilities of homeownership.

Actions taken to address obstacles to meeting underserved needs. 91.220(k);91.320(j)

To assist in addressing the housing and community development needs of underserved citizens, the City of Lynchburg focused a significant amount of federal resources on new construction, homebuyer activities, and public infrastructure in the CDBG targeted areas. Several non-profit agencies were funded with CDBG and HOME Program funds to undertake new construction and homeownership activities. Financing availability continues to be one of the main obstacles in addressing underserved needs of the City's residents. With declining government program support, the private sector will have to play a key role in making up for this loss.

The City, particularly through its partnership with local non-profits, has continued to promote the involvement of private citizens, banks, corporations, and others in community development activities. As more people become involved the proper and effective coordination of this involvement will become even more challenging.

Shared responsibility also implies the open exchange of information and the combination of scarce resources. The City maintains a leadership role in this regard, while opening the process to all interested parties, including low- and moderate-income citizens.

The City continues to seek reduction in the number of households with incomes below the poverty line

each year through long-term solutions such as education (including adult education and job skill training), economic development, coordinated supportive services, and Bridges to Progress support program. These areas are traditionally within the local government's sphere of influence and the City Council has placed significant emphasis and funding in these areas through the allocation of CDBG and HOME Program funds.

The City, through Lynchburg Redevelopment and Housing Authority (LRHA), developed an Affordable Housing Resource Center (AHRC), which is designed as a "one stop shop" for accessing resources and to address and solve people's housing questions and needs. The Center provided a Housing Navigator to assist citizens in navigating the vast sea of affordable housing challenges and opportunities in the City. Information, education and training programs will be offered to provide a number of learning tools to citizens to be successful in obtaining and maintaining stable housing.

Actions taken to reduce lead-based paint hazards.91.220(k);91.320(j)

In Lynchburg, approximately 85% of the homes built prior to 1978 contain some lead. Children, particularly those under the age of six, are at risk of lead poisoning if living or repeatedly being in a housing unit containing lead-based paint. Research suggests that lead poisoning has societal costs that include medical care, special education, behavioral problems, reduced long-term educational attainment, reduced long-term income attainment, increased criminal behavior, and increased hypertension in adolescents and adults.

In accordance with applicable requirements, lead-paint assessments, treatments, and/or clearances are conducted on each structure built prior to 1978 in which CDBG and HOME Program funds are expended. City staff provides subrecipients, through the written agreements, a copy of the lead-based paint regulations that are to be completed according to the scope of work for the various activities.

To protect against this risk, on April 22, 2008, EPA issued a rule requiring the use of lead-safe practices and other actions aimed at preventing lead poisoning. Under the rule, beginning April 22, 2010, contractors performing renovation, repair and painting projects that disturb lead-based paint in homes, child care facilities, and schools built before 1978 must be certified and must follow specific work practices to prevent lead contamination. Contractors are certified through the U. S. Environmental Protection Agency (EPA). This agency provides training programs across the State of Virginia and allows for contractors to submit their application or certification online.

As applicable, subrecipients are required to ensure that all contractors obtain the proper certification prior to completing a renovation or repair project utilizing CDBG and HOME Program funds.

Actions taken to reduce the number of poverty-level families.91.220(k);91.320(j)

Lynchburg continues to strive toward the mark of poverty reduction and increased median household income through civic engagement. Some of the goals are: Early education tutoring assistance, building a grocery store in an identified food desert, creating an alliance to increase affordable childcare options, improving kindergarten readiness, increasing affordable housing opportunities, developing easier access to health resources, implementing a community-subsidized transportation application, and revamping

local public transportation. Each of these items require an immense level of engagement, collaboration and cooperation in which various community organizations focus on daily in their services and outreach.

Below are resource links that indicate the focus of the organization and the services that are provided to citizens to aid in the reduction of poverty for Lynchburg and the Central Virginia area.

Beacon of Hope: The purpose of Beacon of Hope is to instill in ALL Lynchburg City Public School students the aspiration to pursue AND to provide them with the tools and resources to attain a post-secondary education.

Central Virginia Community College - Workforce Solutions: The resource of choice for comprehensive employment and workforce education throughout the Lynchburg region.

Goodwill Industries of the Valleys: Goodwill Industries of the Valleys is dedicated to helping people with disabilities and disadvantages overcome barriers to employment.

Old Dominion Job Corps: Job Corps is the largest free residential education and job training program for young adults ages 16–24.

Lynchburg City Schools – Career Tech Program: Lynchburg City Schools offers a wide array of career-tech courses beginning in middle school.

Lynchburg Community Action Group Employment Training: Employment Training program offers training in job search skills, resume writing, certified nursing assistant training, medical technician training, and basic computer skills.

TechHire – Lynchburg Office of Economic Development and Tourism: TechHire provides a path to expand training opportunities that prepare under-skilled workers for careers in Lynchburg’s middle and high skill jobs.

Virginia Career Works: The Workforce Development Center is co-located with the Virginia Employment Commission and offers a free assortment of career planning services.

Social Services and Juvenile Services: Lynchburg's division of Social Services administers Virginia's state-supervised, locally-administered public social services including federal, state and local public assistance and social work services programs.

Juvenile Services serves at-risk youth and families who are before a Juvenile and Domestic Relations Court by providing a continuum of assistance that include prevention, early intervention, residential services, home- based services, and secure detention.

Call 211: 2-1-1 is an easy to remember phone number connecting people with free information on available community services. When you dial 2-1-1, a trained professional listen to your situation and suggests sources of help using one of the largest databases of health and human services in Virginia.

Opportunity 360: Opportunity 360 is a comprehensive approach to understanding and addressing community challenges by identifying pathways to greater opportunities using cross-sector data, community engagement and measurement tools. With this insight, partners in community development

will be better positioned to make smart investments and create collaborative solutions that transform communities across the country.

Lynchburg Feeds: Lynchburg Feeds is a campaign organized by the Blue Ridge Area Food Bank, in partnership with local partners and community advocates. Lynchburg Feeds is designed to help people find nonprofit food pantries and other food programs in the Lynchburg area. Food pantries provide groceries to people, free of charge.

Parkview Community Mission: Parkview's mission is to restore the lives of families and communities by building relationships and providing life-changing resources.

Central Virginia Addiction and Recovery Resources (CVARR): Central Virginia Addiction and Recovery Resources (CVARR) believes in the power of collaborative problem solving and grassroots efforts to solve our community's substance use challenges. By bringing organizations, and citizens from across sectors together, CVARR helps our community maximize resources, support, and solutions. With community support and interest, CVARR is positioned to become the lead resource for advancing community conditions, norms, systems and policies for substance use prevention, treatment and recovery in Central Virginia.

Horizon Behavioral Health: Horizon Behavioral Health is the premier provider of mental health, substance use and intellectual disability services in Central Virginia. Horizon's mission is to support and promote the health, independence and self-worth of individuals and families in Central Virginia by providing a continuum of community-based prevention, early intervention, aftercare, and psychosocial rehabilitation services for persons affected by mental health, intellectual disabilities, substance abuse and co-occurring disorders. Our vision is to provide behavioral healthcare services that are accessible, consumer-centered, cost effective, and quality outcome-based.

Groups Recover Together is an outpatient opioid use disorder treatment provider dedicated to delivering evidence-based addiction treatment. Everyone who joins Groups gets Suboxone from a doctor right away, so no one needs to worry about being sick. The team understands that simply replacing pills or heroin with Suboxone isn't the long-term answer. The agency does not just enroll people in treatment, they help members build a life worth being sober for.

Partnership for Healthy Communities: This agency's vision is to focus on a region in which long-lasting positive social change and optimal health outcomes are achieved through successful community collaborations. Be a driving focus on equity while promoting: 1) successful collaboration; 2) resources and learning; and 3) leadership and governance practices for the organizations impacting the community. The foundation for this work includes five key conditions of the collective impact model. By encouraging a shared vision for change, measuring results, promoting mutually reinforcing activities, and ensuring consistent open communication among all stakeholders Partnership for Healthy Communities can build an engaged, inclusive, and vibrant community.

Actions taken to develop institutional structure. 91.220(k);91.320(j)

To minimize gaps and to ensure coordination of the Federal CDBG and HOME Program funds, as well as the City's General Fund, these funds continue to be overseen by several City committees, commissions, and City departments. The City Council, as the governing body of the City of Lynchburg, is responsible

for all policy decisions and approves all City funding recommendations. Ultimately, funding for housing and non-profit providers is coordinated through City Council.

The City and surrounding counties are a part of an initiative called Bridges of Central Virginia that uses the Bridges Out of Poverty model to help under-resourced citizens gain self-sufficiency and well as the City's implementation of the initiatives and merging of Poverty to Progress (P2P) and Bridges Out of Poverty for the formation of Bridges to Progress. It teaches how to think about changes that can be made to break down barriers that are sustaining poverty and focuses on ways to change policy/procedures on a business and local government level.

The coordinated entry system for the homeless used by the Central Virginia Continuum of Care (CVCoc) provides communication between area service providers to ensure people applying for services are not caught in gaps in program and funding limitations. Use of standard assessment tools helped align appropriate services with resources to fit personal needs. Through a network of case management, community-based support systems, financial and rent assistance, and Self-sufficiency opportunities, CDBG staff, and CVCoc service providers worked intensely with recipients and their sub-grantees to assure compliance.

City staff attended HUD trainings and webinars, and provided grant management, labor standards, environmental reviews, and project administration assistance to subrecipients to strengthen the overall performance and accomplishments for the CDBG and HOME Program.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k);91.320(j)

City staff uses its network of housing non-profit and community service organizations to deliver both Homeless and anti-poverty services. This network provides strong coordination at the local level with multiple federal, state and local housing and social service programs. These agencies provide direct service for key programs such as: child care, community and economic development, employment training, energy and weatherization assistance, food assistance, Head Start, housing, self-sufficiency programs and training, transportation, veteran's services, and senior and youth services.

A number of the non-profits and social service organizations/agencies are active participants in the Central Virginia Homeless Continuums of Care (CVCoc). This strong engagement with the CVCoc provides another avenue for developing strong partnerships with homeless and housing providers including, the public housing authority, domestic violence providers, and state, county and local social, health and education service providers.

Lynchburg Community Action Group's (Lyn-CAG) Housing Opportunities for People with Aids (HOPWA) program addresses poverty by providing decent, affordable housing to its clients, a major first step in financial stability. The HOPWA program staff provides educational counseling, needs assessment, case management, supportive services, and facilitates the support group for the HIV/AIDS clients. Staff maintains a partnership with the Infectious Disease Physicians in Lynchburg to provide the much-needed

health and medical services for the HIV/AIDS clients. Lyn-CAG receives funding from the State Department of Housing and Community Development (DHCD), through its Virginia Housing Solutions Program (VHSP) to financially support this program.

Identify actions taken to overcome the effects of any impediments identified in the jurisdiction's analysis of impediments to fair housing choice. 91.520(a)

The City works to affirmatively further fair housing for Lynchburg's populations. In 2020, the City developed and finalized an Analysis of Impediments to Fair Housing Choice (AI). Based on the AI, the City developed a Fair Housing Action Plan (FHAP) that identified the impediments Lynchburg would focus on over the 2020-2024 Consolidated Plan period.

Addressing the impediments is a joint effort between the City and its housing and community organizations/agencies. Below are highlights of the impediments identified and the actions taken by the City and community partners during Program Year (PY) 2022 to address these impediments:

1. Impediment/Action - Barriers to housing choices for members of the protected class - The City should specify procedures, training, and monitoring process for implementing the Language Access Plan (LAP) to streamline services and better accommodate persons with limited English proficiency (LEP). This is especially important for when the LEP Spanish-speaking population reaches the safe harbor threshold.

- **Program Year 2022 Accomplishments** – City staff updated the Language Access Plan (LAP) in PY 2020, which included specific procedures, training, and monitoring process for the Plan to accommodate persons with limited English proficiency (LEP).

2. Impediment/Action - Location and type of affordable housing - The City and other local organizations continued to address the diverse housing needs for the City's various subpopulation, including students, low- and moderate-income households, persons with disabilities, and elderly persons.

- **Program Year 2022 Accomplishments** – There were two (2) low-to-moderate income households who purchased an affordable housing unit through down payment assistance with HOME Program funds. There were no new accessible housing units created during this program year; however, there are 31 units under development that will provide accessible, affordable housing for persons with disabilities and low-income households.
- Providing more housing in more areas across the City could increase the accessibility and affordability of housing in Lynchburg. While households in Lynchburg are almost evenly split between renters and homeowners, the average age of the community is in the early 30's, a demographic unable to afford home-ownership and so rental choices and opportunities are needed. Along with the increased service industry sector in Lynchburg, affordable housing for families making \$15.00/hour is seriously missing. Lynchburg Redevelopment and Housing Authority (LRHA) has decided and committed to a multi-phase project on its Dearington Public Housing property that will increase affordable housing options by over 50% when all phases are complete. LRHA continues to work with the City on vacant lots and properties going up for back

taxes sales to renovate and bring back the neighborhood and add property value to the lower opportunity areas missing such CDBG and HOME investment.

3. Impediment/Action – Location and type of affordable housing - LRHA should expand Section 8 HCV Program to higher opportunity areas.

- **Program Year 2022 Accomplishments** – LRHA, along with the Central Virginia Continuum of Care (CVCoC) partners continues to take advantage of all special purpose voucher programs as offered by the U. S. Department of Housing and Urban Development (HUD). In PY 2022 LRHA increased utilization by 22% and increased special voucher program offerings by over 31%, with additional Mainstream Vouchers, Youth Homelessness Demonstration vouchers and increased leasing of regular housing choice vouchers. LRHA is planning a Landlord Outreach program for the Fall of 2023, including presentations from Landlords that have participated in the program for some time.

4. Impediment/Action – Location and type of affordable housing - The City should collaborate with local universities to ensure students are not competing with low- and moderate-income households for housing.

- **Program Year 2022 Accomplishments** – While there were no new on-campus units added during this program year, City staff has continuous conversations with local universities regarding housing for their students and the need to create on-campus housing.

5. Impediment/Action - Location of community assets - The City should collaborate with GLTC to improve access to GLTC routes in higher opportunity areas and employment centers in the City and for individuals working unconventional hours.

- **Program Year 2022 Accomplishments** -Program Year 2022 Accomplishments
- As a component of the Fair Housing Plan, the City of Lynchburg has committed to helping GLTC increase the breadth of service options by increasing service levels and expanding system reach to increase access to community assets including employment centers and higher performing schools. GLTC is currently deploying Microtransit options to replace several lower utilized fixed routes and allow for expansion of service to areas previously unable to be serviced by traditional fixed routes due to low density, low demand, or inability to navigate the road network. Increased frequency on Route #4 was implemented in the 1st Quarter of Fiscal year (FY) 2023 which allowed for quicker and more efficient access to the commercial centers on Wards Road and Fort Avenue.

GLTC in conjunction with the Central Virginia Planning District Commission (CVPDC) has developed an agreement for vanpool service which will allow for commuters to access subsidized vanpool services for commute and reverse commute employment. These services would allow residents to vanpool to work in areas inside or outside of the City of Lynchburg, allowing for better employment opportunities while allowing people to remain in their current

homes or seek housing in higher opportunity areas Current vanpools travel to Fort Barfoot (Blackstone, VA), the Salem Veterans Affairs Center, the Mohawk Glasgow facility, as well as multiple other smaller employers who offer increased job opportunities.

During the most current year of the plan, GLTC has not undertaken any new stop additions through the system. Currently GLTC has 791 stops throughout the system, while comparable systems have approximately 300 stops. As such, in the Transit Strategic Plan (TSP), the addition of new system stops was not proposed unless required due to new or substantially altered service.

As most new single- and multi-family housing is in high opportunity areas which are either in-fill development without sufficient road access, or in green field development outside GLTC's service area, GLTC is unable to service most developments currently in construction or planned. Additionally, provisions for transit service are not made prior to the development of most properties either through the use of proffers or input from the transit agency during the design review process, so there is little room for the addition of new transit growth from these areas without significant service changes.

GLTC will be evaluating the results of the Microtransit project and will be determining if there are additional areas of the GLTC service area where Microtransit may be deployed to increase the access to transit services without the need to create additional infrastructure and to allow for access to areas previously inaccessible to larger transit vehicles.

As a component of the TSP, GLTC focused on bringing currently existing stops, benches, and shelters up to the current Americans with Disabilities Act (ADA) standards. This will require upgrades to:

- 11 GLTC owned shelters - Additional shelters will also need to be upgraded, but are not owned by GLTC
- 250 stops to meet ADA accessibility requirements
- 286 requiring ADA accessible sidewalks improvements

Many of these assets are located in Racially or Ethnically Contained Areas of Poverty (R/ECAP) areas and in lower income sections of the City. The completion of upgrades to ADA standards would also impact the livability scores of the affected communities while improving the access to community assets.

GLTC is also currently working on upgrading selected locations with solar lighting to improve access quality and safety for both GLTC customers and the neighborhood in which the systems are located.

GLTC will also be deploying a new vehicle tracking system as well as a mobile fare payment system in Fiscal Year 2024. These systems will allow for better trip planning and more accurate information dissemination to customers while also removing some of the barriers to infrequent transit use as the mobile fare collection will allow for fare capping and mobile ticket sales, along

with the existing cash sales, to allow customers to ride without having first purchased a period pass prior.

As GLTC moves forward with the next stages of the TSP, conversations will continue with the Department of Community Development on ways that GLTC can partner with the City of Lynchburg to increase utilization of the transit system and promote better housing and employment opportunities in lower opportunity and R/ECAP areas.

6. Impediment/Action – Location of community assets - The City and local service providers should centralize public services in locations with good transit access and high concentration of members of protected classes.

- **Program Year 2022 Accomplishments** - During this program year, the public service providers who received funding and provided services as a result of the Community Development Block Grant (CDBG) CARES Act fund are located within locations serviced by public transportation.

7. Impediment/Action – Discriminatory behavior toward members of the protected class - The City should continue supporting fair housing services, such as housing counseling from Lyn-CAG and legal counseling from VLAS, to reduce rates of eviction, mortgage application denials, high-cost lending, and other discriminatory practices.

- **Program Year 2022 Accomplishments** – Lynchburg Community Action Group (Lyn-CAG) sponsored a Fair Housing Training Workshop in April 2023 in partnership with the Virginia Department of Professional Occupational Regulation (DPOR), Office of Fair Housing. There were 25 participants and the Workshop provided the opportunity for participants to learn about the fair housing laws and rights. The participants received a “Fair Housing Certification” from DPOR.

Lyn-CAG assisted 142 people with housing counseling services during this program period. Housing counseling services included the first-time homebuyer’s class that consists of pre-purchase counseling that includes participants receiving knowledge from bankers, mortgage lenders, and real estate agents. Other services that are provided were rental counseling, homeless assistance counseling, and resolving and or preventing mortgage delinquency or default counseling, and financial literacy workshops. Some of the outcomes can include participants received one-on-one counseling, developed budgets, improved financial capacity, gained access to resources that helped improve their housing and or living conditions. As well as receiving non-delinquency post purchase counseling to improve conditions and affordability.

There were 38 persons who attended the First Time Homebuyers Class. Twenty-seven (27) of these participants completed the class and met the requirements to obtain mortgage loans for first-time home purchases.

The Central Virginia Continuum of Care (CVCoC) conducted a Fair Housing Workshop in January 2023 in partnership with the Virginia Department of Professional Occupational Regulation (DPOR), Office of Fair Housing. the Workshop provided the opportunity for participants to learn

about the fair housing laws and rights. The participants received a “Fair Housing Certification” from DPOR.

City staff includes the Equal Housing Opportunity Logo on all published public notices for the CDBG and HOME Program.

In April 2023, City staff published a public notice in the local newspaper for the “55th” Anniversary of the Fair Housing Act. The notice provided contact information in the event someone wanted or needed to file a housing discrimination complaint and advised of the availability of a brochure explaining the fair housing rights.

In addition, City staff placed several social media advertisements on Facebook, Instagram, and LinkedIn including the following topics related to fair housing: Sexual Orientation and Gender Identity; Race and National Origin; Race; Sexual Harassment; and Disability.

CR-40 – Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

The Grants Administration Office is responsible for monitoring programs that receive CDBG and HOME Program funds. A subrecipient agreement is prepared for all agencies outside of the local government. This agreement contains the required HUD applicable statutory and regulatory requirements.

Monitoring of projects is done in several ways. First, subrecipients are typically reimbursed for expenses rather than provided funds in advance. The City requires receipts, time sheets, and other relevant documentation with the reimbursement request. Also, subrecipients are required to submit quarterly performance reports, which are reviewed for consistency with the City's programs and financial records.

During this reporting period, the City's Monitoring Policy was to conduct annual subrecipient on-site monitoring visits for the funded, non-profit agencies. These monitoring visits were conducted by the Grants Administration and Finance Department staff. At the on-site monitoring visits for the housing projects, a random selection of address files was reviewed for program compliance. For all other projects a visual inspection was made of the various accomplishments completed with program funds and a narrative submitted on the benefits for low and low-to- moderate-income persons. There is a monitoring checklist that is completed at the time of the review and then summarized. The financial reviews include a selection of reimbursements from the City. The reimbursements are traced through receipt and disbursement of funds. When all staff has completed their reviews the monitoring comments are compiled and a letter written to the agencies advising them of the results of the monitoring reviews and if any corrective action is needed. Technical assistance is provided as needed or requested.

In addition, the various CDBG and HOME Program activities are monitored remotely through quarterly performance reports and information provided with reimbursement requests.

The City has conducted on-site monitoring visits at the following agencies for Program Year (PY) 2022 CDBG, CDBG-CV, and HOME prior years' rental development funded projects:

CDBG/HOME	CDBG-CV
1. Greater Lynchburg Habitat for Humanity	1. Lynchburg Community Action Group (Lyn-CAG)
2. Miriam's House	2. Interfaith Outreach Association
3. Lynchburg Redevelopment and Housing Authority	
4. Community Housing Partners	
5. Lynchburg Covenant Fellowship	
6. Rush Homes	
7. Lynchburg Parks and Recreation Department/Boy Scouts of America (Blue Ridge Mountains Council)	

City staff reviewed written agreements, agency procedures, and client records with each monitoring source. The written monitoring reports will be provided to the agencies upon completion by City staff.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

The City's Citizen Participation Plan (CPP) adopted by City Council on May 12, 2020 states that in order to comply with 24 CFR Part 91.105(d) and provide citizens a reasonable notice and opportunity to comment on performance reports for the submission of the Consolidated Annual Performance Report (CAPER) the following is the public process stated in the CPP that will be followed to provide the opportunity for citizen participation:

A public notice in the local newspaper will provide the 15-day public review period and City Council public hearing date by publishing a short summary of the CAPER. This summary will briefly describe the contents and purposes of the CAPER. The notice will include the locations where copies of the CAPER can be reviewed. Copies of the CAPER will be available to the public, upon request, in the Grants Administration Office as well as at the City's web site: www.lynchburgva.gov/grants-administration.

After adoption, the City will attach to the CAPER a summary of any written or oral comments received during the public review period, including the public hearings. If the City does not incorporate a recommendation from the public, the City will attach reasons why that recommendation was not included when the CAPER is sent to the United States Department of Housing and Urban Development (HUD). The City will send the CAPER to HUD for review and approval.

On September 9, 2023, a public notice was published in the News and Advance stating that a draft of the proposed PY 2022 Consolidated Annual Performance Report (CAPER) was available for public review for a 15-day public comment period.

The draft report provided citizens with details concerning the federal funds made available to the City for furthering the objectives of the 2020-2024 Consolidated Plan. The CAPER report includes the following: resources available to the City; investment of those resources, the geographic distribution and location of investments; number of families and persons assisted (including the racial and ethnic status of persons assisted); actions taken to affirmatively further fair housing; evaluation of other actions and activities, such as infrastructure projects, indicated in the strategic plan of the Consolidated Plan and the Annual Action Plan; evaluation of the jurisdiction's progress in meeting its specific objectives of providing affordable housing, including the number and types of families served; and a summary of any written comments or views received from citizens regarding the City-funded programs and performance as well as any oral testimony at public hearings for City-funded programs and performance.

The advertisement stated that City Council would be conducting a public hearing on September 26, 2023 to receive public comments regarding the draft CAPER.

In addition to the 15-day public comment period and the public hearing held by City Council, copies of the draft CAPER were made available for public review at the following locations:

- Grants Administration Office, City Hall, Second Floor, 900 Church Street, Lynchburg, Virginia 24504
- City website at: <http://www.lyncburgva.gov/grants-administration>

The draft report provided citizens with details concerning the federal funds made available to the City for furthering the objectives of the Consolidated Plan. The report also identified the total amount of funds available (including program income), the total amount of funds expended during the reporting period, and the geographic distribution of expenditure of funds within the various census tracts.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

There were no changes in the City's program goals and objectives during the program year. Activities were consistent with the goals specified in the 2020-2024 Consolidated Plan.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants? [BEDI grantees] Describe accomplishments and program outcomes during the last year.

The Lynchburg Economic Development Authority (EDA) received a \$500,000 Assessment and Planning Grant award from U.S. Environmental Protection Agency (USEPA) in the Fall of 2022 to perform environmental site assessments, cleanup and redevelopment planning among other efforts towards redevelopment of Brownfields in the City of Lynchburg. This is the third such award to the Economic Development Agency/City and a testament to the exceptional success of the program and the USEPA's and Virginia Department of Environmental Quality's (VDEQ) recognition of it.

To date, the City has received **more than \$1.2 Million in Brownfields Assessment, and Cleanup and Redevelopment Planning Grants from the USEPA.**

To date, the City has received **more than \$315,000 in Brownfields Assessment, and Cleanup and Redevelopment Planning Virginia Brownfields Restoration and Economic Redevelopment Assistance Fund (VBAF) Grants from the Virginia Economic Development Partnership (VEDP)/Department of Environmental Quality (DEQ).**

During the last year, the City completed various administrative activities including consultant selection, past and ongoing programmatic reporting to USEPA, expansion and review of brownfields inventory, internal reviews of target brownfields sites, prioritization and selection of sites for investment of the grant funds, completion of multiple Phase I environmental site assessments on two blocks of target brownfields properties in the City that are in various stages of redevelopment, planning for Phase II environmental site assessment on one property, programmatic document preparation and approval from USEPA (e.g., Quality Management Plan, Quality Assurance Project Plan), community outreach and brownfields redevelopment outreach and planning **including presentation by city staff at the 2023 Virginia Brownfields Conference in Danville, VA**, hosted by VDEQ in partnership with other state agencies including Virginia's Department of Mining, Minerals, and Energy (DMME) and VEDP.

Focused highlights of the City/EDA's investment of previous EPA Brownfields grant funds in the Dearington and White Rock Hill/Tyreeanna neighborhood include the following:

- Dearington Apartments – Phase I and II Environmental Site assessments including additional targeted evaluation of waste disposal in the vicinity of the property and gas migration evaluations, in support of planned redevelopment/improvements
- Assistance with Jefferson Park redevelopment and vicinity sites including Dearington Tennis

Courts/sports facilities improvements- Phase I and targeted Phase II Environmental assessments to support planned redevelopment

- Various Assistance with Dearington Neighborhood (Redevelopment) Plan
- Dearington Elementary School Kickball field and Pavilion – development planning assistance
- Former Materials storage site in Dearington neighborhood on Pulaski Avenue- Phase I Environmental site assessment
- Other sites in the vicinity of Dearington including a former fuel storage and distribution site on Langhorne Road- Phase I and II Environmental site assessments
- White Rock Hill neighborhood - sites associated with the former Internet Foundry on Concord Turnpike and the building on 1800 Garnet Street aka Garnet Street Warehouse-structural and reuse assessments, redevelopment plan and Phase I and II Environmental site assessments

More such efforts are planned for sites in these neighborhoods under the current EPA Brownfields grant cycle, in calendar years 2023-2025.

CR-50 - HOME 91.520(d)

Include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations

Please list those projects that should have been inspected on-site this program year based upon the schedule in §92.504(d). Indicate which of these were inspected and a summary of issues that were detected during the inspection. For those that were not inspected, please indicate the reason and how you will remedy the situation.

During Program Year (PY) 2022, the rental housing inspections completed by the nonprofit recipients were as follows:

Community Housing Partners (CHP) completed annual inspections in the five (5) apartments at 1402 Fillmore Street (Hilltop Homes) and an annual inspection at 714 Madison Street.

Rush Homes conducted 128 inspections in the HOME rental housing units located at Victoria Ridge, Armstrong Place, and Old Forest Village Apartments. In addition, as clients vacate properties, inspections are conducted prior to new clients occupying the units.

Lynchburg Covenant Fellowship conducted annual inspections in both of the HOME-assisted rental units at Lynchburg High and Frank Roane Apartments.

Provide an assessment of the jurisdiction's affirmative marketing actions for HOME units. 92.351(b)

The City of Lynchburg requires HOME Program recipients, who develop more than five rental housing units, to submit affirmative marketing plans. The City monitors HOME rental housing projects annually to ensure that projects are following affirmative marketing policies and meet minimum housing quality standards. Those agencies that submitted affirmative marketing plans included: Rush Homes for Victoria Ridge, Armstrong Place and Old Forest Village Apartments; Lynchburg Covenant Fellowship for Lynchburg High and Frank Roane Apartments; and CHP for Hilltop Homes. Each of these plans was following HUD guidelines for affirmative marketing plans.

Refer to IDIS reports to describe the amount and use of program income for projects, including the number of projects and owner and tenant characteristics

There was no program income for the HOME Program in PY 2022.

Describe other actions taken to foster and maintain affordable housing. 91.220(k) (STATES ONLY: Including the coordination of LIHTC with the development of affordable housing). 91.320(j)

Housing Choice Voucher funds: The Lynchburg Redevelopment and Housing Authority (LRHA) administers the U.S. Department of Housing and Urban Development (HUD) Housing Choice Voucher Program (HCV) for the City of Lynchburg jurisdiction and may provide rent subsidies for up to 979

households. LRHA will receive approximately \$6,950,000 in HCV funding for Calendar Year (CY) 2023. The HCV is the Federal government's major program for assisting very low-income families, the elderly, and the disabled to afford decent, safe, and sanitary housing in the private market. Since housing assistance is provided on behalf of the family or individual, participants are able to find their own housing, including single-family homes, townhouses and apartments.

Low-Income Housing Tax Credits (LIHTC): The federal 4% and 9% LIHTC is the principal source of funding for affordable rental housing units that are constructed or rehabilitated. They are a dollar-for-dollar credit against federal tax liability. In PY 2022, Rush Homes submitted a LIHTC application for the development of Florida Terrace Apartments.

AGENDA ITEM SUMMARY

MEETING DATE

September 12, 2023

PRESENTED BY

Donna Witt, Chief Financial Officer

AGENDA ITEM # IV.3

FY 2023 Fourth Quarter and FY 2024 First Quarter Adjustments

RECOMMENDATION

City Council will consider this item at its regular meeting on September 26, 2023 following a Public Hearing. Following a public hearing, adopt a resolution amending the FY 2023 Operating Budgets appropriating funds to reflect the FY 2023 Fourth Quarter Adjustments as listed in Attachment A.

Adopt a resolution amending the FY 2024 Operating and Capital Budgets and appropriating or rescinding funds to reflect the FY 2024 First Quarter Adjustments as listed in Attachment B.

SUMMARY

The General, Children's Services Act (CSA), and Fleet Services Funds are amended to reflect the FY 2023 Fourth Quarter Adjustments.

The General, City/Federal/State Aid, Forfeited Assets, Children's Services Act (CSA), Home Investment Partnerships Program (HOME), Regional Juvenile Detention Center, Technology, Airport, Fleet Services as well as the City Capital Projects, Schools Capital Projects, and Airport Capital/Grant Projects Funds are amended to reflect the FY 2024 First Quarter Adjustments.

PRIOR ACTION(S)

April 26, 2022: City Council, Adoption of the FY 2023 Operating and Capital Budgets

September 27, 2022: City Council, First Quarter Adjustments

May 9, 2023: City Council, Third Quarter Adjustments

May 23, 2023: City Council, Adoption of the FY 2024 Operating Budget

June 13, 2023: City Council, Adoption of the FY 2024 Capital Budget

FISCAL IMPACT

As noted on Attachments A and B.

CONTACT(S)

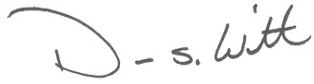
Donna Witt, Chief Financial Officer

ATTACHMENT(S)

1. FY 2023 Fourth and FY 2024 First Quarter Adjustments BIB Presentation
2. Attachment A - FY 2023 Fourth Quarter Adjustments

3. Attachment B - FY 2024 First Quarter Adjustments
4. RESOLUTIONS FY 2023 Fourth Quarter and FY 2024 First Quarter Adjustments

REVIEWED BY



Donna Witt, Chief Financial Officer

Date: September 07, 2023



Greg Patrick, Deputy City Manager

Date: September 07, 2023



Alicia Finney, Clerk of Council

Date: September 07, 2023



FY 2023 FOURTH QUARTER AND FY 2024 FIRST QUARTER ADJUSTMENTS

September 12, 2023 Business Item Briefing
September 26, 2023 Public Hearing



**THESE ADJUSTMENTS ARE TO CLEAN
UP FY 2023 YEAR END,
COMPLETE FY 2023 PROJECTS, OR
APPROPRIATE ADDITIONAL FUNDS
RECEIVED FOR FY 2024**



FY 2023 FOURTH QUARTER ADJUSTMENTS

General Fund

- Required local funding for the Children's Services Act Payment to cover FY 2023 expenses

Children's Services Act (CSA) Fund

- Additional revenue for foster care maintenance, enhanced maintenance, childcare, and independent living arrangements and private day school education FY 2023 expenses

Fleet Services Fund

- Transfer from the General Fund to cover cost of replacement vehicles due to inflation



FY 2024 FIRST QUARTER ADJUSTMENTS

General Fund – Use of Remaining Funds (carry forward)

- Non-Departmental for contributions for the International Festival
- Police to purchase tactical equipment and a new armored vehicle
- Police Range for range expenditures



FY 2024 FIRST QUARTER ADJUSTMENTS

Other Funds – Use of Remaining Funds (carry forward)

- Technology Fund for additional projects and transfer from general fund operating due to policy
- Fleet Service Fund to purchase vehicles not available due to manufacturer shortages and transfer from the General Fund to cover cost of replacement vehicles due to inflation
- Airport Fund unspent CARES funds
- Airport Capital/Grant Projects Fund for additional funds for current projects
- City Capital Projects Fund transfer from General Fund for Radio Replacements

Other Funds – True-Ups

- City/Federal/State Aid Fund various grants
- Home Investment Partnerships Program (HOME) Fund



FY 2024 FIRST QUARTER ADJUSTMENTS

General Fund – Additional Revenue Received

- State and local revenues for Constitutional Officers and staff salary adjustments adopted by the General Assembly
- Human Services State and federal revenue for Family Partnership Meetings, Medicaid renewals and increase the general fund payment for Children's Services costs for Special Education



FY 2024 FIRST QUARTER ADJUSTMENTS

Other Funds – Additional Revenue Received

- Forfeited Assets Fund for the Commonwealth's Attorney Office and the Police Department received in FY 2023
- Regional Juvenile Detention Center Fund for the 5% general wage increase
- Airport Capital/Grant Projects Fund for the Runway 4 Hold Apron project
- Schools Capital Project Fund additional revenue received from cell tower lease and grant funds awarded from the School Construction Assistance Program (SCAP) for the Paul Laurence Dunbar Middle School for Innovation project
- City Capital Projects Fund federal funds awarded by VDOT for current projects and interest earnings for the Police Headquarters
- Schools Capital Projects Fund for Rooftop Lease Agreement



ATTACHMENT A**FY 2023 Fourth Quarter Adjustment
SUMMARY BY FUND**

	Expenditures	Additional Revenues	Transfer or Use of Committed/ Assigned/ Unassigned Fund Balance
GENERAL FUND	211,079	0	211,079
CHILDREN'S SERVICES ACT (CSA) FUND	562,395	562,395	0
FLEET SERVICES FUND	64,568	64,568	0
TOTALS	\$838,042	\$626,963	\$211,079

Department/Division	Amount	Source of Funding		Purpose
		Additional Revenues	Transfer or Use of Committed/Assigned/Unassigned Fund Balance	
GENERAL FUND				
Human Services	146,511		146,511	Appropriate additional funding for the Children's Services Act Payment.
TRANSFERS				
Transfer to Fleet Fund from General Fund Operating Budget	64,568		64,568	Transfer to Fleet Fund from General Fund Operating Budget to appropriate additional funds due to inflation for the purchase of vehicles.
GENERAL FUND Total	211,079	0	211,079	
CHILDREN'S SERVICES ACT (CSA) FUND				
Human Services	562,395	562,395		Appropriate additional revenue for foster care maintenance, enhanced maintenance, childcare, and independent living arrangements (\$275,000) and private day school education (\$260,300).
CHILDREN'S SERVICES ACT (CSA) FUND Total	562,395	562,395	0	
FLEET SERVICES FUND				
Transfer from General Fund Operating Budget to Fleet Fund	64,568	64,568		Transfer from General Fund Operating Budget to Fleet Fund to appropriate additional funds due to inflation for the purchase of vehicles.
FLEET SERVICES FUND Total	64,568	64,568	0	

ATTACHMENT B**FY 2024 First Quarter Adjustment
SUMMARY BY FUND**

	Expenditures	Additional Revenues	Transfer or Use of Committed/ Assigned/ Unassigned Fund Balance
GENERAL FUND	1,327,003	312,847	1,014,156
CITY/FEDERAL/STATE AID FUND	138,242	138,242	0
FORFEITED ASSETS FUND	95,057	0	95,057
CHILDREN'S SERVICES ACT (CSA) FUND	253,000	253,000	0
HOME INVESTMENT PARTNERSHIPS PROGRAM (HOME) FUND	74,924	74,924	0
REGIONAL JUVENILE DETENTION CENTER FUND	94,141	94,141	0
TECHNOLOGY FUND	50,000	72,547	(22,547)
CITY CAPITAL PROJECTS FUND	2,501,011	2,501,011	0
SCHOOLS CAPITAL PROJECTS FUND	275,457	275,457	0
AIRPORT FUND	330,947	330,947	0
AIRPORT CAPITAL/GRANT PROJECTS FUND	3,491,176	239,342	3,251,834
FLEET SERVICES FUND	780,746	10,769	769,977
TOTALS	\$9,411,704	\$4,303,227	\$5,108,477

Department/Division	Amount	Source of Funding		Purpose
		Additional Revenues	Transfer or Use of Committed/Assigned/Unassigned Fund Balance	
GENERAL FUND				
Circuit Court Clerk's Office	45,865	45,865		Appropriate additional State revenue for the approved State salary increase.
Commissioner of the Revenue	8,146	8,146		Appropriate additional State revenue for the approved State salary increase.
Commonwealth's Attorney	85,235	59,726	25,509	Appropriate additional State revenue for the approved State salary increase and additional City funds needed to cover expenditures above State reimbursement.
Commonwealth's Attorney - Fines and Fees	2,794		2,794	Appropriate additional City funds for the approved State salary increase.
Human Resources - Non-Departmental	2,980		2,980	Appropriate donated funds for the International Festival.
Human Services	16,200	16,200		Appropriate additional State and federal revenue for Family Partnership Meetings expenditures.
Human Services	112,056	112,056		Appropriate additional federal revenue for Medicaid renewals expenditures due to disbanding the Public Health Emergency.
Human Services	253,000		253,000	Appropriate additional funds due to Special Education rate increases and the Office of Children's Services not funding the increase above 2%.
Police	385,000		385,000	Appropriate remaining funds to purchase tactical equipment and a new armored vehicle.
Police - Range	6,704		6,704	Appropriate remaining funds and revenues received over adopted budget to be used for firing range purposes in FY 2024.
Registrar and Electoral Board	7,672		7,672	Appropriate additional funds for the approved State salary increase.
Sheriff's Office	121,385	65,066	56,319	Appropriate additional State revenue for the approved State salary increase and additional City funds needed to cover expenditures above State reimbursement.
Treasurer	5,788	5,788		Appropriate additional State revenue for the approved State salary increase.

Department/Division	Amount	Source of Funding		Purpose
		Additional Revenues	Transfer or Use of Committed/Assigned/Unassigned Fund Balance	
TRANSFERS				
Transfer to City/Federal/State Aid Fund from General Fund Operating Budget	60,862		60,862	Transfer to City/Federal State Aid Fund from General Fund to appropriate the amount collected from a percentage of Amusement Tax in the Arts and Cultural District that relates to the Arts Grant.
Transfer to Technology Fund from Information Technology General Fund Operating Budget	72,547		72,547	Transfer to Technology Fund from General Fund of non-personnel unexpended funds to the Technology Fund per June 2000 Council approved Information Technology Policy.
Transfer to City Capital Projects Fund from Emergency Services General Fund Operating Budget	130,000		130,000	Transfer to City Capital Projects Fund from Emergency Services General Fund Operating Budget to appropriate remaining funds needed for radio replacement.
Transfer to Fleet Fund from General Fund Operating Budget	10,769		10,769	Transfer to Fleet Fund from General Fund Operating Budget to appropriate additional funds due to inflation for the purchase of vehicles.
GENERAL FUND Total	1,327,003	312,847	1,014,156	

CITY/FEDERAL/STATE AID FUND

Commonwealth's Attorney	45,000	45,000		Appropriate additional funds for Virginia Sexual and Domestic Violence Victim Funds grant including funds to continue supplemental funding for a full-time position not included in the Adopted FY 2024 budget.
Economic Development	60,862	60,862		Transfer to City/Federal State Aid Fund from General Fund Operating Fund to appropriate additional revenue received above the budgeted amount compared to collected from a percentage of Amusement Tax in the Arts and Cultural District that relates to the Arts Grant true up FY 2023.
Fire	(3,355)	(3,355)		True-up the EMS 4-for-Life FY 2023 by rescinding revenue and expenditures based on funding allocation.
Fire	35,735	35,735		True-up the Fire Funding Entitlement FY 2023 funding allocation.
CITY/FEDERAL/STATE AID FUND Total	138,242	138,242	0	

Department/Division	Amount	Source of Funding		Purpose
		Additional Revenues	Transfer or Use of Committed/Assigned/Unassigned Fund Balance	
FORFEITED ASSETS FUND				
Commonwealth's Attorney Office	20,021		20,021	Appropriate Asset Forfeiture revenues received in FY 2023.
Police Department	75,036		75,036	Appropriate Asset Forfeiture revenues received in FY 2023.
FORFEITED ASSETS FUND Total	95,057	0	95,057	

CHILDREN'S SERVICES ACT (CSA) FUND

Human Services	253,000	253,000		Appropriate additional funds due to Special Education rate increases and the Office of Children's Services not funding the increase above 2%.
CHILDREN'S SERVICES ACT (CSA) FUND Total	253,000	253,000	0	

HOME INVESTMENT PARTNERSHIPS PROGRAM (HOME) FUND

Community Development	74,924	74,924		Appropriate additional funds of 5% of HOME American Rescue Plan (HOME-ARP) funds for planning and administration costs associated with the development of the HUD-required Allocation Plan.
HOME INVESTMENT PARTNERSHIPS PROGRAM (HOME) FUND Total	74,924	74,924	0	

REGIONAL JUVENILE DETENTION CENTER FUND

Detention	94,141	94,141		Appropriate additional funds to cover the 5% general wage increase.
REGIONAL JUVENILE DETENTION HOME FUND Total	94,141	94,141	0	

TECHNOLOGY FUND

Information Technology	50,000		50,000	Appropriate remaining funds for Personal Property revenue billing system PCI/RBS upgrade.
Information Technology	0	72,547	(72,547)	Transfer to Technology Fund from General Fund of non-personnel unexpended funds to the Technology Fund per June 2000 Council approved Information Technology Policy.
TECHNOLOGY FUND Total	50,000	72,547	(22,547)	

Department/Division	Amount	Source of Funding		Purpose
		Additional Revenues	Transfer or Use of Committed/Assigned/Unassigned Fund Balance	
CITY CAPITAL PROJECTS FUND				
Transfer to City Capital Projects Fund from Emergency Services General Fund Operating Budget	130,000	130,000		Transfer to City Capital Projects Fund from Emergency Services General Fund Operating Budget to appropriate remaining funds needed for radio replacement.
Community Development	(118,000)	(118,000)		Rescind FY24 Appropriation of \$118,000 for Gateway Improvements-Tyreeanna/Pleasant Valley. The appropriation was included in both the City Capital Projects Fund and the CDBG Fund, therefore it is necessary to rescind one of these appropriations.
Police	764,992	764,992		Appropriate Series 2023 Bond Proceeds SNAP interest earnings to the Police Headquarters projects.
Public Works - Engineering	1,350,645	1,350,645		Appropriate additional federal funds awarded by VDOT for the Pedestrian Improvements-Old Forest Road project due to inflation.
Public Works - Engineering	373,374	373,374		Appropriate additional federal funds awarded by VDOT for the Nationwide Drive Pedestrian Improvements project due to inflation.
CITY CAPITAL PROJECTS FUND Total	2,501,011	2,501,011	0	

SCHOOLS CAPITAL PROJECTS FUND

Schools	5,367	5,367		Appropriate funds received from the Rooftop Lease agreement for a cell tower on top of Dunbar Middle School.
Schools	270,090	270,090		Appropriate funds awarded from the School Construction Assistance Program (SCAP) grant for the Paul Laurence Dunbar Middle School for Innovation project.
SCHOOLS CAPITAL PROJECTS FUND Total	275,457	275,457	0	

Department/Division	Amount	Source of Funding		Purpose
		Additional Revenues	Transfer or Use of Committed/Assigned/Unassigned Fund Balance	
AIRPORT FUND				
Airport	315,947	315,947		Appropriate remaining funds for COVID-19 CARES and rescind American Rescue Plan Act (ARPA) funds.
Airport	15,000	15,000		Appropriate additional funds for Air Service Development due to increase in State grant amount in FY24.
AIRPORT FUND Total	330,947	330,947	0	

AIRPORT CAPITAL/GRANT PROJECTS FUND

Airport Capital/Grant Projects	1,000,000		1,000,000	Appropriate additional funds for the Terminal Sustainability project per latest estimates.
Airport Capital/Grant Projects	350,000		350,000	Appropriate additional funds for the Hangar #6 expansion project per latest estimates.
Airport Capital/Grant Projects	1,291,176	239,342	1,051,834	Appropriate additional funds for the Runway 4 Hold Apron project per latest estimates.
Airport Capital/Grant Projects	850,000		850,000	Appropriate additional funds for the South GA Ramp project per latest estimates.
AIRPORT CAPITAL/GRANT PROJECTS FUND Total	3,491,176	239,342	3,251,834	

FLEET SERVICES FUND

Transfer from General Fund Operating Budget to Fleet Fund	10,769	10,769		<i>Transfer from General Fund Operating Budget to Fleet Fund</i> to appropriate additional funds due to inflation for the purchase of vehicles.
Fleet Services	769,977		769,977	Appropriate remaining funds to purchase vehicles and/or equipment budgeted in FY 2023 but not purchased due to manufacturer shortages.
FLEET SERVICES FUND Total	780,746	10,769	769,977	

RESOLUTION:

#R-23-__

BE IT RESOLVED That the FY 2023 Adopted Budget is amended and funds are appropriated to reflect the Fourth Quarter Adjustments in the General, Children's Services Act (CSA), and Fleet Services Funds are amended as reflected in Attachment A.

And, BE IT RESOLVED that the funds shall be used as identified in Attachment A.

Introduced:

Adopted:

Certified: _____
Clerk of Council

RESOLUTION:

#R-23-__

BE IT RESOLVED That the FY 2024 Adopted Budget is amended and funds are appropriated or rescinded to reflect the First Quarter Adjustments in the General, City/Federal/State Aid, Forfeited Assets, Children's Services Act (CSA), Home Investment Partnerships Program (HOME), Regional Juvenile Detention Center, Technology, Airport, Fleet Services as well as the City Capital Projects, Schools Capital Projects, and Airport Capital/Grant Projects Funds as reflected in Attachment B.

And, BE IT RESOLVED that the funds shall be used as identified in Attachment B.

Introduced:

Adopted:

Certified: _____
Clerk of Council

AGENDA ITEM SUMMARY

MEETING DATE

September 12, 2023

PRESENTED BY

Tom Martin, City Planner

AGENDA ITEM # IV.4

Rezoning to Allow Construction of an Entrance and Parking to Serve a Centra Rehabilitation Facility/Behavioral Health Hospital in Campbell County

RECOMMENDATION

This item will appear for City Council vote on the September 26, 2023 Public Hearing Agenda.
Approval of the petition of Centra Health Inc. to rezone 759 Leesville Road from R-1, Low Density Residential District to B-5C, General Business District (Conditional) and to amend the Future Land Use Map (FLUM) from Low Density Residential to Community Commercial.

SUMMARY

Centra Health Inc. is petitioning to rezone approximately two and forty-seven hundredths (2.47) acres located at 759 Leesville Road from R-1, Low Density Residential District to B-5C, General Business District (Conditional) and to amend the Future Land Use Map (FLUM) from Low Density Residential to Community Commercial. The proposed rezoning and FLUM amendment within the City would allow the construction of an entrance and parking area to serve the rehabilitation facility and behavioral health hospital that will be built on the portion of the property within the County.

The subject property is approximately sixteen (16) acres total, of which two and forty-seven hundredths (2.47) acres are located within the City. The portion within Campbell County is zoned General Commercial and recommended for Urban Development Area – Commercial on the County's FLUM. Voluntarily submitted proffers should adequately limit the impact of the proposed development.

PRIOR ACTION(S)

August 23, 2023: The Planning Commission recommended approval (5-0, with 2 abstentions; Perault and Rogers) of the rezoning petition with the submitted proffer and FLUM Amendment

August 23, 2023: The Planning Division recommended approval of the petition.

FISCAL IMPACT

N/A

CONTACT(S)

Rachel Frischeisen, Senior Planner
Tom Martin, City Planner

ATTACHMENT(S)

1. Planning Commission Minutes, Report, and Attachments

REVIEWED BY



Kent White, Director of Community Development

Date: September 07, 2023



Mercedes Braun, Executive Assistant to the City Manager

Date: September 07, 2023



Wynter C. Benda, City Manager

Date: September 07, 2023



Alicia Finney, Clerk of Council

Date: September 07, 2023

MINUTES OF THE AUGUST 23, 2023 PLANNING COMMISSION MEETING (MINUTES HAVE NOT BEEN APPROVED):

Petition of Centra Health, Inc. to amend the Future Land Use Map from Low Density Residential to Community Commercial and to rezone approximately two and forty-seven hundredths (2.47) acres at 759 Leesville Road from R-1, Low Density Residential District to B-5C, General Business District (Conditional) to allow the construction of a parking area associated with a medical facility.

Commissioners Perault and Rogers abstained from this item.

Ms. Rachel Frischeisen, Senior Planner, provided the following summary to the Commission. The subject property is located at 759 Leesville Road and contains approximately two and a half acres. The entire property is approximately sixteen (16) acres total, located along the City/Campbell County boundary. The 2.5 acres is located within the City and is proposed for rezoning as part of this petition. The land is currently undeveloped. The purpose of the petition is to rezone the property from R-1, Low Density Residential District to B-5C, General Business District (Conditional) and amend the Future Land Use Map from Low Density Residential to Community Commercial to allow the construction of an entrance and parking area to serve the rehabilitation facility and behavioral health hospital that will be built on the portion of the property within Campbell County. The existing R-1, Low Density Residential District zoning was established in 1978. The Comprehensive Plan 2013-2030 currently recommends a Low Density Residential use for the area. These areas are dominated by single family detached housing at densities of up to four dwelling units per acre. In addition to residential uses, they may include public and institutional uses compatible in scale with single family residential homes. The petitioner proposes to amend the Future Land Use Map to Community Commercial to support the development of a rehabilitation facility and behavioral health hospital that will be built on the portion of the property within Campbell County. Community Commercial areas contain retail, personal service, entertainment, and restaurant uses that draw customers from at least several neighborhoods, the entire City or the region. Community Commercial areas contain clusters of businesses, often at major intersections, and shopping centers. Office, research and development, and technology development uses may be permitted in Community Commercial areas as long as traffic and other impacts to the community are mitigated. Hospitals are a permitted use in the proposed B-5, General Business District. (Hospitals are also permitted upon approval of a Conditional Use Permit by City Council in the R-1, R-2, R-3, and R-4 districts, and are permitted by-right in the IN-2 district.) The Voluntarily submitted proffer should adequately limit impacts from the proposed development, as the proffer prohibits many of the more intense uses in the B-5 district. While the proposed rezoning and Future Land Use Map (FLUM) amendment represent a shift from the Low Density Residential use within the City, the change would allow the area to develop more closely to forthcoming development in Campbell County, where the majority of the property is located. The surrounding area is also designated for commercial uses within Campbell County. The proposed development should have limited impact on the surrounding neighborhood based on the proffer, which states that many of most intense land uses in the B-5, General Business District will not be permitted. The City's Technical Review Committee has reviewed this petition and comments were minor in nature, to be addressed at the site plan phase. The Planning Division recommends approval of the petition.

Mr. Seth Francis of Crunk Engineering was present to represent the petition.

Chair Johnson asked if there was anyone present to speak in favor of this petition.

Chair Johnson asked if there was anyone present to speak in opposition of this petition.

Chair Johnson closed the public hearing.

Commissioner Henderson requested information about the proffer.

Ms. Frischeisen replied that the proffer is essentially a list of land uses that would normally be permitted in B-5, but in this case, the petitioner would not allow. They have taken those uses off the table to allow for the hospital as well as some limited uses.

Chair Johnson asked for clarification about what uses would be allowed and inquired about the hospital building.

Ms. Frischeisen replied that the current layout shows that the hospital itself is not currently planned to be in the Lynchburg property; but because there is access taken from the Lynchburg street, consistent with other zoning determinations made, it needs to be permitted in the City. Ms. Frischeisen directed commissioners to their packets for a full list of uses and listed examples of less-intense uses that would still be allowed: office uses, health and personal care, bank, real estate office, research and development, professional offices; uses that are not allowed include: antique shops, flea markets, beer and wine, and liquor shops, pawn shops, cash for gold, taxi services, self-storage services.

Chair Johnson asked for clarification about the Campbell County zoning.

Ms. Frischeisen explained that the subject parcel in Campbell County is zoned general commercial; and in Lynchburg, low-density residential. The Campbell County Future Land Use Map designates the subject area as urban development area, an area designated for growth. The Lynchburg Future Land Use Map designates the subject area as low-density residential.

Commissioner Henderson asked about communication between planning staff of the localities when determining recommendation for approval.

Ms. Frischeisen replied that she confirmed with Campbell County zoning administrator that the proposal is by right. If the zoning for this parcel does not change, consider how the low-density residential area would be impacted by the general commercial area, given that there is almost no transitional zoning between the two.

Vice-Chair Bowden remarked that he was in support of making these services available in Lynchburg.

Commissioners discussed the importance of strategic planning for the future.

Chair Johnson asked the petitioner about the status of the building in Campbell County.

Ms. Francis replied that they are in the design-development stage. They are still working out details of grading and layout before making a formal submission to Campbell County. They have had a pre-application meeting with the County; the County is supportive of the project; and they plan to move the project along. A Certificate of Need was approved by the State for both the in-patient rehabilitation facility and the behavioral health hospital. If voted down in Lynchburg, they would find a solution in the County, though it would be more difficult. The Lynchburg parcel would be used for parking with landscaping for screening. This project offers a good transition from residential to commercial and services the residents who live in Lynchburg.

Chair Johnson asked if there were any more comments or questions.

Commissioner Gammon expressed his support of the petition as the services are needed, the building has been approved, and hospitals and medical facilities do not devalue residential properties.

Commissioner Bowden made the following motion, seconded by Commissioner Marion, and approved by the following vote:

"Based on the preceding Findings of Fact, the Planning Commission recommends to City Council approval of the rezoning petition of Centra Health Inc. to amend the Future Land Use Map from Low Density Residential to Community Commercial, and to rezone approximately two and forty-seven hundredths (2.47) acres at 759 Leesville Road from R-1, Low Density Residential District to B-5C, General Business District (Conditional) subject to the voluntarily submitted proffer offered by the petitioner:

"The property owner proffers the exclusion of the following uses for this site listed by

LBCS#: 1121S, 1122S, 1140S, 1200S, 1201S, 1322, 1330, 2111-2113, 2113b, 2114, 2115, 2116, 2117a, 2117b, 2121-2125, 2126-2128, 2132-2135, 2141-2143, 2144, 2145, 2145b, 2155, 2199, 2221, 2222, 2223, 2224, 2331 & 2332, 2333, 2334-2335, 2417, 2418, 2423a, 2423b, 2424, 2425, 2440, 2450, 2455, 2550, 2570 & 2580, 2610, 2621 & 2622, 2630, 2651, 2652, 2653, 2710, 2721, 2722, 3110, 3130 & 3140, 3230, 3440, 3500, 3620, 4121, 4133-4134 & 4136-4137, 4138, 4140, 4181, 4182, 4190, 4210 & 4221, 4220, 4231, 4232 & 4241, 4243, 4244, 4315, 4329, 4339, 4349, 5110 & 5160, 5111, 5140-5150, 5170, 5180, 5320, 5380, 5390, 5375, 5400, 6144, 6300, 6700, 6710, 7000, 9922."

AYES: Bowden, Gammon, Henderson, Johnson, Marion

5

NOES:

0

ABSTENTIONS: Perault, Rogers

2

ABSENT:

0

The Department of Community Development

City Hall, Lynchburg, VA 24504 **434-455-3900**

To: Planning Commission
From: Planning Division
Date: August 23, 2023
Re: **REZONING: R-1, Low Density Residential District to B-5C, General Business District (Conditional)**
FLUM Amendment: Low Density Residential to Community Commercial
759 Leesville Road

I. PETITIONER

Centra Health Inc., 1920 Atherholt Road, Lynchburg, Virginia, 24501

Representative: Adam Crunk, P.E., Crunk Engineering LLC, 7112 Crossroads Blvd., Suite 201, Brentwood, Tennessee, 37027

Property Owner: Same as Petitioner.

II. LOCATION

The subject property is located at 759 Leesville Road and contains approximately two and forty-seven hundredths (2.47) acres.

III. PURPOSE

The purpose of the petition is to rezone the property from R-1, Low Density Residential District to B-5C, General Business District (Conditional) and amend the Future Land Use Map from Low Density Residential to Community Commercial to allow the construction of an entrance and parking area to serve the rehabilitation facility and behavioral health hospital that will be built on the portion of the property within Campbell County.

IV. SUMMARY

- The portion of the property within the City is currently zoned R-1, Low Density Residential District, yet the portion in Campbell County is zoned for General Commercial.
- The portion of the property within the City is recommended for Low Density Residential on the *Future Land Use Map (FLUM)*, while the portion in the County is designated as Urban Development Area – Commercial.
- Hospitals are a permitted use in the B-5, General Business District. (Hospitals are also permitted upon approval of a Conditional Use Permit by City Council in the R-1, R-2, R-3, and R-4 districts, and are permitted by-right in the IN-2 district.)
- Voluntarily submitted proffers should adequately limit impacts from the proposed development.

The Planning Division recommends approval of the rezoning petition.

V. FINDINGS OF FACT

1. **Comprehensive Plan.** The *Comprehensive Plan 2013-2030* recommends a Low Density Residential use for the area. These areas are dominated by single family detached housing at densities of up to four dwelling units per acre. In addition to residential uses, they may include

public and institutional uses compatible in scale with single family residential homes. Private recreation uses, including country clubs and swim and racquet clubs, and private open space are also appropriate for Low Density Residential areas. (p.72)

The petitioner proposes to amend the Future Land Use Map to Community Commercial to support the development of a rehabilitation facility and behavioral health hospital that will be built on the portion of the property within Campbell County. Community Commercial areas contain retail, personal service, entertainment, and restaurant uses that draw customers from at least several neighborhoods, the entire City or the region. Community Commercial areas contain clusters of businesses, often at major intersections, and shopping centers. Office, research and development, and technology development uses may be permitted in Community Commercial areas as long as traffic and other impacts to the community are mitigated.

2. **Zoning.** The subject property was annexed into the City in 1976. The existing R-1, Low Density Residential District zoning was established in 1978.
3. **Proffers.** The petitioner has voluntarily submitted the following proffer with the rezoning application:

“The property owner proffers the exclusion of the following uses for this site listed by LBCS#: 1121S, 1122S, 1140S, 1200S, 1201S, 1322, 1330, 2111-2113, 2113b, 2114, 2115, 2116, 2117a, 2117b, 2121-2125, 2126-2128, 2132-2135, 2141-2143, 2144, 2145, 2145b, 2155, 2199, 2221, 2222, 2223, 2224, 2331 & 2332, 2333, 2334-2335, 2417, 2418, 2423a, 2423b, 2424, 2425, 2440, 2450, 2455, 2550, 2570 & 2580, 2610, 2621 & 2622, 2630, 2651, 2652, 2653, 2710, 2721, 2722, 3110, 3130 & 3140, 3230, 3440, 3500, 3620, 4121, 4133-4134 & 4136-4137, 4138, 4140, 4181, 4182, 4190, 4210 & 4221, 4220, 4231, 4232 & 4241, 4243, 4244, 4315, 4329, 4339, 4349, 5110 & 5160, 5111, 5140-5150, 5170, 5180, 5320, 5380, 5390, 5375, 5400, 6144, 6300, 6700, 6710, 7000, 9922.”

For descriptions of these land use categories, please see Attachment #7.

4. **Board of Zoning Appeals (BZA).** The Zoning Administrator has determined that no variances are needed for the development of the property as proposed.
5. **Surrounding Area.** There have been several items requiring City Council approval in the immediate area:
 - On May 22, 1979, City Council approved the Timberlake Road Study’s Proposed Zoning, rezoning 701 and 713 Leesville Road to B-1, Limited Business District.
 - On July 14, 1981, City Council approved Phillip Coffey’s petition to rezone sixteen and eight tenths (16.8) acres at 762 Leesville Road from R-1, Low-Density Single-Family Residential District to R-4C, Medium-High Density, Multi-Family Residential District (Conditional) to allow the construction of twenty-seven (27) four (4) and six (6) unit apartments.
 - On November 8, 1983, City Council approved Andrew C. Ellett’s petition to rezone one and two-tenths acres at the intersection of Leesville Road and Airport Road from R-1, Single-Family Residential District to B-3C, Community Business District (Conditional) to allow the construction of a convenience store/gas station.
 - On May 14, 1985, City Council approved Virginia Baptist Hospital’s CUP petition for the construction of a residential care center at Leesville Road and Del Ray Circle.
 - On October 13, 1987, City Council approved Glenn and JoAnne Carter’s petition to rezone three and five tenths (3.5) acres at 794 Leesville Road from R-1, Single Family Residential

District to B-3C, Community Business District (Conditional) to allow the expansion of an existing nonconforming plant nursery.

- On September 12, 1989, City Council approved Hutter Associates, Inc.'s petition to rezone one and two-tenths (1.2) acres at 795 Leesville Road from R-1, Single-Family Residential to B-1, Limited Business District to allow the construction of an office building.
- On August 13, 1991, City Council approved Tree of Life Pentecostal Holiness Church's CUP petition for the construction of a sanctuary and parking lot at 742 Leesville Road.
- On June 13, 1995, City Council approved Virginia Baptist Hospital's CUP petition for the construction of a dining facility and building additions for Bridges Treatment Center at 693 Leesville Road.
- On April 19, 1996, City Council approved Virginia Baptist Hospital's CUP petition for cottages and parking areas for Bridges Treatment Center at 693 Leesville Road.
- On August 13, 1996, City Council approved Tree of Life Ministry's CUP petition for the expansion of existing church facilities at 742 Leesville Road.
- On January 12, 1999, City Council approved Church of God's CUP petition for access to a new church sanctuary in Campbell County and associated parking lot at 777 Leesville Road.
- On August 10, 1999, City Council approved Gerald and Deborah Maxey's petition to rezone eight tenths (0.8) of an acre at 794 Leesville Road from B-3C, Community Business District (Conditional) to B-1, Limited Business District to allow the use of an existing structure as a counseling office.
- On August 14, 2001, City Council approved Centra Health's CUP petition for the construction of modular classrooms, additional classrooms, residential cottages and parking for Bridges Treatment Center at 693 Leesville Road.
- On December 11, 2001, City Council approved Tree of Life Ministry's CUP petition for Master Plan Development of a sanctuary, multi-purpose building, parking and athletic fields.
- On December 10, 2002, City Council approved Centra Health's CUP petition to retain modular classrooms and construct additional classrooms/residential cottages and a nature walk for Bridges Treatment Center at 693 Leesville Road.
- On February 10, 2004, City Council approved Luther Shepard's petition to rezone approximately three and eighty-nine hundredths (3.89) acres from R-1, Low-Density Single-Family Residential District to R-3C, Medium-Density, Two-Family Residential District (Conditional) at 800 Middle Street, to allow the construction of five (5) duplexes, in addition to three (3) existing duplexes.
- On November 9, 2004, City Council approved Joe Gantt's petition to rezone approximately six and one tenth (6.1) acres from R-1, Low-Density Single-Family Residential District to R-3C, Medium-Density, Two-Family Residential District (Conditional) and for a CUP at 716, 718 and 726 Leesville Road to allow the construction of fifty-nine (59) townhomes and associated parking.
- On November 13, 2007, City Council denied the petition of Lynchburg Renting, LLC to rezone approximately seven and thirteen hundredths (7.13) acres from R-1, Low-Density Single-Family Residential District to R-3C, Medium-Density, Two-Family Residential District (Conditional) and for a CUP at 714 Leesville Road disallowing the construction of seventy-six (76) townhomes and associated parking.
- On April 13, 2010, City Council approved the Future Land Use Map (FLUM) amendment, Low Density Residential to Office and rezoning from R-1, Low Density Residential to B-2C,

Neighborhood Business District (Conditional) (now B-1, Limited Business District) petitions of SFB, LLC at 623 Leesville Road to allow the construction of a business park.

- On January 14, 2014, City Council approved the of Marsh Memorial United Methodist Church for a CUP to allow operation of a child daycare center for up to sixty (60) children and to allow the installation of a digital sign at 804 Leesville Road.
- On September 8, 2015, City Council denied the petition of Lynchburg Renting, LLC to rezone approximately seven and thirteen hundredths (7.13) acres from R-1, Low-Density Single-Family Residential to R-3C, Medium-Density, Two-Family Residential District (Conditional) and for a CUP at 714 Leesville Road disallowing the construction of a sixty-eight (68) unit townhomes and associated parking.
- On September 13, 2016, City Council approved the petition of Kristie Napier to rezone approximately one (1) acre at 630 & 636 Leesville Road from R-3, Medium Density Residential District to B-1C, Limited Business District (Conditional) to allow the reuse of an existing building as a business.
- On September 24, 2019, City Council approved the petition of Lynchburg Renting, LLC, to rezone approximately eight (8) acres from R-1, Low Density Residential District and R-3, Medium Density Residential District to R-3C, Medium Density Residential District (Conditional) and for a CUP at 710 & 714 Leesville Road to allow the construction of eighty-seven (87) townhomes.
- On April 11, 2023, City Council approved the petition of Lynchburg Renting, LLC, for a CUP at 710 and 714 Leesville to allow the construction of eighty-seven (87) townhomes. (The CUP granted on September 24, 2019 had expired.)

6. **Site Description.** The subject property is approximately sixteen (16) acres total. Approximately two and forty-seven hundredths (2.47) acres is located within the City and is proposed for rezoning as part of this petition. The land is currently undeveloped.

The property is bound to the north by single-household homes and townhomes across Leesville Road, to the south by vacant land, to the east by a church and single-household homes, and to the west by Compson Way and undeveloped land.

7. **Proposed Use of Property.** If the petition is approved, the property would be developed with an entrance from Leesville Road and a parking area to support the future medical facilities that that will be built on the portion of the property within Campbell County.

8. **Traffic, Parking and Public Transit.** The submitted concept plan indicates the construction of seventy-one (71) parking spaces within the portion of the site located in the City.

The area is served by the Greater Lynchburg Transit Company (GLTC) Route 7 with bus stops located at the corner of Compson Way and Leesville Road.

The City Transportation Engineer noted that a Traffic Impact Analysis would be required at the site plan phase. The petitioner has submitted a preliminary draft study that found no improvements would be necessary to accommodate the medical facilities. The study is under review by the Engineering division.

9. **Stormwater Management.** An Erosion & Sediment Control Plan will be required prior to site plan approval. The petitioner has indicated that stormwater will be addressed on the Campbell County side of the property.

10. **Emergency Services:** The City's Fire Marshal and Police Department had no comments of concern regarding the proposal.

- 11. Impact.** While the proposed rezoning and Future Land Use Map (FLUM) amendment represent a departure from the established designations for Low Density Residential within the City, the change would align more closely with the current zoning and FLUM in Campbell County, where the majority of the property is located. (The portion of the property within the City is currently zoned R-1, Low Density Residential District; the portion in Campbell County is zoned for General Commercial. The City's FLUM recommends Low Density Residential, while the portion in the County is designated as Urban Development Area – Commercial.) The surrounding area is also designated for commercial uses within Campbell County.

The proposed development should have limited impact on the surrounding neighborhood based on the proffer, which states that many of most intense land uses in the B-5, General Business District will not be permitted. It is also worth noting that a hospital use could be established with the existing R-1, Low Density Residential District zoning through the issuance of a Conditional Use Permit (CUP) by City Council.

- 12. Technical Review Committee.** The Technical Review Committee (TRC) reviewed the petition on July 18, 2023. Comments were minor in nature and will be addressed prior to site plan approval.

VI. PLANNING DIVISION RECOMMENDATION

Based on the preceding Findings of Fact, the Planning Commission recommends to City Council approval of the rezoning petition of Centra Health Inc. to amend the Future Land Use Map from Low Density Residential to Community Commercial, and to rezone approximately two and forty-seven hundredths (2.47) acres at 759 Leesville Road from R-1, Low Density Residential District to B-5C, General Business District (Conditional) subject to the voluntarily submitted proffer offered by the petitioner:

“The property owner proffers the exclusion of the following uses for this site listed by LBCS#: 1121S, 1122S, 1140S, 1200S, 1201S, 1322, 1330, 2111-2113, 2113b, 2114, 2115, 2116, 2117a, 2117b, 2121-2125, 2126-2128, 2132-2135, 2141-2143, 2144, 2145, 2145b, 2155, 2199, 2221, 2222, 2223, 2224, 2331 & 2332, 2333, 2334-2335, 2417, 2418, 2423a, 2423b, 2424, 2425, 2440, 2450, 2455, 2550, 2570 & 2580, 2610, 2621 & 2622, 2630, 2651, 2652, 2653, 2710, 2721, 2722, 3110, 3130 & 3140, 3230, 3440, 3500, 3620, 4121, 4133-4134 & 4136-4137, 4138, 4140, 4181, 4182, 4190, 4210 & 4221, 4220, 4231, 4232 & 4241, 4243, 4244, 4315, 4329, 4339, 4349, 5110 & 5160, 5111, 5140-5150, 5170, 5180, 5320, 5380, 5390, 5375, 5400, 6144, 6300, 6700, 6710, 7000, 9922.”

This matter is respectfully offered for your consideration.

William T. Martin

William T. Martin, AICP
City Planner

pc: Wynter Benda, City Manager
Greg Patrick, Deputy City Manager
Kent White, Director of Community Development
Matthew Freedman, City Attorney
J. Lee Newland, City Engineer
Cynthia Kozerow, Lynchburg Police Department
Thomas Goode, Fire Marshal
Doug Saunders, Building Official
Kevin Henry, Zoning Administrator
Centra Health Inc., Petitioner
Adam Crunk. P.E., Crunk Engineering LLC

VII. ATTACHMENTS

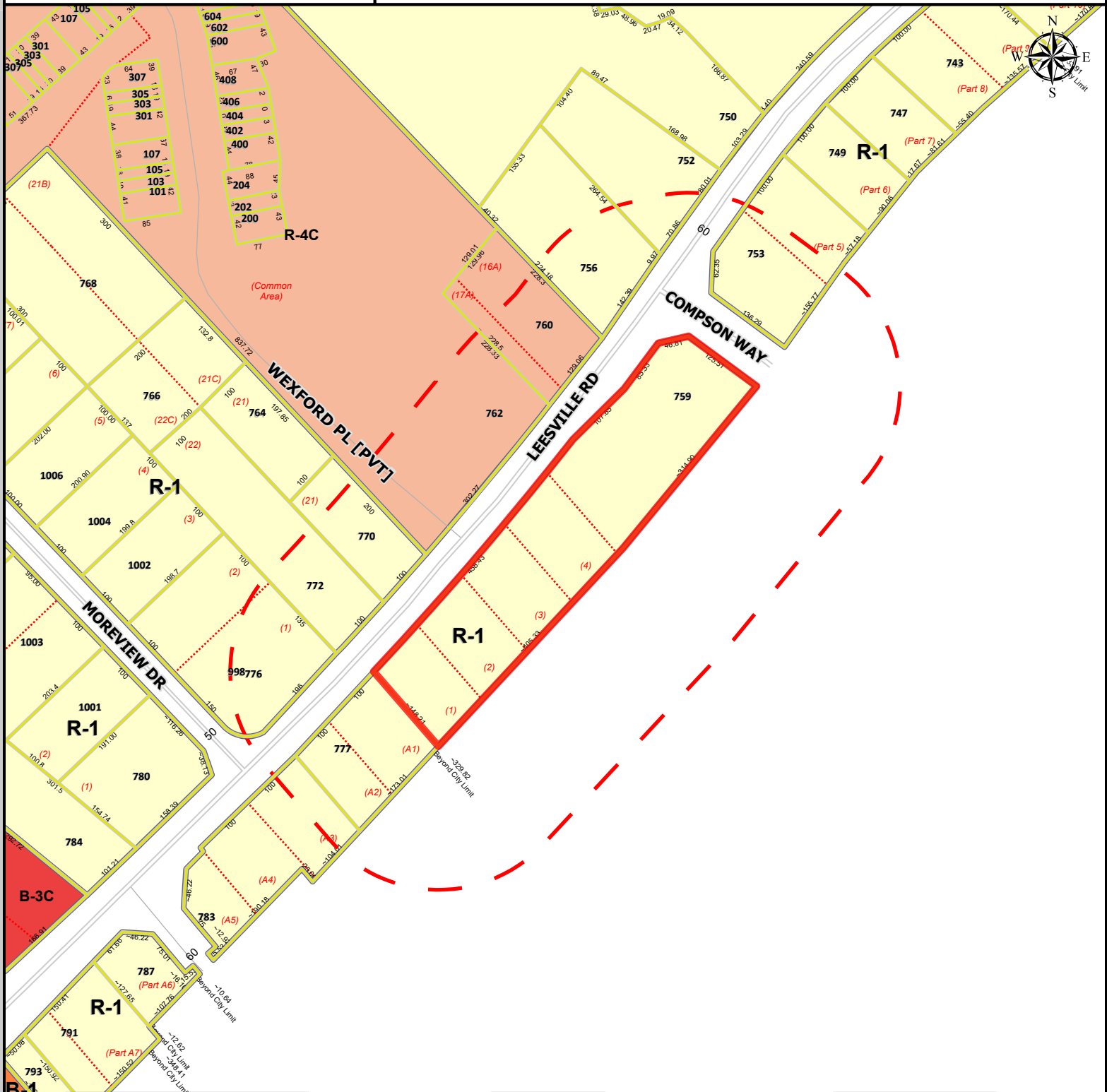
- 1. Zoning Map with Adjoining Property Owners**
- 2. Future Land Use Map**
- 3. Watershed Map**
- 4. Planimetric and Topographic Map**
- 5. Concept Plan**
- 6. Narrative**
- 7. List of B-5 Excluded Uses (for Proffer)**
- 8. Campbell County Zoning Map**
- 9. Campbell County Future Land Use Map**
- 10. Property Photograph**

Zoning

759 LEESVILLE RD

TRC

Centra Health, Inc.



PROPERTY INFORMATION

PARCEL ID

ADDRESS

26606016

759 LEESVILLE RD

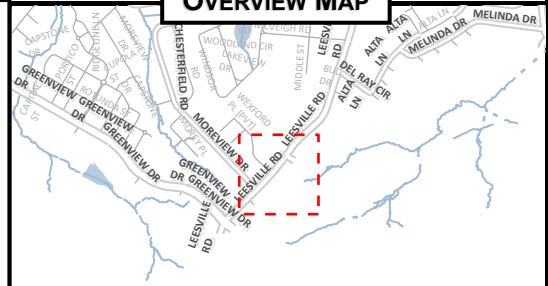
LEGEND

Subject Property

215 Foot Buffer

 B-1	 I-1	 R-1
 B-3	 I-2	 R-2
 B-4	 I-3	 R-3
 B-5	 IN-1	 R-4
 R-C	 IN-2	

OVERVIEW MAP



MAP SCALE: 1:2,438 DATE PRINTED: 8/9/2023

759 Leesville Road Adjoining Owners

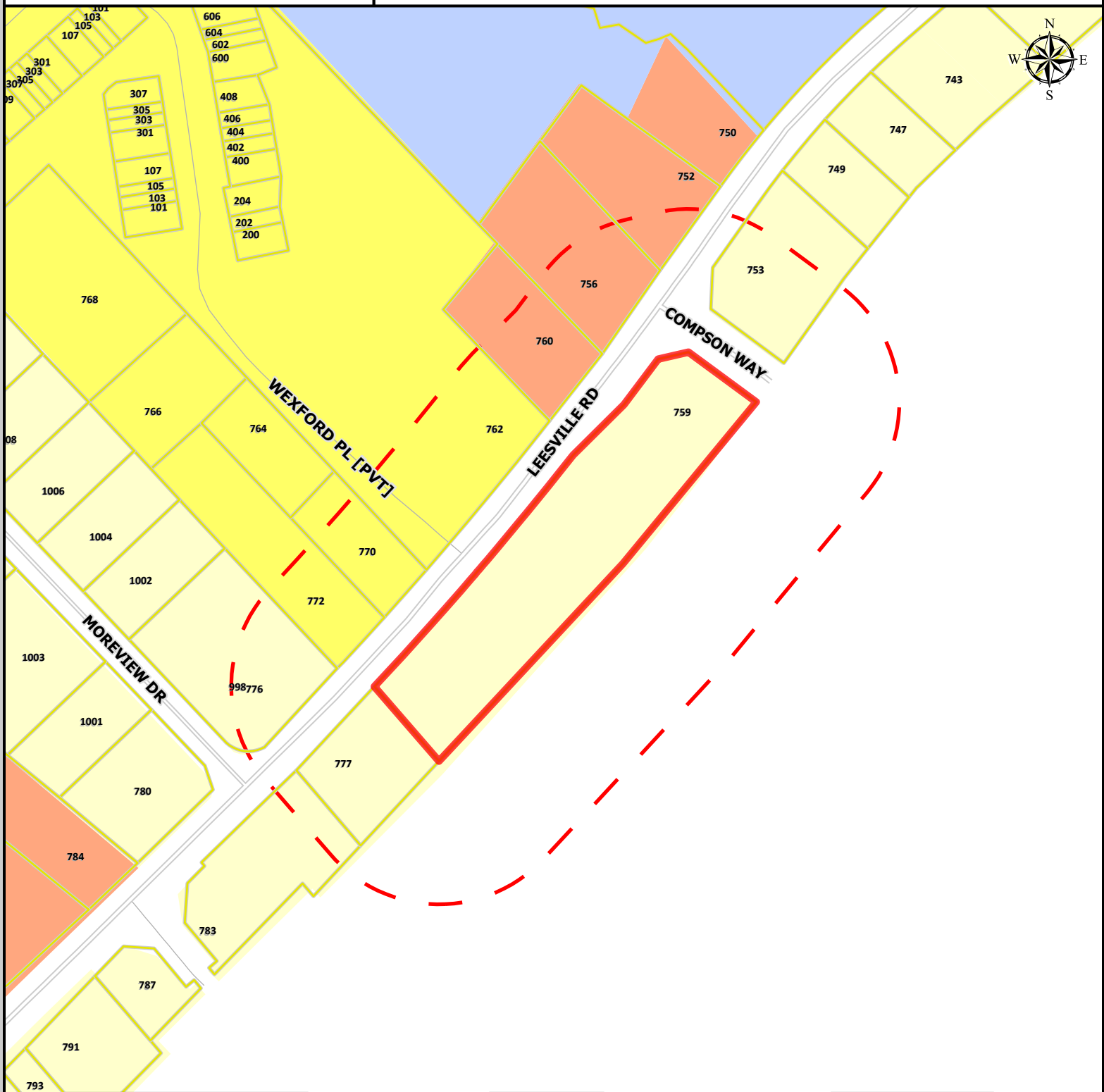
Parcel ID	Address	Owner
26601001	760 LEESVILLE RD	BENKAHLA, JAMES
26606016	759 LEESVILLE RD	CENTRA HEALTH INC
26606014	777 LEESVILLE RD	CHURCH OF GOD TRS
26601006	770 LEESVILLE RD	DAVIS, JUSTIN G & JENNA
26606002	753 LEESVILLE RD	GREENVIEW PROPERTIES LLC
26213002	752 LEESVILLE RD	HARRISON, MICHAEL G
26602001	998 MOREVIEW DR	MCCOY, TIMOTHY D
26606011	783 LEESVILLE RD	MCINTOSH, RONALD ALLEN & HALL, DEBORAH A
26214001	756 LEESVILLE RD	OTTER RIVER INVESTMENT GROUP LLC
26601007	772 LEESVILLE RD	RAGLAND, WILLIAM H & SANDRA M
26607021	762 LEESVILLE RD	WEXFORD LTD TOWNHOMES HOMEOWNERS

FLUM

759 LEESVILLE RD

TRC

Centra Health, Inc.



PROPERTY INFORMATION

PARCEL ID

ADDRESS

26606016

759 LEESVILLE RD

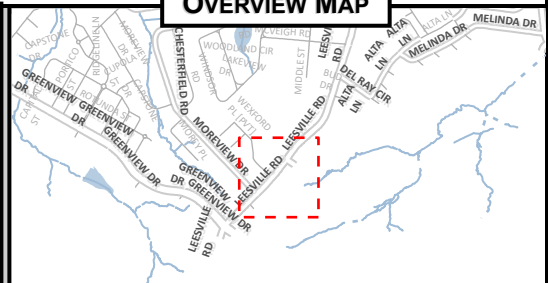
LEGEND

- | | |
|----------------------------|-----------------------|
| Local Historic District | Employment 1 |
| Traditional Residential | Employment 2 |
| Low Density Residential | Downtown |
| Medium Density Residential | Institution |
| High Density Residential | Public Use |
| Neighborhood Commercial | Public Parks |
| Community Commercial | Resource Conservation |
| | Mixed Use |

MAP SCALE: 1:2,438

DATE PRINTED: 8/9/2023

OVERVIEW MAP



Watershed

759 LEESVILLE RD

TRC

Centra Health, Inc.



PROPERTY INFORMATION

PARCEL ID

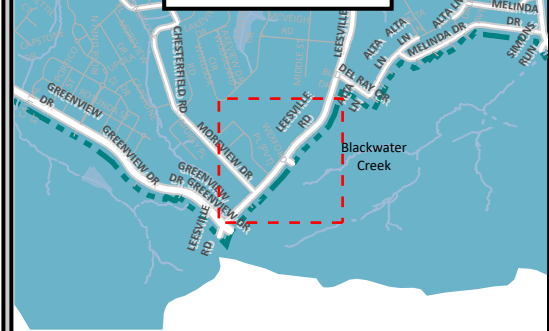
ADDRESS

26606016 759 LEESVILLE RD

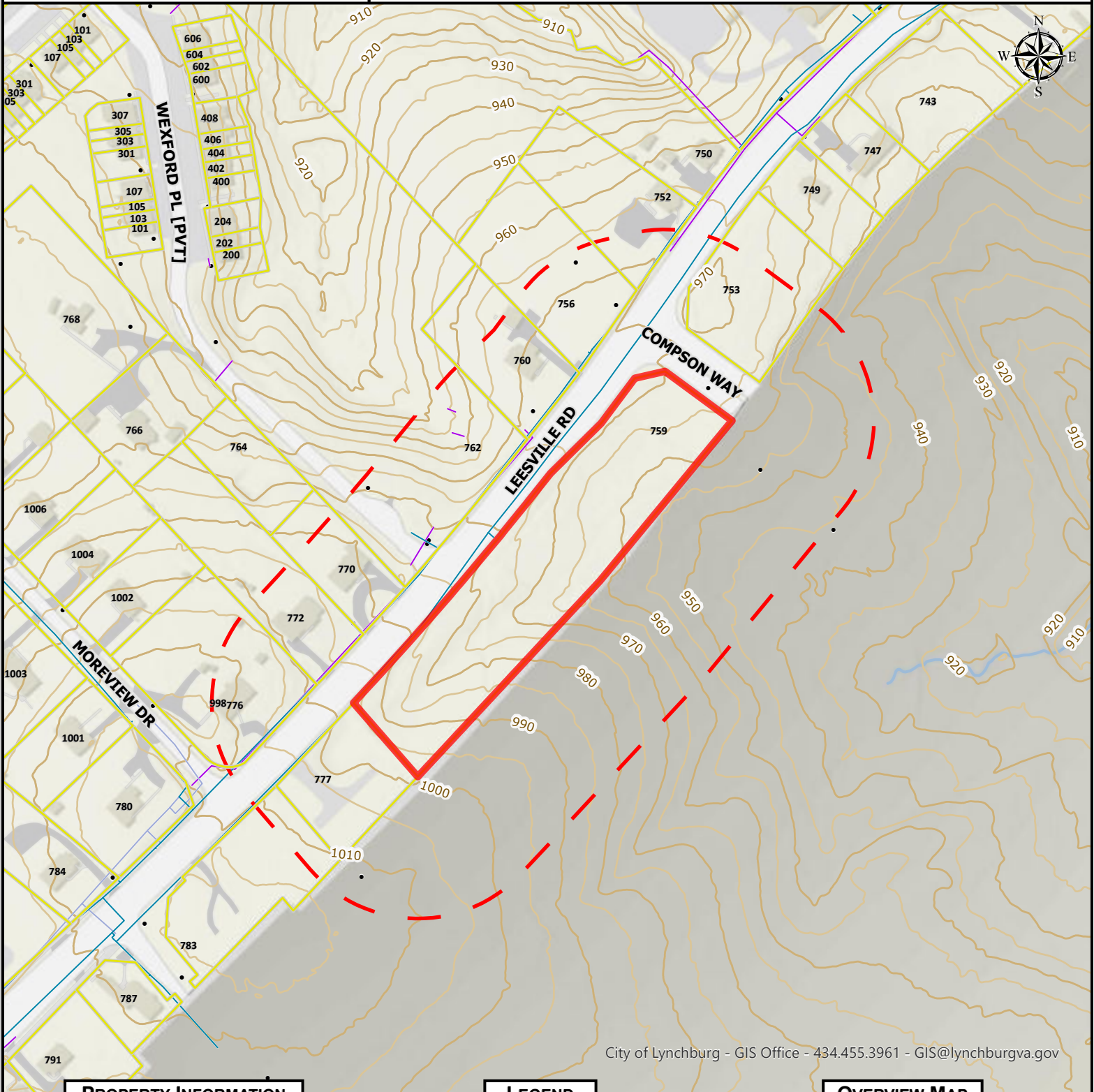
LEGEND

- Subject Property
- Base Flood Elevation
- Floodway
- Floodzone
- River / Lake / Stream

OVERVIEW MAP



MAP SCALE: 1:3,810 DATE PRINTED: 8/9/2023



City of Lynchburg - GIS Office - 434.455.3961 - GIS@lynchburgva.gov

PROPERTY INFORMATION

PARCEL ID	ADDRESS
26606016	759 LEESVILLE RD

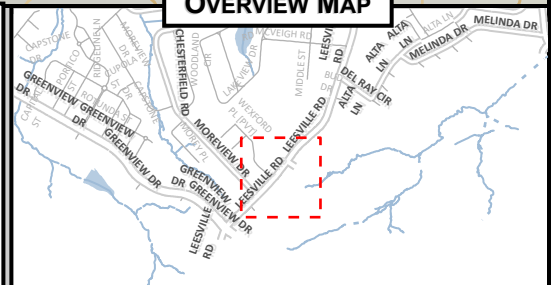
LEGEND

	Active	Proposed	Abandoned
Utilities			
Water			
Sanitary			
Storm			
	Paved	Unpaved	Other
Planimetrics			
Structure			
Roadway			
Parking			
Sidewalk			
Driveway			
Topography			
Contour			
	100'	20'	5'
	50'	10'	1'

MAP SCALE: 1:2,438

DATE PRINTED: 8/9/2023

OVERVIEW MAP





VICINITY MAP
SCALE: 1" = 600'

FOR LEGAL DESCRIPTION OF PROPERTY SEE
ATTACHED SURVEY

<u>SITE DATA TABLE</u>	
SITE ACREAGE:	16.01 ACRES (2.64 ACRES IN LYNCHBURG)
EXISTING ZONING:	R1 - LOW DENSITY RESIDENTIAL
PROPOSED ZONING:	B5 - GENERAL BUSINESS DISTRICT
PROPOSED USE:	INPATIENT REHABILITATION HOSPITAL

PROPOSED WATER CAPACITY: 7500 GALLONS PER DAY
AVAILABILITY EXCEEDS CAPACITY

BUILDING SETBACKS:

FRONT	=	10 FT
SIDE	=	50 FT
REAR	=	N/A

PROPOSED BUILDING:

1ST FLOOR - 37,696 SF

2ND FLOOR- 25,512 SF

TOTAL BUILDING SQ-FT = 63,208 SF

REQUIRED PARKING:
HOSPITALS (O DOC + 75 EMP + 50 BEDS) = 42 SPACES
(1 PER DOC + 1 PER 3 EMP + 1 SPACE PER 3 BEDS)

REQUIRED A.D.A. PARKING = 15 SPACES

PROVIDED PARKING:			
REGULAR SPACES	=	123	
A.D.A SPACES	=	15	
TOTAL SPACES	=	138	

CRUNK ENGINEERING LLC
7112 CROSSROADS BOULEVARD
SUITE 201
BRENTWOOD, TN 37027
(615) 873-1795
WWW.CRUNKENG.COM



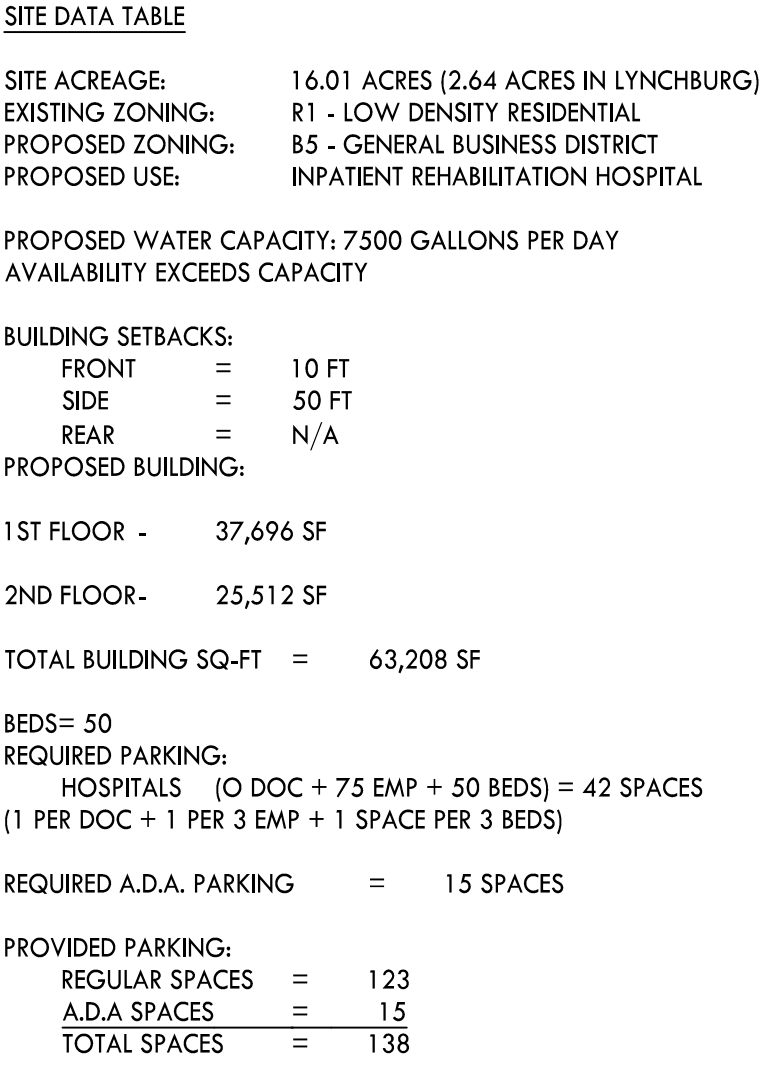
CENTRA REHABILITATION
HOSPITAL
LYNCHBURG, VIRGINIA

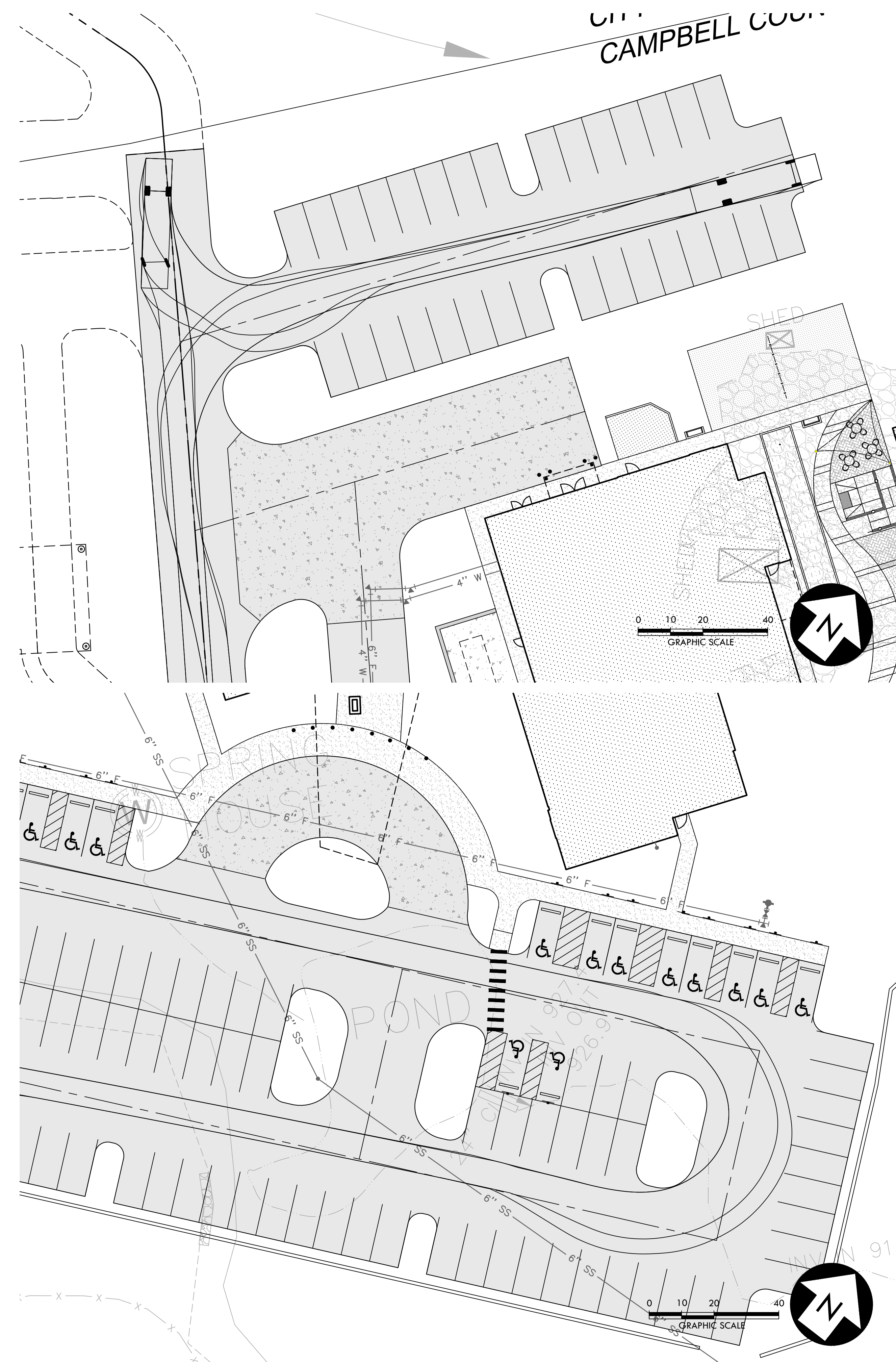
REVISIONS	
No.	DATE

08/03/2023 22150

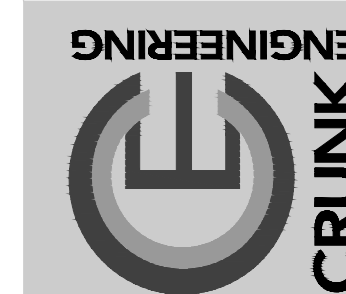
C1.0

EXISTING
CONDITIONS





CRUNK ENGINEERING LLC
7112 CROSSROADS BOULEVARD
SUITE 201
BRENTWOOD, TN 37027
(615) 873-1795
WWW.CRUNKENG.COM



**CENTRA REHABILITATION
HOSPITAL**
LYNCHBURG, VIRGINIA

LYNCHBURG, VIRGINIA

[illegible]

08/03/2023	22150
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C2.1

TURNING MOVEMENTS

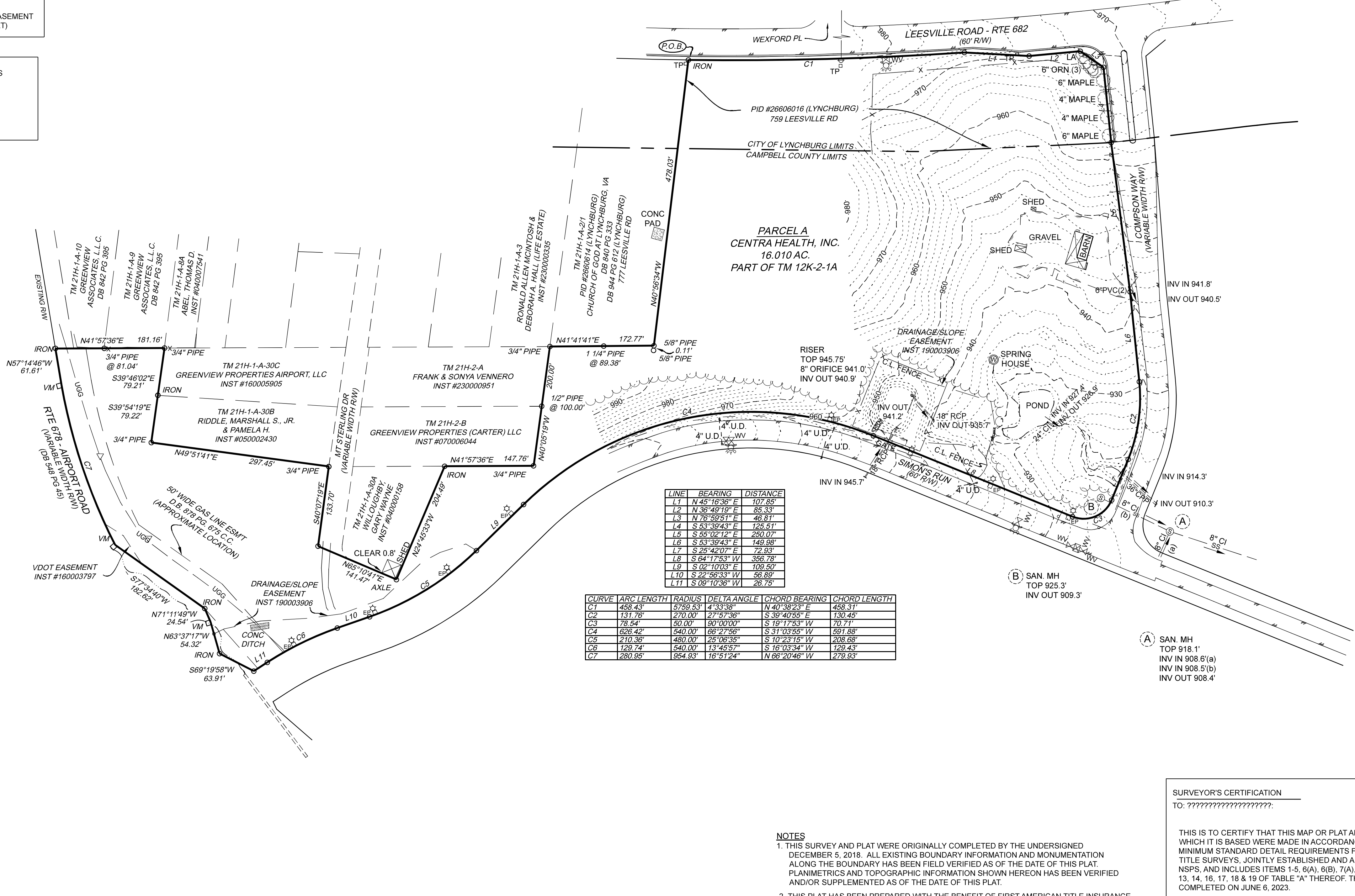
*THIS SHEET IS INTENDED TO BE REPRODUCED AT 24"X36". REPRODUCTION OF THIS SHEET AT A DIFFERENT SIZE THAN INTENDED SHALL VOID THE SCALE SHOWN ON THE SHEET.

LEGAL DESCRIPTION:
BEGINNING AT AN IRON FOUND IN THE SOUTHERN RIGHT-OF-WAY OF LEESVILLE ROAD - ROUTE 682, THENCE ALONG SAID RIGHT-OF-WAY THE FOLLOWING COURSES; ALONG A CURVE TO THE LEFT HAVING A CENTRAL ANGLE OF 4 DEGREES 33 MINUTES 38 SECONDS, A LENGTH OF 458.43 FEET, A RADIUS OF 5759.53 FEET, A CHORD OF 458.31 FEET AND A CHORD BEARING OF NORTH 40 DEGREES 38 MINUTES 23 SECONDS EAST TO AN IRON, NORTH 45 DEGREES 16 MINUTES 36 SECONDS EAST 107.85 FEET TO AN IRON, NORTH 36 DEGREES 49 MINUTES 19 SECONDS EAST 85.33 FEET TO AN IRON, NORTH 76 DEGREES 59 MINUTES 51 SECONDS EAST 46.81 FEET TO AN IRON, IN THE SOUTHWESTERN RIGHT-OF-WAY OF COMPSON WAY, THENCE ALONG SAID RIGHT-OF-WAY THE FOLLOWING COURSES; SOUTH 53 DEGREES 39 MINUTES 43 SECONDS EAST 125.51 FEET TO AN IRON, SOUTH 55 DEGREES 02 MINUTES 12 SECONDS EAST 250.07 FEET TO AN IRON, SOUTH 53 DEGREES 39 MINUTES 43 SECONDS EAST 149.98 FEET TO AN IRON, ALONG A CURVE TO THE RIGHT HAVING A CENTRAL ANGLE OF 27 DEGREES 57 MINUTES 36 SECONDS, A LENGTH OF 131.76 FEET, A RADIUS OF 270.00 FEET, A CHORD OF 130.45 FEET AND A CHORD BEARING OF SOUTH 39 DEGREES 40 MINUTES 00 SECONDS EAST TO AN IRON, SOUTH 25 DEGREES 42 MINUTES 07 SECONDS EAST 72.93 FEET TO AN IRON, ALONG A CURVE TO THE RIGHT HAVING A CENTRAL ANGLE OF 90 DEGREES 00 MINUTES 00 SECONDS, A LENGTH OF 78.54 FEET, A RADIUS OF 50.00 FEET, A CHORD OF 70.71 FEET AND A CHORD BEARING OF SOUTH 19 DEGREES 17 MINUTES 53 SECONDS WEST TO AN IRON IN THE NORTHWESTERN RIGHT-OF-WAY OF SIMON'S RUN, THENCE ALONG SAID RIGHT-OF-WAY THE FOLLOWING COURSES; SOUTH 64 DEGREES 17 MINUTES 53 SECONDS WEST 356.78 FEET TO AN IRON, ALONG A CURVE TO THE LEFT HAVING CENTRAL ANGLE OF 66 DEGREES 27 MINUTES 56 SECONDS, A LENGTH OF 626.42 FEET, A RADIUS OF 540.00 FEET, A CHORD OF 591.88 FEET AND A CHORD BEARING OF SOUTH 31 DEGREES 03 MINUTES 55 SECONDS WEST TO AN IRON, SOUTH 02 DEGREES 10 MINUTES 03 SECONDS EAST 109.50 FEET TO AN IRON, ALONG A CURVE TO THE RIGHT HAVING A CENTRAL ANGLE OF 25 DEGREES 06 MINUTES 35 SECONDS, A LENGTH OF 210.36 FEET, A RADIUS OF 480.00 FEET, A CHORD OF 208.86 FEET AND A CHORD BEARING OF SOUTH 10 DEGREES 23 MINUTES 15 SECONDS WEST TO AN IRON, SOUTH 22 DEGREES 56 MINUTES 33 SECONDS WEST 58.89 FEET TO AN IRON, ALONG A CURVE TO THE LEFT HAVING A CENTRAL ANGLE OF 13 DEGREES 45 MINUTES 57 SECONDS, A LENGTH OF 129.14 FEET, A RADIUS OF 540.00 FEET, A CHORD OF 129.43 FEET AND A CHORD BEARING OF SOUTH 16 DEGREES 03 MINUTES 34 SECONDS WEST TO AN IRON, SOUTH 09 DEGREES 10 MINUTES 36 SECONDS WEST 26.75 FEET TO AN IRON IN THE NORTHERN RIGHT-OF-WAY OF ROUTE 678 - AIRPORT ROAD, THENCE ALONG SAID RIGHT-OF-WAY THE FOLLOWING COURSES; SOUTH 69 DEGREES 19 MINUTES 58 SECONDS WEST 63.91 FEET TO AN IRON, NORTH 63 DEGREES 37 MINUTES 17 SECONDS WEST 54.32 FEET TO A VDOT MONUMENT, NORTH 71 DEGREES 11 MINUTES 49 SECONDS WEST 24.54 FEET TO AN IRON, SOUTH 77 DEGREES 34 MINUTES 40 SECONDS WEST 182.62 FEET TO A VDOT MONUMENT, ALONG A CURVE TO THE RIGHT HAVING A CENTRAL ANGLE OF 16 DEGREES 51 MINUTES 24 SECONDS, A LENGTH OF 280.95 FEET, A RADIUS OF 954.93 FEET, A CHORD OF 279.93 FEET AND A CHORD BEARING OF NORTH 66 DEGREES 20 MINUTES 46 SECONDS WEST TO A VDOT MONUMENT, NORTH 57 DEGREES 14 MINUTES 46 SECONDS WEST 61.61 FEET TO AN IRON, THENCE LEAVING SAID RIGHT-OF-WAY OF ROUTE 678 - AIRPORT ROAD NORTH 41 DEGREES 57 MINUTES 36 SECONDS EAST PASSING A 3/4" PIPE AT 81.04 FEET, A TOTAL DISTANCE OF 181.16 FEET TO A 3/4" PIPE, THENCE SOUTH 39 DEGREES 46 MINUTES 02 SECONDS EAST 79.21 FEET TO AN IRON, THENCE SOUTH 39 DEGREES 54 MINUTES 19 SECONDS EAST 79.22 FEET TO A 3/4" PIPE, THENCE NORTH 49 DEGREES 51 MINUTES 41 SECONDS EAST 297.45 FEET TO A 3/4" PIPE IN THE SOUTHWESTERN RIGHT-OF-WAY OF MT STERLING DRIVE, THENCE ALONG SAID RIGHT-OF-WAY SOUTH 40 DEGREES 07 MINUTES 19 SECONDS EAST 133.70 FEET TO AN IRON, THENCE ALONG THE END AND LEAVING SAID RIGHT-OF-WAY OF MT STERLING DRIVE NORTH 65 DEGREES 10 MINUTES 41 SECONDS EAST 141.47 FEET TO AN AXLE, THENCE NORTH 24 DEGREES 45 MINUTES 33 SECONDS WEST 204.49 FEET TO AN IRON, THENCE NORTH 41 DEGREES 57 MINUTES 36 SECONDS EAST 147.76 FEET TO A 3/4" PIPE, THENCE NORTH 40 DEGREES 05 MINUTES 19 SECONDS WEST PASSING A 1/2" PIPE AT 100.00 FEET, A TOTAL DISTANCE OF 200.00 FEET TO A 3/4" PIPE, THENCE NORTH 41 DEGREES 41 MINUTES 41 SECONDS EAST PASSING A 1-1/4" PIPE AT 89.38 FEET, A TOTAL DISTANCE OF 172.77 FEET TO A 5/8" PIPE, THENCE NORTH 40 DEGREES 56 MINUTES 34 SECONDS WEST 478.03 FEET TO THE POINT OF BEGINNING AND CONTAINING 16.010 ACRES.

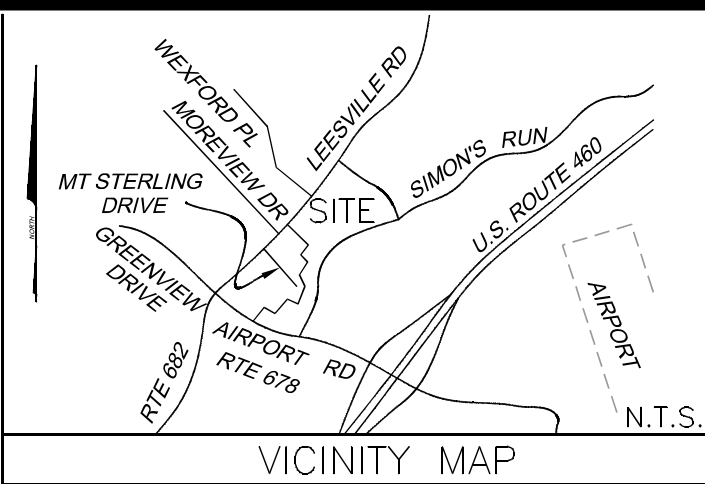
EASEMENTS FURNISHED IN TITLE COMMITMENT NUMBER NCS-1180226-NAS BY FIRST AMERICAN TITLE INSURANCE COMPANY DATED JUNE 5, 2023 THAT MAY ENCUMBER THE SUBJECT PROPERTY BUT THEIR EXACT LOCATION HAS NOT BEEN DETERMINED		
DB/PG	BENEFITS	RIGHT OF WAY
173/5	APPALACHIAN POWER COMPANY	POWER LINE EASEMENT (BLANKET)
518/275	THE CHESAPEAKE AND POTOMAC TELEPHONE COMPANY OF VIRGINIA	TELEPHONE LINE EASEMENT (NOT PLOTTABLE)
233/403	APPALACHIAN POWER COMPANY	POWER LINE EASEMENT (BLANKET)

EASEMENTS FURNISHED IN TITLE COMMITMENT NUMBER NCS-1180226-NAS BY FIRST AMERICAN TITLE INSURANCE COMPANY DATED JUNE 5, 2023 THAT DO NOT ENCUMBER THE SUBJECT PROPERTY	
DB/PG	RIGHT OF WAY
201/285	20" OUTLET ROAD

EASEMENTS FURNISHED IN TITLE COMMITMENT NUMBER NCS-1180226-NAS BY FIRST AMERICAN TITLE INSURANCE COMPANY DATED JUNE 5, 2023 THAT ENCUMBER THE SUBJECT PROPERTY		
878/675	COMMONWEALTH GAS SERVICES, INC.	GAS LINE EASEMENT
INST #160003797	COMMONWEALTH OF VIRGINIA	VDOT EASEMENT
INST #190003906	COUNTY OF CAMPBELL, VIRGINIA	PERMANENT DRAINAGE & SLOPE EASEMENT



SOURCE OF TITLE:
THE AREA SHOWN HEREON IS PART OF THE PROPERTY ACQUIRED BY CENTRA HEALTH, INC. BY THE FOLLOWING DEEDS:
INST 170003948 (CAMPBELL)
INST 170003949 (CAMPBELL)
INST 170004962 (LYNCHBURG)



HURT&PROFFITT
INSPIRED / RESPONSIVE / TRUSTED

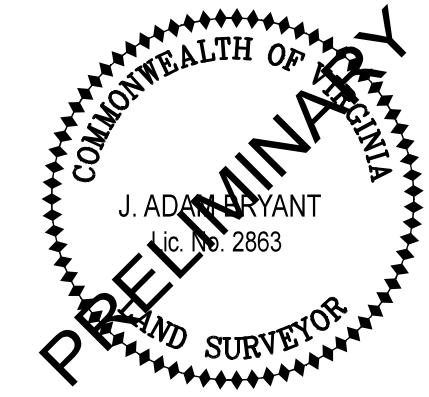


HANDP.COM
LYNCHBURG, VA. 24501
2524 LANGHORNE ROAD
ENGINEERING • SURVEYING • LAND DEVELOPMENT • ENVIRONMENTAL
CONSTRUCTION TESTING & INSPECTION • CULTURAL RESOURCES

ALTA/NSPS LAND TITLE SURVEY
PROPERTY OF
CENTRA HEALTH INC.

COLLEGE DISTRICT - CAMPBELL COUNTY, VIRGINIA & CITY OF LYNCHBURG, VIRGINIA

PROJECT NO.	20230832
FILE NO.	SL-15548
LAT.	37.336022
LONG.	-79.210468
DATE:	6/6/23
DRAWN BY:	JAB
CHECKED BY:	JAB



SURVEYOR'S CERTIFICATION
TO: ??????????????????

THIS IS TO CERTIFY THAT THIS MAP OR PLAT AND THE SURVEY ON WHICH IT IS BASED WERE MADE IN ACCORDANCE WITH THE 2021 MINIMUM STANDARD DETAIL REQUIREMENTS FOR ALTA/NSPS LAND TITLE SURVEYS, JOINTLY ESTABLISHED AND ADOPTED BY ALTA AND NSPS AND INCLUDES ITEMS 1-5, 6(A), 6(B), 7(A), 7(B)(1), 7(C), 8-9, 11(A), 13, 14, 16, 17, 18 & 19 OF TABLE "A" THEREOF. THE FIELD WORK WAS COMPLETED ON JUNE 6, 2023.

J. ADAM BRYANT, LS
REGISTERED LAND SURVEYOR NO. 2863
IN THE STATE OF VIRGINIA
DATE OF PLAT: _____

NOTES

- THIS SURVEY AND PLAT WERE ORIGINALLY COMPLETED BY THE UNDERSIGNED DECEMBER 5, 2018. ALL EXISTING BOUNDARY INFORMATION AND MONUMENTATION ALONG THE BOUNDARY HAS BEEN FIELD VERIFIED AS OF THE DATE OF THIS PLAT. PLANIMETRICS AND TOPOGRAPHIC INFORMATION SHOWN HEREON HAS BEEN VERIFIED AND/OR SUPPLEMENTED AS OF THE DATE OF THIS PLAT.
- THIS PLAT HAS BEEN PREPARED WITH THE BENEFIT OF FIRST AMERICAN TITLE INSURANCE COMPANY COMMITMENT NO. NCS-1180226-NAS DATED JUNE 5, 2023.
- THE AREA SHOWN HEREON IS LOCATED IN A NON-PRINTED FLOOD MAP BOUNDARY AS DETERMINED BY THE FEDERAL EMERGENCY MANAGEMENT AGENCY.
- THIS SURVEY AND PLAT ARE BASED HORIZONTALLY ON THE VIRGINIA STATE PLANE GRID (NAD83) AND VERTICALLY ON THE NAVD88.
- THIS SURVEY WAS PREPARED AT THE REQUEST OF CENTRA HEALTH, INC.

CURVE	ARC LENGTH	RADIUS	DELTA ANGLE	CHORD BEARING	CHORD LENGTH
C1	458.43	5759.53	4°33'38"	N 40°38'23" E	458.31
C2	131.76	270.00	27°57'36"	S 39°40'55" E	130.45
C3	78.54	50.00	90°00'00"	S 19°17'53" W	70.71
C4	626.42	540.00	66°17'56"	S 81°03'55" W	591.88
C5	210.36	480.00	25°06'35"	S 10°23'16" W	208.86
C6	129.74	540.00	13°45'57"	S 16°03'34" W	129.43
C7	280.95	954.93	16°51'24"	N 66°20'46" W	279.93

LINE	BEARING	DISTANCE
L1	N 45°16'36" E	107.85
L2	N 36°49'19" E	85.33
L3	N 76°59'51" E	46.81
L4	S 53°39'43" E	125.51
L5	S 55°02'12" E	250.07
L6	S 53°39'43" E	149.98
L7	S 25°42'07" E	72.93
L8	S 64°17'53" W	356.78
L9	S 02°10'03" E	109.50
L10	S 22°56'13" W	63.91
L11	S 09°10'36" W	26.75

CURVE	ARC LENGTH	RADIUS	DELTA ANGLE	CHORD BEARING	CHORD LENGTH
C1	458.43	5759.53	4°33'38"	N 40°38'23" E	458.31
C2	131.76	270.00	27°57'36"	S 39°40'55" E	130.45
C3	78.54	50.00	90°00'00"	S 19°17'53" W	70.71
C4	626.42	540.00	66°17'56"	S 81°03'55" W	591.88
C5	210.36	480.00	25°06'35"	S 10°23'16" W	208.86
C6	129.74	540.00	13°45'57"	S 16°03'34" W	129.43
C7	280.95	954.93	16°51'24"	N 66°20'46" W	279.93



Description of Request: Rezoning of parcel 26606016 from “R-1, Low-density Residential” to “B-5, General Business District” for future development of an in-patient rehabilitation facility, and a future Behavioral Health Hospital. An amendment to the Future land Use Map for this site from “R-1, Low-density Residential” to “B-5, General Business District” In order to facilitate the proposed hospital use.

Legal Description of Property: See attached survey for legal description of applicable property.

Purpose of Proposed Change: The development of an Inpatient Rehabilitation Facility and its associated parking, utilities, and stormwater appurtenances on the Eastern portion of the property with future plans for a Behavioral Health Hospital on the Western portion of the property.

Demonstrate the Amendments consistency with the Vision, Goals and Policies of the Comprehensive plan:

The proposed development of an inpatient rehabilitation facility and the future addition of a behavioral health hospital in Lynchburg, Virginia aligns with the vision, goals, and policies outlined in the Comprehensive Plan of the City of Lynchburg. This development integrates the core principles of the plan, aiming to enhance the overall well-being of the community, improve access to mental and physical healthcare, and foster economic growth.

The vision of the Comprehensive Plan revolves around creating a vibrant and healthy community. Establishing an Inpatient Rehabilitation Facility and developing a Behavioral Health Hospital in the future directly contributes to this vision by ensuring comprehensive care for both mental and physical health needs. This integrated approach addresses the community's growing requirements, offering timely and effective treatment for a wide range of conditions. By providing centralized facilities dedicated to behavioral health and rehabilitation, the complex will significantly contribute to the overall health and well-being of Lynchburg's residents.

Moreover, the Comprehensive Plan places a strong emphasis on promoting economic development and revitalizing the city. The construction of the proposed facilities serve as a catalyst for economic growth, generating employment opportunities and attracting skilled professionals to the area. The development will create jobs during its construction phase and provide long-term employment upon completion. This influx of expertise and job opportunities will invigorate the local economy, stimulate business growth, and solidify Lynchburg's reputation as a regional center for comprehensive healthcare services.

Furthermore, the Comprehensive Plan encourages the development of community facilities that enhance the overall quality of life. The proposed facilities embody this objective by not only offering essential healthcare services but also acting as community resources for education, outreach programs, and wellness initiatives. The proposed facilities will aid individuals in their recovery, support their journey to mental and physical well-being, and enhance their overall quality of life.

In conclusion, the decision to construct a Inpatient Rehabilitation Facility and the future development of a Behavioral Health Hospital in Lynchburg, Virginia aligns with the vision, goals, and policies of the Comprehensive Plan. The establishment of these facilities reflects the plan's overarching objectives of creating a healthy community, fostering economic growth, and enhancing the overall quality of life for Lynchburg's residents. By prioritizing both mental and physical well-being and ensuring access to healthcare, the construction of this development exemplifies Lynchburg's commitment to progress, prosperity, and the collective welfare of its community.

Future Land Use Map Amendment Justification

The amendment of the Future Land Use Map aims to introduce more compatible commercial uses near the surrounding residential area within the City of Lynchburg. This change is intended to better align with Campbell County's zoning designation of General Commercial, which is adjacent to the property in question.

Concept Plan meeting requirements of Exhibit II-16: See attached Concept Plan.

Metes and Bounds description of the Property Subject to the Application:

"BEGINNING AT A POINT ON THE PROPERTY LINE OF THE 16.01 ACRE PARCEL WHERE THE CITY OF LYNCHBURG LIMITS LINE INTERSECTS THE PROPERTY LINE; THENCE LEAVING THE LIMITS LINE AND ALONG THE EXISTING PROPERTY LINE NORTH 40 DEGREES 56 MINUTES 34 SECONDS WEST +/-148.21 FEET TO AN IRON IN THE SOUTHERN RIGHT-OF-WAY OF LEESVILLE ROAD - ROUTE 682, THENCE ALONG SAID RIGHT-OF-WAY THE FOLLOWING COURSES; ALONG A CURVE TO THE LEFT HAVING A CENTRAL ANGLE OF 4 DEGREES 33 MINUTES 38 SECONDS, A LENGTH OF 458.43 FEET, A RADIUS OF 5759.53 FEET, A CHORD OF 458.31 FEET AND A CHORD BEARING OF NORTH 40 DEGREES 38 MINUTES 23 SECONDS EAST TO AN IRON, NORTH 45 DEGREES 16 MINUTES 36 SECONDS EAST 107.85 FEET TO AN IRON, NORTH 36 DEGREES 49 MINUTES 19 SECONDS EAST 85.33 FEET TO AN IRON, NORTH 76 DEGREES 59 MINUTES 51 SECONDS EAST 46.81 FEET TO AN IRON IN THE SOUTHWESTERN RIGHT-OF-WAY OF COMPSON WAY; THENCE ALONG SAID RIGHT-OF-WAY THE FOLLOWING COURSES; SOUTH 53 DEGREES 39 MINUTES 43 SECONDS EAST 125.51 FEET TO AN IRON, SOUTH 55 DEGREES 02 MINUTES 12 SECONDS EAST 250.07 FEET TO AN IRON, SOUTH 53 DEGREES 39 MINUTES 43 SECONDS EAST 149.98 FEET TO AN IRON, SAID IRON LOCATED ON OR NEAR THE INTERSECTION OF THE RIGHT-OF-WAY OF COMPSON WAY AND THE CITY OF LYNCHBURG LIMITS LINE; THENCE LEAVING COMPSON WAY AND ALONG THE CITY LIMITS LINE IN A SOUTHWESTERN DIRECTION APPROXIMATELY 720.00 FEET TO THE POINT OF BEGINNING, CONTAINING AN AREA OF APPROXIMATELY 2.46 ACRES."

Existing Zoning and Use of Adjacent Properties:

Existing zoning for parcel 26606016 is "R-1, Low-density residential" for adjacent properties please see attached Concept Plan.

Exhibit IV-19: Authorized Uses in B-5 District

Land Use	LBCS #	Description	Approval Type
single-household detached	1111S	Typical single-household dwelling	C
modular home	1114S	A prefabricated home without axles or frames (see definitions)	C
manufactured home	1115S	A structure, transportable in one (1) or more sections, built after 1978 on a permanent chassis, and designed for use with or without a permanent foundation when connected to the required utilities (see definitions)	C
Two-household (duplex)	1121S	A building located on one (1) zoning lot containing not more than two (2) dwelling units	C
single-household semi-detached	1122S	One of two dwellings separated by a party wall, on abutting lots	C
single-household attached (townhouse)	1140S	Each unit on a separate lot; fire wall may protrude from roof or roofs may be staggered	C
Multi-household structures	1200S	Includes triplexes, four-plexes, and other multi-household dwellings	C
Mixed-use residential structures (see district regulations for limitations)	1201S	Typically commercial uses on lower floors and residential uses on upper floors	P
Housing Services	1200	Housing and custodial services for those who cannot care for themselves. Includes nursing and retirement homes, congregate living, assisted and continuing care living, but excludes rehab uses in LBCS #6520)	P
Bed & Breakfast and Tourist Homes	1310	Guest rooms in a private home or accessory building to a private home	P
boarding house	1321	Non-transient lodging that may include meals and is owner occupied	P
rooming house	1322	Transient or non-transient lodging that may include meals	P

dormitory, sorority or fraternity house	1323	Allowed only as accessory uses to and owned by a college or university	C
Hotel, motel, or tourist court	1330	Hotels that do not have gambling services; includes extended stay hotels	P
Short Term Rental	1350	Provision of lodging for fewer than thirty (30) consecutive days. (See Section 35.2-71.16)	P
car, motorcycle, manufactured homes or RV dealer	2111-2113	New or used automobiles, light trucks, motorcycles, RV's, manufactured homes, and buses	P
bicycles	2113b	New or used bicycle sales, rental and repair	P
boat or marine craft dealer	2114	New or used boats sales, rental and related repair services	P
parts, accessories, or tires	2115	Automotive parts and supply stores, automotive stereo stores.	P
gasoline service	2116	Gas stations with or without convenience stores or food marts, excludes truck stops, light auto repair and heavy auto repair	P
light auto repair	2117a	Oil change, light auto repair and car wash. May include gasoline and other related sales.	P
heavy auto repair	2117b	Auto repair, paint and body shops. May include gasoline and other retail sales.	P
furniture or home furnishings, hardware, home center, lawn and garden supplies, department store, warehouse club or superstore, electronics and appliances	2121-2125	Furniture, flooring, bedding stores; home building and repair supplies, painting supplies, farm goods, lighting supply, window treatment; nursery and garden products predominantly grown elsewhere, power equipment sales or services; large variety stores; household type appliances, television, stereos, including repair shops and cell phone stores.	P
lumber yard and building materials; heating and plumbing equipment; heavy equipment	2126-2128	Lumber yards and heavy building materials; heating and plumbing equipment retailers; for heating and plumbing contractors who install or service, use the appropriate construction category; construction equipment and vehicles; includes authorized storage (3650)	P
computer and software	2131	Computers and prepackaged software including repair, support, and training	P

camera and photographic supplies; clothing, jewelry, luggage, shoes, clocks, sewing; sporting goods, toy and hobby, and musical instruments; mixed media, school and office supplies	2132-2135	Primarily retail cameras and photographic supplies or retail with repair and film developing; clothing (including shoe repair and tailoring, sporting goods, toys, musical instruments, kitchen goods, books, magazines, music, videos, stationary, greeting cards, seasonal decorations, office and school supplies.	P
florist, art supplies, tobacco products	2141-2143	Florists, art supplies and art dealers, frame shops, tobacco products	P
art galleries	2142b	Excludes art supply sales and retail framing services	P
mail order or direct selling establishment	2144	Retailing other than through locations where shoppers physically visit	P
antique shop	2145	Antique shops, (excludes flea markets, thrift stores and pawn shops)	P
flea markets and thrift stores	2145b	Flea markets and thrift stores	P
grocery store, supermarket, or bakery, convenience store, specialty food stores	2151-2154	Included are grocery stores, convenience stores, meat, seafood and produce markets, coffee, confections, variety goods and general stores, and delicatessens. Excludes stores with fuel pumps (see 2116 for fuel sales).	P
beer, wine, and liquor store	2155		P
Health and personal care	2160	Retail prescription or nonprescription drugs; retail cosmetics, perfumes, toiletries; prescription or nonprescription eyeglasses; prescription or nonprescription health and convalescent aids; medical devices, retail food supplement products such as vitamins, nutrition supplements, and body enhancing supplements.	P
Markets for farm produce or crafts	2199	Markets and truck gardens.	P
Bank, credit union, or savings institution	2210	Central banking functions	P
credit card and other financing	2221	Credit card, sales financing, unsecured consumer lending, real estate credit, mortgages, international trade financing	P
pawn shops	2222		P

short-term loans	2223	Pay-day lenders and other businesses providing loans with terms of 45 days or less	P
precious metal buyers	2224	Businesses providing cash for gold and other precious metals or gems (excludes retail jewelers)	P
Investment banking, securities, and brokerages; insurance; fund, trust, or other financial establishment	2230-2250	Securities underwriting, brokering, exchange services, managing portfolios; Insurance underwriting, selling insurance; manage assets on behalf of shareholders or beneficiaries	P
Real estate services	2310	Sell or lease real estate such as buildings, manufactured home sites and vacant lots; includes real estate appraisers and realtor offices	P
Property management services	2320	Manage real property for others	P
vehicles	2331 & 2332	Lease passenger cars, trucks, trailers, RVs, buses and aircraft; drivers not provided	P
recreational goods rental	2333	Rent skis, canoes, bicycles, sailboats, motorcycles	P
commercial, industrial or consumer machinery and equipment rental	2334-2335	Rent or lease: a) office machinery and equipment; heavy equipment without operators used for construction, well-drilling; other machinery and equipment for uses such as manufacturing or telecommunications; operators not included (note: see 2337 for heavy equipment leasing) b) personal and household type goods and a range of equipment geared toward consumers	P
Professional offices	2411-2014	Title abstract, lawyers, notaries, accountants, bookkeeping, payroll services, architects, engineers, surveyors, graphic design, interior design and industrial design	P
consulting services (management, environmental technical)	2415	Advise and assist businesses on management, scientific, and technological issues	P
scientific research and development services	2416	Conduct research or analyze in the physical, engineering, cognitive, or life sciences in laboratories or offices.	P

advertising, media and photography services	2417	Includes advertising, marketing and public relations agencies, photographic studios and photographic services.	P
veterinary services	2418	Veterinary medicine, testing services for veterinary practitioners	P
other professional offices	2419, 6810, 6820	Includes advertising and media services intellectual property rights, franchising, labor, political or business organizations, and uses with similar impacts	P
office administrative services	2421	Office administration such as billing, record keeping, personnel, organizational planning	P
facilities support services	2422	Provide operating staff for support services within a client's facilities, including janitorial, security, laundry services, etc.	P
employment agency	2423a	Provide employee placement, temporary help	P
hiring hall	2423b	Place of assembly for the registration or assignment of employment	P
copy center, private mail center, other business support services	2424	Provide document preparation, telephone answering, telemarketing, court reporting, stenotyping, FAX, internet access, small signs and banners	P
collection agency	2425	Collect payments, compile credit information, repossess tangible assets	P
Travel arrangement and reservation services	2430	Promote or sell travel, includes convention and visitors' bureaus	P
Investigation and security services	2440	Provide detective, guard and patrol services, picking up and delivery of money, selling of security systems, remote monitoring of security systems, locksmiths	P
Services to buildings and dwellings	2450	Provide pest control, janitorial services, landscaping, carpet cleaning, etc. (2451-2454)	P
packing, crating	2455		P
Restaurants, cafeterias, snack bars & catering	2510-2530 & 2560	Provide food and drinks to patrons - see district specific use regulations for limitations. Includes banquet, assembly and reception halls. See district standards.	P

Mobile food services	2550	Prepare and serve meals and snacks for immediate consumption from motorized vehicles	P
Food service contractor and vending machine operators	2570 & 2580	Provide food services at institutional, governmental, commercial, or industrial locations based on contracts. Retail merchandise through vending machines that they service	P
Personal care	2610	Hair, nail, and skin care and related personal care, barbers, beauty shops, dieting and weight loss, tanning, hair removal, hair weaving, ear piercing and similar services	P
laundromat and dry cleaning	2621 & 2622	Includes Laundromats, dry cleaners, diaper services as well as other commercial laundry services	P
linen and uniform supply	2623		P
Photofinishing	2630	Primarily engaged in developing film or making slides, etc.	P
Parking lot and parking garage	2640	See district standards	P
licensed massage therapist	2651		P
tattoo parlor	2652	Tattoos by a licensed professional	P
adult retail establishment	2653	Stores primarily selling adult oriented products, including books, videos, magazines, toys, lingerie and other sexually oriented goods	P
Pet or pet supply store	2710	Retail pets, pet foods, pet supplies	P
animal services	2721	grooming and training	P
animal boarding	2722	sitting and boarding	P
pet cemetery	2723		P
Food and beverages	3110	Includes bakery and candy establishments that produce for later consumption; ice manufacturing; dairies; bottling plants; and peanut and coffee roasting	P

Textiles, leather and leather substitute products	3130 & 3140	Textile mills, apparel manufacturers and canvas making; dyeing plants and dry cleaning plants; leather and leather substitutes such as rubber footwear (excluding leather tanning)	P
Furniture and related products	3230	Includes manufacture and repair of furniture, upholstery, mattresses, window blinds, window shades, awnings cabinets, fixtures	P
Signs	3440	Manufacturing of signs to be erected or installed (excludes banner printing)	P
Blacksmith		Creation of objects from wrought iron steel, such as gates, railings, furniture, and other functional and decorative items	P
Wholesale Trade Establishment	3500	Normally operate from a warehouse or office, selling or arranging the purchase of goods to other businesses	P
Office and warehousing	3610	Storage of goods related to on-site office or retail use	P
Warehousing	3620	Storage of goods as the principal use; includes mini warehouses, self-storage facilities and moving companies	P
rail passenger transportation	4121	Passenger stations only	P
local transit systems—bus, special needs, sightseeing, taxi and limousine services	4133–4134 & 4136–4137	Single-mode local and non-local transit systems other than rail; excludes transit stops, which are allowed in all districts. Includes sightseeing, taxi and limousine services	P
towing and other road and ground services	4138	Tow vehicles	P
Truck and freight transportation services	4140	Provide over the road transportation of cargo using motor vehicles and temporary storage	€
national post office	4181		P
retail courier and package delivery	4182	Retail courier, package drop-off and mail services	P
Courier and messenger services	4190	Provide air, surface, or combined courier delivery services of Parcels and messages	P

		(excludes retail package drop-off and local courier services)	
Publishing	4210 & 4221	Issue copies of works for which they usually possess copyright, including printing plants, motion picture and audio publishing. Includes newspaper publishing, greeting card printing and lithography	P
Motion pictures and sound recording	4220	Produce and distribute motion pictures and sound recordings	P
radio and television broadcasting	4231, 4232 & 4241	Operate broadcasting studios and facilities for over the air, cable or satellite delivery of radio and television programs	P
wireless telecommunications transmission	4233	Operate, maintain or provide access to facilities for the transmission of voice, data, text, sound or video, see section 35.2-73 for telecommunications ordinance	C/P
telephone and other wired telecommunications	4234	Operate telephone networks - excludes switching stations	P
Telecommunications switching stations/exchanges	4239	Telecommunications switching stations and exchanges with no on-site employees	C
library or archive	4242	Provide library or archive services	P
news syndicate	4243	Supply information such as news reports, articles, pictures and features to the news media	P
data processing and management, hosting and related services	4244	Web hosting, computer data storage, optical scanning, computer input preparation, microfilm imaging	P
Public Utilities Services, Major	4315, 4329, 4339, 4349	Includes transmission lines for water, wastewater, stormwater, electricity, natural gas or telecommunications services regulated by the State Corporation Commission of a regional nature and normally entail the construction of new buildings or structures such as electrical switching facilities and stations or substations, electric, gas, and other utility transmission lines of a regional nature which are not otherwise reviewed and approved by the Virginia State Corporation Commission. All overhead transmission lines are included in this definition.	C

Public Utilities Service Minor	4315, 4329, 4339, 4349	Includes distribution or collection lines and appurtenances for water, wastewater, stormwater, electricity, natural gas or telecommunications services regulated by the State Corporation Commission that are necessary to support development within the immediate vicinity and involve only minor structures. Included in this use type are small facilities such as transformers, relay and booster devices, and well, water and sewer pump stations, and wireless communication antennas attached to existing buildings or structures.	P
electric substations	4316		C
Water treatment plants and utility facilities	4331 - 4333,	Water treatment plants, pumping stations and lift stations	C
recycling collection centers	4349	Drop-off facilities for the collection of recycled goods	P
Theater, dance or music establishment	5110 & 5160	Companies, groups, or theaters that produce theatrical presentations, dance, dinner theaters, and live musical entertainment; includes facilities for independent artists and performers	P
Motion picture viewing and exhibition services	5111	Operate movie theaters (excludes drive-ins); film festival exhibitions	P
Promoter of sports, performing arts, similar events and management services	5140-5150	Organize, promote, and manage performances and events; agents representing artists, athletes and entertainers	P
Indoor auditorium or arena	5170	Indoor auditoriums, arenas, conference centers, or multipurpose facilities	C
Outdoor auditorium/arenas	5180	Outdoor arenas, stadiums and theaters	C
Museums and Other Special Purpose Recreational Institutions	5200	Public and private museums, historical sites, and similar establishments	P
Amusement or theme park establishment	5310	Operate a variety of attractions such as mechanical rides, water rides, games	C
Commercial Amusements	5320, 5380, 5390	Operate arcades and other commercial amusements as defined herein	P

Country Club	5340 & 6830	Operate private country clubs, with tennis courts and golf courses along with dining facilities and other recreational facilities; includes civic, social and fraternal organizations without dwellings	P
fitness and recreational sports center	5371	Aerobic dance or exercise center, gymnasium, physical fitness center, health and athletic club, indoor handball, racquetball, volleyball, tennis, or swimming facilities conducted inside a building	P
outdoor recreation	5372, 5373 & 5374	Includes for profit golf courses, archery ranges, outdoor volleyball, tennis, or swimming facilities, recreational courts, recreational day camp and horseback riding	P
shooting ranges, indoor	5375		€
Camps, Camping, and Related Establishments	5400	Operate sites to accommodate campers and their equipment, provide overnight recreational camps, may provide cabins, food services, washrooms, spaces for overnight parking or recreational vehicles	€
Natural and other Recreational Parks	5500	All parks without special economic functions, other than limited concessions	P
Nursery or preschool	6110		P
Grade school	6120	Comprises all public, private, and specialty schools between the preschool and university level; includes adult education services not addressed elsewhere. See district use standards.	P
College or university	6130	See district use standards.	P
general technical schools	6141- 6143, 6145, 6147	Offer courses in office procedures, administrative skills, and basic office skills; dance, art, drama, and music; athletic activities	P
driving education	6144		P
Other Government Functions	6300	Other government owned establishments not classified elsewhere such as defense and national guard establishments	P

Public Safety	6400	Government-owned establishments providing fire and rescue, police, and emergency response services	P
clinic	6511 & 6567	Include physician offices, dentists, chiropractors, optometrists, licensed massage therapists, and veterans' affairs services	P
outpatient care clinic	6512	Provide outpatient family planning services and outpatient care	P
medical or diagnostic laboratory; blood/organ bank	6513 - 6514	Provide analytic or diagnostic services including medical imaging	P
group home small	6522	Fewer than five (5) aged or infirm individuals or fewer than nine (9) individuals with mental, intellectual or developmental disabilities	P
group home large	6523	Five or more aged or infirm individuals, or nine (9) or more individuals with mental, intellectual or developmental disabilities	P
Hospital	6530		P
child and adult day care	6562	Provide day care for children and adults	
home	6562a	Day care for fewer than six (6) individuals in a residence	P
small		Day care for six (6) to twelve (12) individuals in a residence	P
large	6562c	Provide care for more than 12 individuals	P
Religious Institutions	6600	Churches, temples, synagogues, mosques, convents and monasteries	P
Death Care Services	6700	Funeral homes, crematories, cemeteries	
Funeral home and services	6710	Includes funeral homes combined with crematories	P
free-standing cemetery	6722		P
columbarium	6724		P
Construction-Related Businesses	7000	Contractors who can build or demolish buildings, leveling, earthmoving, excavating,	P

		land drainage; should reflect the location of the establishment and not where it is performing its services. This category also includes the manufacture of industrial buildings, manufactured homes, modular homes, storage buildings and similar structures. Note that district standards may limit or preclude manufacturing, outdoor operations, outdoor storage of commercial vehicles and materials.	
Vegetable farming or growing	9120	Includes private fields and community gardens with production limited to retail sales	P
Commercial orchards	9130	Includes fruit and nut trees with production limited to retail sales	P
Greenhouse - no on-premises sales	9141	Commercial greenhouse production	P
Greenhouse - sales of products grown on premises	9142		P
Greenhouse - sales of products and related accessory products	9143		P
Animal Production	9300	Keep, graze, breed or feed animals (see standards in section 35.2-71.7)	P
tent revival meetings/transient amusements	9921	Includes temporary carnivals and circuses sponsored by non-profit organizations (see section 35.2-72.23)	P
temporary outdoor promotional attractions	9922	Includes car shows, boat shows and similar short term events intended to promote commercial sales or services (see section 35.2-72.23)	P
traditional neighborhood development	9952	See section 35.2-82	C
large scale retail establishments	9954	See section 35.2-84	P
cluster commercial development	9955	See section 35.2-85	C
flex space development	9956	See section 35.2-86	C
corporate campus	9957	See section 35.2-87	C

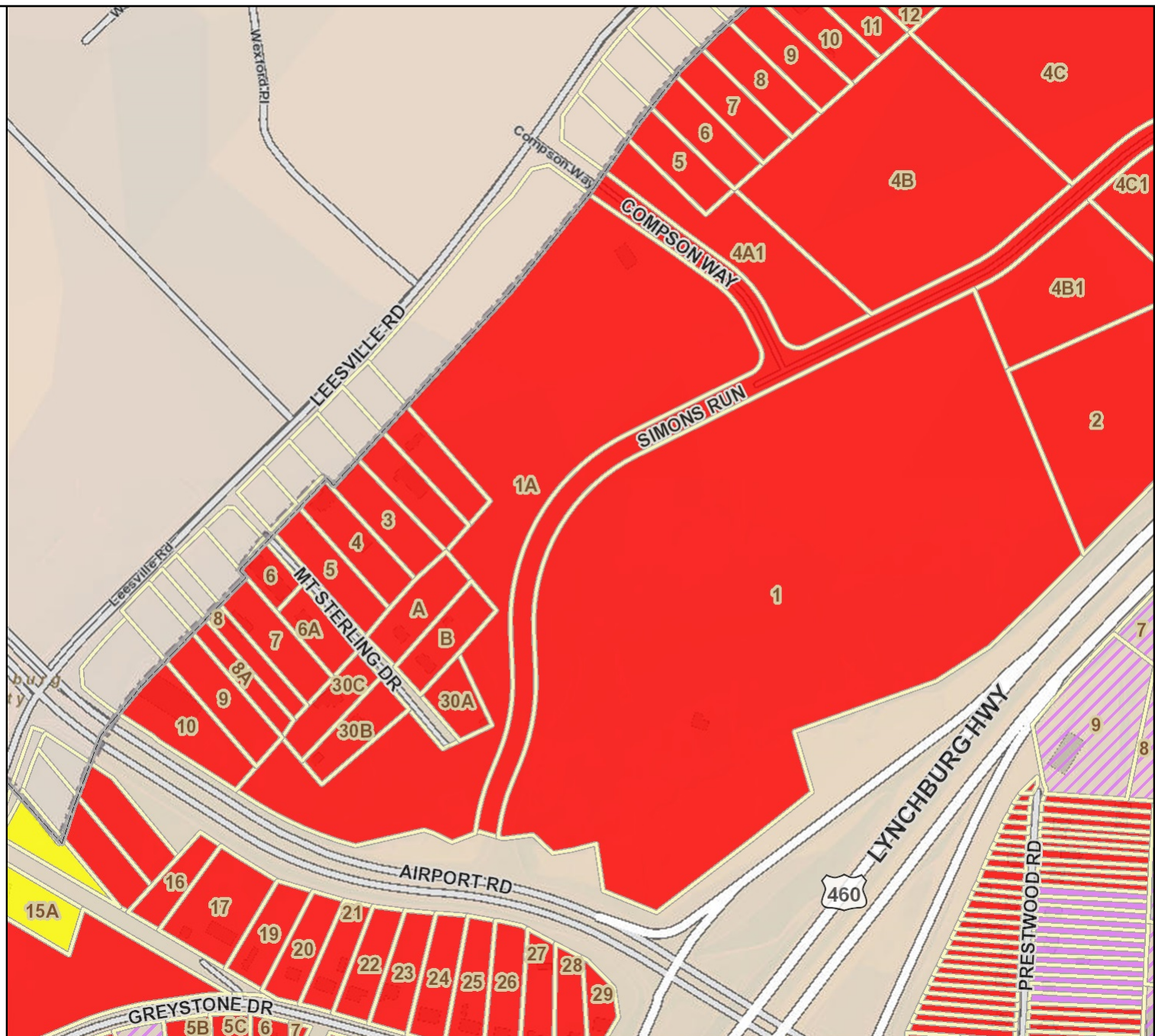
Billboards - only existing billboards allowed per section 35.2-64.16	9990	Billboards and other signs advertising goods and services not available on the site where the sign is located	P
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(Ord. No. [O-17-013](#), § 1, 2-14-17; [Ord. No. O-19-040](#), § 1, 10-8-19; [Ord. No. O-21-010](#), 2-9-21)

Campbell County, VA

Legend

-  County Boundary
-  E9-1-1 Addresses
-  Street Names
-  Lot Numbers
-  Parcels
-  Zoning Districts
-  A-1 Agricultural
-  A-1,C Agricultural, Conditional
-  B-GC Business - General Commercial
-  B-GC,C Business - General Commercial, Conditional
-  B-HC Business - Heavy Commercial
-  B-HC,C Business - Heavy Commercial, Conditional
-  B-LC Business - Limited Commercial
-  B-LC,C Business - Limited Commercial, Conditional
-  I-G Industrial - General
-  I-G,C Industrial - General, Conditional
-  I-H Industrial - Heavy
-  I-H,C Industrial - Heavy, Conditional
-  R-MF Resiendtl - Multi Family
-  R-MF,C Resiendtl - Multi Family, Conditional
-  R-MH Resiendtl - Manufactured Housing
-  R-MH,C Resiendtl - Manufactured Housing, Conditional
-  R-SF Resiendtl - Single Family
-  R-SF,C Resiendtl - Single Family, Conditional
-  HiddenRoadCenterline



Title:

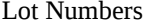
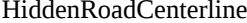
Date: 8/17/2023

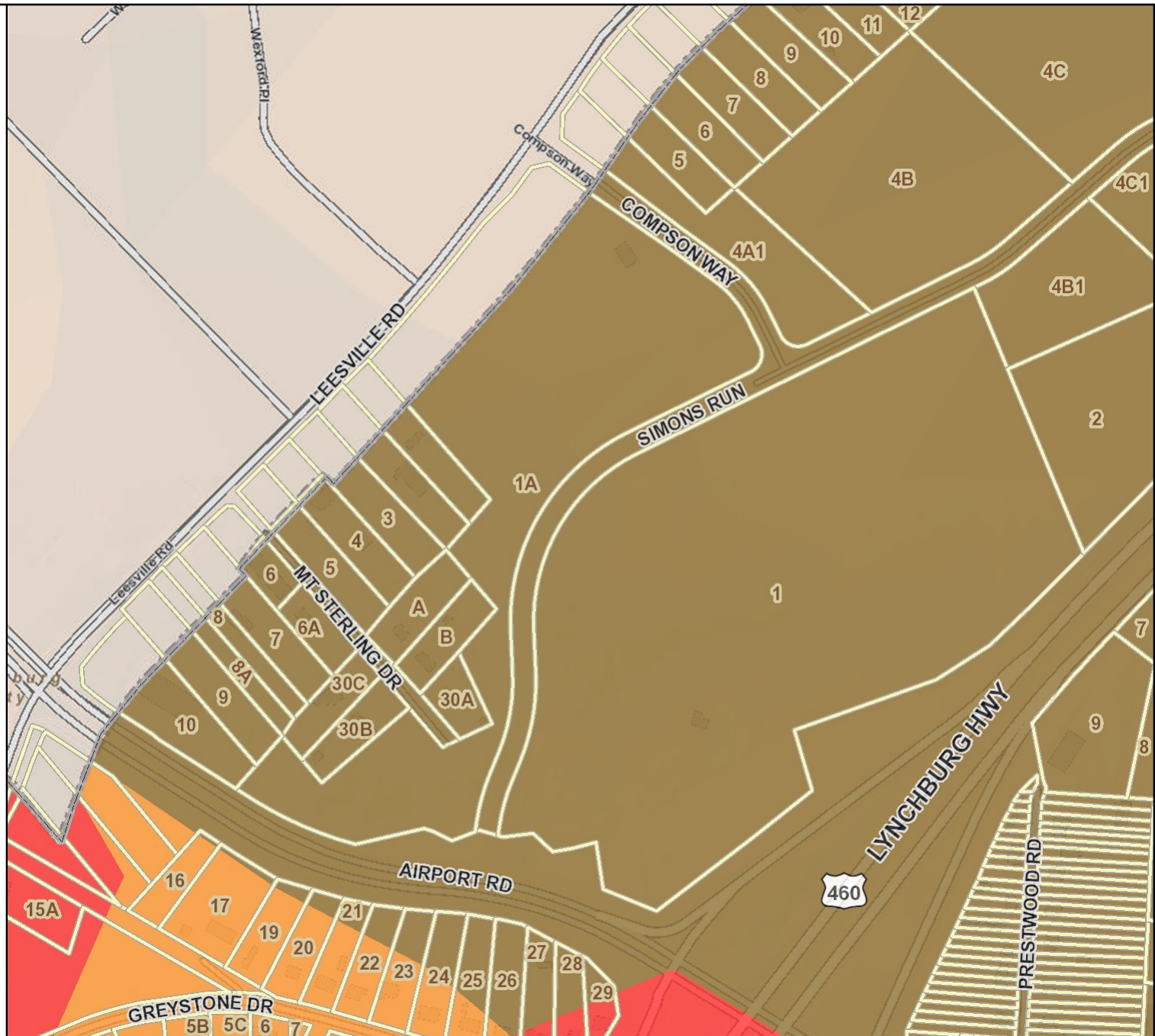
DISCLAIMER: This drawing is neither a legally recorded map nor a survey and is not intended to be used as such. The information displayed is a compilation of records, information, and data obtained from various sources, and Campbell County is not responsible for its accuracy or how current it may be.

Feet
0 100 200 300 400
1:4,514 / 1"=376 Feet

Campbell County, VA

Legend

-  County Boundary
-  E9-1-1 Addresses
-  Street Names
-  Lot Numbers
-  Parcels
-  Future Land Use
-  Medium to High Density Commercial
-  Medium to High Density Mixed
-  Medium to High Density Residential
-  Rural
-  Transitional
-  Urban Development Area Commercial
-  Urban Development Area Residential
-  HiddenRoadCenterline



Title:

Date: 8/17/2023

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Feet
0 100 200 300 400
1:4,514 / 1"=376 Feet



Centra Health Parking - Rezoning & FLUM Amendment
759 Leesville Road
August 23, 2023

PLEASE PRINT CLEARLY

[illegible]

AGENDA ITEM SUMMARY

MEETING DATE

September 12, 2023

PRESENTED BY

Tom Martin, City Planner

AGENDA ITEM # IV.5

Corridor Overlay - Steve Newman Parkway

RECOMMENDATION

This item will appear for *City Council vote on the September 26, 2023 General Business Agenda*. Approve the designation of Odd Fellows Road as "Senator Steve Newman Parkway".

SUMMARY

Steve Newman was elected to Lynchburg City Council in 1988 and served in the Virginia House of Delegates from 1992 to 1996 when he was first elected to the Virginia Senate. After serving the Lynchburg area for thirty-five (35) years, Senator Newman announced he would not seek reelection in November 2023. Senator Newman played a key role in having the Odd Fellows Road Connector included as a State transportation project.

If approved, the Resolution would designate Odd Fellows Road from U.S. Route 460 to the Lynchburg Expressway as the "Senator Steve Newman Parkway". Signs would be placed strategically throughout the corridor. The official name of the street would remain as "Odd Fellows Road" and no property addresses would change.

PRIOR ACTION(S)

N/A

FISCAL IMPACT

Approximately \$5000 for signs and posts

CONTACT(S)

Tom Martin, City Planner
Gaynelle Hart, Director of Public Works

ATTACHMENT(S)

1. Public Facility Naming Application
2. Presentation

REVIEWED BY



Kent White, Director of Community Development

Date: August 31, 2023



Greg Patrick, Deputy City Manager

Date: September 01, 2023



Mercedes Braun, Executive Assistant to the City Manager

Date: September 06, 2023



Wynter C. Benda, City Manager

Date: September 07, 2023



Alicia Finney, Clerk of Council

Date: September 07, 2023



A POLICY FOR THE NAMING OF CITY OWNED PROPERTIES, FACILITIES, STREETS & STRUCTURES



Adopted March 2001

Table of Contents:

Overview	pp. 2
Policy	pp. 3
Addendum A (Application Form)	pp. 5

Overview

In an effort to formalize a cohesive naming policy and make that policy more understandable, the City of Lynchburg has established a series of guidelines and an application to assist the general public, City employees, and local government members.





A POLICY FOR THE NAMING OF CITY OWNED PROPERTIES, FACILITIES, STREETS & STRUCTURES

The City of Lynchburg has a comprehensive program to safeguard City owned properties, facilities, and structures while satisfying the economic, recreation, and transportation needs of the community. It is important that suitable names be chosen for City Owned properties or facilities. The following guidelines shall serve as policy on this matter.

1. Requests to name or rename City owned properties, facilities, and structures shall be made in writing to the Department of Community Development, whereupon a Naming Request Application shall be transferred to the individual, organization, and/or corporation.
2. The person(s) who submitted the request shall provide background information into the rationale behind the request, including biographical information (if to be named after a person). Any letters from appropriate organizations and individuals, which provide evidence of substantial local support for the proposal, shall be submitted at that time.
3. All suggestions for the naming of City owned properties, facilities, streets & structures shall be submitted to the Director of the Department of Community Development (or their designee) for cursory review and distribution. Furthermore, the Director of Community Development shall forward all applications to the Director of the Department responsible for management/operation of that particular area, for initial acceptance or rejection, with a recommendation being transmitted to the City Council for approval.
4. As a general policy, City owned properties, facilities, streets & structures shall be named in accordance with geographical, cultural, historical, or ecological features indigenous to the site or to the immediate vicinity of the site. Facilities may be named for an individual or corporation under the following conditions:
 - Where the individual or corporation has made a significant gift of land or money to the City, or
 - For an individual, living or deceased, who has made a significant contribution to the City of Lynchburg.

5. Recreational facilities or designated areas within a park (i.e., trails, bridges, etc.) may be named for a corporation, organization, or an individual(s), living or deceased, who:
 - Has made a significant contribution to the protection and/or enrichment of a natural, cultural, educational, or horticultural resources of the City of Lynchburg, or
 - Has substantially contributed to the advancement of commensurate types of recreational opportunities within the City of Lynchburg, or
 - Has made a significant contribution to the betterment of a specific park, consistent with currently accepted best management practices and standards for the individual property in question.
6. In support of this policy, nominations for naming of City owned properties, facilities, streets & structures shall be evaluated on the basis of the above criteria and upon appropriate documentation.
7. To request the renaming of a City street, by anyone other than the City, the procedure for naming or renaming any street within the city limits on or after the twenty-sixth day of July, 1977, shall be as provided in the City ordinance
8. All costs associated with the naming, including the cost of any recording necessary and the cost of signage shall be paid by the person(s), organization, and/or corporation submitting the request. This cost may be waived by the City Council.
9. As a general policy, a named facility will retain that name as long as it exists. However, if a name is designated for a facility associated with a specific activity and that activity is subsequently changed, the name may be applied to a similarly used facility, if possible, and if not, to another facility
10. Lynchburg City Council shall have the right to make decisions that support the best interests of the City of Lynchburg, and shall either approve or reject the recommendation.



ADDENDUM: A



**NAMING OF CITY OWNED PROPERTIES, FACILITIES,
STREETS & STRUCTURES
APPLICATION FORM**

1. Applicants' General Information

Name: Tom Martin Date: July 1, 2022

Address: 900 Church Street State: VA

Zip Code: 24505 Telephone: 434-455-3909

Does the Applicant Represent an Organization? ☒ Yes ☐ No

If Yes, Name of Organization: City of Lynchburg, Community Development

2. Facility Information

Name of City of Lynchburg Facility:

☐ Biggers Playlot ☐ Blackwater Creek Athletic Area ☐ Blackwater Creek Natural Area ☐ Buildings & Grounds Facility ☐ Chambersville Playlot ☐ City Hall ☐ City Market ☐ College Hill Community Center ☐ College Park ☐ Daniels Hill Community Center ☐ Diamond Hill Community Center ☐ Elementary School ☐ Fairview Community Center	☐ Fire Station ☐ Fleet Services ☐ Fort Avenue Playlot ☐ Grove Street Facility ☐ Gateway ☐ Heritage Park ☐ High School ☐ Human Services ☐ Jackson Heights Community Center ☐ Jefferson Park ☐ Jefferson Park Community Center ☐ Kemper Street Station/Facilities ☐ Riverside Park ☐ Retention/Retaining Pond	☐ Sandusky Park ☐ Younger Park ☐ Westover Playlot ☐ Yoder Community Center ☐ Other: ☐ The Merritt Hutchinson Stadium ☐ Middle School ☐ Miller Park ☐ Open Space ☐ Peaks View Park ☐ Percival's Island Natural Area ☐ Perrymont Park ☐ Perrymont Park ☐ Police Station ☐ Public Services
---	--	--

3. Nature of Naming Opportunity:

- | | | |
|---|--|---|
| ☐ Park | ☐ Building (Addition) | ☐ Entrance |
| ☐ Athletic Field | ☐ Trail | ☐ Aquatic Facility |
| ☐ Community Center | ☐ Bridge | ☐ Interpretive Feature |
| ☐ Tennis Facility | ☐ Overlook | X Other |
| ☐ Playground | ☐ Park Structure | |
| ☐ Street | ☐ Landscape Bed | |

Explain Other:

Overlay Naming of Odd Fellows Road

4. Renaming Opportunity (Street)

☐ Yes ☐ No Current Name: _____

No. of Residents on Street: _____ Percentage In Favor: _____

Petition Submitted: ☐ Yes ☐ No

5. Exact Location (if necessary):

Odd Fellows Road from U.S. Route 460 to Lynchburg Expressway

6. **Proposed Name of Facility:**

Senator Steve Newman Parkway

(Print the Name)

7. **Naming Justification:**

☐ Geographical Feature	☐ Ecological Feature	X Significant Contribution
☐ Historical Feature	☐ Monetary Gift	☐ Land Gift
X Cultural	X Other	

- Please note: See above policies for the definition of Significant Contributions.

◆◆◆◆◆◆◆◆◆◆

Please Explain Justification (Attach Additional Information If Necessary): Attached

◆◆◆◆◆◆◆◆◆◆

8. **City of Lynchburg Comments:**

Reviewed By: Tom Martin, City Planner

Director, Department of Community Development

X Recommended ☐ Not Recommended

Date: June 8, 2023

Comments:

Will not change name of Odd Fellows Road. Will be an overlay name of Senator Steve Newman Parkway as in the Martin Luther King, Jr. Boulevard overlay naming of Fifth Street. Proposal has been reviewed by Public Works, Police Department, Fire Department and E-911.

Reviewed By:  _____



A POLICY FOR THE NAMING OF CITY OWNED PROPERTIES, FACILITIES, STREETS & STRUCTURES



Adopted March 2001

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Overview

In an effort to formalize a cohesive naming policy and make that policy more understandable, the City of Lynchburg has established a series of guidelines and an application to assist the general public, City employees, and local government members.





A POLICY FOR THE NAMING OF CITY OWNED PROPERTIES, FACILITIES, STREETS & STRUCTURES

The City of Lynchburg has a comprehensive program to safeguard City owned properties, facilities, and structures while satisfying the economic, recreation, and transportation needs of the community. It is important that suitable names be chosen for City Owned properties or facilities. The following guidelines shall serve as policy on this matter.

1. Requests to name or rename City owned properties, facilities, and structures shall be made in writing to the Department of Community Development, whereupon a Naming Request Application shall be transferred to the individual, organization, and/or corporation.
2. The person(s) who submitted the request shall provide background information into the rationale behind the request, including biographical information (if to be named after a person). Any letters from appropriate organizations and individuals, which provide evidence of substantial local support for the proposal, shall be submitted at that time.
3. All suggestions for the naming of City owned properties, facilities, streets & structures shall be submitted to the Director of the Department of Community Development (or their designee) for cursory review and distribution. Furthermore, the Director of Community Development shall forward all applications to the Director of the Department responsible for management/operation of that particular area, for initial acceptance or rejection, with a recommendation being transmitted to the City Council for approval.
4. As a general policy, City owned properties, facilities, streets & structures shall be named in accordance with geographical, cultural, historical, or ecological features indigenous to the site or to the immediate vicinity of the site. Facilities may be named for an individual or corporation under the following conditions:
 - Where the individual or corporation has made a significant gift of land or money to the City, or
 - For an individual, living or deceased, who has made a significant contribution to the City of Lynchburg.

5. Recreational facilities or designated areas within a park (i.e., trails, bridges, etc.) may be named for a corporation, organization, or an individual(s), living or deceased, who:
 - Has made a significant contribution to the protection and/or enrichment of a natural, cultural, educational, or horticultural resources of the City of Lynchburg, or
 - Has substantially contributed to the advancement of commensurate types of recreational opportunities within the City of Lynchburg, or
 - Has made a significant contribution to the betterment of a specific park, consistent with currently accepted best management practices and standards for the individual property in question.
6. In support of this policy, nominations for naming of City owned properties, facilities, streets & structures shall be evaluated on the basis of the above criteria and upon appropriate documentation.
7. To request the renaming of a City street, by anyone other than the City, the procedure for naming or renaming any street within the city limits on or after the twenty-sixth day of July, 1977, shall be as provided in the City ordinance
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◆◆◆◆◆◆◆◆◆◆

ADDENDUM: A



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3. Nature of Naming Opportunity:

- | | | |
|---|--|---|
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| ☐ Athletic Field | ☐ Trail | ☐ Aquatic Facility |
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| ☐ Tennis Facility | ☐ Overlook | X Other |
| ☐ Playground | ☐ Park Structure | |
| ☐ Street | ☐ Landscape Bed | |

Explain Other:

Overlay Naming of Odd Fellows Road

4. Renaming Opportunity (Street)

☐ Yes ☐ No Current Name: _____

No. of Residents on Street: _____ Percentage In Favor: _____

Petition Submitted: ☐ Yes ☐ No

5. Exact Location (if necessary):

Odd Fellows Road from U.S. Route 460 to Lynchburg Expressway

6. **Proposed Name of Facility:**

Senator Steve Newman Parkway

(Print the Name)

7. **Naming Justification:**

☐ Geographical Feature	☐ Ecological Feature	☒ Significant Contribution
☐ Historical Feature	☐ Monetary Gift	☐ Land Gift
☒ Cultural	☒ Other	

- Please note: See above policies for the definition of Significant Contributions.

◆◆◆◆◆◆◆◆◆◆

Please Explain Justification (Attach Additional Information If Necessary): Attached

◆◆◆◆◆◆◆◆◆◆

8. **City of Lynchburg Comments:**

Reviewed By: Tom Martin, City Planner

Director, Department of Community Development

☒ Recommended ☐ Not Recommended

Date: June 8, 2023

Comments:

Will not change name of Odd Fellows Road. Will be an overlay name of Senator Steve Newman Parkway as in the Martin Luther King, Jr. Boulevard overlay naming of Fifth Street.

Reviewed By:  _____

Director, Division of: ☐ Parks & Recreation or ☐ Buildings & Grounds or
☐ Public Services or ☐ Public Library

☐ Recommended ☐ Not Recommended

Date: _____

Comments:

◆◆◆◆◆◆◆◆◆◆

Reviewed By: Baynelle Hart

Director, Department of: Human Services ☐ or ☒ Public Works

☒ Recommended ☐ Not Recommended

Date: 6/9/23

Comments:

Courtesy Copies Sent To:

- ☐ City Attorney's Office
- ☐ City Manager's Office
- ☐ Other

City Council Review Date: August 8, 2023

Naming Opportunity Status:

☐ Approved ☐ Disapproved ☐ Tabled

Additional Comments:

◆◆◆◆◆◆◆◆◆◆

City Council Review Date: September 12, 2023

Naming Opportunity Status:

☐ Approved ☐ Disapproved ☐ Tabled

Additional Comments:

◆◆◆◆◆◆◆◆◆◆



SENATOR STEVE NEWMAN PARKWAY

Tom Martin, AICP
Community Development

September 12, 2023



SENATOR STEVE NEWMAN

- ❖ Elected to Lynchburg City Council in 1988
- ❖ Served in Virginia House of Delegates from 1992-1996
- ❖ Served in Virginia Senate since 1996
- ❖ Will retire in 2023



SENATOR STEVE NEWMAN PARKWAY

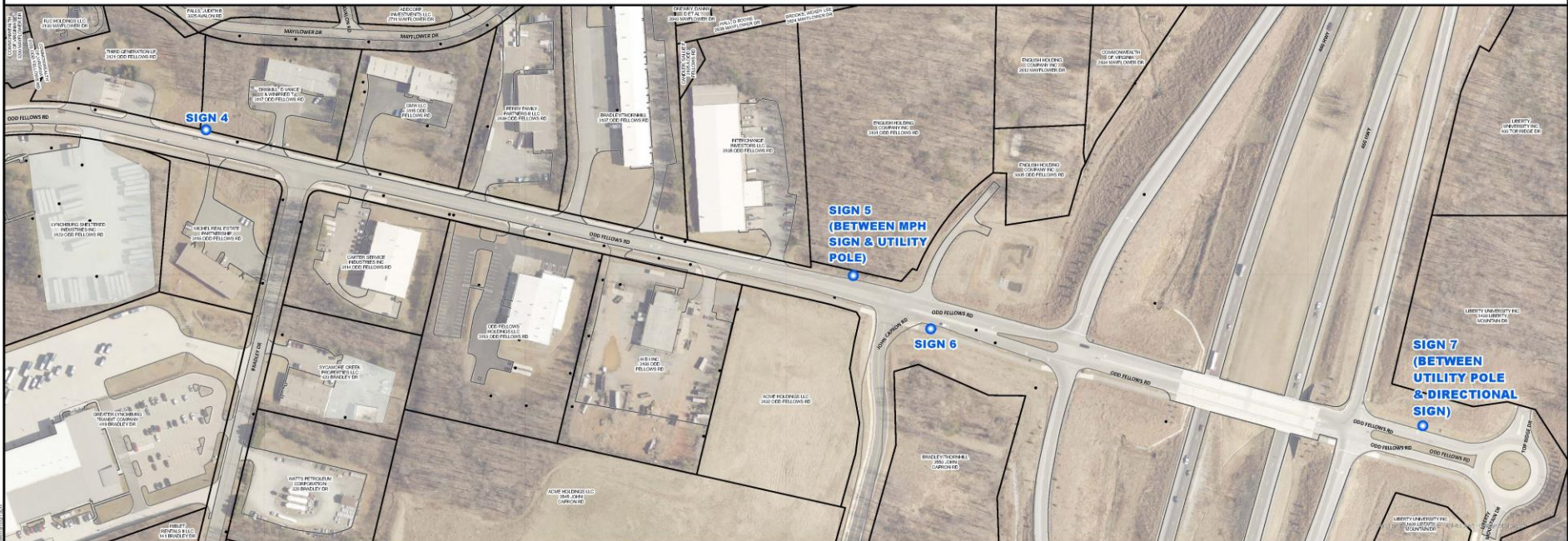
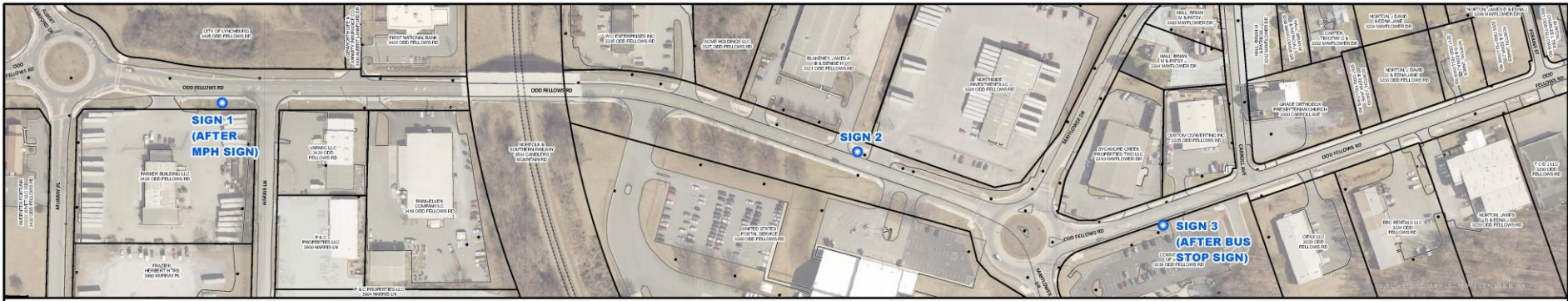
- ❖ Resolution would designate Odd Fellows Road as “Senator Steve Newman Parkway”.
- ❖ Official name of street would remain “Odd Fellows Road”.
- ❖ Signs would be placed strategically throughout corridor.
- ❖ Property addresses would not change.



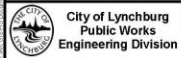
WHY ODD FELLOWS ROAD?

- ❖ **Senator Newman played a key role in having the Odd Fellows Road Connector and improvements included as a State transportation project.**
- ❖ **The Odd Fellows Road Corridor is vitally important to the City's economy and more noteworthy than a singular bridge.**
- ❖ **The designation can occur with Council action.**





SENATOR STEVE NEWMAN WAY SIGN LOCATIONS ALONG ODD FELLOWS ROAD, LYNCHBURG VA



SENATOR STEVE NEWMAN WAY
 SIGN LOCATION
 6/1/2023
 NOT TO SCALE



DISCUSSION

