



## CITY COUNCIL WORK SESSION

Tuesday, February 27, 2024 | 4:00 PM

Council Chamber- City Hall

900 Church Street

Lynchburg, VA 24504

### AGENDA

- I. Welcome** *Stephanie T. Reed, Mayor*
- II. Work Session Agenda Overview** *Wynter C. Benda, City Manager*
- III. Work Session Agenda Items** *Wynter C. Benda, City Manager*
  - III.1.** Presentation of the FY 2025 - 2029 Capital Improvement Program - City and Schools
- IV. Business Item Briefing(s)**
  - IV.2.** City and ApCo Easement (3405 Odd Fellows Road - LPD Facility)
  - IV.3.** Rezoning: I-2, Light Industrial District to B-3, Community Business District & FLUM Amendment: Resource Conservation to Community Commercial - 6201 Fort Avenue
  - IV.4.** PPTA/PPEA Guidelines Update
- V. Roll Call**
  - V.5.** Vice Mayor Faraldi: Flag Display
- VI. Closed Session**
  - VI.6.** Consideration of a closed meeting to discuss the investment of public funds in relation to a project with a private party, where competition or bargaining will be involved, where if made public initially, the financial interest of the City would be adversely affected, pursuant to Section 2.2-3711(A)(6) of the Code of Virginia, 1950, as amended.
  - VI.7.** Consideration of a closed meeting to discuss the performance of specific membership of the City's Youth Services Advisory Board and the Lynchburg Youth Services, Inc., in relation to the operations of the City, and to receive legal advice regarding the same, pursuant to Sections 2.2-3711(A)(1) and 2.2-3711(A)(8) of the Code of Virginia, 1950, as amended.
  - VI.8.** Consideration of a closed meeting to discuss probable litigation being brought by the City in relation to a development project within the corporate limits of the City and to receive legal advice regarding the same, pursuant to Sections 2.2-3711(A)(7) and 2.2-3711(A)(8) of the Code of Virginia, 1950, as amended.
  - VI.9.** Consideration of a closed meeting to discuss appointments for vacancies to the following Boards and Commissions: MLK/Lynchburg Community Council, Greater Lynchburg Transit Company Board of Directors, pursuant to Section 2.2-3711(A.) (1) of the Code of Virginia, 1950, as amended.



## AGENDA ITEM SUMMARY

### MEETING DATE

February 27, 2024

### PRESENTED BY

Donna Witt, Chief Financial Officer

### AGENDA ITEM # III.1

Presentation of the FY 2025 - 2029 Capital Improvement Program - City and Schools

### RECOMMENDATION

Hear a presentation regarding the FY 2025 - 2029 Capital Improvement Program - City and Schools

### SUMMARY

As part of the FY 2025 budget, the FY 2025 - 2029 Capital Improvement Program will be presented to highlight City and Schools capital projects that are funded by the general fund.

### PRIOR ACTION(S)

February 13, 2024 Physical Development Committee  
February 27, 2024 Finance Committee

### FISCAL IMPACT

Fiscal Impact will depend on adoption of the program

### CONTACT(S)

Donna Witt, Chief Financial Officer

### ATTACHMENT(S)

1. FY 2025-2029 Capital Improvement Program 022724 Presentation
2. FY 2025-2029 Capital Improvement Program 022724 Appendix
3. Proposed FY 2025 - 2029 Capital Improvement Program 02272024

### REVIEWED BY

Donna Witt, Chief Financial Officer

Date: February 05, 2024



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Gregory Patrick, Deputy City Manager

Date: February 22, 2024



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Alicia Finney, Clerk of Council

Date: February 22, 2024

# **FY 2025 – 2029 CAPITAL IMPROVEMENT PROGRAM CITY AND SCHOOLS**

**February 27, 2024**





# CITY ASSETS

- Approximately 200 structures, including:
  - Over 1 million square feet of space (not including schools)
  - Public Safety Buildings and Structures
  - Community Centers
  - Courts
  - Libraries
  - Public Works Complex
  - Human Services Buildings
  - Municipal Building
- 16 primary and secondary schools
- 817 lane miles
- 78 bridges/major culverts
- 953 acres of parks and more than 23 miles of trails

# WHERE WE WERE

- Limited newly designed buildings; repurposed existing space
- In general, submitted projects from departments were included in the Proposed Capital Improvement Program (CIP)
- Funding was available when needed
- Debt Service grew year-over-year; organic revenue growth covered the increased cost
- This process worked for 20+ years

# WHERE WE ARE NOW

- Aging infrastructure
- Project funding is no longer guaranteed
- Submitted Projects were eliminated or delayed due to:
  - Inflationary Costs of Construction
  - Rising Interest Rates
  - Limited Capacity to Grow Debt Service
- Inflation for constructing non-residential buildings
  - 2011-2020: 3.7%
  - 2022: 12%
- Producer price index by commodity for construction materials increased 57% over 10 years (January 2014 – December 2023), *U.S. Labor of Statistics*

# WHERE WE ARE NOW (CONTINUED)

|                      | Submitted            | Proposed             | Bond Funding         |
|----------------------|----------------------|----------------------|----------------------|
| Buildings            | 64,663,000           | 37,583,000           | 20,568,000           |
| Transportation       | 167,672,339          | 149,411,464          | 79,681,875           |
| Economic Development | 51,441,000           | 40,791,000           | 27,461,000           |
| Parks and Recreation | 20,756,000           | 8,106,000            | 2,150,000            |
| Miscellaneous        | 7,745,000            | 6,525,000            | 1,500,000            |
| Reserves             | 1,450,000            | 1,750,000            | 0                    |
| Schools              | 118,769,032          | 9,952,000            | 7,090,000            |
|                      | <b>\$432,496,371</b> | <b>\$254,118,464</b> | <b>\$138,450,875</b> |

# PLAN OF FINANCE

- Over the past several years, the City has followed “Just-In-Time” funding for its capital needs.
- The “Just-In-Time” financing includes a two- to three-year line of credit strategy followed by permanent financing.
- Given the success of this funding strategy the City’s financial advisors, Davenport & Company, have recommended the City continue to utilize the financing strategy.
- The City anticipates entering into a new line of credit in the spring of 2026 as a part of the next phase of its Capital Improvement Program.

# CIP PLAN COMPARISON

| Line of Credit/Bonds    | FY 2025      | FY 2026      | FY 2027      | FY 2028      | Total         |
|-------------------------|--------------|--------------|--------------|--------------|---------------|
| FY 2024 - 2028 Adopted  | \$47,817,250 | \$27,675,141 | \$29,837,000 | \$24,807,750 | \$130,137,141 |
| FY 2025 - 2029 Proposed | \$33,871,433 | \$31,444,191 | \$29,140,300 | \$17,025,750 | \$111,481,674 |

# QUESTIONS?



# **FY 2025 – 2029 CAPITAL IMPROVEMENT PROGRAM CITY AND SCHOOLS**

**February 27, 2024**

## **APPENDIX**





# FY 2025 – 2029 CIP – FUNDED PROJECTS

## BUILDINGS

| Project Title                                             | Appropriations<br>Through<br>06/30/2024 | Budget<br>FY 2025  | Planned<br>FY 2026  | Planned<br>FY 2027 | Planned<br>FY 2028 | Planned<br>FY 2029 | Five-Year<br>Estimated<br>Net Cost | CIP<br>Page |
|-----------------------------------------------------------|-----------------------------------------|--------------------|---------------------|--------------------|--------------------|--------------------|------------------------------------|-------------|
| Circuit and General District Court Improvements           | 0                                       | 750,000            | 8,000,000           | 0                  | 0                  | 0                  | 8,750,000                          | 22          |
| Major Building Repairs and Improvements/Multiple Projects | 0                                       | 0                  | 4,125,000           | 4,785,000          | 2,910,000          | 4,705,000          | 16,525,000                         | 23          |
| Parking Lot Repairs and Improvements/Multiple Projects    | 0                                       | 0                  | 485,000             | 425,000            | 425,000            | 425,000            | 1,760,000                          | 28          |
| Roof Replacement/Multiple Projects                        | 0                                       | 470,000            | 1,060,000           | 1,785,000          | 638,000            | 1,595,000          | 5,548,000                          | 31          |
| Transfer Station for Refuse                               | 1,900,000                               | 5,000,000          | 0                   | 0                  | 0                  | 0                  | 5,000,000                          | 33          |
| <b>TOTAL</b>                                              | <b>\$1,900,000</b>                      | <b>\$6,220,000</b> | <b>\$13,670,000</b> | <b>\$6,995,000</b> | <b>\$3,973,000</b> | <b>\$6,725,000</b> | <b>\$37,583,000</b>                |             |

# FY 2025 – 2029 CIP – REMOVED PROJECTS BUILDINGS

| Project Title                           | Appropriations<br>Through<br>06/30/2024 | Budget<br>FY 2025  | Planned<br>FY 2026  | Planned<br>FY 2027 | Planned<br>FY 2028 | Planned<br>FY 2029 | Five-Year<br>Estimated<br>Net Cost |
|-----------------------------------------|-----------------------------------------|--------------------|---------------------|--------------------|--------------------|--------------------|------------------------------------|
| Public Library Renovation/Reimagination | 1,092,710                               | 9,000,000          | 1,000,000           | 0                  | 0                  | 0                  | 10,000,000                         |
| Public Safety Firing Range - Building   | 0                                       | 150,000            | 1,950,000           | 0                  | 0                  | 0                  | 2,100,000                          |
| Public Safety Indoor Firing Range       | 0                                       | 200,000            | 11,000,000          | 0                  | 0                  | 0                  | 11,200,000                         |
| <b>TOTAL</b>                            | <b>\$1,092,710</b>                      | <b>\$9,350,000</b> | <b>\$13,950,000</b> | <b>\$0</b>         | <b>\$0</b>         | <b>\$0</b>         | <b>\$23,300,000</b>                |

# FY 2025 – 2029 CIP – FUNDED PROJECTS

## TRANSPORTATION

| Project Title                                            | Appropriations<br>Through<br>06/30/2024 | Budget<br>FY 2025 | Planned<br>FY 2026 | Planned<br>FY 2027 | Planned<br>FY 2028 | Planned<br>FY 2029 | Five-Year<br>Estimated<br>Net Cost | CIP<br>Page |
|----------------------------------------------------------|-----------------------------------------|-------------------|--------------------|--------------------|--------------------|--------------------|------------------------------------|-------------|
| Public Transit Improvements and Bus Replacements         | 9,606,000                               | 478,000           | 3,841,050          | 1,062,950          | 530,000            | 3,900,000          | 9,812,000                          | 36          |
| Bedford Avenue Bridge                                    | 14,724,894                              | 0                 | 7,160,915          | 0                  | 0                  | 0                  | 7,160,915                          | 38          |
| Breezewood Drive Widening                                | 5,280,000                               | 4,473,825         | 0                  | 1,708,456          | 0                  | 0                  | 6,182,281                          | 39          |
| Bridge Maintenance                                       | 0                                       | 1,088,325         | 625,000            | 676,000            | 729,000            | 765,450            | 3,883,775                          | 40          |
| Culvert Replacement Program                              | 0                                       | 750,000           | 81,250             | 845,000            | 87,750             | 929,500            | 2,693,500                          | 41          |
| Forest Brook Road, Phase I                               | 0                                       | 0                 | 0                  | 0                  | 0                  | 1,417,500          | 1,417,500                          | 43          |
| General Street Improvements                              | 0                                       | 425,000           | 1,100,000          | 1,170,000          | 1,215,000          | 1,275,750          | 5,185,750                          | 44          |
| Hollins Mill Rd Bridge Replacement w/Bikeway Improvemnts | 0                                       | 8,268,000         | 0                  | 8,116,410          | 0                  | 3,466,652          | 19,851,062                         | 45          |
| John Lynch Bridge Repairs                                | 6,072,567                               | 3,077,433         | 0                  | 0                  | 0                  | 0                  | 3,077,433                          | 46          |
| Lakeside Drive Arch Bridge Rehabilitation                | 750,000                                 | 93,750            | 937,500            | 0                  | 0                  | 0                  | 1,031,250                          | 47          |
| Lakeside Drive Improvements                              | 1,972,000                               | 2,084,849         | 0                  | 629,168            | 0                  | 0                  | 2,714,017                          | 48          |
| Leesville Road Pedestrian Improvements                   | 0                                       | 0                 | 0                  | 0                  | 0                  | 1,000,000          | 1,000,000                          | 49          |
| Liberty Mountain Drive Realignment                       | 0                                       | 0                 | 0                  | 0                  | 0                  | 810,000            | 810,000                            | 50          |
| Link Road/Boonsboro Road Intersection Improvements       | 1,576,000                               | 1,457,794         | 0                  | 547,898            | 0                  | 0                  | 2,005,692                          | 51          |
| Lynchburg Center for Industry - Phase II                 | 0                                       | 262,007           | 1,048,030          | 0                  | 0                  | 0                  | 1,310,037                          | 53          |
| McConville Road Realignment to Lakeside Drive            | 0                                       | 0                 | 0                  | 0                  | 780,000            | 3,780,000          | 4,560,000                          | 55          |

# FY 2025 – 2029 CIP – FUNDED PROJECTS

## TRANSPORTATION (CONTINUED)

| Project Title                                             | Appropriations<br>Through<br>06/30/2024 | Budget<br>FY 2025   | Planned<br>FY 2026  | Planned<br>FY 2027  | Planned<br>FY 2028  | Planned<br>FY 2029  | Five-Year<br>Estimated<br>Net Cost | CIP<br>Page |
|-----------------------------------------------------------|-----------------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|------------------------------------|-------------|
| Nationwide Drive Roundabout                               | 0                                       | 0                   | 0                   | 0                   | 0                   | 992,250             | 992,250                            | 56          |
| Public Works Infrastructure Improvements                  | 0                                       | 342,000             | 353,000             | 375,000             | 400,000             | 420,000             | 1,890,000                          | 57          |
| Retaining Wall Replacement/Repair Program                 | 0                                       | 0                   | 500,000             | 62,500              | 500,000             | 62,500              | 1,125,000                          | 58          |
| Route 501/221 One-Way Pairs                               | 38,335,619                              | 10,087,500          | 8,219,052           | 13,136,325          | 0                   | 0                   | 31,442,877                         | 59          |
| Storm Drainage System Repairs/Replacements                | 0                                       | 142,000             | 149,000             | 162,500             | 177,000             | 186,000             | 816,500                            | 60          |
| Street Overlay Program                                    | 0                                       | 2,659,250           | 2,769,600           | 3,000,000           | 3,280,000           | 3,444,000           | 15,152,850                         | 61          |
| Timberlake Road Bridge, West Bound Lanes                  | 0                                       | 0                   | 0                   | 0                   | 1,102,500           | 9,646,875           | 10,749,375                         | 62          |
| Traffic Signal Repair and Replacement                     | 0                                       | 0                   | 500,000             | 512,500             | 515,000             | 547,500             | 2,075,000                          | 63          |
| Vassar Street at Langhorne Road Intersection Improvements | 50,000                                  | 0                   | 0                   | 0                   | 9,783,867           | 0                   | 9,783,867                          | 64          |
| Wards Ferry Road/Atlanta Avenue Turn Lanes                | 1,340,000                               | 1,597,015           | 0                   | 779,018             | 0                   | 0                   | 2,376,033                          | 66          |
| Wards Ferry Road/Simons Run Pedestrian Accommodations     | 0                                       | 0                   | 0                   | 0                   | 0                   | 312,500             | 312,500                            | 67          |
| <b>TOTAL</b>                                              | <b>\$79,707,080</b>                     | <b>\$37,286,748</b> | <b>\$27,284,397</b> | <b>\$32,783,725</b> | <b>\$19,100,117</b> | <b>\$32,956,477</b> | <b>\$149,411,464</b>               |             |

# FY 2025 – 2029 CIP – REMOVED PROJECTS

## TRANSPORTATION

| Project Title                                           | Appropriations<br>Through<br>06/30/2024 | Budget<br>FY 2025  | Planned<br>FY 2026 | Planned<br>FY 2027 | Planned<br>FY 2028 | Planned<br>FY 2029 | Five-Year<br>Estimated<br>Net Cost |
|---------------------------------------------------------|-----------------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|------------------------------------|
| Campbell Avenue Intersection and Signal Reconstruction  | 3,125,000                               | 0                  | 0                  | 0                  | 0                  | 0                  | 0                                  |
| College Lake Overlook                                   | 0                                       | 0                  | 0                  | 250,000            | 1,250,000          | 0                  | 1,500,000                          |
| D Street and Rivermont Avenue Intersection Improvements | 945,000                                 | 8,775,000          | 0                  | 0                  | 0                  | 0                  | 8,775,000                          |
| Timberlake Road Bridge, East Bound Lanes                | 0                                       | 0                  | 0                  | 0                  | 0                  | 1,000,000          | 1,000,000                          |
| Timberlake Road Improvements                            | 0                                       | 0                  | 0                  | 0                  | 0                  | 472,500            | 472,500                            |
| <b>TOTAL</b>                                            | <b>\$4,070,000</b>                      | <b>\$8,775,000</b> | <b>\$0</b>         | <b>\$250,000</b>   | <b>\$1,250,000</b> | <b>\$1,472,500</b> | <b>\$11,747,500</b>                |

# FY 2025 – 2029 CIP – FUNDED PROJECTS

## ECONOMIC DEVELOPMENT

| Project Title                                              | Appropriations<br>Through<br>06/30/2024 | Budget<br>FY 2025  | Planned<br>FY 2026 | Planned<br>FY 2027  | Planned<br>FY 2028  | Planned<br>FY 2029 | Five-Year<br>Estimated<br>Net Cost | CIP<br>Page |
|------------------------------------------------------------|-----------------------------------------|--------------------|--------------------|---------------------|---------------------|--------------------|------------------------------------|-------------|
| Airport Commerce Park                                      | 0                                       | 500,000            | 500,000            | 5,000,000           | 5,560,000           | 0                  | 11,560,000                         | 70          |
| Future Streetscape Improvements Downtown                   | 0                                       | 875,000            | 6,250,000          | 936,000             | 7,000,000           | 1,000,000          | 16,061,000                         | 71          |
| Ivy Creek Innovation Park - Sites A and B Development      | 0                                       | 2,400,000          | 350,000            | 4,400,000           | 4,770,000           | 0                  | 11,920,000                         | 72          |
| Street & Utility Extensions to Promote Economic Developmnt | 0                                       | 250,000            | 250,000            | 250,000             | 250,000             | 250,000            | 1,250,000                          | 73          |
| <b>TOTAL</b>                                               | <b>\$0</b>                              | <b>\$4,025,000</b> | <b>\$7,350,000</b> | <b>\$10,586,000</b> | <b>\$17,580,000</b> | <b>\$1,250,000</b> | <b>\$40,791,000</b>                |             |

# FY 2025 – 2029 CIP – REMOVED PROJECTS

## ECONOMIC DEVELOPMENT

| Project Title        | Appropriations<br>Through<br>06/30/2024 | Budget<br>FY 2025 | Planned<br>FY 2026 | Planned<br>FY 2027 | Planned<br>FY 2028 | Planned<br>FY 2029 | Five-Year<br>Estimated<br>Net Cost |
|----------------------|-----------------------------------------|-------------------|--------------------|--------------------|--------------------|--------------------|------------------------------------|
| Downtown Development | \$0                                     | \$150,000         | \$2,500,000        | \$1,800,000        | \$1,200,000        | \$5,000,000        | \$10,650,000                       |

# FY 2025 – 2029 CIP – FUNDED PROJECTS

## PARKS AND RECREATION

| Project Title                              | Appropriations<br>Through<br>06/30/2024 | Budget<br>FY 2025 | Planned<br>FY 2026 | Planned<br>FY 2027 | Planned<br>FY 2028 | Planned<br>FY 2029 | Five-Year<br>Estimated<br>Net Cost | CIP<br>Page |
|--------------------------------------------|-----------------------------------------|-------------------|--------------------|--------------------|--------------------|--------------------|------------------------------------|-------------|
| Athletic Field Maintenance                 | 0                                       | 0                 | 250,000            | 375,000            | 300,000            | 350,000            | 1,275,000                          | 76          |
| City Stadium - Visitors' Side Improvements | 0                                       | 0                 | 75,000             | 500,000            | 0                  | 0                  | 575,000                            | 78          |
| General Park Maintenance                   | 0                                       | 0                 | 160,000            | 225,000            | 235,000            | 230,000            | 850,000                            | 79          |
| General Park Security Improvements         | 200,000                                 | 0                 | 100,000            | 100,000            | 100,000            | 100,000            | 400,000                            | 81          |
| Heritage Park Improvements                 | 525,000                                 | 0                 | 500,000            | 250,000            | 0                  | 0                  | 750,000                            | 82          |
| Jackson Heights Art Studio Renovation      | 0                                       | 0                 | 0                  | 0                  | 0                  | 75,000             | 75,000                             | 83          |
| Jefferson Park: Phase 2                    | 0                                       | 0                 | 0                  | 0                  | 150,000            | 500,000            | 650,000                            | 84          |
| Parks and Trails Paving and Lighting       | 0                                       | 0                 | 370,000            | 365,000            | 350,000            | 396,000            | 1,481,000                          | 85          |
| Peaks View Park Athletic Field Lighting    | 0                                       | 0                 | 0                  | 75,000             | 750,000            | 750,000            | 1,575,000                          | 88          |
| Templeton Senior Center Renovations        | 0                                       | 0                 | 75,000             | 0                  | 400,000            | 0                  | 475,000                            | 89          |
| <b>TOTAL</b>                               | <b>\$725,000</b>                        | <b>\$0</b>        | <b>\$1,530,000</b> | <b>\$1,890,000</b> | <b>\$2,285,000</b> | <b>\$2,401,000</b> | <b>\$8,106,000</b>                 |             |



# FY 2025 – 2029 CIP – REMOVED PROJECTS

## PARKS AND RECREATION

| Project Title                             | Appropriations<br>Through<br>06/30/2024 | Budget<br>FY 2025 | Planned<br>FY 2026 | Planned<br>FY 2027 | Planned<br>FY 2028 | Planned<br>FY 2029 | Five-Year<br>Estimated<br>Net Cost |
|-------------------------------------------|-----------------------------------------|-------------------|--------------------|--------------------|--------------------|--------------------|------------------------------------|
| Allen-Morrison Site Assessment/Design     | 0                                       | 0                 | 250,000            | 0                  | 0                  | 0                  | 250,000                            |
| Fireman Fountain Restoration              | 25,000                                  | 250,000           | 0                  | 0                  | 0                  | 0                  | 250,000                            |
| Community Park Investment Fund            | 0                                       | 50,000            | 50,000             | 50,000             | 50,000             | 50,000             | 250,000                            |
| New Dog Park                              | 210,658                                 | 75,000            | 600,000            | 0                  | 0                  | 0                  | 675,000                            |
| Miller Park Pool Assessment/Replacement   | 50,000                                  | 0                 | 250,000            | 8,000,000          | 0                  | 0                  | 8,250,000                          |
| Parks Tree Replacement Program            | 0                                       | 50,000            | 55,000             | 55,000             | 55,000             | 55,000             | 270,000                            |
| Riverside Park Master Plan Implementation | 0                                       | 0                 | 0                  | 0                  | 75,000             | 500,000            | 575,000                            |
| Sustainable Infrastructure Program        | 0                                       | 75,000            | 75,000             | 100,000            | 100,000            | 100,000            | 450,000                            |
| <b>TOTAL</b>                              | <b>\$285,658</b>                        | <b>\$500,000</b>  | <b>\$1,280,000</b> | <b>\$8,205,000</b> | <b>\$280,000</b>   | <b>\$705,000</b>   | <b>\$10,970,000</b>                |

# FY 2025 – 2029 CIP – FUNDED PROJECTS

## MISCELLANEOUS

### Five Year Proposed Appropriations to be Financed by the City (General Fund and Schools)

| Project Title                              | Appropriations<br>Through<br>06/30/2024 | Budget<br>FY 2025 | Planned<br>FY 2026 | Planned<br>FY 2027 | Planned<br>FY 2028 | Planned<br>FY 2029 | Five-Year<br>Estimated<br>Net Cost | CIP<br>page |
|--------------------------------------------|-----------------------------------------|-------------------|--------------------|--------------------|--------------------|--------------------|------------------------------------|-------------|
| Diamond Hill Neighborhood Improvements     | 0                                       | 500,000           | 500,000            | 500,000            | 500,000            | 500,000            | 2,500,000                          | 94          |
| Memorial Avenue Fuel Site Reconstruction   | 0                                       | 250,000           | 1,500,000          | 0                  | 0                  | 0                  | 1,750,000                          | 95          |
| Petroleum Storage                          | 0                                       | 0                 | 50,000             | 0                  | 0                  | 0                  | 50,000                             | 96          |
| Pleasant Valley, Phase 1 - Greenway Design | 0                                       | 0                 | 0                  | 200,000            | 1,145,000          | 0                  | 1,345,000                          | 97          |
| Radio Replacement                          | 2,048,740                               | 0                 | 220,000            | 220,000            | 220,000            | 220,000            | 880,000                            | 98          |
| <b>TOTAL</b>                               | <b>\$2,048,740</b>                      | <b>\$750,000</b>  | <b>\$2,270,000</b> | <b>\$920,000</b>   | <b>\$1,865,000</b> | <b>\$720,000</b>   | <b>\$6,525,000</b>                 |             |

# FY 2025 – 2029 CIP – REMOVED PROJECTS

## MISCELLANEOUS

| Project Title                       | Appropriations<br>Through<br>06/30/2024 | Budget<br>FY 2025 | Planned<br>FY 2026 | Planned<br>FY 2027 | Planned<br>FY 2028 | Planned<br>FY 2029 | Five-Year<br>Estimated<br>Net Cost |
|-------------------------------------|-----------------------------------------|-------------------|--------------------|--------------------|--------------------|--------------------|------------------------------------|
| Computer Aided Dispatch Replacement | \$5,000,000                             | \$500,000         | \$500,000          | \$0                | \$0                | \$0                | \$1,000,000                        |

# FY 2025 – 2029 CIP – FUNDED PROJECTS RESERVES

| Project Title                                      | Appropriations<br>Through<br>06/30/2024 | Budget<br>FY 2025 | Planned<br>FY 2026 | Planned<br>FY 2027 | Planned<br>FY 2028 | Planned<br>FY 2029 | Five-Year<br>Estimated<br>Net Cost | CIP<br>Page |
|----------------------------------------------------|-----------------------------------------|-------------------|--------------------|--------------------|--------------------|--------------------|------------------------------------|-------------|
| Capital Maintenance Reserve                        | 0                                       | 300,000           | 0                  | 0                  | 0                  | 0                  | 300,000                            | 100         |
| Lynchburg City Stadium Capital Maintenance Reserve | 800,000                                 | 100,000           | 100,000            | 0                  | 0                  | 0                  | 200,000                            | 101         |
| Snow, Street, and Bridge Reserve                   | 0                                       | 250,000           | 250,000            | 250,000            | 250,000            | 250,000            | 1,250,000                          | 102         |
| <b>TOTAL</b>                                       | <b>\$800,000</b>                        | <b>\$650,000</b>  | <b>\$350,000</b>   | <b>\$250,000</b>   | <b>\$250,000</b>   | <b>\$250,000</b>   | <b>\$1,750,000</b>                 |             |

# FY 2025 – 2029 CIP – FUNDED PROJECTS

## SCHOOLS

| Project Title                                       | Appropriations<br>Through<br>06/30/2024 | Budget<br>FY 2025  | Planned<br>FY 2026 | Planned<br>FY 2027 | Planned<br>FY 2028 | Planned<br>FY 2029 | Five-Year<br>Estimated<br>Net Cost | CIP<br>Page |
|-----------------------------------------------------|-----------------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|------------------------------------|-------------|
| Civic Auditorium Reserve                            | 0                                       | 0                  | 150,000            | 150,000            | 150,000            | 150,000            | 600,000                            | 106         |
| Dunbar Middle Chiller and Cooling Tower Replacement | 0                                       | 0                  | 450,000            | 0                  | 500,000            | 0                  | 950,000                            | 107         |
| E.C. Glass Cooling Tower Replacement                | 1,000,000                               | 1,000,000          | 0                  | 0                  | 0                  | 0                  | 1,000,000                          | 108         |
| Elementary Playground Modernization                 | 0                                       | 0                  | 100,000            | 100,000            | 100,000            | 100,000            | 400,000                            | 109         |
| Paving and Fencing Improvements                     | 0                                       | 0                  | 216,000            | 224,000            | 232,000            | 240,000            | 912,000                            | 110         |
| School Building Roof Replacements                   | 0                                       | 690,000            | 810,000            | 575,000            | 1,415,000          | 1,750,000          | 5,240,000                          | 111         |
| Sheffield Elementary Chiller Replacement            | 0                                       | 850,000            | 0                  | 0                  | 0                  | 0                  | 850,000                            | 113         |
| <b>TOTAL</b>                                        | <b>\$1,000,000</b>                      | <b>\$2,540,000</b> | <b>\$1,726,000</b> | <b>\$1,049,000</b> | <b>\$2,397,000</b> | <b>\$2,240,000</b> | <b>\$9,952,000</b>                 |             |

# FY 2025 – 2029 CIP – REMOVED PROJECTS

## SCHOOLS

| Project Title                                          | Appropriations<br>Through<br>06/30/2024 | Budget<br>FY 2025   | Planned<br>FY 2026 | Planned<br>FY 2027  | Planned<br>FY 2028  | Planned<br>FY 2029  | Five-Year<br>Estimated<br>Net Cost |
|--------------------------------------------------------|-----------------------------------------|---------------------|--------------------|---------------------|---------------------|---------------------|------------------------------------|
| W. M. Bass Elementary Expansion                        | 0                                       | 15,000,000          | 0                  | 0                   | 0                   | 0                   | 15,000,000                         |
| Perrymont Elementary Renovation                        | 0                                       | 0                   | 0                  | 21,196,032          | 0                   | 0                   | 21,196,032                         |
| Linkhorne Elementary Renovation and Gymnasium Addition | 0                                       | 0                   | 0                  | 0                   | 0                   | 24,354,000          | 24,354,000                         |
| School Safety and Maintenance Projects                 | 0                                       | 5,170,000           | 2,750,000          | 4,125,000           | 12,760,000          | 5,225,000           | 30,030,000                         |
| School Security Improvements                           | 2,575,000                               | 1,500,000           | 1,500,000          | 0                   | 0                   | 0                   | 3,000,000                          |
| Interior and Exterior Painting and Plaster Repair      | 0                                       | 350,000             | 375,000            | 400,000             | 100,000             | 500,000             | 1,725,000                          |
| Athletics Turf, Track, and Tennis Improvements         | 0                                       | 1,655,000           | 815,000            | 900,000             | 650,000             | 0                   | 4,020,000                          |
| School Gymnasium Additions                             | 0                                       | 2,200,000           | 2,310,000          | 0                   | 0                   | 0                   | 4,510,000                          |
| Middle School Athletic Field Lighting                  | 0                                       | 400,000             | 416,000            | 433,000             | 0                   | 0                   | 1,249,000                          |
| Dunbar Middle Campus Master Plan                       | 0                                       | 125,000             | 0                  | 0                   | 0                   | 0                   | 125,000                            |
| Reserves for Facilities Maintenance Needs              | 0                                       | 250,000             | 250,000            | 250,000             | 250,000             | 250,000             | 1,250,000                          |
| Electrical and Mechanical Reserve                      | 0                                       | 250,000             | 250,000            | 250,000             | 250,000             | 250,000             | 1,250,000                          |
| <b>TOTAL</b>                                           | <b>\$2,575,000</b>                      | <b>\$26,900,000</b> | <b>\$8,666,000</b> | <b>\$27,554,032</b> | <b>\$14,010,000</b> | <b>\$30,579,000</b> | <b>\$107,709,032</b>               |



|                                                                      |    |
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## INTRODUCTION

Capital Improvement Programming is a method of planning for the effective and efficient provision of public facilities, infrastructure improvements, major maintenance requirements, and acquisition of property and equipment. A “capital project” is defined as an acquisition that represents a public betterment to the community, has a life of not less than twenty (20) years following its purchase, construction or other acquisition, and has a total cost of not less than twenty-five thousand dollars (\$25,000). The first year of the *Capital Improvement Program* represents the City Manager’s proposal to City Council as the Capital Improvement Program (CIP) budget.

A five-year CIP allows City Council and citizens an opportunity to view both the five-year capital construction and infrastructure maintenance needs of the City and the Lynchburg City Schools. Viewing these needs enables the City to better plan a financing strategy for capital improvements and annual operating requirements. A five-year CIP also allows for programming of multi-year projects.

The Comprehensive Plan presents a vision of what the community will be like in the future and identifies the steps required to move toward that vision. Each project is evaluated to determine its alignment with the Comprehensive Plan; the project detail sheets include this relationship. Each project will reference a relationship to the *2013 – 2030 Comprehensive Plan*, adopted by City Council in January 2014.

The Comprehensive plan can be viewed on the City’s website at [www.lyncburgva.gov/comprehensive-plan](http://www.lyncburgva.gov/comprehensive-plan).

## BASIS FOR BUDGETING

The first year of the CIP represents the Capital Improvement Budget for that year. Following adoption by the City Council, the first year of the CIP should be viewed as the capital budget. The CIP is a proposed expenditure plan; the budget adopted by the City Council provides the legal authorization to actually expend City funds.

The CIP is based on a fiscal year calendar. The fiscal year calendar for the City of Lynchburg begins July 1 and ends June 30.

## BENEFITS OF CAPITAL IMPROVEMENT PROGRAMMING

The principal benefit of Capital Improvement Programming is that it requires the City to plan its capital needs in concert with available financing over a five-year period. This process contributes to a responsible fiscal policy. Other benefits of Capital Improvement Programming include:

- ❖ Fostering a sound and stable financial program over a five-year period given a set of revenue and expenditure assumptions based on current economic trends;
- ❖ Coordinating various City improvements so that informed decisions can be made and joint programs initiated among City departments in an effort to avoid duplication;
- ❖ Enabling private businesses and citizens to have some assurances as to when certain public improvements will be undertaken so they can plan more efficiently and effectively;
- ❖ Focusing on the goals and needs of the community through the provision of new facilities and infrastructure improvements;
- ❖ Evaluating annually the infrastructure needs of the City to provide for the public health and safety of the citizens of the City; and,
- ❖ Providing a logical process for assigning priorities to the various projects based on their overall importance to the City.

## CONCLUSION

The CIP is a document dedicated to a process designed to identify both the capital improvement needs and priorities of the City over a five-year period in concert with projected funding levels and City Council’s Vision and Principles. Actual programming of projects is dependent upon the financial resources available.

The Project Detail Sheets on the following pages reflect those projects proposed for consideration in the *FY 2025 – 2029 Capital Improvement Program*.

## DEFINITIONS

**New/Active Projects:** FY 2025 – 2029 projects that are presented for approval by City Council.

**Project Type – New:** Projects designed to enhance existing structures or involve new construction.

**Project Type – Maintenance:** Projects designed solely to maintain the condition of a current asset.





## **Capital Improvement Plan Prioritization Strategies**

### **A. DEFINITION**

The Capital Improvements Plan (CIP) is a five-year method of planning for the effective and efficient provision of public facilities, infrastructure improvements, major maintenance requirements, and acquisition of property and equipment. A “capital project” is defined as an acquisition that represents a public betterment to the community, has a life of not less than twenty (20) years following its purchase, construction or other acquisition with a total cost equal to or exceeding twenty-five thousand dollars (\$25,000).

### **B. GOAL**

The goal of the CIP is to establish a plan that outlines the projected public facility, infrastructure, major maintenance, and acquisition of property and equipment for the City to assist in the planning and budgeting process. The investments in physical assets help the City meet the priorities and goals of the community.

The City of Lynchburg cannot afford to do everything at once, and goals and resources are constantly changing. This document intends to outline strategies for project prioritization in the CIP. These “Prioritization Strategies” are intended to avoid the perception of “winners” and “losers” and each project should be re-evaluated each year to reaffirm or reprioritize the Capital Improvements Plan.

### **C. PRIORITIZATION**

The prioritization of eligible projects is completed by city staff through the use of the CIP Prioritization Strategies listed in this document. Each project must first be classified as a CIP Project according to the City’s definition of a CIP Project. If a project is eligible, the project will be ranked according to the Prioritization Strategies and placed into the yearly project groupings for the next five years.

### **D. PROJECT TYPES**

After the overall CIP score is assigned to each project, the projects will be realigned based on the project type. These types include Buildings, Transportation, Public Transit, Economic Development, Parks and Recreation, Water, Sewer, Stormwater and Miscellaneous.

### **E. FUNDING LIMITS**

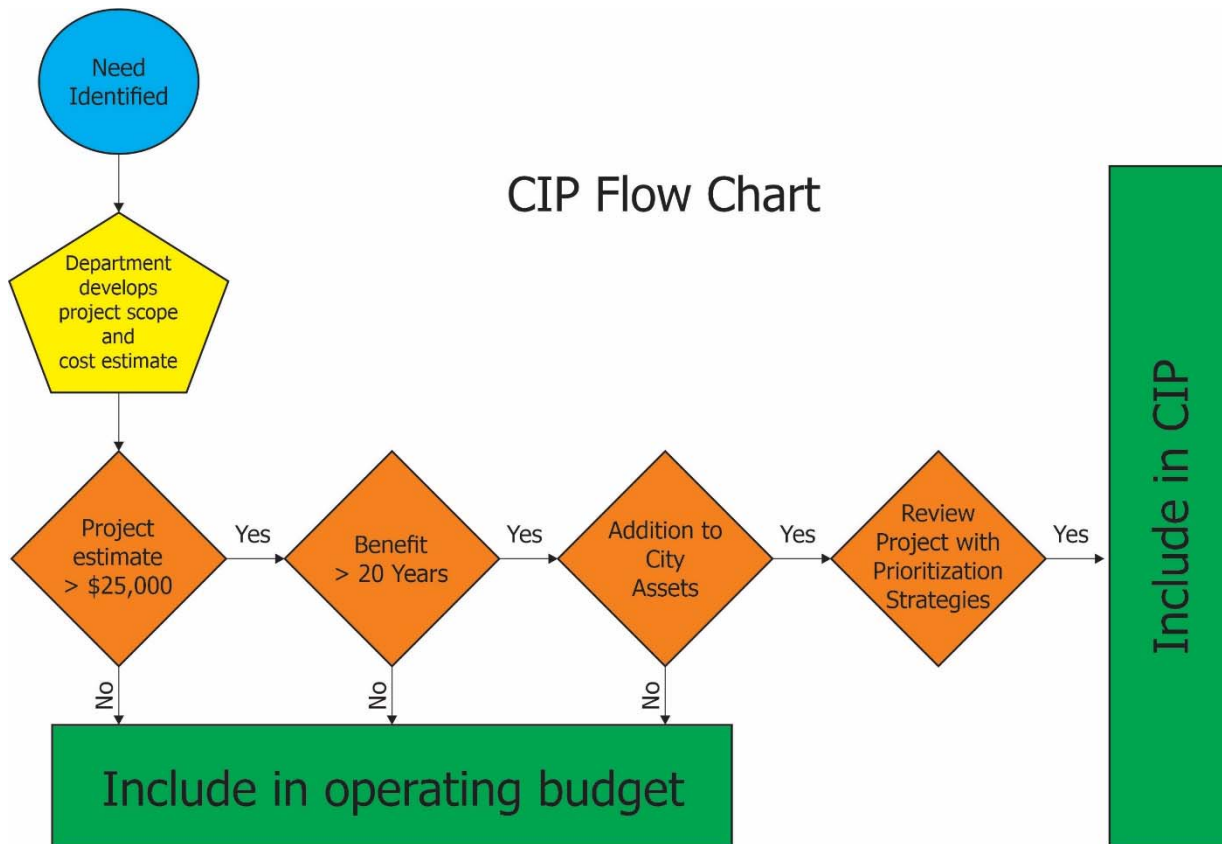
On an annual basis, funding for CIP projects will be limited based on the City’s fund balances and bonding capabilities. Projects identified in the CIP may be funded by different sources. General Fund, Unassigned Fund Balance (Pay-As-You-Go), General Obligation (GO) Bonds, Grants, VDOT Revenue Sharing, Enterprise Funds or Private / Public Partnerships are a few of the options for funding CIP Projects. During the City’s annual budget process, the projects will be analyzed for sources of funding, funding availability and impacts to long-term debt service.



F. SCHEDULING OF PROJECTS

Project schedules will be developed based upon the available funding and project ranking. The schedules will determine where each project fits in the five-year CIP and aid in budgeting and planning to develop a longer-term ten-year CIP. This will be based on the priority of the project, funding availability, and how it correlates with other projects included in and out of the CIP. The ability to fund projects that have significant impacts on debt service will be scheduled, to the extent possible, in a manner that seeks to limit dramatic year-over-year increases in debt service payments. In these cases, smaller projects may be scheduled sooner and larger projects may be deferred until the City has repayment capacity available.

The final CIP document will be produced based on the evaluation of the CIP project, funding, and schedule. This will be developed for a five-year duration. The CIP and projects will be re-evaluated on an annual basis to align growth, needs, and budgeting. Ultimately, projects included in the adopted CIP are decided by City Council. These prioritization strategies are intended to be a technical evaluation tool for aiding in the development of the CIP for a diverse set of projects.





## Budget Impact

Some projects may affect the operational budget by increased maintenance costs, while others may reduce maintenance costs by reducing the number of repairs needed or operational costs. An example would be replacing a light with a more energy-efficient LED may decrease energy bills.

- A. Will the project require additional personnel to operate?
- B. Will the project require additional annual maintenance?
- C. Will the project require additional equipment not included in the project budget?
- D. Will the project reduce staff time and City resources currently devoted resulting in a positive effect on the operational budget?
- E. Will efficiency related to the project save money?
- F. Will the project present a revenue-generating opportunity?

### Scoring Scale

| 1                                                       | 2 | 3                                                                          | 4 | 5                                                                                                                                                                  |
|---------------------------------------------------------|---|----------------------------------------------------------------------------|---|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| The project will require additional funding to operate. | ↔ | The project will not affect the operating budget as it is revenue-neutral. | ↔ | The project will have a positive effect on the operating budget. It will create savings in time, materials and/or maintenance or generate revenue to offset costs. |





## Economic Development

Some projects create positive economic impact by increasing property values and job creation or by creating an environment conducive to investment by providing infrastructure, revitalizing neighborhoods and driving visitor or resident spending in local businesses. An example may be the extension of a public road to provide access to land for development or investments in placemaking (public art, streetscape improvements, beautification) that position the area as a destination for visitors and residents.

- A. Does the project increase property values or support the creation or retention of jobs?
- B. Does the project result in access to promote/increase commercial and/or industrial development?
- C. Does the project promote tourism, increasing tax revenue while enriching the citizen experience?
- D. Does the project support infrastructure that promotes workforce housing?
- E. Will the project provide an amenity or support neighborhood revitalization, such as a sidewalk, pocket park, etc.?

### Scoring Scale

| 1                                                                        | 2 | 3                                                                               | 4 | 5                                                                                   |
|--------------------------------------------------------------------------|---|---------------------------------------------------------------------------------|---|-------------------------------------------------------------------------------------|
| There is no increase in access, property value, job creation or tourism. | ↔ | The project will increase access, property values or revitalize a neighborhood. | ↔ | The project will increase property value, drive tourism and support revitalization. |







## Funding Sources

Some projects may be eligible for partial funding through Community Development Block Grant, other Grants, State or Federal funding. Availability of alternative funding sources reduces the fiscal impact on the City and may allow the project to be completed when it otherwise would not be possible.

- A. Is an alternative funding source available?
- B. Would the City be able to complete the project in the next five years without the funding?
- C. Will the use of alternative funding result in a significant workload for staff managing the project?
- D. Will the use of alternative funding result in regulatory issues that may slow or make the project infeasible?

### Scoring Scale

| 1                                                 | 2 | 3                                                                                                                                     | 4 | 5                                                                                                                                            |
|---------------------------------------------------|---|---------------------------------------------------------------------------------------------------------------------------------------|---|----------------------------------------------------------------------------------------------------------------------------------------------|
| There is no alternative funding source available. | ↔ | Alternative funding sources are available, but will result in significant management and will result in additional regulatory issues. | ↔ | Alternative funding sources are available and the City would not be able to complete the project in the next five years without the funding. |





## Natural Systems

Lynchburg residents place a high value on preserving and enhancing natural and environmental resources. The City desires to increase efforts to protect natural and environmental resources while being fiscally responsible, providing for economic development while not compromising the needs of future generations.

- A. Will the project result in a negative impact on the environment?
- B. Will the project be environmentally neutral?
- C. Will the project provide a positive impact on the environment?

### Scoring Scale

| 1                                                                | 2 | 3                                                              | 4 | 5                                                              |
|------------------------------------------------------------------|---|----------------------------------------------------------------|---|----------------------------------------------------------------|
| The project will result in a negative impact on the environment. | ↔ | The project will be neutral in the impacts on the environment. | ↔ | The project will provide a positive impact on the environment. |





## Plans or Studies

Compliance with the Comprehensive Plan, Strategic Plan, Neighborhood Master Plan or other Studies. Plans and studies are invaluable in the City's continuing efforts to meet goals, objectives, and the vision of making the City of Lynchburg, a Great Place to Live, Work and Play. These plans and studies have been prepared with Citizen Engagement, Stakeholders and Consultants. These plans and studies have been adopted by the Planning Commission and City Council.

- A. Is the proposed project contained in one or more City plan or study?
- B. Is the proposed project listed as a high priority, or has it become a high priority of Citizens, Staff, the Planning Commission or City Council due to an expressed need?
- C. Has the project been fully developed and defined in enough detail so that specifics are known?
- D. Have adequate public discussion and citizen engagement occurred for broad community support?
- E. Does the project meet the goals and objectives of the Comprehensive Plan?

### Scoring Scale

| 1                                             | 2 | 3                                                                                                                              | 4 | 5                                                                                                          |
|-----------------------------------------------|---|--------------------------------------------------------------------------------------------------------------------------------|---|------------------------------------------------------------------------------------------------------------|
| The project is not part of any Plan or Study. | ↔ | The project is included in a Plan or Study, but may not be a high priority or appropriate citizen engagement has not occurred. | ↔ | The project is included in a Plan or Study, is a high priority and has had appropriate citizen engagement. |



*Downtown 2040 Master Plan – Public Engagement*



## Public Health and Safety

Some projects provide a direct benefit to public health and safety by reducing traffic accidents, injuries, death, reducing health hazards related to poor water quality or sewer issues or improve response times or service by Emergency Services?

- A. Will the project reduce traffic accidents resulting in fewer injuries and/or deaths?
- B. Will the project result in correcting an existing structural deficiency and result in improved safety?
- C. Will the project provide for improved drinking water or sanitary sewer?
- D. Will the project result in improved response times or service by Emergency Services?

### Scoring Scale

| 1                                                     | 2 | 3                                                                              | 4 | 5                                                                 |
|-------------------------------------------------------|---|--------------------------------------------------------------------------------|---|-------------------------------------------------------------------|
| There is no direct impact on Public Health or Safety. | ↔ | The project will result in an improvement to overall public health and safety. | ↔ | The project will result in reduced accidents, deaths or injuries. |





## Regulatory Compliance

The project is to ensure compliance with regulatory mandates such as the Environmental Protection Agency (EPA), Department of Environmental Quality (DEQ), Department of Conservation and Recreation (DCR), the Americans with Disabilities Act (ADA) or other State and Federal Laws. This strategy also includes self-imposed City Ordinances.

- A. Does the project address a current regulatory mandate?
- B. Will the project proactively address a foreseeable (within the next five years) regulatory mandate?
- C. Does the project have a lasting impact on promoting regulatory compliance over the long term (more than ten years)?

### Scoring Scale

| 1                                                           | 2 | 3                                                                                                                        | 4 | 5                                                                         |
|-------------------------------------------------------------|---|--------------------------------------------------------------------------------------------------------------------------|---|---------------------------------------------------------------------------|
| The project does not address a regulatory compliance issue. | ↔ | The project provides a short-term fix for an existing regulatory compliance issue or one anticipated in the near future. | ↔ | The project resolves a pressing or long-term regulatory compliance issue. |



College Lake Dam





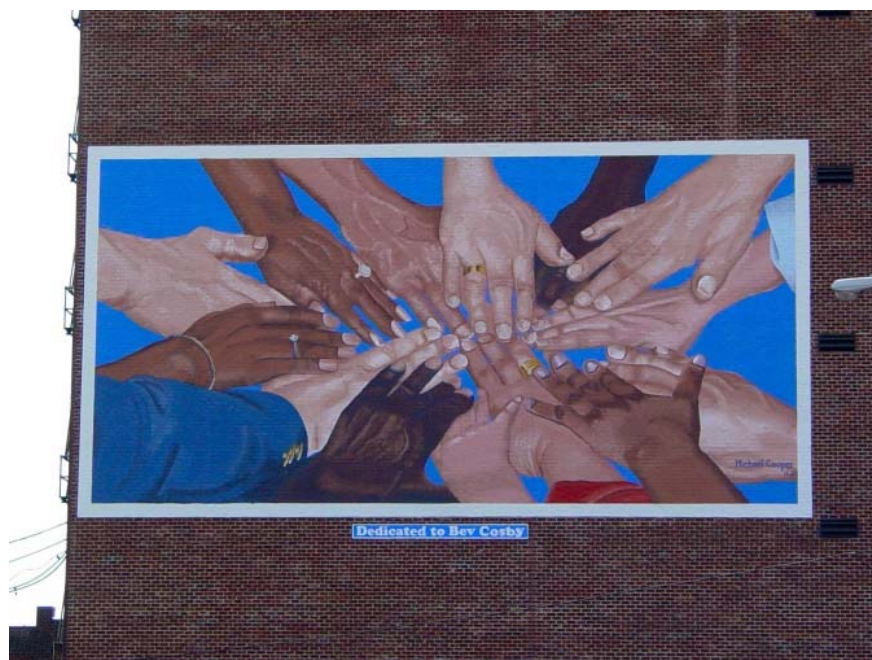
## Social Equity

Lynchburg recognizes that there are disparities in the level of service provided to areas traditionally populated with minorities and individuals of low to moderate-income and that these same areas were typically subject to redlining. Nationwide, these disparities sometimes resulted in increased exposure to pollutants, higher heat indexes, increased stress and associated health risks. The lack of street trees, sidewalks, and infrastructure is evident in these areas. Utilities, including water, sewer, street lights, cable, and internet service may be lacking or be of a lower quality as well. Public investment needs to address these inequalities and add to the livability of these areas.

- A. Will the project have a neutral impact on the livability of the area?
- B. Will the project negatively impact the quality of life for the residents?
- C. Will the project have a positive impact on the area?
- D. Is the project located within a qualified Census Tract for reinvestment?

### Scoring Scale

| 1                                                              | 2 | 3                                                            | 4 | 5                                                            |
|----------------------------------------------------------------|---|--------------------------------------------------------------|---|--------------------------------------------------------------|
| The project will result in a negative impact on social equity. | ↔ | The project will be neutral in the impacts on social equity. | ↔ | The project will provide a positive impact on social equity. |





## Timing/Location

The timing and location are important pieces of a project. If the project is in close proximity to other CIP projects there may be an economy of scale. If a project needs to be completed before another project of high priority it may be rational to move the project ahead of other CIP projects.

- A. When is the project needed?
- B. Do other projects require this one to be completed first?
- C. Does this project require others to be completed first?
- D. Can this project be done in conjunction with other projects?
- E. Is it more economical to build multiple projects together, reducing the cost and timing of construction?
- F. Will the project reduce the overall number of disruptions to a neighborhood from year to year?
- G. Is this an existing facility near the end of its functional life?
- H. Will deferring the project significantly increase the cost of the project?

### Scoring Scale

| 1                                                               | 2 | 3                                                                    | 4 | 5                                                                                     |
|-----------------------------------------------------------------|---|----------------------------------------------------------------------|---|---------------------------------------------------------------------------------------|
| The project does not have a critical timing/location component. | ↔ | The project has either a timing or location factor that is critical. | ↔ | The project has both timing and location that are critical components of the project. |





## Transportation Network Connectivity and Accessibility

Transportation projects have the ability to improve citizens' quality of life while providing positive community impact in terms of improving safety, reducing traffic congestion, creating opportunities for economic development, and creating a multi-modal transportation system.

- A. Will the project reduce congestion in the City's Transportation network?
- B. Will the project provide a citywide or regional benefit by improving a roadway designated as collector or higher?
- C. Will the project result in the improvement or replacement of functionally obsolete transportation infrastructure? (*Functionally obsolete means that the infrastructure no longer meets current standards in terms of safety or capacity.*)
- D. Does the project follow Better Streets Policy and provide opportunities for multi-modal transportation and accessibility?
- E. Does the project improve connectivity between one mode of transportation to another such as a new trail to a neighborhood?

### Scoring Scale

| 1                                                               | 2                                                                                       | 3 | 4                                                                                                  | 5                                                                                                                                                                                                                     |
|-----------------------------------------------------------------|-----------------------------------------------------------------------------------------|---|----------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| There is no direct impact to the City's Transportation Network. | The project will provide an improvement to a roadway designated as collector or higher. | ↔ | The project will result in the improvement or replacement of functionally obsolete infrastructure. | The project will result in the replacement of functionally obsolete infrastructure and provide improvements following the Better Streets Policy and includes opportunities for multi-modal options and accessibility. |

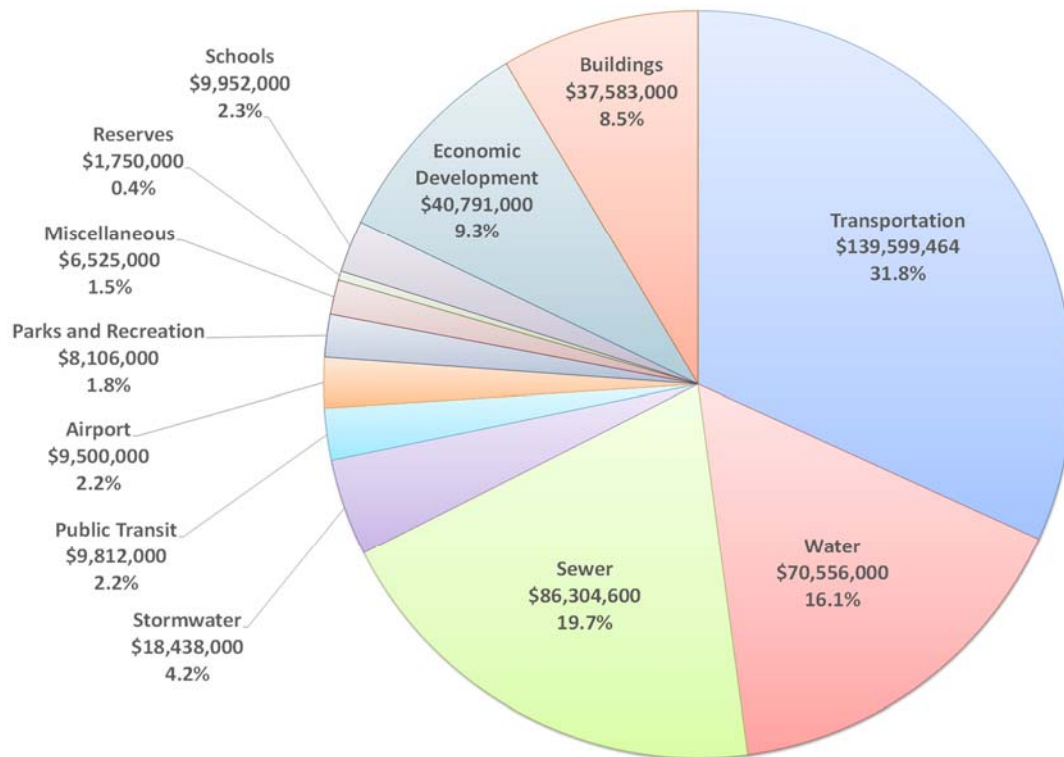






**Categorical Expenditure Distribution  
Capital Improvement Program  
FY 2025 - 2029  
(all sources of funding)**

**\$438,917,064**





| Five Year Proposed Appropriations to be Financed By The City |              |              |               |              |              | Five-Year<br>Estimated<br>Net Cost |
|--------------------------------------------------------------|--------------|--------------|---------------|--------------|--------------|------------------------------------|
|                                                              | FY 2025      | FY 2026      | FY 2027       | FY 2028      | FY 2029      |                                    |
| Summary - All Funds                                          |              |              |               |              |              |                                    |
| Buildings                                                    | 6,220,000    | 13,670,000   | 6,995,000     | 3,973,000    | 6,725,000    | 37,583,000                         |
| Transportation                                               | 36,808,748   | 23,443,347   | 31,720,775    | 18,570,117   | 29,056,477   | 139,599,464                        |
| Public Transit                                               | 478,000      | 3,841,050    | 1,062,950     | 530,000      | 3,900,000    | 9,812,000                          |
| Economic Development                                         | 4,025,000    | 7,350,000    | 10,586,000    | 17,580,000   | 1,250,000    | 40,791,000                         |
| Parks and Recreation                                         | 0            | 1,530,000    | 1,890,000     | 2,285,000    | 2,401,000    | 8,106,000                          |
| Miscellaneous                                                | 750,000      | 2,270,000    | 920,000       | 1,865,000    | 720,000      | 6,525,000                          |
| Reserves                                                     | 650,000      | 350,000      | 250,000       | 250,000      | 250,000      | 1,750,000                          |
| Total City Capital Projects                                  | \$48,931,748 | \$52,454,397 | \$53,424,725  | \$45,053,117 | \$44,302,477 | \$244,166,464                      |
| Schools                                                      | 2,540,000    | 1,726,000    | 1,049,000     | 2,397,000    | 2,240,000    | 9,952,000                          |
| Total City Capital and Schools                               | \$51,471,748 | \$54,180,397 | \$54,473,725  | \$47,450,117 | \$46,542,477 | \$254,118,464                      |
| Airport                                                      | 1,500,000    | 2,500,000    | 1,500,000     | 3,000,000    | 1,000,000    | 9,500,000                          |
| Water                                                        | 14,873,000   | 13,653,000   | 16,252,000    | 12,238,000   | 13,540,000   | 70,556,000                         |
| Sewer                                                        | 8,888,600    | 13,436,000   | 37,577,500    | 16,225,000   | 10,177,500   | 86,304,600                         |
| Stormwater                                                   | 2,110,000    | 4,970,000    | 3,600,000     | 3,813,000    | 3,945,000    | 18,438,000                         |
| Grand Total All Funds                                        | \$78,843,348 | \$88,739,397 | \$113,403,225 | \$82,726,117 | \$75,204,977 | \$438,917,064                      |



**TOTAL SUMMARY OF APPROPRIATIONS** - This summary demonstrates project appropriations for each Fiscal Year along with the expected sources of funding.

|                                      | FY 2025             | FY 2026             | FY 2027              | FY 2028             | FY 2029             |
|--------------------------------------|---------------------|---------------------|----------------------|---------------------|---------------------|
| <b>Resources</b>                     |                     |                     |                      |                     |                     |
| Federal: CDBG                        | 500,000             | 500,000             | 500,000              | 500,000             | 500,000             |
| Federal: Federal Aviation Admin      | 1,350,000           | 2,250,000           | 1,350,000            | 2,700,000           | 900,000             |
| Federal: Grants                      | 0                   | 0                   | 200,000              | 10,928,867          | 0                   |
| Federal: Transportation Alternatives | 0                   | 1,048,030           | 0                    | 0                   | 0                   |
| Local: Line of Credit                | 56,218,033          | 61,616,191          | 83,064,800           | 39,926,750          | 52,286,701          |
| Local: Pay-As-You-Go                 | 1,502,960           | 10,570,136          | 13,806,644           | 14,049,100          | 9,872,500           |
| Local: Pay-As-You-Go (Sewer)         | 1,800,000           | 1,487,000           | 2,280,000            | 1,550,000           | 1,270,000           |
| Local: Pay-As-You-Go (Stormwater)    | 250,000             | 0                   | 0                    | 0                   | 200,000             |
| Local: Pay-As-You-Go (Water)         | 1,475,000           | 400,000             | 625,000              | 825,000             | 875,000             |
| Local: Transfer from General Fund    | 300,000             | 0                   | 0                    | 0                   | 0                   |
| State: Grants                        | 325,040             | 2,611,914           | 722,806              | 360,400             | 2,652,000           |
| State: Highway Maintenance (VDOT)    | 6,031,575           | 3,896,600           | 4,213,500            | 4,586,000           | 4,815,450           |
| State: Revenue Sharing               | 8,940,740           | 4,109,526           | 5,890,475            | 0                   | 1,733,326           |
| State: VA Dept of Aviation           | 150,000             | 250,000             | 150,000              | 300,000             | 100,000             |
| State: VCWRLF                        | 0                   | 0                   | 600,000              | 7,000,000           | 0                   |
| <b>TOTAL ESTIMATED RESOURCES</b>     | <b>\$78,843,348</b> | <b>\$88,739,397</b> | <b>\$113,403,225</b> | <b>\$82,726,117</b> | <b>\$75,204,977</b> |

|                                        |                     |                     |                      |                     |                     |
|----------------------------------------|---------------------|---------------------|----------------------|---------------------|---------------------|
| <b>CAPITAL PROJECTS</b>                |                     |                     |                      |                     |                     |
| Buildings                              | 6,220,000           | 13,670,000          | 6,995,000            | 3,973,000           | 6,725,000           |
| Transportation                         | 36,808,748          | 23,443,347          | 31,720,775           | 18,570,117          | 29,056,477          |
| Public Transit                         | 478,000             | 3,841,050           | 1,062,950            | 530,000             | 3,900,000           |
| Economic Development                   | 4,025,000           | 7,350,000           | 10,586,000           | 17,580,000          | 1,250,000           |
| Parks and Recreation                   | 0                   | 1,530,000           | 1,890,000            | 2,285,000           | 2,401,000           |
| Miscellaneous                          | 750,000             | 2,270,000           | 920,000              | 1,865,000           | 720,000             |
| Reserves                               | 650,000             | 350,000             | 250,000              | 250,000             | 250,000             |
| Schools                                | 2,540,000           | 1,726,000           | 1,049,000            | 2,397,000           | 2,240,000           |
| Airport                                | 1,500,000           | 2,500,000           | 1,500,000            | 3,000,000           | 1,000,000           |
| Water                                  | 14,873,000          | 13,653,000          | 16,252,000           | 12,238,000          | 13,540,000          |
| Sewer                                  | 8,888,600           | 13,436,000          | 37,577,500           | 16,225,000          | 10,177,500          |
| Stormwater                             | 2,110,000           | 4,970,000           | 3,600,000            | 3,813,000           | 3,945,000           |
| <b>TOTAL PROPOSED CAPITAL PROJECTS</b> | <b>\$78,843,348</b> | <b>\$88,739,397</b> | <b>\$113,403,225</b> | <b>\$82,726,117</b> | <b>\$75,204,977</b> |



**TOTAL FINANCING PLAN (CASH FLOWS)** - This summary demonstrates project cash flows for each Fiscal Year along with the expected sources of funding.

|                                      | FY 2025              | FY 2026              | FY 2027              | FY 2028              | FY 2029              |
|--------------------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| <b>Resources</b>                     |                      |                      |                      |                      |                      |
| Federal: CDBG                        | 500,000              | 500,000              | 500,000              | 500,000              | 500,000              |
| Federal: Federal Aviation Admin      | 1,350,000            | 2,250,000            | 1,350,000            | 2,700,000            | 900,000              |
| Federal: Grants                      | 3,000,000            | 5,000,000            | 10,609,817           | 1,800,000            | 3,345,000            |
| Federal: State of Good Repair        | 2,751,000            | 5,661,550            | 4,239,635            | 0                    | 0                    |
| Federal: Transportation Alternatives | 80,000               | 490,000              | 647,879              | 428,030              | 0                    |
| Local: ARPA - Revenue Replacement    | 6,858,893            | 43,333               | 423,334              | 0                    | 0                    |
| Local: Line of Credit                | 57,146,800           | 61,843,050           | 72,193,036           | 69,084,898           | 66,999,514           |
| Local: Pay-As-You-Go                 | 4,805,706            | 10,214,936           | 14,539,034           | 14,230,692           | 10,619,864           |
| Local: Pay-As-You-Go (Sewer)         | 8,394,000            | 697,000              | 3,169,000            | 1,676,000            | 1,215,000            |
| Local: Pay-As-You-Go (Stormwater)    | 475,600              | 60,600               | 70,000               | 135,000              | 350,000              |
| Local: Pay-As-You-Go (Water)         | 3,570,000            | 478,000              | 625,000              | 825,000              | 875,000              |
| Local: Transfer from General Fund    | 300,000              | 0                    | 0                    | 0                    | 0                    |
| State: Grants                        | 9,964,620            | 2,417,114            | 2,371,098            | 586,908              | 940,000              |
| State: Highway Maintenance (VDOT)    | 7,831,575            | 3,896,600            | 4,350,803            | 4,586,000            | 5,175,453            |
| State: Revenue Sharing               | 3,786,500            | 4,500,000            | 8,753,149            | 11,168,640           | 3,842,513            |
| State: VA Dept of Aviation           | 150,000              | 250,000              | 150,000              | 300,000              | 100,000              |
| State: VCWRLF                        | 10,988,000           | 23,612,000           | 27,839,000           | 6,700,000            | 6,800,000            |
| <b>TOTAL ESTIMATED RESOURCES</b>     | <b>\$121,952,694</b> | <b>\$121,914,183</b> | <b>\$151,830,785</b> | <b>\$114,721,168</b> | <b>\$101,662,344</b> |

|                                        |                      |                      |                      |                      |                      |
|----------------------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| <b>CAPITAL PROJECTS</b>                |                      |                      |                      |                      |                      |
| Buildings                              | 13,754,386           | 11,170,000           | 9,495,000            | 3,973,000            | 6,725,000            |
| Transportation                         | 27,910,575           | 27,351,900           | 43,145,601           | 36,401,568           | 53,298,344           |
| Public Transit                         | 10,084,000           | 981,050              | 3,339,850            | 863,100              | 500,000              |
| Economic Development                   | 3,525,000            | 7,850,000            | 10,586,000           | 17,580,000           | 1,250,000            |
| Parks and Recreation                   | 0                    | 1,530,000            | 1,815,000            | 1,610,000            | 3,111,000            |
| Miscellaneous                          | 9,533,333            | 11,063,333           | 6,343,334            | 1,520,000            | 1,065,000            |
| Reserves                               | 650,000              | 350,000              | 250,000              | 250,000              | 250,000              |
| Schools                                | 2,540,000            | 1,726,000            | 1,049,000            | 2,397,000            | 2,240,000            |
| Airport                                | 1,500,000            | 2,500,000            | 1,500,000            | 3,000,000            | 1,000,000            |
| Water                                  | 18,752,700           | 22,435,200           | 17,374,000           | 14,798,000           | 11,640,000           |
| Sewer                                  | 26,267,100           | 29,680,000           | 52,713,000           | 28,281,000           | 16,488,000           |
| Stormwater                             | 7,435,600            | 5,276,700            | 4,220,000            | 4,047,500            | 4,095,000            |
| <b>TOTAL PROPOSED CAPITAL PROJECTS</b> | <b>\$121,952,694</b> | <b>\$121,914,183</b> | <b>\$151,830,785</b> | <b>\$114,721,168</b> | <b>\$101,662,344</b> |



**CITY CAPITAL PROJECTS FUND SUMMARY OF APPROPRIATIONS** - This summary demonstrates project appropriations for each Fiscal Year along with the expected sources of funding.

|                                        | <b>FY 2025</b>      | <b>FY 2026</b>      | <b>FY 2027</b>      | <b>FY 2028</b>      | <b>FY 2029</b>      |
|----------------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| <b>Resources</b>                       |                     |                     |                     |                     |                     |
| Federal: CDBG                          | 500,000             | 500,000             | 500,000             | 500,000             | 500,000             |
| Federal: Grants                        | 0                   | 0                   | 200,000             | 10,928,867          | 0                   |
| Federal: Transportation Alternatives   | 0                   | 1,048,030           | 0                   | 0                   | 0                   |
| Local: Line of Credit                  | 31,331,433          | 30,634,191          | 28,565,300          | 15,610,750          | 25,219,201          |
| Local: Pay-As-You-Go                   | 1,502,960           | 9,654,136           | 13,332,644          | 13,067,100          | 9,382,500           |
| Local: Transfer from General Fund      | 300,000             | 0                   | 0                   | 0                   | 0                   |
| State: Grants                          | 325,040             | 2,611,914           | 722,806             | 360,400             | 2,652,000           |
| State: Highway Maintenance (VDOT)      | 6,031,575           | 3,896,600           | 4,213,500           | 4,586,000           | 4,815,450           |
| State: Revenue Sharing                 | 8,940,740           | 4,109,526           | 5,890,475           | 0                   | 1,733,326           |
| <b>TOTAL ESTIMATED RESOURCES</b>       | <b>\$48,931,748</b> | <b>\$52,454,397</b> | <b>\$53,424,725</b> | <b>\$45,053,117</b> | <b>\$44,302,477</b> |
| <b>CAPITAL PROJECTS</b>                |                     |                     |                     |                     |                     |
| Buildings                              | 6,220,000           | 13,670,000          | 6,995,000           | 3,973,000           | 6,725,000           |
| Transportation                         | 36,808,748          | 23,443,347          | 31,720,775          | 18,570,117          | 29,056,477          |
| Public Transit                         | 478,000             | 3,841,050           | 1,062,950           | 530,000             | 3,900,000           |
| Economic Development                   | 4,025,000           | 7,350,000           | 10,586,000          | 17,580,000          | 1,250,000           |
| Parks and Recreation                   | 0                   | 1,530,000           | 1,890,000           | 2,285,000           | 2,401,000           |
| Miscellaneous                          | 750,000             | 2,270,000           | 920,000             | 1,865,000           | 720,000             |
| Reserves                               | 650,000             | 350,000             | 250,000             | 250,000             | 250,000             |
| <b>TOTAL PROPOSED CAPITAL PROJECTS</b> | <b>\$48,931,748</b> | <b>\$52,454,397</b> | <b>\$53,424,725</b> | <b>\$45,053,117</b> | <b>\$44,302,477</b> |



**CITY CAPITAL PROJECTS FUND SUMMARY OF CASH FLOWS** - This summary demonstrates project cash flows for each Fiscal Year along with the expected sources of funding.

|                                        | FY 2025             | FY 2026             | FY 2027             | FY 2028             | FY 2029             |
|----------------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| <b>Resources</b>                       |                     |                     |                     |                     |                     |
| Federal: CDBG                          | 500,000             | 500,000             | 500,000             | 500,000             | 500,000             |
| Federal: Grants                        | 3,000,000           | 5,000,000           | 10,609,817          | 1,800,000           | 3,345,000           |
| Federal: State of Good Repair          | 2,751,000           | 5,661,550           | 4,239,635           | 0                   | 0                   |
| Federal: Transportation Alternatives   | 80,000              | 490,000             | 647,879             | 428,030             | 0                   |
| Local: ARPA - Revenue Replacement      | 6,858,893           | 43,333              | 423,334             | 0                   | 0                   |
| Local: Line of Credit                  | 22,979,000          | 21,488,750          | 28,614,036          | 29,879,398          | 42,266,514          |
| Local: Pay-As-You-Go                   | 4,805,706           | 9,298,936           | 14,165,034          | 13,248,692          | 10,129,864          |
| Local: Transfer from General Fund      | 300,000             | 0                   | 0                   | 0                   | 0                   |
| State: Grants                          | 9,964,620           | 2,417,114           | 2,371,098           | 586,908             | 940,000             |
| State: Highway Maintenance (VDOT)      | 7,831,575           | 3,896,600           | 4,350,803           | 4,586,000           | 5,175,453           |
| State: Revenue Sharing                 | 3,786,500           | 4,500,000           | 8,753,149           | 11,168,640          | 3,842,513           |
| State: VCWRLF                          | 2,600,000           | 7,000,000           | 400,000             | 0                   | 0                   |
| <b>TOTAL ESTIMATED RESOURCES</b>       | <b>\$65,457,294</b> | <b>\$60,296,283</b> | <b>\$75,074,785</b> | <b>\$62,197,668</b> | <b>\$66,199,344</b> |
| <b>CAPITAL PROJECTS</b>                |                     |                     |                     |                     |                     |
| Buildings                              | 13,754,386          | 11,170,000          | 9,495,000           | 3,973,000           | 6,725,000           |
| Transportation                         | 27,910,575          | 27,351,900          | 43,145,601          | 36,401,568          | 53,298,344          |
| Public Transit                         | 10,084,000          | 981,050             | 3,339,850           | 863,100             | 500,000             |
| Economic Development                   | 3,525,000           | 7,850,000           | 10,586,000          | 17,580,000          | 1,250,000           |
| Parks and Recreation                   | 0                   | 1,530,000           | 1,815,000           | 1,610,000           | 3,111,000           |
| Miscellaneous                          | 9,533,333           | 11,063,333          | 6,343,334           | 1,520,000           | 1,065,000           |
| Reserves                               | 650,000             | 350,000             | 350,000             | 250,000             | 250,000             |
| <b>TOTAL PROPOSED CAPITAL PROJECTS</b> | <b>\$65,457,294</b> | <b>\$60,296,283</b> | <b>\$75,074,785</b> | <b>\$62,197,668</b> | <b>\$66,199,344</b> |



Five-Year Proposed Appropriations

|                                                           | Appropriations |                | FY 2026 - 2029 |               | Five-Year   | Estimated   | Total        |
|-----------------------------------------------------------|----------------|----------------|----------------|---------------|-------------|-------------|--------------|
|                                                           | Through        |                |                | Estimated Net | Cost Beyond |             | Total        |
| Project Title                                             | 06/30/2024     | Budget FY 2025 | Planned        | Cost          | Program     | Accumulated | Project Cost |
| Buildings                                                 |                |                |                |               |             |             |              |
| Circuit and General District Court Improvements           | 0              | 750,000        | 8,000,000      | 8,750,000     | 0           |             | 8,750,000    |
| Major Building Repairs and Improvements/Multiple Projects | Continuing     | 0              | 16,525,000     | 16,525,000    | Continuing  |             | Continuing   |
| Parking Lot Repairs and Improvements/Multiple Projects    | Continuing     | 0              | 1,760,000      | 1,760,000     | Continuing  |             | Continuing   |
| Police Department Headquarters                            | 49,962,691     | 0              | 0              | 0             | 0           |             | 49,962,691   |
| Roof Replacement/Multiple Projects                        | Continuing     | 470,000        | 5,078,000      | 5,548,000     | Continuing  |             | Continuing   |
| Transfer Station for Refuse                               | 1,900,000      | 5,000,000      | 0              | 5,000,000     | 0           |             | 6,900,000    |
|                                                           |                |                |                |               |             |             |              |
| Total Proposed FY 2025 - 2029 CIP                         | \$51,862,691   | \$6,220,000    | \$31,363,000   | \$37,583,000  | \$0         |             | \$65,612,691 |



|                                                 |                       |                     |
|-------------------------------------------------|-----------------------|---------------------|
| <b>Project Title</b>                            | <b>Project Number</b> | <b>Service Area</b> |
| Circuit and General District Court Improvements | To Be Assigned        | Buildings           |
| <b>Location</b>                                 | <b>Project Type</b>   | <b>Department</b>   |
| Circuit and General District Courts             | New                   | Public Works        |

**Department Priority**

Project supports essential services

**Project Description**

Make improvements to the court facilities as outlined in the report given by Atelier 11 Architecture and Architects Design Group on January 11, 2017. Improvements include security (including bollards), ADA accessibility, and proper operational space for judges and court proceedings.

**Relationship to Comprehensive Plan**

Chapter 3, Page 37, Goal PFS 1.1: Plan and develop new facilities and/or maintain/renovate existing facilities to meet the City's needs.

**Project Manager**

Gaynelle Hart, Director of Public Works

|                                  |                   |
|----------------------------------|-------------------|
| <b>Projected Start Date</b>      | <b>Q1 FY 2025</b> |
| <b>Projected Completion Date</b> | <b>Q4 FY 2027</b> |

**Projected Schedule**

| <b>Activity</b>        | <b>Projected Date</b> |
|------------------------|-----------------------|
| Consultant Engineering | Q4 FY 2025            |
| Construction           | Q4 FY 2027            |

**Why Now**

In 2016 an architecture consultant did an assessment of the two court facilities. The courts were identified as having extensive needs and were originally scheduled to receive funding for renovations after the construction of the new police headquarters.

**Financial Summary**

|                                       |                    |
|---------------------------------------|--------------------|
| <b>Total Project Cost</b>             |                    |
| Prior Appropriations as of 06/30/2024 | \$0                |
| Budget FY 2025                        | 750,000            |
| FY 2026 - FY 2029 Planned             | 8,000,000          |
| Remaining Need                        | 0                  |
| <b>Total Project Cost</b>             | <b>\$8,750,000</b> |
| <b>Local Funding Percentage</b>       | <b>100.0%</b>      |

|                                      |                     |
|--------------------------------------|---------------------|
| <b>Estimated Debt Service</b>        |                     |
| Project Total Debt Expenditures      |                     |
| Principal                            | \$8,750,000         |
| Interest                             | 3,490,232           |
| <b>Total</b>                         | <b>\$12,240,232</b> |
| <b>Estimated Annual Debt Service</b> |                     |
|                                      | <b>\$612,012</b>    |

**Five Year Proposed Appropriations by Activity**

| <b>Activity</b>        | <b>Budget FY 2025</b> | <b>Planned FY 2026</b> | <b>Planned FY 2027</b> | <b>Planned FY 2028</b> | <b>Planned FY 2029</b> | <b>Program Period Estimate</b> |
|------------------------|-----------------------|------------------------|------------------------|------------------------|------------------------|--------------------------------|
| Consultant Engineering | 750,000               | 0                      | 0                      | 0                      | 0                      | \$750,000                      |
| Construction           | 0                     | 8,000,000              | 0                      | 0                      | 0                      | \$8,000,000                    |
| <b>Total</b>           | <b>\$750,000</b>      | <b>\$8,000,000</b>     | <b>\$0</b>             | <b>\$0</b>             | <b>\$0</b>             | <b>\$8,750,000</b>             |

**Five Year Proposed Expenditure Cash Flow Projections**

| <b>Funding Source</b> | <b>FY 2025</b>   | <b>FY 2026</b>     | <b>FY 2027</b>     | <b>FY 2028</b> | <b>FY 2029</b> | <b>Program Period Total</b> |
|-----------------------|------------------|--------------------|--------------------|----------------|----------------|-----------------------------|
| Local: Line of Credit | 750,000          | 5,500,000          | 2,500,000          | 0              | 0              | \$8,750,000                 |
| <b>Total</b>          | <b>\$750,000</b> | <b>\$5,500,000</b> | <b>\$2,500,000</b> | <b>\$0</b>     | <b>\$0</b>     | <b>\$8,750,000</b>          |

**Operating Budget Impact**

No additional costs associated with this project.





|                                                           |                       |                     |
|-----------------------------------------------------------|-----------------------|---------------------|
| <b>Project Title</b>                                      | <b>Project Number</b> | <b>Service Area</b> |
| Major Building Repairs and Improvements/Multiple Projects | Multiple              | Buildings           |
| <b>Location</b>                                           | <b>Project Type</b>   | <b>Department</b>   |
| Various                                                   | Maintenance           | Public Works        |



|                                                                                                                                          |
|------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Department Priority</b>                                                                                                               |
| Project supports essential services                                                                                                      |
| <b>Project Description</b>                                                                                                               |
| Annual program for repair and improvements to City owned buildings. A detailed sub-project list is attached.                             |
| <b>Relationship to Comprehensive Plan</b>                                                                                                |
| Chapter 3, Page 37, Goal PFS-1.1: Plan and develop new facilities and/or maintain/renovate existing facilities to meet the City's needs. |
| <b>Project Manager</b>                                                                                                                   |
| Michael Bodnar, Construction Coordinator                                                                                                 |

|                                  |            |
|----------------------------------|------------|
| <b>Projected Start Date</b>      | Continuing |
| <b>Projected Completion Date</b> | Continuing |

| Projected Schedule     |                |
|------------------------|----------------|
| Activity               | Projected Date |
| Consultant Engineering | Continuing     |
| Construction           | Continuing     |

|                                                                                                                                                                                                                                                                        |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Why Now</b>                                                                                                                                                                                                                                                         |
| Funds are used for the upkeep of existing City buildings and assets as they age and require maintenance and repairs.                                                                                                                                                   |
| In FY 2018, a consultant performed a condition assessment of all City owned buildings. Results of the assessment provided staff with information to prioritize needs and develop a schedule to address maintenance and replacement of building systems and components. |

### Financial Summary

|                                       |                   |
|---------------------------------------|-------------------|
| <b>Total Project Cost</b>             |                   |
| Prior Appropriations as of 06/30/2024 | Continuing        |
| Budget FY 2025                        | 0                 |
| FY 2026 - FY 2029 Planned             | 16,525,000        |
| Remaining Need                        | Continuing        |
| <b>Total Project Cost</b>             | <b>Continuing</b> |
| <b>Local Funding Percentage</b>       | <b>100.0%</b>     |

|                                      |                    |
|--------------------------------------|--------------------|
| <b>Estimated Debt Service</b>        |                    |
| Project Total Debt Expenditures      |                    |
| Principal                            | \$3,075,000        |
| Interest                             | 1,226,567          |
| <b>Total</b>                         | <b>\$4,301,567</b> |
| <b>Estimated Annual Debt Service</b> | <b>\$215,078</b>   |

| Five Year Proposed Appropriations by Activity |                |                    |                    |                    |                    |                         |
|-----------------------------------------------|----------------|--------------------|--------------------|--------------------|--------------------|-------------------------|
| Activity                                      | Budget FY 2025 | Planned FY 2026    | Planned FY 2027    | Planned FY 2028    | Planned FY 2029    | Program Period Estimate |
| Consultant Engineering                        | 0              | 345,000            | 280,000            | 780,000            | 300,000            | \$1,705,000             |
| Construction                                  | 0              | 3,780,000          | 4,505,000          | 2,130,000          | 4,405,000          | \$14,820,000            |
| <b>Total</b>                                  | <b>\$0</b>     | <b>\$4,125,000</b> | <b>\$4,785,000</b> | <b>\$2,910,000</b> | <b>\$4,705,000</b> | <b>\$16,525,000</b>     |

| Five Year Proposed Expenditure Cash Flow Projections |            |                    |                    |                    |                    |                      |
|------------------------------------------------------|------------|--------------------|--------------------|--------------------|--------------------|----------------------|
| Funding Source                                       | FY 2025    | FY 2026            | FY 2027            | FY 2028            | FY 2029            | Program Period Total |
| Local: Pay-As-You-Go                                 | 0          | 2,500,000          | 3,535,000          | 2,910,000          | 4,505,000          | \$13,450,000         |
| Local: Line of Credit                                | 0          | 1,625,000          | 1,250,000          | 0                  | 200,000            | \$3,075,000          |
| <b>Total</b>                                         | <b>\$0</b> | <b>\$4,125,000</b> | <b>\$4,785,000</b> | <b>\$2,910,000</b> | <b>\$4,705,000</b> | <b>\$16,525,000</b>  |

|                                                                                |
|--------------------------------------------------------------------------------|
| <b>Operating Budget Impact</b>                                                 |
| Addressing maintenance issues reduces the need for on-going temporary repairs. |



Major Building Repairs and Improvements/Multiple Projects

| Fiscal Year | Location                     | Project                                                                                                            | Consultant  |              |              |
|-------------|------------------------------|--------------------------------------------------------------------------------------------------------------------|-------------|--------------|--------------|
|             |                              |                                                                                                                    | Engineering | Construction | Annual Total |
|             |                              |                                                                                                                    |             |              | \$0          |
| 2025        | Sub-Totals                   |                                                                                                                    | \$0         | \$0          | \$0          |
|             | Armory/City Market           | Replace piping, separate sewer and storm water, redo kitchen piping, grease interceptor. Renovate Armory Bathroom. | \$25,000    | \$450,000    | \$475,000    |
|             | Armory/City Market           | Combined HVAC replacement                                                                                          | 0           | 1,250,000    | 1,250,000    |
|             | City Hall                    | HVAC, AHU and controls replacement (design)                                                                        | 150,000     | 0            | 150,000      |
|             | City Hall                    | Wallpaper peeling/remove/skim and paint (split over multiple years)                                                | 0           | 40,000       | 40,000       |
|             | City Hall                    | Carpet replacement (split over multiple years)                                                                     | 0           | 50,000       | 50,000       |
|             | City Stadium - Baseball Side | Offices - replace HVAC                                                                                             | 0           | 50,000       | 50,000       |
|             | City Stadium - Baseball Side | Add netting to 1st and 3rd base sides                                                                              | 15,000      | 200,000      | 215,000      |
|             | City Wide                    | Emergency and unscheduled building repairs (annual allocation)                                                     | 75,000      | 675,000      | 750,000      |
|             | City Wide                    | Carpet and paint (annual allocation)                                                                               | 0           | 100,000      | 100,000      |
|             | City Wide                    | Gateway/Wayfinding replacements (annual allocation)                                                                | 0           | 25,000       | 25,000       |
|             | City Wide                    | Multi-building - major backflow preventers (multi-year project)                                                    | 5,000       | 25,000       | 30,000       |
|             | Expressway                   | Repair and stain privacy fence (annual allocation)                                                                 | 0           | 50,000       | 50,000       |
|             | Fire Station 1               | Fire alarm system                                                                                                  | 5,000       | 40,000       | 45,000       |
|             | Fire Station 2               | Fire alarm system                                                                                                  | 5,000       | 30,000       | 35,000       |
|             | Fire Station 7               | Electrical panel upgrade                                                                                           | 15,000      | 150,000      | 165,000      |
|             | Fort Early Building          | Renovations - Windows & Siding - Design                                                                            | 20,000      | 0            | 20,000       |
|             | Kemper Street Building       | Boiler/chiller replacement.                                                                                        | 0           | 225,000      | 225,000      |
|             | Parks                        | Upgrades to equipment and amenities (annual allocation)                                                            | 0           | 25,000       | 25,000       |
|             | Parks                        | Replace split rail fencing with chain-link (multi-year project)                                                    | 0           | 25,000       | 25,000       |
|             | Peaks View Park              | Parking lot lighting replacement - Phase 2. Lots 1 & 2                                                             | 0           | 220,000      | 220,000      |
|             | Refuse                       | Building rehabilitation and renovation                                                                             | 0           | 150,000      | 150,000      |
|             | Refuse                       | Replace fuel storage tank - Design                                                                                 | 30,000      | 0            | 30,000       |
| 2026        | Sub-Totals                   |                                                                                                                    | \$345,000   | \$3,780,000  | \$4,125,000  |



Major Building Repairs and Improvements/Multiple Projects

| Fiscal Year | Location                       | Project                                                             | Consultant Engineering | Construction | Annual Total |
|-------------|--------------------------------|---------------------------------------------------------------------|------------------------|--------------|--------------|
|             | 925 Church Street Building     | Interior and exterior renovations                                   | \$0                    | \$400,000    | \$400,000    |
|             | Blackwater Creek Athletic Area | Repair steps between parking lot and pavilion                       | 0                      | 20,000       | 20,000       |
|             | Buildings and Grounds Building | Backflow preventers for fire protection                             | 5,000                  | 70,000       | 75,000       |
|             | City Hall                      | Backflow preventers for fire protection                             | 5,000                  | 80,000       | 85,000       |
|             | City Hall                      | Carpet replacement (split over multiple years)                      | 0                      | 50,000       | 50,000       |
|             | City Hall                      | HVAC, AHU and controls replacement (construction)                   | 0                      | 1,250,000    | 1,250,000    |
|             | City Hall                      | Wallpaper peeling/remove/skim and paint (split over multiple years) | 0                      | 40,000       | 40,000       |
|             | City Stadium                   | Fencing for events                                                  | 0                      | 100,000      | 100,000      |
|             | City Stadium - Baseball Side   | Add gate for mower access between dumpster and ADA ramp             | 0                      | 25,000       | 25,000       |
|             | City Wide                      | Carpet and paint (annual allocation)                                | 0                      | 100,000      | 100,000      |
|             | City Wide                      | Emergency and unscheduled building repairs (annual allocation)      | 100,000                | 1,000,000    | 1,100,000    |
|             | City Wide                      | Gateway/Wayfinding replacements (annual allocation)                 | 0                      | 25,000       | 25,000       |
|             | City Wide                      | Multi-building - major backflow preventers (multi-year project)     | 5,000                  | 25,000       | 30,000       |
|             | Expressway                     | Repair and stain privacy fence (annual allocation)                  | 0                      | 100,000      | 100,000      |
|             | Fire Station 4                 | Fire alarm system                                                   | 5,000                  | 45,000       | 50,000       |
|             | Fire Station 5                 | Fire alarm system                                                   | 5,000                  | 45,000       | 50,000       |
|             | Fire Station 6                 | Paint and plaster repair                                            | 0                      | 65,000       | 65,000       |
|             | Fire Station 8                 | Fire alarm system                                                   | 5,000                  | 45,000       | 50,000       |
|             | Fort Early Building            | Renovations - Windows & Siding - Construction                       | 0                      | 100,000      | 100,000      |
|             | Old Courthouse Museum          | Restroom renovations                                                | 35,000                 | 180,000      | 215,000      |
|             | Parks                          | Replace split rail fencing with chain-link (multi-year project)     | 0                      | 25,000       | 25,000       |
|             | Parks                          | Upgrades to equipment and amenities (annual allocation)             | 0                      | 50,000       | 50,000       |
|             | Peaks View Park                | Install HVAC at the maintenance shop                                | 0                      | 15,000       | 15,000       |
|             | Peaks View Park                | Parking lot lighting replacement - Phase 3. Lots 4 & 5              | 0                      | 200,000      | 200,000      |
|             | Peaks View Park                | Stain and treat wooden bridges                                      | 0                      | 30,000       | 30,000       |



Major Building Repairs and Improvements/Multiple Projects

| <i>Fiscal<br/>Year</i> | <i>Location</i>          | <i>Project</i>                                                        | <i>Consultant<br/>Engineering</i> | <i>Construction</i> | <i>Annual Total</i> |
|------------------------|--------------------------|-----------------------------------------------------------------------|-----------------------------------|---------------------|---------------------|
|                        | Percival's Island Bridge | Stain and treat wooden bridge                                         | 15,000                            | 135,000             | 150,000             |
|                        | Refuse                   | Replace fuel storage tank - Construction                              | 0                                 | 250,000             | 250,000             |
|                        | Riverside Park           | Construct a dumpster pad with enclosure                               | 0                                 | 35,000              | 35,000              |
|                        | Sandusky Park            | Repair/improve drainage                                               | 100,000                           | 0                   | 100,000             |
| <b>2027</b>            | <b>Sub-Totals</b>        |                                                                       | <b>\$280,000</b>                  | <b>\$4,505,000</b>  | <b>\$4,785,000</b>  |
|                        | City Hall                | 9th and 10th Street entrances - refurbish exterior doors              | \$0                               | \$350,000           | \$350,000           |
|                        | City Wide                | Building condition reassessment                                       | 550,000                           | 0                   | 550,000             |
|                        | City Wide                | Carpet and paint (annual allocation)                                  | 0                                 | 100,000             | 100,000             |
|                        | City Wide                | Emergency and unscheduled building repairs (annual allocation)        | 100,000                           | 1,000,000           | 1,100,000           |
|                        | City Wide                | Gateway/Wayfinding replacements (annual allocation)                   | 0                                 | 25,000              | 25,000              |
|                        | City Wide                | Multi-building - major backflow preventers (multi-year project)       | 5,000                             | 25,000              | 30,000              |
|                        | Expressway               | Repair and stain privacy fence (annual allocation)                    | 0                                 | 50,000              | 50,000              |
|                        | Fire Station 1           | Install fans in apparatus area                                        | 0                                 | 30,000              | 30,000              |
|                        | Fire Station 2           | HVAC replacement                                                      | 0                                 | 50,000              | 50,000              |
|                        | Fire Station 2           | Install fans in apparatus area                                        | 0                                 | 20,000              | 20,000              |
|                        | Garnett Street Building  | Demolition (engineering)                                              | 50,000                            | 0                   | 50,000              |
|                        | Old Courthouse Museum    | Hustings Courtroom floor and acoustic upgrades (design)               | 50,000                            | 0                   | 50,000              |
|                        | Parks                    | Replace split rail fencing with chain-link (multi-year project)       | 0                                 | 25,000              | 25,000              |
|                        | Parks                    | Upgrades to equipment and amenities (annual allocation)               | 0                                 | 25,000              | 25,000              |
|                        | Peaks View Park          | Parking lot & pathway lighting replacement - Phase 4. Lot 6 & Pathway | 0                                 | 400,000             | 400,000             |
|                        | Peaks View Park          | Replace archway bridge (design)                                       | 25,000                            | 0                   | 25,000              |
|                        | Peaks View Park          | Stain and treat wooden bridges                                        | 0                                 | 30,000              | 30,000              |
| <b>2028</b>            | <b>Sub-Totals</b>        |                                                                       | <b>\$780,000</b>                  | <b>\$2,130,000</b>  | <b>\$2,910,000</b>  |



Major Building Repairs and Improvements/Multiple Projects

| Fiscal<br>Year | Location                | Project                                                                          | Consultant  |              |              |
|----------------|-------------------------|----------------------------------------------------------------------------------|-------------|--------------|--------------|
|                |                         |                                                                                  | Engineering | Construction | Annual Total |
|                | City Wide               | Carpet and paint (annual allocation)                                             | \$0         | \$100,000    | \$100,000    |
|                | City Wide               | Emergency and unscheduled building repairs (annual allocation)                   | 100,000     | 1,000,000    | 1,100,000    |
|                | City Wide               | Gateway/Wayfinding replacements (annual allocation)                              | 0           | 25,000       | 25,000       |
|                | City Wide               | Maintenance and repairs to infrastructure based on building condition assessment | 200,000     | 1,075,000    | 1,275,000    |
|                | Expressway              | Repair and stain privacy fence (annual allocation)                               | 0           | 50,000       | 50,000       |
|                | Garnett Street Building | Demolition                                                                       | 0           | 1,750,000    | 1,750,000    |
|                | Old Courthouse Museum   | Hustings Courtroom floor and acoustic upgrades (construction)                    | 0           | 150,000      | 150,000      |
|                | Parks                   | Upgrades to equipment and amenities (annual allocation)                          | 0           | 25,000       | 25,000       |
|                | Peaks View Park         | Replace archway bridge (construction)                                            | 0           | 200,000      | 200,000      |
|                | Peaks View Park         | Stain and treat wooden bridges                                                   | 0           | 30,000       | 30,000       |
| 2029           | Sub-Totals              |                                                                                  | \$300,000   | \$4,405,000  | \$4,705,000  |
| Grand Totals   |                         |                                                                                  | \$1,705,000 | \$14,820,000 | \$16,525,000 |



|                                                        |                       |                     |
|--------------------------------------------------------|-----------------------|---------------------|
| <b>Project Title</b>                                   | <b>Project Number</b> | <b>Service Area</b> |
| Parking Lot Repairs and Improvements/Multiple Projects | Multiple              | Buildings           |
| <b>Location</b>                                        | <b>Project Type</b>   | <b>Department</b>   |
| Various                                                | Maintenance           | Public Works        |

**Department Priority**

Project supports essential services

**Project Description**

Annual program for repair and improvements to City owned parking lots. A detailed sub-project list is attached.

**Relationship to Comprehensive Plan**

Chapter 3, Page 37, Goal PFS-1.1: Plan and develop new facilities and/or maintain/renovate existing facilities to meet the City's needs.

**Project Manager**

Clay Simmons, Deputy Director of Public Works

|                                  |                   |
|----------------------------------|-------------------|
| <b>Projected Start Date</b>      | <b>Continuing</b> |
| <b>Projected Completion Date</b> | <b>Continuing</b> |

| <b>Projected Schedule</b> |                       |
|---------------------------|-----------------------|
| <b>Activity</b>           | <b>Projected Date</b> |
| Consultant Engineering    | Continuing            |
| Construction              | Continuing            |

**Why Now**

Funds are used for the upkeep of existing City parking lots as they age and require maintenance and repairs. Annually, funds are allotted to address minor paving and lighting needs. Some lots require a wider scope to address maintenance issues; this work is scheduled in future years based on parking lot usage.

**Financial Summary**

| <b>Total Project Cost</b>             |                   |
|---------------------------------------|-------------------|
| Prior Appropriations as of 06/30/2024 | Continuing        |
| Budget FY 2025                        | 0                 |
| FY 2026 - FY 2029 Planned             | 1,760,000         |
| Remaining Need                        | Continuing        |
| <b>Total Project Cost</b>             | <b>Continuing</b> |
| <b>Local Funding Percentage</b>       | <b>100.0%</b>     |

| <b>Estimated Debt Service</b>        |            |
|--------------------------------------|------------|
| Project Total Debt Expenditures      |            |
| Principal                            | \$0        |
| Interest                             | 0          |
| <b>Total</b>                         | <b>\$0</b> |
| <b>Estimated Annual Debt Service</b> | <b>\$0</b> |

| <b>Five Year Proposed Appropriations by Activity</b> |                       |                        |                        |                        |                        |                                |
|------------------------------------------------------|-----------------------|------------------------|------------------------|------------------------|------------------------|--------------------------------|
| <b>Activity</b>                                      | <b>Budget FY 2025</b> | <b>Planned FY 2026</b> | <b>Planned FY 2027</b> | <b>Planned FY 2028</b> | <b>Planned FY 2029</b> | <b>Program Period Estimate</b> |
| Consultant Engineering                               | 0                     | 10,000                 | 0                      | 0                      | 0                      | \$10,000                       |
| Construction                                         | 0                     | 475,000                | 425,000                | 425,000                | 425,000                | \$1,750,000                    |
| <b>Total</b>                                         | <b>\$0</b>            | <b>\$485,000</b>       | <b>\$425,000</b>       | <b>\$425,000</b>       | <b>\$425,000</b>       | <b>\$1,760,000</b>             |

| <b>Five Year Proposed Expenditure Cash Flow Projections</b> |                |                  |                  |                  |                  |                             |
|-------------------------------------------------------------|----------------|------------------|------------------|------------------|------------------|-----------------------------|
| <b>Funding Source</b>                                       | <b>FY 2025</b> | <b>FY 2026</b>   | <b>FY 2027</b>   | <b>FY 2028</b>   | <b>FY 2029</b>   | <b>Program Period Total</b> |
| Local: Pay-As-You-Go                                        | 0              | 485,000          | 425,000          | 425,000          | 425,000          | \$1,760,000                 |
| <b>Total</b>                                                | <b>\$0</b>     | <b>\$485,000</b> | <b>\$425,000</b> | <b>\$425,000</b> | <b>\$425,000</b> | <b>\$1,760,000</b>          |

**Operating Budget Impact**

Addressing maintenance issues reduces the need for on-going temporary repairs.



Parking Lot Repairs and Improvements/Multiple Projects

| Fiscal Year         | Location                    | Project                                 | Consultant Engineering | Construction       | Annual Total       |
|---------------------|-----------------------------|-----------------------------------------|------------------------|--------------------|--------------------|
|                     |                             |                                         |                        |                    | \$0                |
| <b>2025</b>         | <b>Sub-Totals</b>           |                                         | <b>\$0</b>             | <b>\$0</b>         | <b>\$0</b>         |
|                     | Business Development Center | Repave parking lot                      | \$0                    | \$275,000          | \$275,000          |
|                     | City Wide                   | Lighting, striping and paving           | 0                      | 75,000             | 75,000             |
|                     | Mid-town Parking Deck       | Electric Vehicle Charging Station       | 10,000                 | 125,000            | 135,000            |
| <b>2026</b>         | <b>Sub-Totals</b>           |                                         | <b>\$10,000</b>        | <b>\$475,000</b>   | <b>\$485,000</b>   |
|                     | City Wide                   | Lighting, striping and paving           | \$0                    | \$75,000           | \$75,000           |
|                     | City Wide                   | Pay station replacement at various lots | 0                      | 100,000            | 100,000            |
|                     | Public Works                | Repave parking lot (Phase 1)            | 0                      | 250,000            | 250,000            |
| <b>2027</b>         | <b>Sub-Totals</b>           |                                         | <b>\$0</b>             | <b>\$425,000</b>   | <b>\$425,000</b>   |
|                     | City Wide                   | Lighting, striping and paving           | \$0                    | \$75,000           | \$75,000           |
|                     | City Wide                   | Pay station replacement at various lots | 0                      | 100,000            | 100,000            |
|                     | Public Works                | Repave parking lot (Phase 2)            | 0                      | 250,000            | 250,000            |
| <b>2028</b>         | <b>Sub-Totals</b>           |                                         | <b>\$0</b>             | <b>\$425,000</b>   | <b>\$425,000</b>   |
|                     | City Wide                   | Lighting, striping and paving           | \$0                    | \$75,000           | \$75,000           |
|                     | City Wide                   | Pay station replacement at various lots | 0                      | 100,000            | 100,000            |
|                     | IT Building                 | Repave parking lot                      | 0                      | 250,000            | 250,000            |
| <b>2029</b>         | <b>Sub-Totals</b>           |                                         | <b>\$0</b>             | <b>\$425,000</b>   | <b>\$425,000</b>   |
| <b>Grand Totals</b> |                             |                                         | <b>\$10,000</b>        | <b>\$1,750,000</b> | <b>\$1,760,000</b> |



|                                |                       |                     |
|--------------------------------|-----------------------|---------------------|
| <b>Project Title</b>           | <b>Project Number</b> | <b>Service Area</b> |
| Police Department Headquarters | B0173                 | Buildings           |
| <b>Location</b>                | <b>Project Type</b>   | <b>Department</b>   |
| Odd Fellows Road               | New                   | Public Works        |



|                                                                                                                                          |
|------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Department Priority</b>                                                                                                               |
| Project supports essential services                                                                                                      |
| <b>Project Description</b>                                                                                                               |
| Construct a new police headquarters to house all functions of the Police Department in a modern facility.                                |
| <b>Relationship to Comprehensive Plan</b>                                                                                                |
| Chapter 3, Page 37, Goal PFS 1.1: Plan and develop new facilities and/or maintain/renovate existing facilities to meet the City's needs. |
| <b>Project Manager</b>                                                                                                                   |
| Clay Simmons, Deputy Director of Public Works                                                                                            |

|                                  |                   |
|----------------------------------|-------------------|
| <b>Projected Start Date</b>      | <b>Q3 FY 2018</b> |
| <b>Projected Completion Date</b> | <b>Q4 FY 2025</b> |

| Projected Schedule     |                |
|------------------------|----------------|
| Activity               | Projected Date |
| Consultant Engineering | Q2 FY 2023     |
| Construction           | Q4 FY 2025     |

|                                                                                                                                                                                                                                    |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Why Now</b>                                                                                                                                                                                                                     |
| Land acquisition and design phase is complete and the construction is well underway; Notice To Proceed was issued October 2022. Construction completion is expected in February 2025 with move-in anticipated by year-end FY 2025. |

### Financial Summary

|                                       |                     |
|---------------------------------------|---------------------|
| <b>Total Project Cost</b>             |                     |
| Prior Appropriations as of 06/30/2024 | \$49,962,691        |
| Budget FY 2025                        | 0                   |
| FY 2026 - FY 2029 Planned             | 0                   |
| Remaining Need                        | 0                   |
| <b>Total Project Cost</b>             | <b>\$49,962,691</b> |
| <b>Local Funding Percentage</b>       | <b>97.1%</b>        |

|                                      |                     |
|--------------------------------------|---------------------|
| <b>Estimated Debt Service</b>        |                     |
| Project Total Debt Expenditures      |                     |
| Principal                            | \$27,413,953        |
| Interest                             | 10,934,977          |
| <b>Total</b>                         | <b>\$38,348,930</b> |
| <b>Estimated Annual Debt Service</b> | <b>\$1,917,447</b>  |

| Five Year Proposed Appropriations by Activity |                |                 |                 |                 |                 |                         |
|-----------------------------------------------|----------------|-----------------|-----------------|-----------------|-----------------|-------------------------|
| Activity                                      | Budget FY 2025 | Planned FY 2026 | Planned FY 2027 | Planned FY 2028 | Planned FY 2029 | Program Period Estimate |
|                                               | 0              | 0               | 0               | 0               | 0               | \$0                     |
| <b>Total</b>                                  | <b>\$0</b>     | <b>\$0</b>      | <b>\$0</b>      | <b>\$0</b>      | <b>\$0</b>      | <b>\$0</b>              |

| Five Year Proposed Expenditure Cash Flow Projections |                    |            |            |            |            |                      |
|------------------------------------------------------|--------------------|------------|------------|------------|------------|----------------------|
| Funding Source                                       | FY 2025            | FY 2026    | FY 2027    | FY 2028    | FY 2029    | Program Period Total |
| Local: ARPA - Revenue Replacement                    | 6,825,560          | 0          | 0          | 0          | 0          | \$6,825,560          |
| Local: Pay-As-You-Go                                 | 708,826            | 0          | 0          | 0          | 0          | \$708,826            |
| <b>Total</b>                                         | <b>\$7,534,386</b> | <b>\$0</b> | <b>\$0</b> | <b>\$0</b> | <b>\$0</b> | <b>\$7,534,386</b>   |

|                                                                                                                                                         |
|---------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Operating Budget Impact</b>                                                                                                                          |
| The new facility will require annual additional grounds and building maintenance, as well as custodial services, utilities, and stormwater (~\$83,000). |





|                                    |                       |                     |
|------------------------------------|-----------------------|---------------------|
| <b>Project Title</b>               | <b>Project Number</b> | <b>Service Area</b> |
| Roof Replacement/Multiple Projects | Multiple              | Buildings           |
| <b>Location</b>                    | <b>Project Type</b>   | <b>Department</b>   |
| Various                            | Maintenance           | Public Works        |



|                                                                                                                                          |
|------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Department Priority</b>                                                                                                               |
| Project supports essential services                                                                                                      |
| <b>Project Description</b>                                                                                                               |
| Annual program for repair and replacement of roofs. A detailed sub-project list is attached.                                             |
| <b>Relationship to Comprehensive Plan</b>                                                                                                |
| Chapter 3, Page 37, Goal PFS-1.1: Plan and develop new facilities and/or maintain/renovate existing facilities to meet the City's needs. |
| <b>Project Manager</b>                                                                                                                   |
| Michael Bodnar, Construction Coordinator                                                                                                 |

|                                  |            |
|----------------------------------|------------|
| <b>Projected Start Date</b>      | Continuing |
| <b>Projected Completion Date</b> | Continuing |

| Projected Schedule     |                |
|------------------------|----------------|
| Activity               | Projected Date |
| Consultant Engineering | Continuing     |
| Construction           | Continuing     |

|                                                                                                                                                                                                                                                                    |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Why Now</b>                                                                                                                                                                                                                                                     |
| Funds are used for the upkeep of the roofs of existing City buildings and assets as they age and require maintenance and repairs.                                                                                                                                  |
| In FY 2018, a consultant performed a condition assessment of all City owned buildings. Results of the assessment provided staff with information to prioritize needs and develop a schedule to address maintenance and replacement of roof systems and components. |

### Financial Summary

|                                       |                   |
|---------------------------------------|-------------------|
| <b>Total Project Cost</b>             |                   |
| Prior Appropriations as of 06/30/2024 | Continuing        |
| Budget FY 2025                        | 470,000           |
| FY 2026 - FY 2029 Planned             | 5,078,000         |
| Remaining Need                        | Continuing        |
| <b>Total Project Cost</b>             | <b>Continuing</b> |
| <b>Local Funding Percentage</b>       | <b>32.5%</b>      |

|                                      |                    |
|--------------------------------------|--------------------|
| <b>Estimated Debt Service</b>        |                    |
| Project Total Debt Expenditures      |                    |
| Principal                            | \$3,743,000        |
| Interest                             | 1,493,021          |
| <b>Total</b>                         | <b>\$5,236,021</b> |
| <b>Estimated Annual Debt Service</b> | <b>\$261,801</b>   |

| Five Year Proposed Appropriations by Activity |                  |                    |                    |                  |                    |                         |
|-----------------------------------------------|------------------|--------------------|--------------------|------------------|--------------------|-------------------------|
| Activity                                      | Budget FY 2025   | Planned FY 2026    | Planned FY 2027    | Planned FY 2028  | Planned FY 2029    | Program Period Estimate |
| Consultant Engineering                        | 20,000           | 35,000             | 50,000             | 8,000            | 45,000             | \$158,000               |
| Construction                                  | 450,000          | 1,025,000          | 1,735,000          | 630,000          | 1,550,000          | \$5,390,000             |
| <b>Total</b>                                  | <b>\$470,000</b> | <b>\$1,060,000</b> | <b>\$1,785,000</b> | <b>\$638,000</b> | <b>\$1,595,000</b> | <b>\$5,548,000</b>      |

| Five Year Proposed Expenditure Cash Flow Projections |                  |                    |                    |                  |                    |                      |
|------------------------------------------------------|------------------|--------------------|--------------------|------------------|--------------------|----------------------|
| Funding Source                                       | FY 2025          | FY 2026            | FY 2027            | FY 2028          | FY 2029            | Program Period Total |
| Local: Pay-As-You-Go                                 | 0                | 590,000            | 515,000            | 350,000          | 350,000            | \$1,805,000          |
| Local: Line of Credit                                | 470,000          | 470,000            | 1,270,000          | 288,000          | 1,245,000          | \$3,743,000          |
| <b>Total</b>                                         | <b>\$470,000</b> | <b>\$1,060,000</b> | <b>\$1,785,000</b> | <b>\$638,000</b> | <b>\$1,595,000</b> | <b>\$5,548,000</b>   |

|                                                                                |
|--------------------------------------------------------------------------------|
| <b>Operating Budget Impact</b>                                                 |
| Addressing maintenance issues reduces the need for on-going temporary repairs. |



Roof Replacement/Multiple Projects

| Fiscal Year         | Location                     | Project                                                              | Consultant Engineering | Construction       | Annual Total       |
|---------------------|------------------------------|----------------------------------------------------------------------|------------------------|--------------------|--------------------|
|                     | City Wide                    | Emergency roof repairs                                               | \$20,000               | \$450,000          | \$470,000          |
| <b>2025</b>         | <b>Sub-Totals</b>            |                                                                      | <b>\$20,000</b>        | <b>\$450,000</b>   | <b>\$470,000</b>   |
|                     | Allen Morrison Building      | Replace roof                                                         | \$20,000               | \$450,000          | \$470,000          |
|                     | City Armory                  | Replace Bathroom Roof                                                | 5,000                  | 25,000             | 30,000             |
|                     | City Stadium - Baseball Side | Replace rubber roof & Skybox Kitchen Roof                            | 10,000                 | 175,000            | 185,000            |
|                     | City Wide                    | Emergency roof repairs                                               | 0                      | 250,000            | 250,000            |
|                     | City Wide                    | Inspections and maintenance                                          | 0                      | 100,000            | 100,000            |
|                     | Riverside Park               | Replace Pump House Roof                                              | 0                      | 25,000             | 25,000             |
| <b>2026</b>         | <b>Sub-Totals</b>            |                                                                      | <b>\$35,000</b>        | <b>\$1,025,000</b> | <b>\$1,060,000</b> |
|                     | Business Incubator           | Replace roof                                                         | \$20,000               | \$1,250,000        | \$1,270,000        |
|                     | City Wide                    | Emergency roof repairs                                               | 0                      | 250,000            | 250,000            |
|                     | City Wide                    | Inspections and maintenance                                          | 0                      | 100,000            | 100,000            |
|                     | Public Works                 | Replace Tractor Shed Roof/Structural Repairs                         | 15,000                 | 75,000             | 90,000             |
|                     | Rutherford Site              | Replace Tractor Shed Roof/Structural Repairs                         | 15,000                 | 60,000             | 75,000             |
| <b>2027</b>         | <b>Sub-Totals</b>            |                                                                      | <b>\$50,000</b>        | <b>\$1,735,000</b> | <b>\$1,785,000</b> |
|                     | City Wide                    | Emergency roof repairs                                               | \$0                    | \$250,000          | \$250,000          |
|                     | City Wide                    | Inspections and maintenance                                          | 0                      | 100,000            | 100,000            |
|                     | Refuse                       | Replace roof                                                         | 8,000                  | 280,000            | 288,000            |
| <b>2028</b>         | <b>Sub-Totals</b>            |                                                                      | <b>\$8,000</b>         | <b>\$630,000</b>   | <b>\$638,000</b>   |
|                     | City Wide                    | Emergency roof repairs                                               | \$0                    | \$250,000          | \$250,000          |
|                     | City Wide                    | Inspections and maintenance                                          | 0                      | 100,000            | 100,000            |
|                     | Health Department            | Replace roof                                                         | 15,000                 | 1,200,000          | 1,215,000          |
|                     | Police Storage               | Replace roof & Re-skin building (asbestos & lead abatement) - Design | 30,000                 | 0                  | 30,000             |
| <b>2029</b>         | <b>Sub-Totals</b>            |                                                                      | <b>\$45,000</b>        | <b>\$1,550,000</b> | <b>\$1,595,000</b> |
| <b>Grand Totals</b> |                              |                                                                      | <b>\$158,000</b>       | <b>\$5,390,000</b> | <b>\$5,548,000</b> |



|                             |                       |                     |
|-----------------------------|-----------------------|---------------------|
| <b>Project Title</b>        | <b>Project Number</b> | <b>Service Area</b> |
| Transfer Station for Refuse | B0175                 | Buildings           |
| <b>Location</b>             | <b>Project Type</b>   | <b>Department</b>   |
| TBD                         | New                   | Public Works        |



**Department Priority**

Project supports essential services

**Project Description**

Design and build a refuse transfer station for City refuse operations to accept residential trash, brush, and bulk before hauling to a permitted landfill. The new facility could possibly serve as the citizen convenience center.

**Relationship to Comprehensive Plan**

Chapter 3, Page 37, Goal PFS 1.1: Plan and develop new facilities and/or maintain/renovate existing facilities to meet the City's needs.

**Project Manager**

Gaynelle Hart, Director of Public Works

|                                  |                   |
|----------------------------------|-------------------|
| <b>Projected Start Date</b>      | <b>Q1 FY 2023</b> |
| <b>Projected Completion Date</b> | <b>Q4 FY 2025</b> |

| Projected Schedule     |                |
|------------------------|----------------|
| Activity               | Projected Date |
| Consultant Engineering | Q4 FY 2024     |
| Construction           | Q4 FY 2025     |
|                        |                |
|                        |                |
|                        |                |

| Why Now                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| A transfer station located within the City should be considered now for the following reasons: reduced travel time and on-site wait times to/at the Region 2000 Service Authority landfill resulting in reduced labor and fuel costs, reduced travel time creating capacity to serve more trash customers as the City population grows, reduced damage and repairs to refuse vehicles that result from navigating the road to the landfill face, increased capacity to respond to emergencies that result in debris, and the flexibility to respond to regional and national solid waste changes and trends. |

**Financial Summary**

| Total Project Cost                    |                    |
|---------------------------------------|--------------------|
| Prior Appropriations as of 06/30/2024 | \$1,900,000        |
| Budget FY 2025                        | 5,000,000          |
| FY 2026 - FY 2029 Planned             | 0                  |
| Remaining Need                        | 0                  |
| <b>Total Project Cost</b>             | <b>\$6,900,000</b> |
| <b>Local Funding Percentage</b>       | <b>100.0%</b>      |

| Estimated Debt Service               |                    |
|--------------------------------------|--------------------|
| Project Total Debt Expenditures      |                    |
| Principal                            | \$6,900,000        |
| Interest                             | 2,752,297          |
| <b>Total</b>                         | <b>\$9,652,297</b> |
|                                      |                    |
| <b>Estimated Annual Debt Service</b> | <b>\$482,615</b>   |

| Five Year Proposed Appropriations by Activity |                    |                 |                 |                 |                 |                         |
|-----------------------------------------------|--------------------|-----------------|-----------------|-----------------|-----------------|-------------------------|
| Activity                                      | Budget FY 2025     | Planned FY 2026 | Planned FY 2027 | Planned FY 2028 | Planned FY 2029 | Program Period Estimate |
| Construction                                  | 5,000,000          | 0               | 0               | 0               | 0               | \$5,000,000             |
| <b>Total</b>                                  | <b>\$5,000,000</b> | <b>\$0</b>      | <b>\$0</b>      | <b>\$0</b>      | <b>\$0</b>      | <b>\$5,000,000</b>      |

| Five Year Proposed Expenditure Cash Flow Projections |                    |            |            |            |            |                      |
|------------------------------------------------------|--------------------|------------|------------|------------|------------|----------------------|
| Funding Source                                       | FY 2025            | FY 2026    | FY 2027    | FY 2028    | FY 2029    | Program Period Total |
| Local: Line of Credit                                | 5,000,000          | 0          | 0          | 0          | 0          | \$5,000,000          |
| <b>Total</b>                                         | <b>\$5,000,000</b> | <b>\$0</b> | <b>\$0</b> | <b>\$0</b> | <b>\$0</b> | <b>\$5,000,000</b>   |

| Operating Budget Impact                            |
|----------------------------------------------------|
| Annual operating costs are estimated at \$300,000. |





## Five-Year Proposed Appropriations

|                                                                | Appropriations |                | FY 2026 - 2029 |               | Five-Year | Estimated      | Total                    |
|----------------------------------------------------------------|----------------|----------------|----------------|---------------|-----------|----------------|--------------------------|
|                                                                | Through        |                |                |               |           |                |                          |
| Project Title                                                  | 06/30/2024     | Budget FY 2025 | Planned        | Estimated     | Net Cost  | Program Period | Accumulated Project Cost |
| Transportation                                                 |                |                |                |               |           |                |                          |
| Public Transit Improvements and Bus Replacements               | 9,606,000      | 478,000        | 9,334,000      | 9,812,000     |           | 0              | 19,418,000               |
| 5th Street Improvements, Phase IV                              | 7,814,495      | 0              | 0              | 0             |           | 0              | 7,814,495                |
| Bedford Avenue Bridge                                          | 14,724,894     | 0              | 7,160,915      | 7,160,915     |           | 0              | 21,885,809               |
| Breezewood Drive Widening                                      | 5,280,000      | 4,473,825      | 1,708,456      | 6,182,281     |           | 0              | 11,462,281               |
| Bridge Maintenance                                             | Continuing     | 1,088,325      | 2,795,450      | 3,883,775     |           | Continuing     | Continuing               |
| Culvert Replacement Program                                    | Continuing     | 750,000        | 1,943,500      | 2,693,500     |           | Continuing     | Continuing               |
| Florida Avenue Sidewalk                                        | 4,517,516      | 0              | 0              | 0             |           | 0              | 4,517,516                |
| Forest Brook Road, Phase I                                     | 0              | 0              | 1,417,500      | 1,417,500     |           | 7,938,000      | 9,355,500                |
| General Street Improvements                                    | Continuing     | 425,000        | 4,760,750      | 5,185,750     |           | Continuing     | Continuing               |
| Hollins Mill Road Bridge Replacement with Bikeway Improvements | 0              | 8,268,000      | 11,583,062     | 19,851,062    |           | 0              | 19,851,062               |
| John Lynch Bridge Repairs                                      | 6,072,567      | 3,077,433      | 0              | 3,077,433     |           | 0              | 9,150,000                |
| Lakeside Drive Arch Bridge Rehabilitation                      | 750,000        | 93,750         | 937,500        | 1,031,250     |           | 0              | 1,781,250                |
| Lakeside Drive Improvements                                    | 1,972,000      | 2,084,849      | 629,168        | 2,714,017     |           | 0              | 4,686,017                |
| Leesville Road Pedestrian Improvements                         | 0              | 0              | 1,000,000      | 1,000,000     |           | 10,060,000     | 11,060,000               |
| Liberty Mountain Drive Realignment                             | 0              | 0              | 810,000        | 810,000       |           | 8,505,000      | 9,315,000                |
| Link Road/Boonsboro Road Intersection Improvements             | 1,576,000      | 1,457,794      | 547,898        | 2,005,692     |           | 0              | 3,581,692                |
| Lynchburg Center for Industry - Phase I                        | 980,819        | 0              | 0              | 0             |           | 0              | 980,819                  |
| Lynchburg Center for Industry - Phase II                       | 0              | 262,007        | 1,048,030      | 1,310,037     |           | 0              | 1,310,037                |
| Lynchburg Expressway/Candlers Mountain Road Interchange        | 0              | 0              | 0              | 0             |           | 0              | 0                        |
| McConville Road Realignment to Lakeside Drive                  | 0              | 0              | 4,560,000      | 4,560,000     |           | 0              | 4,560,000                |
| Nationwide Drive Roundabout                                    | 0              | 0              | 992,250        | 992,250       |           | 8,505,000      | 9,497,250                |
| Public Works Infrastructure Improvements                       | Continuing     | 342,000        | 1,548,000      | 1,890,000     |           | Continuing     | Continuing               |
| Retaining Wall Replacement/Repair Program                      | Continuing     | 0              | 1,125,000      | 1,125,000     |           | Continuing     | Continuing               |
| Route 501/221 One-Way Pairs                                    | 42,905,619     | 10,087,500     | 21,355,377     | 31,442,877    |           | 0              | 74,348,496               |
| Storm Drainage System Repairs/Replacements                     | Continuing     | 142,000        | 674,500        | 816,500       |           | Continuing     | Continuing               |
| Street Overlay Program                                         | Continuing     | 2,659,250      | 12,493,600     | 15,152,850    |           | Continuing     | Continuing               |
| Timberlake Road Bridge, West Bound Lanes                       | 0              | 0              | 10,749,375     | 10,749,375    |           | 0              | 10,749,375               |
| Traffic Signal Repair and Replacement                          | Continuing     | 0              | 2,075,000      | 2,075,000     |           | Continuing     | Continuing               |
| Vassar Street at Langhorne Road Intersection Improvements      | 50,000         | 0              | 9,783,867      | 9,783,867     |           | 0              | 9,833,867                |
| Wards Ferry Road at CVCC Campus Drive Roundabout               | 0              | 0              | 0              | 0             |           | 0              | 0                        |
| Wards Ferry Road/Atlanta Avenue Turn Lanes                     | 1,340,000      | 1,597,015      | 779,018        | 2,376,033     |           | 0              | 3,716,033                |
| Wards Ferry Road/Simons Run Pedestrian Accommodations          | 0              | 0              | 312,500        | 312,500       |           | 0              | 312,500                  |
|                                                                |                |                |                |               |           |                |                          |
| Total Proposed FY 2025 - 2029 CIP                              | \$97,589,910   | \$37,286,748   | \$112,124,716  | \$149,411,464 |           | \$35,008,000   | \$249,186,999            |



|                                                  |                       |                                          |
|--------------------------------------------------|-----------------------|------------------------------------------|
| <b>Project Title</b>                             | <b>Project Number</b> | <b>Service Area</b>                      |
| Public Transit Improvements and Bus Replacements | T0256                 | Public Transit                           |
| <b>Location</b>                                  | <b>Project Type</b>   | <b>Department</b>                        |
| 419 Bradley Dr                                   | New                   | Greater Lynchburg Transit Company (GLTC) |



#### Department Priority

Project has State and/or Federal funding; Project represents additional essential services; Project required to support important but not essential services

#### Project Description

These projects include the replacement of heavy-duty transit buses as well as replacing light-duty Body-on-Chassis vehicles for ADA Paratransit as well as technology upgrades and repairs, the replacement of service vehicles and tools, and improvements to passenger amenities including shelters, lighting, signage, and seating.

#### Relationship to Comprehensive Plan

Chapter 3, Page 30, Goal T-1: Provide safe, efficient, effective, and well-planned transportation systems and facilities that enhance economic development and redevelopment opportunities while preserving the integrity and character of the affected neighborhoods, historic districts, downtown and natural resources.

#### Project Manager

Josh Moore, General Manager

|                                  |  |
|----------------------------------|--|
| <b>Projected Start Date</b>      |  |
| <b>Projected Completion Date</b> |  |

| Projected Schedule           |                |
|------------------------------|----------------|
| Activity                     | Projected Date |
| Revenue Vehicle Fleet        | Continuing     |
| Consultant Engineering       | Continuing     |
| Construction                 | Continuing     |
| Equipment                    | Continuing     |
| Technology                   | Continuing     |
| Fencing, Lighting, and Signs | Q4 FY 2027     |

| Why Now                                                                                                                                                                                                                                                                                                                                                                                            |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| These projects are scored by the VA Dept of Rail and Public Transportation and the Federal Transit Administration using a Transit Asset Management (TAM) plan which focuses on the State of Good Repair (SGR) and as projects meet these thresholds, they become eligible for more funding and a greater likelihood of being funded to comply with the Federal and State requirements for the TAM. |

### Financial Summary

| Total Project Cost                    |                     |
|---------------------------------------|---------------------|
| Prior Appropriations as of 06/30/2024 | \$9,606,000         |
| Budget FY 2025                        | 478,000             |
| FY 2026 - FY 2029 Planned             | 9,334,000           |
| Remaining Need                        | 0                   |
| <b>Total Project Cost</b>             | <b>\$19,418,000</b> |
| <b>Local Funding Percentage</b>       | <b>32.0%</b>        |

| Estimated Debt Service               |            |
|--------------------------------------|------------|
| Project Total Debt Expenditures      |            |
| Principal                            | \$0        |
| Interest                             | 0          |
| <b>Total</b>                         | <b>\$0</b> |
| <b>Estimated Annual Debt Service</b> | <b>\$0</b> |

| Five Year Proposed Appropriations by Activity |                  |                    |                    |                  |                    |                         |
|-----------------------------------------------|------------------|--------------------|--------------------|------------------|--------------------|-------------------------|
| Activity                                      | Budget FY 2025   | Planned FY 2026    | Planned FY 2027    | Planned FY 2028  | Planned FY 2029    | Program Period Estimate |
| Equipment                                     | 63,000           | 0                  | 0                  | 0                | 0                  | \$63,000                |
| Revenue Vehicle Fleet                         | 136,000          | 2,860,000          | 480,000            | 0                | 3,000,000          | \$6,476,000             |
| Equipment                                     | 149,000          | 211,050            | 256,750            | 0                | 0                  | \$616,800               |
| Technology                                    | 80,000           | 770,000            | 120,000            | 500,000          | 0                  | \$1,470,000             |
| Facilities                                    | 50,000           | 0                  | 0                  | 30,000           | 900,000            | \$980,000               |
| Fencing, Lighting, and Signs                  | 0                | 0                  | 206,200            | 0                | 0                  | \$206,200               |
| <b>Total</b>                                  | <b>\$478,000</b> | <b>\$3,841,050</b> | <b>\$1,062,950</b> | <b>\$530,000</b> | <b>\$3,900,000</b> | <b>\$9,812,000</b>      |

| Five Year Proposed Expenditure Cash Flow Projections |                     |                  |                    |                  |                  |                      |
|------------------------------------------------------|---------------------|------------------|--------------------|------------------|------------------|----------------------|
| Funding Source                                       | FY 2025             | FY 2026          | FY 2027            | FY 2028          | FY 2029          | Program Period Total |
| State: Grants                                        | 6,857,120           | 667,114          | 2,271,098          | 586,908          | 340,000          | \$10,722,240         |
| Local: Pay-As-You-Go                                 | 3,226,880           | 313,936          | 1,068,752          | 276,192          | 160,000          | \$5,045,760          |
| <b>Total</b>                                         | <b>\$10,084,000</b> | <b>\$981,050</b> | <b>\$3,339,850</b> | <b>\$863,100</b> | <b>\$500,000</b> | <b>\$15,768,000</b>  |

| Operating Budget Impact                                                                       |
|-----------------------------------------------------------------------------------------------|
| All projects this year are replacement projects which will result in lower maintenance costs. |

Local match may be lower based on MERIT score when grants are applied for. The Revenue vehicle replacement in FY29 may be funded at a higher level due to possible SGR and additional state programs. Revenue vehicles generally trail a year for expenditure due to 12-14 month lead time from order.



|                                          |                       |                     |
|------------------------------------------|-----------------------|---------------------|
| <b>Project Title</b>                     | <b>Project Number</b> | <b>Service Area</b> |
| 5th Street Improvements, Phase IV        | T0329                 | Transportation      |
| <b>Location</b>                          | <b>Project Type</b>   | <b>Department</b>   |
| 5th Street from Taylor St. to Pierce St. | New                   | Public Works        |



|                                                                                                                                                                                                                                                                                                                                                     |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Department Priority</b>                                                                                                                                                                                                                                                                                                                          |
| Project has legal or regulatory mandate; Project supports essential services; Project has State and/or Federal funding                                                                                                                                                                                                                              |
| <b>Project Description</b>                                                                                                                                                                                                                                                                                                                          |
| Reconstruct roadway to remove concrete pavement base to eliminate joints and reconstruct sidewalks for safety and compliance with Americans with Disabilities Act accessibility; includes streetscapes.                                                                                                                                             |
| <b>Relationship to Comprehensive Plan</b>                                                                                                                                                                                                                                                                                                           |
| The Fifth Street Master Plan was adopted by City Council on May 23, 2006 as part of the City's Comprehensive Plan 2002 - 2020. Chapter 3, Page 31, Goal T-1.7: Commit adequate resources for the cost-effective operation and maintenance of streets, including pavement, bikeways, sidewalks, streetscapes and stormwater management improvements. |
| <b>Project Manager</b>                                                                                                                                                                                                                                                                                                                              |
| Lee Newland, P.E., City Engineer                                                                                                                                                                                                                                                                                                                    |

|                                  |                   |
|----------------------------------|-------------------|
| <b>Projected Start Date</b>      | <b>Q2 FY 2020</b> |
| <b>Projected Completion Date</b> | <b>Q4 FY 2027</b> |

| Projected Schedule            |                |
|-------------------------------|----------------|
| Activity                      | Projected Date |
| Land Acquisition/Right-of-Way | Q4 FY 2025     |
| Consultant Engineering        | Q3 FY 2025     |
| Construction                  | Q4 FY 2027     |

|                                                                                                                                                                                                                                                                                                                                                                                                                      |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Why Now</b>                                                                                                                                                                                                                                                                                                                                                                                                       |
| The underlying substructure of the roadway is jointed concrete pavement that continues to move and cause cracks and bumps in the asphalt overlay. In order to eliminate the current issues and prevent deterioration of the road sub base, this concrete needs to be removed and the entire road rebuilt including sidewalks and retaining walls. This work completes the final phase of Fifth Street's improvement. |

### Financial Summary

|                                       |                    |
|---------------------------------------|--------------------|
| <b>Total Project Cost</b>             |                    |
| Prior Appropriations as of 06/30/2024 | \$7,814,495        |
| Budget FY 2025                        | 0                  |
| FY 2026 - FY 2029 Planned             | 0                  |
| Remaining Need                        | 0                  |
| <b>Total Project Cost</b>             | <b>\$7,814,495</b> |
| <b>Local Funding Percentage</b>       | <b>52.8%</b>       |

|                                      |                    |
|--------------------------------------|--------------------|
| <b>Estimated Debt Service</b>        |                    |
| Project Total Debt Expenditures      |                    |
| Principal                            | \$4,117,880        |
| Interest                             | 1,642,555          |
| <b>Total</b>                         | <b>\$5,760,435</b> |
| <b>Estimated Annual Debt Service</b> | <b>\$288,022</b>   |

| Five Year Proposed Appropriations by Activity |                |                 |                 |                 |                 |                         |
|-----------------------------------------------|----------------|-----------------|-----------------|-----------------|-----------------|-------------------------|
| Activity                                      | Budget FY 2025 | Planned FY 2026 | Planned FY 2027 | Planned FY 2028 | Planned FY 2029 | Program Period Estimate |
|                                               | 0              | 0               | 0               | 0               | 0               | \$0                     |
| <b>Total</b>                                  | <b>\$0</b>     | <b>\$0</b>      | <b>\$0</b>      | <b>\$0</b>      | <b>\$0</b>      | <b>\$0</b>              |

| Five Year Proposed Expenditure Cash Flow Projections |                  |                    |                    |            |            |                      |
|------------------------------------------------------|------------------|--------------------|--------------------|------------|------------|----------------------|
| Funding Source                                       | FY 2025          | FY 2026            | FY 2027            | FY 2028    | FY 2029    | Program Period Total |
| Local: Line of Credit                                | 300,000          | 800,000            | 2,030,000          | 0          | 0          | \$3,130,000          |
| State: Revenue Sharing                               | 300,000          | 800,000            | 2,030,000          | 0          | 0          | \$3,130,000          |
| State: Highway Maintenance (VDOT)                    | 0                | 0                  | 137,303            | 0          | 0          | \$137,303            |
| Local: Pay-As-You-Go                                 | 0                | 0                  | 9,312              | 0          | 0          | \$9,312              |
| <b>Total</b>                                         | <b>\$600,000</b> | <b>\$1,600,000</b> | <b>\$4,206,615</b> | <b>\$0</b> | <b>\$0</b> | <b>\$6,406,615</b>   |

|                                                                                  |
|----------------------------------------------------------------------------------|
| <b>Operating Budget Impact</b>                                                   |
| Additional annual expenses for grounds, maintenance, and stormwater (~\$10,000). |





|                                         |                       |                     |
|-----------------------------------------|-----------------------|---------------------|
| <b>Project Title</b>                    | <b>Project Number</b> | <b>Service Area</b> |
| Bedford Avenue Bridge                   | TB054                 | Transportation      |
| <b>Location</b>                         | <b>Project Type</b>   | <b>Department</b>   |
| Bedford Avenue at Norfolk Southern Rail | New                   | Public Works        |



|                                                                                                                                                                                                                      |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Department Priority</b>                                                                                                                                                                                           |
| Project has legal or regulatory mandate; Project supports essential services; Project has State and/or Federal funding                                                                                               |
| <b>Project Description</b>                                                                                                                                                                                           |
| Replace deteriorating structure over Norfolk Southern Railway.                                                                                                                                                       |
| <b>Relationship to Comprehensive Plan</b>                                                                                                                                                                            |
| Chapter 3, Page 31, Goal T-1.7: Commit adequate resources for the cost-effective operation and maintenance of streets, including pavement, bikeways, sidewalks, streetscapes and stormwater management improvements. |
| <b>Project Manager</b>                                                                                                                                                                                               |
| Lee Newland, P.E., City Engineer                                                                                                                                                                                     |

|                                  |                   |
|----------------------------------|-------------------|
| <b>Projected Start Date</b>      | <b>Q3 FY 2023</b> |
| <b>Projected Completion Date</b> | <b>Q4 FY 2028</b> |

| Projected Schedule     |                |
|------------------------|----------------|
| Activity               | Projected Date |
| Consultant Engineering | Q4 FY 2025     |
| Construction           | Q4 FY 2028     |

|                                                                                                                                                                                                                                            |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Why Now</b>                                                                                                                                                                                                                             |
| The City's Comprehensive Bridge Condition Report ranks this bridge as the most immediate need as it has a "Poor" condition rating. The abutments are deteriorated and the bridge deck has spalling concrete and exposed reinforcing steel. |

### Financial Summary

|                                       |                     |
|---------------------------------------|---------------------|
| <b>Total Project Cost</b>             |                     |
| Prior Appropriations as of 06/30/2024 | \$14,724,894        |
| Budget FY 2025                        | 0                   |
| FY 2026 - FY 2029 Planned             | 7,160,915           |
| Remaining Need                        | 0                   |
| <b>Total Project Cost</b>             | <b>\$21,885,809</b> |
| <b>Local Funding Percentage</b>       | <b>32.8%</b>        |

|                                      |                     |
|--------------------------------------|---------------------|
| <b>Estimated Debt Service</b>        |                     |
| Project Total Debt Expenditures      |                     |
| Principal                            | \$7,160,915         |
| Interest                             | 2,856,372           |
| <b>Total</b>                         | <b>\$10,017,287</b> |
| <b>Estimated Annual Debt Service</b> | <b>\$500,864</b>    |

| Five Year Proposed Appropriations by Activity |                |                    |                 |                 |                 |                         |
|-----------------------------------------------|----------------|--------------------|-----------------|-----------------|-----------------|-------------------------|
| Activity                                      | Budget FY 2025 | Planned FY 2026    | Planned FY 2027 | Planned FY 2028 | Planned FY 2029 | Program Period Estimate |
| Construction                                  | 0              | 7,160,915          | 0               | 0               | 0               | \$7,160,915             |
| <b>Total</b>                                  | <b>\$0</b>     | <b>\$7,160,915</b> | <b>\$0</b>      | <b>\$0</b>      | <b>\$0</b>      | <b>\$7,160,915</b>      |

| Five Year Proposed Expenditure Cash Flow Projections |                    |                    |                    |                    |            |                      |
|------------------------------------------------------|--------------------|--------------------|--------------------|--------------------|------------|----------------------|
| Funding Source                                       | FY 2025            | FY 2026            | FY 2027            | FY 2028            | FY 2029    | Program Period Total |
| Federal: State of Good Repair                        | 2,751,000          | 5,661,550          | 4,239,635          | 0                  | 0          | \$12,652,185         |
| Local: Line of Credit                                | 0                  | 0                  | 3,160,915          | 4,000,000          | 0          | \$7,160,915          |
| <b>Total</b>                                         | <b>\$2,751,000</b> | <b>\$5,661,550</b> | <b>\$7,400,550</b> | <b>\$4,000,000</b> | <b>\$0</b> | <b>\$19,813,100</b>  |

|                                |
|--------------------------------|
| <b>Operating Budget Impact</b> |
| None anticipated at this time. |

Total estimated cost of project is now \$21,875,454; \$14,714,539 of State of Good Repair funding has been awarded. Additional funding for State of Good Repair funding of \$7,160,915 will be applied for.  
Pending 3Q Adjustment





|                           |                       |                     |
|---------------------------|-----------------------|---------------------|
| <b>Project Title</b>      | <b>Project Number</b> | <b>Service Area</b> |
| Breezewood Drive Widening | T0331                 | Transportation      |
| <b>Location</b>           | <b>Project Type</b>   | <b>Department</b>   |
| Breezewood Drive          | New                   | Public Works        |

**Department Priority**

Project supports essential services; Project has State and/or Federal funding

**Project Description**

Widen and improve road and pedestrian features from the end of the Virginia Department of Transportation's (VDOT's) 2007 project to the end of the cul-de-sac.

**Relationship to Comprehensive Plan**

Chapter 3, Page 30, Goal T-1.4: Prioritize improvements to the transportation system based on safety considerations; existing deficiencies; multimodal and environmental considerations; opportunities to improve street connectivity; physical, economic and policy constraints; contributions to the neighborhood character; impact on historical and environmental resources; required right-of-way; target levels of service; public safety access; regional connectivity; and system continuity.

**Project Manager**

Lee Newland, P.E., City Engineer

|                                  |                   |
|----------------------------------|-------------------|
| <b>Projected Start Date</b>      | <b>Q1 FY 2024</b> |
| <b>Projected Completion Date</b> | <b>Q4 FY 2028</b> |

| Projected Schedule            |                |
|-------------------------------|----------------|
| Activity                      | Projected Date |
| Land Acquisition/Right-of-Way | Q2 FY 2026     |
| Consultant Engineering        | Q2 FY 2026     |
| Construction                  | Q4 FY 2028     |

| Why Now                                                                                                                                                                                                                                                                                                       |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Project was cancelled after funds ran out from the 2007 VDOT project. Roadway has seen increased vehicle and pedestrian traffic due to private development in the immediate vicinity and safety improvements for pedestrians and vehicles are needed. An application was submitted for Revenue Sharing Funds. |

**Financial Summary**

| Total Project Cost                    |                     |
|---------------------------------------|---------------------|
| Prior Appropriations as of 06/30/2024 | \$5,280,000         |
| Budget FY 2025                        | 4,473,825           |
| FY 2026 - FY 2029 Planned             | 1,708,456           |
| Remaining Need                        | 0                   |
| <b>Total Project Cost</b>             | <b>\$11,462,281</b> |
| <b>Local Funding Percentage</b>       | <b>52.7%</b>        |

| Estimated Debt Service               |                    |
|--------------------------------------|--------------------|
| Project Total Debt Expenditures      |                    |
| Principal                            | \$6,046,141        |
| Interest                             | 2,411,707          |
| <b>Total</b>                         | <b>\$8,457,847</b> |
| <b>Estimated Annual Debt Service</b> | <b>\$422,892</b>   |

| Five Year Proposed Appropriations by Activity |                    |                 |                    |                 |                 |                         |
|-----------------------------------------------|--------------------|-----------------|--------------------|-----------------|-----------------|-------------------------|
| Activity                                      | Budget FY 2025     | Planned FY 2026 | Planned FY 2027    | Planned FY 2028 | Planned FY 2029 | Program Period Estimate |
| Construction                                  | 4,473,825          | 0               | 1,708,456          | 0               | 0               | \$6,182,281             |
| <b>Total</b>                                  | <b>\$4,473,825</b> | <b>\$0</b>      | <b>\$1,708,456</b> | <b>\$0</b>      | <b>\$0</b>      | <b>\$6,182,281</b>      |

| Five Year Proposed Expenditure Cash Flow Projections |                    |                    |                    |                    |            |                      |
|------------------------------------------------------|--------------------|--------------------|--------------------|--------------------|------------|----------------------|
| Funding Source                                       | FY 2025            | FY 2026            | FY 2027            | FY 2028            | FY 2029    | Program Period Total |
| Local: Line of Credit                                | 812,500            | 1,100,000          | 1,850,000          | 1,768,641          | 0          | \$5,531,141          |
| State: Revenue Sharing                               | 812,500            | 1,100,000          | 1,850,000          | 1,768,640          | 0          | \$5,531,140          |
| <b>Total</b>                                         | <b>\$1,625,000</b> | <b>\$2,200,000</b> | <b>\$3,700,000</b> | <b>\$3,537,281</b> | <b>\$0</b> | <b>\$11,062,281</b>  |

| Operating Budget Impact                                                     |
|-----------------------------------------------------------------------------|
| Additional annual expenses for tree maintenance and stormwater (~\$10,000). |



|                      |                       |                     |
|----------------------|-----------------------|---------------------|
| <b>Project Title</b> | <b>Project Number</b> | <b>Service Area</b> |
| Bridge Maintenance   | TB038                 | Transportation      |
| <b>Location</b>      | <b>Project Type</b>   | <b>Department</b>   |
| Various              | Maintenance           | Public Works        |



|                                                                                                                                                                                                                      |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Department Priority</b>                                                                                                                                                                                           |
| Project has legal or regulatory mandate; Project has State and/or Federal funding; Project supports essential services                                                                                               |
| <b>Project Description</b>                                                                                                                                                                                           |
| Annual cleaning of seventy-nine bridges and culverts; repairs to expansion joints; annual consultant bridge and safety inspection; and other maintenance.                                                            |
| <b>Relationship to Comprehensive Plan</b>                                                                                                                                                                            |
| Chapter 3, Page 31, Goal T-1.7: Commit adequate resources for the cost-effective operation and maintenance of streets, including pavement, bikeways, sidewalks, streetscapes and stormwater management improvements. |
| <b>Project Manager</b>                                                                                                                                                                                               |
| Lee Newland, P.E., City Engineer                                                                                                                                                                                     |

|                                  |                   |
|----------------------------------|-------------------|
| <b>Projected Start Date</b>      | <b>Continuing</b> |
| <b>Projected Completion Date</b> | <b>Continuing</b> |

| Projected Schedule     |                |
|------------------------|----------------|
| Activity               | Projected Date |
| Consultant Engineering | Continuing     |
| Construction           | Continuing     |

|                                                                                                                                                     |
|-----------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Why Now</b>                                                                                                                                      |
| Bridge inspections must be performed every year; on-going maintenance increases an asset's useful life span and reduces the need for major repairs. |

### Financial Summary

|                                       |                   |
|---------------------------------------|-------------------|
| <b>Total Project Cost</b>             |                   |
| Prior Appropriations as of 06/30/2024 | Continuing        |
| Budget FY 2025                        | 1,088,325         |
| FY 2026 - FY 2029 Planned             | 2,795,450         |
| Remaining Need                        | Continuing        |
| <b>Total Project Cost</b>             | <b>Continuing</b> |
| <b>Local Funding Percentage</b>       | <b>0%</b>         |

|                                      |            |
|--------------------------------------|------------|
| <b>Estimated Debt Service</b>        |            |
| Project Total Debt Expenditures      |            |
| Principal                            | \$0        |
| Interest                             | 0          |
| <b>Total</b>                         | <b>\$0</b> |
| <b>Estimated Annual Debt Service</b> | <b>\$0</b> |

| Five Year Proposed Appropriations by Activity |                    |                  |                  |                  |                  |                         |
|-----------------------------------------------|--------------------|------------------|------------------|------------------|------------------|-------------------------|
| Activity                                      | Budget FY 2025     | Planned FY 2026  | Planned FY 2027  | Planned FY 2028  | Planned FY 2029  | Program Period Estimate |
| Consultant Engineering                        | 125,000            | 137,500          | 156,000          | 175,500          | 184,275          | \$778,275               |
| Construction                                  | 963,325            | 487,500          | 520,000          | 553,500          | 581,175          | \$3,105,500             |
| <b>Total</b>                                  | <b>\$1,088,325</b> | <b>\$625,000</b> | <b>\$676,000</b> | <b>\$729,000</b> | <b>\$765,450</b> | <b>\$3,883,775</b>      |

| Five Year Proposed Expenditure Cash Flow Projections |                    |                  |                  |                  |                  |                      |
|------------------------------------------------------|--------------------|------------------|------------------|------------------|------------------|----------------------|
| Funding Source                                       | FY 2025            | FY 2026          | FY 2027          | FY 2028          | FY 2029          | Program Period Total |
| State: Highway Maintenance (VDOT)                    | 1,088,325          | 625,000          | 676,000          | 729,000          | 765,450          | \$3,883,775          |
| <b>Total</b>                                         | <b>\$1,088,325</b> | <b>\$625,000</b> | <b>\$676,000</b> | <b>\$729,000</b> | <b>\$765,450</b> | <b>\$3,883,775</b>   |

|                                |
|--------------------------------|
| <b>Operating Budget Impact</b> |
| None anticipated at this time. |



|                             |                       |                     |
|-----------------------------|-----------------------|---------------------|
| <b>Project Title</b>        | <b>Project Number</b> | <b>Service Area</b> |
| Culvert Replacement Program | T0258                 | Transportation      |
| <b>Location</b>             | <b>Project Type</b>   | <b>Department</b>   |
| Various                     | Maintenance           | Public Works        |



|                                                                                                                                                                                                                      |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Department Priority</b>                                                                                                                                                                                           |
| Project supports essential services                                                                                                                                                                                  |
| <b>Project Description</b>                                                                                                                                                                                           |
| Managed program to replace and maintain over 100 City culverts. Upcoming culvert replacements include Young Place Culvert and Mayfield Drive Culvert.                                                                |
| <b>Relationship to Comprehensive Plan</b>                                                                                                                                                                            |
| Chapter 3, Page 31, Goal T-1.7: Commit adequate resources for the cost-effective operation and maintenance of streets, including pavement, bikeways, sidewalks, streetscapes and stormwater management improvements. |
| <b>Project Manager</b>                                                                                                                                                                                               |
| Dee Dee Conner, P.E., Principal Engineer                                                                                                                                                                             |

|                                  |                   |
|----------------------------------|-------------------|
| <b>Projected Start Date</b>      | <b>Continuing</b> |
| <b>Projected Completion Date</b> | <b>Continuing</b> |

| Projected Schedule     |                |
|------------------------|----------------|
| Activity               | Projected Date |
| Consultant Engineering | Continuing     |
| Construction           | Continuing     |

|                                                                                                                                                                                 |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Why Now</b>                                                                                                                                                                  |
| City staff performs a bi-annual Culvert Condition Report to prioritize needs to maintain the street integrity by designing and replacing failing culverts in alternating years. |

### Financial Summary

|                                       |                   |
|---------------------------------------|-------------------|
| <b>Total Project Cost</b>             |                   |
| Prior Appropriations as of 06/30/2024 | Continuing        |
| Budget FY 2025                        | 750,000           |
| FY 2026 - FY 2029 Planned             | 1,943,500         |
| Remaining Need                        | Continuing        |
| <b>Total Project Cost</b>             | <b>Continuing</b> |
| <b>Local Funding Percentage</b>       | <b>100.0%</b>     |

|                                      |                    |
|--------------------------------------|--------------------|
| <b>Estimated Debt Service</b>        |                    |
| Project Total Debt Expenditures      |                    |
| Principal                            | \$2,693,500        |
| Interest                             | 1,074,393          |
| <b>Total</b>                         | <b>\$3,767,893</b> |
| <b>Estimated Annual Debt Service</b> |                    |
|                                      | <b>\$188,395</b>   |

| Five Year Proposed Appropriations by Activity |                  |                 |                  |                 |                  |                         |
|-----------------------------------------------|------------------|-----------------|------------------|-----------------|------------------|-------------------------|
| Activity                                      | Budget FY 2025   | Planned FY 2026 | Planned FY 2027  | Planned FY 2028 | Planned FY 2029  | Program Period Estimate |
| Consultant Engineering                        | 0                | 81,250          | 0                | 87,750          | 0                | \$169,000               |
| Construction                                  | 750,000          | 0               | 845,000          | 0               | 929,500          | \$2,524,500             |
| <b>Total</b>                                  | <b>\$750,000</b> | <b>\$81,250</b> | <b>\$845,000</b> | <b>\$87,750</b> | <b>\$929,500</b> | <b>\$2,693,500</b>      |

| Five Year Proposed Expenditure Cash Flow Projections |                  |                 |                  |                 |                  |                      |
|------------------------------------------------------|------------------|-----------------|------------------|-----------------|------------------|----------------------|
| Funding Source                                       | FY 2025          | FY 2026         | FY 2027          | FY 2028         | FY 2029          | Program Period Total |
| Local: Line of Credit                                | 750,000          | 81,250          | 845,000          | 87,750          | 929,500          | \$2,693,500          |
| <b>Total</b>                                         | <b>\$750,000</b> | <b>\$81,250</b> | <b>\$845,000</b> | <b>\$87,750</b> | <b>\$929,500</b> | <b>\$2,693,500</b>   |

|                                    |
|------------------------------------|
| <b>Operating Budget Impact</b>     |
| Maintenance costs will be reduced. |



|                                                              |                       |                     |
|--------------------------------------------------------------|-----------------------|---------------------|
| <b>Project Title</b>                                         | <b>Project Number</b> | <b>Service Area</b> |
| Florida Avenue Sidewalk                                      | T0324                 | Transportation      |
| <b>Location</b>                                              | <b>Project Type</b>   | <b>Department</b>   |
| Florida Ave. from Lynchburg Detention Home to Greenfield Dr. | New                   | Public Works        |



|                                                                                                                                                                                                                      |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Department Priority</b>                                                                                                                                                                                           |
| Project supports essential services; Project has State and/or Federal funding                                                                                                                                        |
| <b>Project Description</b>                                                                                                                                                                                           |
| Install sidewalk along Florida Avenue from the Lynchburg Detention Home to Greenfield Drive. This project will require sidewalks, drainage, and curb and gutter.                                                     |
| <b>Relationship to Comprehensive Plan</b>                                                                                                                                                                            |
| Chapter 3, Page 31, Goal T-1.7: Commit adequate resources for the cost-effective operation and maintenance of streets, including pavement, bikeways, sidewalks, streetscapes and stormwater management improvements. |
| <b>Project Manager</b>                                                                                                                                                                                               |
| Lee Newland, P.E., City Engineer                                                                                                                                                                                     |

|                                  |                   |
|----------------------------------|-------------------|
| <b>Projected Start Date</b>      | <b>Q1 FY 2020</b> |
| <b>Projected Completion Date</b> | <b>Q2 FY 2026</b> |

| Projected Schedule     |                |
|------------------------|----------------|
| Activity               | Projected Date |
| Consultant Engineering | Q2 FY 2025     |
| Construction           | Q2 FY 2026     |

|                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Why Now</b>                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| City Council requested sidewalk improvements to improve the safety of the pedestrians that currently traverse the roadway and cross under the railroad bridge without a safe area to do so. The pedestrians are forced to walk much of the area in the roadway due to obstructions like no shoulders and rock outcroppings. Project scope was reduced to this first phase due to significant costs (~additional \$15M) to go under the railroad trestle. |

### Financial Summary

|                                       |                    |
|---------------------------------------|--------------------|
| <b>Total Project Cost</b>             |                    |
| Prior Appropriations as of 06/30/2024 | \$4,517,516        |
| Budget FY 2025                        | 0                  |
| FY 2026 - FY 2029 Planned             | 0                  |
| Remaining Need                        | 0                  |
| <b>Total Project Cost</b>             | <b>\$4,517,516</b> |
| <b>Local Funding Percentage</b>       | <b>50.2%</b>       |

|                                      |                    |
|--------------------------------------|--------------------|
| <b>Estimated Debt Service</b>        |                    |
| Project Total Debt Expenditures      |                    |
| Principal                            | \$2,267,516        |
| Interest                             | 904,475            |
| <b>Total</b>                         | <b>\$3,171,991</b> |
| <b>Estimated Annual Debt Service</b> | <b>\$158,600</b>   |

| Five Year Proposed Appropriations by Activity |                |                 |                 |                 |                 |                         |
|-----------------------------------------------|----------------|-----------------|-----------------|-----------------|-----------------|-------------------------|
| Activity                                      | Budget FY 2025 | Planned FY 2026 | Planned FY 2027 | Planned FY 2028 | Planned FY 2029 | Program Period Estimate |
|                                               | 0              | 0               | 0               | 0               | 0               | \$0                     |
| <b>Total</b>                                  | <b>\$0</b>     | <b>\$0</b>      | <b>\$0</b>      | <b>\$0</b>      | <b>\$0</b>      | <b>\$0</b>              |

| Five Year Proposed Expenditure Cash Flow Projections |                    |                    |            |            |            |                      |
|------------------------------------------------------|--------------------|--------------------|------------|------------|------------|----------------------|
| Funding Source                                       | FY 2025            | FY 2026            | FY 2027    | FY 2028    | FY 2029    | Program Period Total |
| Local: Line of Credit                                | 1,000,000          | 1,000,000          | 0          | 0          | 0          | \$2,000,000          |
| State: Revenue Sharing                               | 1,000,000          | 1,000,000          | 0          | 0          | 0          | \$2,000,000          |
| <b>Total</b>                                         | <b>\$2,000,000</b> | <b>\$2,000,000</b> | <b>\$0</b> | <b>\$0</b> | <b>\$0</b> | <b>\$4,000,000</b>   |

|                                |
|--------------------------------|
| <b>Operating Budget Impact</b> |
| None anticipated at this time. |



|                                                 |                       |                     |
|-------------------------------------------------|-----------------------|---------------------|
| <b>Project Title</b>                            | <b>Project Number</b> | <b>Service Area</b> |
| Forest Brook Road, Phase I                      | To Be Assigned        | Transportation      |
| <b>Location</b>                                 | <b>Project Type</b>   | <b>Department</b>   |
| Forest Brook Road - Old Forest Road to Railroad | New                   | Public Works        |



|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Department Priority</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| Project supports essential services; Project has State and/or Federal funding                                                                                                                                                                                                                                                                                                                                                                                                                         |
| <b>Project Description</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| Realign the road to remove double curves, widen road to 30-36 feet, and add sidewalk per the Forest Brook Road corridor study.                                                                                                                                                                                                                                                                                                                                                                        |
| <b>Relationship to Comprehensive Plan</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| Chapter 3, Page 30, Goal T-1.4: Prioritize improvements to the transportation system based on safety considerations; existing deficiencies; multimodal and environmental considerations; opportunities to improve street connectivity; physical, economic and policy constraints; contributions to the neighborhood character; impact on historical and environmental resources; required right-of-way; target levels of service; public safety access; regional connectivity; and system continuity. |
| <b>Project Manager</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| Lee Newland, P.E., City Engineer                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |

|                                  |                   |
|----------------------------------|-------------------|
| <b>Projected Start Date</b>      | <b>Q1 FY 2029</b> |
| <b>Projected Completion Date</b> | <b>Q4 FY 2031</b> |

| Projected Schedule            |                |
|-------------------------------|----------------|
| Activity                      | Projected Date |
| Consultant Engineering        | Q3 FY 2029     |
| Land Acquisition/Right-of-Way | Q3 FY 2030     |
| Construction                  | Q4 FY 2031     |

|                                                                                                |
|------------------------------------------------------------------------------------------------|
| <b>Why Now</b>                                                                                 |
| Road has no sidewalk in portions and is narrow and rolling. There was one fatality in FY 2021. |

### Financial Summary

|                                       |                    |
|---------------------------------------|--------------------|
| <b>Total Project Cost</b>             |                    |
| Prior Appropriations as of 06/30/2024 | \$0                |
| Budget FY 2025                        | 0                  |
| FY 2026 - FY 2029 Planned             | 1,417,500          |
| Remaining Need                        | 7,938,000          |
| <b>Total Project Cost</b>             | <b>\$9,355,500</b> |
| <b>Local Funding Percentage</b>       | <b>100.0%</b>      |

|                                      |                     |
|--------------------------------------|---------------------|
| <b>Estimated Debt Service</b>        |                     |
| Project Total Debt Expenditures      |                     |
| Principal                            | \$9,355,500         |
| Interest                             | 3,731,756           |
| <b>Total</b>                         | <b>\$13,087,256</b> |
| <b>Estimated Annual Debt Service</b> | <b>\$654,363</b>    |

| Five Year Proposed Appropriations by Activity |                |                 |                 |                 |                    |                         |
|-----------------------------------------------|----------------|-----------------|-----------------|-----------------|--------------------|-------------------------|
| Activity                                      | Budget FY 2025 | Planned FY 2026 | Planned FY 2027 | Planned FY 2028 | Planned FY 2029    | Program Period Estimate |
| Consultant Engineering                        | 0              | 0               | 0               | 0               | 850,500            | \$850,500               |
| Land Acquisition/Right-of-Way                 | 0              | 0               | 0               | 0               | 567,000            | \$567,000               |
| <b>Total</b>                                  | <b>\$0</b>     | <b>\$0</b>      | <b>\$0</b>      | <b>\$0</b>      | <b>\$1,417,500</b> | <b>\$1,417,500</b>      |

| Five Year Proposed Expenditure Cash Flow Projections |            |            |            |            |                  |                      |
|------------------------------------------------------|------------|------------|------------|------------|------------------|----------------------|
| Funding Source                                       | FY 2025    | FY 2026    | FY 2027    | FY 2028    | FY 2029          | Program Period Total |
| Local: Line of Credit                                | 0          | 0          | 0          | 0          | 535,500          | \$535,500            |
| <b>Total</b>                                         | <b>\$0</b> | <b>\$0</b> | <b>\$0</b> | <b>\$0</b> | <b>\$535,500</b> | <b>\$535,500</b>     |

|                                             |
|---------------------------------------------|
| <b>Operating Budget Impact</b>              |
| None for years 2030 - 2032 - new structure. |

An application will be submitted to VDOT for Revenue Share and/or SMARTSCALE Program funding.



|                             |                       |                     |
|-----------------------------|-----------------------|---------------------|
| <b>Project Title</b>        | <b>Project Number</b> | <b>Service Area</b> |
| General Street Improvements | TG019                 | Transportation      |
| <b>Location</b>             | <b>Project Type</b>   | <b>Department</b>   |
| Various                     | Maintenance           | Public Works        |

**Department Priority**

Project supports essential services

**Project Description**

Curb, gutter and sidewalk petitions; annual contractual improvements; subdivisions and storm sewer improvements; street improvements and signalization.

**Relationship to Comprehensive Plan**

Chapter 3, Page 30, Goal T-1.4: Prioritize improvements to the transportation system based on safety considerations; existing deficiencies; multimodal and environmental considerations; opportunities to improve street connectivity; physical, economic and policy constraints; contributions to the neighborhood character; impact on historical and environmental resources; required right-of-way; target levels of service; public safety access; regional connectivity; and system continuity.

**Project Manager**

Lee Newland, P.E., City Engineer

|                                  |                       |
|----------------------------------|-----------------------|
| <b>Projected Start Date</b>      | <b>Continuing</b>     |
| <b>Projected Completion Date</b> | <b>Continuing</b>     |
| <b>Projected Schedule</b>        |                       |
| <b>Activity</b>                  | <b>Projected Date</b> |
| Consultant Engineering           | Continuing            |
| Construction                     | Continuing            |

|                                                                                                                                 |
|---------------------------------------------------------------------------------------------------------------------------------|
| <b>Why Now</b>                                                                                                                  |
| Improvements in the transportation system due to safety considerations and existing deficiencies; reimbursements to developers. |

**Financial Summary**

|                                       |                   |
|---------------------------------------|-------------------|
| <b>Total Project Cost</b>             |                   |
| Prior Appropriations as of 06/30/2024 | Continuing        |
| Budget FY 2025                        | 425,000           |
| FY 2026 - FY 2029 Planned             | 4,760,750         |
| Remaining Need                        | Continuing        |
| <b>Total Project Cost</b>             | <b>Continuing</b> |
| <b>Local Funding Percentage</b>       | <b>100.0%</b>     |

|                                      |                    |
|--------------------------------------|--------------------|
| <b>Estimated Debt Service</b>        |                    |
| Project Total Debt Expenditures      |                    |
| Principal                            | \$1,442,250        |
| Interest                             | 575,290            |
| <b>Total</b>                         | <b>\$2,017,540</b> |
| <b>Estimated Annual Debt Service</b> |                    |
|                                      | <b>\$100,877</b>   |

|                                                      |                       |                        |                        |                        |                        |                                |
|------------------------------------------------------|-----------------------|------------------------|------------------------|------------------------|------------------------|--------------------------------|
| <b>Five Year Proposed Appropriations by Activity</b> |                       |                        |                        |                        |                        |                                |
| <b>Activity</b>                                      | <b>Budget FY 2025</b> | <b>Planned FY 2026</b> | <b>Planned FY 2027</b> | <b>Planned FY 2028</b> | <b>Planned FY 2029</b> | <b>Program Period Estimate</b> |
| Consultant Engineering                               | 60,000                | 60,000                 | 78,000                 | 81,000                 | 85,000                 | \$364,000                      |
| Construction                                         | 365,000               | 1,040,000              | 1,092,000              | 1,134,000              | 1,190,750              | \$4,821,750                    |
| <b>Total</b>                                         | <b>\$425,000</b>      | <b>\$1,100,000</b>     | <b>\$1,170,000</b>     | <b>\$1,215,000</b>     | <b>\$1,275,750</b>     | <b>\$5,185,750</b>             |

|                                                             |                  |                    |                    |                    |                    |                             |
|-------------------------------------------------------------|------------------|--------------------|--------------------|--------------------|--------------------|-----------------------------|
| <b>Five Year Proposed Expenditure Cash Flow Projections</b> |                  |                    |                    |                    |                    |                             |
| <b>Funding Source</b>                                       | <b>FY 2025</b>   | <b>FY 2026</b>     | <b>FY 2027</b>     | <b>FY 2028</b>     | <b>FY 2029</b>     | <b>Program Period Total</b> |
| Local: Pay-As-You-Go                                        | 0                | 1,100,000          | 845,000            | 877,500            | 921,000            | \$3,743,500                 |
| Local: Line of Credit                                       | 425,000          | 0                  | 325,000            | 337,500            | 354,750            | \$1,442,250                 |
| <b>Total</b>                                                | <b>\$425,000</b> | <b>\$1,100,000</b> | <b>\$1,170,000</b> | <b>\$1,215,000</b> | <b>\$1,275,750</b> | <b>\$5,185,750</b>          |

**Operating Budget Impact**

Possible increase in lane mileage, subsequently increasing maintenance costs and State Highway reimbursement. Possible increase in curb and gutter, number of signals, and square yards of sidewalk, resulting in increased maintenance.



|                                                                |                       |                     |
|----------------------------------------------------------------|-----------------------|---------------------|
| <b>Project Title</b>                                           | <b>Project Number</b> | <b>Service Area</b> |
| Hollins Mill Road Bridge Replacement with Bikeway Improvements | To Be Assigned        | Transportation      |
| <b>Location</b>                                                | <b>Project Type</b>   | <b>Department</b>   |
| Hollins Mill Road Bridge                                       | New                   | Public Works        |



**Department Priority**

Project contributes to the generation of new revenue; Project supports essential services; Project has State and/or Federal funding

**Project Description**

Replacement and enhancement of the bridge on Hollins Mill Road at Hollins Mill Park. There is a low water bridge underneath the Hollins Mill Bridge connecting the Blackwater Creek Bikeway with the Point of Honor Trail that constantly requires maintenance to remain safely accessible to pedestrians and bicyclists. This project will replace the bridge and provide bike and pedestrian enhancements when the low water bridge is not available. Additional funding for the project will need to be applied for in future grant funding cycles.

**Relationship to Comprehensive Plan**

Chapter 3, Page 31, Goal T-1.7: Commit adequate resources for the cost-effective operation and maintenance of streets, including pavement, bikeways, sidewalks, streetscapes and stormwater management improvements.

**Project Manager**

Lee Newland, P.E., City Engineer

|                                  |                   |
|----------------------------------|-------------------|
| <b>Projected Start Date</b>      | <b>Q3 FY 2025</b> |
| <b>Projected Completion Date</b> | <b>Q4 FY 2030</b> |

| Projected Schedule     |                |
|------------------------|----------------|
| Activity               | Projected Date |
| Consultant Engineering | Q4 FY 2028     |
| Construction           | Q4 FY 2030     |

**Why Now**

This project is needed on two fronts: 1) The bridge requires maintenance and replacement takes care of the maintenance items. 2) Pedestrians and bicyclists are forced to cross the road and bridge in the travel lane without any pedestrian features when the low water crossing is covered with water, which occurs on a regular basis.

**Financial Summary**

| Total Project Cost                    |                     |
|---------------------------------------|---------------------|
| Prior Appropriations as of 06/30/2024 | \$0                 |
| Budget FY 2025                        | 8,268,000           |
| FY 2026 - FY 2029 Planned             | 11,583,062          |
| Remaining Need                        | 0                   |
| <b>Total Project Cost</b>             | <b>\$19,851,062</b> |
| <b>Local Funding Percentage</b>       | <b>50.0%</b>        |

| Estimated Debt Service               |                     |
|--------------------------------------|---------------------|
| Project Total Debt Expenditures      |                     |
| Principal                            | \$9,925,531         |
| Interest                             | 3,959,132           |
| <b>Total</b>                         | <b>\$13,884,663</b> |
| <b>Estimated Annual Debt Service</b> | <b>\$694,233</b>    |

| Five Year Proposed Appropriations by Activity |                    |                 |                    |                 |                    |                         |
|-----------------------------------------------|--------------------|-----------------|--------------------|-----------------|--------------------|-------------------------|
| Activity                                      | Budget FY 2025     | Planned FY 2026 | Planned FY 2027    | Planned FY 2028 | Planned FY 2029    | Program Period Estimate |
| Consultant Engineering                        | 2,000,000          | 0               | 0                  | 0               | 0                  | \$2,000,000             |
| Construction                                  | 6,268,000          | 0               | 8,116,410          | 0               | 3,466,652          | \$17,851,062            |
| <b>Total</b>                                  | <b>\$8,268,000</b> | <b>\$0</b>      | <b>\$8,116,410</b> | <b>\$0</b>      | <b>\$3,466,652</b> | <b>\$19,851,062</b>     |

| Five Year Proposed Expenditure Cash Flow Projections |                    |                    |            |                    |                    |                      |
|------------------------------------------------------|--------------------|--------------------|------------|--------------------|--------------------|----------------------|
| Funding Source                                       | FY 2025            | FY 2026            | FY 2027    | FY 2028            | FY 2029            | Program Period Total |
| Local: Line of Credit                                | 500,000            | 600,000            | 0          | 2,400,000          | 3,212,766          | \$6,712,766          |
| State: Revenue Sharing                               | 500,000            | 600,000            | 0          | 2,400,000          | 3,212,766          | \$6,712,766          |
| <b>Total</b>                                         | <b>\$1,000,000</b> | <b>\$1,200,000</b> | <b>\$0</b> | <b>\$4,800,000</b> | <b>\$6,425,532</b> | <b>\$13,425,532</b>  |

| Operating Budget Impact                                         |
|-----------------------------------------------------------------|
| Reduces maintenance costs by removal of the low water crossing. |

An additional Revenue Share application will be applied for in FY 2026 for the additional funds.





|                                               |                       |                     |
|-----------------------------------------------|-----------------------|---------------------|
| <b>Project Title</b>                          | <b>Project Number</b> | <b>Service Area</b> |
| John Lynch Bridge Repairs                     | TB057                 | Transportation      |
| <b>Location</b>                               | <b>Project Type</b>   | <b>Department</b>   |
| John Lynch Bridge Over Railroad & James River | Maintenance           | Public Works        |



|                                                                                                                                                                                                                      |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Department Priority</b>                                                                                                                                                                                           |
| Project has legal or regulatory mandate; Project supports essential services                                                                                                                                         |
| <b>Project Description</b>                                                                                                                                                                                           |
| Maintenance improvements to John Lynch Bridge - Joint Replacements.                                                                                                                                                  |
| <b>Relationship to Comprehensive Plan</b>                                                                                                                                                                            |
| Chapter 3, Page 31, Goal T-1.7: Commit adequate resources for the cost-effective operation and maintenance of streets, including pavement, bikeways, sidewalks, streetscapes and stormwater management improvements. |
| <b>Project Manager</b>                                                                                                                                                                                               |
| Lee Newland, P.E., City Engineer                                                                                                                                                                                     |

|                                  |                   |
|----------------------------------|-------------------|
| <b>Projected Start Date</b>      | <b>Q2 FY 2023</b> |
| <b>Projected Completion Date</b> | <b>Q4 FY 2025</b> |

| Projected Schedule     |                |
|------------------------|----------------|
| Activity               | Projected Date |
| Consultant Engineering | Q4 FY 2024     |
| Construction           | Q4 FY 2025     |

|                                                                                                                                                            |
|------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Why Now</b>                                                                                                                                             |
| This bridge has had two joint failures within the past three years and has four additional joints that will require closing lanes and railroad permitting. |

### Financial Summary

|                                       |                    |
|---------------------------------------|--------------------|
| <b>Total Project Cost</b>             |                    |
| Prior Appropriations as of 06/30/2024 | \$6,072,567        |
| Budget FY 2025                        | 3,077,433          |
| FY 2026 - FY 2029 Planned             | 0                  |
| Remaining Need                        | 0                  |
| <b>Total Project Cost</b>             | <b>\$9,150,000</b> |
| <b>Local Funding Percentage</b>       | <b>60.7%</b>       |

|                                      |                    |
|--------------------------------------|--------------------|
| <b>Estimated Debt Service</b>        |                    |
| Project Total Debt Expenditures      |                    |
| Principal                            | \$5,550,000        |
| Interest                             | 2,213,804          |
| <b>Total</b>                         | <b>\$7,763,804</b> |
| <b>Estimated Annual Debt Service</b> | <b>\$388,190</b>   |

| Five Year Proposed Appropriations by Activity |                    |                 |                 |                 |                 |                         |
|-----------------------------------------------|--------------------|-----------------|-----------------|-----------------|-----------------|-------------------------|
| Activity                                      | Budget FY 2025     | Planned FY 2026 | Planned FY 2027 | Planned FY 2028 | Planned FY 2029 | Program Period Estimate |
| Consultant Engineering                        | 750,000            | 0               | 0               | 0               | 0               | \$750,000               |
| Construction                                  | 2,327,433          | 0               | 0               | 0               | 0               | \$2,327,433             |
| <b>Total</b>                                  | <b>\$3,077,433</b> | <b>\$0</b>      | <b>\$0</b>      | <b>\$0</b>      | <b>\$0</b>      | <b>\$3,077,433</b>      |

| Five Year Proposed Expenditure Cash Flow Projections |                    |            |            |            |            |                      |
|------------------------------------------------------|--------------------|------------|------------|------------|------------|----------------------|
| Funding Source                                       | FY 2025            | FY 2026    | FY 2027    | FY 2028    | FY 2029    | Program Period Total |
| Local: Line of Credit                                | 4,800,000          | 0          | 0          | 0          | 0          | \$4,800,000          |
| State: Highway Maintenance (VDOT)                    | 3,600,000          | 0          | 0          | 0          | 0          | \$3,600,000          |
| <b>Total</b>                                         | <b>\$8,400,000</b> | <b>\$0</b> | <b>\$0</b> | <b>\$0</b> | <b>\$0</b> | <b>\$8,400,000</b>   |

|                                |
|--------------------------------|
| <b>Operating Budget Impact</b> |
| None anticipated at this time. |





|                                           |                       |                     |
|-------------------------------------------|-----------------------|---------------------|
| <b>Project Title</b>                      | <b>Project Number</b> | <b>Service Area</b> |
| Lakeside Drive Arch Bridge Rehabilitation | TB059                 | Transportation      |
| <b>Location</b>                           | <b>Project Type</b>   | <b>Department</b>   |
| College Lake                              | New                   | Public Works        |



|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Department Priority</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| Project required to support important but not essential services                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| <b>Project Description</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| Modify existing arch bridge for use as an overlook to wetlands created from College Lake. Also ties into Creekside Trail.                                                                                                                                                                                                                                                                                                                                                                             |
| <b>Relationship to Comprehensive Plan</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| Chapter 3, Page 30, Goal T-1.4: Prioritize improvements to the transportation system based on safety considerations; existing deficiencies; multimodal and environmental considerations; opportunities to improve street connectivity; physical, economic and policy constraints; contributions to the neighborhood character; impact on historical and environmental resources; required right-of-way; target levels of service; public safety access; regional connectivity; and system continuity. |
| <b>Project Manager</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| Dee Dee Conner, P.E., Principal Engineer                                                                                                                                                                                                                                                                                                                                                                                                                                                              |

|                                  |                       |
|----------------------------------|-----------------------|
| <b>Projected Start Date</b>      | <b>Q1 FY 2025</b>     |
| <b>Projected Completion Date</b> | <b>Q4 FY 2026</b>     |
| <b>Projected Schedule</b>        |                       |
| <b>Activity</b>                  | <b>Projected Date</b> |
| Consultant Engineering           | Q1 FY 2026            |
| Construction                     | Q4 FY 2026            |

|                                                                                                                                                                              |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Why Now</b>                                                                                                                                                               |
| This bridge will be saved and turned into an overlook upon the Dam Removal and Wetlands project completion. This will preserve one of only two arch bridges within the City. |

### Financial Summary

|                                       |                    |
|---------------------------------------|--------------------|
| <b>Total Project Cost</b>             |                    |
| Prior Appropriations as of 06/30/2024 | \$750,000          |
| Budget FY 2025                        | 93,750             |
| FY 2026 - FY 2029 Planned             | 937,500            |
| Remaining Need                        | 0                  |
| <b>Total Project Cost</b>             | <b>\$1,781,250</b> |
| <b>Local Funding Percentage</b>       | <b>100.0%</b>      |

|                                      |                    |
|--------------------------------------|--------------------|
| <b>Estimated Debt Service</b>        |                    |
| Project Total Debt Expenditures      |                    |
| Principal                            | \$1,781,250        |
| Interest                             | 710,511            |
| <b>Total</b>                         | <b>\$2,491,761</b> |
| <b>Estimated Annual Debt Service</b> | <b>\$124,588</b>   |

|                                                      |                       |                        |                        |                        |                        |                                |
|------------------------------------------------------|-----------------------|------------------------|------------------------|------------------------|------------------------|--------------------------------|
| <b>Five Year Proposed Appropriations by Activity</b> |                       |                        |                        |                        |                        |                                |
| <b>Activity</b>                                      | <b>Budget FY 2025</b> | <b>Planned FY 2026</b> | <b>Planned FY 2027</b> | <b>Planned FY 2028</b> | <b>Planned FY 2029</b> | <b>Program Period Estimate</b> |
| Consultant Engineering                               | 93,750                | 0                      | 0                      | 0                      | 0                      | \$93,750                       |
| Construction                                         | 0                     | 937,500                | 0                      | 0                      | 0                      | \$937,500                      |
| <b>Total</b>                                         | <b>\$93,750</b>       | <b>\$937,500</b>       | <b>\$0</b>             | <b>\$0</b>             | <b>\$0</b>             | <b>\$1,031,250</b>             |

|                                                             |                  |                  |                |                |                |                             |
|-------------------------------------------------------------|------------------|------------------|----------------|----------------|----------------|-----------------------------|
| <b>Five Year Proposed Expenditure Cash Flow Projections</b> |                  |                  |                |                |                |                             |
| <b>Funding Source</b>                                       | <b>FY 2025</b>   | <b>FY 2026</b>   | <b>FY 2027</b> | <b>FY 2028</b> | <b>FY 2029</b> | <b>Program Period Total</b> |
| Local: Line of Credit                                       | 600,000          | 937,500          | 0              | 0              | 0              | \$1,537,500                 |
| <b>Total</b>                                                | <b>\$600,000</b> | <b>\$937,500</b> | <b>\$0</b>     | <b>\$0</b>     | <b>\$0</b>     | <b>\$1,537,500</b>          |

|                                |
|--------------------------------|
| <b>Operating Budget Impact</b> |
| None anticipated at this time. |



|                             |                       |                     |
|-----------------------------|-----------------------|---------------------|
| <b>Project Title</b>        | <b>Project Number</b> | <b>Service Area</b> |
| Lakeside Drive Improvements | T0377                 | Transportation      |
| <b>Location</b>             | <b>Project Type</b>   | <b>Department</b>   |
| Lakeside Drive at the Plaza | New                   | Public Works        |



|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Department Priority</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| Project supports essential services; Project has State and/or Federal funding                                                                                                                                                                                                                                                                                                                                                                                                                         |
| <b>Project Description</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| Widen Lakeside Drive from the entrance to the Plaza to Murrell Road; install sidewalks and street trees.                                                                                                                                                                                                                                                                                                                                                                                              |
| <b>Relationship to Comprehensive Plan</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| Chapter 3, Page 30, Goal T-1.4: Prioritize improvements to the transportation system based on safety considerations; existing deficiencies; multimodal and environmental considerations; opportunities to improve street connectivity; physical, economic and policy constraints; contributions to the neighborhood character; impact on historical and environmental resources; required right-of-way; target levels of service; public safety access; regional connectivity; and system continuity. |
| <b>Project Manager</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| Lee Newland, P.E., City Engineer                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |

|                                  |                   |
|----------------------------------|-------------------|
| <b>Projected Start Date</b>      | <b>Q2 FY 2025</b> |
| <b>Projected Completion Date</b> | <b>Q4 FY 2027</b> |

| Projected Schedule     |                |
|------------------------|----------------|
| Activity               | Projected Date |
| Consultant Engineering | Q4 FY 2026     |
| Construction           | Q4 FY 2027     |

| Why Now                                                                                                                                                                                                                                                                                                                                                                                                     |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| This project completes the next section of the Midtown Connector, which is a corridor to improve transportation from the Lynchburg Expressway to the 501/221 intersection. This section of the corridor is routinely blocked due to large delivery trucks parked at the rear loading docks of the businesses in the Plaza. This will correct the inconvenience and safety concerns to the traveling public. |

### Financial Summary

| Total Project Cost                    |                    |
|---------------------------------------|--------------------|
| Prior Appropriations as of 06/30/2024 | \$1,972,000        |
| Budget FY 2025                        | 2,084,849          |
| FY 2026 - FY 2029 Planned             | 629,168            |
| Remaining Need                        | 0                  |
| <b>Total Project Cost</b>             | <b>\$4,686,017</b> |
| <b>Local Funding Percentage</b>       | <b>50.0%</b>       |

| Estimated Debt Service               |                    |
|--------------------------------------|--------------------|
| Project Total Debt Expenditures      |                    |
| Principal                            | \$2,343,009        |
| Interest                             | 934,588            |
| <b>Total</b>                         | <b>\$3,277,597</b> |
| <b>Estimated Annual Debt Service</b> | <b>\$163,880</b>   |

| Five Year Proposed Appropriations by Activity |                    |                 |                  |                 |                 |                         |
|-----------------------------------------------|--------------------|-----------------|------------------|-----------------|-----------------|-------------------------|
| Activity                                      | Budget FY 2025     | Planned FY 2026 | Planned FY 2027  | Planned FY 2028 | Planned FY 2029 | Program Period Estimate |
| Construction                                  | 2,084,849          | 0               | 629,168          | 0               | 0               | \$2,714,017             |
| <b>Total</b>                                  | <b>\$2,084,849</b> | <b>\$0</b>      | <b>\$629,168</b> | <b>\$0</b>      | <b>\$0</b>      | <b>\$2,714,017</b>      |

| Five Year Proposed Expenditure Cash Flow Projections |                  |                    |                    |            |            |                      |
|------------------------------------------------------|------------------|--------------------|--------------------|------------|------------|----------------------|
| Funding Source                                       | FY 2025          | FY 2026            | FY 2027            | FY 2028    | FY 2029    | Program Period Total |
| Local: Line of Credit                                | 486,000          | 500,000            | 1,357,009          | 0          | 0          | \$2,343,009          |
| State: Revenue Sharing                               | 486,000          | 500,000            | 1,357,008          | 0          | 0          | \$2,343,008          |
| <b>Total</b>                                         | <b>\$972,000</b> | <b>\$1,000,000</b> | <b>\$2,714,017</b> | <b>\$0</b> | <b>\$0</b> | <b>\$4,686,017</b>   |

| Operating Budget Impact                                                    |
|----------------------------------------------------------------------------|
| Additional annual expenses for tree maintenance and stormwater (~\$5,000). |

An additional Revenue Share application has been submitted for FY 2027.



|                                        |                       |                     |
|----------------------------------------|-----------------------|---------------------|
| <b>Project Title</b>                   | <b>Project Number</b> | <b>Service Area</b> |
| Leesville Road Pedestrian Improvements | To Be Assigned        | Transportation      |
| <b>Location</b>                        | <b>Project Type</b>   | <b>Department</b>   |
| Leesville Road                         | New                   | Public Works        |



|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Department Priority</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| Project supports essential services                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| <b>Project Description</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| Install a shared use path along the north side of Leesville Road from Timberlake Road to Greenview Drive - a total distance of approximately 2.2 miles.                                                                                                                                                                                                                                                                                                                                               |
| <b>Relationship to Comprehensive Plan</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| Chapter 3, Page 30, Goal T-1.4: Prioritize improvements to the transportation system based on safety considerations; existing deficiencies; multimodal and environmental considerations; opportunities to improve street connectivity; physical, economic and policy constraints; contributions to the neighborhood character; impact on historical and environmental resources; required right-of-way; target levels of service; public safety access; regional connectivity; and system continuity. |
| <b>Project Manager</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| Lee Newland, P.E., City Engineer                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |

|                                  |                   |
|----------------------------------|-------------------|
| <b>Projected Start Date</b>      | <b>Q1 FY 2029</b> |
| <b>Projected Completion Date</b> | <b>Q2 FY 2032</b> |

| Projected Schedule            |                |
|-------------------------------|----------------|
| Activity                      | Projected Date |
| Consultant Engineering        | Q4 FY 2030     |
| Land Acquisition/Right-of-Way | Q2 FY 2030     |
| Construction                  | Q2 FY 2032     |

|                                                                                                                                                                                         |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Why Now</b>                                                                                                                                                                          |
| To improve pedestrian safety on Leesville Road. Development along Leesville Road; citizen requests and VDOT STARS Study for the Leesville Road corridor has moved this project forward. |

### Financial Summary

|                                       |                     |
|---------------------------------------|---------------------|
| <b>Total Project Cost</b>             |                     |
| Prior Appropriations as of 06/30/2024 | \$0                 |
| Budget FY 2025                        | 0                   |
| FY 2026 - FY 2029 Planned             | 1,000,000           |
| Remaining Need                        | 10,060,000          |
| <b>Total Project Cost</b>             | <b>\$11,060,000</b> |
| <b>Local Funding Percentage</b>       | <b>100.0%</b>       |

|                                      |                     |
|--------------------------------------|---------------------|
| <b>Estimated Debt Service</b>        |                     |
| Project Total Debt Expenditures      |                     |
| Principal                            | \$11,060,000        |
| Interest                             | 4,411,653           |
| <b>Total</b>                         | <b>\$15,471,653</b> |
| <b>Estimated Annual Debt Service</b> | <b>\$773,583</b>    |

| Five Year Proposed Appropriations by Activity |                |                 |                 |                 |                    |                         |
|-----------------------------------------------|----------------|-----------------|-----------------|-----------------|--------------------|-------------------------|
| Activity                                      | Budget FY 2025 | Planned FY 2026 | Planned FY 2027 | Planned FY 2028 | Planned FY 2029    | Program Period Estimate |
| Consultant Engineering                        | 0              | 0               | 0               | 0               | 1,000,000          | \$1,000,000             |
| <b>Total</b>                                  | <b>\$0</b>     | <b>\$0</b>      | <b>\$0</b>      | <b>\$0</b>      | <b>\$1,000,000</b> | <b>\$1,000,000</b>      |

| Five Year Proposed Expenditure Cash Flow Projections |            |            |            |            |                  |                      |
|------------------------------------------------------|------------|------------|------------|------------|------------------|----------------------|
| Funding Source                                       | FY 2025    | FY 2026    | FY 2027    | FY 2028    | FY 2029          | Program Period Total |
| Local: Line of Credit                                | 0          | 0          | 0          | 0          | 500,000          | \$500,000            |
| <b>Total</b>                                         | <b>\$0</b> | <b>\$0</b> | <b>\$0</b> | <b>\$0</b> | <b>\$500,000</b> | <b>\$500,000</b>     |

|                                                       |
|-------------------------------------------------------|
| <b>Operating Budget Impact</b>                        |
| Increase in landscaping maintenance costs (~\$8,000). |



|                                                |                       |                     |
|------------------------------------------------|-----------------------|---------------------|
| <b>Project Title</b>                           | <b>Project Number</b> | <b>Service Area</b> |
| Liberty Mountain Drive Realignment             | T0363                 | Transportation      |
| <b>Location</b>                                | <b>Project Type</b>   | <b>Department</b>   |
| Liberty Mountain Dr. at Clanders Mountain Road | New                   | Public Works        |



|                                                                                                                                                                                                                      |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Department Priority</b>                                                                                                                                                                                           |
| Project supports essential services                                                                                                                                                                                  |
| <b>Project Description</b>                                                                                                                                                                                           |
| Realign the offset intersection of Liberty Mountain Drive and Clanders Mountain Road.                                                                                                                                |
| <b>Relationship to Comprehensive Plan</b>                                                                                                                                                                            |
| Chapter 3, Page 31, Goal T-1.7: Commit adequate resources for the cost-effective operation and maintenance of streets, including pavement, bikeways, sidewalks, streetscapes and stormwater management improvements. |
| <b>Project Manager</b>                                                                                                                                                                                               |
| Lee Newland, P.E., City Engineer                                                                                                                                                                                     |

|                                  |                   |
|----------------------------------|-------------------|
| <b>Projected Start Date</b>      | <b>Q4 FY 2029</b> |
| <b>Projected Completion Date</b> | <b>Q4 FY 2033</b> |

| Projected Schedule            |                |
|-------------------------------|----------------|
| Activity                      | Projected Date |
| Land Acquisition/Right-of-Way | Q2 FY 2030     |
| Consultant Engineering        | Q2 FY 2030     |
| Construction                  | Q4 FY 2033     |

|                                                                                                                                                                                                                                           |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Why Now</b>                                                                                                                                                                                                                            |
| Increased traffic, the offset intersections, and the close proximity of the 460 off-ramp do not meet standards for the volume of traffic. Improvements are required to increase safety and keep traffic from queuing back onto Route 460. |

### Financial Summary

|                                       |                    |
|---------------------------------------|--------------------|
| <b>Total Project Cost</b>             |                    |
| Prior Appropriations as of 06/30/2024 | \$0                |
| Budget FY 2025                        | 0                  |
| FY 2026 - FY 2029 Planned             | 810,000            |
| Remaining Need                        | 8,505,000          |
| <b>Total Project Cost</b>             | <b>\$9,315,000</b> |
| <b>Local Funding Percentage</b>       | <b>100.0%</b>      |

|                                      |                     |
|--------------------------------------|---------------------|
| <b>Estimated Debt Service</b>        |                     |
| Project Total Debt Expenditures      |                     |
| Principal                            | \$9,315,000         |
| Interest                             | 3,715,601           |
| <b>Total</b>                         | <b>\$13,030,601</b> |
| <b>Estimated Annual Debt Service</b> | <b>\$651,530</b>    |

| Five Year Proposed Appropriations by Activity |                |                 |                 |                 |                  |                         |
|-----------------------------------------------|----------------|-----------------|-----------------|-----------------|------------------|-------------------------|
| Activity                                      | Budget FY 2025 | Planned FY 2026 | Planned FY 2027 | Planned FY 2028 | Planned FY 2029  | Program Period Estimate |
| Consultant Engineering                        | 0              | 0               | 0               | 0               | 810,000          | \$810,000               |
| <b>Total</b>                                  | <b>\$0</b>     | <b>\$0</b>      | <b>\$0</b>      | <b>\$0</b>      | <b>\$810,000</b> | <b>\$810,000</b>        |

| Five Year Proposed Expenditure Cash Flow Projections |            |            |            |            |                  |                      |
|------------------------------------------------------|------------|------------|------------|------------|------------------|----------------------|
| Funding Source                                       | FY 2025    | FY 2026    | FY 2027    | FY 2028    | FY 2029          | Program Period Total |
| Local: Line of Credit                                | 0          | 0          | 0          | 0          | 450,000          | \$450,000            |
| <b>Total</b>                                         | <b>\$0</b> | <b>\$0</b> | <b>\$0</b> | <b>\$0</b> | <b>\$450,000</b> | <b>\$450,000</b>     |

|                                                                                |
|--------------------------------------------------------------------------------|
| <b>Operating Budget Impact</b>                                                 |
| Additional annual expenses for grounds maintenance and stormwater (~\$16,000). |

An application for SMARTSCALE funding has been applied for FY 2029.



|                                                    |                       |                     |
|----------------------------------------------------|-----------------------|---------------------|
| <b>Project Title</b>                               | <b>Project Number</b> | <b>Service Area</b> |
| Link Road/Boonsboro Road Intersection Improvements | T0376                 | Transportation      |
| <b>Location</b>                                    | <b>Project Type</b>   | <b>Department</b>   |
| Link Road at Boonsboro Road                        | New                   | Public Works        |



|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Department Priority</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| Project supports essential services; Project has State and/or Federal funding                                                                                                                                                                                                                                                                                                                                                                                                                         |
| <b>Project Description</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| Install a right turn lane from Link Road onto Boonsboro Road to improve the flow of traffic and add pedestrian features at the intersection.                                                                                                                                                                                                                                                                                                                                                          |
| <b>Relationship to Comprehensive Plan</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| Chapter 3, Page 30, Goal T-1.4: Prioritize improvements to the transportation system based on safety considerations; existing deficiencies; multimodal and environmental considerations; opportunities to improve street connectivity; physical, economic and policy constraints; contributions to the neighborhood character; impact on historical and environmental resources; required right-of-way; target levels of service; public safety access; regional connectivity; and system continuity. |
| <b>Project Manager</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| Lee Newland, P.E., City Engineer                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |

|                                  |                   |
|----------------------------------|-------------------|
| <b>Projected Start Date</b>      | <b>Q3 FY 2024</b> |
| <b>Projected Completion Date</b> | <b>Q2 FY 2027</b> |

| Projected Schedule            |                |
|-------------------------------|----------------|
| Activity                      | Projected Date |
| Land Acquisition/Right-of-Way | Q3 FY 2026     |
| Consultant Engineering        | Q3 FY 2026     |
| Construction                  | Q2 FY 2027     |

|                                                                                                                                                                                                                                                  |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Why Now</b>                                                                                                                                                                                                                                   |
| Traffic back-ups along Link Road are a frequent occurrence. Staff has had many requests from citizens to create a safe pedestrian crossing and to add a turn lane so vehicles making left turns do not block the ability for right turns on red. |

### Financial Summary

|                                       |                    |
|---------------------------------------|--------------------|
| <b>Total Project Cost</b>             |                    |
| Prior Appropriations as of 06/30/2024 | \$1,576,000        |
| Budget FY 2025                        | 1,457,794          |
| FY 2026 - FY 2029 Planned             | 547,898            |
| Remaining Need                        | 0                  |
| <b>Total Project Cost</b>             | <b>\$3,581,692</b> |
| <b>Local Funding Percentage</b>       | <b>50.0%</b>       |

|                                      |                    |
|--------------------------------------|--------------------|
| <b>Estimated Debt Service</b>        |                    |
| Project Total Debt Expenditures      |                    |
| Principal                            | \$1,790,846        |
| Interest                             | 714,339            |
| <b>Total</b>                         | <b>\$2,505,185</b> |
| <b>Estimated Annual Debt Service</b> | <b>\$125,259</b>   |

| Five Year Proposed Appropriations by Activity |                    |                 |                  |                 |                 |                         |
|-----------------------------------------------|--------------------|-----------------|------------------|-----------------|-----------------|-------------------------|
| Activity                                      | Budget FY 2025     | Planned FY 2026 | Planned FY 2027  | Planned FY 2028 | Planned FY 2029 | Program Period Estimate |
| Construction                                  | 1,457,794          | 0               | 547,898          | 0               | 0               | \$2,005,692             |
| <b>Total</b>                                  | <b>\$1,457,794</b> | <b>\$0</b>      | <b>\$547,898</b> | <b>\$0</b>      | <b>\$0</b>      | <b>\$2,005,692</b>      |

| Five Year Proposed Expenditure Cash Flow Projections |                    |            |                    |            |            |                      |
|------------------------------------------------------|--------------------|------------|--------------------|------------|------------|----------------------|
| Funding Source                                       | FY 2025            | FY 2026    | FY 2027            | FY 2028    | FY 2029    | Program Period Total |
| Local: Line of Credit                                | 588,000            | 0          | 1,002,846          | 0          | 0          | \$1,590,846          |
| State: Revenue Sharing                               | 588,000            | 0          | 1,002,846          | 0          | 0          | \$1,590,846          |
| <b>Total</b>                                         | <b>\$1,176,000</b> | <b>\$0</b> | <b>\$2,005,692</b> | <b>\$0</b> | <b>\$0</b> | <b>\$3,181,692</b>   |

|                                            |
|--------------------------------------------|
| <b>Operating Budget Impact</b>             |
| Slight increase due to pedestrian signals. |

An additional Revenue Share application has been submitted for FY 2027.



|                                         |                       |                     |
|-----------------------------------------|-----------------------|---------------------|
| <b>Project Title</b>                    | <b>Project Number</b> | <b>Service Area</b> |
| Lynchburg Center for Industry - Phase I | T0364                 | Transportation      |
| <b>Location</b>                         | <b>Project Type</b>   | <b>Department</b>   |
| Lynchburg Center for Industry           | New                   | Public Works        |



|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Department Priority</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| Project has State and/or Federal funding; Project supports essential services                                                                                                                                                                                                                                                                                                                                                                                                                         |
| <b>Project Description</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| Complete one side of sidewalk at the Lynchburg Center for Industry located off of Graves Mill Road. This project is submitted in partnership with Economic Development. Additional funding will need to be applied for in future grant funding cycles.                                                                                                                                                                                                                                                |
| <b>Relationship to Comprehensive Plan</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| Chapter 3, Page 30, Goal T-1.4: Prioritize improvements to the transportation system based on safety considerations; existing deficiencies; multimodal and environmental considerations; opportunities to improve street connectivity; physical, economic and policy constraints; contributions to the neighborhood character; impact on historical and environmental resources; required right-of-way; target levels of service; public safety access; regional connectivity; and system continuity. |
| <b>Project Manager</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| Dee Dee Conner, P.E., Principal Engineer                                                                                                                                                                                                                                                                                                                                                                                                                                                              |

|                                  |                   |
|----------------------------------|-------------------|
| <b>Projected Start Date</b>      | <b>Q3 FY 2023</b> |
| <b>Projected Completion Date</b> | <b>Q3 FY 2027</b> |

| Projected Schedule     |                |
|------------------------|----------------|
| Activity               | Projected Date |
| Consultant Engineering | Q3 FY 2024     |
| Construction           | Q3 FY 2027     |

|                                                                                                                                                                         |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Why Now</b>                                                                                                                                                          |
| A need exists for sidewalks to allow business employees to walk without being in travel lanes of the street. This will also reduce costs for future business expansion. |

### Financial Summary

|                                       |                  |
|---------------------------------------|------------------|
| <b>Total Project Cost</b>             |                  |
| Prior Appropriations as of 06/30/2024 | \$980,819        |
| Budget FY 2025                        | 0                |
| FY 2026 - FY 2029 Planned             | 0                |
| Remaining Need                        | 0                |
| <b>Total Project Cost</b>             | <b>\$980,819</b> |
| <b>Local Funding Percentage</b>       | <b>33.3%</b>     |

|                                      |                  |
|--------------------------------------|------------------|
| <b>Estimated Debt Service</b>        |                  |
| Project Total Debt Expenditures      |                  |
| Principal                            | \$163,470        |
| Interest                             | 65,206           |
| <b>Total</b>                         | <b>\$228,676</b> |
| <b>Estimated Annual Debt Service</b> | <b>\$11,434</b>  |

| Five Year Proposed Appropriations by Activity |                |                 |                 |                 |                 |                         |
|-----------------------------------------------|----------------|-----------------|-----------------|-----------------|-----------------|-------------------------|
| Activity                                      | Budget FY 2025 | Planned FY 2026 | Planned FY 2027 | Planned FY 2028 | Planned FY 2029 | Program Period Estimate |
|                                               | 0              | 0               | 0               | 0               | 0               | \$0                     |
| <b>Total</b>                                  | <b>\$0</b>     | <b>\$0</b>      | <b>\$0</b>      | <b>\$0</b>      | <b>\$0</b>      | <b>\$0</b>              |

| Five Year Proposed Expenditure Cash Flow Projections |                  |                  |                  |            |            |                      |
|------------------------------------------------------|------------------|------------------|------------------|------------|------------|----------------------|
| Funding Source                                       | FY 2025          | FY 2026          | FY 2027          | FY 2028    | FY 2029    | Program Period Total |
| Federal: Transportation Alternatives                 | 80,000           | 240,000          | 277,879          | 0          | 0          | \$597,879            |
| Local: Pay-As-You-Go                                 | 20,000           | 60,000           | 69,470           | 0          | 0          | \$149,470            |
| Local: Line of Credit                                | 20,000           | 60,000           | 69,470           | 0          | 0          | \$149,470            |
| <b>Total</b>                                         | <b>\$120,000</b> | <b>\$360,000</b> | <b>\$416,819</b> | <b>\$0</b> | <b>\$0</b> | <b>\$896,819</b>     |

|                                     |
|-------------------------------------|
| <b>Operating Budget Impact</b>      |
| Minimal with addition of sidewalks. |



|                                          |                       |                     |
|------------------------------------------|-----------------------|---------------------|
| <b>Project Title</b>                     | <b>Project Number</b> | <b>Service Area</b> |
| Lynchburg Center for Industry - Phase II | To Be Assigned        | Transportation      |
| <b>Location</b>                          | <b>Project Type</b>   | <b>Department</b>   |
| Millrace Drive                           | New                   | Public Works        |



|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Department Priority</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| Project has State and/or Federal funding; Project supports essential services                                                                                                                                                                                                                                                                                                                                                                                                                         |
| <b>Project Description</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| Additional sidewalk for the Industrial Park as requested by the Office of Economic Development.                                                                                                                                                                                                                                                                                                                                                                                                       |
| <b>Relationship to Comprehensive Plan</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| Chapter 3, Page 30, Goal T-1.4: Prioritize improvements to the transportation system based on safety considerations; existing deficiencies; multimodal and environmental considerations; opportunities to improve street connectivity; physical, economic and policy constraints; contributions to the neighborhood character; impact on historical and environmental resources; required right-of-way; target levels of service; public safety access; regional connectivity; and system continuity. |
| <b>Project Manager</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| Dee Dee Conner, P.E., Principal Engineer                                                                                                                                                                                                                                                                                                                                                                                                                                                              |

|                                  |                   |
|----------------------------------|-------------------|
| <b>Projected Start Date</b>      | <b>Q4 FY 2025</b> |
| <b>Projected Completion Date</b> | <b>Q3 FY 2028</b> |

| Projected Schedule     |                |
|------------------------|----------------|
| Activity               | Projected Date |
| Consultant Engineering | Q4 FY 2026     |
| Construction           | Q3 FY 2028     |

| Why Now                                                                                                                                                                 |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| A need exists for sidewalks to allow business employees to walk without being in travel lanes of the street. This will also reduce costs for future business expansion. |

### Financial Summary

| Total Project Cost                    |                    |
|---------------------------------------|--------------------|
| Prior Appropriations as of 06/30/2024 | \$0                |
| Budget FY 2025                        | 262,007            |
| FY 2026 - FY 2029 Planned             | 1,048,030          |
| Remaining Need                        | 0                  |
| <b>Total Project Cost</b>             | <b>\$1,310,037</b> |
| <b>Local Funding Percentage</b>       | <b>20.0%</b>       |

| Estimated Debt Service               |                  |
|--------------------------------------|------------------|
| Project Total Debt Expenditures      |                  |
| Principal                            | \$262,007        |
| Interest                             | 104,510          |
| <b>Total</b>                         | <b>\$366,517</b> |
| <b>Estimated Annual Debt Service</b> | <b>\$18,326</b>  |

| Five Year Proposed Appropriations by Activity |                  |                    |                 |                 |                 |                         |
|-----------------------------------------------|------------------|--------------------|-----------------|-----------------|-----------------|-------------------------|
| Activity                                      | Budget FY 2025   | Planned FY 2026    | Planned FY 2027 | Planned FY 2028 | Planned FY 2029 | Program Period Estimate |
| Consultant Engineering                        | 262,007          | 0                  | 0               | 0               | 0               | \$262,007               |
| Construction                                  | 0                | 1,048,030          | 0               | 0               | 0               | \$1,048,030             |
| <b>Total</b>                                  | <b>\$262,007</b> | <b>\$1,048,030</b> | <b>\$0</b>      | <b>\$0</b>      | <b>\$0</b>      | <b>\$1,310,037</b>      |

| Five Year Proposed Expenditure Cash Flow Projections |                 |                  |                  |                  |            |                      |
|------------------------------------------------------|-----------------|------------------|------------------|------------------|------------|----------------------|
| Funding Source                                       | FY 2025         | FY 2026          | FY 2027          | FY 2028          | FY 2029    | Program Period Total |
| Federal: Transportation Alternatives                 | 0               | 250,000          | 370,000          | 428,030          | 0          | \$1,048,030          |
| Local: Line of Credit                                | 60,000          | 65,000           | 92,000           | 45,007           | 0          | \$262,007            |
| <b>Total</b>                                         | <b>\$60,000</b> | <b>\$315,000</b> | <b>\$462,000</b> | <b>\$473,037</b> | <b>\$0</b> | <b>\$1,310,037</b>   |

| Operating Budget Impact             |
|-------------------------------------|
| Minimal with addition of sidewalks. |

An application for a Federal Transportation Alternative Grant was applied for in FY 2024.



**Project Title**

Lynchburg Expressway/Candlers Mountain Road Interchange Improvements

**Location**

Expressway and Candlers Mountain Road Interchange

**Project Number**

N/A

**Service Area**

Transportation (VDOT)

**Project Type**

New

**Department**

Public Works

**Department Priority**

Project supports essential services; Project has State and/or Federal funding

**Project Description**

Safety and Ramp Improvements; Bridge Replacement. VDOT will administer this project but the City has to be the applicant, but no money should be appropriated.

**Relationship to Comprehensive Plan**

Chapter 3, Page 31, Goal T-1.7: Commit adequate resources for the cost-effective operation and maintenance of streets, including pavement, bikeways, sidewalks, streetscapes and stormwater management improvements.

**Project Manager**

Lee Newland, P.E., City Engineer; VDOT

**Projected Start Date**

Q1 FY 2023

**Projected Completion Date**

Q2 FY 2029

**Projected Schedule**

| Activity                      | Projected Date |
|-------------------------------|----------------|
| Land Acquisition/Right-of-Way | Q3 FY 2027     |
| Consultant Engineering        | Q3 FY 2026     |
| Construction                  | Q2 FY 2029     |

**Why Now**

Bridge requires replacement and interchange reconfiguration. Project will be a Federal State of Good Repair and Federal SMARTSCALE funded project and must be included in the local CIP.

No local funding is required.

**Financial Summary**

| Total Project Cost                    |                     |
|---------------------------------------|---------------------|
| Prior Appropriations as of 06/30/2024 | \$30,763,000        |
| Budget FY 2025                        | 9,797,000           |
| FY 2026 - FY 2029 Planned             | 24,097,000          |
| Remaining Need                        | 0                   |
| <b>Total Project Cost</b>             | <b>\$64,657,000</b> |
| <b>Local Funding Percentage</b>       | <b>0%</b>           |

| Estimated Debt Service               |            |
|--------------------------------------|------------|
| Project Total Debt Expenditures      |            |
| Principal                            | \$0        |
| Interest                             | 0          |
| <b>Total</b>                         | <b>\$0</b> |
|                                      |            |
| <b>Estimated Annual Debt Service</b> | <b>\$0</b> |

**Five Year Proposed Appropriations by Activity**

| Activity            | Budget FY 2025     | Planned FY 2026    | Planned FY 2027     | Planned FY 2028 | Planned FY 2029 | Program Period Estimate |
|---------------------|--------------------|--------------------|---------------------|-----------------|-----------------|-------------------------|
| Construction (VDOT) | 9,797,000          | 9,729,000          | 14,368,000          | 0               | 0               | \$33,894,000            |
| <b>Total</b>        | <b>\$9,797,000</b> | <b>\$9,729,000</b> | <b>\$14,368,000</b> | <b>\$0</b>      | <b>\$0</b>      | <b>\$33,894,000</b>     |

**Five Year Proposed Expenditure Cash Flow Projections**

| Funding Source | FY 2025    | FY 2026    | FY 2027    | FY 2028    | FY 2029    | Program Period Total |
|----------------|------------|------------|------------|------------|------------|----------------------|
|                | 0          | 0          | 0          | 0          | 0          | \$0                  |
| <b>Total</b>   | <b>\$0</b> | <b>\$0</b> | <b>\$0</b> | <b>\$0</b> | <b>\$0</b> | <b>\$0</b>           |

**Operating Budget Impact**

Additional annual expenses for grounds and tree maintenance, as well as stormwater (~\$20,000).

Federal State of Good Repair Program funds and Federal SMARTSCALE Program funds applications were submitted in FY 2021. This project will be administered by VDOT, but the City has to apply for the Federal grants; thus, it is technically a City of Lynchburg project, but no dollars will flow through the City's books.

This project detail page is included in the CIP to show that the City applied for Federal Grant funding. Due to VDOT administering the project, the City will not record these appropriations. The appropriation amounts are not included in the Summary of Appropriations.





|                                               |                       |                     |
|-----------------------------------------------|-----------------------|---------------------|
| <b>Project Title</b>                          | <b>Project Number</b> | <b>Service Area</b> |
| McConville Road Realignment to Lakeside Drive | To Be Assigned        | Transportation      |
| <b>Location</b>                               | <b>Project Type</b>   | <b>Department</b>   |
| McConville Road to Lakeside Drive             | New                   | Public Works        |



|                                                                                                                                                                                                                      |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Department Priority</b>                                                                                                                                                                                           |
| Project supports essential services                                                                                                                                                                                  |
| <b>Project Description</b>                                                                                                                                                                                           |
| Create a new connection of McConville Road and remove Wyndale Drive connection to Lakeside Drive to separate traffic signals for better efficiency.                                                                  |
| <b>Relationship to Comprehensive Plan</b>                                                                                                                                                                            |
| Chapter 3, Page 31, Goal T-1.7: Commit adequate resources for the cost-effective operation and maintenance of streets, including pavement, bikeways, sidewalks, streetscapes and stormwater management improvements. |
| <b>Project Manager</b>                                                                                                                                                                                               |
| Lee Newland, P.E., City Engineer                                                                                                                                                                                     |

|                                  |                   |
|----------------------------------|-------------------|
| <b>Projected Start Date</b>      | <b>Q1 FY 2028</b> |
| <b>Projected Completion Date</b> | <b>Q2 FY 2030</b> |

| Projected Schedule            |                |
|-------------------------------|----------------|
| Activity                      | Projected Date |
| Consultant Engineering        | Q3 FY 2028     |
| Land Acquisition/Right-of-Way | Q2 FY 2029     |
| Construction                  | Q2 FY 2030     |

|                                                                                                                                                                                                                                                   |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Why Now</b>                                                                                                                                                                                                                                    |
| There have been 28 crashes over the past 7 years. By moving one signal to the new location, the signals would be spread out and would be coordinated to have better travel flow on Lakeside Drive and less congestion which would improve safety. |

### Financial Summary

|                                       |                    |
|---------------------------------------|--------------------|
| <b>Total Project Cost</b>             |                    |
| Prior Appropriations as of 06/30/2024 | \$0                |
| Budget FY 2025                        | 0                  |
| FY 2026 - FY 2029 Planned             | 4,560,000          |
| Remaining Need                        | 0                  |
| <b>Total Project Cost</b>             | <b>\$4,560,000</b> |
| <b>Local Funding Percentage</b>       | <b>100.0%</b>      |

|                                      |                    |
|--------------------------------------|--------------------|
| <b>Estimated Debt Service</b>        |                    |
| Project Total Debt Expenditures      |                    |
| Principal                            | \$4,560,000        |
| Interest                             | 1,818,909          |
| <b>Total</b>                         | <b>\$6,378,909</b> |
| <b>Estimated Annual Debt Service</b> | <b>\$318,945</b>   |

| Five Year Proposed Appropriations by Activity |                |                 |                 |                  |                    |                         |
|-----------------------------------------------|----------------|-----------------|-----------------|------------------|--------------------|-------------------------|
| Activity                                      | Budget FY 2025 | Planned FY 2026 | Planned FY 2027 | Planned FY 2028  | Planned FY 2029    | Program Period Estimate |
| Consultant Engineering                        | 0              | 0               | 0               | 390,000          | 0                  | \$390,000               |
| Land Acquisition/Right-of-Way                 | 0              | 0               | 0               | 390,000          | 0                  | \$390,000               |
| Construction                                  | 0              | 0               | 0               | 0                | 3,780,000          | \$3,780,000             |
| <b>Total</b>                                  | <b>\$0</b>     | <b>\$0</b>      | <b>\$0</b>      | <b>\$780,000</b> | <b>\$3,780,000</b> | <b>\$4,560,000</b>      |

| Five Year Proposed Expenditure Cash Flow Projections |            |            |            |                  |                    |                      |
|------------------------------------------------------|------------|------------|------------|------------------|--------------------|----------------------|
| Funding Source                                       | FY 2025    | FY 2026    | FY 2027    | FY 2028          | FY 2029            | Program Period Total |
| Local: Line of Credit                                | 0          | 0          | 0          | 585,000          | 3,500,000          | \$4,085,000          |
| <b>Total</b>                                         | <b>\$0</b> | <b>\$0</b> | <b>\$0</b> | <b>\$585,000</b> | <b>\$3,500,000</b> | <b>\$4,085,000</b>   |

|                                                                       |
|-----------------------------------------------------------------------|
| <b>Operating Budget Impact</b>                                        |
| Slight increase offset by VDOT increased Highway Maintenance dollars. |



|                                      |                       |                     |
|--------------------------------------|-----------------------|---------------------|
| <b>Project Title</b>                 | <b>Project Number</b> | <b>Service Area</b> |
| Nationwide Drive Roundabout          | To Be Assigned        | Transportation      |
| <b>Location</b>                      | <b>Project Type</b>   | <b>Department</b>   |
| Nationwide Drive and McConville Road | New                   | Public Works        |



|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Department Priority</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| Project supports essential services; Project has State and/or Federal funding                                                                                                                                                                                                                                                                                                                                                                                                                         |
| <b>Project Description</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| Construct a roundabout at the all-way stop on Nationwide Drive.                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| <b>Relationship to Comprehensive Plan</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| Chapter 3, Page 30, Goal T-1.4: Prioritize improvements to the transportation system based on safety considerations; existing deficiencies; multimodal and environmental considerations; opportunities to improve street connectivity; physical, economic and policy constraints; contributions to the neighborhood character; impact on historical and environmental resources; required right-of-way; target levels of service; public safety access; regional connectivity; and system continuity. |
| <b>Project Manager</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| Lee Newland, P.E., City Engineer                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |

|                                  |                   |
|----------------------------------|-------------------|
| <b>Projected Start Date</b>      | <b>Q1 FY 2029</b> |
| <b>Projected Completion Date</b> | <b>Q2 FY 2031</b> |

| Projected Schedule     |                |
|------------------------|----------------|
| Activity               | Projected Date |
| Consultant Engineering | Q4 FY 2029     |
| Construction           | Q2 FY 2031     |

| Why Now                                                     |
|-------------------------------------------------------------|
| Traffic volumes have exceeded capacity at the all-way stop. |

### Financial Summary

| Total Project Cost                    |                    |
|---------------------------------------|--------------------|
| Prior Appropriations as of 06/30/2024 | \$0                |
| Budget FY 2025                        | 0                  |
| FY 2026 - FY 2029 Planned             | 992,250            |
| Remaining Need                        | 8,505,000          |
| <b>Total Project Cost</b>             | <b>\$9,497,250</b> |
| <b>Local Funding Percentage</b>       | <b>100.0%</b>      |

| Estimated Debt Service               |                     |
|--------------------------------------|---------------------|
| Project Total Debt Expenditures      |                     |
| Principal                            | \$9,497,250         |
| Interest                             | 3,788,298           |
| <b>Total</b>                         | <b>\$13,285,548</b> |
| <b>Estimated Annual Debt Service</b> | <b>\$664,277</b>    |

| Five Year Proposed Appropriations by Activity |                |                 |                 |                 |                  |                         |
|-----------------------------------------------|----------------|-----------------|-----------------|-----------------|------------------|-------------------------|
| Activity                                      | Budget FY 2025 | Planned FY 2026 | Planned FY 2027 | Planned FY 2028 | Planned FY 2029  | Program Period Estimate |
| Consultant Engineering                        | 0              | 0               | 0               | 0               | 992,250          | \$992,250               |
| <b>Total</b>                                  | <b>\$0</b>     | <b>\$0</b>      | <b>\$0</b>      | <b>\$0</b>      | <b>\$992,250</b> | <b>\$992,250</b>        |

| Five Year Proposed Expenditure Cash Flow Projections |            |            |            |            |                  |                      |
|------------------------------------------------------|------------|------------|------------|------------|------------------|----------------------|
| Funding Source                                       | FY 2025    | FY 2026    | FY 2027    | FY 2028    | FY 2029          | Program Period Total |
| Local: Line of Credit                                | 0          | 0          | 0          | 0          | 992,250          | \$992,250            |
| <b>Total</b>                                         | <b>\$0</b> | <b>\$0</b> | <b>\$0</b> | <b>\$0</b> | <b>\$992,250</b> | <b>\$992,250</b>     |

| Operating Budget Impact                               |
|-------------------------------------------------------|
| Increase in landscaping maintenance costs (~\$8,000). |

An application will be submitted to VDOT for Revenue Share and/or SMARTSCALE Program funding.



|                                          |                       |                     |
|------------------------------------------|-----------------------|---------------------|
| <b>Project Title</b>                     | <b>Project Number</b> | <b>Service Area</b> |
| Public Works Infrastructure Improvements | T0259                 | Transportation      |
| <b>Location</b>                          | <b>Project Type</b>   | <b>Department</b>   |
| Various                                  | Maintenance           | Public Works        |



|                                                                                                                                                                                                                      |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Department Priority</b>                                                                                                                                                                                           |
| Project supports essential services                                                                                                                                                                                  |
| <b>Project Description</b>                                                                                                                                                                                           |
| Curb, gutter, sidewalk, transportation maintenance, and any other Public Works infrastructure needs, e.g. bridges. The program is designed to maintain the City's street infrastructure.                             |
| <b>Relationship to Comprehensive Plan</b>                                                                                                                                                                            |
| Chapter 3, Page 31, Goal T-1.7: Commit adequate resources for the cost-effective operation and maintenance of streets, including pavement, bikeways, sidewalks, streetscapes and stormwater management improvements. |
| <b>Project Manager</b>                                                                                                                                                                                               |
| Lee Newland, P.E., City Engineer                                                                                                                                                                                     |

|                                  |                   |
|----------------------------------|-------------------|
| <b>Projected Start Date</b>      | <b>Continuing</b> |
| <b>Projected Completion Date</b> | <b>Continuing</b> |

| Projected Schedule |                |
|--------------------|----------------|
| Activity           | Projected Date |
| Construction       | Continuing     |

| Why Now                                                                                                                                            |
|----------------------------------------------------------------------------------------------------------------------------------------------------|
| The City has aging infrastructure and this funding allows city-wide improvements to be made to maintain safe and functional streets and sidewalks. |

### Financial Summary

| Total Project Cost                    |                   |
|---------------------------------------|-------------------|
| Prior Appropriations as of 06/30/2024 | Continuing        |
| Budget FY 2025                        | 342,000           |
| FY 2026 - FY 2029 Planned             | 1,548,000         |
| Remaining Need                        | Continuing        |
| <b>Total Project Cost</b>             | <b>Continuing</b> |
| <b>Local Funding Percentage</b>       | <b>0%</b>         |

| Estimated Debt Service               |            |
|--------------------------------------|------------|
| Project Total Debt Expenditures      |            |
| Principal                            | \$0        |
| Interest                             | 0          |
| <b>Total</b>                         | <b>\$0</b> |
| <b>Estimated Annual Debt Service</b> | <b>\$0</b> |

| Five Year Proposed Appropriations by Activity |                  |                  |                  |                  |                  |                         |
|-----------------------------------------------|------------------|------------------|------------------|------------------|------------------|-------------------------|
| Activity                                      | Budget FY 2025   | Planned FY 2026  | Planned FY 2027  | Planned FY 2028  | Planned FY 2029  | Program Period Estimate |
| Construction                                  | 342,000          | 353,000          | 375,000          | 400,000          | 420,000          | \$1,890,000             |
| <b>Total</b>                                  | <b>\$342,000</b> | <b>\$353,000</b> | <b>\$375,000</b> | <b>\$400,000</b> | <b>\$420,000</b> | <b>\$1,890,000</b>      |

| Five Year Proposed Expenditure Cash Flow Projections |                  |                  |                  |                  |                  |                      |
|------------------------------------------------------|------------------|------------------|------------------|------------------|------------------|----------------------|
| Funding Source                                       | FY 2025          | FY 2026          | FY 2027          | FY 2028          | FY 2029          | Program Period Total |
| State: Highway Maintenance (VDOT)                    | 342,000          | 353,000          | 375,000          | 400,000          | 420,000          | \$1,890,000          |
| <b>Total</b>                                         | <b>\$342,000</b> | <b>\$353,000</b> | <b>\$375,000</b> | <b>\$400,000</b> | <b>\$420,000</b> | <b>\$1,890,000</b>   |

| Operating Budget Impact                                                                                                                                                             |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Maintenance and operating costs will be reduced by timely replacement of curbs, gutters, and sidewalks; also allows the City to respond to changing conditions throughout the City. |



|                                           |                       |                     |
|-------------------------------------------|-----------------------|---------------------|
| <b>Project Title</b>                      | <b>Project Number</b> | <b>Service Area</b> |
| Retaining Wall Replacement/Repair Program | T0260                 | Transportation      |
| <b>Location</b>                           | <b>Project Type</b>   | <b>Department</b>   |
| Various                                   | Maintenance           | Public Works        |



|                                                                                                                                                                                                                                                                                                                                                              |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Department Priority</b>                                                                                                                                                                                                                                                                                                                                   |
| Project supports essential services                                                                                                                                                                                                                                                                                                                          |
| <b>Project Description</b>                                                                                                                                                                                                                                                                                                                                   |
| Existing retaining walls located throughout the City require replacement or repair as an ongoing program in order to maintain safe public spaces. Design and construction are typically performed in alternating fiscal years. Upcoming walls to be repaired include Giles Street Retaining Wall, 13th Street Retaining Wall and 12th Street Retaining Wall. |
| <b>Relationship to Comprehensive Plan</b>                                                                                                                                                                                                                                                                                                                    |
| Chapter 3, Page 31, Goal T-1.7: Commit adequate resources for the cost-effective operation and maintenance of streets, including pavement, bikeways, sidewalks, streetscapes and stormwater management improvements.                                                                                                                                         |
| <b>Project Manager</b>                                                                                                                                                                                                                                                                                                                                       |
| Dee Dee Conner, P.E., Principal Engineer                                                                                                                                                                                                                                                                                                                     |

|                                  |                       |
|----------------------------------|-----------------------|
| <b>Projected Start Date</b>      | <b>Continuing</b>     |
| <b>Projected Completion Date</b> | <b>Continuing</b>     |
| <b>Projected Schedule</b>        |                       |
| <b>Activity</b>                  | <b>Projected Date</b> |
| Consultant Engineering           | Continuing            |
| Construction                     | Continuing            |

|                                                                                                                                                                                                                                                                              |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Why Now</b>                                                                                                                                                                                                                                                               |
| The City maintains walls within the right-of-way that are deteriorating and many need repairs as failure would impact the safety and stability of the streets and sidewalks. This is a city-wide process of designing and then replacing failing walls in alternating years. |

### Financial Summary

|                                       |                   |
|---------------------------------------|-------------------|
| <b>Total Project Cost</b>             |                   |
| Prior Appropriations as of 06/30/2024 | Continuing        |
| Budget FY 2025                        | 0                 |
| FY 2026 - FY 2029 Planned             | 1,125,000         |
| Remaining Need                        | Continuing        |
| <b>Total Project Cost</b>             | <b>Continuing</b> |
| <b>Local Funding Percentage</b>       | <b>100.0%</b>     |

|                                      |            |
|--------------------------------------|------------|
| <b>Estimated Debt Service</b>        |            |
| Project Total Debt Expenditures      |            |
| Principal                            | \$0        |
| Interest                             | 0          |
| <b>Total</b>                         | <b>\$0</b> |
| <b>Estimated Annual Debt Service</b> | <b>\$0</b> |

|                                                      |                       |                        |                        |                        |                        |                                |
|------------------------------------------------------|-----------------------|------------------------|------------------------|------------------------|------------------------|--------------------------------|
| <b>Five Year Proposed Appropriations by Activity</b> |                       |                        |                        |                        |                        |                                |
| <b>Activity</b>                                      | <b>Budget FY 2025</b> | <b>Planned FY 2026</b> | <b>Planned FY 2027</b> | <b>Planned FY 2028</b> | <b>Planned FY 2029</b> | <b>Program Period Estimate</b> |
| Consultant Engineering                               | 0                     | 0                      | 62,500                 | 0                      | 62,500                 | \$125,000                      |
| Construction                                         | 0                     | 500,000                | 0                      | 500,000                | 0                      | \$1,000,000                    |
| <b>Total</b>                                         | <b>\$0</b>            | <b>\$500,000</b>       | <b>\$62,500</b>        | <b>\$500,000</b>       | <b>\$62,500</b>        | <b>\$1,125,000</b>             |

|                                                             |                |                  |                 |                  |                 |                             |
|-------------------------------------------------------------|----------------|------------------|-----------------|------------------|-----------------|-----------------------------|
| <b>Five Year Proposed Expenditure Cash Flow Projections</b> |                |                  |                 |                  |                 |                             |
| <b>Funding Source</b>                                       | <b>FY 2025</b> | <b>FY 2026</b>   | <b>FY 2027</b>  | <b>FY 2028</b>   | <b>FY 2029</b>  | <b>Program Period Total</b> |
| Local: Pay-As-You-Go                                        | 0              | 500,000          | 62,500          | 500,000          | 62,500          | \$1,125,000                 |
| <b>Total</b>                                                | <b>\$0</b>     | <b>\$500,000</b> | <b>\$62,500</b> | <b>\$500,000</b> | <b>\$62,500</b> | <b>\$1,125,000</b>          |

|                                |
|--------------------------------|
| <b>Operating Budget Impact</b> |
| None anticipated at this time. |



|                                  |                       |                     |
|----------------------------------|-----------------------|---------------------|
| <b>Project Title</b>             | <b>Project Number</b> | <b>Service Area</b> |
| Route 501/221 One-Way Pairs      | T0272                 | Transportation      |
| <b>Location</b>                  | <b>Project Type</b>   | <b>Department</b>   |
| Route 501/Route 221 Intersection | New                   | Public Works        |



|                                                                                                                                                                                                                      |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Department Priority</b>                                                                                                                                                                                           |
| Project has legal or regulatory mandate; Project supports essential services; Project has State and/or Federal funding                                                                                               |
| <b>Project Description</b>                                                                                                                                                                                           |
| Design of road improvements needed for marketing of excess right-of-way for economic development purposes and to improve function and safety of the intersection/area.                                               |
| <b>Relationship to Comprehensive Plan</b>                                                                                                                                                                            |
| Chapter 3, Page 31, Goal T-1.7: Commit adequate resources for the cost-effective operation and maintenance of streets, including pavement, bikeways, sidewalks, streetscapes and stormwater management improvements. |
| <b>Project Manager</b>                                                                                                                                                                                               |
| Lee Newland, P.E., City Engineer                                                                                                                                                                                     |

|                                  |                   |
|----------------------------------|-------------------|
| <b>Projected Start Date</b>      | <b>Q3 FY 2014</b> |
| <b>Projected Completion Date</b> | <b>Q4 FY 2030</b> |

| Projected Schedule            |                |
|-------------------------------|----------------|
| Activity                      | Projected Date |
| Land Acquisition/Right-of-Way | Q4 FY 2027     |
| Consultant Engineering        | Q4 FY 2027     |
| Construction                  | Q3 FY 2030     |

|                                                                                                                                                                                                                                                                                                                                        |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Why Now</b>                                                                                                                                                                                                                                                                                                                         |
| Federal SMARTSCALE project that has been approved as the area's highest priority project according to City Council, Metropolitan Planning Organization (MPO), and citizen complaints. Funds have been awarded and environmental permitting has finished, with design underway. Project also supports economic development in the area. |

### Financial Summary

|                                       |                     |
|---------------------------------------|---------------------|
| <b>Total Project Cost</b>             |                     |
| Prior Appropriations as of 06/30/2024 | \$42,905,619        |
| Budget FY 2025                        | 10,087,500          |
| FY 2026 - FY 2029 Planned             | 21,355,377          |
| Remaining Need                        | 0                   |
| <b>Total Project Cost</b>             | <b>\$74,348,496</b> |
| <b>Local Funding Percentage</b>       | <b>58.9%</b>        |

|                                      |                     |
|--------------------------------------|---------------------|
| <b>Estimated Debt Service</b>        |                     |
| Project Total Debt Expenditures      |                     |
| Principal                            | \$41,753,621        |
| Interest                             | 16,654,836          |
| <b>Total</b>                         | <b>\$58,408,457</b> |
| <b>Estimated Annual Debt Service</b> | <b>\$2,920,423</b>  |

| Five Year Proposed Appropriations by Activity |                     |                    |                     |                 |                 |                         |
|-----------------------------------------------|---------------------|--------------------|---------------------|-----------------|-----------------|-------------------------|
| Activity                                      | Budget FY 2025      | Planned FY 2026    | Planned FY 2027     | Planned FY 2028 | Planned FY 2029 | Program Period Estimate |
| Construction                                  | 10,087,500          | 8,219,052          | 13,136,325          | 0               | 0               | \$31,442,877            |
| <b>Total</b>                                  | <b>\$10,087,500</b> | <b>\$8,219,052</b> | <b>\$13,136,325</b> | <b>\$0</b>      | <b>\$0</b>      | <b>\$31,442,877</b>     |

| Five Year Proposed Expenditure Cash Flow Projections |                    |                    |                     |                     |                     |                      |
|------------------------------------------------------|--------------------|--------------------|---------------------|---------------------|---------------------|----------------------|
| Funding Source                                       | FY 2025            | FY 2026            | FY 2027             | FY 2028             | FY 2029             | Program Period Total |
| Federal: Grants                                      | 3,000,000          | 5,000,000          | 10,409,817          | 0                   | 0                   | \$18,409,817         |
| Local: Pay-As-You-Go                                 | 0                  | 0                  | 0                   | 0                   | 1,875,364           | \$1,875,364          |
| State: Revenue Sharing                               | 0                  | 0                  | 1,255,279           | 7,000,000           | 629,747             | \$8,885,026          |
| Local: Line of Credit                                | 0                  | 0                  | 1,255,279           | 7,000,000           | 16,839,873          | \$25,095,152         |
| State: Grants                                        | 0                  | 0                  | 0                   | 0                   | 600,000             | \$600,000            |
| State: Highway Maintenance (VDOT)                    | 0                  | 0                  | 0                   | 0                   | 360,003             | \$360,003            |
| <b>Total</b>                                         | <b>\$3,000,000</b> | <b>\$5,000,000</b> | <b>\$12,920,375</b> | <b>\$14,000,000</b> | <b>\$20,304,987</b> | <b>\$55,225,362</b>  |

|                                                                                                                                                                                                                                   |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Operating Budget Impact</b>                                                                                                                                                                                                    |
| Additional annual expenses for grounds and tree maintenance, snow removal, and stormwater (~\$75,000). Additional capital expenditure of \$250,000 is needed for a dump truck / snow plow for snow removal and other maintenance. |

14.65 acres of land with a value of \$10 million used for Right-of-Way was transferred to the City by VDOT (not shown in project funding). Total project cost = \$69,690,996  
An additional Revenue Share application has been submitted for FY 2026.



|                                            |                       |                     |
|--------------------------------------------|-----------------------|---------------------|
| <b>Project Title</b>                       | <b>Project Number</b> | <b>Service Area</b> |
| Storm Drainage System Repairs/Replacements | T0261                 | Transportation      |
| <b>Location</b>                            | <b>Project Type</b>   | <b>Department</b>   |
| Various                                    | Maintenance           | Public Works        |



|                                                                                                                                                                                                                      |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Department Priority</b>                                                                                                                                                                                           |
| Project has legal or regulatory mandate; Project has State and/or Federal funding                                                                                                                                    |
| <b>Project Description</b>                                                                                                                                                                                           |
| Continuing program for major repairs, replacements and upgrades to a deteriorating storm drainage system within city streets.                                                                                        |
| <b>Relationship to Comprehensive Plan</b>                                                                                                                                                                            |
| Chapter 3, Page 31, Goal T-1.7: Commit adequate resources for the cost-effective operation and maintenance of streets, including pavement, bikeways, sidewalks, streetscapes and stormwater management improvements. |
| <b>Project Manager</b>                                                                                                                                                                                               |
| Lee Newland, P.E., City Engineer                                                                                                                                                                                     |

|                                  |                   |
|----------------------------------|-------------------|
| <b>Projected Start Date</b>      | <b>Continuing</b> |
| <b>Projected Completion Date</b> | <b>Continuing</b> |

| Projected Schedule |                |
|--------------------|----------------|
| Activity           | Projected Date |
| Construction       | Continuing     |
|                    |                |

|                                                                                                                                                                                                                                                                                                                                                                                                       |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Why Now</b>                                                                                                                                                                                                                                                                                                                                                                                        |
| These funds are used to maintain and replace the older county system that used corrugated metal pipes with a 30-year life span and are corroding to the point the structural integrity of the pipes, and therefore the roadways, are compromised. Project funds are also used to meet current standards for storm drainage flows across the City that are undersized; these funds are used city-wide. |

### Financial Summary

|                                       |                   |
|---------------------------------------|-------------------|
| <b>Total Project Cost</b>             |                   |
| Prior Appropriations as of 06/30/2024 | Continuing        |
| Budget FY 2025                        | 142,000           |
| FY 2026 - FY 2029 Planned             | 674,500           |
| Remaining Need                        | Continuing        |
| <b>Total Project Cost</b>             | <b>Continuing</b> |
| <b>Local Funding Percentage</b>       | <b>0%</b>         |

|                                      |            |
|--------------------------------------|------------|
| <b>Estimated Debt Service</b>        |            |
| Project Total Debt Expenditures      |            |
| Principal                            | \$0        |
| Interest                             | 0          |
| <b>Total</b>                         | <b>\$0</b> |
|                                      |            |
| <b>Estimated Annual Debt Service</b> | <b>\$0</b> |

| Five Year Proposed Appropriations by Activity |                  |                  |                  |                  |                  |                         |
|-----------------------------------------------|------------------|------------------|------------------|------------------|------------------|-------------------------|
| Activity                                      | Budget FY 2025   | Planned FY 2026  | Planned FY 2027  | Planned FY 2028  | Planned FY 2029  | Program Period Estimate |
| Construction                                  | 142,000          | 149,000          | 162,500          | 177,000          | 186,000          | \$816,500               |
| <b>Total</b>                                  | <b>\$142,000</b> | <b>\$149,000</b> | <b>\$162,500</b> | <b>\$177,000</b> | <b>\$186,000</b> | <b>\$816,500</b>        |

| Five Year Proposed Expenditure Cash Flow Projections |                  |                  |                  |                  |                  |                      |
|------------------------------------------------------|------------------|------------------|------------------|------------------|------------------|----------------------|
| Funding Source                                       | FY 2025          | FY 2026          | FY 2027          | FY 2028          | FY 2029          | Program Period Total |
| State: Highway Maintenance (VDOT)                    | 142,000          | 149,000          | 162,500          | 177,000          | 186,000          | \$816,500            |
| <b>Total</b>                                         | <b>\$142,000</b> | <b>\$149,000</b> | <b>\$162,500</b> | <b>\$177,000</b> | <b>\$186,000</b> | <b>\$816,500</b>     |

|                                     |
|-------------------------------------|
| <b>Operating Budget Impact</b>      |
| Reduction in repairs to old system. |



|                        |                       |                     |
|------------------------|-----------------------|---------------------|
| <b>Project Title</b>   | <b>Project Number</b> | <b>Service Area</b> |
| Street Overlay Program | T0262                 | Transportation      |
| <b>Location</b>        | <b>Project Type</b>   | <b>Department</b>   |
| Various                | Maintenance           | Public Works        |



|                                                                                                                                                                                                                      |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Department Priority</b>                                                                                                                                                                                           |
| Project supports essential services; Project has State and/or Federal funding                                                                                                                                        |
| <b>Project Description</b>                                                                                                                                                                                           |
| Program is designed to overlay and maintain city streets in a safe and acceptable condition for general public use.                                                                                                  |
| <b>Relationship to Comprehensive Plan</b>                                                                                                                                                                            |
| Chapter 3, Page 31, Goal T-1.7: Commit adequate resources for the cost-effective operation and maintenance of streets, including pavement, bikeways, sidewalks, streetscapes and stormwater management improvements. |
| <b>Project Manager</b>                                                                                                                                                                                               |
| Timyarn Benjamin, Construction Coordinator                                                                                                                                                                           |

|                                  |                   |
|----------------------------------|-------------------|
| <b>Projected Start Date</b>      | <b>Continuing</b> |
| <b>Projected Completion Date</b> | <b>Continuing</b> |

|                           |                       |
|---------------------------|-----------------------|
| <b>Projected Schedule</b> |                       |
| <b>Activity</b>           | <b>Projected Date</b> |
| Construction              | Continuing            |

|                                                                                                                                                          |
|----------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Why Now</b>                                                                                                                                           |
| The Pavement Condition Index (PCI) is constantly declining due to the age of the pavement; these funds help to keep the Index at the recommended levels. |

### Financial Summary

|                                       |                   |
|---------------------------------------|-------------------|
| <b>Total Project Cost</b>             |                   |
| Prior Appropriations as of 06/30/2024 | Continuing        |
| Budget FY 2025                        | 2,659,250         |
| FY 2026 - FY 2029 Planned             | 12,493,600        |
| Remaining Need                        | Continuing        |
| <b>Total Project Cost</b>             | <b>Continuing</b> |
| <b>Local Funding Percentage</b>       | <b>0%</b>         |

|                                      |            |
|--------------------------------------|------------|
| <b>Estimated Debt Service</b>        |            |
| Project Total Debt Expenditures      |            |
| Principal                            | \$0        |
| Interest                             | 0          |
| <b>Total</b>                         | <b>\$0</b> |
| <b>Estimated Annual Debt Service</b> | <b>\$0</b> |

|                                                      |                       |                        |                        |                        |                        |                                |
|------------------------------------------------------|-----------------------|------------------------|------------------------|------------------------|------------------------|--------------------------------|
| <b>Five Year Proposed Appropriations by Activity</b> |                       |                        |                        |                        |                        |                                |
| <b>Activity</b>                                      | <b>Budget FY 2025</b> | <b>Planned FY 2026</b> | <b>Planned FY 2027</b> | <b>Planned FY 2028</b> | <b>Planned FY 2029</b> | <b>Program Period Estimate</b> |
| Construction                                         | 2,659,250             | 2,769,600              | 3,000,000              | 3,280,000              | 3,444,000              | \$15,152,850                   |
| <b>Total</b>                                         | <b>\$2,659,250</b>    | <b>\$2,769,600</b>     | <b>\$3,000,000</b>     | <b>\$3,280,000</b>     | <b>\$3,444,000</b>     | <b>\$15,152,850</b>            |

|                                                             |                    |                    |                    |                    |                    |                             |
|-------------------------------------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|-----------------------------|
| <b>Five Year Proposed Expenditure Cash Flow Projections</b> |                    |                    |                    |                    |                    |                             |
| <b>Funding Source</b>                                       | <b>FY 2025</b>     | <b>FY 2026</b>     | <b>FY 2027</b>     | <b>FY 2028</b>     | <b>FY 2029</b>     | <b>Program Period Total</b> |
| State: Highway Maintenance (VDOT)                           | 2,659,250          | 2,769,600          | 3,000,000          | 3,280,000          | 3,444,000          | \$15,152,850                |
| <b>Total</b>                                                | <b>\$2,659,250</b> | <b>\$2,769,600</b> | <b>\$3,000,000</b> | <b>\$3,280,000</b> | <b>\$3,444,000</b> | <b>\$15,152,850</b>         |

|                                                                                                                                            |
|--------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Operating Budget Impact</b>                                                                                                             |
| Maintenance and operating costs will be reduced by monitoring the Pavement Condition Index (PCI) of streets and planning work accordingly. |





|                                          |                       |                     |
|------------------------------------------|-----------------------|---------------------|
| <b>Project Title</b>                     | <b>Project Number</b> | <b>Service Area</b> |
| Timberlake Road Bridge, West Bound Lanes | TB053                 | Transportation      |
| <b>Location</b>                          | <b>Project Type</b>   | <b>Department</b>   |
| Timberlake Road over Route 501           | Maintenance           | Public Works        |



|                                                                                                                                                                                                                      |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Department Priority</b>                                                                                                                                                                                           |
| Project has legal or regulatory mandate; Project supports essential services                                                                                                                                         |
| <b>Project Description</b>                                                                                                                                                                                           |
| Maintenance improvements to Timberlake Road Bridge - West Bound lanes.                                                                                                                                               |
| <b>Relationship to Comprehensive Plan</b>                                                                                                                                                                            |
| Chapter 3, Page 31, Goal T-1.7: Commit adequate resources for the cost-effective operation and maintenance of streets, including pavement, bikeways, sidewalks, streetscapes and stormwater management improvements. |
| <b>Project Manager</b>                                                                                                                                                                                               |
| Lee Newland, P.E., City Engineer                                                                                                                                                                                     |

|                                  |                   |
|----------------------------------|-------------------|
| <b>Projected Start Date</b>      | <b>Q1 FY 2028</b> |
| <b>Projected Completion Date</b> | <b>Q4 FY 2029</b> |

| Projected Schedule     |                |
|------------------------|----------------|
| Activity               | Projected Date |
| Consultant Engineering | Q3 FY 2028     |
| Construction           | Q4 FY 2029     |

|                                                                                                             |
|-------------------------------------------------------------------------------------------------------------|
| <b>Why Now</b>                                                                                              |
| The City's Comprehensive Bridge Condition Report prioritizes this bridge for deck and substructure repairs. |

### Financial Summary

|                                       |                     |
|---------------------------------------|---------------------|
| <b>Total Project Cost</b>             |                     |
| Prior Appropriations as of 06/30/2024 | \$0                 |
| Budget FY 2025                        | 0                   |
| FY 2026 - FY 2029 Planned             | 10,749,375          |
| Remaining Need                        | 0                   |
| <b>Total Project Cost</b>             | <b>\$10,749,375</b> |
| <b>Local Funding Percentage</b>       | <b>100.0%</b>       |

|                                      |                     |
|--------------------------------------|---------------------|
| <b>Estimated Debt Service</b>        |                     |
| Project Total Debt Expenditures      |                     |
| Principal                            | \$10,749,375        |
| Interest                             | 4,287,750           |
| <b>Total</b>                         | <b>\$15,037,125</b> |
| <b>Estimated Annual Debt Service</b> |                     |
|                                      | <b>\$751,856</b>    |

| Five Year Proposed Appropriations by Activity |                |                 |                 |                    |                    |                         |
|-----------------------------------------------|----------------|-----------------|-----------------|--------------------|--------------------|-------------------------|
| Activity                                      | Budget FY 2025 | Planned FY 2026 | Planned FY 2027 | Planned FY 2028    | Planned FY 2029    | Program Period Estimate |
| Consultant Engineering                        | 0              | 0               | 0               | 1,102,500          | 0                  | \$1,102,500             |
| Construction                                  | 0              | 0               | 0               | 0                  | 9,646,875          | \$9,646,875             |
| <b>Total</b>                                  | <b>\$0</b>     | <b>\$0</b>      | <b>\$0</b>      | <b>\$1,102,500</b> | <b>\$9,646,875</b> | <b>\$10,749,375</b>     |

| Five Year Proposed Expenditure Cash Flow Projections |            |            |            |                    |                    |                      |
|------------------------------------------------------|------------|------------|------------|--------------------|--------------------|----------------------|
| Funding Source                                       | FY 2025    | FY 2026    | FY 2027    | FY 2028            | FY 2029            | Program Period Total |
| Local: Line of Credit                                | 0          | 0          | 0          | 1,102,500          | 9,646,875          | \$10,749,375         |
| <b>Total</b>                                         | <b>\$0</b> | <b>\$0</b> | <b>\$0</b> | <b>\$1,102,500</b> | <b>\$9,646,875</b> | <b>\$10,749,375</b>  |

|                                |
|--------------------------------|
| <b>Operating Budget Impact</b> |
| None anticipated at this time. |





|                                       |                       |                     |
|---------------------------------------|-----------------------|---------------------|
| <b>Project Title</b>                  | <b>Project Number</b> | <b>Service Area</b> |
| Traffic Signal Repair and Replacement | T0263                 | Transportation      |
| <b>Location</b>                       | <b>Project Type</b>   | <b>Department</b>   |
| Various                               | Maintenance           | Public Works        |



|                                                                                                                                                                                                                                                                                                                     |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Department Priority</b>                                                                                                                                                                                                                                                                                          |
| Project has legal or regulatory mandate; Project supports essential services                                                                                                                                                                                                                                        |
| <b>Project Description</b>                                                                                                                                                                                                                                                                                          |
| Replace or upgrade existing sub-standard traffic signals throughout the City by converting from span-wire to mast arms to improve operation and maintenance. Priority list includes the intersections of Memorial Avenue and Oakley Avenue, Fort Avenue and Wadsworth Street, and Fort Avenue and Graves Mill Road. |
| <b>Relationship to Comprehensive Plan</b>                                                                                                                                                                                                                                                                           |
| Chapter 3, Page 31, Goal T-1, Objective T-1.5: Manage access to promote safety and convenience along streets and on abutting properties for all modes of transportation.                                                                                                                                            |
| <b>Project Manager</b>                                                                                                                                                                                                                                                                                              |
| Lee Newland, P.E., City Engineer                                                                                                                                                                                                                                                                                    |

|                                  |                   |
|----------------------------------|-------------------|
| <b>Projected Start Date</b>      | <b>Continuing</b> |
| <b>Projected Completion Date</b> | <b>Continuing</b> |

| Projected Schedule     |                |
|------------------------|----------------|
| Activity               | Projected Date |
| Consultant Engineering | Continuing     |
| Construction           | Continuing     |

|                                                                                                                                                                                                                     |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Why Now</b>                                                                                                                                                                                                      |
| On-going program to bring traffic signals to current standards by replacing span-wire with mast arms. Many signals have outlived their useful life and maintenance costs are rising while reliability is declining. |

### Financial Summary

|                                       |                   |
|---------------------------------------|-------------------|
| <b>Total Project Cost</b>             |                   |
| Prior Appropriations as of 06/30/2024 | Continuing        |
| Budget FY 2025                        | 0                 |
| FY 2026 - FY 2029 Planned             | 2,075,000         |
| Remaining Need                        | Continuing        |
| <b>Total Project Cost</b>             | <b>Continuing</b> |
| <b>Local Funding Percentage</b>       | <b>100.0%</b>     |

|                                      |                    |
|--------------------------------------|--------------------|
| <b>Estimated Debt Service</b>        |                    |
| Project Total Debt Expenditures      |                    |
| Principal                            | \$2,075,000        |
| Interest                             | 827,684            |
| <b>Total</b>                         | <b>\$2,902,684</b> |
| <b>Estimated Annual Debt Service</b> | <b>\$145,134</b>   |

### Five Year Proposed Appropriations by Activity

| Activity               | Budget FY 2025 | Planned FY 2026  | Planned FY 2027  | Planned FY 2028  | Planned FY 2029  | Program Period Estimate |
|------------------------|----------------|------------------|------------------|------------------|------------------|-------------------------|
| Consultant Engineering | 0              | 62,500           | 62,500           | 65,000           | 67,500           | \$257,500               |
| Construction           | 0              | 437,500          | 450,000          | 450,000          | 480,000          | \$1,817,500             |
| <b>Total</b>           | <b>\$0</b>     | <b>\$500,000</b> | <b>\$512,500</b> | <b>\$515,000</b> | <b>\$547,500</b> | <b>\$2,075,000</b>      |

### Five Year Proposed Expenditure Cash Flow Projections

| Funding Source        | FY 2025    | FY 2026          | FY 2027          | FY 2028          | FY 2029          | Program Period Total |
|-----------------------|------------|------------------|------------------|------------------|------------------|----------------------|
| Local: Line of Credit | 0          | 500,000          | 512,500          | 515,000          | 547,500          | \$2,075,000          |
| <b>Total</b>          | <b>\$0</b> | <b>\$500,000</b> | <b>\$512,500</b> | <b>\$515,000</b> | <b>\$547,500</b> | <b>\$2,075,000</b>   |

### Operating Budget Impact

Reduction in electricity costs and staff maintenance time through a more energy efficient signal.



|                                                           |                       |                     |
|-----------------------------------------------------------|-----------------------|---------------------|
| <b>Project Title</b>                                      | <b>Project Number</b> | <b>Service Area</b> |
| Vassar Street at Langhorne Road Intersection Improvements | T0348                 | Transportation      |
| <b>Location</b>                                           | <b>Project Type</b>   | <b>Department</b>   |
| Vassar St. at Langhorne Rd.                               | New                   | Public Works        |



|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Department Priority</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| Project supports essential services; Project has State and/or Federal funding                                                                                                                                                                                                                                                                                                                                                                                                                         |
| <b>Project Description</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| Preliminary engineering to determine the appropriate alternatives for the intersection, followed by construction of the selected improvements.                                                                                                                                                                                                                                                                                                                                                        |
| <b>Relationship to Comprehensive Plan</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| Chapter 3, Page 30, Goal T-1.4: Prioritize improvements to the transportation system based on safety considerations; existing deficiencies; multimodal and environmental considerations; opportunities to improve street connectivity; physical, economic and policy constraints; contributions to the neighborhood character; impact on historical and environmental resources; required right-of-way; target levels of service; public safety access; regional connectivity; and system continuity. |
| <b>Project Manager</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| Lee Newland, P.E., City Engineer                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |

|                                  |                       |
|----------------------------------|-----------------------|
| <b>Projected Start Date</b>      | <b>Q1 FY 2021</b>     |
| <b>Projected Completion Date</b> | <b>Q4 FY 2031</b>     |
| <b>Projected Schedule</b>        |                       |
| <b>Activity</b>                  | <b>Projected Date</b> |
| Consultant Engineering           | Q4 FY 2029            |
| Construction                     | Q4 FY 2031            |

|                                                                                                                                                                   |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Why Now</b>                                                                                                                                                    |
| The intersection has a high crash rate (13 in five years), and a study is needed to determine the most economical and accepted solution amongst the stakeholders. |

### Financial Summary

|                                       |                    |
|---------------------------------------|--------------------|
| <b>Total Project Cost</b>             |                    |
| Prior Appropriations as of 06/30/2024 | \$50,000           |
| Budget FY 2025                        | 0                  |
| FY 2026 - FY 2029 Planned             | 9,783,867          |
| Remaining Need                        | 0                  |
| <b>Total Project Cost</b>             | <b>\$9,833,867</b> |
| <b>Local Funding Percentage</b>       | <b>.5%</b>         |

|                                      |                 |
|--------------------------------------|-----------------|
| <b>Estimated Debt Service</b>        |                 |
| Project Total Debt Expenditures      |                 |
| Principal                            | \$50,000        |
| Interest                             | 19,944          |
| <b>Total</b>                         | <b>\$69,944</b> |
| <b>Estimated Annual Debt Service</b> | <b>\$3,497</b>  |

|                                                      |                       |                        |                        |                        |                        |                                |
|------------------------------------------------------|-----------------------|------------------------|------------------------|------------------------|------------------------|--------------------------------|
| <b>Five Year Proposed Appropriations by Activity</b> |                       |                        |                        |                        |                        |                                |
| <b>Activity</b>                                      | <b>Budget FY 2025</b> | <b>Planned FY 2026</b> | <b>Planned FY 2027</b> | <b>Planned FY 2028</b> | <b>Planned FY 2029</b> | <b>Program Period Estimate</b> |
| Consultant Engineering                               | 0                     | 0                      | 0                      | 1,000,000              | 0                      | \$1,000,000                    |
| Construction                                         | 0                     | 0                      | 0                      | 8,783,867              | 0                      | \$8,783,867                    |
| <b>Total</b>                                         | <b>\$0</b>            | <b>\$0</b>             | <b>\$0</b>             | <b>\$9,783,867</b>     | <b>\$0</b>             | <b>\$9,783,867</b>             |

|                                                             |                |                |                |                    |                    |                             |
|-------------------------------------------------------------|----------------|----------------|----------------|--------------------|--------------------|-----------------------------|
| <b>Five Year Proposed Expenditure Cash Flow Projections</b> |                |                |                |                    |                    |                             |
| <b>Funding Source</b>                                       | <b>FY 2025</b> | <b>FY 2026</b> | <b>FY 2027</b> | <b>FY 2028</b>     | <b>FY 2029</b>     | <b>Program Period Total</b> |
| Federal: Grants                                             | 0              | 0              | 0              | 1,000,000          | 3,000,000          | \$4,000,000                 |
| <b>Total</b>                                                | <b>\$0</b>     | <b>\$0</b>     | <b>\$0</b>     | <b>\$1,000,000</b> | <b>\$3,000,000</b> | <b>\$4,000,000</b>          |

|                                                       |
|-------------------------------------------------------|
| <b>Operating Budget Impact</b>                        |
| Increase in landscaping maintenance costs (~\$8,000). |

An application has been submitted to VDOT for SMARTSCALE Program funding for FY 2028.



|                                                  |                       |                       |
|--------------------------------------------------|-----------------------|-----------------------|
| <b>Project Title</b>                             | <b>Project Number</b> | <b>Service Area</b>   |
| Wards Ferry Road at CVCC Campus Drive Roundabout | N/A                   | Transportation (VDOT) |
| <b>Location</b>                                  | <b>Project Type</b>   | <b>Department</b>     |
| Wards Ferry Road at CVCC Campus Drive            | New                   | Public Works          |



|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Department Priority</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| Project supports essential services; Project has State and/or Federal funding                                                                                                                                                                                                                                                                                                                                                                                                                         |
| <b>Project Description</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| Construct a roundabout at the intersection of Wards Ferry Road and CVCC Campus Drive.                                                                                                                                                                                                                                                                                                                                                                                                                 |
| <b>Relationship to Comprehensive Plan</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| Chapter 3, Page 30, Goal T-1.4: Prioritize improvements to the transportation system based on safety considerations; existing deficiencies; multimodal and environmental considerations; opportunities to improve street connectivity; physical, economic and policy constraints; contributions to the neighborhood character; impact on historical and environmental resources; required right-of-way; target levels of service; public safety access; regional connectivity; and system continuity. |
| <b>Project Manager</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| Lee Newland, P.E., City Engineer; VDOT                                                                                                                                                                                                                                                                                                                                                                                                                                                                |

|                                  |                   |
|----------------------------------|-------------------|
| <b>Projected Start Date</b>      | <b>Q1 FY 2023</b> |
| <b>Projected Completion Date</b> | <b>Q4 FY 2026</b> |

| Projected Schedule            |                |
|-------------------------------|----------------|
| Activity                      | Projected Date |
| Consultant Engineering        | Q4 FY 2024     |
| Land Acquisition/Right-of-Way | Q3 FY 2024     |
| Construction                  | Q4 FY 2026     |

| Why Now                                                                                                                                                                                          |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Due to increased traffic in the area, exiting from CVCC Campus Drive and Harvard Street has become problematic and improvements are necessary. There have been 31 crashes between 2013 and 2020. |

### Financial Summary

| Total Project Cost                    |                     |
|---------------------------------------|---------------------|
| Prior Appropriations as of 06/30/2024 | \$11,301,000        |
| Budget FY 2025                        | 0                   |
| FY 2026 - FY 2029 Planned             | 0                   |
| Remaining Need                        | 0                   |
| <b>Total Project Cost</b>             | <b>\$11,301,000</b> |
| <b>Local Funding Percentage</b>       | <b>0%</b>           |

| Estimated Debt Service               |            |
|--------------------------------------|------------|
| Project Total Debt Expenditures      |            |
| Principal                            | \$0        |
| Interest                             | 0          |
| <b>Total</b>                         | <b>\$0</b> |
| <b>Estimated Annual Debt Service</b> | <b>\$0</b> |

| Five Year Proposed Appropriations by Activity |                |                 |                 |                 |                 |                         |
|-----------------------------------------------|----------------|-----------------|-----------------|-----------------|-----------------|-------------------------|
| Activity                                      | Budget FY 2025 | Planned FY 2026 | Planned FY 2027 | Planned FY 2028 | Planned FY 2029 | Program Period Estimate |
|                                               | 0              | 0               | 0               | 0               | 0               | \$0                     |
| <b>Total</b>                                  | <b>\$0</b>     | <b>\$0</b>      | <b>\$0</b>      | <b>\$0</b>      | <b>\$0</b>      | <b>\$0</b>              |

| Five Year Proposed Expenditure Cash Flow Projections |            |            |            |            |            |                      |
|------------------------------------------------------|------------|------------|------------|------------|------------|----------------------|
| Funding Source                                       | FY 2025    | FY 2026    | FY 2027    | FY 2028    | FY 2029    | Program Period Total |
|                                                      | 0          | 0          | 0          | 0          | 0          | \$0                  |
| <b>Total</b>                                         | <b>\$0</b> | <b>\$0</b> | <b>\$0</b> | <b>\$0</b> | <b>\$0</b> | <b>\$0</b>           |

| Operating Budget Impact                                            |
|--------------------------------------------------------------------|
| Additional annual expenses for landscaping maintenance (~\$1,000). |

This project will be administered by VDOT, but the City had to apply for the Federal grants; thus, it is technically a City of Lynchburg project, but no dollars will flow through the City's books.

This project detail page is included in the CIP to show that the City applied for Federal Grant funding. Due to VDOT administering the project, the City will not record these appropriations. The appropriation amounts are not included in the Summary of Appropriations.



|                                            |                       |                     |
|--------------------------------------------|-----------------------|---------------------|
| <b>Project Title</b>                       | <b>Project Number</b> | <b>Service Area</b> |
| Wards Ferry Road/Atlanta Avenue Turn Lanes | T0378                 | Transportation      |
| <b>Location</b>                            | <b>Project Type</b>   | <b>Department</b>   |
| Wards Ferry Road at Atlanta Ave.           | New                   | Public Works        |



|                                                                                                                                                                                                                      |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Department Priority</b>                                                                                                                                                                                           |
| Project supports essential services; Project has State and/or Federal funding                                                                                                                                        |
| <b>Project Description</b>                                                                                                                                                                                           |
| Widen Wards Ferry Road; install turn lanes onto Atlanta Avenue.                                                                                                                                                      |
| <b>Relationship to Comprehensive Plan</b>                                                                                                                                                                            |
| Chapter 3, Page 31, Goal T-1.7: Commit adequate resources for the cost-effective operation and maintenance of streets, including pavement, bikeways, sidewalks, streetscapes and stormwater management improvements. |
| <b>Project Manager</b>                                                                                                                                                                                               |
| Lee Newland, P.E., City Engineer                                                                                                                                                                                     |

|                                  |                   |
|----------------------------------|-------------------|
| <b>Projected Start Date</b>      | <b>Q3 FY 2024</b> |
| <b>Projected Completion Date</b> | <b>Q4 FY 2027</b> |

| Projected Schedule            |                |
|-------------------------------|----------------|
| Activity                      | Projected Date |
| Land Acquisition/Right-of-Way | Q1 FY 2026     |
| Consultant Engineering        | Q3 FY 2026     |
| Construction                  | Q4 FY 2027     |

| Why Now                                                                                                                                                                                           |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| As part of the Wards Ferry Road Corridor Study, this project was designated as high priority to reduce rear-end crashes on Wards Ferry Road and provide better traffic flow for Wards Ferry Road. |

### Financial Summary

| Total Project Cost                    |                    |
|---------------------------------------|--------------------|
| Prior Appropriations as of 06/30/2024 | \$1,340,000        |
| Budget FY 2025                        | 1,597,015          |
| FY 2026 - FY 2029 Planned             | 779,018            |
| Remaining Need                        | 0                  |
| <b>Total Project Cost</b>             | <b>\$3,716,033</b> |
| <b>Local Funding Percentage</b>       | <b>50.0%</b>       |

| Estimated Debt Service               |                    |
|--------------------------------------|--------------------|
| Project Total Debt Expenditures      |                    |
| Principal                            | \$1,858,017        |
| Interest                             | 741,133            |
| <b>Total</b>                         | <b>\$2,599,150</b> |
| <b>Estimated Annual Debt Service</b> | <b>\$129,957</b>   |

| Five Year Proposed Appropriations by Activity |                    |                 |                  |                 |                 |                         |
|-----------------------------------------------|--------------------|-----------------|------------------|-----------------|-----------------|-------------------------|
| Activity                                      | Budget FY 2025     | Planned FY 2026 | Planned FY 2027  | Planned FY 2028 | Planned FY 2029 | Program Period Estimate |
| Construction                                  | 1,597,015          | 0               | 779,018          | 0               | 0               | \$2,376,033             |
| <b>Total</b>                                  | <b>\$1,597,015</b> | <b>\$0</b>      | <b>\$779,018</b> | <b>\$0</b>      | <b>\$0</b>      | <b>\$2,376,033</b>      |

| Five Year Proposed Expenditure Cash Flow Projections |                  |                    |                    |            |            |                      |
|------------------------------------------------------|------------------|--------------------|--------------------|------------|------------|----------------------|
| Funding Source                                       | FY 2025          | FY 2026            | FY 2027            | FY 2028    | FY 2029    | Program Period Total |
| Local: Line of Credit                                | 100,000          | 500,000            | 1,258,017          | 0          | 0          | \$1,858,017          |
| State: Revenue Sharing                               | 100,000          | 500,000            | 1,258,016          | 0          | 0          | \$1,858,016          |
| <b>Total</b>                                         | <b>\$200,000</b> | <b>\$1,000,000</b> | <b>\$2,516,033</b> | <b>\$0</b> | <b>\$0</b> | <b>\$3,716,033</b>   |

| Operating Budget Impact        |
|--------------------------------|
| None anticipated at this time. |

An additional Revenue Share application has been submitted for FY 2027



|                                                       |                       |                     |
|-------------------------------------------------------|-----------------------|---------------------|
| <b>Project Title</b>                                  | <b>Project Number</b> | <b>Service Area</b> |
| Wards Ferry Road/Simons Run Pedestrian Accommodations | To Be Assigned        | Transportation      |
| <b>Location</b>                                       | <b>Project Type</b>   | <b>Department</b>   |
| Wards Ferry Road at Simons Run                        | New                   | Public Works        |



|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Department Priority</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| Project supports essential services                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| <b>Project Description</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| Improved pedestrian accommodations at intersection.                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| <b>Relationship to Comprehensive Plan</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| Chapter 3, Page 30, Goal T-1.4: Prioritize improvements to the transportation system based on safety considerations; existing deficiencies; multimodal and environmental considerations; opportunities to improve street connectivity; physical, economic and policy constraints; contributions to the neighborhood character; impact on historical and environmental resources; required right-of-way; target levels of service; public safety access; regional connectivity; and system continuity. |
| <b>Project Manager</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| Lee Newland, P.E., City Engineer                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |

|                                  |                   |
|----------------------------------|-------------------|
| <b>Projected Start Date</b>      | <b>Q1 FY 2029</b> |
| <b>Projected Completion Date</b> | <b>Q4 FY 2029</b> |

| Projected Schedule     |                |
|------------------------|----------------|
| Activity               | Projected Date |
| Consultant Engineering | Q3 FY 2029     |
| Construction           | Q4 FY 2029     |

|                                                                                                                                                                                                                                                                                                                                                                      |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Why Now</b>                                                                                                                                                                                                                                                                                                                                                       |
| Project is recommended in the Wards Ferry Road Corridor Study. It includes installation of pedestrian signals and crosswalks to tie the two commercial retail centers together. It is also included as part of the Wards Road Pedestrian Improvement Study. This would complete all of the recommendations for Wards Ferry Road except for the full-length sidewalk. |

### Financial Summary

|                                       |                  |
|---------------------------------------|------------------|
| <b>Total Project Cost</b>             |                  |
| Prior Appropriations as of 06/30/2024 | \$0              |
| Budget FY 2025                        | 0                |
| FY 2026 - FY 2029 Planned             | 312,500          |
| Remaining Need                        | 0                |
| <b>Total Project Cost</b>             | <b>\$312,500</b> |
| <b>Local Funding Percentage</b>       | <b>100.0%</b>    |

|                                      |                  |
|--------------------------------------|------------------|
| <b>Estimated Debt Service</b>        |                  |
| Project Total Debt Expenditures      |                  |
| Principal                            | \$312,500        |
| Interest                             | 124,651          |
| <b>Total</b>                         | <b>\$437,151</b> |
| <b>Estimated Annual Debt Service</b> | <b>\$21,858</b>  |

| Five Year Proposed Appropriations by Activity |                |                 |                 |                 |                  |                         |
|-----------------------------------------------|----------------|-----------------|-----------------|-----------------|------------------|-------------------------|
| Activity                                      | Budget FY 2025 | Planned FY 2026 | Planned FY 2027 | Planned FY 2028 | Planned FY 2029  | Program Period Estimate |
| Consultant Engineering                        | 0              | 0               | 0               | 0               | 31,250           | \$31,250                |
| Construction                                  | 0              | 0               | 0               | 0               | 281,250          | \$281,250               |
| <b>Total</b>                                  | <b>\$0</b>     | <b>\$0</b>      | <b>\$0</b>      | <b>\$0</b>      | <b>\$312,500</b> | <b>\$312,500</b>        |

| Five Year Proposed Expenditure Cash Flow Projections |            |            |            |            |                  |                      |
|------------------------------------------------------|------------|------------|------------|------------|------------------|----------------------|
| Funding Source                                       | FY 2025    | FY 2026    | FY 2027    | FY 2028    | FY 2029          | Program Period Total |
| Local: Line of Credit                                | 0          | 0          | 0          | 0          | 312,500          | \$312,500            |
| <b>Total</b>                                         | <b>\$0</b> | <b>\$0</b> | <b>\$0</b> | <b>\$0</b> | <b>\$312,500</b> | <b>\$312,500</b>     |

|                                                                                             |
|---------------------------------------------------------------------------------------------|
| <b>Operating Budget Impact</b>                                                              |
| Additional annual expenses for electricity and pedestrian equipment maintenance (~\$2,000). |



**Planned Projects Beyond FY 2029**

| Project Title                                                     | Planned Total Project Cost |
|-------------------------------------------------------------------|----------------------------|
| Atlanta Ave Multi-Use Path                                        | \$4,995,000                |
| College Lake Overlook                                             | 1,662,500                  |
| D Street and Rivermont Ave Intersection Improvements              | 11,200,000                 |
| Forest Brook Road Realignment, Phase II                           | 10,597,500                 |
| Grace Street Realignment at 12th and Madison                      | 5,720,000                  |
| Graves Mill Road at Route 501 S Ramp Modifications                | 6,375,000                  |
| Graves Mill Road/Expressway Interchange Improvements              | 35,100,000                 |
| Hill Street/Moormans Road Improvements                            | 5,857,500                  |
| James River Parkway                                               | 135,000,000                |
| Jefferson Ridge Parkway Extension                                 | 67,500,000                 |
| Lakeside Drive/Murrell Road Roundabout                            | 9,112,500                  |
| Lynchburg Expressway/Grace Street Interchange Improvements        | 3,037,500                  |
| Lynchburg Expressway/Odd Fellows Road Interchange Improvements    | 10,462,500                 |
| Main Street/Church Street/Rivermont Avenue Alignment Improvements | 16,200,000                 |
| Pleasant Valley Improvements                                      | 14,850,000                 |
| Roundabout at VES Road and Rivermont Avenue                       | 17,887,500                 |
| Timberlake Road Bridge, East Bound Lanes                          | 11,200,000                 |
| Timberlake Road Improvements                                      | 30,400,000                 |
| Timberlake Road Interchange Improvements at Expressway            | 54,000,000                 |
| Tyreeanna Improvements                                            | 20,000,000                 |
| Wards Ferry Road Bike/Pedestrian Improvements                     | 10,260,000                 |
| Wards Road Improvements                                           | 54,000,000                 |
| <b>Total</b>                                                      | <b>\$535,417,500</b>       |



Five-Year Proposed Appropriations

|                                                               | Appropriations |                |                | Five-Year    | Estimated    | Total        |
|---------------------------------------------------------------|----------------|----------------|----------------|--------------|--------------|--------------|
|                                                               | Through        |                | FY 2026 - 2029 | Estimated    | Cost Beyond  | Accumulated  |
| Project Title                                                 | 06/30/2024     | Budget FY 2025 | Planned        | Net Cost     | Program      | Project Cost |
| Economic Development                                          |                |                |                |              |              |              |
| Airport Commerce Park                                         | 0              | 500,000        | 11,060,000     | 11,560,000   | 0            | 11,560,000   |
| Future Streetscape Improvements Downtown                      | 0              | 875,000        | 15,186,000     | 16,061,000   | 22,085,000   | 38,146,000   |
| Ivy Creek Innovation Park - Sites A and B Development         | 0              | 2,400,000      | 9,520,000      | 11,920,000   | 0            | 11,920,000   |
| Street and Utility Extensions to Promote Economic Development | Continuing     | 250,000        | 1,000,000      | 1,250,000    | Continuing   | Continuing   |
|                                                               |                |                |                |              |              |              |
| Total Proposed FY 2025 - 2029 CIP                             | \$0            | \$4,025,000    | \$36,766,000   | \$40,791,000 | \$22,085,000 | \$61,626,000 |



|                       |                       |                      |
|-----------------------|-----------------------|----------------------|
| <b>Project Title</b>  | <b>Project Number</b> | <b>Service Area</b>  |
| Airport Commerce Park | To Be Assigned        | Economic Development |
| <b>Location</b>       | <b>Project Type</b>   | <b>Department</b>    |
| Airport Commerce Park | New                   | Economic Development |



#### Department Priority

Project contributes to the generation of new revenue

#### Project Description

Airport Commerce Park (Park) is an approximate 260-acre site located west of and adjacent to the Lynchburg Regional Airport and east of US Route 460. Property is owned by both local governments and the City-owned property is also controlled by the Lynchburg Regional Airport Commission. The Park is intended to be developed into a business and industrial park compatible with aviation uses. The City parcel is zoned Business, Heavy Commercial (B-HC) and lies within the County's Route 29 Transportation Corridor Overlay District.

#### Relationship to Comprehensive Plan

Chapter 3, Page 23, Goal ED-2: Lead and coordinate existing efforts regarding business development, encouragement of entrepreneurship, and recruitment strategies.

#### Project Manager

Marjette Upshur, Director of Economic Development and Tourism

|                                  |                   |
|----------------------------------|-------------------|
| <b>Projected Start Date</b>      | <b>Q1 FY 2024</b> |
| <b>Projected Completion Date</b> | <b>Q4 FY 2028</b> |

| Projected Schedule     |                |
|------------------------|----------------|
| Activity               | Projected Date |
| Consultant Engineering | Q1 FY 2025     |
| Construction           | Q1 FY 2027     |

| Why Now                                                                                                                                                                                                                                                                                                                                                         |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| The City has experienced significant growth in recent years and there is a lack of development-ready industrial sites. These sites are needed for both the expansion of existing businesses and for business attraction. This site provides the potential to develop a shared industrial park that will generate revenue for both the City and Campbell County. |

### Financial Summary

| Total Project Cost                    |                     |
|---------------------------------------|---------------------|
| Prior Appropriations as of 06/30/2024 | \$0                 |
| Budget FY 2025                        | 500,000             |
| FY 2026 - FY 2029 Planned             | 11,060,000          |
| Remaining Need                        | 0                   |
| <b>Total Project Cost</b>             | <b>\$11,560,000</b> |
| <b>Local Funding Percentage</b>       | <b>100.0%</b>       |

| Estimated Debt Service               |            |
|--------------------------------------|------------|
| Project Total Debt Expenditures      |            |
| Principal                            | \$0        |
| Interest                             | 0          |
| <b>Total</b>                         | <b>\$0</b> |
| <b>Estimated Annual Debt Service</b> | <b>\$0</b> |

| Five Year Proposed Appropriations by Activity |                  |                  |                    |                    |                 |                         |
|-----------------------------------------------|------------------|------------------|--------------------|--------------------|-----------------|-------------------------|
| Activity                                      | Budget FY 2025   | Planned FY 2026  | Planned FY 2027    | Planned FY 2028    | Planned FY 2029 | Program Period Estimate |
| Consultant Engineering                        | 500,000          | 500,000          | 0                  | 0                  | 0               | \$1,000,000             |
| Construction                                  | 0                | 0                | 5,000,000          | 5,560,000          | 0               | \$10,560,000            |
| <b>Total</b>                                  | <b>\$500,000</b> | <b>\$500,000</b> | <b>\$5,000,000</b> | <b>\$5,560,000</b> | <b>\$0</b>      | <b>\$11,560,000</b>     |

| Five Year Proposed Expenditure Cash Flow Projections |            |                    |                    |                    |            |                      |
|------------------------------------------------------|------------|--------------------|--------------------|--------------------|------------|----------------------|
| Funding Source                                       | FY 2025    | FY 2026            | FY 2027            | FY 2028            | FY 2029    | Program Period Total |
| Local: Pay-As-You-Go                                 | 0          | 1,000,000          | 5,000,000          | 5,560,000          | 0          | \$11,560,000         |
| <b>Total</b>                                         | <b>\$0</b> | <b>\$1,000,000</b> | <b>\$5,000,000</b> | <b>\$5,560,000</b> | <b>\$0</b> | <b>\$11,560,000</b>  |

#### Operating Budget Impact

This project has the potential to generate considerable revenue for the City for industrial development.

The Economic Development Authority of the City of Lynchburg was awarded a \$190,000 GO Virginia grant for initial due diligence and preliminary engineering studies. Staff will continue to seek additional grant funding for engineering and construction.





|                                          |                       |                      |
|------------------------------------------|-----------------------|----------------------|
| <b>Project Title</b>                     | <b>Project Number</b> | <b>Service Area</b>  |
| Future Streetscape Improvements Downtown | ED017                 | Economic Development |
| <b>Location</b>                          | <b>Project Type</b>   | <b>Department</b>    |
| Downtown                                 | New                   | Public Works         |



**Department Priority**

Project contributes to the generation of new revenue; Project supports essential services; Project has a component in the Water Capital Projects Fund

**Project Description**

This project will enhance the downtown streetscapes in coordination with the downtown water main replacement project.

**Relationship to Comprehensive Plan**

Chapter 3, Page 20, Goal AP-2: Maintain a strong, mixed use downtown that is a focus for civic, business, residential, entertainment, art, culture, and recreational activities. Celebrate and strengthen connections to the James River.

**Project Manager**

Cheree Taylor, Construction Manager

|                                  |                   |
|----------------------------------|-------------------|
| <b>Projected Start Date</b>      | <b>Q1 FY 2023</b> |
| <b>Projected Completion Date</b> | <b>Q4 FY 2037</b> |

| Projected Schedule     |                |
|------------------------|----------------|
| Activity               | Projected Date |
| Consultant Engineering | Q4 FY 2028     |
| Construction           | Q4 FY 2037     |

| Why Now                                                                                                                                                                                           |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Project continues improving economic viability and reliability of utilities long-term. Downtown growth reflects the successful revitalization of the area by increasing residents and businesses. |

**Financial Summary**

| Total Project Cost                    |                     |
|---------------------------------------|---------------------|
| Prior Appropriations as of 06/30/2024 | \$0                 |
| Budget FY 2025                        | 875,000             |
| FY 2026 - FY 2029 Planned             | 15,186,000          |
| Remaining Need                        | 22,085,000          |
| <b>Total Project Cost</b>             | <b>\$38,146,000</b> |
| <b>Local Funding Percentage</b>       | <b>100.0%</b>       |

| Estimated Debt Service               |                     |
|--------------------------------------|---------------------|
| Project Total Debt Expenditures      |                     |
| Principal                            | \$38,146,000        |
| Interest                             | 15,215,815          |
| <b>Total</b>                         | <b>\$53,361,815</b> |
| <b>Estimated Annual Debt Service</b> | <b>\$2,668,091</b>  |

| Five Year Proposed Appropriations by Activity |                  |                    |                  |                    |                    |                         |
|-----------------------------------------------|------------------|--------------------|------------------|--------------------|--------------------|-------------------------|
| Activity                                      | Budget FY 2025   | Planned FY 2026    | Planned FY 2027  | Planned FY 2028    | Planned FY 2029    | Program Period Estimate |
| Consultant Engineering                        | 875,000          | 0                  | 936,000          | 0                  | 1,000,000          | \$2,811,000             |
| Construction                                  | 0                | 6,000,000          | 0                | 6,750,000          | 0                  | \$12,750,000            |
| Contingency                                   | 0                | 250,000            | 0                | 250,000            | 0                  | \$500,000               |
| <b>Total</b>                                  | <b>\$875,000</b> | <b>\$6,250,000</b> | <b>\$936,000</b> | <b>\$7,000,000</b> | <b>\$1,000,000</b> | <b>\$16,061,000</b>     |

| Five Year Proposed Expenditure Cash Flow Projections |                  |                    |                  |                    |                    |                      |
|------------------------------------------------------|------------------|--------------------|------------------|--------------------|--------------------|----------------------|
| Funding Source                                       | FY 2025          | FY 2026            | FY 2027          | FY 2028            | FY 2029            | Program Period Total |
| Local: Line of Credit                                | 875,000          | 6,250,000          | 936,000          | 7,000,000          | 1,000,000          | \$16,061,000         |
| <b>Total</b>                                         | <b>\$875,000</b> | <b>\$6,250,000</b> | <b>\$936,000</b> | <b>\$7,000,000</b> | <b>\$1,000,000</b> | <b>\$16,061,000</b>  |

| Operating Budget Impact                                                                                |
|--------------------------------------------------------------------------------------------------------|
| Additional annual expenses for grounds and tree maintenance, as well as trash collection (~\$105,000). |

**Project Title**

Ivy Creek Innovation Park - Sites A and B Development

**Location**

Ivy Creek Innovation Park

**Project Number**

To Be Assigned

**Project Type**

New

**Service Area**

Economic Development

**Department**

Economic Development

**Department Priority**

Project contributes to the generation of new revenue

**Project Description**

This project will result in opening two sites for industrial development in the Ivy Creek Innovation Park. Funds requested for FY 2025 cover onsite infrastructure construction and permitting for road, water and sewer access. Funds requested in FY 2026 cover mass grading, permitting and construction documents. Funds requested in FY 2027-2028 include mass grading construction. Together Sites A and B are 64 acres; Site A can accommodate a building of up to 600,000 square feet. Site B can accommodate one building of up to 50,000 square feet and another of 20,000 square feet.

**Relationship to Comprehensive Plan**

Chapter 3, Page 23, Goal ED-2: Lead and coordinate existing efforts regarding business development, encouragement of entrepreneurship, and recruitment strategies.

**Project Manager**

Marjette Upshur, Director of Economic Development and Tourism

|                                  |                   |
|----------------------------------|-------------------|
| <b>Projected Start Date</b>      | <b>Q1 FY 2024</b> |
| <b>Projected Completion Date</b> | <b>Q2 FY 2028</b> |

**Projected Schedule**

| <b>Activity</b>        | <b>Projected Date</b> |
|------------------------|-----------------------|
| Consultant Engineering | Q1 FY 2024            |
| Construction           | Q3 FY 2025            |
|                        |                       |
|                        |                       |
|                        |                       |
|                        |                       |
|                        |                       |
|                        |                       |

**Why Now**

Our city has witnessed substantial growth in recent years, yet there remains a pronounced shortage of industrial sites ready for development. These sites are essential not only to accommodate expansion of our existing businesses but also to draw in new enterprises. The Virginia Economic Development Partnership (VEDP), operating through its Business Ready Sites program, has officially designated these locations as highly developable. Following the successful completion of our comprehensive master plan for these sites, we've noticed a significant upswing in prospective businesses expressing interest. Thanks to a generous grant from the VEDP's Virginia Business Ready Sites Program, we are poised to complete the due diligence process over the next three months. We must provide access and utilities to these sites to move them closer to pad-ready status.

**Financial Summary**

|                                       |                     |
|---------------------------------------|---------------------|
| <b>Total Project Cost</b>             |                     |
| Prior Appropriations as of 06/30/2024 | \$0                 |
| Budget FY 2025                        | 2,400,000           |
| FY 2026 - FY 2029 Planned             | 9,520,000           |
| Remaining Need                        | 0                   |
| <b>Total Project Cost</b>             | <b>\$11,920,000</b> |
| <b>Local Funding Percentage</b>       | <b>100.0%</b>       |

|                                      |                     |
|--------------------------------------|---------------------|
| <b>Estimated Debt Service</b>        |                     |
| Project Total Debt Expenditures      |                     |
| Principal                            | \$11,400,000        |
| Interest                             | 4,547,274           |
| <b>Total</b>                         | <b>\$15,947,274</b> |
|                                      |                     |
| <b>Estimated Annual Debt Service</b> | <b>\$797,364</b>    |

**Five Year Proposed Appropriations by Activity**

| <b>Activity</b>        | <b>Budget FY 2025</b> | <b>Planned FY 2026</b> | <b>Planned FY 2027</b> | <b>Planned FY 2028</b> | <b>Planned FY 2029</b> | <b>Program Period Estimate</b> |
|------------------------|-----------------------|------------------------|------------------------|------------------------|------------------------|--------------------------------|
| Consultant Engineering | 0                     | 350,000                | 0                      | 170,000                | 0                      | \$520,000                      |
| Construction           | 2,400,000             | 0                      | 4,400,000              | 4,600,000              | 0                      | \$11,400,000                   |
| <b>Total</b>           | <b>\$2,400,000</b>    | <b>\$350,000</b>       | <b>\$4,400,000</b>     | <b>\$4,770,000</b>     | <b>\$0</b>             | <b>\$11,920,000</b>            |

**Five Year Proposed Expenditure Cash Flow Projections**

| <b>Funding Source</b> | <b>FY 2025</b>     | <b>FY 2026</b>   | <b>FY 2027</b>     | <b>FY 2028</b>     | <b>FY 2029</b> | <b>Program Period Total</b> |
|-----------------------|--------------------|------------------|--------------------|--------------------|----------------|-----------------------------|
| Local: Pay-As-You-Go  | 0                  | 350,000          | 0                  | 170,000            | 0              | \$520,000                   |
| Local: Line of Credit | 2,400,000          | 0                | 4,400,000          | 4,600,000          | 0              | \$11,400,000                |
| <b>Total</b>          | <b>\$2,400,000</b> | <b>\$350,000</b> | <b>\$4,400,000</b> | <b>\$4,770,000</b> | <b>\$0</b>     | <b>\$11,920,000</b>         |

**Operating Budget Impact**

This project has the potential to generate considerable revenue for the City for industrial development.

The Economic Development Authority of the City of Lynchburg was awarded a \$261,750 grant from the Virginia Business Ready Sites Program for initial due diligence and preliminary engineering. Staff will continue to seek additional grant funding for engineering and construction.



|                                                               |                       |                      |
|---------------------------------------------------------------|-----------------------|----------------------|
| <b>Project Title</b>                                          | <b>Project Number</b> | <b>Service Area</b>  |
| Street and Utility Extensions to Promote Economic Development | EX000                 | Economic Development |
| <b>Location</b>                                               | <b>Project Type</b>   | <b>Department</b>    |
| Various                                                       | New                   | Economic Development |



|                                                                                                                                                                                              |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Department Priority</b>                                                                                                                                                                   |
| Project supports essential services; Project contributes to the generation of new revenue                                                                                                    |
| <b>Project Description</b>                                                                                                                                                                   |
| Plans for and/or construction of streets, water and sewer lines, and/or other amenity improvements to drive revenue and support private investment and site development throughout the City. |
| <b>Relationship to Comprehensive Plan</b>                                                                                                                                                    |
| Chapter 3, Page 24, ED-3.1 Review and amend existing or implement new City policies to maximize economic development potential.                                                              |
| <b>Project Manager</b>                                                                                                                                                                       |
| Marjette Upshur, Director of Economic Development and Tourism                                                                                                                                |

|                                  |            |
|----------------------------------|------------|
| <b>Projected Start Date</b>      | Continuing |
| <b>Projected Completion Date</b> | Continuing |

| Projected Schedule |                |
|--------------------|----------------|
| Activity           | Projected Date |
| Contributions      | Continuing     |

| Why Now                                                                                                                      |
|------------------------------------------------------------------------------------------------------------------------------|
| Project funds are used for infrastructure needs that may be barriers to business expansion and benefit community wide goals. |

### Financial Summary

| Total Project Cost                    |                   |
|---------------------------------------|-------------------|
| Prior Appropriations as of 06/30/2024 | Continuing        |
| Budget FY 2025                        | 250,000           |
| FY 2026 - FY 2029 Planned             | 1,000,000         |
| Remaining Need                        | Continuing        |
| <b>Total Project Cost</b>             | <b>Continuing</b> |
| <b>Local Funding Percentage</b>       | <b>100.0%</b>     |

| Estimated Debt Service          |            |
|---------------------------------|------------|
| Project Total Debt Expenditures |            |
| Principal                       | \$0        |
| Interest                        | 0          |
| <b>Total</b>                    | <b>\$0</b> |
| Estimated Annual Debt Service   |            |
|                                 | \$0        |

| Five Year Proposed Appropriations by Activity |                  |                  |                  |                  |                  |                         |
|-----------------------------------------------|------------------|------------------|------------------|------------------|------------------|-------------------------|
| Activity                                      | Budget FY 2025   | Planned FY 2026  | Planned FY 2027  | Planned FY 2028  | Planned FY 2029  | Program Period Estimate |
| Contributions                                 | 250,000          | 250,000          | 250,000          | 250,000          | 250,000          | \$1,250,000             |
| <b>Total</b>                                  | <b>\$250,000</b> | <b>\$250,000</b> | <b>\$250,000</b> | <b>\$250,000</b> | <b>\$250,000</b> | <b>\$1,250,000</b>      |

| Five Year Proposed Expenditure Cash Flow Projections |                  |                  |                  |                  |                  |                      |
|------------------------------------------------------|------------------|------------------|------------------|------------------|------------------|----------------------|
| Funding Source                                       | FY 2025          | FY 2026          | FY 2027          | FY 2028          | FY 2029          | Program Period Total |
| Local: Pay-As-You-Go                                 | 250,000          | 250,000          | 250,000          | 250,000          | 250,000          | \$1,250,000          |
| <b>Total</b>                                         | <b>\$250,000</b> | <b>\$250,000</b> | <b>\$250,000</b> | <b>\$250,000</b> | <b>\$250,000</b> | <b>\$1,250,000</b>   |

| Operating Budget Impact        |
|--------------------------------|
| None anticipated at this time. |





Five-Year Proposed Appropriations

|                                            | Appropriations |                |                | Five-Year   | Estimated   | Total       |
|--------------------------------------------|----------------|----------------|----------------|-------------|-------------|-------------|
|                                            | Through        |                | FY 2026 - 2029 | Estimated   | Cost Beyond | Total       |
| Project Title                              | 06/30/2024     | Budget FY 2025 | Planned        | Net Cost    | Program     | Accumulated |
| Parks and Recreation                       |                |                |                |             |             |             |
| Athletic Field Maintenance                 | Continuing     | 0              | 1,275,000      | 1,275,000   | Continuing  | Continuing  |
| City Stadium - Visitors' Side Improvements | 0              | 0              | 575,000        | 575,000     | 0           | 575,000     |
| General Park Maintenance                   | Continuing     | 0              | 850,000        | 850,000     | Continuing  | Continuing  |
| General Park Security Improvements         | 200,000        | 0              | 400,000        | 400,000     | 700,000     | 1,300,000   |
| Heritage Park Improvements                 | 975,000        | 0              | 750,000        | 750,000     | 0           | 1,725,000   |
| Jackson Heights Art Studio Renovation      | 0              | 0              | 75,000         | 75,000      | 500,000     | 575,000     |
| Jefferson Park: Phase 2                    | 0              | 0              | 650,000        | 650,000     | 500,000     | 1,150,000   |
| Parks and Trails Paving and Lighting       | Continuing     | 0              | 1,481,000      | 1,481,000   | Continuing  | Continuing  |
| Peaks View Park Athletic Field Lighting    | 0              | 0              | 1,575,000      | 1,575,000   | 750,000     | 2,325,000   |
| Templeton Senior Center Renovations        | 0              | 0              | 475,000        | 475,000     | 0           | 475,000     |
|                                            |                |                |                |             |             |             |
| Total Proposed FY 2025 - 2029 CIP          | \$1,175,000    | \$0            | \$8,106,000    | \$8,106,000 | \$2,450,000 | \$8,125,000 |



|                            |                       |                      |
|----------------------------|-----------------------|----------------------|
| <b>Project Title</b>       | <b>Project Number</b> | <b>Service Area</b>  |
| Athletic Field Maintenance | P0152                 | Parks and Recreation |
| <b>Location</b>            | <b>Project Type</b>   | <b>Department</b>    |
| Various                    | Maintenance           | Parks and Recreation |



**Department Priority**

Project required to support important but not essential services; Project contributes to the generation of new revenue

**Project Description**

Improvements to City-wide athletic fields and amenities. A detailed project list is attached.

**Relationship to Comprehensive Plan**

Chapter 3, Page 29, PR-2.5 Fully utilize parks, trails and facilities to meet the recreational needs of City residents, placing emphasis on underserved populations.

Chapter 3, Page 37, PFS-1.1 Plan and develop new facilities and/or maintain/renovate existing facilities to meet the City's needs.

**Project Manager**

Wyatt Woody, Director of Parks and Recreation

|                                  |                   |
|----------------------------------|-------------------|
| <b>Projected Start Date</b>      | <b>Continuing</b> |
| <b>Projected Completion Date</b> | <b>Continuing</b> |

| Projected Schedule           |                |
|------------------------------|----------------|
| Activity                     | Projected Date |
| Consultant Engineering       | Continuing     |
| Construction                 | Continuing     |
| Fencing, Lighting, and Signs | Continuing     |
| Contingency                  | Continuing     |

| Why Now                                                                                                                                                                                                                                                                                                                                                |  |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| This project funds many preventative maintenance repairs and upgrades to existing athletic fields and courts. Athletic fields require regular maintenance, due to extremely heavy use, to be maintained in safe and playable conditions. Failure to perform this work will result in more expensive repairs later or possible injuries to their users. |  |

**Financial Summary**

| Total Project Cost                    |                   |
|---------------------------------------|-------------------|
| Prior Appropriations as of 06/30/2024 | Continuing        |
| Budget FY 2025                        | 0                 |
| FY 2026 - FY 2029 Planned             | 1,275,000         |
| Remaining Need                        | Continuing        |
| <b>Total Project Cost</b>             | <b>Continuing</b> |
| <b>Local Funding Percentage</b>       | <b>100.0%</b>     |

| Estimated Debt Service               |            |
|--------------------------------------|------------|
| Project Total Debt Expenditures      |            |
| Principal                            | \$0        |
| Interest                             | 0          |
| <b>Total</b>                         | <b>\$0</b> |
|                                      |            |
| <b>Estimated Annual Debt Service</b> | <b>\$0</b> |

| Five Year Proposed Appropriations by Activity |                |                  |                  |                  |                  |                         |
|-----------------------------------------------|----------------|------------------|------------------|------------------|------------------|-------------------------|
| Activity                                      | Budget FY 2025 | Planned FY 2026  | Planned FY 2027  | Planned FY 2028  | Planned FY 2029  | Program Period Estimate |
| Consultant Engineering                        | 0              | 10,000           | 50,000           | 20,000           | 0                | \$80,000                |
| Construction                                  | 0              | 205,000          | 290,000          | 225,000          | 275,000          | \$995,000               |
| Fencing, Lighting, and Signs                  | 0              | 0                | 0                | 0                | 5,000            | \$5,000                 |
| Contingency                                   | 0              | 35,000           | 35,000           | 55,000           | 70,000           | \$195,000               |
| <b>Total</b>                                  | <b>\$0</b>     | <b>\$250,000</b> | <b>\$375,000</b> | <b>\$300,000</b> | <b>\$350,000</b> | <b>\$1,275,000</b>      |

| Five Year Proposed Expenditure Cash Flow Projections |            |                  |                  |                  |                  |                      |
|------------------------------------------------------|------------|------------------|------------------|------------------|------------------|----------------------|
| Funding Source                                       | FY 2025    | FY 2026          | FY 2027          | FY 2028          | FY 2029          | Program Period Total |
| Local: Pay-As-You-Go                                 | 0          | 250,000          | 375,000          | 300,000          | 350,000          | \$1,275,000          |
| <b>Total</b>                                         | <b>\$0</b> | <b>\$250,000</b> | <b>\$375,000</b> | <b>\$300,000</b> | <b>\$350,000</b> | <b>\$1,275,000</b>   |

| Operating Budget Impact        |
|--------------------------------|
| None anticipated at this time. |



Athletic Field Maintenance

| <i>Fiscal<br/>Year</i> | <i>Project</i>                                          | <i>Consultant<br/>Engineering</i> | <i>Construction</i> | <i>Fencing,<br/>Lighting, and<br/>Signs</i> | <i>Contingency</i> | <i>Annual Total</i> |
|------------------------|---------------------------------------------------------|-----------------------------------|---------------------|---------------------------------------------|--------------------|---------------------|
|                        |                                                         |                                   |                     |                                             |                    | \$0                 |
| <b>2025</b>            | <b>Sub-Totals</b>                                       | <b>\$0</b>                        | <b>\$0</b>          | <b>\$0</b>                                  | <b>\$0</b>         | <b>\$0</b>          |
|                        | Peaks View - Scoreboard Installation                    | \$10,000                          | \$100,000           | \$0                                         | \$10,000           | \$120,000           |
|                        | Peaks View - Dug-out Upgrades                           |                                   | 45,000              | 0                                           | 5,000              | 50,000              |
|                        | Seeding, aeration and general field maintenance         |                                   | 60,000              | 0                                           | 20,000             | 80,000              |
| <b>2026</b>            | <b>Sub-Totals</b>                                       | <b>\$10,000</b>                   | <b>\$205,000</b>    | <b>\$0</b>                                  | <b>\$35,000</b>    | <b>\$250,000</b>    |
|                        | Peaks View Field 10 - Grading, Drainage & Repair        | \$25,000                          | \$150,000           | \$0                                         | \$15,000           | \$190,000           |
|                        | Peaks View Field 8 & 9 - Grading, Drainage, & Repair    | 25,000                            | 100,000             | 0                                           | 10,000             | 135,000             |
|                        | Seeding, aeration and general field maintenance         | 0                                 | 40,000              | 0                                           | 10,000             | 50,000              |
| <b>2027</b>            | <b>Sub-Totals</b>                                       | <b>\$50,000</b>                   | <b>\$290,000</b>    | <b>\$0</b>                                  | <b>\$35,000</b>    | <b>\$375,000</b>    |
|                        | Peaks View Park - Fields 1-4, infield regrading         | \$0                               | \$75,000            | \$0                                         | \$25,000           | \$100,000           |
|                        | Heritage Park - Sport field/renovate existing amenities | 20,000                            | 100,000             | 0                                           | 20,000             | 140,000             |
|                        | Seeding, aeration and general field maintenance         | 0                                 | 50,000              | 0                                           | 10,000             | 60,000              |
| <b>2028</b>            | <b>Sub-Totals</b>                                       | <b>\$20,000</b>                   | <b>\$225,000</b>    | <b>\$0</b>                                  | <b>\$55,000</b>    | <b>\$300,000</b>    |
|                        | Peaks View Field 5-7 - In-field re-grade                | \$0                               | \$75,000            | \$0                                         | \$25,000           | \$100,000           |
|                        | Miller Park - Happy Lee Field renovation                | 0                                 | 80,000              | 5,000                                       | 20,000             | 105,000             |
|                        | Seeding, aeration and general field maintenance         | 0                                 | 120,000             | 0                                           | 25,000             | 145,000             |
| <b>2029</b>            | <b>Sub-Totals</b>                                       | <b>\$0</b>                        | <b>\$275,000</b>    | <b>\$5,000</b>                              | <b>\$70,000</b>    | <b>\$350,000</b>    |





|                                            |                       |                      |
|--------------------------------------------|-----------------------|----------------------|
| <b>Project Title</b>                       | <b>Project Number</b> | <b>Service Area</b>  |
| City Stadium - Visitors' Side Improvements | To Be Assigned        | Parks and Recreation |
| <b>Location</b>                            | <b>Project Type</b>   | <b>Department</b>    |
| City Stadium (Football)                    | New                   | Parks and Recreation |



**Department Priority**

Project required to support important but not essential services; Project contributes to the generation of new revenue

**Project Description**

Renovation of the Visitor's side of City Stadium to include seating, bathrooms, press box, and more. This is the final phase of the City Stadium renovation project. Currently projected for design in FY 2025 and construction improvements in FY 2026.

**Relationship to Comprehensive Plan**

Chapter 3, Page 29, PR-2.5 Fully utilize parks, trails and facilities to meet the recreational needs of City residents, placing emphasis on underserved populations.

Chapter 3, Page 37, PFS-1.1 Plan and develop new facilities and/or maintain/renovate existing facilities to meet the City's needs.

**Project Manager**

Wyatt Woody, Director of Parks and Recreation

|                                  |                   |
|----------------------------------|-------------------|
| <b>Projected Start Date</b>      | <b>Q1 FY 2026</b> |
| <b>Projected Completion Date</b> | <b>Q4 FY 2027</b> |

| Projected Schedule                   |                |
|--------------------------------------|----------------|
| Activity                             | Projected Date |
| Architectural Services (Contractual) | Q4 FY 2027     |
| Construction                         | Q4 FY 2027     |
|                                      |                |
|                                      |                |

| Why Now                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| This funding will complete the City Stadium renovation project. The improvements and repairs are greatly needed for the visitor side of the stadium due to it being out-of-date and in need of repairs and updates. Importance of this project is increasing as we continue to market it as a venue not only for City events but also outside event organizers and sporting organizations. These outside events include, but are not limited to, high school and college sporting events. The quality of our facilities is a factor in earning successful bids for these new and on-going events. |

**Financial Summary**

| Total Project Cost                    |                  |
|---------------------------------------|------------------|
| Prior Appropriations as of 06/30/2024 | \$0              |
| Budget FY 2025                        | 0                |
| FY 2026 - FY 2029 Planned             | 575,000          |
| Remaining Need                        | 0                |
| <b>Total Project Cost</b>             | <b>\$575,000</b> |
| <b>Local Funding Percentage</b>       | <b>100.0%</b>    |

| Estimated Debt Service               |            |
|--------------------------------------|------------|
| Project Total Debt Expenditures      |            |
| Principal                            | \$0        |
| Interest                             | 0          |
| <b>Total</b>                         | <b>\$0</b> |
|                                      |            |
| <b>Estimated Annual Debt Service</b> | <b>\$0</b> |

| Five Year Proposed Appropriations by Activity |                |                 |                  |                 |                 |                         |
|-----------------------------------------------|----------------|-----------------|------------------|-----------------|-----------------|-------------------------|
| Activity                                      | Budget FY 2025 | Planned FY 2026 | Planned FY 2027  | Planned FY 2028 | Planned FY 2029 | Program Period Estimate |
| Architectural Services (Contractual)          | 0              | 75,000          | 40,000           | 0               | 0               | \$115,000               |
| Construction                                  | 0              | 0               | 460,000          | 0               | 0               | \$460,000               |
| <b>Total</b>                                  | <b>\$0</b>     | <b>\$75,000</b> | <b>\$500,000</b> | <b>\$0</b>      | <b>\$0</b>      | <b>\$575,000</b>        |

| Five Year Proposed Expenditure Cash Flow Projections |            |                 |                  |            |            |                      |
|------------------------------------------------------|------------|-----------------|------------------|------------|------------|----------------------|
| Funding Source                                       | FY 2025    | FY 2026         | FY 2027          | FY 2028    | FY 2029    | Program Period Total |
| Local: Pay-As-You-Go                                 | 0          | 75,000          | 500,000          | 0          | 0          | \$575,000            |
| <b>Total</b>                                         | <b>\$0</b> | <b>\$75,000</b> | <b>\$500,000</b> | <b>\$0</b> | <b>\$0</b> | <b>\$575,000</b>     |

| Operating Budget Impact        |
|--------------------------------|
| None anticipated at this time. |





|                          |                       |                      |
|--------------------------|-----------------------|----------------------|
| <b>Project Title</b>     | <b>Project Number</b> | <b>Service Area</b>  |
| General Park Maintenance | P0153                 | Parks and Recreation |
| <b>Location</b>          | <b>Project Type</b>   | <b>Department</b>    |
| Various                  | Maintenance           | Parks and Recreation |



|                                                                                                                                           |
|-------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Department Priority</b>                                                                                                                |
| Project required to support important but not essential services                                                                          |
| <b>Project Description</b>                                                                                                                |
| Improvements and renovations to park playgrounds, signage, fencing and other amenities and features. A detailed project list is attached. |
| <b>Relationship to Comprehensive Plan</b>                                                                                                 |
| Chapter 3, Page 37, PFS-1.1 Plan and develop new facilities and/or maintain/renovate existing facilities to meet the City's needs.        |
| <b>Project Manager</b>                                                                                                                    |
| Wyatt Woody, Director of Parks and Recreation                                                                                             |

|                                  |                   |
|----------------------------------|-------------------|
| <b>Projected Start Date</b>      | <b>Continuing</b> |
| <b>Projected Completion Date</b> | <b>Continuing</b> |

| <b>Projected Schedule</b> |                       |
|---------------------------|-----------------------|
| <b>Activity</b>           | <b>Projected Date</b> |
| Construction              | Continuing            |
| Miscellaneous             | Continuing            |
| Contingency               | Continuing            |

|                                                                                                                                                                                                                                                                                               |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Why Now</b>                                                                                                                                                                                                                                                                                |
| This project funds many preventative maintenance repairs and upgrades to existing playground equipment and other park amenities. This maintenance and repair work will help alleviate unsafe situations in our parks as well as prevent more-expensive repairs or replacements in the future. |

### Financial Summary

|                                       |                   |
|---------------------------------------|-------------------|
| <b>Total Project Cost</b>             |                   |
| Prior Appropriations as of 06/30/2024 | Continuing        |
| Budget FY 2025                        | 0                 |
| FY 2026 - FY 2029 Planned             | 850,000           |
| Remaining Need                        | Continuing        |
| <b>Total Project Cost</b>             | <b>Continuing</b> |
| <b>Local Funding Percentage</b>       | <b>100.0%</b>     |

|                                      |            |
|--------------------------------------|------------|
| <b>Estimated Debt Service</b>        |            |
| Project Total Debt Expenditures      |            |
| Principal                            | \$0        |
| Interest                             | 0          |
| <b>Total</b>                         | <b>\$0</b> |
| <b>Estimated Annual Debt Service</b> | <b>\$0</b> |

| <b>Five Year Proposed Appropriations by Activity</b> |                       |                        |                        |                        |                        |                                |
|------------------------------------------------------|-----------------------|------------------------|------------------------|------------------------|------------------------|--------------------------------|
| <b>Activity</b>                                      | <b>Budget FY 2025</b> | <b>Planned FY 2026</b> | <b>Planned FY 2027</b> | <b>Planned FY 2028</b> | <b>Planned FY 2029</b> | <b>Program Period Estimate</b> |
| Construction                                         | 0                     | 120,000                | 141,000                | 170,000                | 160,000                | \$591,000                      |
| Miscellaneous                                        | 0                     | 10,000                 | 48,000                 | 30,000                 | 35,000                 | \$123,000                      |
| Contingency                                          | 0                     | 30,000                 | 36,000                 | 35,000                 | 35,000                 | \$136,000                      |
| <b>Total</b>                                         | <b>\$0</b>            | <b>\$160,000</b>       | <b>\$225,000</b>       | <b>\$235,000</b>       | <b>\$230,000</b>       | <b>\$850,000</b>               |

| <b>Five Year Proposed Expenditure Cash Flow Projections</b> |                |                  |                  |                  |                  |                             |
|-------------------------------------------------------------|----------------|------------------|------------------|------------------|------------------|-----------------------------|
| <b>Funding Source</b>                                       | <b>FY 2025</b> | <b>FY 2026</b>   | <b>FY 2027</b>   | <b>FY 2028</b>   | <b>FY 2029</b>   | <b>Program Period Total</b> |
| Local: Pay-As-You-Go                                        | 0              | 160,000          | 225,000          | 235,000          | 230,000          | \$850,000                   |
| <b>Total</b>                                                | <b>\$0</b>     | <b>\$160,000</b> | <b>\$225,000</b> | <b>\$235,000</b> | <b>\$230,000</b> | <b>\$850,000</b>            |

|                                |
|--------------------------------|
| <b>Operating Budget Impact</b> |
| None anticipated at this time. |



General Park Maintenance

| <i>Fiscal<br/>Year</i> | <i>Project</i>                               | <i>Construction</i> | <i>Miscellaneous</i> | <i>Contingency</i> | <i>Annual Total</i> |
|------------------------|----------------------------------------------|---------------------|----------------------|--------------------|---------------------|
|                        |                                              |                     |                      |                    | \$0                 |
| <b>2025</b>            | <b>Sub-Totals</b>                            | <b>\$0</b>          | <b>\$0</b>           | <b>\$0</b>         | <b>\$0</b>          |
|                        | Miller Park - Playground replacement         | \$110,000           | \$0                  | \$20,000           | \$130,000           |
|                        | General signage, fencing, and amenities      | 0                   | 10,000               | 5,000              | 15,000              |
|                        | Skatepark maintenance and improvements       | 10,000              | 0                    | 5,000              | 15,000              |
| <b>2026</b>            | <b>Sub-Totals</b>                            | <b>\$120,000</b>    | <b>\$10,000</b>      | <b>\$30,000</b>    | <b>\$160,000</b>    |
|                        | Peaks View Park basketball court resurfacing | \$80,000            | \$20,000             | \$20,000           | \$120,000           |
|                        | Valley View playlot improvements             | 40,000              | 15,000               | 7,000              | 62,000              |
|                        | General signage, fencing, and amenities      | 11,000              | 8,000                | 4,000              | 23,000              |
|                        | Skatepark maintenance and improvements       | 10,000              | 5,000                | 5,000              | 20,000              |
| <b>2027</b>            | <b>Sub-Totals</b>                            | <b>\$141,000</b>    | <b>\$48,000</b>      | <b>\$36,000</b>    | <b>\$225,000</b>    |
|                        | Yoder Center playground replacement          | \$90,000            | \$0                  | \$5,000            | \$95,000            |
|                        | Fairview Center basketball court resurfacing | 80,000              | 20,000               | 25,000             | 125,000             |
|                        | General signage, fencing, and amenities      | 0                   | 10,000               | 0                  | 10,000              |
|                        | Skatepark maintenance and improvements       | 0                   | 0                    | 5,000              | 5,000               |
| <b>2028</b>            | <b>Sub-Totals</b>                            | <b>\$170,000</b>    | <b>\$30,000</b>      | <b>\$35,000</b>    | <b>\$235,000</b>    |
|                        | Jefferson Park Playground Replacement        | \$95,000            | \$0                  | \$5,000            | \$100,000           |
|                        | General signage, fencing, and amenities      | 0                   | 35,000               | 0                  | 35,000              |
|                        | Daniels Hill - Playground Equipment          | 65,000              |                      | 15,000             | 80,000              |
|                        | Skatepark maintenance and improvements       | 0                   | 0                    | 15,000             | 15,000              |
| <b>2029</b>            | <b>Sub-Totals</b>                            | <b>\$160,000</b>    | <b>\$35,000</b>      | <b>\$35,000</b>    | <b>\$230,000</b>    |
| <b>Grand Totals</b>    |                                              | <b>\$591,000</b>    | <b>\$123,000</b>     | <b>\$136,000</b>   | <b>\$850,000</b>    |



|                                    |                       |                      |
|------------------------------------|-----------------------|----------------------|
| <b>Project Title</b>               | <b>Project Number</b> | <b>Service Area</b>  |
| General Park Security Improvements | To Be Assigned        | Parks and Recreation |
| <b>Location</b>                    | <b>Project Type</b>   | <b>Department</b>    |
| Various                            | New                   | Parks and Recreation |



**Department Priority**

Project required to support important but not essential services

**Project Description**

Improvements to parks and facilities including site lighting, cameras, and other security measures to increase safety for citizens. These projects will follow recommended improvements called for by LPD Security Assessments which are currently underway starting with Miller Park.

**Relationship to Comprehensive Plan**

Chapter 3, Page 29, PR-2.5 Fully utilize parks, trails and facilities to meet the recreational needs of City residents, placing emphasis on underserved populations.

Chapter 3, Page 37, PFS-1.1 Plan and develop new facilities and/or maintain/renovate existing facilities to meet the City's needs.

**Project Manager**

Wyatt Woody, Director of Parks and Recreation

|                                  |                   |
|----------------------------------|-------------------|
| <b>Projected Start Date</b>      | <b>Continuing</b> |
| <b>Projected Completion Date</b> | <b>Continuing</b> |

| Projected Schedule           |                |
|------------------------------|----------------|
| Activity                     | Projected Date |
| Consultant Engineering       | Continuing     |
| Construction                 | Continuing     |
| Fencing, Lighting, and Signs | Continuing     |

| Why Now                                                                                                                                                                                                                                                                                                                               |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Funding is needed for improvements including better lighting and security to foster better safety throughout the City Parks System. Parks and Recreation has been consulting with the Community Action Team at LPD to develop Security Plans park by park, this project funding will help start implementing the needed improvements. |

**Financial Summary**

| Total Project Cost                    |                    |
|---------------------------------------|--------------------|
| Prior Appropriations as of 06/30/2024 | \$200,000          |
| Budget FY 2025                        | 0                  |
| FY 2026 - FY 2029 Planned             | 400,000            |
| Remaining Need                        | 700,000            |
| <b>Total Project Cost</b>             | <b>\$1,300,000</b> |
| <b>Local Funding Percentage</b>       | <b>100.0%</b>      |

| Estimated Debt Service               |            |
|--------------------------------------|------------|
| Project Total Debt Expenditures      |            |
| Principal                            | \$0        |
| Interest                             | 0          |
| <b>Total</b>                         | <b>\$0</b> |
| <b>Estimated Annual Debt Service</b> | <b>\$0</b> |

| Five Year Proposed Appropriations by Activity |                |                  |                  |                  |                  |                         |
|-----------------------------------------------|----------------|------------------|------------------|------------------|------------------|-------------------------|
| Activity                                      | Budget FY 2025 | Planned FY 2026  | Planned FY 2027  | Planned FY 2028  | Planned FY 2029  | Program Period Estimate |
| Consultant Engineering                        | 0              | 20,000           | 20,000           | 20,000           | 20,000           | \$80,000                |
| Construction                                  | 0              | 60,000           | 60,000           | 60,000           | 60,000           | \$240,000               |
| Fencing, Lighting, and Signs                  | 0              | 20,000           | 20,000           | 20,000           | 20,000           | \$80,000                |
| <b>Total</b>                                  | <b>\$0</b>     | <b>\$100,000</b> | <b>\$100,000</b> | <b>\$100,000</b> | <b>\$100,000</b> | <b>\$400,000</b>        |

| Five Year Proposed Expenditure Cash Flow Projections |            |                  |                  |                  |                  |                      |
|------------------------------------------------------|------------|------------------|------------------|------------------|------------------|----------------------|
| Funding Source                                       | FY 2025    | FY 2026          | FY 2027          | FY 2028          | FY 2029          | Program Period Total |
| Local: Pay-As-You-Go                                 | 0          | 100,000          | 100,000          | 100,000          | 100,000          | \$400,000            |
| <b>Total</b>                                         | <b>\$0</b> | <b>\$100,000</b> | <b>\$100,000</b> | <b>\$100,000</b> | <b>\$100,000</b> | <b>\$400,000</b>     |

**Operating Budget Impact**

Annual maintenance and operating costs will be determined on a project-by-project basis.



|                            |                       |                      |
|----------------------------|-----------------------|----------------------|
| <b>Project Title</b>       | <b>Project Number</b> | <b>Service Area</b>  |
| Heritage Park Improvements | P0181                 | Parks and Recreation |
| <b>Location</b>            | <b>Project Type</b>   | <b>Department</b>    |
| Heritage Park              | New                   | Parks and Recreation |



**Department Priority**

Project required to support important but not essential services

**Project Description**

This project is to fund a park master plan and its implementation via new upgrades mainly of the City School's "side of the park." This project shall include park features such as playground, pavilion, and walking loop which the current park is missing. Currently projecting to start the master planning in FY 2023 to prepare for staged construction in FYs 2024, 2025, 2026, and 2027.

**Relationship to Comprehensive Plan**

Chapter 3, Page 29, PR-2.5 Fully utilize parks, trails and facilities to meet the recreational needs of City residents, placing emphasis on underserved populations.

Chapter 3, Page 37, PFS-1.1 Plan and develop new facilities and/or maintain/renovate existing facilities to meet the City's needs.

**Project Manager**

Wyatt Woody, Director of Parks and Recreation

|                                  |                   |
|----------------------------------|-------------------|
| <b>Projected Start Date</b>      | <b>Q1 FY 2023</b> |
| <b>Projected Completion Date</b> | <b>Q4 FY 2027</b> |

| Projected Schedule     |                |
|------------------------|----------------|
| Activity               | Projected Date |
| Consultant Engineering | Q4 FY 2026     |
| Construction           | Q4 FY 2026     |
| Contingency            | Q4 FY 2026     |

| Why Now                                                                                |
|----------------------------------------------------------------------------------------|
| This section of the City has been historically underserved and has limited park space. |

**Financial Summary**

| Total Project Cost                    |                    |
|---------------------------------------|--------------------|
| Prior Appropriations as of 06/30/2024 | \$975,000          |
| Budget FY 2025                        | 0                  |
| FY 2026 - FY 2029 Planned             | 750,000            |
| Remaining Need                        | 0                  |
| <b>Total Project Cost</b>             | <b>\$1,725,000</b> |
| <b>Local Funding Percentage</b>       | <b>100.0%</b>      |

| Estimated Debt Service               |                    |
|--------------------------------------|--------------------|
| Project Total Debt Expenditures      |                    |
| Principal                            | \$900,000          |
| Interest                             | 358,995            |
| <b>Total</b>                         | <b>\$1,258,995</b> |
| <b>Estimated Annual Debt Service</b> | <b>\$62,950</b>    |

| Five Year Proposed Appropriations by Activity |                |                  |                  |                 |                 |                         |
|-----------------------------------------------|----------------|------------------|------------------|-----------------|-----------------|-------------------------|
| Activity                                      | Budget FY 2025 | Planned FY 2026  | Planned FY 2027  | Planned FY 2028 | Planned FY 2029 | Program Period Estimate |
| Construction                                  | 0              | 450,000          | 200,000          | 0               | 0               | \$650,000               |
| Contingency                                   | 0              | 50,000           | 50,000           | 0               | 0               | \$100,000               |
| <b>Total</b>                                  | <b>\$0</b>     | <b>\$500,000</b> | <b>\$250,000</b> | <b>\$0</b>      | <b>\$0</b>      | <b>\$750,000</b>        |

| Five Year Proposed Expenditure Cash Flow Projections |            |                  |                  |            |            |                      |
|------------------------------------------------------|------------|------------------|------------------|------------|------------|----------------------|
| Funding Source                                       | FY 2025    | FY 2026          | FY 2027          | FY 2028    | FY 2029    | Program Period Total |
| Local: Pay-As-You-Go                                 | 0          | 500,000          | 250,000          | 0          | 0          | \$750,000            |
| <b>Total</b>                                         | <b>\$0</b> | <b>\$500,000</b> | <b>\$250,000</b> | <b>\$0</b> | <b>\$0</b> | <b>\$750,000</b>     |

| Operating Budget Impact                                                          |
|----------------------------------------------------------------------------------|
| Annual maintenance needs and costs will be determined during design development. |



|                                       |                       |                      |
|---------------------------------------|-----------------------|----------------------|
| <b>Project Title</b>                  | <b>Project Number</b> | <b>Service Area</b>  |
| Jackson Heights Art Studio Renovation | To Be Assigned        | Parks and Recreation |
| <b>Location</b>                       | <b>Project Type</b>   | <b>Department</b>    |
| Jackson Heights Art Studio            | New                   | Parks and Recreation |



**Department Priority**

Project required to support important but not essential services; Project contributes to the generation of new revenue

**Project Description**

Jackson Heights Art Studio Renovation project funding is for professional design, updates to existing facilities, and expansion of additional square footage either through an addition to existing building or separate new building's construction. Currently projecting to start the design/engineering planning in FY 2027 to prepare for construction in FY 2028.

**Relationship to Comprehensive Plan**

Chapter 3, Page 37, PFS-1.1 Plan and develop new facilities and/or maintain/renovate existing facilities to meet the City's needs.

**Project Manager**

Wyatt Woody, Director of Parks and Recreation

|                                  |                   |
|----------------------------------|-------------------|
| <b>Projected Start Date</b>      | <b>Q1 FY 2029</b> |
| <b>Projected Completion Date</b> | <b>Q4 FY 2030</b> |

| Projected Schedule                   |                |
|--------------------------------------|----------------|
| Activity                             | Projected Date |
| Architectural Services (Contractual) | Q4 FY 2030     |
| Construction                         | Q4 FY 2030     |
| Contingency                          | Q4 FY 2030     |

| Why Now                                                                                                                                                                                                                                                                   |  |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| Jackson Heights Art Studio is an aging historical school house which needs maintenance and updates which go beyond current maintenance scope and budgets. Also, due to expanding art programs at Parks and Recreation, additional square footage is needed to house them. |  |

**Financial Summary**

| Total Project Cost                    |                  |
|---------------------------------------|------------------|
| Prior Appropriations as of 06/30/2024 | \$0              |
| Budget FY 2025                        | 0                |
| FY 2026 - FY 2029 Planned             | 75,000           |
| Remaining Need                        | 500,000          |
| <b>Total Project Cost</b>             | <b>\$575,000</b> |
| <b>Local Funding Percentage</b>       | <b>81.4%</b>     |

| Estimated Debt Service          |                  |
|---------------------------------|------------------|
| Project Total Debt Expenditures |                  |
| Principal                       | \$500,000        |
| Interest                        | 199,442          |
| <b>Total</b>                    | <b>\$699,442</b> |
| Estimated Annual Debt Service   |                  |
|                                 | <b>\$34,972</b>  |

| Five Year Proposed Appropriations by Activity |                |                 |                 |                 |                 |                         |
|-----------------------------------------------|----------------|-----------------|-----------------|-----------------|-----------------|-------------------------|
| Activity                                      | Budget FY 2025 | Planned FY 2026 | Planned FY 2027 | Planned FY 2028 | Planned FY 2029 | Program Period Estimate |
| Architectural Services (Contractual)          | 0              | 0               | 0               | 0               | 75,000          | \$75,000                |
| <b>Total</b>                                  | <b>\$0</b>     | <b>\$0</b>      | <b>\$0</b>      | <b>\$0</b>      | <b>\$75,000</b> | <b>\$75,000</b>         |

| Five Year Proposed Expenditure Cash Flow Projections |            |            |            |            |                 |                      |
|------------------------------------------------------|------------|------------|------------|------------|-----------------|----------------------|
| Funding Source                                       | FY 2025    | FY 2026    | FY 2027    | FY 2028    | FY 2029         | Program Period Total |
| Local: Pay-As-You-Go                                 | 0          | 0          | 0          | 0          | 35,000          | \$35,000             |
| <b>Total</b>                                         | <b>\$0</b> | <b>\$0</b> | <b>\$0</b> | <b>\$0</b> | <b>\$35,000</b> | <b>\$35,000</b>      |

| Operating Budget Impact                                      |  |
|--------------------------------------------------------------|--|
| To be determined during design development phase of project. |  |



|                         |                       |                      |
|-------------------------|-----------------------|----------------------|
| <b>Project Title</b>    | <b>Project Number</b> | <b>Service Area</b>  |
| Jefferson Park: Phase 2 | To Be Assigned        | Parks and Recreation |
| <b>Location</b>         | <b>Project Type</b>   | <b>Department</b>    |
| Jefferson Park          | New                   | Parks and Recreation |



|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Department Priority</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| Project required to support important but not essential services                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| <b>Project Description</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| Jefferson Park has long needed upgrades to better provide recreation to the underserved Dearington Neighborhood. The City started on phase one of the park's updates, which was funded by a Community Development Block Grant in 2021. Phase two would be the continuation of this same project. This could include additional amenities on the community's converted Plaza area, trails, exercise equipment, interpretive installations memorializing local historic figures, and additional park improvements. |
| <b>Relationship to Comprehensive Plan</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| Chapter 3, Page 29, PR-1.7 Include interpretive signage in parks, greenways and blueways to promote a better understanding of the historic, cultural and environmental resources.                                                                                                                                                                                                                                                                                                                                |
| Chapter 3, Page 29, PR-2.5 Fully utilize parks, trails and facilities to meet the recreational needs of city residents, placing emphasis on underserved populations.                                                                                                                                                                                                                                                                                                                                             |
| Chapter 11: Parks & Recreation - Park & Facility Improvement Several parks, including Miller and Riverside Parks, contain historic City Beautiful landscapes that need to be preserved, improved and interpreted.                                                                                                                                                                                                                                                                                                |
| <b>Project Manager</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| Wyatt Woody, Director of Parks and Recreation                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |

|                                  |                   |
|----------------------------------|-------------------|
| <b>Projected Start Date</b>      | <b>Q1 FY 2028</b> |
| <b>Projected Completion Date</b> | <b>Q4 FY 2030</b> |

| Projected Schedule                   |                |
|--------------------------------------|----------------|
| Activity                             | Projected Date |
| Architectural Services (Contractual) | Q1 FY 2028     |
| Construction                         | Q1 FY 2029     |

|                                                                                                                                                                                                                                                                          |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Why Now</b>                                                                                                                                                                                                                                                           |
| Jefferson Park's new master plan was a large part of the Dearington Neighborhood Plan adopted into the City's Comprehensive Plan in 2022. This project is Phase II of this on-going project and the continuation of the improvements as outlined in the new Master Plan. |

### Financial Summary

|                                       |                    |
|---------------------------------------|--------------------|
| <b>Total Project Cost</b>             |                    |
| Prior Appropriations as of 06/30/2024 | \$0                |
| Budget FY 2025                        | 0                  |
| FY 2026 - FY 2029 Planned             | 650,000            |
| Remaining Need                        | 500,000            |
| <b>Total Project Cost</b>             | <b>\$1,150,000</b> |
| <b>Local Funding Percentage</b>       | <b>100.0%</b>      |

|                                      |                    |
|--------------------------------------|--------------------|
| <b>Estimated Debt Service</b>        |                    |
| Project Total Debt Expenditures      |                    |
| Principal                            | \$1,150,000        |
| Interest                             | 458,716            |
| <b>Total</b>                         | <b>\$1,608,716</b> |
| <b>Estimated Annual Debt Service</b> | <b>\$80,436</b>    |

| Five Year Proposed Appropriations by Activity |                |                 |                 |                  |                  |                         |
|-----------------------------------------------|----------------|-----------------|-----------------|------------------|------------------|-------------------------|
| Activity                                      | Budget FY 2025 | Planned FY 2026 | Planned FY 2027 | Planned FY 2028  | Planned FY 2029  | Program Period Estimate |
| Architectural Services (Contractual)          | 0              | 0               | 0               | 150,000          | 50,000           | \$200,000               |
| Construction                                  | 0              | 0               | 0               | 0                | 450,000          | \$450,000               |
| <b>Total</b>                                  | <b>\$0</b>     | <b>\$0</b>      | <b>\$0</b>      | <b>\$150,000</b> | <b>\$500,000</b> | <b>\$650,000</b>        |

| Five Year Proposed Expenditure Cash Flow Projections |            |            |            |                  |                  |                      |
|------------------------------------------------------|------------|------------|------------|------------------|------------------|----------------------|
| Funding Source                                       | FY 2025    | FY 2026    | FY 2027    | FY 2028          | FY 2029          | Program Period Total |
| Local: Line of Credit                                | 0          | 0          | 0          | 150,000          | 500,000          | \$650,000            |
| <b>Total</b>                                         | <b>\$0</b> | <b>\$0</b> | <b>\$0</b> | <b>\$150,000</b> | <b>\$500,000</b> | <b>\$650,000</b>     |

|                                |
|--------------------------------|
| <b>Operating Budget Impact</b> |
| None anticipated at this time. |



|                                      |                       |                      |
|--------------------------------------|-----------------------|----------------------|
| <b>Project Title</b>                 | <b>Project Number</b> | <b>Service Area</b>  |
| Parks and Trails Paving and Lighting | P0156                 | Parks and Recreation |
| <b>Location</b>                      | <b>Project Type</b>   | <b>Department</b>    |
| Various                              | Maintenance           | Parks and Recreation |



|                                                                                                                                    |
|------------------------------------------------------------------------------------------------------------------------------------|
| <b>Department Priority</b>                                                                                                         |
| Project required to support important but not essential services; Project contributes to the generation of new revenue             |
| <b>Project Description</b>                                                                                                         |
| Renovation of park athletic courts, trails, walks, steps, parking lots, and lighting. A detailed project list is attached.         |
| <b>Relationship to Comprehensive Plan</b>                                                                                          |
| Chapter 3, Page 37, PFS-1.1 Plan and develop new facilities and/or maintain/renovate existing facilities to meet the City's needs. |
| <b>Project Manager</b>                                                                                                             |
| Wyatt Woody, Director of Parks and Recreation                                                                                      |

|                                  |                   |
|----------------------------------|-------------------|
| <b>Projected Start Date</b>      | <b>Continuing</b> |
| <b>Projected Completion Date</b> | <b>Continuing</b> |

| Projected Schedule     |                |
|------------------------|----------------|
| Activity               | Projected Date |
| Consultant Engineering | Continuing     |
| Construction           | Continuing     |
| Miscellaneous          | Continuing     |
| Contingency            | Continuing     |

|                                                                                                                                                                                                                                                                 |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Why Now</b>                                                                                                                                                                                                                                                  |
| This project funds many preventative maintenance repairs and upgrades to existing trails, athletic courts, and parking lots. This maintenance and repair work is needed to extend asset lives and prevent more expensive repairs or replacements in the future. |

### Financial Summary

|                                       |                   |
|---------------------------------------|-------------------|
| <b>Total Project Cost</b>             |                   |
| Prior Appropriations as of 06/30/2024 | Continuing        |
| Budget FY 2025                        | 0                 |
| FY 2026 - FY 2029 Planned             | 1,481,000         |
| Remaining Need                        | Continuing        |
| <b>Total Project Cost</b>             | <b>Continuing</b> |
| <b>Local Funding Percentage</b>       | <b>100.0%</b>     |

|                                      |            |
|--------------------------------------|------------|
| <b>Estimated Debt Service</b>        |            |
| Project Total Debt Expenditures      |            |
| Principal                            | \$0        |
| Interest                             | 0          |
| <b>Total</b>                         | <b>\$0</b> |
| <b>Estimated Annual Debt Service</b> | <b>\$0</b> |

| Five Year Proposed Appropriations by Activity |                |                  |                  |                  |                  |                         |
|-----------------------------------------------|----------------|------------------|------------------|------------------|------------------|-------------------------|
| Activity                                      | Budget FY 2025 | Planned FY 2026  | Planned FY 2027  | Planned FY 2028  | Planned FY 2029  | Program Period Estimate |
| Consultant Engineering                        | 0              | 0                | 5,000            | 0                | 10,000           | \$15,000                |
| Construction                                  | 0              | 215,000          | 295,000          | 313,000          | 360,000          | \$1,183,000             |
| Miscellaneous                                 | 0              | 100,000          | 50,000           | 0                | 0                | \$150,000               |
| Contingency                                   | 0              | 55,000           | 15,000           | 37,000           | 26,000           | \$133,000               |
| <b>Total</b>                                  | <b>\$0</b>     | <b>\$370,000</b> | <b>\$365,000</b> | <b>\$350,000</b> | <b>\$396,000</b> | <b>\$1,481,000</b>      |

| Five Year Proposed Expenditure Cash Flow Projections |            |                  |                  |                  |                  |                      |
|------------------------------------------------------|------------|------------------|------------------|------------------|------------------|----------------------|
| Funding Source                                       | FY 2025    | FY 2026          | FY 2027          | FY 2028          | FY 2029          | Program Period Total |
| Local: Pay-As-You-Go                                 | 0          | 370,000          | 365,000          | 350,000          | 396,000          | \$1,481,000          |
| <b>Total</b>                                         | <b>\$0</b> | <b>\$370,000</b> | <b>\$365,000</b> | <b>\$350,000</b> | <b>\$396,000</b> | <b>\$1,481,000</b>   |

|                                |
|--------------------------------|
| <b>Operating Budget Impact</b> |
| None anticipated at this time. |



Parks and Trails Paving and Lighting

| <i>Fiscal Year</i> | <i>Project</i>                                     | <i>Consultant Engineering</i> | <i>Construction</i> | <i>Miscellaneous</i> | <i>Contingency</i> | <i>Annual Total</i> |
|--------------------|----------------------------------------------------|-------------------------------|---------------------|----------------------|--------------------|---------------------|
|                    |                                                    |                               |                     |                      |                    | \$0                 |
| <b>2025</b>        | <b>Sub-Totals</b>                                  | <b>\$0</b>                    | <b>\$0</b>          | <b>\$0</b>           | <b>\$0</b>         | <b>\$0</b>          |
|                    | Riverside Park entrance road                       | \$0                           | \$20,000            | \$0                  | \$4,000            | \$24,000            |
|                    | Riverside Park interior path                       | 0                             | 30,000              | 0                    | 6,000              | 36,000              |
|                    | Peaks View Park lighting upgrade                   | 0                             | 75,000              | 100,000              | 25,000             | 200,000             |
|                    | Fairview Tennis Court Resurface/Repair             | 0                             | 60,000              | 0                    | 15,000             | 75,000              |
|                    | Miscellaneous lighting and electrical improvements | 0                             | 30,000              | 0                    | 5,000              | 35,000              |
| <b>2026</b>        | <b>Sub-Totals</b>                                  | <b>\$0</b>                    | <b>\$215,000</b>    | <b>\$100,000</b>     | <b>\$55,000</b>    | <b>\$370,000</b>    |
|                    | Playground - pour-in-place surfacing updates       | \$0                           | \$210,000           | \$0                  | \$0                | \$210,000           |
|                    | Miller Park - basketball court resurfacing         | 0                             | 30,000              | 0                    | 10,000             | 40,000              |
|                    | Biggers Park - basketball court resurfacing        | 0                             | 20,000              | 0                    | 5,000              | 25,000              |
|                    | Miscellaneous lighting and electrical improvements | 5,000                         | 35,000              | 50,000               | 0                  | 90,000              |
| <b>2027</b>        | <b>Sub-Totals</b>                                  | <b>\$5,000</b>                | <b>\$295,000</b>    | <b>\$50,000</b>      | <b>\$15,000</b>    | <b>\$365,000</b>    |
|                    | Neighborhood Centers parking lot resurfacing       | \$0                           | \$120,000           | \$0                  | \$12,000           | \$132,000           |
|                    | Miller Park pathways improvements                  | 0                             | 98,000              | 0                    | 0                  | 98,000              |
|                    | Diamond Hill - basketball court resurfacing        | 0                             | 20,000              | 0                    | 5,000              | 25,000              |
|                    | Westover Park - basketball court resurfacing       | 0                             | 20,000              | 0                    | 5,000              | 25,000              |
|                    | Miscellaneous lighting and electrical improvements | 0                             | 55,000              | 0                    | 15,000             | 70,000              |
| <b>2028</b>        | <b>Sub-Totals</b>                                  | <b>\$0</b>                    | <b>\$313,000</b>    | <b>\$0</b>           | <b>\$37,000</b>    | <b>\$350,000</b>    |



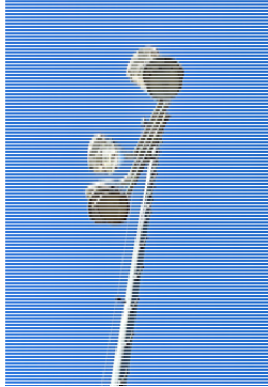


Parks and Trails Paving and Lighting

| <i>Fiscal<br/>Year</i> | <i>Project</i>                                            | <i>Consultant<br/>Engineering</i> | <i>Construction</i> | <i>Miscellaneous</i> | <i>Contingency</i> | <i>Annual Total</i> |
|------------------------|-----------------------------------------------------------|-----------------------------------|---------------------|----------------------|--------------------|---------------------|
|                        | Templeton/ Jackson Heights Parking Lot Resurface          | \$0                               | \$75,000            | \$0                  | \$0                | \$75,000            |
|                        | Trailheads Parking Lots Resurfacing                       | 0                                 | 40,000              | 0                    | 0                  | 40,000              |
|                        | Riverside Park - tennis court resurfacing                 | 0                                 | 65,000              | 0                    | 10,000             | 75,000              |
|                        | Riverside Park - basketball court resurfacing             | 0                                 | 20,000              | 0                    | 5,000              | 25,000              |
|                        | Fort Avenue Park - basketball court resurfacing           | 0                                 | 20,000              | 0                    | 5,000              | 25,000              |
|                        | Miscellaneous Lighting and Electrical Repairs and Upgrade | 0                                 | 60,000              | 0                    | 6,000              | 66,000              |
|                        | Trail Repairs and Upgrades                                | 10,000                            | 80,000              | 0                    | 0                  | 90,000              |
| <b>2029</b>            | <b>Sub-Totals</b>                                         | <b>\$10,000</b>                   | <b>\$360,000</b>    | <b>\$0</b>           | <b>\$26,000</b>    | <b>\$396,000</b>    |
| <b>Grand Totals</b>    |                                                           | <b>\$15,000</b>                   | <b>\$1,183,000</b>  | <b>\$150,000</b>     | <b>\$133,000</b>   | <b>\$1,481,000</b>  |



|                                         |                       |                      |
|-----------------------------------------|-----------------------|----------------------|
| <b>Project Title</b>                    | <b>Project Number</b> | <b>Service Area</b>  |
| Peaks View Park Athletic Field Lighting | To Be Assigned        | Parks and Recreation |
| <b>Location</b>                         | <b>Project Type</b>   | <b>Department</b>    |
| Peaks View Park                         | New                   | Parks and Recreation |



|                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Department Priority</b>                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| Project required to support important but not essential services                                                                                                                                                                                                                                                                                                                                                                                                        |
| <b>Project Description</b>                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| Peaks View Park is a regional sports complex utilized by multiple different sports users with ten formal turf fields plus many practice areas. It attracts many local leagues and regional tournaments, including US Softball, Special Olympics, and Virginia Senior Games. First this project includes an evaluation of the existing systems and a plan for the updates and/or replacements. Once the evaluation is completed, implementation of the plans will begin. |
| <b>Relationship to Comprehensive Plan</b>                                                                                                                                                                                                                                                                                                                                                                                                                               |
| Chapter 3, Page 29, PR-2.5 Fully utilize parks, trails and facilities to meet the recreational needs of city residents, placing emphasis on underserved populations.                                                                                                                                                                                                                                                                                                    |
| Chapter 3, Page 37, PFS-1.1 Plan and develop new facilities and/or maintain/renovate existing facilities to meet the City's needs.                                                                                                                                                                                                                                                                                                                                      |
| Chapter 3, Page 37, PFS-1.3 Coordinate the design of public facilities and utilities to minimize life-cycle costs for maintenance and operation                                                                                                                                                                                                                                                                                                                         |
| <b>Project Manager</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| Wyatt Woody, Director of Parks and Recreation                                                                                                                                                                                                                                                                                                                                                                                                                           |

|                                  |                   |
|----------------------------------|-------------------|
| <b>Projected Start Date</b>      | <b>Q1 FY 2027</b> |
| <b>Projected Completion Date</b> | <b>Q4 FY 2030</b> |

| Projected Schedule     |                |
|------------------------|----------------|
| Activity               | Projected Date |
| Consultant Engineering | Q1 FY 2027     |
| Construction           | Q1 FY 2027     |
|                        |                |
|                        |                |

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Why Now</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| Peaks View Park is a vital asset to the City as one of our largest public green spaces but also the City's most important outdoor sports complex. It attracts not only local sporting events, but regional events, which have grown in numbers over the years. Most of the fields have lighting systems which expand the fields' uses, but the systems are varying in age. Many of the systems are past their "useful life" and in need of upgrades and/or complete replacement. This issue is causing regular failures of the lighting systems, which is interrupting sporting events and creating extensive on-going maintenance / repair costs. |

### Financial Summary

|                                       |                    |
|---------------------------------------|--------------------|
| <b>Total Project Cost</b>             |                    |
| Prior Appropriations as of 06/30/2024 | \$0                |
| Budget FY 2025                        | 0                  |
| FY 2026 - FY 2029 Planned             | 1,575,000          |
| Remaining Need                        | 750,000            |
| <b>Total Project Cost</b>             | <b>\$2,325,000</b> |
| <b>Local Funding Percentage</b>       | <b>100.0%</b>      |

|                                      |                    |
|--------------------------------------|--------------------|
| <b>Estimated Debt Service</b>        |                    |
| Project Total Debt Expenditures      |                    |
| Principal                            | \$2,250,000        |
| Interest                             | 897,488            |
| <b>Total</b>                         | <b>\$3,147,488</b> |
|                                      |                    |
| <b>Estimated Annual Debt Service</b> | <b>\$157,374</b>   |

| Five Year Proposed Appropriations by Activity |                |                 |                 |                  |                  |                         |
|-----------------------------------------------|----------------|-----------------|-----------------|------------------|------------------|-------------------------|
| Activity                                      | Budget FY 2025 | Planned FY 2026 | Planned FY 2027 | Planned FY 2028  | Planned FY 2029  | Program Period Estimate |
| Consultant Engineering                        | 0              | 0               | 75,000          | 75,000           | 0                | \$150,000               |
| Construction                                  | 0              | 0               | 0               | 675,000          | 750,000          | \$1,425,000             |
| <b>Total</b>                                  | <b>\$0</b>     | <b>\$0</b>      | <b>\$75,000</b> | <b>\$750,000</b> | <b>\$750,000</b> | <b>\$1,575,000</b>      |

| Five Year Proposed Expenditure Cash Flow Projections |            |            |            |                 |                    |                      |
|------------------------------------------------------|------------|------------|------------|-----------------|--------------------|----------------------|
| Funding Source                                       | FY 2025    | FY 2026    | FY 2027    | FY 2028         | FY 2029            | Program Period Total |
| Local: Pay-As-You-Go                                 | 0          | 0          | 0          | 75,000          | 0                  | \$75,000             |
| Local: Line of Credit                                | 0          | 0          | 0          | 0               | 1,500,000          | \$1,500,000          |
| <b>Total</b>                                         | <b>\$0</b> | <b>\$0</b> | <b>\$0</b> | <b>\$75,000</b> | <b>\$1,500,000</b> | <b>\$1,575,000</b>   |

|                                                                                                             |
|-------------------------------------------------------------------------------------------------------------|
| <b>Operating Budget Impact</b>                                                                              |
| Lighting System upgrades will create a significant cost savings for both operational and maintenance costs. |



|                                     |                       |                      |
|-------------------------------------|-----------------------|----------------------|
| <b>Project Title</b>                | <b>Project Number</b> | <b>Service Area</b>  |
| Templeton Senior Center Renovations | To Be Assigned        | Parks and Recreation |
| <b>Location</b>                     | <b>Project Type</b>   | <b>Department</b>    |
| Templeton Senior Center             | New                   | Parks and Recreation |



**Department Priority**

Project required to support important but not essential services; Project contributes to the generation of new revenue

**Project Description**

Interior and exterior renovation and repairs which are much needed due to the aging building and heavy use. Currently projecting to start the design / engineering planning in FY 2026 to prepare for construction in FY 2028.

**Relationship to Comprehensive Plan**

Chapter 3, Page 37, PFS-1.1 Plan and develop new facilities and/or maintain/renovate existing facilities to meet the City's needs.

**Project Manager**

Wyatt Woody, Director of Parks and Recreation

|                                  |                   |
|----------------------------------|-------------------|
| <b>Projected Start Date</b>      | <b>Q1 FY 2026</b> |
| <b>Projected Completion Date</b> | <b>Q4 FY 2028</b> |

| Projected Schedule                   |                |
|--------------------------------------|----------------|
| Activity                             | Projected Date |
| Architectural Services (Contractual) | Q4 FY 2028     |
| Construction                         | Q4 FY 2028     |
| Contingency                          | Q4 FY 2028     |

**Why Now**

Templeton Senior Center currently needs renovations and repairs that are well beyond maintenance activities and budgets. This funding will provide both design and construction funding for these updates and repairs.

**Financial Summary**

| Total Project Cost                    |                  |
|---------------------------------------|------------------|
| Prior Appropriations as of 06/30/2024 | \$0              |
| Budget FY 2025                        | 0                |
| FY 2026 - FY 2029 Planned             | 475,000          |
| Remaining Need                        | 0                |
| <b>Total Project Cost</b>             | <b>\$475,000</b> |
| <b>Local Funding Percentage</b>       | <b>100.0%</b>    |

| Estimated Debt Service               |            |
|--------------------------------------|------------|
| Project Total Debt Expenditures      |            |
| Principal                            | \$0        |
| Interest                             | 0          |
| <b>Total</b>                         | <b>\$0</b> |
| <b>Estimated Annual Debt Service</b> | <b>\$0</b> |

| Five Year Proposed Appropriations by Activity |                |                 |                 |                  |                 |                         |
|-----------------------------------------------|----------------|-----------------|-----------------|------------------|-----------------|-------------------------|
| Activity                                      | Budget FY 2025 | Planned FY 2026 | Planned FY 2027 | Planned FY 2028  | Planned FY 2029 | Program Period Estimate |
| Architectural Services (Contractual)          | 0              | 75,000          | 0               | 0                | 0               | \$75,000                |
| Construction                                  | 0              | 0               | 0               | 320,000          | 0               | \$320,000               |
| Contingency                                   | 0              | 0               | 0               | 80,000           | 0               | \$80,000                |
| <b>Total</b>                                  | <b>\$0</b>     | <b>\$75,000</b> | <b>\$0</b>      | <b>\$400,000</b> | <b>\$0</b>      | <b>\$475,000</b>        |

| Five Year Proposed Expenditure Cash Flow Projections |            |                 |            |                  |            |                      |
|------------------------------------------------------|------------|-----------------|------------|------------------|------------|----------------------|
| Funding Source                                       | FY 2025    | FY 2026         | FY 2027    | FY 2028          | FY 2029    | Program Period Total |
| Local: Pay-As-You-Go                                 | 0          | 75,000          | 0          | 400,000          | 0          | \$475,000            |
| <b>Total</b>                                         | <b>\$0</b> | <b>\$75,000</b> | <b>\$0</b> | <b>\$400,000</b> | <b>\$0</b> | <b>\$475,000</b>     |

| Operating Budget Impact        |
|--------------------------------|
| None anticipated at this time. |





Five-Year Proposed Appropriations

| Project Title                              | Appropriations |                |             | Five-Year<br>Estimated<br>Net Cost | Estimated   | Total        |
|--------------------------------------------|----------------|----------------|-------------|------------------------------------|-------------|--------------|
|                                            | Through        | FY 2026 - 2029 | Cost Beyond |                                    | Accumulated |              |
|                                            | 06/30/2024     |                | Program     |                                    |             |              |
| Miscellaneous                              |                |                |             |                                    |             |              |
| College Lake Dam Removal                   | 22,500,000     | 0              | 0           | 0                                  | 0           | 22,500,000   |
| Computer Aided Dispatch Replacement        | 5,000,000      | 0              | 0           | 0                                  | 0           | 5,000,000    |
| Diamond Hill Neighborhood Improvements     | 0              | 500,000        | 2,000,000   | 2,500,000                          | 0           | 2,500,000    |
| Memorial Avenue Fuel Site Reconstruction   | 0              | 250,000        | 1,500,000   | 1,750,000                          | 0           | 1,750,000    |
| Petroleum Storage                          | 0              | 0              | 50,000      | 50,000                             | 0           | 50,000       |
| Pleasant Valley, Phase 1 - Greenway Design | 0              | 0              | 1,345,000   | 1,345,000                          | 0           | 1,345,000    |
| Radio Replacement                          | Continuing     | 0              | 880,000     | 880,000                            | Continuing  | Continuing   |
|                                            |                |                |             |                                    |             |              |
| Total Proposed FY 2025 - 2029 CIP          | \$27,500,000   | \$750,000      | \$5,775,000 | \$6,525,000                        | \$0         | \$33,145,000 |



|                             |                       |                     |
|-----------------------------|-----------------------|---------------------|
| <b>Project Title</b>        | <b>Project Number</b> | <b>Service Area</b> |
| College Lake Dam Removal    | ME018                 | Miscellaneous       |
| <b>Location</b>             | <b>Project Type</b>   | <b>Department</b>   |
| College Lake/Lakeside Drive | New                   | Water Resources     |



|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Department Priority</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| Project has legal or regulatory mandate                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| <b>Project Description</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| The College Lake Dam Removal project will provide for the removal of the College Lake Dam, including reestablishment of the Blackwater Creek stream channel and ecological restoration of the former lakebed area. This project will also update the limits of the FEMA 100-year floodplain and remove the inundation zone associated with the dam.                                                                                                                                                                 |
| <b>Relationship to Comprehensive Plan</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| Chapter 3, Page 27, Goal NS-1.4: Promote responsible management and development of lands adjacent to important natural resources that provide a pleasant, healthy and safe environment for human activities; Chapter 3, Page 36, Goal PU-2: Stormwater Management. Manage stormwater to protect residents, property and the environmental integrity of local/regional waterways and ecosystems; Chapter 3, Page 36, Goal PU-3: Improved Water Quality. Improve water quality in the City's streams and James River. |
| <b>Project Manager</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| Erin Hawkins, Water Quality Manager                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |

|                                  |                   |
|----------------------------------|-------------------|
| <b>Projected Start Date</b>      | <b>Q2 FY 2020</b> |
| <b>Projected Completion Date</b> | <b>Q4 FY 2027</b> |

| Projected Schedule     |                |
|------------------------|----------------|
| Activity               | Projected Date |
| Consultant Engineering | Q2 FY 2020     |
| Construction           | Q4 FY 2027     |

|                                                                                                                                                                                                                                                 |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Why Now</b>                                                                                                                                                                                                                                  |
| This project has a regulatory requirement for meeting the dam safety requirements. The current dam does not meet the dam safety requirements to pass the Probable Maximum Flood and is also susceptible to failure during an overtopping event. |

### Financial Summary

|                                       |                     |
|---------------------------------------|---------------------|
| <b>Total Project Cost</b>             |                     |
| Prior Appropriations as of 06/30/2024 | \$22,500,000        |
| Budget FY 2025                        | 0                   |
| FY 2026 - FY 2029 Planned             | 0                   |
| Remaining Need                        | 0                   |
| <b>Total Project Cost</b>             | <b>\$22,500,000</b> |
| <b>Local Funding Percentage</b>       | <b>22.2%</b>        |

|                                      |                    |
|--------------------------------------|--------------------|
| <b>Estimated Debt Service</b>        |                    |
| Project Total Debt Expenditures      |                    |
| Principal                            | \$5,000,000        |
| Interest                             | 1,994,418          |
| <b>Total</b>                         | <b>\$6,994,418</b> |
| <b>Estimated Annual Debt Service</b> | <b>\$349,721</b>   |

| Five Year Proposed Appropriations by Activity |                |                 |                 |                 |                 |                         |
|-----------------------------------------------|----------------|-----------------|-----------------|-----------------|-----------------|-------------------------|
| Activity                                      | Budget FY 2025 | Planned FY 2026 | Planned FY 2027 | Planned FY 2028 | Planned FY 2029 | Program Period Estimate |
|                                               | 0              | 0               | 0               | 0               | 0               | \$0                     |
| <b>Total</b>                                  | <b>\$0</b>     | <b>\$0</b>      | <b>\$0</b>      | <b>\$0</b>      | <b>\$0</b>      | <b>\$0</b>              |

| Five Year Proposed Expenditure Cash Flow Projections |                    |                    |                  |            |            |                      |
|------------------------------------------------------|--------------------|--------------------|------------------|------------|------------|----------------------|
| Funding Source                                       | FY 2025            | FY 2026            | FY 2027          | FY 2028    | FY 2029    | Program Period Total |
| State: Grants                                        | 3,107,500          | 1,750,000          | 100,000          | 0          | 0          | \$4,957,500          |
| Local: Line of Credit                                | 3,042,500          | 0                  | 0                | 0          | 0          | \$3,042,500          |
| State: VCWRLF                                        | 2,600,000          | 7,000,000          | 400,000          | 0          | 0          | \$10,000,000         |
| <b>Total</b>                                         | <b>\$8,750,000</b> | <b>\$8,750,000</b> | <b>\$500,000</b> | <b>\$0</b> | <b>\$0</b> | <b>\$18,000,000</b>  |

|                                                                                                                                               |
|-----------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Operating Budget Impact</b>                                                                                                                |
| Operating expenses for maintenance of the Emergency Action Plan, ongoing lake level monitoring and controlling water flow will be eliminated. |

**Project Title**

Computer Aided Dispatch Replacement

**Location**

3621 Candler Mountain Rd

**Project Number**

ME019

**Service Area**

Miscellaneous

**Project Type**

Continuing

**Department**

Emergency Services

**CAD System****Department Priority**

Project supports essential services

**Project Description**

Our computer aided dispatch system is a call management system that provides information to the police and fire departments regarding calls for service. The current system has been in place for over 20 years and is interconnected with many other systems within the City. Because of recent changes with the vendor it has become clear that we will need to change software and hardware in the near future. This project will also include the replacement of numerous other connected servers, PCs, tablets and software within the Police and Fire Departments that are currently connected to the computer aided dispatch system.

**Relationship to Comprehensive Plan**

Not Applicable

**Project Manager**

Melissa Foster, Director of Emergency Communications

|                                  |                   |
|----------------------------------|-------------------|
| <b>Projected Start Date</b>      | <b>Q2 FY 2023</b> |
| <b>Projected Completion Date</b> | <b>Q4 FY 2027</b> |

**Projected Schedule**

| <b>Activity</b>        | <b>Projected Date</b> |
|------------------------|-----------------------|
| Consultant Engineering | Q3 FY 2023            |
| Request for Proposal   | Q4 FY 2023            |
| Equipment              | Q4 FY 2027            |

**Why Now**

The level of service that we are receiving from the vendor is slowly declining. There is concern that the vendor may begin trying to migrate customers to one of their other systems that may not meet the needs of public safety departments.

**Financial Summary**

|                                       |                    |
|---------------------------------------|--------------------|
| <b>Total Project Cost</b>             |                    |
| Prior Appropriations as of 06/30/2024 | \$5,000,000        |
| Budget FY 2025                        | 0                  |
| FY 2026 - FY 2029 Planned             | 0                  |
| Remaining Need                        | 0                  |
| <b>Total Project Cost</b>             | <b>\$5,000,000</b> |
| <b>Local Funding Percentage</b>       | <b>100.0%</b>      |

|                                      |                    |
|--------------------------------------|--------------------|
| <b>Estimated Debt Service</b>        |                    |
| Project Total Debt Expenditures      |                    |
| Principal                            | \$4,500,000        |
| Interest                             | 1,794,976          |
| <b>Total</b>                         | <b>\$6,294,976</b> |
| <b>Estimated Annual Debt Service</b> | <b>\$314,749</b>   |

**Five Year Proposed Appropriations by Activity**

| <b>Activity</b> | <b>Budget FY 2025</b> | <b>Planned FY 2026</b> | <b>Planned FY 2027</b> | <b>Planned FY 2028</b> | <b>Planned FY 2029</b> | <b>Program Period Estimate</b> |
|-----------------|-----------------------|------------------------|------------------------|------------------------|------------------------|--------------------------------|
|                 | 0                     | 0                      | 0                      | 0                      | 0                      | \$0                            |
| <b>Total</b>    | <b>\$0</b>            | <b>\$0</b>             | <b>\$0</b>             | <b>\$0</b>             | <b>\$0</b>             | <b>\$0</b>                     |

**Five Year Proposed Expenditure Cash Flow Projections**

| <b>Funding Source</b>             | <b>FY 2025</b>  | <b>FY 2026</b>  | <b>FY 2027</b>     | <b>FY 2028</b> | <b>FY 2029</b> | <b>Program Period Total</b> |
|-----------------------------------|-----------------|-----------------|--------------------|----------------|----------------|-----------------------------|
| Local: ARPA - Revenue Replacement | 33,333          | 43,333          | 423,334            | 0              | 0              | \$500,000                   |
| Local: Line of Credit             | 0               | 0               | 4,500,000          | 0              | 0              | \$4,500,000                 |
| <b>Total</b>                      | <b>\$33,333</b> | <b>\$43,333</b> | <b>\$4,923,334</b> | <b>\$0</b>     | <b>\$0</b>     | <b>\$5,000,000</b>          |

**Operating Budget Impact**

None anticipated at this time.





|                                        |                       |                     |
|----------------------------------------|-----------------------|---------------------|
| <b>Project Title</b>                   | <b>Project Number</b> | <b>Service Area</b> |
| Diamond Hill Neighborhood Improvements | To Be Assigned        | Miscellaneous       |
| <b>Location</b>                        | <b>Project Type</b>   | <b>Department</b>   |
| Diamond Hill                           | New                   | Various             |



**Department Priority**

Project required to support important but not essential services

**Project Description**

This project includes multiple improvements to the Diamond Hill Neighborhood, including: complete street infrastructure around anchor institutions, improvements to public schoolyards, improvements to green space to coincide with Grace Street Realignment at Twelfth and Madison Streets, and a Twelfth Street corridor study.

**Relationship to Comprehensive Plan**

Chapter 3, Page 19, Goal AP-1: Area and Corridor Planning. Recognize and reinforce the unique character of different neighborhoods and corridors in the City; preserve the elements that strengthen each area; and foster changes that enhance the areas' stability, vitality and resilience. AP-1.1 Develop targeted corridor and neighborhood plans to address the unique needs of specific areas of the City. AP-1.2 B. Tailor capital improvement priorities and designs to address specific area needs, reinforce neighborhood character and serve as a catalyst for private investment.

**Project Manager**

Charlotte Lester, Planner II

|                                  |                   |
|----------------------------------|-------------------|
| <b>Projected Start Date</b>      | <b>Q2 FY 2025</b> |
| <b>Projected Completion Date</b> | <b>Q4 FY 2029</b> |

| Projected Schedule                   |                |
|--------------------------------------|----------------|
| Activity                             | Projected Date |
| Architectural Services (Contractual) | Q2 FY 2025     |
| Construction                         | Q4 FY 2029     |
| Contingency                          | Q4 FY 2029     |

**Why Now**

The creation of the Diamond Hill Neighborhood Plan is currently underway, to be adopted as part of the City's Comprehensive Plan 2013-2030 upon completion. Throughout the 2023 planning process, stakeholders and residents have expressed support for goals and strategies which position the Diamond Hill as an identifiable, service, diverse, and connected neighborhood. The plan framework includes recommendations for anchor institutions, community streets, housing, neighborhood marketplace, and parks and historic resources.

**Financial Summary**

|                                       |                    |
|---------------------------------------|--------------------|
| <b>Total Project Cost</b>             |                    |
| Prior Appropriations as of 06/30/2024 | \$0                |
| Budget FY 2025                        | 500,000            |
| FY 2026 - FY 2029 Planned             | 2,000,000          |
| Remaining Need                        | 0                  |
| <b>Total Project Cost</b>             | <b>\$2,500,000</b> |
| <b>Local Funding Percentage</b>       | <b>0%</b>          |

|                                      |            |
|--------------------------------------|------------|
| <b>Estimated Debt Service</b>        |            |
| Project Total Debt Expenditures      |            |
| Principal                            | \$0        |
| Interest                             | 0          |
| <b>Total</b>                         | <b>\$0</b> |
| <b>Estimated Annual Debt Service</b> | <b>\$0</b> |

| Five Year Proposed Appropriations by Activity |                  |                  |                  |                  |                  |                         |
|-----------------------------------------------|------------------|------------------|------------------|------------------|------------------|-------------------------|
| Activity                                      | Budget FY 2025   | Planned FY 2026  | Planned FY 2027  | Planned FY 2028  | Planned FY 2029  | Program Period Estimate |
| Architectural Services (Contractual)          | 30,000           | 30,000           | 30,000           | 30,000           | 30,000           | \$150,000               |
| Construction                                  | 430,000          | 430,000          | 430,000          | 430,000          | 430,000          | \$2,150,000             |
| Contingency                                   | 40,000           | 40,000           | 40,000           | 40,000           | 40,000           | \$200,000               |
| <b>Total</b>                                  | <b>\$500,000</b> | <b>\$500,000</b> | <b>\$500,000</b> | <b>\$500,000</b> | <b>\$500,000</b> | <b>\$2,500,000</b>      |

| Five Year Proposed Expenditure Cash Flow Projections |                  |                  |                  |                  |                  |                      |
|------------------------------------------------------|------------------|------------------|------------------|------------------|------------------|----------------------|
| Funding Source                                       | FY 2025          | FY 2026          | FY 2027          | FY 2028          | FY 2029          | Program Period Total |
| Federal: CDBG                                        | 500,000          | 500,000          | 500,000          | 500,000          | 500,000          | \$2,500,000          |
| <b>Total</b>                                         | <b>\$500,000</b> | <b>\$500,000</b> | <b>\$500,000</b> | <b>\$500,000</b> | <b>\$500,000</b> | <b>\$2,500,000</b>   |

|                                |
|--------------------------------|
| <b>Operating Budget Impact</b> |
| To be determined               |



**Project Title**

Memorial Avenue Fuel Site Reconstruction

**Location**

Memorial Avenue Fuel Site

**Project Number**

To Be Assigned

**Project Type**

New

**Service Area**

Miscellaneous

**Department**

Fleet

**Department Priority**

Project supports essential services to all City departments

**Project Description**

Complete replacement of underground storage tanks, associated piping, dispensers, pumps, sumps, island, canopy, and all system monitoring, alarm and control systems, as well as security cameras and required software at the Memorial Avenue Fuel Site. This must include alternative fueling (mobile trucks, temporary tanks, etc.) during construction which shall now become part of the contract bid.

**Relationship to Comprehensive Plan**

PU-1.3 Continue to maintain the existing City-owned infrastructure systems, through replacement or rehabilitation when required. PFS-1.1 Plan and develop new facilities and/or maintain/renovate existing facilities to meet the City's needs.

**Project Manager**

Charles Cramer, Director of Fleet Services

|                                  |                   |
|----------------------------------|-------------------|
| <b>Projected Start Date</b>      | <b>Q1 FY 2025</b> |
| <b>Projected Completion Date</b> | <b>Q4 FY 2026</b> |

| <b>Projected Schedule</b> |                       |
|---------------------------|-----------------------|
| <b>Activity</b>           | <b>Projected Date</b> |
| Consultant Engineering    | Q1 FY 2025            |
| Construction              | Q1 FY 2026            |

**Why Now**

Existing equipment and infrastructure are aging, have a limited service life, and are no longer compatible with current technology. This poses a potential threat to the essential services provided by the City, as well as the environment should the tanks, piping, and/or monitoring systems fail. The projected lifespan of current equipment is 20-25 years. At the time of construction the equipment will be 25 years old.

**Financial Summary**

| <b>Total Project Cost</b>             |                    |
|---------------------------------------|--------------------|
| Prior Appropriations as of 06/30/2024 | \$0                |
| Budget FY 2025                        | 250,000            |
| FY 2026 - FY 2029 Planned             | 1,500,000          |
| Remaining Need                        | 0                  |
| <b>Total Project Cost</b>             | <b>\$1,750,000</b> |
| <b>Local Funding Percentage</b>       | <b>100.0%</b>      |

| <b>Estimated Debt Service</b>        |                    |
|--------------------------------------|--------------------|
| Project Total Debt Expenditures      |                    |
| Principal                            | \$1,500,000        |
| Interest                             | 598,325            |
| <b>Total</b>                         | <b>\$2,098,325</b> |
| <b>Estimated Annual Debt Service</b> |                    |
|                                      | <b>\$104,916</b>   |

**Five Year Proposed Appropriations by Activity**

| <b>Activity</b>        | <b>Budget FY 2025</b> | <b>Planned FY 2026</b> | <b>Planned FY 2027</b> | <b>Planned FY 2028</b> | <b>Planned FY 2029</b> | <b>Program Period Estimate</b> |
|------------------------|-----------------------|------------------------|------------------------|------------------------|------------------------|--------------------------------|
| Consultant Engineering | 250,000               | 0                      | 0                      | 0                      | 0                      | \$250,000                      |
| Construction           | 0                     | 1,500,000              | 0                      | 0                      | 0                      | \$1,500,000                    |
| <b>Total</b>           | <b>\$250,000</b>      | <b>\$1,500,000</b>     | <b>\$0</b>             | <b>\$0</b>             | <b>\$0</b>             | <b>\$1,750,000</b>             |

**Five Year Proposed Expenditure Cash Flow Projections**

| <b>Funding Source</b> | <b>FY 2025</b>   | <b>FY 2026</b>     | <b>FY 2027</b> | <b>FY 2028</b> | <b>FY 2029</b> | <b>Program Period Total</b> |
|-----------------------|------------------|--------------------|----------------|----------------|----------------|-----------------------------|
| Local: Pay-As-You-Go  | 250,000          | 0                  | 0              | 0              | 0              | \$250,000                   |
| Local: Line of Credit | 0                | 1,500,000          | 0              | 0              | 0              | \$1,500,000                 |
| <b>Total</b>          | <b>\$250,000</b> | <b>\$1,500,000</b> | <b>\$0</b>     | <b>\$0</b>     | <b>\$0</b>     | <b>\$1,750,000</b>          |

**Operating Budget Impact**

Potential increases in software, software licensing, and local support; costs unknown.

Note: The increases annotated are based on recent projects our counterparts have bid, and/or completed within the last 6-months. These costs/quotes ranged from \$1M - \$1.25M.



|                         |                       |                     |
|-------------------------|-----------------------|---------------------|
| <b>Project Title</b>    | <b>Project Number</b> | <b>Service Area</b> |
| Petroleum Storage       | To Be Assigned        | Miscellaneous       |
| <b>Location</b>         | <b>Project Type</b>   | <b>Department</b>   |
| Fleet Services Facility | New                   | Fleet               |



|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Department Priority</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| Project supports essential services                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| <b>Project Description</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| Fleet Services needs to expand the storage capacity for vehicle & equipment parts, and petroleum products. The additional storage would be a simple add-on to the existing room within the Fleet facility. The addition would be a simple steel frame and outside skin, and a small extension to the existing concrete pad. Inside would be the addition of lighting, insulation, a new entrance doorway, and a small heater. There would need to be a small modification to the existing curb to allow a ramp for moving pallets into the new area. |
| <b>Relationship to Comprehensive Plan</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| PU-1.3 Continue to maintain the existing City-owned infrastructure systems, through replacement or rehabilitation when required.PFS-1.1 Plan and develop new facilities and/or maintain/renovate existing facilities to meet the City's needs.                                                                                                                                                                                                                                                                                                       |
| <b>Project Manager</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| Charles Cramer, Director of Fleet Services                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |

|                                  |                       |
|----------------------------------|-----------------------|
| <b>Projected Start Date</b>      |                       |
| <b>Projected Completion Date</b> | Q2 FY 2026            |
| <b>Projected Schedule</b>        |                       |
| <b>Activity</b>                  | <b>Projected Date</b> |
| Consultant Engineering           | Q1 FY 2026            |
| Construction                     | Q2 FY 2026            |

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Why Now</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| Recent years have added a great number of new lubricants required for modern vehicles, to include; engine and transmission oils, and specialized coolants. Currently we purchase these items in individual quart and gallon quantities due to a lack of bulk storage space. Purchasing these items individually increases costs by 200-300%. Should we move forward with the expansion, the costs of the project would be offset by the anticipated/calculated saving within the first two years. |

### Financial Summary

|                                       |                 |
|---------------------------------------|-----------------|
| <b>Total Project Cost</b>             |                 |
| Prior Appropriations as of 06/30/2024 | \$0             |
| Budget FY 2025                        | 0               |
| FY 2026 - FY 2029 Planned             | 50,000          |
| Remaining Need                        | 0               |
| <b>Total Project Cost</b>             | <b>\$50,000</b> |
| <b>Local Funding Percentage</b>       | <b>100.0%</b>   |

|                                      |            |
|--------------------------------------|------------|
| <b>Estimated Debt Service</b>        |            |
| Project Total Debt Expenditures      |            |
| Principal                            | \$0        |
| Interest                             | 0          |
| <b>Total</b>                         | <b>\$0</b> |
| <b>Estimated Annual Debt Service</b> | <b>\$0</b> |

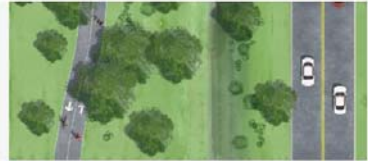
|                                                      |                       |                        |                        |                        |                        |                                |
|------------------------------------------------------|-----------------------|------------------------|------------------------|------------------------|------------------------|--------------------------------|
| <b>Five Year Proposed Appropriations by Activity</b> |                       |                        |                        |                        |                        |                                |
| <b>Activity</b>                                      | <b>Budget FY 2025</b> | <b>Planned FY 2026</b> | <b>Planned FY 2027</b> | <b>Planned FY 2028</b> | <b>Planned FY 2029</b> | <b>Program Period Estimate</b> |
| Consultant Engineering                               | 0                     | 5,000                  | 0                      | 0                      | 0                      | \$5,000                        |
| Construction                                         | 0                     | 45,000                 | 0                      | 0                      | 0                      | \$45,000                       |
| <b>Total</b>                                         | <b>\$0</b>            | <b>\$50,000</b>        | <b>\$0</b>             | <b>\$0</b>             | <b>\$0</b>             | <b>\$50,000</b>                |

|                                                             |                |                 |                |                |                |                             |
|-------------------------------------------------------------|----------------|-----------------|----------------|----------------|----------------|-----------------------------|
| <b>Five Year Proposed Expenditure Cash Flow Projections</b> |                |                 |                |                |                |                             |
| <b>Funding Source</b>                                       | <b>FY 2025</b> | <b>FY 2026</b>  | <b>FY 2027</b> | <b>FY 2028</b> | <b>FY 2029</b> | <b>Program Period Total</b> |
| Local: Pay-As-You-Go                                        | 0              | 50,000          | 0              | 0              | 0              | \$50,000                    |
| <b>Total</b>                                                | <b>\$0</b>     | <b>\$50,000</b> | <b>\$0</b>     | <b>\$0</b>     | <b>\$0</b>     | <b>\$50,000</b>             |

|                                |
|--------------------------------|
| <b>Operating Budget Impact</b> |
|--------------------------------|



| Project Title                              | Project Number | Service Area         |
|--------------------------------------------|----------------|----------------------|
| Pleasant Valley, Phase 1 - Greenway Design | To Be Assigned | Miscellaneous        |
| Location                                   | Project Type   | Department           |
| Tyreeanna                                  | New            | Parks and Recreation |

**Department Priority**

Project required to support important but not essential services

**Project Description**

Design of Phase 1 of the Pleasant Valley Road Greenway. The construction of the U.S. 29/U.S. 460 Bypass in the early 2000s left a four-lane section of old U.S. 460 (now known as Pleasant Valley Rd) bisecting the Tyreeanna/Pleasant area, from Concord Turnpike to the City Limits. The roadway is underutilized and represents a significant opportunity to improve the livability of the neighborhood and improve quality of life, as identified in the Tyreeanna and Pleasant Valley Neighborhood Plan. The Plan recommends converting two underutilized lanes into a multi-purpose pathway. This phase includes improvements starting at the west end of Pleasant Valley Road up to the bridge where the road crosses U.S. Route 29. (Neighborhood Plan, p. 48-49)

**Relationship to Comprehensive Plan**

The Tyreeanna/Pleasant Valley Neighborhood Plan was developed under the direction established by the Comprehensive Plan 2013 - 2030, including the need to develop strong neighborhoods and enhance the attractiveness of gateways and travel corridors (Chapter 2, Page 5, "Vision"). The Tyreeanna Master Plan was adopted by City Council on May 24, 2022 and was thereby incorporated as part of the City's Comprehensive Plan.

Ch. 3, p. 19, AP-1.2 Involve neighborhood stakeholders in the development and implementation of neighborhood, corridor and gateway planning initiatives; Include improvement plans for gateways.

Ch. 3, p. 29, PR-2.5 Fully utilize parks, trails and facilities to meet the recreational needs of city residents, placing emphasis on underserved populations.

**Project Manager**

Rachel Frischeisen, City Planner

|                                  |                   |
|----------------------------------|-------------------|
| <b>Projected Start Date</b>      | <b>Q1 FY 2025</b> |
| <b>Projected Completion Date</b> | <b>Q4 FY 2029</b> |

| Projected Schedule     |                |
|------------------------|----------------|
| Activity               | Projected Date |
| Request for Proposal   | Q1 FY 2025     |
| Consultant Engineering | Q2 FY 2026     |
| Construction           | Q4 FY 2029     |
|                        |                |
|                        |                |

**Why Now**

The Tyreeanna/Pleasant Valley Neighborhood has faced significant issues in the past, due to the presence of U.S. 460 (and later, the U.S. 29/460 bypass), the location of the former landfill at the center of the neighborhood, decreasing residential population, and increasing truck traffic. The City completed a neighborhood plan in 2003 which was not implemented. During neighborhood engagement for the new plan, stakeholders identified the need to improve the livability and identity of the area to encourage infill residential development and improved quality of life for the existing residents.

**Financial Summary**

| Total Project Cost                    |                    |
|---------------------------------------|--------------------|
| Prior Appropriations as of 06/30/2024 | \$0                |
| Budget FY 2025                        | 0                  |
| FY 2026 - FY 2029 Planned             | 1,345,000          |
| Remaining Need                        | 0                  |
| <b>Total Project Cost</b>             | <b>\$1,345,000</b> |
| <b>Local Funding Percentage</b>       | <b>0%</b>          |

| Estimated Debt Service               |            |
|--------------------------------------|------------|
| Project Total Debt Expenditures      |            |
| Principal                            | \$0        |
| Interest                             | 0          |
| <b>Total</b>                         | <b>\$0</b> |
|                                      |            |
| <b>Estimated Annual Debt Service</b> | <b>\$0</b> |

| Five Year Proposed Appropriations by Activity |                |                 |                  |                    |                 |                         |
|-----------------------------------------------|----------------|-----------------|------------------|--------------------|-----------------|-------------------------|
| Activity                                      | Budget FY 2025 | Planned FY 2026 | Planned FY 2027  | Planned FY 2028    | Planned FY 2029 | Program Period Estimate |
| Consultant Engineering                        | 0              | 0               | 200,000          | 0                  | 0               | \$200,000               |
| Construction                                  | 0              | 0               | 0                | 1,145,000          | 0               | \$1,145,000             |
| <b>Total</b>                                  | <b>\$0</b>     | <b>\$0</b>      | <b>\$200,000</b> | <b>\$1,145,000</b> | <b>\$0</b>      | <b>\$1,345,000</b>      |

| Five Year Proposed Expenditure Cash Flow Projections |            |            |                  |                  |                  |                      |
|------------------------------------------------------|------------|------------|------------------|------------------|------------------|----------------------|
| Funding Source                                       | FY 2025    | FY 2026    | FY 2027          | FY 2028          | FY 2029          | Program Period Total |
| Federal: Grants                                      | 0          | 0          | 200,000          | 800,000          | 345,000          | \$1,345,000          |
| <b>Total</b>                                         | <b>\$0</b> | <b>\$0</b> | <b>\$200,000</b> | <b>\$800,000</b> | <b>\$345,000</b> | <b>\$1,345,000</b>   |

| Operating Budget Impact |
|-------------------------|
| Ongoing Maintenance.    |



|                          |                       |                     |
|--------------------------|-----------------------|---------------------|
| <b>Project Title</b>     | <b>Project Number</b> | <b>Service Area</b> |
| Radio Replacement        | ME017                 | Miscellaneous       |
| <b>Location</b>          | <b>Project Type</b>   | <b>Department</b>   |
| 3621 Candler Mountain Rd | Maintenance           | Emergency Services  |



|                                                                                                                                                                                                                                     |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Department Priority</b>                                                                                                                                                                                                          |
| Project supports essential services                                                                                                                                                                                                 |
| <b>Project Description</b>                                                                                                                                                                                                          |
| Replacing aging mobile and portable radios currently used by non-enterprise City departments. This project is intended to continuously replace aging radios as needed rather than waiting and trying to replace all radios at once. |
| <b>Relationship to Comprehensive Plan</b>                                                                                                                                                                                           |
| Not Applicable                                                                                                                                                                                                                      |
| <b>Project Manager</b>                                                                                                                                                                                                              |
| Corey Gillespie, Network Administrator III                                                                                                                                                                                          |

|                                  |            |
|----------------------------------|------------|
| <b>Projected Start Date</b>      | Continuing |
| <b>Projected Completion Date</b> | Continuing |

| Projected Schedule |                |
|--------------------|----------------|
| Activity           | Projected Date |
| Equipment          | Continuing     |

|                                                                                                                                         |
|-----------------------------------------------------------------------------------------------------------------------------------------|
| <b>Why Now</b>                                                                                                                          |
| Radios are reaching "end of parts" status which means it will be more difficult to have equipment repaired and it will become unusable. |

### Financial Summary

|                                       |                   |
|---------------------------------------|-------------------|
| <b>Total Project Cost</b>             |                   |
| Prior Appropriations as of 06/30/2024 | Continuing        |
| Budget FY 2025                        | 0                 |
| FY 2026 - FY 2029 Planned             | 880,000           |
| Remaining Need                        | Continuing        |
| <b>Total Project Cost</b>             | <b>Continuing</b> |
| <b>Local Funding Percentage</b>       | <b>100.0%</b>     |

|                                      |            |
|--------------------------------------|------------|
| <b>Estimated Debt Service</b>        |            |
| Project Total Debt Expenditures      |            |
| Principal                            | \$0        |
| Interest                             | 0          |
| <b>Total</b>                         | <b>\$0</b> |
| <b>Estimated Annual Debt Service</b> |            |
|                                      | <b>\$0</b> |

| Five Year Proposed Appropriations by Activity |                |                  |                  |                  |                  |                         |
|-----------------------------------------------|----------------|------------------|------------------|------------------|------------------|-------------------------|
| Activity                                      | Budget FY 2025 | Planned FY 2026  | Planned FY 2027  | Planned FY 2028  | Planned FY 2029  | Program Period Estimate |
| Equipment                                     | 0              | 220,000          | 220,000          | 220,000          | 220,000          | \$880,000               |
| <b>Total</b>                                  | <b>\$0</b>     | <b>\$220,000</b> | <b>\$220,000</b> | <b>\$220,000</b> | <b>\$220,000</b> | <b>\$880,000</b>        |

| Five Year Proposed Expenditure Cash Flow Projections |            |                  |                  |                  |                  |                      |
|------------------------------------------------------|------------|------------------|------------------|------------------|------------------|----------------------|
| Funding Source                                       | FY 2025    | FY 2026          | FY 2027          | FY 2028          | FY 2029          | Program Period Total |
| Local: Pay-As-You-Go                                 | 0          | 220,000          | 220,000          | 220,000          | 220,000          | \$880,000            |
| <b>Total</b>                                         | <b>\$0</b> | <b>\$220,000</b> | <b>\$220,000</b> | <b>\$220,000</b> | <b>\$220,000</b> | <b>\$880,000</b>     |

|                                |
|--------------------------------|
| <b>Operating Budget Impact</b> |
| None anticipated at this time. |



Five-Year Proposed Appropriations

| Project Title                                      | Appropriations        |                | FY 2026 - 2029<br>Planned | Five-Year<br>Estimated<br>Net Cost | Estimated                        | Total       |
|----------------------------------------------------|-----------------------|----------------|---------------------------|------------------------------------|----------------------------------|-------------|
|                                                    | Through<br>06/30/2024 | Budget FY 2025 |                           |                                    | Cost Beyond<br>Program<br>Period |             |
| Reserves                                           |                       |                |                           |                                    |                                  |             |
| Capital Maintenance Reserve                        | 0                     | 300,000        | 0                         | 300,000                            | Continuing                       | Continuing  |
| Lynchburg City Stadium Capital Maintenance Reserve | 800,000               | 100,000        | 100,000                   | 200,000                            | 0                                | 1,000,000   |
| Snow, Street, and Bridge Reserve                   | Continuing            | 250,000        | 1,000,000                 | 1,250,000                          | Continuing                       | Continuing  |
|                                                    |                       |                |                           |                                    |                                  |             |
| Total Proposed FY 2025 - 2029 CIP                  | \$800,000             | \$650,000      | \$1,100,000               | \$1,750,000                        | \$0                              | \$1,000,000 |



|                             |                       |                     |
|-----------------------------|-----------------------|---------------------|
| <b>Project Title</b>        | <b>Project Number</b> | <b>Service Area</b> |
| Capital Maintenance Reserve | TBD                   | Reserves            |
| <b>Location</b>             | <b>Project Type</b>   | <b>Department</b>   |
| N/A                         | Maintenance           | TBD                 |



|                                                                                                                                          |
|------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Department Priority</b>                                                                                                               |
| Project supports essential services                                                                                                      |
| <b>Project Description</b>                                                                                                               |
| Reserves for unexpected maintenance expenditures needed for City Capital infrastructure.                                                 |
| <b>Relationship to Comprehensive Plan</b>                                                                                                |
| Chapter 3, Page 37, Goal PFS-1.1: Plan and develop new facilities and/or maintain/renovate existing facilities to meet the City's needs. |
| <b>Project Manager</b>                                                                                                                   |
| TBD                                                                                                                                      |

|                                  |                   |
|----------------------------------|-------------------|
| <b>Projected Start Date</b>      | <b>Q1 FY 2025</b> |
| <b>Projected Completion Date</b> | <b>Continuing</b> |

| <b>Projected Schedule</b> |                       |
|---------------------------|-----------------------|
| <b>Activity</b>           | <b>Projected Date</b> |
| Maintenance               |                       |

|                                                                                                        |
|--------------------------------------------------------------------------------------------------------|
| <b>Why Now</b>                                                                                         |
| The reserve provides funds for unexpected and/or emergency maintenance of City Capital infrastructure. |

### Financial Summary

|                                       |                   |
|---------------------------------------|-------------------|
| <b>Total Project Cost</b>             |                   |
| Prior Appropriations as of 06/30/2024 | \$0               |
| Budget FY 2025                        | 300,000           |
| FY 2026 - FY 2029 Planned             | 0                 |
| Remaining Need                        | Continuing        |
| <b>Total Project Cost</b>             | <b>Continuing</b> |
| <b>Local Funding Percentage</b>       | <b>100.0%</b>     |

|                                      |            |
|--------------------------------------|------------|
| <b>Estimated Debt Service</b>        |            |
| Project Total Debt Expenditures      |            |
| Principal                            | \$0        |
| Interest                             | 0          |
| <b>Total</b>                         | <b>\$0</b> |
| <b>Estimated Annual Debt Service</b> |            |
|                                      | <b>\$0</b> |

| <b>Five Year Proposed Appropriations by Activity</b> |                       |                        |                        |                        |                        |                                |
|------------------------------------------------------|-----------------------|------------------------|------------------------|------------------------|------------------------|--------------------------------|
| <b>Activity</b>                                      | <b>Budget FY 2025</b> | <b>Planned FY 2026</b> | <b>Planned FY 2027</b> | <b>Planned FY 2028</b> | <b>Planned FY 2029</b> | <b>Program Period Estimate</b> |
| Maintenance                                          | 300,000               | 0                      | 0                      | 0                      | 0                      | \$300,000                      |
| <b>Total</b>                                         | <b>\$300,000</b>      | <b>\$0</b>             | <b>\$0</b>             | <b>\$0</b>             | <b>\$0</b>             | <b>\$300,000</b>               |

| <b>Five Year Proposed Expenditure Cash Flow Projections</b> |                  |                |                |                |                |                             |
|-------------------------------------------------------------|------------------|----------------|----------------|----------------|----------------|-----------------------------|
| <b>Funding Source</b>                                       | <b>FY 2025</b>   | <b>FY 2026</b> | <b>FY 2027</b> | <b>FY 2028</b> | <b>FY 2029</b> | <b>Program Period Total</b> |
| Local: Transfer from General Fund                           | 300,000          | 0              | 0              | 0              | 0              | \$300,000                   |
| <b>Total</b>                                                | <b>\$300,000</b> | <b>\$0</b>     | <b>\$0</b>     | <b>\$0</b>     | <b>\$0</b>     | <b>\$300,000</b>            |

|                                                                |
|----------------------------------------------------------------|
| <b>Operating Budget Impact</b>                                 |
| Funds are supported by recurring revenue from the General Fund |



|                                                    |                       |                     |
|----------------------------------------------------|-----------------------|---------------------|
| <b>Project Title</b>                               | <b>Project Number</b> | <b>Service Area</b> |
| Lynchburg City Stadium Capital Maintenance Reserve | BMR01                 | Reserves            |
| <b>Location</b>                                    | <b>Project Type</b>   | <b>Department</b>   |
| Lynchburg City Stadium, Calvin Falwell Field       | Maintenance           | Public Works        |



|                                                                                                                                                                                                                                                                                                                                                                                                        |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Department Priority</b>                                                                                                                                                                                                                                                                                                                                                                             |
| Project contributes to the generation of new revenue                                                                                                                                                                                                                                                                                                                                                   |
| <b>Project Description</b>                                                                                                                                                                                                                                                                                                                                                                             |
| Reserves for capital maintenance expenditures at the City Baseball Stadium as outlined in the Baseball Stadium Franchise Agreement. Funds will be used for mutually agreed upon expenditures of a capital nature such as repair, replacement, maintenance, and improvements of the Stadium structural elements and associated equipment.                                                               |
| The reserve was established with the FY 2017 Adopted budget. Per the Franchise Agreement the reserve must be maintained for 10 years and increased by \$50,000 to \$100,000 each year. The current Franchise Agreement will be complete at the end of FY 2026. There is potential of a request for a new agreement regarding the City Baseball Stadium for maintenance/repair continuing after FY2026. |
| <b>Relationship to Comprehensive Plan</b>                                                                                                                                                                                                                                                                                                                                                              |
| Chapter 3, Page 37, Goal PFS-1.1: Plan and develop new facilities and/or maintain/renovate existing facilities to meet the City's needs.                                                                                                                                                                                                                                                               |
| <b>Project Manager</b>                                                                                                                                                                                                                                                                                                                                                                                 |
| Clay Simmons, Deputy Director of Public Works                                                                                                                                                                                                                                                                                                                                                          |

|                                  |                       |
|----------------------------------|-----------------------|
| <b>Projected Start Date</b>      | <b>Q1 FY 2017</b>     |
| <b>Projected Completion Date</b> | <b>Q4 FY 2026</b>     |
| <b>Projected Schedule</b>        |                       |
| <b>Activity</b>                  | <b>Projected Date</b> |
| Maintenance                      | Q4 FY 2026            |

|                                                                                                                                             |
|---------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Why Now</b>                                                                                                                              |
| Per the Franchise Agreement the City is required to add \$50,000 to \$100,000 to the Stadium Maintenance Reserve each year through FY 2026. |
| As of October 2023, \$700,000 has been used to perform improvements at the Stadium that meet the guidelines of the Agreement.               |

### Financial Summary

|                                       |                    |
|---------------------------------------|--------------------|
| <b>Total Project Cost</b>             |                    |
| Prior Appropriations as of 06/30/2024 | \$800,000          |
| Budget FY 2025                        | 100,000            |
| FY 2026 - FY 2029 Planned             | 100,000            |
| Remaining Need                        | 0                  |
| <b>Total Project Cost</b>             | <b>\$1,000,000</b> |
| <b>Local Funding Percentage</b>       | <b>100.0%</b>      |

|                                      |            |
|--------------------------------------|------------|
| <b>Estimated Debt Service</b>        |            |
| Project Total Debt Expenditures      |            |
| Principal                            | \$0        |
| Interest                             | 0          |
| <b>Total</b>                         | <b>\$0</b> |
| <b>Estimated Annual Debt Service</b> | <b>\$0</b> |

### Five Year Proposed Appropriations by Activity

| Activity            | Budget FY 2025   | Planned FY 2026  | Planned FY 2027 | Planned FY 2028 | Planned FY 2029 | Program Period Estimate |
|---------------------|------------------|------------------|-----------------|-----------------|-----------------|-------------------------|
| Stadium Maintenance | 100,000          | 100,000          | 0               | 0               | 0               | \$200,000               |
| <b>Total</b>        | <b>\$100,000</b> | <b>\$100,000</b> | <b>\$0</b>      | <b>\$0</b>      | <b>\$0</b>      | <b>\$200,000</b>        |

### Five Year Proposed Expenditure Cash Flow Projections

| Funding Source       | FY 2025          | FY 2026          | FY 2027    | FY 2028    | FY 2029    | Program Period Total |
|----------------------|------------------|------------------|------------|------------|------------|----------------------|
| Local: Pay-As-You-Go | 100,000          | 100,000          | 0          | 0          | 0          | \$200,000            |
| <b>Total</b>         | <b>\$100,000</b> | <b>\$100,000</b> | <b>\$0</b> | <b>\$0</b> | <b>\$0</b> | <b>\$200,000</b>     |

### Operating Budget Impact

Annual funding to be used for capital expenditures which have been mutually agreed upon by the City and the Lynchburg Baseball Corporation.





|                                  |                       |                     |
|----------------------------------|-----------------------|---------------------|
| <b>Project Title</b>             | <b>Project Number</b> | <b>Service Area</b> |
| Snow, Street, and Bridge Reserve | TR004                 | Reserves            |
| <b>Location</b>                  | <b>Project Type</b>   | <b>Department</b>   |
| N/A                              | Maintenance           | Public Works        |

**Department Priority**

Project supports essential services

**Project Description**

Reserves for unexpected maintenance expenditures related to snow removal. Remaining funds at the end of the fiscal year will be used to fund street and bridge maintenance.

**Relationship to Comprehensive Plan**

Chapter 3, page 30, Goal T-1: Provide safe, efficient, effective, and well-planned transportation systems and facilities that enhance economic development and redevelopment opportunities while preserving the integrity and character of the affected neighborhoods, historic districts, downtown and natural resources.

**Project Manager**

Gaynelle Hart, Director of Public Works

|                                  |                   |
|----------------------------------|-------------------|
| <b>Projected Start Date</b>      | <b>Continuing</b> |
| <b>Projected Completion Date</b> | <b>Continuing</b> |

| <b>Projected Schedule</b> |                       |
|---------------------------|-----------------------|
| <b>Activity</b>           | <b>Projected Date</b> |
| Snow Removal/Maintenance  | Continuing            |

| <b>Why Now</b>                                                               |
|------------------------------------------------------------------------------|
| The City maintains this reserve to assist with annual snow removal expenses. |

**Financial Summary**

| <b>Total Project Cost</b>             |                   |
|---------------------------------------|-------------------|
| Prior Appropriations as of 06/30/2024 | Continuing        |
| Budget FY 2025                        | 250,000           |
| FY 2026 - FY 2029 Planned             | 1,000,000         |
| Remaining Need                        | Continuing        |
| <b>Total Project Cost</b>             | <b>Continuing</b> |
| <b>Local Funding Percentage</b>       | <b>100.0%</b>     |

| <b>Estimated Debt Service</b>        |            |
|--------------------------------------|------------|
| Project Total Debt Expenditures      |            |
| Principal                            | \$0        |
| Interest                             | 0          |
| <b>Total</b>                         | <b>\$0</b> |
| <b>Estimated Annual Debt Service</b> | <b>\$0</b> |

| <b>Five Year Proposed Appropriations by Activity</b> |                       |                        |                        |                        |                        |                                |
|------------------------------------------------------|-----------------------|------------------------|------------------------|------------------------|------------------------|--------------------------------|
| <b>Activity</b>                                      | <b>Budget FY 2025</b> | <b>Planned FY 2026</b> | <b>Planned FY 2027</b> | <b>Planned FY 2028</b> | <b>Planned FY 2029</b> | <b>Program Period Estimate</b> |
| Snow Removal/Maintenance                             | 250,000               | 250,000                | 250,000                | 250,000                | 250,000                | \$1,250,000                    |
| <b>Total</b>                                         | <b>\$250,000</b>      | <b>\$250,000</b>       | <b>\$250,000</b>       | <b>\$250,000</b>       | <b>\$250,000</b>       | <b>\$1,250,000</b>             |

| <b>Five Year Proposed Expenditure Cash Flow Projections</b> |                  |                  |                  |                  |                  |                             |
|-------------------------------------------------------------|------------------|------------------|------------------|------------------|------------------|-----------------------------|
| <b>Funding Source</b>                                       | <b>FY 2025</b>   | <b>FY 2026</b>   | <b>FY 2027</b>   | <b>FY 2028</b>   | <b>FY 2029</b>   | <b>Program Period Total</b> |
| Local: Pay-As-You-Go                                        | 250,000          | 250,000          | 250,000          | 250,000          | 250,000          | \$1,250,000                 |
| <b>Total</b>                                                | <b>\$250,000</b> | <b>\$250,000</b> | <b>\$250,000</b> | <b>\$250,000</b> | <b>\$250,000</b> | <b>\$1,250,000</b>          |

| <b>Operating Budget Impact</b>                                                                                                                                                                           |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Due to the unpredictability of winter weather, these funds allow the City to budget a moderate amount in the General Fund Operating Budget with the understanding the Reserve is available for overages. |





**SCHOOLS FUND (CITY CAPITAL PROJECTS FUND) SUMMARY OF APPROPRIATIONS** - This summary demonstrates project appropriations for each Fiscal Year along with the expected sources of funding.

|                                  | FY 2025            | FY 2026            | FY 2027            | FY 2028            | FY 2029            |
|----------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| <b>Resources</b>                 |                    |                    |                    |                    |                    |
| Local: Line of Credit            | 2,540,000          | 810,000            | 575,000            | 1,415,000          | 1,750,000          |
| Local: Pay-As-You-Go             | 0                  | 916,000            | 474,000            | 982,000            | 490,000            |
| <b>TOTAL ESTIMATED RESOURCES</b> | <b>\$2,540,000</b> | <b>\$1,726,000</b> | <b>\$1,049,000</b> | <b>\$2,397,000</b> | <b>\$2,240,000</b> |

|                                        |                    |                    |                    |                    |                    |
|----------------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| <b>CAPITAL PROJECTS</b>                |                    |                    |                    |                    |                    |
| Schools                                | 2,540,000          | 1,726,000          | 1,049,000          | 2,397,000          | 2,240,000          |
| <b>TOTAL PROPOSED CAPITAL PROJECTS</b> | <b>\$2,540,000</b> | <b>\$1,726,000</b> | <b>\$1,049,000</b> | <b>\$2,397,000</b> | <b>\$2,240,000</b> |



**SCHOOLS FUND (CITY CAPITAL PROJECTS FUND) SUMMARY OF CASH FLOWS** - This summary demonstrates project cash flows for each Fiscal Year along with the expected sources of funding.

|                                  | FY 2025            | FY 2026            | FY 2027            | FY 2028            | FY 2029            |
|----------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| <b>Resources</b>                 |                    |                    |                    |                    |                    |
| Local: Line of Credit            | 2,540,000          | 810,000            | 575,000            | 1,415,000          | 1,750,000          |
| Local: Pay-As-You-Go             | 0                  | 916,000            | 474,000            | 982,000            | 490,000            |
| <b>TOTAL ESTIMATED RESOURCES</b> | <b>\$2,540,000</b> | <b>\$1,726,000</b> | <b>\$1,049,000</b> | <b>\$2,397,000</b> | <b>\$2,240,000</b> |

|                                        |                    |                    |                    |                    |                    |
|----------------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| <b>CAPITAL PROJECTS</b>                |                    |                    |                    |                    |                    |
| Schools                                | 2,540,000          | 1,726,000          | 1,049,000          | 2,397,000          | 2,240,000          |
| <b>TOTAL PROPOSED CAPITAL PROJECTS</b> | <b>\$2,540,000</b> | <b>\$1,726,000</b> | <b>\$1,049,000</b> | <b>\$2,397,000</b> | <b>\$2,240,000</b> |



**Five-Year Proposed Appropriations**

| Project Title                                       | Appropriations        |                    | FY 2026 - 2029     |                    | Five-Year          | Estimated                        | Total                       |
|-----------------------------------------------------|-----------------------|--------------------|--------------------|--------------------|--------------------|----------------------------------|-----------------------------|
|                                                     | Through<br>06/30/2024 | Budget FY 2025     | Planned            | Estimated Net      | Cost               | Cost Beyond<br>Program<br>Period | Accumulated<br>Project Cost |
| <b>Schools</b>                                      |                       |                    |                    |                    |                    |                                  |                             |
| Civic Auditorium Reserve                            | 0                     | 0                  | 600,000            | 600,000            | 600,000            | Continuing                       | Continuing                  |
| Dunbar Middle Chiller and Cooling Tower Replacement | 0                     | 0                  | 950,000            | 950,000            | 950,000            | 0                                | 950,000                     |
| E.C. Glass Cooling Tower Replacement                | 1,000,000             | 1,000,000          | 0                  | 1,000,000          | 1,000,000          | 0                                | 2,000,000                   |
| Elementary Playground Modernization                 | 0                     | 0                  | 400,000            | 400,000            | 400,000            | Continuing                       | Continuing                  |
| Paving and Fencing Improvements                     | 0                     | 0                  | 912,000            | 912,000            | 912,000            | Continuing                       | Continuing                  |
| School Building Roof Replacements                   | 0                     | 690,000            | 4,550,000          | 5,240,000          | 5,240,000          | Continuing                       | Continuing                  |
| Sheffield Elementary Chiller Replacement            | 0                     | 850,000            | 0                  | 850,000            | 850,000            | 0                                | 850,000                     |
| <b>Total Proposed FY 2025 - 2029 CIP</b>            | <b>\$1,000,000</b>    | <b>\$2,540,000</b> | <b>\$7,412,000</b> | <b>\$9,952,000</b> | <b>\$9,952,000</b> | <b>\$0</b>                       | <b>\$3,800,000</b>          |



|                          |                       |                     |
|--------------------------|-----------------------|---------------------|
| <b>Project Title</b>     | <b>Project Number</b> | <b>Service Area</b> |
| Civic Auditorium Reserve | To Be Assigned        | Schools             |
| <b>Location</b>          | <b>Project Type</b>   | <b>Department</b>   |
| E.C. Glass               | New                   | Schools             |

A TRADITION OF EXCELLENCE FOR ALL



#### Department Priority

Project supports essential services

#### Project Description

This project provides funding to maintain and improve the Civic Auditorium located at E.C. Glass High School. Constructed for use of the entire community, the Civic Auditorium has provided a gathering space for a wide array of community events - from internationally known speakers to community meetings to high school theater performances. The space needs investment to ensure its longevity and its ability to serve as an attractor of events for which there is no space in the City. With a nearly 2,300 seat capacity, it is the only inside venue in the City that can accommodate many acts. Funds will be used to replace critical components, such as the stage lighting system, the stage floor, electrical upgrades, curtain replacements, house seating, etc.

#### Relationship to Comprehensive Plan

The Educational Facilities section of Chapter 14: Public Facilities of the City of Lynchburg Comprehensive Plan notes that "the school system's educational resources are a tremendous asset to residents, business owners, and employers, as well as the City itself" and that "the City should continue to invest in public schools and facilities". Additionally, Chapter 9: History, Culture, and Education states that, "Maintaining and improving the quality of the Lynchburg Public Schools' education program is essential because school quality has an impact on so many other aspects of Lynchburg including the stability of neighborhoods and the availability of recreational and educational facilities, among others".

#### Project Manager

Richard Thompson, Construction Project Manager

|                                  |            |
|----------------------------------|------------|
| <b>Projected Start Date</b>      |            |
| <b>Projected Completion Date</b> | Continuing |

| Projected Schedule |                |
|--------------------|----------------|
| Activity           | Projected Date |
| Facilities         | Continuing     |
|                    |                |
|                    |                |

#### Why Now

The E.C. Glass Civic Auditorium has served the Lynchburg community for over 70 years. During FY 2023, the house sound system failed and was replaced, demonstrating the need to proactively invest in this space. A modest investment now will encourage larger acts to choose to perform in Lynchburg, resulting in tourism revenue for the City and the business community and will provide opportunities for our students to interact with professional performances.

### Financial Summary

| Total Project Cost                    |                   |
|---------------------------------------|-------------------|
| Prior Appropriations as of 06/30/2024 | \$0               |
| Budget FY 2025                        | 0                 |
| FY 2026 - FY 2029 Planned             | 600,000           |
| Remaining Need                        | Continuing        |
| <b>Total Project Cost</b>             | <b>Continuing</b> |
| <b>Local Funding Percentage</b>       | <b>100.0%</b>     |

| Estimated Debt Service               |            |
|--------------------------------------|------------|
| Project Total Debt Expenditures      |            |
| Principal                            | \$0        |
| Interest                             | 0          |
| <b>Total</b>                         | <b>\$0</b> |
|                                      |            |
| <b>Estimated Annual Debt Service</b> | <b>\$0</b> |

#### Five Year Proposed Appropriations by Activity

| Activity     | Budget FY 2025 | Planned FY 2026  | Planned FY 2027  | Planned FY 2028  | Planned FY 2029  | Program Period Estimate |
|--------------|----------------|------------------|------------------|------------------|------------------|-------------------------|
| Facilities   | 0              | 150,000          | 150,000          | 150,000          | 150,000          | \$600,000               |
| <b>Total</b> | <b>\$0</b>     | <b>\$150,000</b> | <b>\$150,000</b> | <b>\$150,000</b> | <b>\$150,000</b> | <b>\$600,000</b>        |

#### Five Year Proposed Expenditure Cash Flow Projections

| Funding Source       | FY 2025    | FY 2026          | FY 2027          | FY 2028          | FY 2029          | Program Period Total |
|----------------------|------------|------------------|------------------|------------------|------------------|----------------------|
| Local: Pay-As-You-Go | 0          | 150,000          | 150,000          | 150,000          | 150,000          | \$600,000            |
| <b>Total</b>         | <b>\$0</b> | <b>\$150,000</b> | <b>\$150,000</b> | <b>\$150,000</b> | <b>\$150,000</b> | <b>\$600,000</b>     |

#### Operating Budget Impact



|                                                     |                       |                     |
|-----------------------------------------------------|-----------------------|---------------------|
| <b>Project Title</b>                                | <b>Project Number</b> | <b>Service Area</b> |
| Dunbar Middle Chiller and Cooling Tower Replacement | To Be Assigned        | Schools             |
| <b>Location</b>                                     | <b>Project Type</b>   | <b>Department</b>   |
| Dunbar Middle                                       | New                   | Schools             |

A TRADITION OF EXCELLENCE FOR ALL

**Department Priority**

Project supports essential services

**Project Description**

This project will result in the replacement of the existing Central and West Building chillers at Dunbar Middle School. This equipment is more than 20 years old and is need of replacement.

**Relationship to Comprehensive Plan**

The Educational Facilities section of Chapter 14: Public Facilities of the City of Lynchburg Comprehensive Plan notes that "the school system's educational resources are a tremendous asset to residents, business owners, and employers, as well as the City itself" and that "the City should continue to invest in public schools and facilities". Additionally, Chapter 9: History, Culture, and Education states that, "Maintaining and improving the quality of the Lynchburg Public Schools' education program is essential because school quality has an impact on so many other aspects of Lynchburg including the stability of neighborhoods and the availability of recreational and educational facilities, among others".

**Project Manager**

Richard Thompson, Construction Project Manager

|                                  |            |
|----------------------------------|------------|
| <b>Projected Start Date</b>      |            |
| <b>Projected Completion Date</b> | Q4 FY 2028 |

| Projected Schedule |                |
|--------------------|----------------|
| Activity           | Projected Date |
| Construction       | Q4 FY 2026     |

**Why Now**

This project, as a complement to the heating system replacement currently underway, will result in the modernization of this HVAC equipment.

**Financial Summary**

| Total Project Cost                    |                  |
|---------------------------------------|------------------|
| Prior Appropriations as of 06/30/2024 | \$0              |
| Budget FY 2025                        | 0                |
| FY 2026 - FY 2029 Planned             | 950,000          |
| Remaining Need                        | 0                |
| <b>Total Project Cost</b>             | <b>\$950,000</b> |
| <b>Local Funding Percentage</b>       | <b>100.0%</b>    |

| Estimated Debt Service               |            |
|--------------------------------------|------------|
| Project Total Debt Expenditures      |            |
| Principal                            | \$0        |
| Interest                             | 0          |
| <b>Total</b>                         | <b>\$0</b> |
|                                      |            |
| <b>Estimated Annual Debt Service</b> | <b>\$0</b> |

| Five Year Proposed Appropriations by Activity |                |                  |                 |                  |                 |                         |
|-----------------------------------------------|----------------|------------------|-----------------|------------------|-----------------|-------------------------|
| Activity                                      | Budget FY 2025 | Planned FY 2026  | Planned FY 2027 | Planned FY 2028  | Planned FY 2029 | Program Period Estimate |
| Construction                                  | 0              | 450,000          | 0               | 500,000          | 0               | \$950,000               |
| <b>Total</b>                                  | <b>\$0</b>     | <b>\$450,000</b> | <b>\$0</b>      | <b>\$500,000</b> | <b>\$0</b>      | <b>\$950,000</b>        |

| Five Year Proposed Expenditure Cash Flow Projections |            |                  |            |                  |            |                      |
|------------------------------------------------------|------------|------------------|------------|------------------|------------|----------------------|
| Funding Source                                       | FY 2025    | FY 2026          | FY 2027    | FY 2028          | FY 2029    | Program Period Total |
| Local: Pay-As-You-Go                                 | 0          | 450,000          | 0          | 500,000          | 0          | \$950,000            |
| <b>Total</b>                                         | <b>\$0</b> | <b>\$450,000</b> | <b>\$0</b> | <b>\$500,000</b> | <b>\$0</b> | <b>\$950,000</b>     |

**Operating Budget Impact**

Positive impact as LCS is incurring significant maintenance cost to keep this system functioning. A significant cost savings with reduced maintenance costs and energy savings with higher efficiency equipment.



|                                      |                       |                     |
|--------------------------------------|-----------------------|---------------------|
| <b>Project Title</b>                 | <b>Project Number</b> | <b>Service Area</b> |
| E.C. Glass Cooling Tower Replacement | To Be Assigned        | Schools             |
| <b>Location</b>                      | <b>Project Type</b>   | <b>Department</b>   |
| E.C. Glass                           | New                   | Schools             |

A TRADITION OF EXCELLENCE FOR ALL



#### Department Priority

Project supports essential services

#### Project Description

This project will result in the replacement of the existing cooling tower. In FY 2023, the chillers at E.C. Glass failed beyond repair and LCS utilized the electrical and mechanical reserve to procure and install two new chillers. However, the cooling tower is in similar condition and must be replaced before it also fails.

#### Relationship to Comprehensive Plan

The Educational Facilities section of Chapter 14: Public Facilities of the City of Lynchburg Comprehensive Plan notes that "the school system's educational resources are a tremendous asset to residents, business owners, and employers, as well as the City itself" and that "the City should continue to invest in public schools and facilities". Additionally, Chapter 9: History, Culture, and Education states that, "Maintaining and improving the quality of the Lynchburg Public Schools' education program is essential because school quality has an impact on so many other aspects of Lynchburg including the stability of neighborhoods and the availability of recreational and educational facilities, among others".

#### Project Manager

Richard Thompson, Construction Project Manager

|                                  |                   |
|----------------------------------|-------------------|
| <b>Projected Start Date</b>      |                   |
| <b>Projected Completion Date</b> | <b>Q4 FY 2025</b> |

| Projected Schedule |                |
|--------------------|----------------|
| Activity           | Projected Date |
| Construction       | Q4 FY 2025     |

#### Why Now

The cooling tower is well past its useful life expectancy and has had one renovation. The tower is functioning well below full efficiency and is leaking.

### Financial Summary

| Total Project Cost                    |                    |
|---------------------------------------|--------------------|
| Prior Appropriations as of 06/30/2024 | \$1,000,000        |
| Budget FY 2025                        | 1,000,000          |
| FY 2026 - FY 2029 Planned             | 0                  |
| Remaining Need                        | 0                  |
| <b>Total Project Cost</b>             | <b>\$2,000,000</b> |
| <b>Local Funding Percentage</b>       | <b>100.0%</b>      |

| Estimated Debt Service               |                    |
|--------------------------------------|--------------------|
| Project Total Debt Expenditures      |                    |
| Principal                            | \$2,000,000        |
| Interest                             | 797,767            |
| <b>Total</b>                         | <b>\$2,797,767</b> |
| <b>Estimated Annual Debt Service</b> | <b>\$139,888</b>   |

| Five Year Proposed Appropriations by Activity |                    |                 |                 |                 |                 |                         |
|-----------------------------------------------|--------------------|-----------------|-----------------|-----------------|-----------------|-------------------------|
| Activity                                      | Budget FY 2025     | Planned FY 2026 | Planned FY 2027 | Planned FY 2028 | Planned FY 2029 | Program Period Estimate |
| Construction                                  | 1,000,000          | 0               | 0               | 0               | 0               | \$1,000,000             |
| <b>Total</b>                                  | <b>\$1,000,000</b> | <b>\$0</b>      | <b>\$0</b>      | <b>\$0</b>      | <b>\$0</b>      | <b>\$1,000,000</b>      |

| Five Year Proposed Expenditure Cash Flow Projections |                    |            |            |            |            |                      |
|------------------------------------------------------|--------------------|------------|------------|------------|------------|----------------------|
| Funding Source                                       | FY 2025            | FY 2026    | FY 2027    | FY 2028    | FY 2029    | Program Period Total |
| Local: Line of Credit                                | 1,000,000          | 0          | 0          | 0          | 0          | \$1,000,000          |
| <b>Total</b>                                         | <b>\$1,000,000</b> | <b>\$0</b> | <b>\$0</b> | <b>\$0</b> | <b>\$0</b> | <b>\$1,000,000</b>   |

#### Operating Budget Impact

Positive impact as LCS is incurring significant maintenance cost to keep this system functioning. A significant cost savings with reduced maintenance costs and energy savings with higher efficiency equipment.



|                                     |                       |                     |
|-------------------------------------|-----------------------|---------------------|
| <b>Project Title</b>                | <b>Project Number</b> | <b>Service Area</b> |
| Elementary Playground Modernization | To Be Assigned        | Schools             |
| <b>Location</b>                     | <b>Project Type</b>   | <b>Department</b>   |
| Elementary Schools                  | New                   | Schools             |

A TRADITION OF EXCELLENCE FOR ALL



#### Department Priority

Project supports essential services

#### Project Description

The project provides funding for playground improvements and replacements of outdated equipment on school grounds. Many elementary school playgrounds in the City have fallen into disrepair and do not substantively contribute to the instructional environment. Modern playgrounds are designed with methods to support classroom instruction and can serve as community public spaces outside of school hours. This project would provide funding to reimagine critical playgrounds to be more accessible, vibrant, and instructionally appropriate spaces for young people in our community to learn and grow. This can greatly reduce the City's extensive park desert problem in many areas in the City.

#### Relationship to Comprehensive Plan

The Educational Facilities section of Chapter 14: Public Facilities of the City of Lynchburg Comprehensive Plan notes that "the school system's educational resources are a tremendous asset to residents, business owners, and employers, as well as the City itself" and that "the City should continue to invest in public schools and facilities". Additionally, Chapter 9: History, Culture, and Education states that, "Maintaining and improving the quality of the Lynchburg Public Schools' education program is essential because school quality has an impact on so many other aspects of Lynchburg including the stability of neighborhoods and the availability of recreational and educational facilities, among others".

#### Project Manager

Richard Thompson, Construction Project Manager

|                                  |            |
|----------------------------------|------------|
| <b>Projected Start Date</b>      |            |
| <b>Projected Completion Date</b> | Continuing |

| Projected Schedule |                |
|--------------------|----------------|
| Activity           | Projected Date |
| Facilities         | Continuing     |

#### Why Now

The project provides funding for annual replacement and addition of outdated and on-code compliant playground equipment on school grounds. Many of the City's elementary school playground sites have fallen into disrepair.

### Financial Summary

| Total Project Cost                    |                   |
|---------------------------------------|-------------------|
| Prior Appropriations as of 06/30/2024 | \$0               |
| Budget FY 2025                        | 0                 |
| FY 2026 - FY 2029 Planned             | 400,000           |
| Remaining Need                        | Continuing        |
| <b>Total Project Cost</b>             | <b>Continuing</b> |
| <b>Local Funding Percentage</b>       | <b>100.0%</b>     |

| Estimated Debt Service               |            |
|--------------------------------------|------------|
| Project Total Debt Expenditures      |            |
| Principal                            | \$0        |
| Interest                             | 0          |
| <b>Total</b>                         | <b>\$0</b> |
|                                      |            |
| <b>Estimated Annual Debt Service</b> | <b>\$0</b> |

| Five Year Proposed Appropriations by Activity |                |                  |                  |                  |                  |                         |
|-----------------------------------------------|----------------|------------------|------------------|------------------|------------------|-------------------------|
| Activity                                      | Budget FY 2025 | Planned FY 2026  | Planned FY 2027  | Planned FY 2028  | Planned FY 2029  | Program Period Estimate |
| Construction                                  | 0              | 100,000          | 100,000          | 100,000          | 100,000          | \$400,000               |
| <b>Total</b>                                  | <b>\$0</b>     | <b>\$100,000</b> | <b>\$100,000</b> | <b>\$100,000</b> | <b>\$100,000</b> | <b>\$400,000</b>        |

| Five Year Proposed Expenditure Cash Flow Projections |            |                  |                  |                  |                  |                      |
|------------------------------------------------------|------------|------------------|------------------|------------------|------------------|----------------------|
| Funding Source                                       | FY 2025    | FY 2026          | FY 2027          | FY 2028          | FY 2029          | Program Period Total |
| Local: Pay-As-You-Go                                 | 0          | 100,000          | 100,000          | 100,000          | 100,000          | \$400,000            |
| <b>Total</b>                                         | <b>\$0</b> | <b>\$100,000</b> | <b>\$100,000</b> | <b>\$100,000</b> | <b>\$100,000</b> | <b>\$400,000</b>     |

#### Operating Budget Impact

Modernized systems and controls, as well as more efficient appliances will reduce costs and will be less maintenance intensive.



|                                 |                       |                     |
|---------------------------------|-----------------------|---------------------|
| <b>Project Title</b>            | <b>Project Number</b> | <b>Service Area</b> |
| Paving and Fencing Improvements | To Be Assigned        | Schools             |
| <b>Location</b>                 | <b>Project Type</b>   | <b>Department</b>   |
| Various Schools                 | New                   | Schools             |



|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Department Priority</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| Project supports essential services                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| <b>Project Description</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| The project provides funding for annual paving and fencing replacements on school grounds.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| <b>Relationship to Comprehensive Plan</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| The Educational Facilities section of Chapter 14: Public Facilities of the City of Lynchburg Comprehensive Plan notes that "the school system's educational resources are a tremendous asset to residents, business owners, and employers, as well as the City itself" and that "the City should continue to invest in public schools and facilities". Additionally, Chapter 9: History, Culture, and Education states that, "Maintaining and improving the quality of the Lynchburg Public Schools' education program is essential because school quality has an impact on so many other aspects of Lynchburg including the stability of neighborhoods and the availability of recreational and educational facilities, among others". |
| <b>Project Manager</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| Richard Thompson, Construction Project Manager                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |

|                                  |                       |
|----------------------------------|-----------------------|
| <b>Projected Start Date</b>      |                       |
| <b>Projected Completion Date</b> | Continuing            |
| <b>Projected Schedule</b>        |                       |
| <b>Activity</b>                  | <b>Projected Date</b> |
| Construction                     | Continuing            |

|                                                                                            |
|--------------------------------------------------------------------------------------------|
| <b>Why Now</b>                                                                             |
| The project provides funding for annual paving and fencing replacements on school grounds. |

### Financial Summary

|                                       |                   |
|---------------------------------------|-------------------|
| <b>Total Project Cost</b>             |                   |
| Prior Appropriations as of 06/30/2024 | \$0               |
| Budget FY 2025                        | 0                 |
| FY 2026 - FY 2029 Planned             | 912,000           |
| Remaining Need                        | Continuing        |
| <b>Total Project Cost</b>             | <b>Continuing</b> |
| <b>Local Funding Percentage</b>       | <b>100.0%</b>     |

|                                      |            |
|--------------------------------------|------------|
| <b>Estimated Debt Service</b>        |            |
| Project Total Debt Expenditures      |            |
| Principal                            | \$0        |
| Interest                             | 0          |
| <b>Total</b>                         | <b>\$0</b> |
| <b>Estimated Annual Debt Service</b> | <b>\$0</b> |

| Five Year Proposed Appropriations by Activity |                |                  |                  |                  |                  |                         |
|-----------------------------------------------|----------------|------------------|------------------|------------------|------------------|-------------------------|
| Activity                                      | Budget FY 2025 | Planned FY 2026  | Planned FY 2027  | Planned FY 2028  | Planned FY 2029  | Program Period Estimate |
| Construction                                  | 0              | 216,000          | 224,000          | 232,000          | 240,000          | \$912,000               |
| <b>Total</b>                                  | <b>\$0</b>     | <b>\$216,000</b> | <b>\$224,000</b> | <b>\$232,000</b> | <b>\$240,000</b> | <b>\$912,000</b>        |

| Five Year Proposed Expenditure Cash Flow Projections |            |                  |                  |                  |                  |                      |
|------------------------------------------------------|------------|------------------|------------------|------------------|------------------|----------------------|
| Funding Source                                       | FY 2025    | FY 2026          | FY 2027          | FY 2028          | FY 2029          | Program Period Total |
| Local: Pay-As-You-Go                                 | 0          | 216,000          | 224,000          | 232,000          | 240,000          | \$912,000            |
| <b>Total</b>                                         | <b>\$0</b> | <b>\$216,000</b> | <b>\$224,000</b> | <b>\$232,000</b> | <b>\$240,000</b> | <b>\$912,000</b>     |

|                                                                                                                                 |
|---------------------------------------------------------------------------------------------------------------------------------|
| <b>Operating Budget Impact</b>                                                                                                  |
| Modernized systems and controls, as well as more efficient appliances will reduce costs and will be less maintenance intensive. |





|                                   |                       |                     |
|-----------------------------------|-----------------------|---------------------|
| <b>Project Title</b>              | <b>Project Number</b> | <b>Service Area</b> |
| School Building Roof Replacements | To Be Assigned        | Schools             |
| <b>Location</b>                   | <b>Project Type</b>   | <b>Department</b>   |
| Various Schools                   | New                   | Schools             |



#### Department Priority

Project supports essential services

#### Project Description

Over the last decade, Lynchburg City Schools has aggressively invested in the replacement of building roofs. Now more than 80% of the division's roofs are less than 10 years old. However, there are several sections of roof that are still in need of replacement. These investments will ensure the longevity of these building and ensure that they can be used as community assets for many years to come.

#### Relationship to Comprehensive Plan

The Educational Facilities section of Chapter 14: Public Facilities of the City of Lynchburg Comprehensive Plan notes that "the school system's educational resources are a tremendous asset to residents, business owners, and employers, as well as the City itself" and that "the City should continue to invest in public schools and facilities". Additionally, Chapter 9: History, Culture, and Education states that, "Maintaining and improving the quality of the Lynchburg Public Schools' education program is essential because school quality has an impact on so many other aspects of Lynchburg including the stability of neighborhoods and the availability of recreational and educational facilities, among others".

#### Project Manager

Richard Thompson, Construction Project Manager

|                                  |            |
|----------------------------------|------------|
| <b>Projected Start Date</b>      |            |
| <b>Projected Completion Date</b> | Continuing |

| Projected Schedule     |                |
|------------------------|----------------|
| Activity               | Projected Date |
| Consultant Engineering | Continuing     |
| Construction           | Continuing     |

#### Why Now

As roofs age, their ability to protect the interior of the building from moisture and the elements is reduced and a periodic replacement program is critical to the longevity of each of these structures. Each of the roofs is either in poor condition or will be exceeding its useful life during the capital planning period identified.

### Financial Summary

| Total Project Cost                    |                   |
|---------------------------------------|-------------------|
| Prior Appropriations as of 06/30/2024 | \$0               |
| Budget FY 2025                        | 690,000           |
| FY 2026 - FY 2029 Planned             | 4,550,000         |
| Remaining Need                        | Continuing        |
| <b>Total Project Cost</b>             | <b>Continuing</b> |
| <b>Local Funding Percentage</b>       | <b>100.0%</b>     |

| Estimated Debt Service               |                    |
|--------------------------------------|--------------------|
| Project Total Debt Expenditures      |                    |
| Principal                            | \$5,240,000        |
| Interest                             | 2,090,150          |
| <b>Total</b>                         | <b>\$7,330,150</b> |
|                                      |                    |
| <b>Estimated Annual Debt Service</b> | <b>\$366,508</b>   |

| Five Year Proposed Appropriations by Activity |                  |                  |                  |                    |                    |                         |
|-----------------------------------------------|------------------|------------------|------------------|--------------------|--------------------|-------------------------|
| Activity                                      | Budget FY 2025   | Planned FY 2026  | Planned FY 2027  | Planned FY 2028    | Planned FY 2029    | Program Period Estimate |
| Construction                                  | 690,000          | 810,000          | 575,000          | 1,415,000          | 1,750,000          | \$5,240,000             |
| <b>Total</b>                                  | <b>\$690,000</b> | <b>\$810,000</b> | <b>\$575,000</b> | <b>\$1,415,000</b> | <b>\$1,750,000</b> | <b>\$5,240,000</b>      |

| Five Year Proposed Expenditure Cash Flow Projections |                  |                  |                  |                    |                    |                      |
|------------------------------------------------------|------------------|------------------|------------------|--------------------|--------------------|----------------------|
| Funding Source                                       | FY 2025          | FY 2026          | FY 2027          | FY 2028            | FY 2029            | Program Period Total |
| Local: Line of Credit                                | 690,000          | 810,000          | 575,000          | 1,415,000          | 1,750,000          | \$5,240,000          |
| <b>Total</b>                                         | <b>\$690,000</b> | <b>\$810,000</b> | <b>\$575,000</b> | <b>\$1,415,000</b> | <b>\$1,750,000</b> | <b>\$5,240,000</b>   |

#### Operating Budget Impact

Periodic roof replacements reduce the repair costs of existing roofs; additionally, lightly colored roofs that are being installed in each school reflect heat, reducing air conditioning costs in summer.

**School Building Roof Replacements**

| <i>Fiscal<br/>Year</i> | <i>Project Name</i>                      | <i>Construction</i> | <i>Annual Total</i> |
|------------------------|------------------------------------------|---------------------|---------------------|
|                        | E.C. Glass - Auxiliary Gym, Science Wing | \$690,000           | \$690,000           |
| <b>2025</b>            | <b>Sub-Totals</b>                        | <b>\$690,000</b>    | <b>\$690,000</b>    |
|                        | Laurel Regional School                   | \$200,000           | \$200,000           |
|                        | Linkhorne Elementary                     | 610,000             | 610,000             |
| <b>2026</b>            | <b>Sub-Totals</b>                        | <b>\$810,000</b>    | <b>\$810,000</b>    |
|                        | Bedford Hills (flat section)             | \$575,000           | \$575,000           |
| <b>2027</b>            | <b>Sub-Totals</b>                        | <b>\$575,000</b>    | <b>\$575,000</b>    |
|                        | Bedford Hills (metal section)            | \$890,000           | \$890,000           |
|                        | Perrymont Elem. (flat section)           | 525,000             | 525,000             |
| <b>2028</b>            | <b>Sub-Totals</b>                        | <b>\$1,415,000</b>  | <b>\$1,415,000</b>  |
|                        | Fort Hill Community                      | \$200,000           | \$200,000           |
|                        | Sandusky Middle (flat section)           | 1,550,000           | 1,550,000           |
| <b>2029</b>            | <b>Sub-Totals</b>                        | <b>\$1,750,000</b>  | <b>\$1,750,000</b>  |
| <b>Grand Totals</b>    |                                          | <b>\$5,240,000</b>  | <b>\$5,240,000</b>  |



|                                          |                       |                     |
|------------------------------------------|-----------------------|---------------------|
| <b>Project Title</b>                     | <b>Project Number</b> | <b>Service Area</b> |
| Sheffield Elementary Chiller Replacement | To Be Assigned        | Schools             |
| <b>Location</b>                          | <b>Project Type</b>   | <b>Department</b>   |
| Sheffield Elementary                     | New                   | Schools             |

A TRADITION OF EXCELLENCE FOR ALL



#### Department Priority

Project supports essential services

#### Project Description

This project will result in the replacement of existing failing air-cooled chiller at Sheffield Elementary. This chiller is often not working and it needs to be replaced.

#### Relationship to Comprehensive Plan

The Educational Facilities section of Chapter 14: Public Facilities of the City of Lynchburg Comprehensive Plan notes that "the school system's educational resources are a tremendous asset to residents, business owners, and employers, as well as the City itself" and that "the City should continue to invest in public schools and facilities". Additionally, Chapter 9: History, Culture, and Education states that, "Maintaining and improving the quality of the Lynchburg Public Schools' education program is essential because school quality has an impact on so many other aspects of Lynchburg including the stability of neighborhoods and the availability of recreational and educational facilities, among others".

#### Project Manager

Richard Thompson, Construction Project Manager

|                                  |                       |
|----------------------------------|-----------------------|
| <b>Projected Start Date</b>      |                       |
| <b>Projected Completion Date</b> | Q4 FY 2025            |
| <b>Projected Schedule</b>        |                       |
| <b>Activity</b>                  | <b>Projected Date</b> |
| Construction                     |                       |

#### Why Now

Existing chiller is over 20 years old and is well past its useful life expectancy. Significant maintenance costs are incurred annually to keep it functioning.

### Financial Summary

|                                       |                  |
|---------------------------------------|------------------|
| <b>Total Project Cost</b>             |                  |
| Prior Appropriations as of 06/30/2024 | \$0              |
| Budget FY 2025                        | 850,000          |
| FY 2026 - FY 2029 Planned             | 0                |
| Remaining Need                        | 0                |
| <b>Total Project Cost</b>             | <b>\$850,000</b> |
| <b>Local Funding Percentage</b>       | <b>100.0%</b>    |

|                                      |                    |
|--------------------------------------|--------------------|
| <b>Estimated Debt Service</b>        |                    |
| Project Total Debt Expenditures      |                    |
| Principal                            | \$850,000          |
| Interest                             | 339,051            |
| <b>Total</b>                         | <b>\$1,189,051</b> |
| <b>Estimated Annual Debt Service</b> |                    |
|                                      | <b>\$59,453</b>    |

| Five Year Proposed Appropriations by Activity |                  |                 |                 |                 |                 |                         |
|-----------------------------------------------|------------------|-----------------|-----------------|-----------------|-----------------|-------------------------|
| Activity                                      | Budget FY 2025   | Planned FY 2026 | Planned FY 2027 | Planned FY 2028 | Planned FY 2029 | Program Period Estimate |
| Construction                                  | 850,000          | 0               | 0               | 0               | 0               | \$850,000               |
| <b>Total</b>                                  | <b>\$850,000</b> | <b>\$0</b>      | <b>\$0</b>      | <b>\$0</b>      | <b>\$0</b>      | <b>\$850,000</b>        |

| Five Year Proposed Expenditure Cash Flow Projections |                  |            |            |            |            |                      |
|------------------------------------------------------|------------------|------------|------------|------------|------------|----------------------|
| Funding Source                                       | FY 2025          | FY 2026    | FY 2027    | FY 2028    | FY 2029    | Program Period Total |
| Local: Line of Credit                                | 850,000          | 0          | 0          | 0          | 0          | \$850,000            |
| <b>Total</b>                                         | <b>\$850,000</b> | <b>\$0</b> | <b>\$0</b> | <b>\$0</b> | <b>\$0</b> | <b>\$850,000</b>     |

#### Operating Budget Impact

Positive impact in reduced maintenance costs and energy savings with higher efficiency equipment.

Ice Storage chiller system will provide significant energy savings.





**AIRPORT FUND (CAPITAL PROJECTS FUND) SUMMARY OF APPROPRIATIONS** - This summary demonstrates project appropriations for each Fiscal Year along with the expected sources of funding.

|                                        | FY 2025            | FY 2026            | FY 2027            | FY 2028            | FY 2029            |
|----------------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| <b>Resources</b>                       |                    |                    |                    |                    |                    |
| Federal: Federal Aviation Admin        | 1,350,000          | 2,250,000          | 1,350,000          | 2,700,000          | 900,000            |
| Local: Pay-As-You-Go (Airport)         | 0                  | 0                  | 0                  | 0                  | 0                  |
| State: VA Dept of Aviation             | 150,000            | 250,000            | 150,000            | 300,000            | 100,000            |
| <b>TOTAL ESTIMATED RESOURCES</b>       | <b>\$1,500,000</b> | <b>\$2,500,000</b> | <b>\$1,500,000</b> | <b>\$3,000,000</b> | <b>\$1,000,000</b> |
| <b>CAPITAL PROJECTS</b>                |                    |                    |                    |                    |                    |
| Airport                                | 1,500,000          | 2,500,000          | 1,500,000          | 3,000,000          | 1,000,000          |
| <b>TOTAL PROPOSED CAPITAL PROJECTS</b> | <b>\$1,500,000</b> | <b>\$2,500,000</b> | <b>\$1,500,000</b> | <b>\$3,000,000</b> | <b>\$1,000,000</b> |



**AIRPORT FUND (CAPITAL PROJECTS FUND) SUMMARY OF CASH FLOWS** - This summary demonstrates project cash flows for each Fiscal Year along with the expected sources of funding.

|                                        | FY 2025            | FY 2026            | FY 2027            | FY 2028            | FY 2029            |
|----------------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| <b>Resources</b>                       |                    |                    |                    |                    |                    |
| Federal: Federal Aviation Admin        | 1,350,000          | 2,250,000          | 1,350,000          | 2,700,000          | 900,000            |
| Local: Pay-As-You-Go (Airport)         | 0                  | 0                  | 0                  | 0                  | 0                  |
| State: VA Dept of Aviation             | 150,000            | 250,000            | 150,000            | 300,000            | 100,000            |
| <b>TOTAL ESTIMATED RESOURCES</b>       | <b>\$1,500,000</b> | <b>\$2,500,000</b> | <b>\$1,500,000</b> | <b>\$3,000,000</b> | <b>\$1,000,000</b> |
| <b>CAPITAL PROJECTS</b>                |                    |                    |                    |                    |                    |
| Airport                                | 1,500,000          | 2,500,000          | 1,500,000          | 3,000,000          | 1,000,000          |
| <b>TOTAL PROPOSED CAPITAL PROJECTS</b> | <b>\$1,500,000</b> | <b>\$2,500,000</b> | <b>\$1,500,000</b> | <b>\$3,000,000</b> | <b>\$1,000,000</b> |



**Five-Year Proposed Appropriations**

| Project Title                                | Appropriations |                | FY 2026 - 2029<br>Planned | Five-Year<br>Estimated<br>Net Cost | Estimated   | Total       |              |
|----------------------------------------------|----------------|----------------|---------------------------|------------------------------------|-------------|-------------|--------------|
|                                              | Through        |                |                           |                                    | Cost Beyond |             | Accumulated  |
|                                              | 06/30/2024     | Budget FY 2025 |                           |                                    | Program     |             | Project Cost |
| Airport                                      |                |                |                           |                                    |             |             |              |
| Airport Rescue & Fire Fighting Vehicle       | 0              | 0              | 1,000,000                 | 1,000,000                          | 0           | 1,000,000   |              |
| GA Terminal Apron / Taxiway G Rehabilitation | 0              | 0              | 1,500,000                 | 1,500,000                          | 0           | 1,500,000   |              |
| North GA Development Area (Phase III)        | 0              | 0              | 3,000,000                 | 3,000,000                          | 0           | 3,000,000   |              |
| Runway 4-22 MALSF Lighting Upgrade           | 0              | 1,500,000      | 0                         | 1,500,000                          | 0           | 1,500,000   |              |
| Taxiway B Rehabilitation                     | 0              | 0              | 2,500,000                 | 2,500,000                          | 0           | 2,500,000   |              |
|                                              |                |                |                           |                                    |             |             |              |
| Total Proposed FY 2025 - 2029 CIP            | \$0            | \$1,500,000    | \$8,000,000               | \$9,500,000                        | \$0         | \$9,500,000 |              |



|                                        |                       |                     |
|----------------------------------------|-----------------------|---------------------|
| <b>Project Title</b>                   | <b>Project Number</b> | <b>Service Area</b> |
| Airport Rescue & Fire Fighting Vehicle | To Be Assigned        | Airport             |
| <b>Location</b>                        | <b>Project Type</b>   | <b>Department</b>   |
| Airport                                | New                   | Airport             |



#### Department Priority

Project has State and/or Federal funding; Project required to support important but not essential services

#### Project Description

Purchase of new Airport Rescue & Firefighting (ARFF) Vehicle (new). The Airport's current primary fire fighting vehicle was purchased in 2009 and will reach its estimated useful life of 20 years in 2029. This 2009 unit will be retained as a backup to the new vehicle and the current backup unit purchased in 1993 will be retired/disposed.

#### Relationship to Comprehensive Plan

Chapter 3 Page 31, Goal T-1.12 Coordinate with Campbell County and Lynchburg Regional Airport Commission to protect the Airport from incompatible land use encroachments and to foster development of industrial uses that capitalize on the Airport's passenger, freight, and general aviation service.

#### Project Manager

Andrew LaGala, Airport Director

|                                  |                   |
|----------------------------------|-------------------|
| <b>Projected Start Date</b>      | <b>Q1 FY 2029</b> |
| <b>Projected Completion Date</b> | <b>Q4 FY 2029</b> |

| Projected Schedule   |                |
|----------------------|----------------|
| Activity             | Projected Date |
| Request for Proposal | Q1 FY 2029     |
| Equipment            | Q4 FY 2029     |

| Why Now                                                                                                                                 |
|-----------------------------------------------------------------------------------------------------------------------------------------|
| The Airport's current primary fire fighting vehicle was purchased in 2009 and will reach its estimated useful life of 20 years in 2029. |

### Financial Summary

| Total Project Cost                    |                    |
|---------------------------------------|--------------------|
| Prior Appropriations as of 06/30/2024 | \$0                |
| Budget FY 2025                        | 0                  |
| FY 2026 - FY 2029 Planned             | 1,000,000          |
| Remaining Need                        | 0                  |
| <b>Total Project Cost</b>             | <b>\$1,000,000</b> |
| <b>Local Funding Percentage</b>       | <b>0%</b>          |

| Estimated Debt Service               |            |
|--------------------------------------|------------|
| Project Total Debt Expenditures      |            |
| Principal                            | \$0        |
| Interest                             | 0          |
| <b>Total</b>                         | <b>\$0</b> |
| <b>Estimated Annual Debt Service</b> | <b>\$0</b> |

| Five Year Proposed Appropriations by Activity |                |                 |                 |                 |                    |                         |
|-----------------------------------------------|----------------|-----------------|-----------------|-----------------|--------------------|-------------------------|
| Activity                                      | Budget FY 2025 | Planned FY 2026 | Planned FY 2027 | Planned FY 2028 | Planned FY 2029    | Program Period Estimate |
| Request for Proposal                          | 0              | 0               | 0               | 0               | 25,000             | \$25,000                |
| Equipment                                     | 0              | 0               | 0               | 0               | 975,000            | \$975,000               |
| <b>Total</b>                                  | <b>\$0</b>     | <b>\$0</b>      | <b>\$0</b>      | <b>\$0</b>      | <b>\$1,000,000</b> | <b>\$1,000,000</b>      |

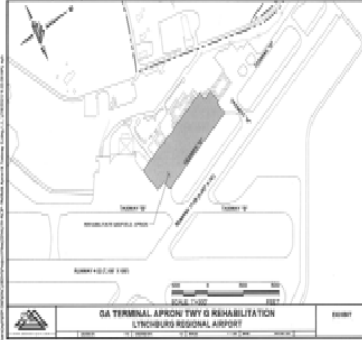
| Five Year Proposed Expenditure Cash Flow Projections |            |            |            |            |                    |                      |
|------------------------------------------------------|------------|------------|------------|------------|--------------------|----------------------|
| Funding Source                                       | FY 2025    | FY 2026    | FY 2027    | FY 2028    | FY 2029            | Program Period Total |
| Federal: Federal Aviation Admin                      | 0          | 0          | 0          | 0          | 900,000            | \$900,000            |
| State: VA Dept of Aviation                           | 0          | 0          | 0          | 0          | 100,000            | \$100,000            |
| <b>Total</b>                                         | <b>\$0</b> | <b>\$0</b> | <b>\$0</b> | <b>\$0</b> | <b>\$1,000,000</b> | <b>\$1,000,000</b>   |

| Operating Budget Impact |
|-------------------------|
| None                    |





|                                              |                       |                     |
|----------------------------------------------|-----------------------|---------------------|
| <b>Project Title</b>                         | <b>Project Number</b> | <b>Service Area</b> |
| GA Terminal Apron / Taxiway G Rehabilitation | To Be Assigned        | Airport             |
| <b>Location</b>                              | <b>Project Type</b>   | <b>Department</b>   |
| GA Terminal Area                             | Maintenance           | Airport             |



|                                                                                                                                                                                                                                                                                                                                              |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Department Priority</b>                                                                                                                                                                                                                                                                                                                   |
| Project has State and/or Federal funding; Project required to support important but not essential services                                                                                                                                                                                                                                   |
| <b>Project Description</b>                                                                                                                                                                                                                                                                                                                   |
| This area adjacent to the General Aviation terminal and the southern portion of Taxiway G was last rehabilitated over 20 years ago and has reached its normal useful life. This is the second phase of a project which began in 2020 when the northern portion of Taxiway G and the nearby Midfield Apron was milled and new asphalt placed. |
| <b>Relationship to Comprehensive Plan</b>                                                                                                                                                                                                                                                                                                    |
| Chapter 3 Page 31, Goal T-1.12 Coordinate with Campbell County and Lynchburg Regional Airport Commission to protect the Airport from incompatible land use encroachments and to foster development of industrial uses that capitalize on the Airport's passenger, freight, and general aviation service.                                     |
| <b>Project Manager</b>                                                                                                                                                                                                                                                                                                                       |
| Andrew LaGala, Airport Director                                                                                                                                                                                                                                                                                                              |

|                                  |                   |
|----------------------------------|-------------------|
| <b>Projected Start Date</b>      | <b>Q1 FY 2027</b> |
| <b>Projected Completion Date</b> | <b>Q4 FY 2027</b> |

|                                                                                                      |
|------------------------------------------------------------------------------------------------------|
| <b>Why Now</b>                                                                                       |
| These two areas were last rehabilitated over 20 years ago and have reached their normal useful life. |

| Projected Schedule     |                |
|------------------------|----------------|
| Activity               | Projected Date |
| Consultant Engineering | Q1 FY 2027     |
| Construction           | Q4 FY 2027     |

### Financial Summary

|                                       |                    |
|---------------------------------------|--------------------|
| <b>Total Project Cost</b>             |                    |
| Prior Appropriations as of 06/30/2024 | \$0                |
| Budget FY 2025                        | 0                  |
| FY 2026 - FY 2029 Planned             | 1,500,000          |
| Remaining Need                        | 0                  |
| <b>Total Project Cost</b>             | <b>\$1,500,000</b> |
| <b>Local Funding Percentage</b>       | <b>0%</b>          |

|                                      |            |
|--------------------------------------|------------|
| <b>Estimated Debt Service</b>        |            |
| Project Total Debt Expenditures      |            |
| Principal                            | \$0        |
| Interest                             | 0          |
| <b>Total</b>                         | <b>\$0</b> |
| <b>Estimated Annual Debt Service</b> | <b>\$0</b> |

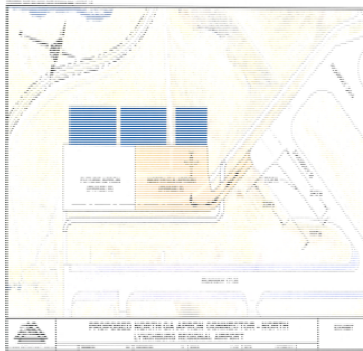
| Five Year Proposed Appropriations by Activity |                |                 |                 |                 |                 |                         |
|-----------------------------------------------|----------------|-----------------|-----------------|-----------------|-----------------|-------------------------|
| Activity                                      | Budget FY 2025 | Planned FY 2026 | Planned FY 2027 | Planned FY 2028 | Planned FY 2029 | Program Period Estimate |
| Consultant Engineering                        | 0              | 0               | 225,000         | 0               | 0               | \$225,000               |
| Construction                                  | 0              | 0               | 1,275,000       | 0               | 0               | \$1,275,000             |
| Total                                         | \$0            | \$0             | \$1,500,000     | \$0             | \$0             | \$1,500,000             |

| Five Year Proposed Expenditure Cash Flow Projections |         |         |             |         |         |                         |
|------------------------------------------------------|---------|---------|-------------|---------|---------|-------------------------|
| Funding Source                                       | FY 2025 | FY 2026 | FY 2027     | FY 2028 | FY 2029 | Program Period<br>Total |
| Federal: Federal Aviation Admin                      | 0       | 0       | 1,350,000   | 0       | 0       | \$1,350,000             |
| State: VA Dept of Aviation                           | 0       | 0       | 150,000     | 0       | 0       | \$150,000               |
| Total                                                | \$0     | \$0     | \$1,500,000 | \$0     | \$0     | \$1,500,000             |

|                                |
|--------------------------------|
| <b>Operating Budget Impact</b> |
| None anticipated at this time. |



|                                       |                       |                     |
|---------------------------------------|-----------------------|---------------------|
| <b>Project Title</b>                  | <b>Project Number</b> | <b>Service Area</b> |
| North GA Development Area (Phase III) | To Be Assigned        | Airport             |
| <b>Location</b>                       | <b>Project Type</b>   | <b>Department</b>   |
| North GA Area                         | New                   | Airport             |



|                                                                                                                                                                                                                                                                                                                                                              |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Department Priority</b>                                                                                                                                                                                                                                                                                                                                   |
| Project has State and/or Federal funding; Project required to support important but not essential services; Project contributes to the generation of new revenue                                                                                                                                                                                             |
| <b>Project Description</b>                                                                                                                                                                                                                                                                                                                                   |
| The area was identified in the 2010 Airport Master Plan update as a prime area for development for General Aviation (GA) use. Phase III would include additional engineering design & construction of aircraft ramp and apron parking areas as well as additional site work for future construction of hangars or other facilities by the Airport or others. |
| <b>Relationship to Comprehensive Plan</b>                                                                                                                                                                                                                                                                                                                    |
| Chapter 3 Page 31, Goal T-1.12 Coordinate with Campbell County and Lynchburg Regional Airport Commission to protect the Airport from incompatible land use encroachments and to foster development of industrial uses that capitalize on the Airport's passenger, freight, and general aviation service.                                                     |
| <b>Project Manager</b>                                                                                                                                                                                                                                                                                                                                       |
| Andrew LaGala, Airport Director                                                                                                                                                                                                                                                                                                                              |

|                                  |                       |
|----------------------------------|-----------------------|
| <b>Projected Start Date</b>      | <b>Q1 FY 2028</b>     |
| <b>Projected Completion Date</b> | <b>Q4 FY 2028</b>     |
| <b>Projected Schedule</b>        |                       |
| <b>Activity</b>                  | <b>Projected Date</b> |
| Consultant Engineering           | Q1 FY 2028            |
| Construction                     | Q4 FY 2028            |

|                                                                                                                                                                                              |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Why Now</b>                                                                                                                                                                               |
| Phase III is a continuation of Phase I and II and completes the remaining aircraft ramp and apron areas for the site to make the entire area site-ready for commercial aviation development. |

### Financial Summary

|                                       |                    |
|---------------------------------------|--------------------|
| <b>Total Project Cost</b>             |                    |
| Prior Appropriations as of 06/30/2024 | \$0                |
| Budget FY 2025                        | 0                  |
| FY 2026 - FY 2029 Planned             | 3,000,000          |
| Remaining Need                        | 0                  |
| <b>Total Project Cost</b>             | <b>\$3,000,000</b> |
| <b>Local Funding Percentage</b>       | <b>0%</b>          |

|                                      |            |
|--------------------------------------|------------|
| <b>Estimated Debt Service</b>        |            |
| Project Total Debt Expenditures      |            |
| Principal                            | \$0        |
| Interest                             | 0          |
| <b>Total</b>                         | <b>\$0</b> |
| <b>Estimated Annual Debt Service</b> | <b>\$0</b> |

| Five Year Proposed Appropriations by Activity |                |                 |                 |                    |                 |                         |
|-----------------------------------------------|----------------|-----------------|-----------------|--------------------|-----------------|-------------------------|
| Activity                                      | Budget FY 2025 | Planned FY 2026 | Planned FY 2027 | Planned FY 2028    | Planned FY 2029 | Program Period Estimate |
| Consultant Engineering                        | 0              | 0               | 0               | 450,000            | 0               | \$450,000               |
| Construction                                  | 0              | 0               | 0               | 2,550,000          | 0               | \$2,550,000             |
| <b>Total</b>                                  | <b>\$0</b>     | <b>\$0</b>      | <b>\$0</b>      | <b>\$3,000,000</b> | <b>\$0</b>      | <b>\$3,000,000</b>      |

| Five Year Proposed Expenditure Cash Flow Projections |            |            |            |                    |            |                      |
|------------------------------------------------------|------------|------------|------------|--------------------|------------|----------------------|
| Funding Source                                       | FY 2025    | FY 2026    | FY 2027    | FY 2028            | FY 2029    | Program Period Total |
| Federal: Federal Aviation Admin                      | 0          | 0          | 0          | 2,700,000          | 0          | \$2,700,000          |
| State: VA Dept of Aviation                           | 0          | 0          | 0          | 300,000            | 0          | \$300,000            |
| <b>Total</b>                                         | <b>\$0</b> | <b>\$0</b> | <b>\$0</b> | <b>\$3,000,000</b> | <b>\$0</b> | <b>\$3,000,000</b>   |

|                                         |
|-----------------------------------------|
| <b>Operating Budget Impact</b>          |
| Additional revenue from future tenants. |

**Project Title**

Runway 4-22 MALSF Lighting Upgrade

**Location**

Primary Runway

**Project Number**

To Be Assigned

**Project Type**

New

**Service Area**

Airport

**Department**

Airport

**Department Priority**

Project has State and/or Federal funding; Project required to support important but not essential services

**Project Description**

Project would upgrade our Runway 4-22 Approach Lighting System (ALS) from the current Medium-intensity Approach Lighting System with Runway Alignment indicator Lights (MALSR) with a more technologically advanced Medium-intensity Approach Lighting system with Sequenced Flashing lights (MALSF). The project will include light structures and bases, underground electrical, a MALS shelter and associated electronics and equipment.

**Relationship to Comprehensive Plan**

Chapter 3 Page 31, Goal T-1.12 Coordinate with Campbell County and Lynchburg Regional Airport Commission to protect the Airport from incompatible land use encroachments and to foster development of industrial uses that capitalize on the Airport's passenger, freight, and general aviation service.

**Project Manager**

Andrew LaGala, Airport Director

|                                  |                   |
|----------------------------------|-------------------|
| <b>Projected Start Date</b>      | <b>Q1 FY 2025</b> |
| <b>Projected Completion Date</b> | <b>Q4 FY 2025</b> |

| <b>Projected Schedule</b> |                       |
|---------------------------|-----------------------|
| <b>Activity</b>           | <b>Projected Date</b> |
| Consultant Engineering    | Q2 FY 2025            |
| Construction              | Q4 FY 2025            |

| <b>Why Now</b>                                                                                                                                                                                                                                    |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Along with and after completion of the rehabilitation of Runway 4-22 (with the LED HIRL lighting upgrade) this upgrade would represent a significant additional safety improvement to the Approach Lighting System for the Airport's main runway. |

**Financial Summary**

| <b>Total Project Cost</b>             |                    |
|---------------------------------------|--------------------|
| Prior Appropriations as of 06/30/2024 | \$0                |
| Budget FY 2025                        | 1,500,000          |
| FY 2026 - FY 2029 Planned             | 0                  |
| Remaining Need                        | 0                  |
| <b>Total Project Cost</b>             | <b>\$1,500,000</b> |
| <b>Local Funding Percentage</b>       | <b>0%</b>          |

| <b>Estimated Debt Service</b>        |            |
|--------------------------------------|------------|
| Project Total Debt Expenditures      |            |
| Principal                            | \$0        |
| Interest                             | 0          |
| <b>Total</b>                         | <b>\$0</b> |
| <b>Estimated Annual Debt Service</b> |            |
|                                      | <b>\$0</b> |

| <b>Five Year Proposed Appropriations by Activity</b> |                       |                        |                        |                        |                        |                                |
|------------------------------------------------------|-----------------------|------------------------|------------------------|------------------------|------------------------|--------------------------------|
| <b>Activity</b>                                      | <b>Budget FY 2025</b> | <b>Planned FY 2026</b> | <b>Planned FY 2027</b> | <b>Planned FY 2028</b> | <b>Planned FY 2029</b> | <b>Program Period Estimate</b> |
| Consultant Engineering                               | 225,000               | 0                      | 0                      | 0                      | 0                      | \$225,000                      |
| Construction                                         | 1,275,000             | 0                      | 0                      | 0                      | 0                      | \$1,275,000                    |
| <b>Total</b>                                         | <b>\$1,500,000</b>    | <b>\$0</b>             | <b>\$0</b>             | <b>\$0</b>             | <b>\$0</b>             | <b>\$1,500,000</b>             |

| <b>Five Year Proposed Expenditure Cash Flow Projections</b> |                    |                |                |                |                |                             |
|-------------------------------------------------------------|--------------------|----------------|----------------|----------------|----------------|-----------------------------|
| <b>Funding Source</b>                                       | <b>FY 2025</b>     | <b>FY 2026</b> | <b>FY 2027</b> | <b>FY 2028</b> | <b>FY 2029</b> | <b>Program Period Total</b> |
| Federal: Federal Aviation Admin                             | 1,350,000          | 0              | 0              | 0              | 0              | \$1,350,000                 |
| State: VA Dept of Aviation                                  | 150,000            | 0              | 0              | 0              | 0              | \$150,000                   |
| <b>Total</b>                                                | <b>\$1,500,000</b> | <b>\$0</b>     | <b>\$0</b>     | <b>\$0</b>     | <b>\$0</b>     | <b>\$1,500,000</b>          |

| <b>Operating Budget Impact</b> |
|--------------------------------|
| None anticipated at this time. |



|                          |                       |                     |
|--------------------------|-----------------------|---------------------|
| <b>Project Title</b>     | <b>Project Number</b> | <b>Service Area</b> |
| Taxiway B Rehabilitation | To Be Assigned        | Airport             |
| <b>Location</b>          | <b>Project Type</b>   | <b>Department</b>   |
| Primary Taxiway          | Maintenance           | Airport             |



#### Department Priority

Project has State and/or Federal funding; Project required to support important but not essential services

#### Project Description

The Airport's primary commercial service taxiway underwent its last major rehabilitation in FY 2004 and has exceeded its 15-year useful life. Rehabilitation would involve grading corrections as well as a complete overlay.

#### Relationship to Comprehensive Plan

Chapter 3 Page 31, Goal T-1.12 Coordinate with Campbell County and Lynchburg Regional Airport Commission to protect the Airport from incompatible land use encroachments and to foster development of industrial uses that capitalize on the Airport's passenger, freight, and general aviation service.

#### Project Manager

Andrew LaGala, Airport Director

|                                  |                   |
|----------------------------------|-------------------|
| <b>Projected Start Date</b>      | <b>Q1 FY 2026</b> |
| <b>Projected Completion Date</b> | <b>Q4 FY 2026</b> |

| Projected Schedule     |                |
|------------------------|----------------|
| Activity               | Projected Date |
| Consultant Engineering | Q1 FY 2026     |
| Construction           | Q4 FY 2026     |

| Why Now                                                                                                    |
|------------------------------------------------------------------------------------------------------------|
| Taxiway "B" underwent its last major rehabilitation in FY 2004 and has exceeded its estimated useful life. |

### Financial Summary

| Total Project Cost                    |                    |
|---------------------------------------|--------------------|
| Prior Appropriations as of 06/30/2024 | \$0                |
| Budget FY 2025                        | 0                  |
| FY 2026 - FY 2029 Planned             | 2,500,000          |
| Remaining Need                        | 0                  |
| <b>Total Project Cost</b>             | <b>\$2,500,000</b> |
| <b>Local Funding Percentage</b>       | <b>0%</b>          |

| Estimated Debt Service               |            |
|--------------------------------------|------------|
| Project Total Debt Expenditures      |            |
| Principal                            | \$0        |
| Interest                             | 0          |
| <b>Total</b>                         | <b>\$0</b> |
| <b>Estimated Annual Debt Service</b> | <b>\$0</b> |

| Five Year Proposed Appropriations by Activity |                |                    |                 |                 |                 |                         |
|-----------------------------------------------|----------------|--------------------|-----------------|-----------------|-----------------|-------------------------|
| Activity                                      | Budget FY 2025 | Planned FY 2026    | Planned FY 2027 | Planned FY 2028 | Planned FY 2029 | Program Period Estimate |
| Consultant Engineering                        | 0              | 350,000            | 0               | 0               | 0               | \$350,000               |
| Construction                                  | 0              | 2,150,000          | 0               | 0               | 0               | \$2,150,000             |
| <b>Total</b>                                  | <b>\$0</b>     | <b>\$2,500,000</b> | <b>\$0</b>      | <b>\$0</b>      | <b>\$0</b>      | <b>\$2,500,000</b>      |

| Five Year Proposed Expenditure Cash Flow Projections |            |                    |            |            |            |                      |
|------------------------------------------------------|------------|--------------------|------------|------------|------------|----------------------|
| Funding Source                                       | FY 2025    | FY 2026            | FY 2027    | FY 2028    | FY 2029    | Program Period Total |
| Federal: Federal Aviation Admin                      | 0          | 2,250,000          | 0          | 0          | 0          | \$2,250,000          |
| State: VA Dept of Aviation                           | 0          | 250,000            | 0          | 0          | 0          | \$250,000            |
| <b>Total</b>                                         | <b>\$0</b> | <b>\$2,500,000</b> | <b>\$0</b> | <b>\$0</b> | <b>\$0</b> | <b>\$2,500,000</b>   |

| Operating Budget Impact        |
|--------------------------------|
| None anticipated at this time. |



**WATER FUND (CAPITAL PROJECTS FUND) SUMMARY OF APPROPRIATIONS** - This summary demonstrates project appropriations for each Fiscal Year along with the expected sources of funding.

|                                  | <b>FY 2025</b>      | <b>FY 2026</b>      | <b>FY 2027</b>      | <b>FY 2028</b>      | <b>FY 2029</b>      |
|----------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| <b>Resources</b>                 |                     |                     |                     |                     |                     |
| Local: Line of Credit            | 13,398,000          | 13,253,000          | 15,627,000          | 11,413,000          | 12,665,000          |
| Local: Pay-As-You-Go (Water)     | 1,475,000           | 400,000             | 625,000             | 825,000             | 875,000             |
| <b>TOTAL ESTIMATED RESOURCES</b> | <b>\$14,873,000</b> | <b>\$13,653,000</b> | <b>\$16,252,000</b> | <b>\$12,238,000</b> | <b>\$13,540,000</b> |

|                                        |                     |                     |                     |                     |                     |
|----------------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| <b>CAPITAL PROJECTS</b>                |                     |                     |                     |                     |                     |
| Water                                  | 14,873,000          | 13,653,000          | 16,252,000          | 12,238,000          | 13,540,000          |
| <b>TOTAL PROPOSED CAPITAL PROJECTS</b> | <b>\$14,873,000</b> | <b>\$13,653,000</b> | <b>\$16,252,000</b> | <b>\$12,238,000</b> | <b>\$13,540,000</b> |



**WATER FUND (CAPITAL PROJECTS FUND) SUMMARY OF CASH FLOWS** - This summary demonstrates project cash flows for each Fiscal Year along with the expected sources of funding.

|                                        | FY 2025             | FY 2026             | FY 2027             | FY 2028             | FY 2029             |
|----------------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| <b>Resources</b>                       |                     |                     |                     |                     |                     |
| Local: Line of Credit                  | 15,182,700          | 21,957,200          | 16,749,000          | 13,973,000          | 10,765,000          |
| Local: Pay-As-You-Go (Water)           | 3,570,000           | 478,000             | 625,000             | 825,000             | 875,000             |
| <b>TOTAL ESTIMATED RESOURCES</b>       | <b>\$18,752,700</b> | <b>\$22,435,200</b> | <b>\$17,374,000</b> | <b>\$14,798,000</b> | <b>\$11,640,000</b> |
| <b>CAPITAL PROJECTS</b>                |                     |                     |                     |                     |                     |
| Water                                  | 18,752,700          | 22,435,200          | 17,374,000          | 14,798,000          | 11,640,000          |
| <b>TOTAL PROPOSED CAPITAL PROJECTS</b> | <b>\$18,752,700</b> | <b>\$22,435,200</b> | <b>\$17,374,000</b> | <b>\$14,798,000</b> | <b>\$11,640,000</b> |



Five-Year Proposed Appropriations

| Project Title                              | Appropriations        | FY 2026 - 2029 |              | Five-Year             | Estimated                        | Total                       |
|--------------------------------------------|-----------------------|----------------|--------------|-----------------------|----------------------------------|-----------------------------|
|                                            | Through<br>06/30/2024 | Budget FY 2025 | Planned      | Estimated<br>Net Cost | Cost Beyond<br>Program<br>Period | Accumulated<br>Project Cost |
| <b>Water</b>                               |                       |                |              |                       |                                  |                             |
| Annual Water Petitions                     | Continuing            | 0              | 225,000      | 225,000               | Continuing                       | Continuing                  |
| Clay Street Reservoir                      | 150,000               | 4,150,000      | 0            | 4,150,000             | 0                                | 4,300,000                   |
| College Hill Optimization and Improvements | 1,847,000             | 0              | 2,336,000    | 2,336,000             | Continuing                       | Continuing                  |
| Distribution System Improvements           | Continuing            | 7,374,000      | 38,659,000   | 46,033,000            | Continuing                       | Continuing                  |
| Downtown Area Business Improvements        | 10,471,000            | 683,000        | 9,830,000    | 10,513,000            | Continuing                       | Continuing                  |
| Lead and Copper Water Service Line         | 1,235,000             | 950,000        | 0            | 950,000               | Continuing                       | Continuing                  |
| Water Facility Improvements                | Continuing            | 1,716,000      | 2,100,000    | 3,816,000             | Continuing                       | Continuing                  |
| Water Meter Register Replacements          | 8,360,000             | 0              | 1,400,000    | 1,400,000             | 0                                | 9,760,000                   |
| Water Tank Rehabilitation                  | Continuing            | 0              | 1,133,000    | 1,133,000             | Continuing                       | Continuing                  |
| <hr/>                                      |                       |                |              |                       |                                  |                             |
| Total Proposed FY 2025 - 2029 CIP          | \$22,063,000          | \$14,873,000   | \$55,683,000 | \$70,556,000          | \$0                              | \$14,060,000                |

**Project Title**

Annual Water Petitions

**Location**

Various

**Project Number**

U0013

**Project Type**

New

**Service Area**

Water

**Department**

Water Resources

**Department Priority**

Project supports essential services

**Project Description**

Extensions of water lines are requested by petition process. These requests may include existing non-served properties, commercial development and new residential subdivisions. Also, for reimbursement of developer's costs to construct City water lines per City Code.

**Relationship to Comprehensive Plan**

Chapter 3, Page 35, Goal PU-1.2: Provide utility improvements and services in a cost-effective manner.

**Project Manager**

Scott Parkins, Engineering Manager

**Projected Start Date**

Continuing

**Projected Completion Date**

Continuing

**Projected Schedule**

| Activity               | Projected Date |
|------------------------|----------------|
| Consultant Engineering | Continuing     |
| Construction           | Continuing     |

**Why Now**

City code requires extension of utilities to non-customers provided this can be done in a cost-effective manner. This service project will provide City water to new customers currently served by wells.

**Financial Summary****Total Project Cost**

|                                       |                   |
|---------------------------------------|-------------------|
| Prior Appropriations as of 06/30/2024 | Continuing        |
| Budget FY 2025                        | 0                 |
| FY 2026 - FY 2029 Planned             | 225,000           |
| Remaining Need                        | Continuing        |
| <b>Total Project Cost</b>             | <b>Continuing</b> |
| <b>Local Funding Percentage</b>       | <b>100.0%</b>     |

**Estimated Debt Service**

|                                      |            |
|--------------------------------------|------------|
| Project Total Debt Expenditures      |            |
| Principal                            | \$0        |
| Interest                             | 0          |
| <b>Total</b>                         | <b>\$0</b> |
| <b>Estimated Annual Debt Service</b> | <b>\$0</b> |

**Five Year Proposed Appropriations by Activity**

| Activity     | Budget FY 2025 | Planned FY 2026 | Planned FY 2027 | Planned FY 2028 | Planned FY 2029 | Program Period Estimate |
|--------------|----------------|-----------------|-----------------|-----------------|-----------------|-------------------------|
| Construction | 0              | 0               | 75,000          | 75,000          | 75,000          | \$225,000               |
| <b>Total</b> | <b>\$0</b>     | <b>\$0</b>      | <b>\$75,000</b> | <b>\$75,000</b> | <b>\$75,000</b> | <b>\$225,000</b>        |

**Five Year Proposed Expenditure Cash Flow Projections**

| Funding Source               | FY 2025         | FY 2026         | FY 2027         | FY 2028         | FY 2029         | Program Period Total |
|------------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|----------------------|
| Local: Pay-As-You-Go (Water) | 75,000          | 75,000          | 75,000          | 75,000          | 75,000          | \$375,000            |
| <b>Total</b>                 | <b>\$75,000</b> | <b>\$75,000</b> | <b>\$75,000</b> | <b>\$75,000</b> | <b>\$75,000</b> | <b>\$375,000</b>     |

**Operating Budget Impact**

Lessens the impact on overall water operating budget for repairs and line breaks.





|                       |                       |                     |
|-----------------------|-----------------------|---------------------|
| <b>Project Title</b>  | <b>Project Number</b> | <b>Service Area</b> |
| Clay Street Reservoir | U0713                 | Water               |
| <b>Location</b>       | <b>Project Type</b>   | <b>Department</b>   |
| Clay Street           | New                   | Water Resources     |

**Department Priority**

Project required to support important but not essential services

**Project Description**

The Clay Street Reservoir has been abandoned for 20 years and is a safety hazard. This project removes the roof, fills the reservoir and prepares the site for potential future uses.

**Relationship to Comprehensive Plan**

Goal PFS-1.1: Plan and develop new facilities and/or maintain/renovate existing facilities to meet the City's needs.

**Project Manager**

Scott Parkins, Engineering Manager

|                                  |                   |
|----------------------------------|-------------------|
| <b>Projected Start Date</b>      | <b>Q2 FY 2023</b> |
| <b>Projected Completion Date</b> | <b>Q3 FY 2027</b> |

| <b>Projected Schedule</b> |                       |
|---------------------------|-----------------------|
| <b>Activity</b>           | <b>Projected Date</b> |
| Consultant Engineering    | Q2 FY 2023            |
| Construction              | Q4 FY 2025            |

**Why Now**

Coordination of efforts between Water Resources and other City departments with funding from the General Fund in the upcoming years.

**Financial Summary**

| <b>Total Project Cost</b>             |                    |
|---------------------------------------|--------------------|
| Prior Appropriations as of 06/30/2024 | \$150,000          |
| Budget FY 2025                        | 4,150,000          |
| FY 2026 - FY 2029 Planned             | 0                  |
| Remaining Need                        | 0                  |
| <b>Total Project Cost</b>             | <b>\$4,300,000</b> |
| <b>Local Funding Percentage</b>       | <b>100.0%</b>      |

| <b>Estimated Debt Service</b>   |                    |
|---------------------------------|--------------------|
| Project Total Debt Expenditures |                    |
| Principal                       | \$4,300,000        |
| Interest                        | 1,715,200          |
| <b>Total</b>                    | <b>\$6,015,200</b> |
| Estimated Annual Debt Service   |                    |
|                                 | \$300,760          |

| <b>Five Year Proposed Appropriations by Activity</b> |                       |                        |                        |                        |                        |                                |
|------------------------------------------------------|-----------------------|------------------------|------------------------|------------------------|------------------------|--------------------------------|
| <b>Activity</b>                                      | <b>Budget FY 2025</b> | <b>Planned FY 2026</b> | <b>Planned FY 2027</b> | <b>Planned FY 2028</b> | <b>Planned FY 2029</b> | <b>Program Period Estimate</b> |
| Consultant Engineering                               | 150,000               | 0                      | 0                      | 0                      | 0                      | \$150,000                      |
| Construction                                         | 4,000,000             | 0                      | 0                      | 0                      | 0                      | \$4,000,000                    |
| <b>Total</b>                                         | <b>\$4,150,000</b>    | <b>\$0</b>             | <b>\$0</b>             | <b>\$0</b>             | <b>\$0</b>             | <b>\$4,150,000</b>             |

| <b>Five Year Proposed Expenditure Cash Flow Projections</b> |                  |                    |                  |                |                |                             |
|-------------------------------------------------------------|------------------|--------------------|------------------|----------------|----------------|-----------------------------|
| <b>Funding Source</b>                                       | <b>FY 2025</b>   | <b>FY 2026</b>     | <b>FY 2027</b>   | <b>FY 2028</b> | <b>FY 2029</b> | <b>Program Period Total</b> |
| Local: Line of Credit                                       | 450,000          | 3,000,000          | 700,000          | 0              | 0              | \$4,150,000                 |
| <b>Total</b>                                                | <b>\$450,000</b> | <b>\$3,000,000</b> | <b>\$700,000</b> | <b>\$0</b>     | <b>\$0</b>     | <b>\$4,150,000</b>          |

| <b>Operating Budget Impact</b>  |
|---------------------------------|
| No impacts to Operating Budget. |

**Project Title**

College Hill Optimization and Improvements

**Location**

College Hill Campus

**Project Number**

U0579

**Project Type**

New

**Service Area**

Water

**Department**

Water Resources

**Department Priority**

Project supports essential services

**Project Description**

The Department of Water Resources College Hill site is utilized by the department for administration and field services in meeting the department goals. Space at the College Hill site is very limited for operational needs, staffing and parking. Work will include looking at optimizing existing space, planning for a new building, additional parking, and site accessibility.

**Relationship to Comprehensive Plan**

Chapter 3, Page 35, Goal PU-1: Comply with all regulatory requirements to provide the citizens of Lynchburg with safe, dependable and affordable services with sufficient system capacities to meet the City's long-term requirements.

**Project Manager**

Scott Parkins, Engineering Manager

|                                  |                   |
|----------------------------------|-------------------|
| <b>Projected Start Date</b>      | <b>Q1 FY 2020</b> |
| <b>Projected Completion Date</b> | <b>Continuing</b> |

| <b>Projected Schedule</b> |                       |
|---------------------------|-----------------------|
| <b>Activity</b>           | <b>Projected Date</b> |
| Consultant Engineering    | Continuing            |
| Construction              | Continuing            |

| <b>Why Now</b>                                                                                                                                                                                      |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Current operational and staffing needs exceeds the available space at the College Hill Facility. This is needed to address office and training space needs along with parking and other site needs. |

**Financial Summary**

| <b>Total Project Cost</b>             |                   |
|---------------------------------------|-------------------|
| Prior Appropriations as of 06/30/2024 | \$1,847,000       |
| Budget FY 2025                        | 0                 |
| FY 2026 - FY 2029 Planned             | 2,336,000         |
| Remaining Need                        | Continuing        |
| <b>Total Project Cost</b>             | <b>Continuing</b> |
| <b>Local Funding Percentage</b>       | <b>100.0%</b>     |

| <b>Estimated Debt Service</b>        |                    |
|--------------------------------------|--------------------|
| Project Total Debt Expenditures      |                    |
| Principal                            | \$3,623,000        |
| Interest                             | 1,445,155          |
| <b>Total</b>                         | <b>\$5,068,155</b> |
| <b>Estimated Annual Debt Service</b> |                    |
|                                      | <b>\$253,408</b>   |

**Five Year Proposed Appropriations by Activity**

| <b>Activity</b> | <b>Budget FY 2025</b> | <b>Planned FY 2026</b> | <b>Planned FY 2027</b> | <b>Planned FY 2028</b> | <b>Planned FY 2029</b> | <b>Program Period Estimate</b> |
|-----------------|-----------------------|------------------------|------------------------|------------------------|------------------------|--------------------------------|
| Construction    | 0                     | 2,336,000              | 0                      | 0                      | 0                      | \$2,336,000                    |
| <b>Total</b>    | <b>\$0</b>            | <b>\$2,336,000</b>     | <b>\$0</b>             | <b>\$0</b>             | <b>\$0</b>             | <b>\$2,336,000</b>             |

**Five Year Proposed Expenditure Cash Flow Projections**

| <b>Funding Source</b> | <b>FY 2025</b>  | <b>FY 2026</b>     | <b>FY 2027</b>     | <b>FY 2028</b> | <b>FY 2029</b> | <b>Program Period Total</b> |
|-----------------------|-----------------|--------------------|--------------------|----------------|----------------|-----------------------------|
| Local: Line of Credit | 67,500          | 1,168,000          | 1,168,000          | 0              | 0              | \$2,403,500                 |
| <b>Total</b>          | <b>\$67,500</b> | <b>\$1,168,000</b> | <b>\$1,168,000</b> | <b>\$0</b>     | <b>\$0</b>     | <b>\$2,403,500</b>          |

**Operating Budget Impact**

Most work will be performed by an outside contractor; therefore, there will be minimal impact to operating expenses and staff requirements.



|                                  |                       |                     |
|----------------------------------|-----------------------|---------------------|
| <b>Project Title</b>             | <b>Project Number</b> | <b>Service Area</b> |
| Distribution System Improvements | U0012                 | Water               |
| <b>Location</b>                  | <b>Project Type</b>   | <b>Department</b>   |
| Various                          | New                   | Water Resources     |

**Department Priority**

Project supports essential services

**Project Description**

Water distribution system improvements to upgrade and replace aging and undersized water infrastructure needed to maintain improved system reliability and fire protection throughout the City.

**Relationship to Comprehensive Plan**

Chapter 3, Page 35, Goal PU-1.3: Continue to maintain the existing City-owned infrastructure systems through replacement or rehabilitation when required.

**Project Manager**

Scott Parkins, Engineering Manager

|                                  |                   |
|----------------------------------|-------------------|
| <b>Projected Start Date</b>      | <b>Continuing</b> |
| <b>Projected Completion Date</b> | <b>Continuing</b> |

| <b>Projected Schedule</b> |                       |
|---------------------------|-----------------------|
| <b>Activity</b>           | <b>Projected Date</b> |
| Consultant Engineering    | Continuing            |
| Construction              | Continuing            |

**Why Now**

The Department has a priority to replace all undersized (<6" diameter) water distribution mains to support community fire protection. Aging cast iron (>100 years old) and asbestos cement pipes are also scheduled for replacement. To maintain the aging pipe replacement goal, a minimum of 1% of pipe should be replaced each year.

**Financial Summary**

| <b>Total Project Cost</b>             |                   |
|---------------------------------------|-------------------|
| Prior Appropriations as of 06/30/2024 | Continuing        |
| Budget FY 2025                        | 7,374,000         |
| FY 2026 - FY 2029 Planned             | 38,659,000        |
| Remaining Need                        | Continuing        |
| <b>Total Project Cost</b>             | <b>Continuing</b> |
| <b>Local Funding Percentage</b>       | <b>100.0%</b>     |

| <b>Estimated Debt Service</b>   |                     |
|---------------------------------|---------------------|
| Project Total Debt Expenditures |                     |
| Principal                       | \$43,008,000        |
| Interest                        | 17,155,188          |
| <b>Total</b>                    | <b>\$60,163,188</b> |
| Estimated Annual Debt Service   |                     |
|                                 | \$3,008,159         |

| <b>Five Year Proposed Appropriations by Activity</b> |                       |                        |                        |                        |                        |                                |
|------------------------------------------------------|-----------------------|------------------------|------------------------|------------------------|------------------------|--------------------------------|
| <b>Activity</b>                                      | <b>Budget FY 2025</b> | <b>Planned FY 2026</b> | <b>Planned FY 2027</b> | <b>Planned FY 2028</b> | <b>Planned FY 2029</b> | <b>Program Period Estimate</b> |
| Consultant Engineering                               | 730,000               | 910,000                | 1,075,000              | 1,100,000              | 772,000                | \$4,587,000                    |
| Construction                                         | 6,644,000             | 8,243,000              | 9,677,000              | 9,928,000              | 6,954,000              | \$41,446,000                   |
| <b>Total</b>                                         | <b>\$7,374,000</b>    | <b>\$9,153,000</b>     | <b>\$10,752,000</b>    | <b>\$11,028,000</b>    | <b>\$7,726,000</b>     | <b>\$46,033,000</b>            |

| <b>Five Year Proposed Expenditure Cash Flow Projections</b> |                     |                     |                     |                     |                    |                             |
|-------------------------------------------------------------|---------------------|---------------------|---------------------|---------------------|--------------------|-----------------------------|
| <b>Funding Source</b>                                       | <b>FY 2025</b>      | <b>FY 2026</b>      | <b>FY 2027</b>      | <b>FY 2028</b>      | <b>FY 2029</b>     | <b>Program Period Total</b> |
| Local: Pay-As-You-Go (Water)                                | 1,822,000           | 403,000             | 550,000             | 750,000             | 800,000            | \$4,325,000                 |
| Local: Line of Credit                                       | 9,717,000           | 13,615,000          | 9,956,000           | 10,378,000          | 7,226,000          | \$50,892,000                |
| <b>Total</b>                                                | <b>\$11,539,000</b> | <b>\$14,018,000</b> | <b>\$10,506,000</b> | <b>\$11,128,000</b> | <b>\$8,026,000</b> | <b>\$55,217,000</b>         |

**Operating Budget Impact**

Lessens the impact on overall water operating budget for repairs and line breaks.



|                                     |                       |                     |
|-------------------------------------|-----------------------|---------------------|
| <b>Project Title</b>                | <b>Project Number</b> | <b>Service Area</b> |
| Downtown Area Business Improvements | U0498                 | Water               |
| <b>Location</b>                     | <b>Project Type</b>   | <b>Department</b>   |
| Downtown                            | New                   | Water Resources     |

**Department Priority**

Project supports essential services

**Project Description**

Fifty linear blocks of water mains will be replaced in the downtown area between Commerce and Court Streets and between 5th and the Expressway. In conjunction with these replacements, sanitary sewer and storm sewer lines will also be replaced. These replacements will be conducted in multiple phases over ten to fifteen years. The next phase, Phase 4, covers 5 blocks on Main Street from 12th Street to the Expressway.

**Relationship to Comprehensive Plan**

Chapter 3, Page 35, Goal PU-1.3: Continue to maintain the existing City-owned infrastructure systems through replacement or rehabilitation when required.

**Project Manager**

Scott Parkins, Engineering Manager

|                                  |                   |
|----------------------------------|-------------------|
| <b>Projected Start Date</b>      | <b>Q4 FY 2018</b> |
| <b>Projected Completion Date</b> | <b>Continuing</b> |

| <b>Projected Schedule</b> |                       |
|---------------------------|-----------------------|
| <b>Activity</b>           | <b>Projected Date</b> |
| Consultant Engineering    | Continuing            |
| Construction              | Continuing            |

**Why Now**

Downtown water lines average over 100 years in age and have reached the end of their anticipated life span leading to water line breaks and negative impacts to water quality.

**Financial Summary**

| <b>Total Project Cost</b>             |                   |
|---------------------------------------|-------------------|
| Prior Appropriations as of 06/30/2024 | \$10,471,000      |
| Budget FY 2025                        | 683,000           |
| FY 2026 - FY 2029 Planned             | 9,830,000         |
| Remaining Need                        | Continuing        |
| <b>Total Project Cost</b>             | <b>Continuing</b> |
| <b>Local Funding Percentage</b>       | <b>100.0%</b>     |

| <b>Estimated Debt Service</b>        |                     |
|--------------------------------------|---------------------|
| Project Total Debt Expenditures      |                     |
| Principal                            | \$20,494,000        |
| Interest                             | 8,174,721           |
| <b>Total</b>                         | <b>\$28,668,721</b> |
| <b>Estimated Annual Debt Service</b> | <b>\$1,433,436</b>  |

| <b>Five Year Proposed Appropriations by Activity</b> |                       |                        |                        |                        |                        |                                |
|------------------------------------------------------|-----------------------|------------------------|------------------------|------------------------|------------------------|--------------------------------|
| <b>Activity</b>                                      | <b>Budget FY 2025</b> | <b>Planned FY 2026</b> | <b>Planned FY 2027</b> | <b>Planned FY 2028</b> | <b>Planned FY 2029</b> | <b>Program Period Estimate</b> |
| Consultant Engineering                               | 0                     | 500,000                | 0                      | 530,000                | 0                      | \$1,030,000                    |
| Construction                                         | 683,000               | 0                      | 4,400,000              | 0                      | 4,400,000              | \$9,483,000                    |
| <b>Total</b>                                         | <b>\$683,000</b>      | <b>\$500,000</b>       | <b>\$4,400,000</b>     | <b>\$530,000</b>       | <b>\$4,400,000</b>     | <b>\$10,513,000</b>            |

| <b>Five Year Proposed Expenditure Cash Flow Projections</b> |                    |                    |                    |                    |                    |                             |
|-------------------------------------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|-----------------------------|
| <b>Funding Source</b>                                       | <b>FY 2025</b>     | <b>FY 2026</b>     | <b>FY 2027</b>     | <b>FY 2028</b>     | <b>FY 2029</b>     | <b>Program Period Total</b> |
| Local: Line of Credit                                       | 2,852,000          | 1,131,000          | 2,200,000          | 2,730,000          | 2,200,000          | \$11,113,000                |
| <b>Total</b>                                                | <b>\$2,852,000</b> | <b>\$1,131,000</b> | <b>\$2,200,000</b> | <b>\$2,730,000</b> | <b>\$2,200,000</b> | <b>\$11,113,000</b>         |

**Operating Budget Impact**

Lessens the impact on overall water operating budget for repairs and line breaks.



|                                    |                       |                     |
|------------------------------------|-----------------------|---------------------|
| <b>Project Title</b>               | <b>Project Number</b> | <b>Service Area</b> |
| Lead and Copper Water Service Line | U0714                 | Water               |
| <b>Location</b>                    | <b>Project Type</b>   | <b>Department</b>   |
| Various                            | New                   | Water Resources     |

**Department Priority**

Project has legal or regulatory mandate

**Project Description**

Project will entail developing an inventory of water service lines and defining those which may be lead services. Currently, City has over 12,000 services lines which are listed as "undefined" or "unknown" as material construction. In addition to the public water service lines, regulatory requirements will also dictate determining private side connection materials. Following the development of the inventory, future regulatory response will likely lead to compliance deadlines for replacement of all lead service lines.

**Relationship to Comprehensive Plan**

Chapter 3, Page 35, Goal PU-1: Comply with all regulatory requirements to provide the citizens of Lynchburg with safe, dependable and affordable services with sufficient system capacities to meet the City's long-term requirements.

**Project Manager**

Scott Parkins, Engineering Manager

|                                  |                   |
|----------------------------------|-------------------|
| <b>Projected Start Date</b>      | <b>Q1 FY 2023</b> |
| <b>Projected Completion Date</b> | <b>Continuing</b> |

| <b>Projected Schedule</b> |                       |
|---------------------------|-----------------------|
| <b>Activity</b>           | <b>Projected Date</b> |
| Consultant Engineering    | Continuing            |
| Construction              | Continuing            |

**Why Now**

Environmental Protection Agency has published Lead and Copper Rule Revisions which require water system providers to provide a lead service line inventory by October 16, 2024. Virginia Department of Health is recommending that waterworks owners move forward with planning for completion of the lead service line inventory.

**Financial Summary**

| <b>Total Project Cost</b>             |                   |
|---------------------------------------|-------------------|
| Prior Appropriations as of 06/30/2024 | \$1,235,000       |
| Budget FY 2025                        | 950,000           |
| FY 2026 - FY 2029 Planned             | 0                 |
| Remaining Need                        | Continuing        |
| <b>Total Project Cost</b>             | <b>Continuing</b> |
| <b>Local Funding Percentage</b>       | <b>100.0%</b>     |

| <b>Estimated Debt Service</b>        |            |
|--------------------------------------|------------|
| Project Total Debt Expenditures      |            |
| Principal                            | \$0        |
| Interest                             | 0          |
| <b>Total</b>                         | <b>\$0</b> |
|                                      |            |
| <b>Estimated Annual Debt Service</b> | <b>\$0</b> |

| <b>Five Year Proposed Appropriations by Activity</b> |                       |                        |                        |                        |                        |                                |
|------------------------------------------------------|-----------------------|------------------------|------------------------|------------------------|------------------------|--------------------------------|
| <b>Activity</b>                                      | <b>Budget FY 2025</b> | <b>Planned FY 2026</b> | <b>Planned FY 2027</b> | <b>Planned FY 2028</b> | <b>Planned FY 2029</b> | <b>Program Period Estimate</b> |
| Consultant Engineering                               | 950,000               | 0                      | 0                      | 0                      | 0                      | \$950,000                      |
| <b>Total</b>                                         | <b>\$950,000</b>      | <b>\$0</b>             | <b>\$0</b>             | <b>\$0</b>             | <b>\$0</b>             | <b>\$950,000</b>               |

| <b>Five Year Proposed Expenditure Cash Flow Projections</b> |                  |                |                |                |                |                             |
|-------------------------------------------------------------|------------------|----------------|----------------|----------------|----------------|-----------------------------|
| <b>Funding Source</b>                                       | <b>FY 2025</b>   | <b>FY 2026</b> | <b>FY 2027</b> | <b>FY 2028</b> | <b>FY 2029</b> | <b>Program Period Total</b> |
| Local: Pay-As-You-Go (Water)                                | 950,000          | 0              | 0              | 0              | 0              | \$950,000                   |
| <b>Total</b>                                                | <b>\$950,000</b> | <b>\$0</b>     | <b>\$0</b>     | <b>\$0</b>     | <b>\$0</b>     | <b>\$950,000</b>            |

**Operating Budget Impact**

Outside consultant will oversee inventory, but Water Resources field operations and/or annual contractor will likely be called upon to test dig many locations to define water service material types.



|                             |                       |                     |
|-----------------------------|-----------------------|---------------------|
| <b>Project Title</b>        | <b>Project Number</b> | <b>Service Area</b> |
| Water Facility Improvements | U0078                 | Water               |
| <b>Location</b>             | <b>Project Type</b>   | <b>Department</b>   |
| Various                     | New                   | Water Resources     |



|                                                                                                                                                                                                                                                                                                                                                      |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Department Priority</b>                                                                                                                                                                                                                                                                                                                           |
| Project supports essential services                                                                                                                                                                                                                                                                                                                  |
| <b>Project Description</b>                                                                                                                                                                                                                                                                                                                           |
| Replacement or renovation to major water treatment process equipment or structures located at the two water treatment facilities and raw water and distribution pump stations. This funding is set aside for anticipated and unanticipated expenditures for major capital equipment replacement to maintain compliance with regulatory requirements. |
| <b>Relationship to Comprehensive Plan</b>                                                                                                                                                                                                                                                                                                            |
| Chapter 3, Page 35, Goal PU-1.3: Continue to maintain the existing City-owned infrastructure systems through replacement or rehabilitation when required.                                                                                                                                                                                            |
| <b>Project Manager</b>                                                                                                                                                                                                                                                                                                                               |
| Scott Parkins, Engineering Manager                                                                                                                                                                                                                                                                                                                   |

|                                  |                   |
|----------------------------------|-------------------|
| <b>Projected Start Date</b>      | <b>Continuing</b> |
| <b>Projected Completion Date</b> | <b>Continuing</b> |

| Projected Schedule     |                |
|------------------------|----------------|
| Activity               | Projected Date |
| Consultant Engineering | Continuing     |
| Construction           | Continuing     |

|                                                                                                                                                         |
|---------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Why Now</b>                                                                                                                                          |
| Maintenance and replacement of water treatment and pumping equipment is required to support the essential service of water production and distribution. |

### Financial Summary

|                                       |                   |
|---------------------------------------|-------------------|
| <b>Total Project Cost</b>             |                   |
| Prior Appropriations as of 06/30/2024 | Continuing        |
| Budget FY 2025                        | 1,716,000         |
| FY 2026 - FY 2029 Planned             | 2,100,000         |
| Remaining Need                        | Continuing        |
| <b>Total Project Cost</b>             | <b>Continuing</b> |
| <b>Local Funding Percentage</b>       | <b>100.0%</b>     |

|                                      |                    |
|--------------------------------------|--------------------|
| <b>Estimated Debt Service</b>        |                    |
| Project Total Debt Expenditures      |                    |
| Principal                            | \$3,816,000        |
| Interest                             | 1,522,140          |
| <b>Total</b>                         | <b>\$5,338,140</b> |
| <b>Estimated Annual Debt Service</b> | <b>\$266,907</b>   |

| Five Year Proposed Appropriations by Activity |                    |                  |                  |                  |                    |                         |
|-----------------------------------------------|--------------------|------------------|------------------|------------------|--------------------|-------------------------|
| Activity                                      | Budget FY 2025     | Planned FY 2026  | Planned FY 2027  | Planned FY 2028  | Planned FY 2029    | Program Period Estimate |
| Consultant Engineering                        | 170,000            | 0                | 50,000           | 50,000           | 100,000            | \$370,000               |
| Construction                                  | 1,546,000          | 100,000          | 450,000          | 450,000          | 900,000            | \$3,446,000             |
| <b>Total</b>                                  | <b>\$1,716,000</b> | <b>\$100,000</b> | <b>\$500,000</b> | <b>\$500,000</b> | <b>\$1,000,000</b> | <b>\$3,816,000</b>      |

| Five Year Proposed Expenditure Cash Flow Projections |                    |                  |                  |                  |                    |                      |
|------------------------------------------------------|--------------------|------------------|------------------|------------------|--------------------|----------------------|
| Funding Source                                       | FY 2025            | FY 2026          | FY 2027          | FY 2028          | FY 2029            | Program Period Total |
| Local: Line of Credit                                | 1,025,000          | 600,000          | 500,000          | 500,000          | 1,000,000          | \$3,625,000          |
| <b>Total</b>                                         | <b>\$1,025,000</b> | <b>\$600,000</b> | <b>\$500,000</b> | <b>\$500,000</b> | <b>\$1,000,000</b> | <b>\$3,625,000</b>   |

|                                                               |
|---------------------------------------------------------------|
| <b>Operating Budget Impact</b>                                |
| Minor increase in operating budget for long-term maintenance. |



|                                   |                       |                     |
|-----------------------------------|-----------------------|---------------------|
| <b>Project Title</b>              | <b>Project Number</b> | <b>Service Area</b> |
| Water Meter Register Replacements | U0625                 | Water               |
| <b>Location</b>                   | <b>Project Type</b>   | <b>Department</b>   |
| Various                           | New                   | Water Resources     |



|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Department Priority</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| Project supports essential services                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| <b>Project Description</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| Existing water meter registers will be upgraded to provide a new advanced, cloud based, cellular signal for consumption data gathering. The new system will allow customers to see in real time their water consumption or indications of a leak. Collection of the data will eventually be completely seamless to the billing process without the traditional meter reader collecting data in the field. It is estimated to take 6 years to convert all of the City's approximately 23,000 meters to this new technology. Water consumption is the basis for revenues to the water and sewer enterprise funds. |
| <b>Relationship to Comprehensive Plan</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| Chapter 3, Page 35, Goal PU-1.2: Provide utility improvements and services in a cost-effective manner.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| <b>Project Manager</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| Gregory Poff, Deputy Director of Water Resources                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |

|                                  |                       |
|----------------------------------|-----------------------|
| <b>Projected Start Date</b>      | <b>Q1 FY 2021</b>     |
| <b>Projected Completion Date</b> | <b>Continuing</b>     |
| <b>Projected Schedule</b>        |                       |
| <b>Activity</b>                  | <b>Projected Date</b> |
| Construction                     | Q2 FY 2027            |

|                                                                                                                                                   |
|---------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Why Now</b>                                                                                                                                    |
| Cellular technology that allows remote reading and leak detection is phasing out drive-by technology currently used in our meter data collection. |

### Financial Summary

|                                       |                    |
|---------------------------------------|--------------------|
| <b>Total Project Cost</b>             |                    |
| Prior Appropriations as of 06/30/2024 | \$8,360,000        |
| Budget FY 2025                        | 0                  |
| FY 2026 - FY 2029 Planned             | 1,400,000          |
| Remaining Need                        | 0                  |
| <b>Total Project Cost</b>             | <b>\$9,760,000</b> |
| <b>Local Funding Percentage</b>       | <b>100.0%</b>      |

|                                      |                    |
|--------------------------------------|--------------------|
| <b>Estimated Debt Service</b>        |                    |
| Project Total Debt Expenditures      |                    |
| Principal                            | \$6,260,000        |
| Interest                             | 2,497,012          |
| <b>Total</b>                         | <b>\$8,757,012</b> |
| <b>Estimated Annual Debt Service</b> | <b>\$437,851</b>   |

|                                                      |                       |                        |                        |                        |                        |                                |
|------------------------------------------------------|-----------------------|------------------------|------------------------|------------------------|------------------------|--------------------------------|
| <b>Five Year Proposed Appropriations by Activity</b> |                       |                        |                        |                        |                        |                                |
| <b>Activity</b>                                      | <b>Budget FY 2025</b> | <b>Planned FY 2026</b> | <b>Planned FY 2027</b> | <b>Planned FY 2028</b> | <b>Planned FY 2029</b> | <b>Program Period Estimate</b> |
| Construction                                         | 0                     | 1,200,000              | 200,000                | 0                      | 0                      | \$1,400,000                    |
| <b>Total</b>                                         | <b>\$0</b>            | <b>\$1,200,000</b>     | <b>\$200,000</b>       | <b>\$0</b>             | <b>\$0</b>             | <b>\$1,400,000</b>             |

|                                                             |                    |                    |                    |                  |                |                             |
|-------------------------------------------------------------|--------------------|--------------------|--------------------|------------------|----------------|-----------------------------|
| <b>Five Year Proposed Expenditure Cash Flow Projections</b> |                    |                    |                    |                  |                |                             |
| <b>Funding Source</b>                                       | <b>FY 2025</b>     | <b>FY 2026</b>     | <b>FY 2027</b>     | <b>FY 2028</b>   | <b>FY 2029</b> | <b>Program Period Total</b> |
| Local: Pay-As-You-Go (Water)                                | 723,000            | 0                  | 0                  | 0                | 0              | \$723,000                   |
| Local: Line of Credit                                       | 905,000            | 1,795,000          | 1,900,000          | 260,000          | 0              | \$4,860,000                 |
| <b>Total</b>                                                | <b>\$1,628,000</b> | <b>\$1,795,000</b> | <b>\$1,900,000</b> | <b>\$260,000</b> | <b>\$0</b>     | <b>\$5,583,000</b>          |

|                                                                                                                      |
|----------------------------------------------------------------------------------------------------------------------|
| <b>Operating Budget Impact</b>                                                                                       |
| Increased revenues will result from more timely identifying failing water meters that require replacement or repair. |





|                           |                       |                     |
|---------------------------|-----------------------|---------------------|
| <b>Project Title</b>      | <b>Project Number</b> | <b>Service Area</b> |
| Water Tank Rehabilitation | U0005                 | Water               |
| <b>Location</b>           | <b>Project Type</b>   | <b>Department</b>   |
| Various                   | Maintenance           | Water Resources     |



|                                                                                                                                                                                                                                                                                                        |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Department Priority</b>                                                                                                                                                                                                                                                                             |
| Project supports essential services                                                                                                                                                                                                                                                                    |
| <b>Project Description</b>                                                                                                                                                                                                                                                                             |
| Water Resources has developed a 5-year program for inspection of the City's water storage tanks. Each tank is inspected inside and outside by a tank coating specialist every 5 years. Routine maintenance, including removing and applying coating paint is scheduled based on these recommendations. |
| <b>Relationship to Comprehensive Plan</b>                                                                                                                                                                                                                                                              |
| Chapter 3, Page 35, Goal PU-1.3: Continue to maintain the existing City-owned infrastructure systems through replacement or rehabilitation when required.                                                                                                                                              |
| <b>Project Manager</b>                                                                                                                                                                                                                                                                                 |
| Scott Parkins, Engineering Manager                                                                                                                                                                                                                                                                     |

|                                  |                   |
|----------------------------------|-------------------|
| <b>Projected Start Date</b>      | <b>Continuing</b> |
| <b>Projected Completion Date</b> | <b>Continuing</b> |

| Projected Schedule     |                |
|------------------------|----------------|
| Activity               | Projected Date |
| Consultant Engineering | Continuing     |
| Construction           | Continuing     |

|                                                                                                                                                                                                          |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Why Now</b>                                                                                                                                                                                           |
| The water tanks require continuous maintenance. Each tank is drained and inspected every 5 years with a rehabilitation project scheduled every 15-20 years, depending on the results of the inspections. |

### Financial Summary

|                                       |                   |
|---------------------------------------|-------------------|
| <b>Total Project Cost</b>             |                   |
| Prior Appropriations as of 06/30/2024 | Continuing        |
| Budget FY 2025                        | 0                 |
| FY 2026 - FY 2029 Planned             | 1,133,000         |
| Remaining Need                        | Continuing        |
| <b>Total Project Cost</b>             | <b>Continuing</b> |
| <b>Local Funding Percentage</b>       | <b>100.0%</b>     |

|                                      |                    |
|--------------------------------------|--------------------|
| <b>Estimated Debt Service</b>        |                    |
| Project Total Debt Expenditures      |                    |
| Principal                            | \$1,133,000        |
| Interest                             | 451,935            |
| <b>Total</b>                         | <b>\$1,584,935</b> |
| <b>Estimated Annual Debt Service</b> |                    |
|                                      | <b>\$79,247</b>    |

| Five Year Proposed Appropriations by Activity |                |                  |                  |                  |                  |                         |
|-----------------------------------------------|----------------|------------------|------------------|------------------|------------------|-------------------------|
| Activity                                      | Budget FY 2025 | Planned FY 2026  | Planned FY 2027  | Planned FY 2028  | Planned FY 2029  | Program Period Estimate |
| Consultant Engineering                        | 0              | 0                | 67,000           | 15,000           | 19,000           | \$101,000               |
| Construction                                  | 0              | 364,000          | 258,000          | 90,000           | 320,000          | \$1,032,000             |
| <b>Total</b>                                  | <b>\$0</b>     | <b>\$364,000</b> | <b>\$325,000</b> | <b>\$105,000</b> | <b>\$339,000</b> | <b>\$1,133,000</b>      |

| Five Year Proposed Expenditure Cash Flow Projections |                  |                  |                  |                  |                  |                      |
|------------------------------------------------------|------------------|------------------|------------------|------------------|------------------|----------------------|
| Funding Source                                       | FY 2025          | FY 2026          | FY 2027          | FY 2028          | FY 2029          | Program Period Total |
| Local: Line of Credit                                | 166,200          | 648,200          | 325,000          | 105,000          | 339,000          | \$1,583,400          |
| <b>Total</b>                                         | <b>\$166,200</b> | <b>\$648,200</b> | <b>\$325,000</b> | <b>\$105,000</b> | <b>\$339,000</b> | <b>\$1,583,400</b>   |

|                                                                                                                                 |
|---------------------------------------------------------------------------------------------------------------------------------|
| <b>Operating Budget Impact</b>                                                                                                  |
| Minor increase in operation budget for long term maintenance, to include pressure washing tank exteriors and applying algacide. |





**SEWER FUND (CAPITAL PROJECTS FUND) SUMMARY OF APPROPRIATIONS** - This summary demonstrates project appropriations for each Fiscal Year along with the expected sources of funding.

|                                  | FY 2025            | FY 2026             | FY 2027             | FY 2028             | FY 2029             |
|----------------------------------|--------------------|---------------------|---------------------|---------------------|---------------------|
| <b>Resources</b>                 |                    |                     |                     |                     |                     |
| Local: Line of Credit            | 7,088,600          | 11,949,000          | 34,697,500          | 7,675,000           | 8,907,500           |
| Local: Pay-As-You-Go (Sewer)     | 1,800,000          | 1,487,000           | 2,280,000           | 1,550,000           | 1,270,000           |
| State: VCWRLF                    | 0                  | 0                   | 600,000             | 7,000,000           | 0                   |
| <b>TOTAL ESTIMATED RESOURCES</b> | <b>\$8,888,600</b> | <b>\$13,436,000</b> | <b>\$37,577,500</b> | <b>\$16,225,000</b> | <b>\$10,177,500</b> |

|                                        |                    |                     |                     |                     |                     |
|----------------------------------------|--------------------|---------------------|---------------------|---------------------|---------------------|
| <b>CAPITAL PROJECTS</b>                |                    |                     |                     |                     |                     |
| Sewer                                  | 8,888,600          | 13,436,000          | 37,577,500          | 16,225,000          | 10,177,500          |
| <b>TOTAL PROPOSED CAPITAL PROJECTS</b> | <b>\$8,888,600</b> | <b>\$13,436,000</b> | <b>\$37,577,500</b> | <b>\$16,225,000</b> | <b>\$10,177,500</b> |



**SEWER FUND (CAPITAL PROJECTS FUND) SUMMARY OF CASH FLOWS** - This summary demonstrates project cash flows for each Fiscal Year along with the expected sources of funding.

|                                        | FY 2025             | FY 2026             | FY 2027             | FY 2028             | FY 2029             |
|----------------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| <b>Resources</b>                       |                     |                     |                     |                     |                     |
| Local: Line of Credit                  | 9,485,100           | 12,371,000          | 22,105,000          | 19,905,000          | 8,473,000           |
| Local: Pay-As-You-Go (Sewer)           | 8,394,000           | 697,000             | 3,169,000           | 1,676,000           | 1,215,000           |
| State: VCWRLF                          | 8,388,000           | 16,612,000          | 27,439,000          | 6,700,000           | 6,800,000           |
| <b>TOTAL ESTIMATED RESOURCES</b>       | <b>\$26,267,100</b> | <b>\$29,680,000</b> | <b>\$52,713,000</b> | <b>\$28,281,000</b> | <b>\$16,488,000</b> |
| <b>CAPITAL PROJECTS</b>                |                     |                     |                     |                     |                     |
| Sewer                                  | 26,267,100          | 29,680,000          | 52,713,000          | 28,281,000          | 16,488,000          |
| <b>TOTAL PROPOSED CAPITAL PROJECTS</b> | <b>\$26,267,100</b> | <b>\$29,680,000</b> | <b>\$52,713,000</b> | <b>\$28,281,000</b> | <b>\$16,488,000</b> |



| Project Title                                        | Appropriations        | FY 2026 - 2029     |                     | Five-Year             | Estimated                        | Total                       |
|------------------------------------------------------|-----------------------|--------------------|---------------------|-----------------------|----------------------------------|-----------------------------|
|                                                      | Through<br>06/30/2024 | Budget FY 2025     | Planned             | Estimated<br>Net Cost | Cost Beyond<br>Program<br>Period | Accumulated<br>Project Cost |
| <b>Sewer</b>                                         |                       |                    |                     |                       |                                  |                             |
| College Hill Optimization and Improvements           | 1,822,000             | 0                  | 2,336,000           | 2,336,000             | Continuing                       | Continuing                  |
| Combined Sewer Overflow (CSO) Program                | Continuing            | 3,200,000          | 5,260,000           | 8,460,000             | Continuing                       | Continuing                  |
| CSO Program Virginia Clean Water Revolving Loan Fund | Continuing            | 0                  | 7,600,000           | 7,600,000             | Continuing                       | Continuing                  |
| Sewer Collection System Improvements                 | Continuing            | 1,290,000          | 23,020,000          | 24,310,000            | Continuing                       | Continuing                  |
| Sewer Extension Program                              | Continuing            | 640,000            | 2,400,000           | 3,040,000             | Continuing                       | Continuing                  |
| Water Resources Recovery Facility Improvements       | Continuing            | 3,758,600          | 36,800,000          | 40,558,600            | Continuing                       | Continuing                  |
| <hr/>                                                |                       |                    |                     |                       |                                  |                             |
| <b>Total Proposed FY 2025 - 2029 CIP</b>             | <b>\$1,822,000</b>    | <b>\$8,888,600</b> | <b>\$77,416,000</b> | <b>\$86,304,600</b>   | <b>\$0</b>                       | <b>\$0</b>                  |



|                                            |                       |                     |
|--------------------------------------------|-----------------------|---------------------|
| <b>Project Title</b>                       | <b>Project Number</b> | <b>Service Area</b> |
| College Hill Optimization and Improvements | U0579                 | Sewer               |
| <b>Location</b>                            | <b>Project Type</b>   | <b>Department</b>   |
| College Hill Campus                        | New                   | Water Resources     |



|                                                                                                                                                                                                                                                                                                                                                                                        |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Department Priority</b>                                                                                                                                                                                                                                                                                                                                                             |
| Project supports essential services                                                                                                                                                                                                                                                                                                                                                    |
| <b>Project Description</b>                                                                                                                                                                                                                                                                                                                                                             |
| The Department of Water Resources College Hill site is utilized by the department for administration and field services in meeting the department goals. Space at the College Hill site is very limited for operational needs, staffing, and parking. Work will include looking at optimizing existing space, planning for a new building, additional parking, and site accessibility. |
| <b>Relationship to Comprehensive Plan</b>                                                                                                                                                                                                                                                                                                                                              |
| Chapter 3, Page 35, Goal PU-1: Comply with all regulatory requirements to provide the citizens of Lynchburg with safe, dependable and affordable services with sufficient system capacities to meet the City's long-term requirements.                                                                                                                                                 |
| <b>Project Manager</b>                                                                                                                                                                                                                                                                                                                                                                 |
| Scott Parkins, Engineering Manager                                                                                                                                                                                                                                                                                                                                                     |

|                                  |                       |
|----------------------------------|-----------------------|
| <b>Projected Start Date</b>      | <b>Q1 FY 2020</b>     |
| <b>Projected Completion Date</b> | <b>Continuing</b>     |
| <b>Projected Schedule</b>        |                       |
| <b>Activity</b>                  | <b>Projected Date</b> |
| Consultant Engineering           | Continuing            |
| Construction                     | Continuing            |

|                                                                                                                                                                                                     |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Why Now</b>                                                                                                                                                                                      |
| Current operational and staffing needs exceeds the available space at the College Hill Facility. This is needed to address office and training space needs along with parking and other site needs. |

### Financial Summary

|                                       |                   |
|---------------------------------------|-------------------|
| <b>Total Project Cost</b>             |                   |
| Prior Appropriations as of 06/30/2024 | \$1,822,000       |
| Budget FY 2025                        | 0                 |
| FY 2026 - FY 2029 Planned             | 2,336,000         |
| Remaining Need                        | Continuing        |
| <b>Total Project Cost</b>             | <b>Continuing</b> |
| <b>Local Funding Percentage</b>       | <b>100.0%</b>     |

|                                      |                    |
|--------------------------------------|--------------------|
| <b>Estimated Debt Service</b>        |                    |
| Project Total Debt Expenditures      |                    |
| Principal                            | \$3,656,000        |
| Interest                             | 1,458,319          |
| <b>Total</b>                         | <b>\$5,114,319</b> |
| <b>Estimated Annual Debt Service</b> | <b>\$255,716</b>   |

|                                                      |                       |                        |                        |                        |                        |                                |
|------------------------------------------------------|-----------------------|------------------------|------------------------|------------------------|------------------------|--------------------------------|
| <b>Five Year Proposed Appropriations by Activity</b> |                       |                        |                        |                        |                        |                                |
| <b>Activity</b>                                      | <b>Budget FY 2025</b> | <b>Planned FY 2026</b> | <b>Planned FY 2027</b> | <b>Planned FY 2028</b> | <b>Planned FY 2029</b> | <b>Program Period Estimate</b> |
| Construction                                         | 0                     | 2,336,000              | 0                      | 0                      | 0                      | \$2,336,000                    |
| <b>Total</b>                                         | <b>\$0</b>            | <b>\$2,336,000</b>     | <b>\$0</b>             | <b>\$0</b>             | <b>\$0</b>             | <b>\$2,336,000</b>             |

|                                                             |                  |                    |                    |                |                |                             |
|-------------------------------------------------------------|------------------|--------------------|--------------------|----------------|----------------|-----------------------------|
| <b>Five Year Proposed Expenditure Cash Flow Projections</b> |                  |                    |                    |                |                |                             |
| <b>Funding Source</b>                                       | <b>FY 2025</b>   | <b>FY 2026</b>     | <b>FY 2027</b>     | <b>FY 2028</b> | <b>FY 2029</b> | <b>Program Period Total</b> |
| Local: Line of Credit                                       | 180,500          | 1,168,000          | 1,168,000          | 0              | 0              | \$2,516,500                 |
| <b>Total</b>                                                | <b>\$180,500</b> | <b>\$1,168,000</b> | <b>\$1,168,000</b> | <b>\$0</b>     | <b>\$0</b>     | <b>\$2,516,500</b>          |

|                                                                                                                                             |
|---------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Operating Budget Impact</b>                                                                                                              |
| Most work will be performed by an outside contractor; therefore, there will be minimal impact to operating expenses and staff requirements. |



|                                       |                       |                     |
|---------------------------------------|-----------------------|---------------------|
| <b>Project Title</b>                  | <b>Project Number</b> | <b>Service Area</b> |
| Combined Sewer Overflow (CSO) Program | U0018                 | Sewer               |
| <b>Location</b>                       | <b>Project Type</b>   | <b>Department</b>   |
| Various                               | New                   | Water Resources     |

**Department Priority**

Project has legal or regulatory mandate

**Project Description**

Funding for Combined Sewer Overflows (CSO) program projects and projects that continue to reduce stormwater flows to the Water Resource Recovery Facility.

**Relationship to Comprehensive Plan**

Chapter 3, Page 35, Goal PU-1.3: Continue to maintain the existing City-owned infrastructure systems through replacement or rehabilitation when required.

**Project Manager**

Eric Schrader, Civil Engineer IV

|                                  |                   |
|----------------------------------|-------------------|
| <b>Projected Start Date</b>      | <b>Continuing</b> |
| <b>Projected Completion Date</b> | <b>Continuing</b> |

| <b>Projected Schedule</b> |                       |
|---------------------------|-----------------------|
| <b>Activity</b>           | <b>Projected Date</b> |
| Consultant Engineering    | Continuing            |
| Construction              | Continuing            |

| <b>Why Now</b>                                                                                                               |
|------------------------------------------------------------------------------------------------------------------------------|
| Projects support regulatory mandate to contain and eliminate combined sewer overflows in the City's sewer collection system. |

**Financial Summary**

| <b>Total Project Cost</b>             |                   |
|---------------------------------------|-------------------|
| Prior Appropriations as of 06/30/2024 | Continuing        |
| Budget FY 2025                        | 3,200,000         |
| FY 2026 - FY 2029 Planned             | 5,260,000         |
| Remaining Need                        | Continuing        |
| <b>Total Project Cost</b>             | <b>Continuing</b> |
| <b>Local Funding Percentage</b>       | <b>100.0%</b>     |

| <b>Estimated Debt Service</b>   |                     |
|---------------------------------|---------------------|
| Project Total Debt Expenditures |                     |
| Principal                       | \$7,620,000         |
| Interest                        | 3,039,493           |
| <b>Total</b>                    | <b>\$10,659,493</b> |
| Estimated Annual Debt Service   |                     |
|                                 | \$532,975           |

| <b>Five Year Proposed Appropriations by Activity</b> |                       |                        |                        |                        |                        |                                |
|------------------------------------------------------|-----------------------|------------------------|------------------------|------------------------|------------------------|--------------------------------|
| <b>Activity</b>                                      | <b>Budget FY 2025</b> | <b>Planned FY 2026</b> | <b>Planned FY 2027</b> | <b>Planned FY 2028</b> | <b>Planned FY 2029</b> | <b>Program Period Estimate</b> |
| Consultant Engineering                               | 320,000               | 150,000                | 87,000                 | 160,000                | 110,000                | \$827,000                      |
| Construction                                         | 2,880,000             | 1,410,000              | 788,000                | 1,480,000              | 1,075,000              | \$7,633,000                    |
| <b>Total</b>                                         | <b>\$3,200,000</b>    | <b>\$1,560,000</b>     | <b>\$875,000</b>       | <b>\$1,640,000</b>     | <b>\$1,185,000</b>     | <b>\$8,460,000</b>             |

| <b>Five Year Proposed Expenditure Cash Flow Projections</b> |                    |                    |                    |                    |                    |                             |
|-------------------------------------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|-----------------------------|
| <b>Funding Source</b>                                       | <b>FY 2025</b>     | <b>FY 2026</b>     | <b>FY 2027</b>     | <b>FY 2028</b>     | <b>FY 2029</b>     | <b>Program Period Total</b> |
| Local: Pay-As-You-Go (Sewer)                                | 1,440,000          | 70,000             | 300,000            | 0                  | 0                  | \$1,810,000                 |
| Local: Line of Credit                                       | 2,850,000          | 1,430,000          | 725,000            | 1,730,000          | 1,185,000          | \$7,920,000                 |
| <b>Total</b>                                                | <b>\$4,290,000</b> | <b>\$1,500,000</b> | <b>\$1,025,000</b> | <b>\$1,730,000</b> | <b>\$1,185,000</b> | <b>\$9,730,000</b>          |

| <b>Operating Budget Impact</b>                                    |
|-------------------------------------------------------------------|
| No increase of staff. Increase of operating expenses anticipated. |



|                                                                                |                       |                     |
|--------------------------------------------------------------------------------|-----------------------|---------------------|
| <b>Project Title</b>                                                           | <b>Project Number</b> | <b>Service Area</b> |
| Combined Sewer Overflow (CSO) Program Virginia Clean Water Revolving Loan Fund | U0021                 | Sewer               |
| <b>Location</b>                                                                | <b>Project Type</b>   | <b>Department</b>   |
| Various                                                                        | New                   | Water Resources     |



|                                                                                                                                                            |
|------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Department Priority</b>                                                                                                                                 |
| Project has legal or regulatory mandate                                                                                                                    |
| <b>Project Description</b>                                                                                                                                 |
| Funding for Combined Sewer Overflows (CSO) program projects and projects that continue to reduce stormwater flows to the Water Resource Recovery Facility. |
| <b>Relationship to Comprehensive Plan</b>                                                                                                                  |
| Chapter 3, Page 35, Goal PU-1.3: Continue to maintain the existing City-owned infrastructure systems through replacement or rehabilitation when required.  |
| <b>Project Manager</b>                                                                                                                                     |
| Eric Schrader, Civil Engineer IV                                                                                                                           |

|                                  |                   |
|----------------------------------|-------------------|
| <b>Projected Start Date</b>      | <b>Continuing</b> |
| <b>Projected Completion Date</b> | <b>Continuing</b> |

| Projected Schedule     |                |
|------------------------|----------------|
| Activity               | Projected Date |
| Consultant Engineering | Continuing     |
| Construction           | Continuing     |

|                                                                                                                              |
|------------------------------------------------------------------------------------------------------------------------------|
| <b>Why Now</b>                                                                                                               |
| Projects support regulatory mandate to contain and eliminate combined sewer overflows in the City's sewer collection system. |

### Financial Summary

|                                       |                   |
|---------------------------------------|-------------------|
| <b>Total Project Cost</b>             |                   |
| Prior Appropriations as of 06/30/2024 | Continuing        |
| Budget FY 2025                        | 0                 |
| FY 2026 - FY 2029 Planned             | 7,600,000         |
| Remaining Need                        | Continuing        |
| <b>Total Project Cost</b>             | <b>Continuing</b> |
| <b>Local Funding Percentage</b>       | <b>0%</b>         |

|                                      |            |
|--------------------------------------|------------|
| <b>Estimated Debt Service</b>        |            |
| Project Total Debt Expenditures      |            |
| Principal                            | \$0        |
| Interest                             | 0          |
| <b>Total</b>                         | <b>\$0</b> |
| <b>Estimated Annual Debt Service</b> | <b>\$0</b> |

| Five Year Proposed Appropriations by Activity |                |                 |                  |                    |                 |                         |
|-----------------------------------------------|----------------|-----------------|------------------|--------------------|-----------------|-------------------------|
| Activity                                      | Budget FY 2025 | Planned FY 2026 | Planned FY 2027  | Planned FY 2028    | Planned FY 2029 | Program Period Estimate |
| Construction                                  | 0              | 0               | 600,000          | 7,000,000          | 0               | \$7,600,000             |
| <b>Total</b>                                  | <b>\$0</b>     | <b>\$0</b>      | <b>\$600,000</b> | <b>\$7,000,000</b> | <b>\$0</b>      | <b>\$7,600,000</b>      |

| Five Year Proposed Expenditure Cash Flow Projections |                    |                     |                     |                    |                    |                      |
|------------------------------------------------------|--------------------|---------------------|---------------------|--------------------|--------------------|----------------------|
| Funding Source                                       | FY 2025            | FY 2026             | FY 2027             | FY 2028            | FY 2029            | Program Period Total |
| State: VCWRLF                                        | 8,388,000          | 16,612,000          | 27,439,000          | 6,700,000          | 6,800,000          | \$65,939,000         |
| <b>Total</b>                                         | <b>\$8,388,000</b> | <b>\$16,612,000</b> | <b>\$27,439,000</b> | <b>\$6,700,000</b> | <b>\$6,800,000</b> | <b>\$65,939,000</b>  |

|                                                                   |
|-------------------------------------------------------------------|
| <b>Operating Budget Impact</b>                                    |
| No increase of staff. Increase of operating expenses anticipated. |



|                                      |                       |                     |
|--------------------------------------|-----------------------|---------------------|
| <b>Project Title</b>                 | <b>Project Number</b> | <b>Service Area</b> |
| Sewer Collection System Improvements | U0015                 | Sewer               |
| <b>Location</b>                      | <b>Project Type</b>   | <b>Department</b>   |
| Various                              | Maintenance           | Water Resources     |



|                                                                                                                                                                                                                                                                                               |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Department Priority</b>                                                                                                                                                                                                                                                                    |
| Project supports essential services                                                                                                                                                                                                                                                           |
| <b>Project Description</b>                                                                                                                                                                                                                                                                    |
| Inspection and evaluation for condition/performance assessment along with construction of major repairs, rehabilitation, and replacement of aging/threatened sewer infrastructure to improve the overall performance of the City's Wastewater Collection System.                              |
| <b>Relationship to Comprehensive Plan</b>                                                                                                                                                                                                                                                     |
| Chapter 3, Page 35, Goal PU-1.11: Maintain the City's sanitary sewer system to ensure that waste flows are safely collected and treated while developing policies and adequately maintaining the sanitary sewer system in a manner that prevents unpermitted sanitary sewer overflows (SSOs). |
| <b>Project Manager</b>                                                                                                                                                                                                                                                                        |
| Stephen St. Angelo, Civil Engineer II                                                                                                                                                                                                                                                         |

|                                  |                   |
|----------------------------------|-------------------|
| <b>Projected Start Date</b>      | <b>Continuing</b> |
| <b>Projected Completion Date</b> | <b>Continuing</b> |

| Projected Schedule     |                |
|------------------------|----------------|
| Activity               | Projected Date |
| Consultant Engineering | Continuing     |
| Construction           | Continuing     |

|                                                                                                                                                                                                                                                                                                                                                     |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Why Now</b>                                                                                                                                                                                                                                                                                                                                      |
| Sewer line rehabilitation and replacement is needed to maintain reliable sewer service. Projects help to prevent sewer overflows and their negative impacts on the public/environment that can result if left unmaintained. The City's current performance goal is to rehabilitate and/or replace 1% of its wastewater collection system each year. |

### Financial Summary

|                                       |                   |
|---------------------------------------|-------------------|
| <b>Total Project Cost</b>             |                   |
| Prior Appropriations as of 06/30/2024 | Continuing        |
| Budget FY 2025                        | 1,290,000         |
| FY 2026 - FY 2029 Planned             | 23,020,000        |
| Remaining Need                        | Continuing        |
| <b>Total Project Cost</b>             | <b>Continuing</b> |
| <b>Local Funding Percentage</b>       | <b>100.0%</b>     |

|                                      |                     |
|--------------------------------------|---------------------|
| <b>Estimated Debt Service</b>        |                     |
| Project Total Debt Expenditures      |                     |
| Principal                            | \$20,553,000        |
| Interest                             | 8,198,256           |
| <b>Total</b>                         | <b>\$28,751,256</b> |
| <b>Estimated Annual Debt Service</b> | <b>\$1,437,563</b>  |

| Five Year Proposed Appropriations by Activity |                    |                    |                    |                    |                    |                         |
|-----------------------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|-------------------------|
| Activity                                      | Budget FY 2025     | Planned FY 2026    | Planned FY 2027    | Planned FY 2028    | Planned FY 2029    | Program Period Estimate |
| Consultant Engineering                        | 129,000            | 480,000            | 890,000            | 470,000            | 430,000            | \$2,399,000             |
| Construction                                  | 1,161,000          | 4,415,000          | 8,077,500          | 4,300,000          | 3,957,500          | \$21,911,000            |
| <b>Total</b>                                  | <b>\$1,290,000</b> | <b>\$4,895,000</b> | <b>\$8,967,500</b> | <b>\$4,770,000</b> | <b>\$4,387,500</b> | <b>\$24,310,000</b>     |

| Five Year Proposed Expenditure Cash Flow Projections |                    |                    |                    |                    |                    |                      |
|------------------------------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|----------------------|
| Funding Source                                       | FY 2025            | FY 2026            | FY 2027            | FY 2028            | FY 2029            | Program Period Total |
| Local: Pay-As-You-Go (Sewer)                         | 3,750,000          | 387,000            | 2,334,000          | 1,181,000          | 720,000            | \$8,372,000          |
| Local: Line of Credit                                | 4,466,000          | 5,118,000          | 5,687,000          | 4,070,000          | 4,218,000          | \$23,559,000         |
| <b>Total</b>                                         | <b>\$8,216,000</b> | <b>\$5,505,000</b> | <b>\$8,021,000</b> | <b>\$5,251,000</b> | <b>\$4,938,000</b> | <b>\$31,931,000</b>  |

|                                                                                   |
|-----------------------------------------------------------------------------------|
| <b>Operating Budget Impact</b>                                                    |
| Lessens the impact on overall sewer operating budget for repairs and line breaks. |



|                         |                       |                     |
|-------------------------|-----------------------|---------------------|
| <b>Project Title</b>    | <b>Project Number</b> | <b>Service Area</b> |
| Sewer Extension Program | U0016                 | Sewer               |
| <b>Location</b>         | <b>Project Type</b>   | <b>Department</b>   |
| Various                 | New                   | Water Resources     |



|                                                                                                                                                                                                                                         |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Department Priority</b>                                                                                                                                                                                                              |
| Project represents additional essential services                                                                                                                                                                                        |
| <b>Project Description</b>                                                                                                                                                                                                              |
| Provide for the extension of sanitary sewer lines into unserved areas of the City due to new construction, failed septic systems or economic development. Also used to reimburse developers per City Code for constructing City sewers. |
| <b>Relationship to Comprehensive Plan</b>                                                                                                                                                                                               |
| Chapter 3, Page 35, Goal PU-1.12: Develop a policy to fund and extend City sewer service to areas served by existing or failing septic systems.                                                                                         |
| <b>Project Manager</b>                                                                                                                                                                                                                  |
| Eric Schrader, Civil Engineer IV                                                                                                                                                                                                        |

|                                  |                   |
|----------------------------------|-------------------|
| <b>Projected Start Date</b>      | <b>Continuing</b> |
| <b>Projected Completion Date</b> | <b>Continuing</b> |

| Projected Schedule     |                |
|------------------------|----------------|
| Activity               | Projected Date |
| Consultant Engineering | Continuing     |
| Construction           | Continuing     |

|                                                                                                 |
|-------------------------------------------------------------------------------------------------|
| <b>Why Now</b>                                                                                  |
| Extension of sewers are needed to continue City-wide growth and replace failing septic systems. |

### Financial Summary

|                                       |                   |
|---------------------------------------|-------------------|
| <b>Total Project Cost</b>             |                   |
| Prior Appropriations as of 06/30/2024 | Continuing        |
| Budget FY 2025                        | 640,000           |
| FY 2026 - FY 2029 Planned             | 2,400,000         |
| Remaining Need                        | Continuing        |
| <b>Total Project Cost</b>             | <b>Continuing</b> |
| <b>Local Funding Percentage</b>       | <b>100.0%</b>     |

|                                      |                    |
|--------------------------------------|--------------------|
| <b>Estimated Debt Service</b>        |                    |
| Project Total Debt Expenditures      |                    |
| Principal                            | \$940,000          |
| Interest                             | 374,951            |
| <b>Total</b>                         | <b>\$1,314,951</b> |
| <b>Estimated Annual Debt Service</b> | <b>\$65,748</b>    |

### Five Year Proposed Appropriations by Activity

| Activity               | Budget FY 2025   | Planned FY 2026  | Planned FY 2027  | Planned FY 2028  | Planned FY 2029  | Program Period Estimate |
|------------------------|------------------|------------------|------------------|------------------|------------------|-------------------------|
| Consultant Engineering | 60,000           | 50,000           | 55,000           | 55,000           | 55,000           | \$275,000               |
| Construction           | 580,000          | 550,000          | 545,000          | 545,000          | 545,000          | \$2,765,000             |
| <b>Total</b>           | <b>\$640,000</b> | <b>\$600,000</b> | <b>\$600,000</b> | <b>\$600,000</b> | <b>\$600,000</b> | <b>\$3,040,000</b>      |

### Five Year Proposed Expenditure Cash Flow Projections

| Funding Source               | FY 2025          | FY 2026          | FY 2027          | FY 2028          | FY 2029          | Program Period Total |
|------------------------------|------------------|------------------|------------------|------------------|------------------|----------------------|
| Local: Pay-As-You-Go (Sewer) | 400,000          | 0                | 0                | 300,000          | 300,000          | \$1,000,000          |
| Local: Line of Credit        | 200,000          | 600,000          | 600,000          | 300,000          | 300,000          | \$2,000,000          |
| <b>Total</b>                 | <b>\$600,000</b> | <b>\$600,000</b> | <b>\$600,000</b> | <b>\$600,000</b> | <b>\$600,000</b> | <b>\$3,000,000</b>   |

### Operating Budget Impact

Increases revenue from new sewer service customers and increases maintenance for new sewer lines.





|                                                |                       |                     |
|------------------------------------------------|-----------------------|---------------------|
| <b>Project Title</b>                           | <b>Project Number</b> | <b>Service Area</b> |
| Water Resources Recovery Facility Improvements | U0017                 | Sewer               |
| <b>Location</b>                                | <b>Project Type</b>   | <b>Department</b>   |
| Various                                        | New                   | Water Resources     |

**Department Priority**

Project has legal or regulatory mandate

**Project Description**

Replacement or renovation to plant process equipment or structures at Water Resources Recovery Facility to maintain compliance with regulatory requirements.

**Relationship to Comprehensive Plan**

Chapter 3, Page 35, Goal PU-1.3: Continue to maintain the existing City-owned infrastructure systems, through replacement or rehabilitation when required.

**Project Manager**

Eric Schrader, Civil Engineer IV

|                                  |                   |
|----------------------------------|-------------------|
| <b>Projected Start Date</b>      | <b>Continuing</b> |
| <b>Projected Completion Date</b> | <b>Continuing</b> |

**Projected Schedule**

| <b>Activity</b>        | <b>Projected Date</b> |
|------------------------|-----------------------|
| Consultant Engineering | Continuing            |
| Construction           | Continuing            |

**Why Now**

Replacement and renovations to equipment is required to support the essential service of wastewater treatment.

**Financial Summary**

|                                       |                   |
|---------------------------------------|-------------------|
| <b>Total Project Cost</b>             |                   |
| Prior Appropriations as of 06/30/2024 | Continuing        |
| Budget FY 2025                        | 3,758,600         |
| FY 2026 - FY 2029 Planned             | 36,800,000        |
| Remaining Need                        | Continuing        |
| <b>Total Project Cost</b>             | <b>Continuing</b> |
| <b>Local Funding Percentage</b>       | <b>100.0%</b>     |

|                                      |                     |
|--------------------------------------|---------------------|
| <b>Estimated Debt Service</b>        |                     |
| Project Total Debt Expenditures      |                     |
| Principal                            | \$38,868,600        |
| Interest                             | 15,504,049          |
| <b>Total</b>                         | <b>\$54,372,649</b> |
| <b>Estimated Annual Debt Service</b> | <b>\$2,718,632</b>  |

**Five Year Proposed Appropriations by Activity**

| <b>Activity</b>        | <b>Budget FY 2025</b> | <b>Planned FY 2026</b> | <b>Planned FY 2027</b> | <b>Planned FY 2028</b> | <b>Planned FY 2029</b> | <b>Program Period Estimate</b> |
|------------------------|-----------------------|------------------------|------------------------|------------------------|------------------------|--------------------------------|
| Consultant Engineering | 375,000               | 1,350,000              | 300,000                | 200,000                | 300,000                | \$2,525,000                    |
| Construction           | 3,383,600             | 2,695,000              | 26,235,000             | 2,015,000              | 3,705,000              | \$38,033,600                   |
| <b>Total</b>           | <b>\$3,758,600</b>    | <b>\$4,045,000</b>     | <b>\$26,535,000</b>    | <b>\$2,215,000</b>     | <b>\$4,005,000</b>     | <b>\$40,558,600</b>            |

**Five Year Proposed Expenditure Cash Flow Projections**

| <b>Funding Source</b>        | <b>FY 2025</b>     | <b>FY 2026</b>     | <b>FY 2027</b>      | <b>FY 2028</b>      | <b>FY 2029</b>     | <b>Program Period Total</b> |
|------------------------------|--------------------|--------------------|---------------------|---------------------|--------------------|-----------------------------|
| Local: Pay-As-You-Go (Sewer) | 2,804,000          | 240,000            | 535,000             | 195,000             | 195,000            | \$3,969,000                 |
| Local: Line of Credit        | 1,788,600          | 4,055,000          | 13,925,000          | 13,805,000          | 2,770,000          | \$36,343,600                |
| <b>Total</b>                 | <b>\$4,592,600</b> | <b>\$4,295,000</b> | <b>\$14,460,000</b> | <b>\$14,000,000</b> | <b>\$2,965,000</b> | <b>\$40,312,600</b>         |

**Operating Budget Impact**

Minor impact to operating budget as existing equipment is replaced or renovated.





**STORMWATER FUND (CAPITAL PROJECTS FUND) SUMMARY OF APPROPRIATIONS** - This summary demonstrates project appropriations for each Fiscal Year along with the expected sources of funding.

|                                        | FY 2025            | FY 2026            | FY 2027            | FY 2028            | FY 2029            |
|----------------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| <b>Resources</b>                       |                    |                    |                    |                    |                    |
| Local: Line of Credit                  | 1,860,000          | 4,970,000          | 3,600,000          | 3,813,000          | 3,745,000          |
| Local: Pay-As-You-Go (Stormwater)      | 250,000            | 0                  | 0                  | 0                  | 200,000            |
| <b>TOTAL ESTIMATED RESOURCES</b>       | <b>\$2,110,000</b> | <b>\$4,970,000</b> | <b>\$3,600,000</b> | <b>\$3,813,000</b> | <b>\$3,945,000</b> |
| <b>CAPITAL PROJECTS</b>                |                    |                    |                    |                    |                    |
| Stormwater                             | 2,110,000          | 4,970,000          | 3,600,000          | 3,813,000          | 3,945,000          |
| <b>TOTAL PROPOSED CAPITAL PROJECTS</b> | <b>\$2,110,000</b> | <b>\$4,970,000</b> | <b>\$3,600,000</b> | <b>\$3,813,000</b> | <b>\$3,945,000</b> |



**STORMWATER FUND (CAPITAL PROJECTS FUND) SUMMARY OF CASH FLOWS** - This summary demonstrates project cash flows for each Fiscal Year along with the expected sources of funding.

|                                        | FY 2025            | FY 2026            | FY 2027            | FY 2028            | FY 2029            |
|----------------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| <b>Resources</b>                       |                    |                    |                    |                    |                    |
| Local: Line of Credit                  | 6,960,000          | 5,216,100          | 4,150,000          | 3,912,500          | 3,745,000          |
| Local: Pay-As-You-Go (Stormwater)      | 475,600            | 60,600             | 70,000             | 135,000            | 350,000            |
| <b>TOTAL ESTIMATED RESOURCES</b>       | <b>\$7,435,600</b> | <b>\$5,276,700</b> | <b>\$4,220,000</b> | <b>\$4,047,500</b> | <b>\$4,095,000</b> |
| <b>CAPITAL PROJECTS</b>                |                    |                    |                    |                    |                    |
| Stormwater                             | 7,435,600          | 5,276,700          | 4,220,000          | 4,047,500          | 4,095,000          |
| <b>TOTAL PROPOSED CAPITAL PROJECTS</b> | <b>\$7,435,600</b> | <b>\$5,276,700</b> | <b>\$4,220,000</b> | <b>\$4,047,500</b> | <b>\$4,095,000</b> |



Five-Year Proposed Appropriations

| Project Title                                | Appropriations        | FY 2026 - 2029 |              | Five-Year             | Estimated                        | Total                       |
|----------------------------------------------|-----------------------|----------------|--------------|-----------------------|----------------------------------|-----------------------------|
|                                              | Through<br>06/30/2024 | Budget FY 2025 | Planned      | Estimated<br>Net Cost | Cost Beyond<br>Program<br>Period | Accumulated<br>Project Cost |
| <b>Stormwater</b>                            |                       |                |              |                       |                                  |                             |
| College Hill Optimization and Improvements   | 780,000               | 180,000        | 1,140,000    | 1,320,000             | Continuing                       | Continuing                  |
| Stormwater Coordinated Capital               | 200,000               | 0              | 400,000      | 400,000               | Continuing                       | Continuing                  |
| Stormwater Infrastructure Renewal            | 12,160,100            | 1,290,000      | 11,838,000   | 13,128,000            | Continuing                       | Continuing                  |
| Stormwater Quality Best Management Practices | 4,150,000             | 640,000        | 1,850,000    | 2,490,000             | Continuing                       | Continuing                  |
| Stormwater System Master Planning            | 1,172,000             | 0              | 1,100,000    | 1,100,000             | Continuing                       | Continuing                  |
| <hr/>                                        |                       |                |              |                       |                                  |                             |
| Total Proposed FY 2025 - 2029 CIP            | \$18,462,100          | \$2,110,000    | \$16,328,000 | \$18,438,000          | \$0                              | \$0                         |

**Project Title**

College Hill Optimization and Improvements

**Location**

Various

**Project Number**

U0579

**Project Type**

New

**Service Area**

Stormwater

**Department**

Water Resources

**Department Priority**

Project supports essential services

**Project Description**

The Department of Water Resources College Hill site is utilized by the department for administration and field services in meeting the department goals. Space at the College Hill site is very limited for operational needs, staffing, and parking. Work will include looking at optimizing existing space, planning and construction for a new building, additional parking, and site accessibility.

**Relationship to Comprehensive Plan**

Chapter 3, Page 35, Goal PU-1: Comply with all regulatory requirements to provide the citizens of Lynchburg with safe, dependable and affordable services with sufficient system capacities to meet the City's long-term requirements.

**Project Manager**

Scott Parkins, Engineering Manager

**Projected Start Date**

Q2 FY 2014

**Projected Completion Date**

Continuing

**Projected Schedule**

| Activity               | Projected Date |
|------------------------|----------------|
| Consultant Engineering | Continuing     |
| Construction           | Continuing     |

**Why Now**

Current operational and staffing needs exceeds the available space at the College Hill Facility. This is needed to address office and training space needs along with parking and other site needs.

**Financial Summary**

| Total Project Cost                    |                   |
|---------------------------------------|-------------------|
| Prior Appropriations as of 06/30/2024 | \$780,000         |
| Budget FY 2025                        | 180,000           |
| FY 2026 - FY 2029 Planned             | 1,140,000         |
| Remaining Need                        | Continuing        |
| <b>Total Project Cost</b>             | <b>Continuing</b> |
| <b>Local Funding Percentage</b>       | <b>100.0%</b>     |

| Estimated Debt Service               |                    |
|--------------------------------------|--------------------|
| Project Total Debt Expenditures      |                    |
| Principal                            | \$1,820,000        |
| Interest                             | 725,968            |
| <b>Total</b>                         | <b>\$2,545,968</b> |
|                                      |                    |
| <b>Estimated Annual Debt Service</b> | <b>\$127,298</b>   |

**Five Year Proposed Appropriations by Activity**

| Activity               | Budget FY 2025   | Planned FY 2026  | Planned FY 2027 | Planned FY 2028 | Planned FY 2029 | Program Period Estimate |
|------------------------|------------------|------------------|-----------------|-----------------|-----------------|-------------------------|
| Consultant Engineering | 180,000          | 0                | 0               | 0               | 0               | \$180,000               |
| Construction           | 0                | 900,000          | 70,000          | 80,000          | 90,000          | \$1,140,000             |
| <b>Total</b>           | <b>\$180,000</b> | <b>\$900,000</b> | <b>\$70,000</b> | <b>\$80,000</b> | <b>\$90,000</b> | <b>\$1,320,000</b>      |

**Five Year Proposed Expenditure Cash Flow Projections**

| Funding Source                    | FY 2025          | FY 2026          | FY 2027          | FY 2028         | FY 2029         | Program Period Total |
|-----------------------------------|------------------|------------------|------------------|-----------------|-----------------|----------------------|
| Local: Pay-As-You-Go (Stormwater) | 50,000           | 60,000           | 70,000           | 0               | 0               | \$180,000            |
| Local: Line of Credit             | 530,000          | 450,000          | 450,000          | 80,000          | 90,000          | \$1,600,000          |
| <b>Total</b>                      | <b>\$580,000</b> | <b>\$510,000</b> | <b>\$520,000</b> | <b>\$80,000</b> | <b>\$90,000</b> | <b>\$1,780,000</b>   |

**Operating Budget Impact**

Most work will be performed by an outside contractor; therefore, there will be minimal impact to operating expenses and staff requirements.



|                                |                       |                     |
|--------------------------------|-----------------------|---------------------|
| <b>Project Title</b>           | <b>Project Number</b> | <b>Service Area</b> |
| Stormwater Coordinated Capital | U0411                 | Stormwater          |
| <b>Location</b>                | <b>Project Type</b>   | <b>Department</b>   |
| Various                        | New                   | Water Resources     |

**Department Priority**

Project has legal or regulatory mandate

**Project Description**

This program will provide for the opportunity to coordinate with the General Fund projects for the construction of water quality Best Management Practices (BMP) above those required of the project in the City's efforts to address Federal and State mandates according to the municipal separate storm sewer (MS4) Permit and various Total Maximum Daily Load (TMDL) regulations and requirements, such as the Chesapeake Bay TMDL.

**Relationship to Comprehensive Plan**

Chapter 3, Page 36, Goal PU-2: Manage stormwater to protect property and the environmental integrity of local/regional waterways and ecosystems. Chapter 3, Page 36, Goal PU-3: Improve water quality in the City's streams and James River.

**Project Manager**

Erin Hawkins, Water Quality Manager

|                                  |                   |
|----------------------------------|-------------------|
| <b>Projected Start Date</b>      | <b>Q1 FY 2025</b> |
| <b>Projected Completion Date</b> | <b>Continuing</b> |

| <b>Projected Schedule</b> |                       |
|---------------------------|-----------------------|
| <b>Activity</b>           | <b>Projected Date</b> |
| Consultant Engineering    | Continuing            |
| Construction              | Continuing            |

**Why Now**

To coordinate with General Fund projects on the implementation or retrofit of stormwater management facilities as betterments to the system and meeting stormwater program regulatory requirements.

**Financial Summary**

|                                       |                   |
|---------------------------------------|-------------------|
| <b>Total Project Cost</b>             |                   |
| Prior Appropriations as of 06/30/2024 | \$200,000         |
| Budget FY 2025                        | 0                 |
| FY 2026 - FY 2029 Planned             | 400,000           |
| Remaining Need                        | Continuing        |
| <b>Total Project Cost</b>             | <b>Continuing</b> |
| <b>Local Funding Percentage</b>       | <b>100.0%</b>     |

|                                      |                  |
|--------------------------------------|------------------|
| <b>Estimated Debt Service</b>        |                  |
| Project Total Debt Expenditures      |                  |
| Principal                            | \$300,000        |
| Interest                             | 119,665          |
| <b>Total</b>                         | <b>\$419,665</b> |
|                                      |                  |
| <b>Estimated Annual Debt Service</b> | <b>\$20,983</b>  |

| <b>Five Year Proposed Appropriations by Activity</b> |                       |                        |                        |                        |                        |                                |
|------------------------------------------------------|-----------------------|------------------------|------------------------|------------------------|------------------------|--------------------------------|
| <b>Activity</b>                                      | <b>Budget FY 2025</b> | <b>Planned FY 2026</b> | <b>Planned FY 2027</b> | <b>Planned FY 2028</b> | <b>Planned FY 2029</b> | <b>Program Period Estimate</b> |
| Consultant Engineering                               | 0                     | 0                      | 10,000                 | 10,000                 | 20,000                 | \$40,000                       |
| Construction                                         | 0                     | 0                      | 90,000                 | 90,000                 | 180,000                | \$360,000                      |
| <b>Total</b>                                         | <b>\$0</b>            | <b>\$0</b>             | <b>\$100,000</b>       | <b>\$100,000</b>       | <b>\$200,000</b>       | <b>\$400,000</b>               |

| <b>Five Year Proposed Expenditure Cash Flow Projections</b> |                  |                  |                  |                  |                  |                             |
|-------------------------------------------------------------|------------------|------------------|------------------|------------------|------------------|-----------------------------|
| <b>Funding Source</b>                                       | <b>FY 2025</b>   | <b>FY 2026</b>   | <b>FY 2027</b>   | <b>FY 2028</b>   | <b>FY 2029</b>   | <b>Program Period Total</b> |
| Local: Pay-As-You-Go (Stormwater)                           | 0                | 0                | 0                | 0                | 200,000          | \$200,000                   |
| Local: Line of Credit                                       | 100,000          | 100,000          | 100,000          | 100,000          | 0                | \$400,000                   |
| <b>Total</b>                                                | <b>\$100,000</b> | <b>\$100,000</b> | <b>\$100,000</b> | <b>\$100,000</b> | <b>\$200,000</b> | <b>\$600,000</b>            |

**Operating Budget Impact**

Most work will be performed by an outside contractor. There will be slight increases in costs per year for inspections and routine maintenance.



|                                   |                       |                     |
|-----------------------------------|-----------------------|---------------------|
| <b>Project Title</b>              | <b>Project Number</b> | <b>Service Area</b> |
| Stormwater Infrastructure Renewal | U0320                 | Stormwater          |
| <b>Location</b>                   | <b>Project Type</b>   | <b>Department</b>   |
| Various                           | New                   | Water Resources     |



|                                                                                                                                                                                                                                                                                                                                                         |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Department Priority</b>                                                                                                                                                                                                                                                                                                                              |
| Project has legal or regulatory mandate                                                                                                                                                                                                                                                                                                                 |
| <b>Project Description</b>                                                                                                                                                                                                                                                                                                                              |
| Stormwater collection system improvements to repair, rehabilitate, or replace aging infrastructure at locations throughout the City.                                                                                                                                                                                                                    |
| <b>Relationship to Comprehensive Plan</b>                                                                                                                                                                                                                                                                                                               |
| Chapter 3, Page 35, Goal PU-1: Provide the citizens of Lynchburg with safe, dependable and affordable services with sufficient system capacities to meet the City's long-term requirements. Chapter 3, Page 36, Goal PU-2: Manage stormwater to protect residents, property and the environmental integrity of local/regional waterways and ecosystems. |
| <b>Project Manager</b>                                                                                                                                                                                                                                                                                                                                  |
| Scott Parkins, Engineering Manager                                                                                                                                                                                                                                                                                                                      |

|                                  |                   |
|----------------------------------|-------------------|
| <b>Projected Start Date</b>      | <b>Q2 FY 2014</b> |
| <b>Projected Completion Date</b> | <b>Continuing</b> |

| Projected Schedule     |                |
|------------------------|----------------|
| Activity               | Projected Date |
| Consultant Engineering | Continuing     |
| Construction           | Continuing     |

|                                                                                                                                                                           |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Why Now</b>                                                                                                                                                            |
| Replacing and rehabilitating aged/broken stormwater infrastructure is needed to maintain sufficient stormwater conveyance to protect property and integrity of waterways. |

### Financial Summary

|                                       |                   |
|---------------------------------------|-------------------|
| <b>Total Project Cost</b>             |                   |
| Prior Appropriations as of 06/30/2024 | \$12,160,100      |
| Budget FY 2025                        | 1,290,000         |
| FY 2026 - FY 2029 Planned             | 11,838,000        |
| Remaining Need                        | Continuing        |
| <b>Total Project Cost</b>             | <b>Continuing</b> |
| <b>Local Funding Percentage</b>       | <b>100.0%</b>     |

|                                      |                     |
|--------------------------------------|---------------------|
| <b>Estimated Debt Service</b>        |                     |
| Project Total Debt Expenditures      |                     |
| Principal                            | \$20,248,100        |
| Interest                             | 8,076,636           |
| <b>Total</b>                         | <b>\$28,324,736</b> |
| <b>Estimated Annual Debt Service</b> | <b>\$1,416,237</b>  |

| Five Year Proposed Appropriations by Activity |                    |                    |                    |                    |                    |                         |
|-----------------------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|-------------------------|
| Activity                                      | Budget FY 2025     | Planned FY 2026    | Planned FY 2027    | Planned FY 2028    | Planned FY 2029    | Program Period Estimate |
| Consultant Engineering                        | 210,000            | 260,000            | 280,000            | 300,000            | 300,000            | \$1,350,000             |
| Construction                                  | 1,080,000          | 2,710,000          | 2,550,000          | 2,708,000          | 2,730,000          | \$11,778,000            |
| <b>Total</b>                                  | <b>\$1,290,000</b> | <b>\$2,970,000</b> | <b>\$2,830,000</b> | <b>\$3,008,000</b> | <b>\$3,030,000</b> | <b>\$13,128,000</b>     |

| Five Year Proposed Expenditure Cash Flow Projections |                    |                    |                    |                    |                    |                      |
|------------------------------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|----------------------|
| Funding Source                                       | FY 2025            | FY 2026            | FY 2027            | FY 2028            | FY 2029            | Program Period Total |
| Local: Pay-As-You-Go (Stormwater)                    | 25,600             | 600                | 0                  | 135,000            | 150,000            | \$311,200            |
| Local: Line of Credit                                | 3,690,000          | 3,466,100          | 3,000,000          | 3,107,500          | 3,030,000          | \$16,293,600         |
| <b>Total</b>                                         | <b>\$3,715,600</b> | <b>\$3,466,700</b> | <b>\$3,000,000</b> | <b>\$3,242,500</b> | <b>\$3,180,000</b> | <b>\$16,604,800</b>  |

|                                                                                                                                             |
|---------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Operating Budget Impact</b>                                                                                                              |
| Most work will be performed by an outside contractor; therefore, there will be minimal impact to operating expenses and staff requirements. |





|                                              |                       |                     |
|----------------------------------------------|-----------------------|---------------------|
| <b>Project Title</b>                         | <b>Project Number</b> | <b>Service Area</b> |
| Stormwater Quality Best Management Practices | U0354                 | Stormwater          |
| <b>Location</b>                              | <b>Project Type</b>   | <b>Department</b>   |
| Various                                      | New                   | Water Resources     |

**Department Priority**

Project has legal or regulatory mandate

**Project Description**

This program will provide for the construction of necessary water quality Best Management Practices (BMP) in the City's efforts to address Federal and State mandates according to the Municipal Separate Storm Sewer System (MS4) Permit and various other Chesapeake Bay Total Maximum Daily Load (TMDL) regulations and requirements.

**Relationship to Comprehensive Plan**

Chapter 3, Page 36, Goal PU-2: Manage stormwater to protect residents, property and the environmental integrity of local/regional waterways and ecosystems. Chapter 3, Page 36, Goal PU-3: Improve water quality in the City's streams and James River.

**Project Manager**

Erin Hawkins, Water Quality Manager

|                                  |                   |
|----------------------------------|-------------------|
| <b>Projected Start Date</b>      | <b>Q1 FY 2015</b> |
| <b>Projected Completion Date</b> | <b>Continuing</b> |

| <b>Projected Schedule</b> |                       |
|---------------------------|-----------------------|
| <b>Activity</b>           | <b>Projected Date</b> |
| Consultant Engineering    | Continuing            |
| Construction              | Continuing            |

| <b>Why Now</b>                                                                                                                                             |
|------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Implementation of Best Management Practices is necessary to meet the regulatory requirements of the City's Municipal Sewer Storm Separation (MS4) Program. |

**Financial Summary**

| <b>Total Project Cost</b>             |                   |
|---------------------------------------|-------------------|
| Prior Appropriations as of 06/30/2024 | \$4,150,000       |
| Budget FY 2025                        | 640,000           |
| FY 2026 - FY 2029 Planned             | 1,850,000         |
| Remaining Need                        | Continuing        |
| <b>Total Project Cost</b>             | <b>Continuing</b> |
| <b>Local Funding Percentage</b>       | <b>100.0%</b>     |

| <b>Estimated Debt Service</b>        |                    |
|--------------------------------------|--------------------|
| Project Total Debt Expenditures      |                    |
| Principal                            | \$4,505,000        |
| Interest                             | 1,796,971          |
| <b>Total</b>                         | <b>\$6,301,971</b> |
| <b>Estimated Annual Debt Service</b> |                    |
|                                      | <b>\$315,099</b>   |

| <b>Five Year Proposed Appropriations by Activity</b> |                       |                        |                        |                        |                        |                                |
|------------------------------------------------------|-----------------------|------------------------|------------------------|------------------------|------------------------|--------------------------------|
| <b>Activity</b>                                      | <b>Budget FY 2025</b> | <b>Planned FY 2026</b> | <b>Planned FY 2027</b> | <b>Planned FY 2028</b> | <b>Planned FY 2029</b> | <b>Program Period Estimate</b> |
| Consultant Engineering                               | 40,000                | 90,000                 | 30,000                 | 32,000                 | 32,000                 | \$224,000                      |
| Construction                                         | 600,000               | 810,000                | 270,000                | 293,000                | 293,000                | \$2,266,000                    |
| <b>Total</b>                                         | <b>\$640,000</b>      | <b>\$900,000</b>       | <b>\$300,000</b>       | <b>\$325,000</b>       | <b>\$325,000</b>       | <b>\$2,490,000</b>             |

| <b>Five Year Proposed Expenditure Cash Flow Projections</b> |                    |                  |                  |                  |                  |                             |
|-------------------------------------------------------------|--------------------|------------------|------------------|------------------|------------------|-----------------------------|
| <b>Funding Source</b>                                       | <b>FY 2025</b>     | <b>FY 2026</b>   | <b>FY 2027</b>   | <b>FY 2028</b>   | <b>FY 2029</b>   | <b>Program Period Total</b> |
| Local: Pay-As-You-Go (Stormwater)                           | 400,000            | 0                | 0                | 0                | 0                | \$400,000                   |
| Local: Line of Credit                                       | 2,490,000          | 900,000          | 300,000          | 325,000          | 325,000          | \$4,340,000                 |
| <b>Total</b>                                                | <b>\$2,890,000</b> | <b>\$900,000</b> | <b>\$300,000</b> | <b>\$325,000</b> | <b>\$325,000</b> | <b>\$4,740,000</b>          |

**Operating Budget Impact**

Slight increases to annual cost for inspections and routine maintenance.



|                                   |                       |                     |
|-----------------------------------|-----------------------|---------------------|
| <b>Project Title</b>              | <b>Project Number</b> | <b>Service Area</b> |
| Stormwater System Master Planning | U0334                 | Stormwater          |
| <b>Location</b>                   | <b>Project Type</b>   | <b>Department</b>   |
| Various                           | New                   | Water Resources     |



|                                                                                                                                                                                                                                                                                                                                                         |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Department Priority</b>                                                                                                                                                                                                                                                                                                                              |
| Project has legal or regulatory mandate                                                                                                                                                                                                                                                                                                                 |
| <b>Project Description</b>                                                                                                                                                                                                                                                                                                                              |
| This program will provide for the necessary master planning of the City's efforts to address Federal and State mandates according to the Municipal Separate Storm Sewer System (MS4) Permit and various other Chesapeake Bay Total Maximum Daily Load (TMDL) regulations and requirements.                                                              |
| <b>Relationship to Comprehensive Plan</b>                                                                                                                                                                                                                                                                                                               |
| Chapter 3, Page 35, Goal PU-1: Provide the citizens of Lynchburg with safe, dependable and affordable services with sufficient system capacities to meet the City's long-term requirements. Chapter 3, Page 36, Goal PU-2: Manage stormwater to protect residents, property and the environmental integrity of local/regional waterways and ecosystems. |
| <b>Project Manager</b>                                                                                                                                                                                                                                                                                                                                  |
| Erin Hawkins, Water Quality Manager                                                                                                                                                                                                                                                                                                                     |

|                                  |                       |
|----------------------------------|-----------------------|
| <b>Projected Start Date</b>      | <b>Q2 FY 2014</b>     |
| <b>Projected Completion Date</b> | <b>Continuing</b>     |
| <b>Projected Schedule</b>        |                       |
| <b>Activity</b>                  | <b>Projected Date</b> |
| Consultant Engineering           | Continuing            |
| Construction                     | Continuing            |

|                                                                                                                                                                          |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Why Now</b>                                                                                                                                                           |
| Ongoing efforts are needed to evaluate, prioritize, and manage the regulatory requirements of the Municipal Separate Storm Sewer System Projected Schedule (MS4) Permit. |

### Financial Summary

|                                       |                   |
|---------------------------------------|-------------------|
| <b>Total Project Cost</b>             |                   |
| Prior Appropriations as of 06/30/2024 | \$1,172,000       |
| Budget FY 2025                        | 0                 |
| FY 2026 - FY 2029 Planned             | 1,100,000         |
| Remaining Need                        | Continuing        |
| <b>Total Project Cost</b>             | <b>Continuing</b> |
| <b>Local Funding Percentage</b>       | <b>100.0%</b>     |

|                                      |                    |
|--------------------------------------|--------------------|
| <b>Estimated Debt Service</b>        |                    |
| Project Total Debt Expenditures      |                    |
| Principal                            | \$1,272,000        |
| Interest                             | 507,380            |
| <b>Total</b>                         | <b>\$1,779,380</b> |
| <b>Estimated Annual Debt Service</b> | <b>\$88,969</b>    |

|                                                      |                       |                        |                        |                        |                        |                                |
|------------------------------------------------------|-----------------------|------------------------|------------------------|------------------------|------------------------|--------------------------------|
| <b>Five Year Proposed Appropriations by Activity</b> |                       |                        |                        |                        |                        |                                |
| <b>Activity</b>                                      | <b>Budget FY 2025</b> | <b>Planned FY 2026</b> | <b>Planned FY 2027</b> | <b>Planned FY 2028</b> | <b>Planned FY 2029</b> | <b>Program Period Estimate</b> |
| Consultant Engineering                               | 0                     | 20,000                 | 30,000                 | 30,000                 | 30,000                 | \$110,000                      |
| Construction                                         | 0                     | 180,000                | 270,000                | 270,000                | 270,000                | \$990,000                      |
| <b>Total</b>                                         | <b>\$0</b>            | <b>\$200,000</b>       | <b>\$300,000</b>       | <b>\$300,000</b>       | <b>\$300,000</b>       | <b>\$1,100,000</b>             |

|                                                             |                  |                  |                  |                  |                  |                             |
|-------------------------------------------------------------|------------------|------------------|------------------|------------------|------------------|-----------------------------|
| <b>Five Year Proposed Expenditure Cash Flow Projections</b> |                  |                  |                  |                  |                  |                             |
| <b>Funding Source</b>                                       | <b>FY 2025</b>   | <b>FY 2026</b>   | <b>FY 2027</b>   | <b>FY 2028</b>   | <b>FY 2029</b>   | <b>Program Period Total</b> |
| Local: Line of Credit                                       | 150,000          | 300,000          | 300,000          | 300,000          | 300,000          | \$1,350,000                 |
| <b>Total</b>                                                | <b>\$150,000</b> | <b>\$300,000</b> | <b>\$300,000</b> | <b>\$300,000</b> | <b>\$300,000</b> | <b>\$1,350,000</b>          |

|                                                                                                                                             |
|---------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Operating Budget Impact</b>                                                                                                              |
| Most work will be performed by an outside contractor; therefore, there will be minimal impact to operating expenses and staff requirements. |



## AGENDA ITEM SUMMARY

### MEETING DATE

February 27, 2024

### PRESENTED BY

Clay Simmons, Deputy Director of Public Works

### AGENDA ITEM # IV.2

City and ApCo Easement (3405 Odd Fellows Road - LPD Facility)

### RECOMMENDATION

Information

### SUMMARY

ApCo needs to obtain an easement across the City property located at 3405 Oddfellows Road to provide permanent power to the new police department headquarters.

### PRIOR ACTION(S)

None

### FISCAL IMPACT

No fiscal impact

### CONTACT(S)

Clay Simmons, Deputy Director of Public Works  
Joseph Newland, City Engineer  
Gaynelle Hart, Director of Public Works

### ATTACHMENT(S)

1. Proposed Ordinance - ApCo Easement - 3405 Odd Fellows Road
2. Proposed Apco Easement - 3405 Odd Fellows Road
3. ApCo Exhibit A
4. Proposed AD - ApCo Easement

### REVIEWED BY

Gaynelle Hart, Director of Public Works

Date: February 16, 2024



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Gregory Patrick, Deputy City Manager

Date: February 22, 2024



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Alicia Finney, Clerk of Council

Date: February 22, 2024

AN ORDINANCE AUTHORIZING THE GRANT AND CONVEYANCE OF A RIGHT OF WAY AND EASEMENT TO APPALACHIAN POWER COMPANY ON PROPERTY OWNED BY THE CITY OF LYNCHBURG, VIRGINIA; MORE SPECIFICALLY 3405 ODD FELLOWS ROAD, LYNCHBURG, VA 24501

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF LYNCHBURG:**

**ARTICLE I. AUTHORIZATION TO GRANT  
AND CONVEY RIGHT OF WAY AND EASEMENT**

1. That, subject to the forty (40) year term limitation described under § 15.2-2100 of the Code of Virginia, 1950, as amended, the City Manager, on behalf of the City of Lynchburg (City), is hereby authorized to grant and convey a right of way and easement to Appalachian Power Company on property owned by the City; more specifically 3405 Odd Fellows Road, Lynchburg, VA 24501 (Tax Map No(s) 05103013). The substance of such right of way and easement is shown in the attached and proposed Agreement/Easement, dated March 26, 2024, between Appalachian Power Company and the City. The purpose of such right of way and easement being for an electric power line or lines, and communication lines, in, on, along, through, over, under, and across the aforesaid property in relation to providing electric service to the City of Lynchburg Police Station and other related uses.
2. That the City Manager is hereby authorized to execute all documents and take all actions necessary to effectuate the said Agreement/Easement between Appalachian Power Company and the City.

**ARTICLE II. ADOPTION OF ORDINANCE**

This Ordinance was duly adopted by the Council of the City of Lynchburg, Virginia on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_, and shall be effective upon adoption.

Certified: \_\_\_\_\_  
Clerk of Council

**ARTICLE III. ACCEPTANCE**

By joining in this Ordinance through signature of its duly authorized representative, Appalachian Power Company hereby agrees to the entirety of the same as of its adoption date.

**APPLACHIAN POWER COMPANY**

(SEAL)

By: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Its: \_\_\_\_\_

ATTEST:

By: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Its: \_\_\_\_\_

City of Lynchburg Eas. No.                      R/W Map No. 3779-129-A2  
900 Church Street W.O. No. W003611401 Job No. 23310163 Prop No. 1/1  
Lynchburg, VA 24504 Line City of Lynchburg Police Station

THIS AGREEMENT, made this 26th day of March, 2024,  
by and between City of Lynchburg, a Political Subdivision of the Commonwealth of Virginia,  
herein called "Grantor", and APPALACHIAN POWER COMPANY, a Virginia corporation, herein called  
"Appalachian",

**WITNESSETH:**

That for and in consideration of the sum of One Dollar (\$1.00), or other good and valuable consideration from Appalachian, the receipt and sufficiency of which hereby acknowledged, Grantor hereby grants, conveys, and specially warrants to Appalachian, its successors, assigns, lessees and tenants, a right of way and easement for an electric power line or lines, and communication lines, in, on, along, through, over, and across the following described lands of the Grantor situated in the city of Lynchburg, State of Virginia.

Being a right of way and easement on the property of the Grantor identified as Lynchburg City, Tax Parcel No. 05103013 herein after referred to as "premises."

This right of way and easement shall be 20 feet in width, lying 10 feet on each side of the facilities as constructed and as approximately shown on certain Appalachian Power Company's drawing dated November 29, 2023, attached hereto and made apart hereof "Exhibit A".

TOGETHER with the right, privilege and authority to Appalachian, its successors, assigns, lessees and tenants, to construct, erect, install, place, operate, maintain, inspect, repair, renew, remove, add to the number of, and relocate at will, poles, with wires, cables, crossarms, guys, anchors, grounding systems and all other appurtenant equipment and fixtures, underground conduits, ducts, vaults, cables, wires transformers, pedestals, risers, pads, fixtures, and appurtenances (hereinafter called "Appalachian's Facilities"), and string wires and cables, adding thereto from time to time, in, on, along, over, through, across and under the above referred to premises. The right to cut, trim, remove and/or otherwise control, with herbicides or by other means, at Grantee's option (without any liability to Grantor), any trees, limbs or branches, brush, shrubs, undergrowth, of whatever size, or other obstructions that in Grantee's reasonable judgment endanger or interfere with the safety or use of its facilities, both within and adjoining the right of way and easement; the right of ingress and egress to and over said above referred to premises, and any of the adjoining lands of the Grantor at any and all times, for the purpose of exercising and enjoying the rights herein granted, and for doing anything necessary or useful or convenient in connection therewith. Within the Easement, Grantor shall not place any buildings, structures, piles of debris, change the level of the ground by excavation or mounding. It will be the sole responsibility of Appalachian Power to maintain all Appalachian Facilities, including, but not being limited to, the pad mounted transformer installed on the premises.

It is further understood and agreed between Grantor and Appalachian that, as provided under Section 15.2-2100 of the Code of Virginia, 1950, as amended, this Easement will only exist for a term of forty (40) years, commencing on the date of this deed, and expiring on the 26 day of March, 2064. Upon such expiration, where a new easement is needed or where Appalachian Facilities remain on the premises, Appalachian and Grantor shall work together in good faith to establish a new easement.

THIS INSTRUMENT PREPARED BY AND UPON RECORDATION RETURN TO  
APPALACHIAN POWER COMPANY, PO BOX 2021, ROANOKE, VIRGINIA 24022

It is understood and agreed between the parties hereto, that the Grantor reserves the right to use said lands in any way not inconsistent with the rights herein granted.

TO HAVE AND TO HOLD the same unto Appalachian Power Company, its successors, assigns, lessees and tenants.

It is agreed that the foregoing is the entire contract between the parties hereto, and that this written agreement is complete in all its terms and provisions.

**NOTICE TO LANDOWNER:** You are conveying rights to a public service corporation. A public service corporation may have the right to obtain some or all of these rights through exercise of eminent domain. To the extent that any of the rights being conveyed are not subject to eminent domain, you have the right to choose not to convey those rights and you could not be compelled to do so. You have the right to negotiate compensation for any rights that you are voluntarily conveying.

IN WITNESS WHEREOF, Grantor has caused its corporate name and seal to be hereto affixed the day and year first above written.

\_\_\_\_\_  
City of Lynchburg

By: \_\_\_\_\_

\_\_\_\_\_  
Wynter C. Benda

\_\_\_\_\_  
City Manager

STATE OF \_\_\_\_\_ )  
COUNTY OF \_\_\_\_\_ ) To-wit:

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by Wynter C. Benda, City Manager on behalf of the City of Lynchburg, a Municipal Corporation of the Commonwealth of Virginia.

\_\_\_\_\_  
Notary Public/Commissioner

My Commission expires:

\_\_\_\_\_  
Notary Registration # - \_\_\_\_\_  
(For Va. Only)



Approved As to Form

By: \_\_\_\_\_  
Matthew C. Freedman , City Attorney

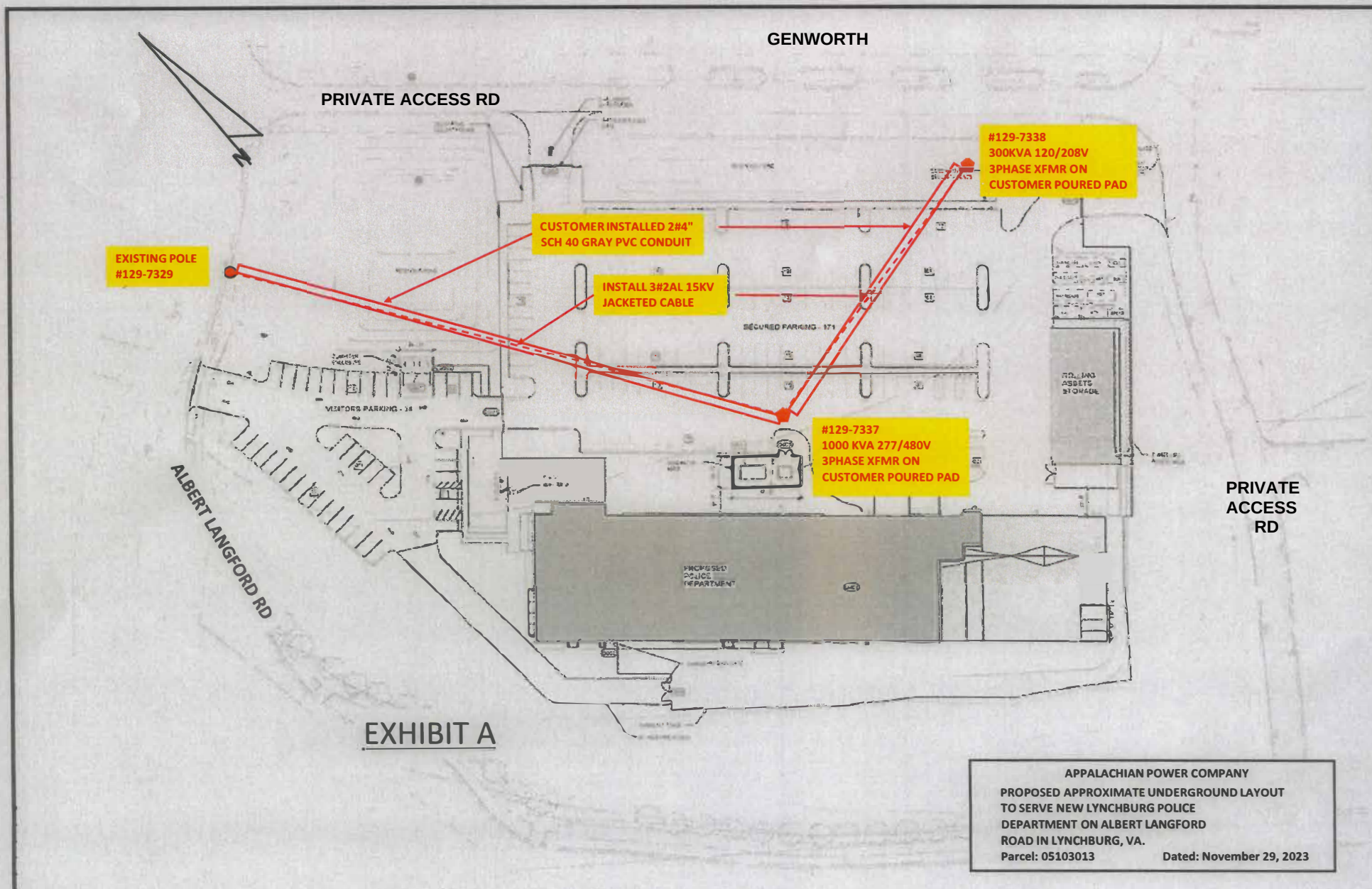
STATE OF \_\_\_\_\_ )  
COUNTY OF \_\_\_\_\_ ) To-wit:

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day  
of \_\_\_\_\_, 20\_\_\_\_, by Matthew C. Freedman, City Attorney, of the City of Lynchburg.

\_\_\_\_\_  
Notary Public/Commissioner

My Commission expires:

\_\_\_\_\_  
Notary Registration # - \_\_\_\_\_  
(For Va. Only)



AN INVITATION FOR BIDS AND A PUBLIC HEARING ADVERTISEMENT  
FOR AN ORDINANCE AUTHORIZING THE GRANT AND CONVEYANCE  
OF A RIGHT OF WAY AND EASEMENT TO APPALACHIAN POWER  
COMPANY ON CITY OF LYNCHBURG PROPERTY; MORE SPECIFICALLY  
3405 ODD FELLOWS ROAD, LYNCHBURG, VA 24501

The City of Lynchburg, Virginia (City) is considering granting a right of way and easement to Appalachian Power Company for a term of forty (40) years upon City property; more specifically 3405 Odd Fellows Road, Lynchburg, VA 24501. The purpose of such right of way and easement being for an electric power line or lines, and communication lines, in, on, along, through, over, under, and across the aforesaid property in relation to providing electric service to the City of Lynchburg Police Station and other related uses.

Because the right of way and easement proposed to be granted and conveyed will be in excess of five (5) years, the City is advertising for bids in accordance with Section 15.2-2100 *et seq.* of the Code of Virginia, 1950, as amended. Interested parties should submit their bid in the form of a “Letter of Commitment” and a completed “Acceptance” page of the proposed ordinance. Such bids should be marked as “3405 ODD FELLOWS ROAD EASEMENT BID” in an envelope delivered by hand or otherwise to the City, Attn: Clerk of Council, 900 Church Street, Lynchburg, VA 24504. All bids are due on or before 5:00 p.m., on March 20, 2024. The Clerk of Council shall publicly open and announce all bids received during the City Council’s Work Session on March 26, 2024, at 4:00 p.m., or as soon thereafter as possible, in the Council Chamber of the City Hall, 900 Church Street, Lynchburg, VA 24504. Bids shall further be received by the Mayor of the City thereafter during such Work Session. Where appropriate, the City Council will choose a successful bidder. The City reserves the right to reject any and all bids.

In the event a successful bidder is chosen by the City Council, a public hearing will be held before the City Council on March 26, 2024, at 7:00 p.m., or as soon thereafter as may be heard, in the Council Chamber of the City Hall, 900 Church Street, Lynchburg, VA 24504, concerning the adoption of the proposed ordinance authorizing the grant and conveyance of the right of way and easement to the successful bidder. A copy of the full text of the proposed ordinance is on file with the Clerk of Council, and is available for review at her office at the City Hall, Council/Manager’s Office, 900 Church Street, Lynchburg, VA 24504, Monday – Friday, 8:30 a.m. to 5:00 p.m. All interested persons are invited to appear at the said public hearing and present their views. Questions and/or comments may be referred to Alicia Finney, the Clerk of Council for the City of Lynchburg, Virginia, who may be contacted by phone at (434) 455-3990 or by email at [alicia.finney@lynchburgva.gov](mailto:alicia.finney@lynchburgva.gov).

**Proposed Publication Dates in The News & Advance: February 29, 2024 and March 8, 2024**



## AGENDA ITEM SUMMARY

### MEETING DATE

February 27, 2024

### PRESENTED BY

Rachel Frischeisen, City Planner

### AGENDA ITEM # IV.3

Rezoning: I-2, Light Industrial District to B-3, Community Business District & FLUM Amendment: Resource Conservation to Community Commercial - 6201 Fort Avenue

### RECOMMENDATION

*This item will appear for City Council vote on the March 12, 2024 Public Hearing agenda.* Approval of the petition to rezone 6201 Fort Avenue from I-2, Light Industrial District to B-3, Community Business District and to amend the Future Land Use Map from Resource Conservation to Community Commercial.

### SUMMARY

Watan Holdings, LLC is petitioning to rezone approximately eight hundred ninety-two thousandths (0.892) of an acre located at 6201 Fort Avenue from I-2, Light Industrial District to B-3, Community Business District and to amend the Future Land Use Map from Resource Conservation to Community Commercial to allow the use of an existing structure as a restaurant.

This property has been used commercially since at least 1978 and has previously been used as a restaurant several times. Those restaurants were considered "legally nonconforming" restaurants and are not permitted in the I-2, Light Industrial District. Since the structure has been vacant for more than two (2) years, the nonconforming status has lapsed and rezoning would be required to use the property as a restaurant.

### PRIOR ACTION(S)

February 14, 2024: The Planning Commission recommended approval (4-0, with 3 absent; Johnson, Perault, Rogers) of the rezoning petition.

February 14, 2024: The Planning Division recommended approval of the petition.

### FISCAL IMPACT

N/A

### CONTACT(S)

Rachel Frischeisen, City Planner

### ATTACHMENT(S)

1. PC Minutes, Report, and Attachments

REVIEWED BY



William Martin, Community Development Director

Date: February 20, 2024



Kent White, Assistant City Manager

Date: February 22, 2024



Alicia Finney, Clerk of Council

Date: February 22, 2024

**MINUTES OF THE FEBRUARY 14, 2024 PLANNING COMMISSION MEETING (MINUTES HAVE NOT BEEN APPROVED):**

**Petition of Watan Holdings, LLC to rezone approximately eight hundred ninety-two thousandths (0.892) of an acre located at 6201 Fort Avenue from I-2, Light Industrial District to B-3, Community Business District and to amend the Future Land Use Map from Resource Conservation to Community Commercial to allow the use of an existing structure as a restaurant.**

Ms. Rachel Frischeisen, City Planner, provided the following summary to the Commission. The purpose of the petition is to allow the use of the existing structure at 6201 Fort Avenue as a restaurant. The Future Land Use Map (FLUM) recommends a Resource Conservation use for the subject property. These areas are planned to remain in an open and vegetative state with limited development; however, this property has been used commercially since at least 1978. The petition proposes amending the Future Land Use Map from Resource Conservation to Community Commercial. These areas allow for retail, personal service, and restaurants that draw people from several neighborhoods, the city, and the region. Community Commercial often contains clusters of businesses located at intersections. The existing I-2, Light Industrial District zoning was established in 1978 and this property has been occupied by nonconforming restaurants in the past. The existing building appears to have been built as a restaurant and is believed to have originally been used as a Golden Corral. The building permit for this property was issued in September of 1978 while the zoning became effective in December of the same year. Since more than two (2) years have passed since the most recent use as a restaurant, the nonconforming status has lapsed and rezoning would be required to use this property as a restaurant. The proposal should have limited impact on the area. No exterior changes are proposed at this time and approval of the rezoning would allow it to return to restaurant and retail type uses. The Technical Review Committee (TRC) reviewed this petition on December 19, 2023 and the comments were minor in nature. The Planning Division recommends approval of the rezoning and Future Land Use Map amendment.

Commissioner Bowden asked if anyone was present to speak on behalf of the petition.

Dr. Thomas Brooks, Sr. of Acres of Virginia was present to represent the application. When the property was originally surveyed a portion of the building was found to be on the railroad's property. The building was first occupied by Golden Corral. The purpose of the rezoning from I-2 to B-3 is to allow it to return to business use and specifically be used as a restaurant. The property currently sits directly across from the former Crown Sterling restaurant. The current owner wishes to update the property and bring it back to business use instead of letting it sit unused.

Commissioner Bowden asked if there was anyone present to speak in favor or opposition of this petition. With there being none, Commissioner Bowden closed the public hearing.

Commissioner Gammon asked about the railroad's ownership of part of the property.

Dr. Brooks advised the owner was looking to purchase the portion currently owned by the railroad and added that railroads are very difficult to work with. They are in the process of negotiating a purchase price. The railroads are known for drawing out these negotiations and sometimes choosing to not sell.

Ms. Frischeisen advised that the portion owned by the railroad was excluded from the rezoning request, as they would need the owner's permission to rezone.

Commissioner Gammon asked if there was a legal encroachment document.

Dr. Brooks stated he was not aware of such a document.

Commissioner Gammon agreed that railroads were difficult to deal with and asked if there were any



expectations of objections from the railroad.

Dr. Brooks replied he does not believe that there will be any objections.

Commissioner Gammon asked for more details regarding the use of the property.

Mr. Faiz Malik, one of the owners of the property, advised it would be used for an international restaurant with a grocery store.

Commissioner Gammon asked what portion was expected to be larger.

Mr. Malik responded that the restaurant would be the larger use.

Dr. Brooks and Mr. Malik clarified that it will be a restaurant and the grocery store is just an idea of something he may add.

Commissioner Henderson asked if it would be a full-service dine-in restaurant.

Mr. Malik replied that it would be.

Commissioner Bowden asked if the grocery store would be tied into the theme of the restaurant.

Mr. Malik replied it would not.

Commissioner Marion stated that the rezoning seems to be a necessity to be able to return this property to use.

Mr. Malik agreed.

Dr. Brooks stated that the rezoning is needed to be able to use the property. The restaurant would make a great asset to the area and there are plans to renovate the property. They have also agreed to remove an entrance to make it safer for traffic. The only entrance will be at the traffic light.

Commissioner Henderson asked about the occupancy of the restaurant.

Mr. Malik advised it was approximately one hundred fifty (150) people.

Commissioner Marion made the following motion, seconded by Commissioner Gammon, and approved by the following vote:

**"Based on the preceding Findings of Fact, the Planning Commission recommends to City Council approval of the request of Watan Holdings, LLC to amend the Future Land Use Map from Resource Conservation to Community Commercial, and to rezone approximately eight hundred ninety-two thousandths (0.892) acres at 6201 Fort Avenue from I-2, Light Industrial District to B-3, Community Business District."**

|                                         |   |
|-----------------------------------------|---|
| AYES: Bowden, Gammon, Henderson, Marion | 4 |
| NOES:                                   | 0 |
| ABSTENTIONS:                            | 0 |
| ABSENT: Johnson, Perault, Rogers        | 3 |

# **The Department of Community Development**

**City Hall, Lynchburg, VA 24504** **434-455-3900**

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**To:** Planning Commission  
**From:** Planning Division  
**Date:** February 14, 2024  
**Re:** **REZONING: I-2, Light Industrial District to B-3, Community Business District**  
**FLUM Amendment: Resource Conservation to Community Commercial**  
**6201 Fort Avenue**

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## **I. PETITIONER**

Watan Holdings, LLC, 7104 Suncrest Drive, Lynchburg, VA 24502

**Representative:** Dr. Thomas C. Brooks, Sr., LS, Acres of Virginia, Inc., 404 Clay Street, Lynchburg, VA 24504

**Property Owner:** Same as petitioner

## **II. LOCATION**

The subject property contains approximately eight hundred ninety-two thousandths (0.892) of an acre located at 6201 Fort Avenue.

## **III. PURPOSE**

The purpose of the petition is to allow the use of the existing building as a restaurant.

## **IV. SUMMARY**

- The *Future Land Use Map (FLUM)* recommends a Resource Conservation use for the property. The areas are planned to remain in vegetated open space with limited development; however, the property has been used commercially since at least 1978.
- This building has been occupied by nonconforming restaurant uses in the past. Since more than two (2) years have elapsed since the most recent restaurant use, its nonconforming status has lapsed and a rezoning is required to re-establish the use.
- Rezoning the property to B-3, Community Business District, as proposed would allow the building to be used for its original purpose.

**The Planning Division recommends approval of the rezoning and *FLUM* amendment petitions.**

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## **V. FINDINGS OF FACT**

1. **Comprehensive Plan.** The *FLUM* of the *Comprehensive Plan 2013-2030* recommends a Resource Conservation use for the property.

Resource Conservation Areas encompass lands with special natural characteristics that limit land uses and development to protect the City's environmental health. The mapped Resource Conservation Areas include the steep slopes of Candler's Mountain as well as the City's stream valleys. The stream valleys, as defined in this Comprehensive Plan, include streams and rivers, their 100-year floodplains, connected wetlands and adjacent steep slopes. Steep slopes are defined as slopes of 25% or greater. The actual boundaries of the Resource Conservation Area should be determined on a site-by-site basis using the best available environmental data.



Resource Conservation Areas are planned to remain in vegetated open space with development limited to: 1) trails and other passive recreational facilities that involve minimal removal of vegetation, and 2) public facilities that must be located in stream valleys. These include sewer mains, wastewater treatment plants, water intakes and outfalls, road crossings, and public boat ramps. The goal is to keep Resource Conservation Areas as natural as possible to stabilize slopes, prevent soil erosion, provide natural absorption areas for urban runoff, moderate climate, and provide wooded areas for wildlife and for the respite of City dwellers. Many of the stream valley Resource Conservation Areas are recommended to become greenways in the Parks and Recreation element, and thus may have public access trails. Other Resource Conservation Areas, not designated as greenways on the Parks & Recreation Map, are to remain in natural vegetation for purely environmental protection reasons.

The petition proposes to amend the *FLUM* to Community Commercial.

Community Commercial areas contain retail, personal service, entertainment, and restaurant uses that draw customers from at least several neighborhoods, the entire City or the region. Community Commercial areas contain clusters of businesses, often at major intersections, and shopping centers. Most community shopping centers range from 100,000 to 200,000 square feet and serve 40,000 to 70,000 people. Regional shopping centers would be at least as large as Community Commercial ones, 100,000 to 200,000 square feet, possibly larger, if parcels of sufficient size can be found or assembled. They are intended to serve 70,000 to 100,000 people. Office, research and development, and technology development uses may be permitted in Community Commercial areas as long as traffic and other impacts to the community are mitigated. In particular, conversion of existing vacant retail space to these uses may be appropriate in areas where there is sufficient retail to serve the community and space for employment uses is needed. Residential uses may be established on the upper floors of commercial structures or as transitional structures between residential and commercial buildings. (p. 75-76)

2. **Zoning.** The subject property was annexed into the City in 1958. The existing I-2, Light Industrial District zoning was established in 1978.
3. **Board of Zoning Appeals (BZA).** The Zoning Official has determined that no variances would be needed for the development of the property as proposed.
4. **Surrounding Area.** There have been several items requiring City Council approval in the immediate area:
  - On February 13, 1979, Council approved the request of W. Logan Rowse to rezone property located behind 6006 Fort Avenue from R-2, Single-Family Residence, to B-1, Limited Business District to allow for a two (2) story addition to a furniture store.
  - On September 12, 1982, Council approved the Conditional Use Permit (CUP) petition of Spanky's Fun Time Pizza for a restaurant and game room located at 1200 Fenwick Drive.
  - On February 14, 1984, Council approved the request of Reams and Company, Inc. to rezone property located behind 6006 Fort Avenue from B-1, Limited Business District to B-3, Community Business District to allow for the expansion of a furniture store.
  - On August 9, 1988, Council approved the CUP petition of Fort Avenue Church of Christ to allow a child care center at 1132 Sandusky Drive.

- On March 13, 2001, Council approved the CUP petition of Quaker Memorial Presbyterian Church to allow a columbarium at 5810 Fort Avenue.
- On May 13, 2008, Council approved the CUP petition of Quaker Memorial Presbyterian Church to allow the expansion of an existing parking facility at 5810 Fort Avenue.

**5. Site Description.** The property consists of approximately eight hundred ninety-two thousandths (0.892) of an acre at 6201 Fort Avenue.

The property contains a one (1) story “fire resistant” structure constructed in 1978. The structure is approximately five thousand, three hundred (5,300) square feet in size, and has been used as a restaurant in the past.

The property is bound by railroad property and commercial uses to the north, to the east by commercial uses (across Fort Avenue), by commercial uses and vacant land to the south, and by industrial uses and vacant land to the west.

**6. Proposed Use of Property.** If the petition is approved, the existing building would be used as a restaurant.

**7. Traffic, Parking and Public Transit.** The petitioner was not required to conduct a traffic analysis as part of the petition.

The submitted concept plan shows sixty (60) parking spaces.

The property is served by Greater Lynchburg Transit Company (GLTC) Routes 6/7X, 10, and 11, with a bus stop located adjacent to the property.

**8. Stormwater Management.** An erosion & sediment control / stormwater management plan will not be required since no external improvements or modifications are proposed at this time.

**9. Emergency Services.** The City Fire Marshal’s Office and Police Department had no comments of concern.

**10. Impact.** The proposed use of the property should have limited impact on the area. The property has been developed and used commercially since at least 1978. Several restaurants have been located in the building previously.

**11. Technical Review Committee.** The Technical Review Committee (TRC) reviewed the concept plan on December 19, 2023. Comments were minor in nature.

## VI. PLANNING DIVISION RECOMMENDATION

Based on the preceding Findings of Fact, the Planning Commission recommends to City Council approval of the request of Watan Holdings, LLC to amend the Future Land Use Map from Resource Conservation to Community Commercial, and to rezone approximately eight hundred ninety-two thousandths (0.892) acres at 6201 Fort Avenue from I-2, Light Industrial District to B-3, Community Business District.

This matter is respectfully offered for your consideration.



Rachel Frischeisen  
City Planner

pc: Wynter Benda, City Manager  
Greg Patrick, Deputy City Manager  
Kent White, Assistant City Manager  
Tom Martin, Director of Community Development  
Matthew Freedman, City Attorney  
J. Lee Newland, City Engineer  
Cynthia Kozerow, Lynchburg Police Department  
Thomas Goode, Fire Marshal  
Doug Saunders, Building Official  
Kevin Henry, Zoning Administrator  
Dr. Thomas C. Brooks, Sr., LS, Representative  
Watan Holdings, LLC, Petitioner & Property Owner

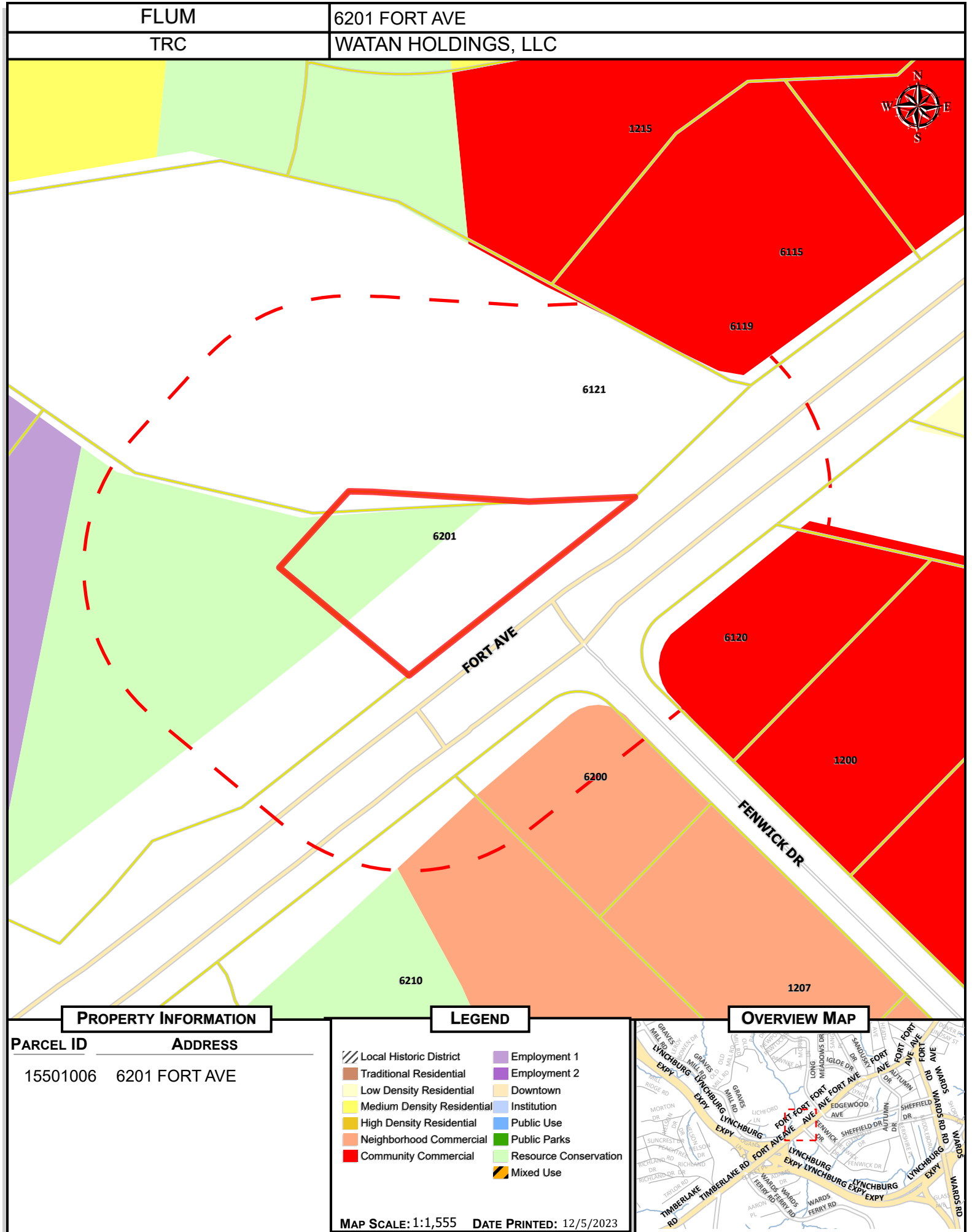
## **VII. ATTACHMENTS**

- 1. Zoning Map with Adjoining Property Owners**
- 2. Future Land Use Map**
- 3. Watershed Map**
- 4. Planimetric and Topographic Map**
- 5. Concept Plan**
- 6. Property Photograph**



**6201 Fort Avenue Adjoining Owners**

| <b>Parcel ID</b> | <b>Address</b>   | <b>Property Owners</b>        |
|------------------|------------------|-------------------------------|
| 15503001         | 6210 FORT AVE    | SMITH, CHRISTOPHER & LENAYA   |
| 11601004         | 6121 FORT AVE    | NORFOLK & SOUTHERN RAILWAY    |
| 11601002         | 1601 LIGGATES RD | NORFOLK & SOUTHERN RAILWAY    |
| 15503002         | 6200 FORT AVE    | GLH PROPERTIES LLC            |
| 15502002         | 6120 FORT AVE    | CCE PROPERTIES LLC            |
| 15501002         | 6115 FORT AVE    | R & M TURNER ENTERPRISES LLC  |
| 15501006         | 6201 FORT AVE    | WATAN HOLDINGS LLC            |
| 24503003         | 98 LICHFORD LN   | VIRGINIA EAGLE PROPERTIES LLC |





Watershed

6201 FORT AVE

TRC

WATAN HOLDINGS, LLC



PROPERTY INFORMATION

PARCEL ID

ADDRESS

15501006

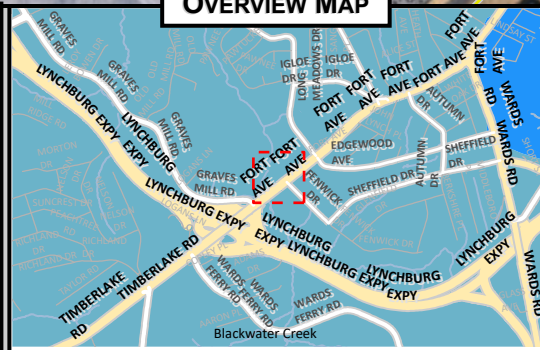
6201 FORT AVE

LEGEND

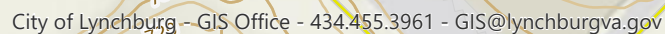
- Subject Property
- Base Flood Elevation
- Floodway
- Floodzone
- River / Lake / Stream

MAP SCALE: 1:1,555    DATE PRINTED: 12/5/2023

OVERVIEW MAP









NOTES:

1. THIS SITE PLAN WAS PREPARED AT THE REQUEST OF WATAN HOLDINGS, LLC, c/o MUHAMMAD RIAZ.
2. NO DETERMINATION OF WETLANDS WAS MADE NOR DOES THIS PLAN ADDRESS THE EXISTENCE OR DELINEATION OF ANY ENVIRONMENTALLY SENSITIVE AREAS IN OR AROUND THE BOUNDARIES OF THIS PROPERTY.
3. SUBSURFACE AND ENVIRONMENTAL CONDITIONS WERE NOT SURVEYED OR EXAMINED OR CONSIDERED AS PART OF THIS PLAN. NO EVIDENCE OR STATEMENT IS MADE CONCERNING THE EXISTENCE OF UNDERGROUND OR OVERHEAD CONDITIONS, CONTAINERS OR FACILITIES THAT MAY AFFECT THE USE OR DEVELOPMENT OF THIS PROPERTY.
4. NO INVESTIGATION OR INDEPENDENT SEARCH FOR EASEMENTS OF RECORD, ENCUMBRANCES, RESTRICTIVE COVENANTS, OWNERSHIP TITLE EVIDENCE OR ANY OTHER FACTS THAT AN ACCURATE AND CURRENT TITLE SEARCH MAY DISCLOSE. THIS PLAN WAS PREPARED WITHOUT THE BENEFIT OF A TITLE REPORT AND DOES NOT THEREFORE NECESSARILY INDICATE ALL ENCUMBRANCES OR IMPROVEMENTS ON THIS PROPERTY. ALL ADJOINING OWNERS ARE NOW OR FORMERLY.
5. BY GRAPHIC SCALING ONLY, A PORTION OF THIS PROPERTY AS PLATTED FALLS WITHIN THE FLOOD ZONE "AE" AS DETERMINED BY F.E.M.A. AND SHOWN ON THEIR MAP DATED EFFECTIVE DATE JUNE 03, 2008. MAP NUMBER 5100930102D. NO CERTIFICATION BY THIS SURVEYOR IS MADE TO THE ACCURACY OF THE FLOOD INSURANCE RATE MAP.
6. IN PROVIDING THIS PLAN NO ATTEMPT HAS BEEN MADE TO OBTAIN OR SHOW DATA CONCERNING EXISTENCE, SIZE, DEPTH, CONDITION, CAPACITY OR LOCATION OF ANY UTILITY EXISTING ON THE SITE, WHETHER PRIVATE, MUNICIPAL OR PUBLIC OWNED.
7. ANY SUBAQUEOUS BEDS LOCATED WITHIN THE BOUNDARIES OF THIS PROPERTY MAY BE THE PROPERTY OF THE COMMONWEALTH OF VIRGINIA. NO ATTEMPT TO DETERMINE SAID OWNERSHIP WAS MADE BY ACRES OF VIRGINIA, INC. THE AREA SHOWN ON THIS PLAN IS PLUS OR MINUS AND IS INCLUSIVE OF ANY SUBAQUEOUS BEDS UNLESS OTHERWISE NOTED.
8. IT IS UNLAWFUL TO DISTURB ANY GRAVE OR GRAVE MARKER, ACCORDINGLY, ANY GRAVE OR ANY OBJECT OR STRUCTURE MARKING A PLACE OF BURIAL IDENTIFIED DURING THE SURVEY, PROPERTY RESEARCH OR PLAN PREPARATION OR AS DENOTED ON THIS PLAN, ACRES OF VIRGINIA, INC. EXPRESSLY DISCLAIMS ANY FINANCIAL RESPONSIBILITY FOR THE DESTRUCTION, REMOVAL OR DISTURBANCE OF ANY GRAVES OR GRAVEMARKERS THAT ARE SHOWN OR GRAVES THAT MAY NOT HAVE BEEN DETECTED OR SHOWN ON THIS PLAN.
9. PRIOR TO THE IMPROVEMENT OF ANY PROPERTY IN THE CITY OF LYNCHBURG, THE PLANNING DEPARTMENT SHALL BE CONTACTED CONCERNING, BUT NOT LIMITED TO, THE CURRENT ZONING, BUILDING SETBACK REQUIREMENTS, WATER OR SEWER SYSTEMS, HEALTH DEPARTMENT REQUIREMENTS, EROSION AND SEDIMENT CONTROL REQUIREMENTS, PRIVATE STREET REQUIREMENTS ETC.
10. THIS PROPERTY IS SERVED BY UNDERGROUND AND OVERHEAD UTILITIES.
11. THIS PROPERTY IS CURRENTLY ZONED I-2 (LIGHT INDUSTRIAL). THE OWNERS ARE REQUESTING THAT THE I-2 ZONING CLASSIFICATION BE CHANGED AND THIS PROPERTY BE REZONED TO GENERAL BUSINESS B-5.
12. THE MAXIMUM HEIGHT OF THIS BUILDING IS 20' PLUS OR MINUS.
13. PARKING SPACES (EXISTING)

58 TYPICAL 9'x18" SPACES (7 OVERLAPPING ADJOINING OWNER)  
+2 ADA HANDICAP SPACES  
60 TOTL SPACES

PETITIONER/OWNER:  
WATAN HOLDINGS LLC  
7104 SUNCREST DRIVE  
LYNCHBURG, VA 24502

AGENT/REPRESENTATIVE:  
DR. THOMAS C. BROOKS, SR, LS  
ACRES OF VIRGINIA, INC.  
404 CLAY STREET  
LYNCHBURG, VA. 24504  
(434) -528-4674

DEVELOPMENT LOCATION:  
6201 FORT AVENUE  
LYNCHBURG VIRGINIA 24502

EXISTING ZONING:  
I-2 LIGHT INDUSTRIAL

PROPOSED ZONING:  
B-5 GENERAL BUSINESS

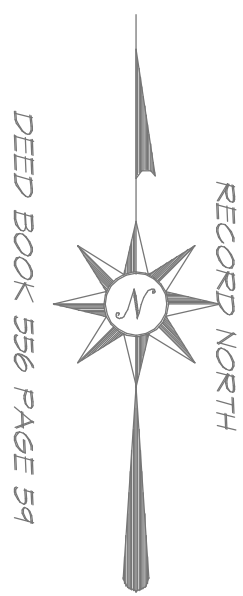
NARRATIVE:

THIS PROPERTY IS CURRENTLY ZONED I-2 (LIGHT INDUSTRIAL) THE OWNERS ARE REQUESTING THAT THE I-2 ZONING CLASSIFICATION BE CHANGED AND REZONED TO GENERAL BUSINESS B-5 FOR MULTIPLE BUSINESS USES. THE BUILDING AS IT EXISTS HAS BEEN USED AS A RESTAURANT SINCE IT WAS CONSTRUCTED. THIS USE IS A GRANDFATHERED USE AND IS INCONSISTENT WITH I-2 ZONING. IF THE BUILDING WERE TO CEASE BEING USED AS A RESTAURANT, THEN THIS GRANDFATHERED USE COULD CEASE TO EXIST. DUE TO ITS CURRENT ZONING (I-2) THIS LIMITS THE EXISTING BUILDING AND INFRASTRUCTURE USE. THIS BUILDING AND ITS EXISTING INFRASTRUCTURE WOULD HOWEVER LEND ITSELF TO MULTIPLE USES AS DESCRIBED AND ALLOWED IN THE B-5 ZONING WITHOUT EXTREME MODIFICATIONS. THIS WOULD HELP TO ENSURE THAT THIS PROPERTY WOULD CONTINUE TO BE USEFUL TO FUTURE BUSINESS USES AND NOT BECOME VACANT IN THE FUTURE.

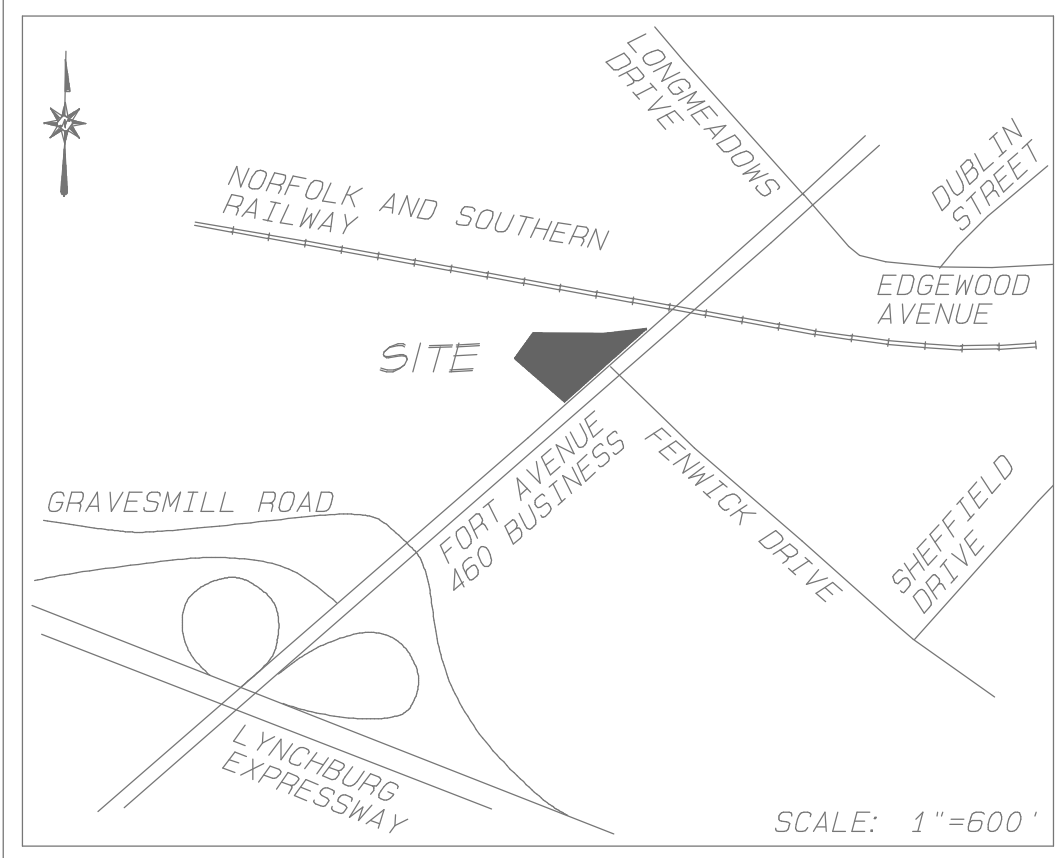
TOTAL ACREAGE: 0.944 ACRES MORE OR LESS INCLUSIVE OF CLAIMED LAND

Legal Description.  
Commencing at the Point of Beginning (Station 1) an iron rebar found on the western right of way line of Fort Avenue; thence with said right of way South 52°40'33" West, a distance of 317.08 feet to an iron rebar found (Station 2); thence leaving said right of way North 49°21'00" West, a distance of 185.51 feet to an iron rebar found (Station 3); thence North 43°15'37" East, a distance of 85.59 feet to an iron rebar found (Station 4); thence North 88°26'44" East, a distance of 217.34 feet to an iron rebar found (Station 5); thence North 88°26'44" East, a distance of 117.02 feet to the Point of Beginning. Containing 0.892 ACRES, more or less.

Legal Description (AREA CLAIMED)  
Commencing at the Point of Beginning (Station 4) an iron rebar found; thence North 43°15'37" East, a distance of 28.38 feet to an iron rebar found (Station 6); thence South 87°40'59" East, a distance of 26.32 feet to an iron rebar found (Station 7); thence South 85°25'50" East, a distance of 172.06 feet to an iron rebar found (Station 5); thence North 88°26'44" East, a distance of 217.34 feet to the Point of Beginning. Containing 0.052 ACRES, more or less.



DEED BOOK 556 PAGE 54

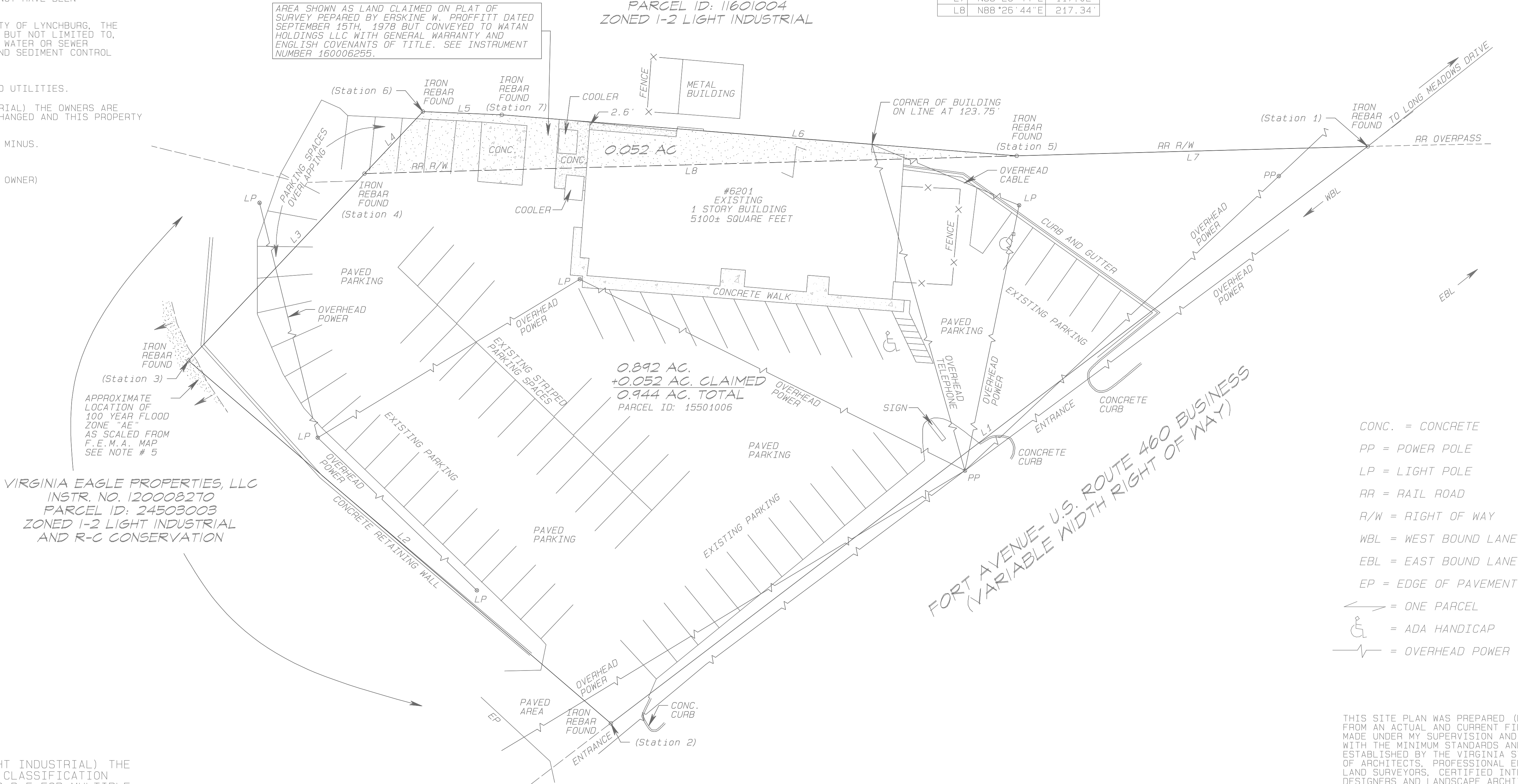


VICINITY MAP

| LINE | BEARING     | DISTANCE |
|------|-------------|----------|
| L1   | S52°40'33"W | 317.08'  |
| L2   | N49°21'00"W | 185.51'  |
| L3   | N43°15'37"E | 85.59'   |
| L4   | N43°15'37"E | 28.38'   |
| L5   | S87°40'59"E | 26.32'   |
| L6   | S85°25'50"E | 172.06'  |
| L7   | N88°26'44"E | 117.02'  |
| L8   | N88°26'44"E | 217.34'  |

NORFOLK & SOUTHERN RAILWAY  
PARCEL ID: 11601004  
ZONED I-2 LIGHT INDUSTRIAL

AREA SHOWN AS LAND CLAIMED ON PLAT OF SURVEY PREPARED BY ERSKINE W. PROFFITT DATED SEPTEMBER 15TH, 1978 BUT CONVEYED TO WATAN HOLDINGS LLC WITH GENERAL WARRANTY AND ENGLISH COVENANTS OF TITLE. SEE INSTRUMENT NUMBER 160006255.

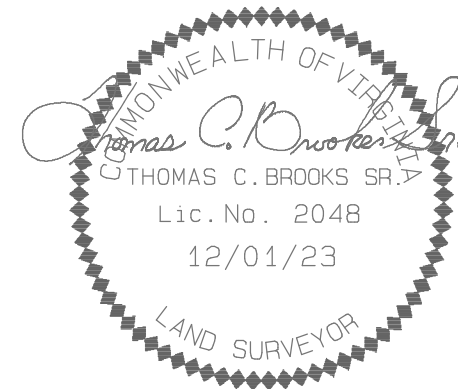


APPROXIMATE LOCATION OF 100 YEAR FLOOD ZONE "AE" AS SCALED FROM F.E.M.A. MAP SEE NOTE # 5

VIRGINIA EAGLE PROPERTIES, LLC  
INSTR. NO. 120008270  
PARCEL ID: 24503003  
ZONED I-2 LIGHT INDUSTRIAL  
AND R-C CONSERVATION

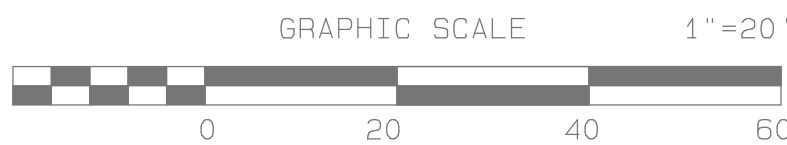
CONC. = CONCRETE  
PP = POWER POLE  
LP = LIGHT POLE  
RR = RAIL ROAD  
R/W = RIGHT OF WAY  
WBL = WEST BOUND LANE  
EBL = EAST BOUND LANE  
EP = EDGE OF PAVEMENT  
— = ONE PARCEL  
♿ = ADA HANDICAP  
— = OVERHEAD POWER

THIS SITE PLAN WAS PREPARED (DECEMBER 1, 2023) FROM AN ACTUAL AND CURRENT FIELD SURVEY MADE UNDER MY SUPERVISION AND COMPLIES WITH THE MINIMUM STANDARDS AND PROCEDURES ESTABLISHED BY THE VIRGINIA STATE BOARD OF ARCHITECTS, PROFESSIONAL ENGINEERS, LAND SURVEYORS, CERTIFIED INTERIOR DESIGNERS AND LANDSCAPE ARCHITECTS TO THE BEST OF MY KNOWLEDGE AND BELIEF.

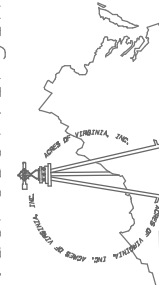


SOURCE OF TITLE:

THIS PROPERTY WAS CONVEYED TO WATAN HOLDINGS, LLC BY DEED DATED SEPTEMBER 29, 2016 AND RECORDED BY INSTRUMENT NUMBER 160006255 IN THE CLERK'S OFFICE OF THE CIRCUIT COURT OF LYNCHBURG, VIRGINIA.



ACRES OF VIRGINIA, INC.  
ENGINEERS/SURVEYORS/PLANNERS  
ENVIRONMENTAL/SOIL CONSULTANTS/GEOTECHNICAL  
email: Serca2@aol.com  
www.acresofvirginia.com



OFFICE (434) 528-4674  
FAX (434) 845-1048

404 CLAY STREET  
LYNCHBURG, VA. 24504

COMM. NO.: 231091

DATE: DECEMBER 1, 2023  
FILE NO.: 231091  
SERVER: NewJCS2023

PLAN SCALE: 1" = 20'  
PARCEL ID: 15501006  
COPYRIGHT: ACRES OF VIRGINIA, INC.

SITE PLAN  
FOR  
REZONING

PROPERTY OF

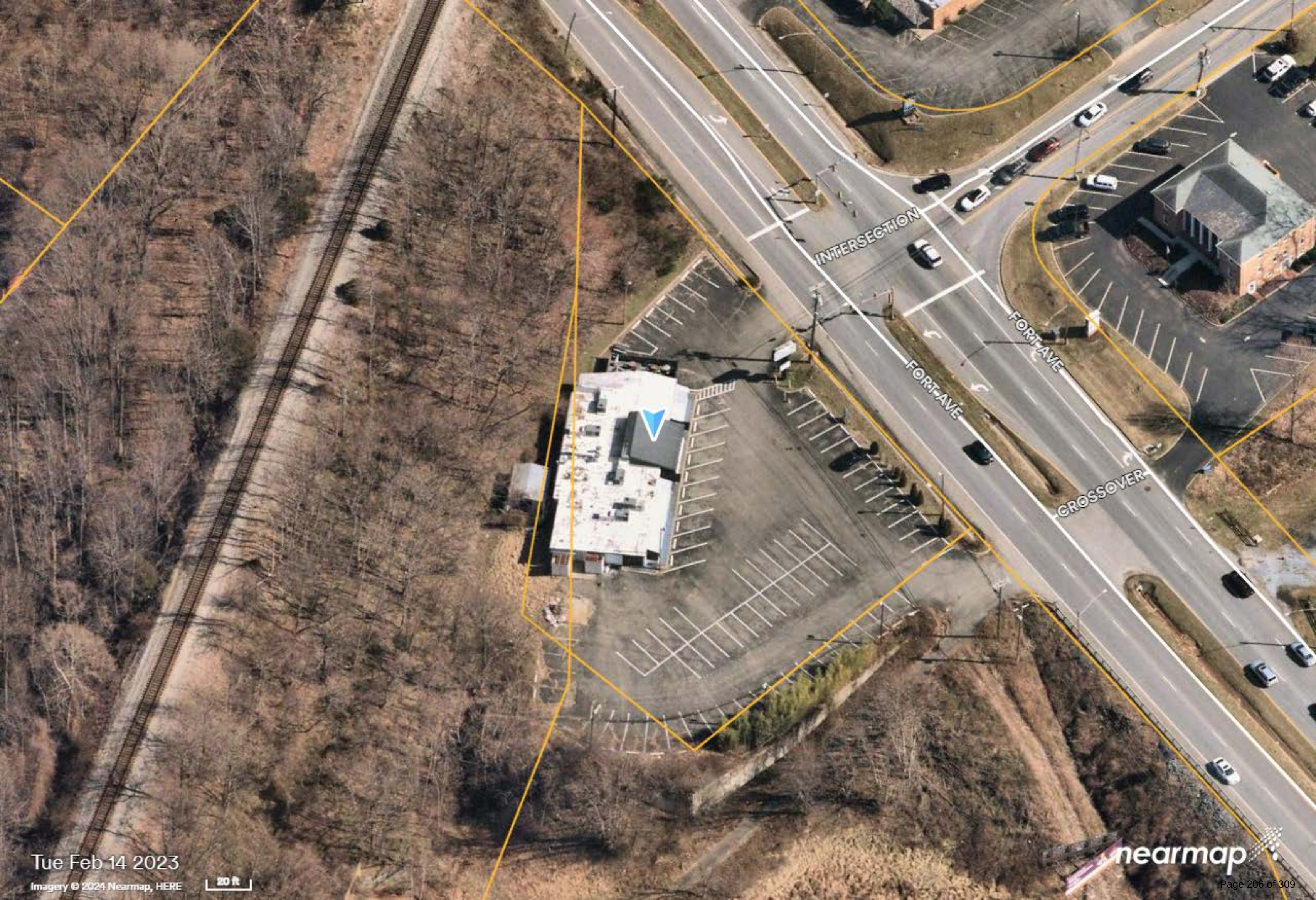
WATAN  
HOLDINGS, LLC

LYNCHBURG, VIRGINIA

DRAWING

SITE PLAN  
FOR REZONING  
C-1





Tue Feb 14 2023

Imagery © 2024 Nearmap, HERE

20 ft

nearmap



**Watan Holdings, LLC./6201 Fort Ave Rezoning  
February 14, 2024**

**PLEASE PRINT CLEARLY**

[illegible]

**AGENDA ITEM SUMMARY****MEETING DATE**

February 27, 2024

**PRESENTED BY**

Donna Witt, Chief Financial Officer

**AGENDA ITEM # IV.4**

PPTA/PPEA Guidelines Update

**RECOMMENDATION**

*This item will appear for City Council vote on the March 12, 2024 General Business agenda. Adopt a Resolution which approves newly amended "Guidelines for Implementation of the Public-Private Transportation Act of 1995 and Public-Private Education Facilities & Infrastructure Act of 2002" for the City.*

**SUMMARY**

City Council adopted guidelines for implementation of both the Public-Private Transportation Act (PPTA) and Public-Private Education Facilities & Infrastructure Act (PPEA) in 2004 and then amended both in 2006. Changes to the PPTA legislation over the years have resulted in procedural differences from the PPEA. An update to the guidelines is needed.

**PRIOR ACTION(S)**

Adopted January 27, 2004  
Amended January 10, 2006

**FISCAL IMPACT**

N/A

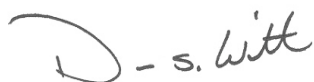
**CONTACT(S)**

Donna Witt, Chief Financial Officer  
Stephanie Suter

**ATTACHMENT(S)**

1. PPTA-PPEA\_City\_Guidelines PPT
2. Proposed Resolution - PPEA - PPTA Amended Guidelines (2024)
3. PPEA - PPTA Amended Guidelines (2024)
4. PPEA - PPTA Guidelines (2004 & 2006)

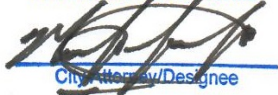
**REVIEWED BY**



Donna Witt, Chief Financial Officer

Date: February 19, 2024

APPROVED AS TO FORM:

  
City Attorney/Designee

Matthew Freedman, City Attorney

Date: February 22, 2024



Gregory Patrick, Deputy City Manager

Date: February 22, 2024



Alicia Finney, Clerk of Council

Date: February 22, 2024

# CITY PPTA/PPEA GUIDELINES UPDATE

**February 27, 2024**



# PURPOSE & ACTION

## Purpose

- **Provide an update on the City's guidelines related to implementing public-private partnerships.**
- **Review City's amended PPTA/PPEA guidelines.**

## Action

**Adopt a resolution on March 12 that:**

- **Approves the "Guidelines for Implementation of the Public Private Transportation Act of 1995 and Public Private Education Facilities & Infrastructure Act of 2002" as amended.**

# PREVIOUS ACTION

- The Public-Private Transportation Act of 1995 (PPTA) and the Public-Private Education Facilities & Infrastructure Act of 2022 (PPEA) were established by the General Assembly to channel innovative solutions to project delivery.
- Council adopted guidelines for implementation of both the PPTA and PPEA in 2004 and amended in 2006.
- Changes to the PPTA over the years have resulted in procedural differences from the PPEA and a need to an update to the City's guidelines is needed.



# QUALIFYING PROJECT

Projects executed under these guidelines must meet the definition of a transportation facility (PPTA) or a qualifying project (PPEA) which include most types of infrastructure projects undertaken by the City. Potential projects include:

- Roads, bridges, parking facilities
- Buildings or facilities that meet a public purpose, including schools
- Water, sewer, solid waste management, and other utilities
- Recreational facilities
- Technology infrastructure

# PREVIOUS CITY PROJECTS

**City Council approved comprehensive agreements for the following projects:**

- **New Police Department Headquarters – PPTA**  
**English Construction, \$47,448,904**
- **Dunbar Middle Heating System Replacement – PPEA**  
**Southern Air, \$3,469,559.00**

# AMENDED GUIDELINES

- Incorporates past legislative changes for each act
- Simplifies policy and procedures
- Updates appendices

# QUESTIONS?



**RESOLUTION:**

**#R-24-\_\_\_\_\_**

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF LYNCHBURG:

1. That the City of Lynchburg's implementation procedures and guidelines for the Public-Private Transportation Act of 1995 (PPTA), as amended, and the Public-Private Education Facilities and Infrastructure Act of 2002 (PPEA), as amended, also known as the Lynchburg PPTA/PPEA Procedures, are hereby amended, approved, and reenacted as provided in that certain document entitled "City of Lynchburg, Virginia, Guidelines for Implementation of the Public-Private Transportation Act of 1995 and Public-Private Education Facilities & Infrastructure Act of 2002", as of the date of March 12, 2024, which is expressly incorporated herein by reference.
2. That this Resolution shall be effective upon its adoption.

PPEA

Adopted:

Certified: \_\_\_\_\_  
Clerk of Council

# **City of Lynchburg, Virginia**

## **Guidelines for Implementation of the Public-Private Transportation Act of 1995 and Public-Private Education Facilities & Infrastructure Act of 2002**

Lynchburg PPTA/PPEA Procedures

Adopted January 27, 2004

Amended January 10, 2006

Amended March 12, 2024

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## **Procedural Guidelines**

### **1. Executive Summary of the PPTA/PPEA Process.**

The Public-Private Transportation Act of 1995 (PPTA)<sup>1</sup> and the Public-Private Education Facilities & Infrastructure Act of 2002 (PPEA)<sup>2</sup> are intended to allow a responsible public entity to narrow and channel innovative solutions to public problems through a multi-phase approach. PPTA and PPEA procurements may be structured either as “solicited” or “unsolicited.” An unsolicited proposal is for a public-private solution where the public body has made it known that a problem exists that it needs to solve. This is often included in a locality’s comprehensive plan, capital improvements program, or other strategic or long-term planning document. A solicited proposal features release and advertisement of a general request for proposals or invitation for bids, for which creative responses are sought and evaluated. Regardless of whether a proposal is solicited or unsolicited, the general phases are:

1. *Conceptual Phase.* Firms or groups of firms make proposals to the public body for how they would solve the relevant infrastructure problem. An evaluation team is formed to analyze the proposals and meet with the proposers and advise City Council on how best to proceed.
2. *Detailed Phase.* The public body may—but need not—proceed to the detailed phase with one or more proposers. The selected proposers and the public body’s evaluation team might meet several more times to refine ideas to meet the public body’s needs. In the event that the conceptual proposal is sufficiently detailed to permit the City to proceed to negotiation of the interim or comprehensive agreement, the City may elect to dispense with the detailed phase and move directly to negotiation of an interim or comprehensive agreement.
3. *Interim Phase.* Based on the detail phase, the public body may proceed to the interim phase with one or more proposers. During the interim phase, design work; acquisition of real estate interests; arrangement of financing, permitting, and other contingencies; and negotiations of the comprehensive agreement, as appropriate and necessary to the project, begin in earnest. The proposer(s) are typically paid for some of this work on a time-and-material, fixed-price, or mixed basis. In the event that contingencies have been sufficiently mitigated in the detailed phase, the City may elect to dispense with the interim phase and proceed directly to the comprehensive phase.
4. *Comprehensive Phase.* The comprehensive phase is when the “work” of the agreement really happens. Depending on the nature of the project, there may be two sub-phases to the comprehensive phase:
  - a. *Construction Sub-Phase.* This is when the physical work occurs.
  - b. *Operations Sub-Phase.* This is the long-term operation and maintenance involved in achieving the goals of the project.

Each of these phases is subject to numerous additional specific requirements, as well as differing requirements under the PPTA and the PPEA. Nevertheless, because of the flexibility built into the PPTA/PPEA processes, multiple considerations must be taken into account. PPTA/PPEA proposals fall into several different types, and contain widely differing scopes of work. The simplest proposals focus on designing and building a project (a “Design-Build PPTA/PPEA”), in which the contractor may be the designer, builder,

---

<sup>1</sup> Chapter 18, Title 33.2, Code of Virginia, 1950, as amended.

<sup>2</sup> Chapter 22.1, Title 56, Code of Virginia, 1950, as amended.

both, or a construction manager. More complex projects can also include financing mechanisms that include both public financing and private financing or equity, ongoing operation of a qualifying project by a private partner, and/or maintenance of a qualifying project by a private partner (a "DBFOM PPTA/PPEA"). They can also be used to define relationships for ongoing, long-term provision of services related to infrastructure. Proposals for transportation facilities and qualifying projects often include combinations of these components.

## **2. Introduction.**

The PPTA and PPEA grant a responsible public entity the authority to create public-private partnerships for the development of a wide range of projects for public use if the public entity determines that there is a need for a project and that such a partnership might provide the project to the public in a more timely or cost-effective manner than standard procurement under the Virginia Public Procurement Act ("VPPA"). It may also incorporate innovative and creative concepts in project delivery, operation, maintenance, or finance. The City of Lynchburg, Virginia (the "City"), is a responsible public entity under the PPTA and the PPEA, and adopts these guidelines to manage its implementation of the PPTA and the PPEA.

The PPTA and PPEA are methods of project delivery that incorporate many provisions of the VPPA, including its ethics provisions and many of its general competitive procurement principles. For reference, these Guidelines provide additional information on specific definitions and processes.

In order for a project to come under the PPTA or the PPEA, the project must meet the definition of a "transportation facility" (for the PPTA) or a "qualifying project" (for the PPEA). The PPTA and PPEA contain broad definitions of a "transportation facility" or a "qualifying project," including most types of infrastructure projects undertaken by the City.

The City most often will be the responsible public entity under any PPTA or PPEA project. Among the types of projects relevant to the City that the PPTA and PPEA permit are:

- Road, bridge, tunnel, overpass, ferry, airport, mass transit facility, vehicle parking facility, port facility, or similar commercial facility used for the transportation of persons or goods, together with any buildings, structures, parking areas, appurtenances, and other property needed to operate such facility;
- Any building or facility that meets a public purpose and is developed or operated by or for any public entity;
- Education facilities, including schools and school facilities;
- Public safety buildings and security systems;
- Water, sewer, solid waste management, and other utilities and infrastructure;
- Recreational facilities;
- Technology designed to deploy wireless broadband;
- Utility and telecommunications and other communications infrastructure;
- Technology infrastructure, services, and applications, including, but not limited to, telecommunications, automated data processing, word processing and management information systems, and related information, equipment, goods and services; and
- Any technology, equipment, or infrastructure designed to deploy wireless broadband services to schools, businesses, or residential areas.

However, under some circumstances the City might work with other entities, such as its school division, economic development authority, a public service authority, the Virginia Department of Transportation, or other political subdivisions or agencies of the Commonwealth to form positive partnerships for the

community. If the proposal is submitted to multiple public entities, they shall make a determination within 60 days of submission of the proposal which entity will be the coordinating responsible public entity.

### **3. Guidelines for Submission.**

PPTA and PPEA proposals may either be solicited (i.e., initiated by issuance of a solicitation by the City) or unsolicited (i.e., initiated by a potential private partner in response to a need expressed by the City).<sup>3</sup>

The City Manager has been designated as the responsible City official to implement these Guidelines, except where a decision is expressly reserved to the City Council by law. Nevertheless, the City Manager has discretion to seek a decision or direction by City Council at any decision point in the PPTA/PPEA process.

#### **3.1. Unsolicited Proposals.**

The PPTA and PPEA permit the City to receive and evaluate unsolicited proposals from private entities to acquire, design, construct, improve, renovate, expand, equip, maintain, finance, or operate a qualifying project or transportation facility.<sup>4</sup> There are specific submission requirements in each Act for unsolicited proposals, which are laid out in **Appendices A and B**. The City's general policy is to reserve acceptance of unsolicited proposals for cases of truly innovative ideas, because, in other cases, traditional procurement processes are generally viewed as more likely to achieve full and open competition from the bidding community. Additionally, the City discourages unsolicited proposals for capital projects when the City has already paid for design of the project because such a proposal will duplicate work. Accordingly, the City will likely reject an unsolicited proposal that lacks truly innovative ideas or which is for a project wherein the design is substantially underway or completed.

#### **3.2. Solicited Proposals.**

The City may issue solicitations inviting proposals from private entities to develop, finance, operate, and/or maintain projects.<sup>5</sup> In such a case, the City will set forth in the solicitation the format and supporting information that is required to be submitted, consistent with the provisions of the PPTA or PPEA. The timeline for advertisement and acceptance of conceptual proposals for a solicited PPTA or PPEA will be set forth in the solicitation.

Under the PPEA, the City may issue a solicitation at any time it determines that the public interest may be served by solicitation of proposals. Under the PPTA, the City may only issue a solicitation if it has made a finding of public interest following development of a competitive public option under these Guidelines.<sup>6</sup>

The solicitation should specify, but not necessarily be limited to, information and documents that must accompany each proposal and the factors that will be used in evaluating the submitted proposals.<sup>7</sup> The solicitation must be posted in such public areas as are normally used for posting of the City's notices, including the City's website. Notices will also be published in a newspaper or other publications of general circulation and posted on the Commonwealth's electronic procurement site. The solicitation will contain or incorporate by reference other applicable terms and conditions, including any unique capabilities or

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<sup>3</sup> Va. Code §§ 56-575.4, 33.2-1803.

<sup>4</sup> Va. Code §§ 56-575.4(A), 33.2-1803(A).

<sup>5</sup> Va. Code §§ 56-575.4(B), 33.2-1803(B).

<sup>6</sup> Va. Code § 33.2-1803(B).

<sup>7</sup> Cf. Va. Code §§ 2.2-4302.1, 2.2-4302.2.

qualifications that will be required of the private entities submitting proposals. Pre-proposal conferences will be held as deemed appropriate by the City.<sup>8</sup>

### **3.3. Consultant Review and Proposal Review Fee.**

The City shall receive an analysis of the proposal from appropriate internal staff or outside advisors or consultants with relevant experience in determining whether to enter into an agreement with the private entity.<sup>9</sup> There is no fee for processing solicited proposals.<sup>10</sup> In the case of unsolicited and competing unsolicited proposals, fees shall be paid in accordance with the following table, with percentages being of the gross cost of the proposed project:

| Stage       | Percentage | Minimum | Maximum  |
|-------------|------------|---------|----------|
| Conceptual: | 1/2 of 1%  | \$2,500 | \$25,000 |
| Detailed:   | 1/2 of 1%  | \$5,000 | \$50,000 |

Fees shall be submitted with the proposals for each corresponding phase in the form of a cashier's or certified check made payable to the City. If the City elects not to accept the proposal, the fee will be refunded.<sup>11</sup> The City may elect to refund any portion of fees paid in excess of its direct costs associated with evaluating the proposal. In the event either the initial processing fee of \$2,500 or the additional detailed proposal fee is determined by the City Manager to be insufficient to cover all of the direct costs incurred or expected to be incurred by the City in reviewing the proposal, the proposer may be required to pay the additional amount(s) as specified by the City Manager. Any proposal submitted without payment of the required fee or any failure to pay the additional amount(s) as specified by the City Manager within five days will result in the proposal not being considered. The proposal fee may cover all or part of the initial review process. For example, the City may require a proposal fee in the amount sufficient to cover all anticipated direct costs associated with evaluating the proposal, or the City may require the smaller initial processing fee with an additional proposal fee to be charged should the project proceed to further review.

## **4. Guidelines for Consideration of Proposals.**

### **4.1. Choice of Process and Evaluation Team.**

Upon deciding to issue a solicitation for a solicited proposal or deciding to accept an unsolicited proposal for consideration and competition, the City must first decide the appropriate process to follow. The PPTA and PPEA require the City to choose either to follow a process substantially similar to competitive sealed bidding under VPPA or to competitive negotiation under the VPPA based on which approach is superior in context.<sup>12</sup> Competitive sealed bidding is a process in which bids are evaluated primarily on price. The lowest priced responsive (i.e., it meets the specifications) bid from a responsible (i.e., the firm has the finances, forces, and business integrity to carry out the job) bidder must be accepted.<sup>13</sup> Competitive negotiation is a process in which multiple proposals are considered on a combination of factors which include price, and the City chooses the best value proposal (i.e., the proposal that provides the optimal solution in terms of cost, expertise, and capability of the proposer, and overall benefit to the City).<sup>14</sup> The

<sup>8</sup> Va. Code § 56-575.3:1(B)(1).

<sup>9</sup> Va. Code §§ 33.2-1803(C).

<sup>10</sup> See Va. Code § 33.2-1803(B)(3).

<sup>11</sup> Va. Code § 56-575.3(C).

<sup>12</sup> Va. Code §§ 56-575.16(2), 33.2-1819(2).

<sup>13</sup> Va. Code § 2.2-4302.1.

<sup>14</sup> Va. Code § 2.2-4302.2.

City may choose to use a points-based scoring system or a holistic approach to evaluation of proposals under the competitive negotiation approach.

The PPTA and PPEA favor a competitive sealed bidding process. The City may only choose to use the competitive negotiation process if it first makes a finding that use of the process is advantageous to the public because of (i) the probable scope, complexity, or priority of the project, or (ii) the risk sharing, including guaranteed cost or completion guarantees, added value, or debt or equity investments proposed, or (iii) the increase in funding, dedicated revenue source, or other economic benefit that would otherwise not be available.<sup>15</sup> The basis for the determination must be set forth in writing.

The City must also choose an evaluation team. The evaluation team will typically be composed of a combination of the City Manager, the Director of Financial Services, the City Procurement Administrator, and such other persons as the City Manager may determine. The purpose of the evaluation team is to evaluate proposals, meet with proposers, and work to negotiate the scope and form of the project, and finally to make a recommendation to the City Council on whether to go forward on a project and with whom.

#### **4.2. Advertisement for Proposals.**

For solicited proposals, the City may issue Requests for Proposals (RFPs) or Invitations for Bids (IFBs) inviting proposals from private entities to develop or operate projects, for competitive negotiation processes and competitive sealed bidding processes, respectively. The City may use a two-part proposal process consisting of an initial conceptual phase and a detailed phase. An RFP may invite proposers to submit proposals on individual projects identified by the City. In such a case the City should set forth in the RFP the format and supporting information that is required to be submitted, consistent with the provisions of the PPTA or PPEA. The City may establish anticipated timelines for selecting proposals for the review and selection of solicited proposals.

#### **4.3. Decision to Accept or Consider Unsolicited Proposals.**

Upon receipt of any unsolicited proposal, or group of proposals, and payment of any required fee by the proposer or proposers, the City Manager must determine whether to accept the unsolicited proposal for the purpose of publication for competing proposals and conceptual-phase consideration. If the City determines not to accept the proposal, it will return the proposal, together with all fees and accompanying documentation, to the proposer.

If the City chooses to accept an unsolicited proposal for publication and conceptual-phase consideration, within ten business days of acceptance of the unsolicited proposal, it must post a notice in a public area regularly used by the City for posting of public notices, including the City's website, for a period of not fewer than 45 days in the case of a PPEA, and not fewer than 120 days in the case of a PPTA. The City will also publish the same notice for a period of not fewer than 45 days in one or more newspapers or periodicals of general circulation in the jurisdiction to notify any parties that may be interested in submitting competing unsolicited proposals. In addition, the notice should be advertised in Virginia Business Opportunities and on the Commonwealth's electronic procurement website (eVA). The notice should state that the City (i) has received an unsolicited proposal under the PPTA or PPEA, as appropriate, (ii) intends to evaluate the proposal, (iii) may negotiate an interim or comprehensive agreement with the proposer based on the proposal, and (iv) will receive for simultaneous consideration any competing proposals that comply with the procedures adopted by the City and the PPTA or PPEA. The notice also must summarize the proposed qualifying project or projects, and identify their proposed locations.

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<sup>15</sup> Va. Code §§ 56-575.16(2), 33.2-1819(2).

To ensure that sufficient information is available upon which to base the development of a serious competing proposal, representatives of the City familiar with the unsolicited proposal and the guidelines established by the PPTA or PPEA shall be made available to respond to inquiries and meet with private entities that are considering the submission of a competing proposal.

#### **4.4. Affected Jurisdictions.**

Any private entity requesting approval from or submitting a conceptual or detailed proposal to the City must provide each affected jurisdiction—those localities or other public entities that will not be part of the comprehensive agreement, but in whose jurisdictions some portion of the project will occur or whose operations the project would impact—with a copy of the private entity's request or proposal by certified mail, express delivery, or hand delivery. Affected jurisdictions that are not "responsible public entities" for the purposes of the proposed project shall have 60 days from the receipt of the request or proposal to submit written comments to the City and to indicate whether the proposed qualifying project is compatible with the (i) local comprehensive plan, (ii) infrastructure development plans, or (iii) capital improvements budget or other government spending plan. Comments received within the 60-day period shall be given consideration by the City. No negative inference shall be drawn from the absence of comment by an affected jurisdiction or other entity.

#### **4.5. Conceptual Review.**

Only proposals complying with the requirements of the PPTA or PPEA that contain sufficient information for a meaningful evaluation and that are provided in an appropriate format shall be considered by the City for further review at the conceptual stage. Formatting suggestions for proposals at the conceptual stage are found in Section 5.

After reviewing the original proposal and any competing proposals submitted during the notice period, the City may determine:

1. Not to proceed further with any proposal;
2. To proceed to the detailed phase of review with the original proposal;
3. To proceed to the detailed phase with a competing proposal;
4. To proceed to the detailed phase with multiple proposals; or
5. To request modifications or amendments to any proposals.

In the event that more than one proposal will be considered in the detailed phase of review, the City will consider whether the unsuccessful proposer should be reimbursed for costs incurred in the detailed phase of review, and such reasonable costs may be assessed to the successful proposer in the comprehensive agreement.

Discussions between the City and private entities about the need for infrastructure improvements shall not limit the ability of the City to later determine to use standard procurement procedures to meet its infrastructure needs. The City retains the right to reject any proposal at any time prior to the execution of an interim or comprehensive agreement. With respect to a PPEA proposal, if the City rejects a proposal initiated by a private entity that purports to develop specific cost savings, the City shall specify the basis for the rejection.

#### **4.6. Detailed Review.**

Review at the detailed stage will be specifically tailored to the project and the proposal. Formatting suggestions for proposals at the conceptual stage are found in Section 5. In the event that the conceptual proposal is sufficiently detailed to allow negotiation of an interim or comprehensive agreement, the City may elect to dispense with the detailed phase.

### **5. Proposal Preparation and Contents.**

#### **5.1. Conceptual Stage.**

The City requires that proposals at the conceptual stage contain information in the following areas: (i) qualifications and experience, (ii) project characteristics, (iii) project financing, (iv) anticipated public support or opposition, or both, (v) project benefit and compatibility, and (vi) any additional information as the City may reasonably request to comply with the requirements of the PPTA or PPEA. In addition, for a PPTA proposal, suggestions for information to be included in proposals at this stage include the items listed below. Not every proposal will include all of these items, nor will this list be sufficient for all proposals. The list is to be used flexibly as a checklist for basic information necessary to review a proposal.

##### **1. Qualifications & Experience:**

- a. Identify the legal structure of the firm or consortium of firms making the proposal. Identify the organizational structure for the project, the management approach, and how each partner and major subcontractor in the structure fits into the overall team.
- b. Describe the experience of the firm or consortium of firms making the proposal and the key principals involved in the proposed project, including experience with projects of comparable size and complexity. Describe the length of time in business, business experience, public sector experience, and other engagements of the firm or consortium of firms. Include the identity of any firms that will provide design, construction and completion guarantees and warranties, and a description of such guarantees and warranties.
- c. Provide the names, addresses, and telephone numbers of persons within the firm or consortium of firms who may be contacted for further information.
- d. Provide a current or most recently audited financial statement of the firm or firms and each partner with an equity interest of twenty percent or greater.
- e. Identify any persons known to the proposer who would be obligated to disqualify themselves from participation in any transaction arising from or in connection to the project pursuant to the Virginia State and Local Government Conflict of Interests Act, Chapter 31 (§§ 2.2-3100 et seq.) of Title 2.2 (e.g., City employees).

##### **2. Project Characteristics:**

- a. Provide a description of the project, including the conceptual design. Describe the proposed project in sufficient detail so that type and intent of the project, the location, and the communities that may be affected are clearly identified.
- b. Identify and fully describe any work to be performed by the City.



- c. Include a list of all federal, state, and local permits and approvals required for the project and a schedule for obtaining such permits and approvals.
- d. Identify any anticipated adverse social, economic, and environmental impacts of the project. Specify the strategies or actions to mitigate known impacts of the project.
- e. Identify the projected positive social, economic, and environmental impacts of the project.
- f. Identify the proposed schedule for the work on the project, including the estimated time for completion.
- g. Propose allocation of risk and liability for work completed beyond the agreement's completion date, and assurances for timely completion of the project.
- h. State assumptions related to ownership, legal liability, law enforcement, and operation of the project and the existence of any restrictions on the City's use of the project.
- i. Provide information relative to phased or partial openings of the proposed project prior to completion of the entire work.
- j. List any other assumptions relied on for the project to be successful.
- k. List any contingencies that must occur for the project to be successful.

**3. Project Financing:**

- a. Provide a preliminary estimate and estimating methodology of the cost of the work by phase, segment, or both.
- b. Submit a plan for the development, financing, and operation of the project showing the anticipated schedule on which funds will be required. Describe the anticipated costs of and proposed sources and uses for such funds including any anticipated debt service costs. The operational plan should include appropriate staffing levels and associated costs. Include supporting due diligence studies, analyses, or reports.
- c. Include a list and discussion of assumptions underlying all major elements of the plan. Assumptions should include all significant fees associated with financing given the recommended financing approach. In addition, complete disclosure of interest rate assumptions should be included. Any ongoing operational fees, if applicable, should also be disclosed as well as any assumptions with regard to increases in such fees.
- d. Identify the proposed risk factors and methods for dealing with these factors.
- e. Identify any local, state, or federal resources that the proposer contemplates requesting for the project. Describe the total commitment, if any, expected from governmental sources and the timing of any anticipated commitment. Such disclosure should include any direct or indirect guarantees or pledges of the City's credit or revenue.
- f. Identify the amounts and the terms and conditions for any revenue sources.

- g. Identify any aspect of the project that could disqualify the project from obtaining tax-exempt financing.

**4. Operations and Maintenance:**

- a. If the proposal includes ongoing maintenance and operation by the private partner, provide a description of tasks the private partner may undertake.
- b. If the proposal includes ongoing maintenance and operation by the private partner, provide a description of major overhauls and life-cycle cost factors.

**5. Project Benefit and Compatibility:**

- a. Identify who will benefit from the project, how they will benefit, and how the project will benefit the overall community, region, or state.
- b. Identify any anticipated public support or opposition, as well as any anticipated government support or opposition for the project.
- c. Explain the strategy and plans that will be carried out to involve and inform the general public, business community, and governmental agencies in areas affected by the project.
- d. Describe the anticipated significant benefits to the community, region, or state, including anticipated benefits to the economic condition of the City and whether the project is critical to attracting or maintaining competitive industries and businesses to the City or the surrounding region.
- e. Describe compatibility with the local comprehensive plan, local infrastructure development plans, the capital improvements budget, or other government spending plan.
- f. Provide a statement setting forth participation efforts that are intended to be undertaken in connection with this project with regard to the following types of businesses: (i) minority-owned businesses, (ii) woman-owned businesses, and (iii) small businesses.

**5.2. Detailed Stage.**

Detailed stage proposals and the procedures to evaluate them will differ significantly based on the type and scope of the project.

Matters to be included in the detailed stage proposal for a PPEA include:

- 1. A topographical map (1:2,000 or other appropriate scale) depicting the location of the proposed project;
- 2. A list of public utility facilities, if any, that will be crossed by the qualifying project and a statement of the plans of the proposer to accommodate such crossings;
- 3. A statement and strategy setting out the plans for securing all necessary property;
- 4. A detailed listing of all firms that will provide specific design, construction and completion guarantees and warranties, and a brief description of such guarantees and warranties;
- 5. A total life-cycle cost specifying methodology and assumptions of the project or projects

and the proposed project start date. Include anticipated commitment of all parties; equity, debt, and other financing mechanisms; and a schedule of project revenues and project costs. The life-cycle cost analysis should include, but not be limited to, a detailed analysis of the projected return, rate of return, or both; expected useful life of facility; and estimated annual operating expenses;

6. A detailed discussion of assumptions about user fees or rates, and usage of the project or projects;
7. Identification of any known government support or opposition, or general public support or opposition for the project. Government or public support should be demonstrated through resolution of official bodies, minutes of meetings, letters, or other official communications;
8. Demonstration of consistency with appropriate local comprehensive or infrastructure development plans or indication of the steps required for acceptance into such plans;
9. Explanation of how the proposed project would impact local development plans of each affected jurisdiction;
10. Identification of the executive management and the officers and directors of the firm or firms submitting the proposal. In addition, identification of any known conflicts of interest or other disabilities that may impact the City's consideration of the proposal, including the identification of any persons known to the proposer who would be obligated to disqualify themselves from participation in any transaction arising from or in connection to the project pursuant to the Virginia State and Local Government Conflict of Interest Act, Chapter 31 (§§ 2.2-3100 et seq.) of Title 2.2; and
11. Additional material and information as the City may reasonably request.

Matters to be included in the detailed stage proposal for a PPTA include:

1. A topographic map (1:2,000 or other appropriate scale) indicating the location of the transportation facility or facilities;
2. A description of the transportation facility or facilities, including the conceptual design of such facility or facilities and all proposed interconnections with other transportation facilities;
3. The proposed date for development and/or operation of the transportation facility or facilities along with an estimate of the life-cycle cost of the transportation facility or facilities as proposed;
4. A statement setting forth the method by which the private entity proposes to secure any property interests required for the transportation facility or facilities;
5. Information relating to the current transportation plans, if any, of each affected locality or public entity;
6. A list of all permits and approvals required for developing and/or operating improvements to the transportation facility or facilities from local, state, or federal agencies and a projected schedule for obtaining such permits and approvals;
7. A list of public utility's, locality's, or political subdivision's facilities, if any, that will be crossed by the transportation facility or facilities and a statement of the plans of the private entity to accommodate such crossings;

8. A statement setting forth the private entity's general plans for developing and/or operating the transportation facility or facilities, including identification of any revenue, public or private, or proposed debt or equity investment or concession proposed by the private entity;
9. The names and addresses of the persons who may be contacted for further information concerning the request;
10. Information on how the private entity's proposal will address the needs identified in the appropriate state, regional, or local transportation plan by improving safety, reducing congestion, increasing capacity, enhancing economic efficiency, or any combination thereof;
11. A statement of the risks, liabilities, and responsibilities to be transferred, assigned, or assumed by the private entity for the development and/or operation of the transportation facility or facilities, including revenue risk and operations and maintenance; and
12. Such additional material and information as the responsible public entity may reasonably request pursuant to its guidelines or other written instructions.

**6. Public Interest and Substantive Selection Criteria.**

There are several factors that the City may wish to consider when evaluating and selecting a proposal under the PPTA or PPEA. The following are some of the factors that may be considered by the City in the evaluation and selection of PPTA or PPEA proposals; however, the City reserves the right to reject any request or proposal at any time for any reason whatsoever.

**A. Qualifications and Experience.**

Factors to be considered in any phase of the City's review to determine whether the proposer possesses the requisite qualifications and experience include:

1. Experience with similar projects;
2. Demonstration of ability to perform work;
3. Leadership structure;
4. Project manager's experience;
5. Management approach;
6. Financial condition; and
7. Project ownership.

**B. Project Characteristics.**

Factors to be considered in determining the project characteristics include:

1. Project definition;
2. Proposed project schedule;
3. Operation of the project;
4. Technology and technical feasibility;
5. Conformity to laws, regulations, and standards;

6. Environmental impacts;
7. Condemnation impacts;
8. State and local permits; and
9. Maintenance of the project (and life-cycle costs).

**C. Project Financing.**

Factors to be considered in determining whether the proposed project financing allows adequate access to the necessary capital to finance the project include:

1. Cost and cost benefit to the City;
2. Financing and the impact on the debt burden of the City;
3. Financial plan, including the degree to which the proposer has conducted due diligence investigation and analysis of the proposed financial plan and the results of any such inquiries or studies;
4. Opportunity costs assessment;
5. Estimated cost;
6. Life-cycle cost analysis;
7. The identity, credit history, and past performance of any third party that will provide financing for the project and the nature and timing of its commitment, as applicable; and
8. Such other items as the City deems appropriate.

In the event the project is financed through the issuance of obligations that are deemed to be tax-supported by any locality, or if financing such a project may impact the City's or any locality's debt rating or financial position, the City may select its own finance team, source, and financing vehicle.

**D. Project Benefit and Compatibility Under the PPEA.**

Factors to be considered in determining the proposed project's compatibility with the appropriate local or regional comprehensive or development plans include:

1. Community benefits;
2. Community support or opposition, or both;
3. Public involvement strategy;
4. Compatibility with existing and planned facilities; and
5. Compatibility with local, regional, and state economic development efforts.

**E. Other Relevant Factors Under the PPEA.**

Other factors that may be considered by the City in the evaluation and selection of PPEA proposals include:

1. The proposed cost of the qualifying project;
2. The general reputation, industry experience, and financial capacity of the private entity;

3. The proposed design of the qualifying project;
4. The eligibility of the project for accelerated documentation, review, and selection;
5. Local citizen and government comments;
6. Benefits to the public, including financial and nonfinancial;
7. The private entity's compliance with a minority business enterprise participation plan or good faith effort to comply with the goals of such plan;
8. The private entity's plans to employ local contractors and residents;
9. The recommendation of a committee of representatives of members of the City and the appropriating body which may be established to provide advisory oversight for the project; and
10. Other criteria that the City deems appropriate.

**F. Public Purpose Finding Under the PPEA.**

The City, prior to proceeding to the detailed phase of consideration of a PPEA proposal, must make a finding of public purpose. This shall be based upon the following findings:

1. There is a public need for or benefit derived from the qualifying project of the type the private entity proposes as a qualifying project;
2. The estimated cost of the qualifying project is reasonable in relation to similar facilities; and
3. The private entity's plans will result in the timely development or operation of the qualifying project.

**G. Public Benefit Finding Under the PPTA.**

The City, prior to proceeding to the detailed phase of consideration of a PPTA proposal, must make a finding of public interest. This shall be based upon the following information:

1. A description of the benefits expected to be realized by the City through the development and/or operation of the transportation facility;
2. An analysis of the public financial contribution necessary for the development and/or operation of the facility under the competitive public option, including a maximum public contribution to be allowed as part of the interim and/or comprehensive agreement;
3. A description of the benefits of using the PPTA process rather than another process (such as traditional procurement);
4. A statement of the risks to be assumed by the private partner, which must include (a) a discussion of whether revenue risk can be transferred to the private entity, and means of mitigating revenue risk retained by the City, (b) a description of risks, liabilities, and responsibilities to be retained by the City, and (c) other items of risk to the City;
5. Determination of whether the project has high, medium, or low delivery risk, both in the construction and operation sub-phases, and how such risk can be mitigated or transferred to the private entity; and
6. Explanation and rationale for why use of a public-private partnership is more advantageous

to the public than use of the competitive public option.

**7. Additional Posting and Public Notice Requirements.<sup>16</sup>**

**7.1. Public Hearing.**

In addition to the posting requirements set forth elsewhere in these Guidelines and the PPTA or PPEA, the City shall hold a public hearing on the proposals during the proposal review process, but not later than 30 days prior to entering into an interim or comprehensive agreement. Notice of such public hearing shall be published in a newspaper of general circulation in the area in which the contract work is to be performed once a week for two consecutive weeks. At least six (6) days shall elapse between the first and second publication.

**7.2. Posting of Interim or Comprehensive Agreement.**

Once the negotiation phase for the development of an interim or a comprehensive agreement is complete and a decision to award has been made by the City, the City shall post the proposed agreement on the City's website to include a summary of the proposals and the location where copies of the proposals are available for public inspection. Such posting shall be for a period of 30 days prior to entering into an interim or comprehensive agreement.

**7.3. Public Inspection.**

In addition to the posting requirements, at least one copy of the proposals shall be made available for public inspection. Trade secrets, financial records, or other records of the private entity excluded from disclosure under the provisions of subdivision 11 of § 2.2-3705.6 shall not be required to be posted, except as otherwise agreed to by the City and the private entity.

**7.4. Relied upon Studies and Analyses.**

Any studies and analyses considered by the City in its review of a proposal shall be disclosed to the appropriating body at some point prior to the execution of an interim or comprehensive agreement.

**8. Approval of City Council.**

Interim and comprehensive agreements shall be approved by Uncodified Ordinance or Resolution of the Lynchburg City Council.

**9. Freedom of Information Act Requirements.**

**9.1. General Applicability.**

Documents submitted by private entities are generally subject to the Virginia Freedom of Information Act ("FOIA") except that subdivision 11 of Virginia Code § 2.2-3705.6 exempts certain documents from public disclosure. FOIA exemptions, however, are discretionary, and the City may elect to release some or all of the documents except to the extent documents are:

1. Trade secrets of the private entity as defined by the Uniform Trade Secrets Act (Va. Code §§ 59.1-336 et seq.);
2. Financial records of the private entity that are not generally available to the public through reg-

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<sup>16</sup> Va. Code §§ 33.2-1820, 56-575.17

ulatory disclosure or otherwise, including, but not limited to, balance sheets and financial statements; or

3. Other information submitted by a private entity, where if the record or document were made public prior to the execution of an interim or comprehensive agreement the financial interest or bargaining position of the public or private entity would be adversely affected.

Additionally, to the extent access to proposal documents submitted by private entities are compelled or protected from disclosure by a court order, the City must comply with the provisions of such order.

#### **9.2. Protection from Mandatory Disclosure for Certain Documents Submitted by Private Entity.**

Before a document of a private entity may be withheld from disclosure, the private entity must make a written request to the City at the time the documents are submitted designating with specificity the documents for which the protection is being sought and a clear statement of the reasons for invoking the protection with reference to one or more of the three classes of records listed in Section 8.1.

Upon receipt of a written request for protection of documents, the City shall determine whether the documents contain (i) trade secrets, (ii) financial records, or (iii) other information that would adversely affect the financial interest or bargaining position of the City or private entity in accordance with Section 8.1. The City shall make a written determination of the nature and scope of the protection to be afforded by the City under Section 8.1. If the written determination provides less protection than requested by the private entity, the private entity should be afforded an opportunity to withdraw its proposal. Nothing shall prohibit further negotiations of the documents to be afforded protection from release although what may be protected must be limited to the categories of records identified in Section 8.1.

Once a written determination has been made by the City, the documents afforded protection under Section 8.1 shall continue to be protected from disclosure when in the possession of the City or any affected jurisdiction to which such documents are provided.

If a private entity fails to designate trade secrets, financial records, or other confidential or proprietary information for protection from disclosure, such information, records or documents shall be subject to disclosure under FOIA.

#### **9.3. Protection from Mandatory Disclosure for Certain Documents Produced by the City.**

The City may withhold from disclosure memoranda, staff evaluations, or other records prepared by the City, its staff, outside advisors, or consultants exclusively for the evaluation and negotiation of proposals where (i) if such records were made public prior to or after the execution of an interim or comprehensive agreement, the financial interest or bargaining position of the City would be adversely affected, and (ii) the basis for the determination required in clause (i) is documented in writing by the City.

Cost estimates relating to a proposed procurement transaction prepared by or for the City shall not be open to public inspection.

#### **9.4. Documents that May Not Be Withheld.**

The City may not withhold the following documents (among others):

1. Procurement records other than those subject to the written determination of the City;



2. Information concerning the terms and conditions of any interim or comprehensive agreement, service contract, lease, partnership, or any agreement of any kind entered into by the City and the private entity;
3. Information concerning the terms and conditions of any financing arrangement that involves the use of public funds; or
4. Information concerning the performance of any private entity developing or operating a qualifying transportation facility or a qualifying project.

However, to the extent that access to any procurement record or other document or information is compelled or protected by a court order, then the City must comply with such order.

#### **9.5. Executed Interim or Comprehensive Agreements.**

Once an interim agreement or a comprehensive agreement has been entered into, the City shall make procurement records available for public inspection, upon request.

Such procurement records shall include documents protected from disclosure during the negotiation phase on the basis that the release of such documents would have an adverse effect on the financial interest or bargaining position of the City or private entity.

Such procurement records shall not include (i) trade secrets of the private entity as defined in the Uniform Trade Secrets Act (§§ 59.1-336 et seq.) or (ii) financial records, including balance sheets or financial statements of the private entity that are not generally available to the public through regulatory disclosure or otherwise. However, to the extent access to procurement records are compelled or protected by a court order, then the City must comply with such order.

#### **10. Incorporation of VPPA Provisions.**

In general, the PPTA and PPEA supersede any conflicting provisions of the VPPA. However, the following provisions of the VPPA are incorporated into these Guidelines for application in PPTA/PPEA procurements:

1. The general process for competitive sealed bidding is as set forth in § 2.2-4302.1 of the Code of Virginia, 1950, as amended.
2. The general process for competitive negotiation is as set forth in § 2.2-4302.2 of the Code of Virginia, 1950, as amended.
3. The anti-discrimination provisions of § 2.2-4310 and § 2.2-4311, the prohibition on employment of illegal aliens provided in § 2.2-4311.1, and the requirement for qualification to do business in the Commonwealth provided in § 2.2-4311.2 of the Code of Virginia, 1950, as amended.
4. The requirement for a drug-free workplace provided in § 2.2-4312 of the Code of Virginia, 1950, as amended.
5. The provisions of § 2.2-4337 and § 2.2-4338 of the Code of Virginia, 1950, as amended, are adopted with respect to any construction associated with a PPTA/PPEA project.
6. The provisions related to Ethics in Public Contracting, §§ 2.2-4367 et seq. of the Code of Virginia, 1950, as amended.

In general, the provisions of the Prompt Payment Act, § 2.2-4347 et seq., of the Code of Virginia, 1950, as amended, will also be applicable to PPTA/PPEA projects.

**11. Federal Provisions.**

City projects may be funded, in whole or in part, by federal funds. All proposers are cautioned to be cognizant of the provisions of the Uniform Guidance, 2 C.F.R. Part 200, Davis-Bacon and Related Laws (DBRL), Buy America, Buy American, and other provisions that may be applicable.

**12. Filing with Auditor of Public Accounts.**

Where required by Virginia law, copies of all fully executed interim and comprehensive agreements and their attachments shall be filed with the Auditor of Public Accounts.

#### **APPENDIX A – CHECKLIST**

| <b>Submission Requirement</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <b>YES</b> | <b>NO</b> | <b>Waived</b> |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|-----------|---------------|
| <b>Qualifications and Experience</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |            |           |               |
| 1. Identify the legal structure of the firm or consortium of firms making the proposal. Identify the organizational structure for the project, the management approach and how each partner and major subcontractor in the structure fits into the overall team.                                                                                                                                                                                                                                                                         |            |           |               |
| 2. Describe the experience of the firm or consortium of firms making the proposal and the key principals involved in the proposed project including experience with projects of comparable size and complexity. Describe the length of time in business, business experience, public sector experience and other engagements of the firm or consortium of firms. Include the identity of any firms that will provide design, construction and completion guarantees and warranties, and a description of such guarantees and warranties. |            |           |               |
| 3. Provide the names, addresses, and telephone numbers of persons within the firm or consortium of firms who may be contacted for further information.                                                                                                                                                                                                                                                                                                                                                                                   |            |           |               |
| 4. Provide a current or most recently audited financial statement of the firm or firms and each partner with an equity interest of twenty percent or greater.                                                                                                                                                                                                                                                                                                                                                                            |            |           |               |
| 5. Identify any persons known to the proposer who would be obligated to disqualify themselves from participation in any transaction arising from or in connection to the project pursuant to the Virginia State and Local Government Conflict of Interests Act, Chapter 31 (§ 2.2-3100 et seq.) of Title 2.2.                                                                                                                                                                                                                            |            |           |               |
| <b>Project Characteristics</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |            |           |               |
| 6. Provide a description of the project, including the conceptual design. Describe the proposed project in sufficient detail so that type and intent of the project, the location, and the communities that may be affected are clearly identified.                                                                                                                                                                                                                                                                                      |            |           |               |
| 7. Identify and fully describe any work to be performed by the City.                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |            |           |               |
| 8. Include a list of all federal, state, and local permits and approvals required for the project and a schedule for obtaining such permits and approvals.                                                                                                                                                                                                                                                                                                                                                                               |            |           |               |
| 9. Identify any anticipated adverse social, economic, and environmental impacts of the project. Specify the strategies or actions to mitigate known impacts of the project.                                                                                                                                                                                                                                                                                                                                                              |            |           |               |

|                                                                                                                                                                                                                                                                                                                                                                                                                                           |  |  |  |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--|--|
| 10. Identify the projected positive social, economic, and environmental impacts of the project.                                                                                                                                                                                                                                                                                                                                           |  |  |  |
| 11. Identify the proposed schedule for the work on the project, including the estimated time for completion.                                                                                                                                                                                                                                                                                                                              |  |  |  |
| 12. Propose allocation of risk and liability for work completed beyond the agreement's completion date, and assurances for timely completion of the project.                                                                                                                                                                                                                                                                              |  |  |  |
| 13. State assumptions related to ownership, legal liability, law enforcement, and operation of the project and the existence of any restrictions on the City's use of the project.                                                                                                                                                                                                                                                        |  |  |  |
| 14. Provide information relative to phased or partial openings of the proposed project prior to completion of the entire work.                                                                                                                                                                                                                                                                                                            |  |  |  |
| 15. List any other assumptions relied on for the project to be successful.                                                                                                                                                                                                                                                                                                                                                                |  |  |  |
| 16. List any contingencies that must occur for the project to be successful.                                                                                                                                                                                                                                                                                                                                                              |  |  |  |
| <b>Project Financing</b>                                                                                                                                                                                                                                                                                                                                                                                                                  |  |  |  |
| 17. Provide a preliminary estimate and estimating methodology of the cost of the work by phase, segment, or both.                                                                                                                                                                                                                                                                                                                         |  |  |  |
| 18. Submit a plan for the development, financing, and operation of the project showing the anticipated schedule on which funds will be required. Describe the anticipated costs of and proposed sources and uses for such funds including any anticipated debt service costs. The operational plan should include appropriate staffing levels and associated costs. Include supporting due diligence studies, analyses, or reports.       |  |  |  |
| 19. Include a list and discussion of assumptions underlying all major elements of the plan. Assumptions should include all significant fees associated with financing given the recommended financing approach. In addition, complete disclosure of interest rate assumptions should be included. Any ongoing operational fees, if applicable, should also be disclosed as well as any assumptions with regard to increases in such fees. |  |  |  |
| 20. Identify the proposed risk factors and methods for dealing with these factors.                                                                                                                                                                                                                                                                                                                                                        |  |  |  |
| 21. Identify any local, state, or federal resources that the proposer contemplates requesting for the project. Describe the total commitment, if any, expected from governmental sources and the timing of any anticipated commitment. Such disclosure should include any direct or indirect guarantees or pledges of the City's credit or revenue.                                                                                       |  |  |  |

|                                                                                                                                                                                                                                                                                                          |  |  |  |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--|--|
| 22. Identify the amounts and the terms and conditions for any revenue sources.                                                                                                                                                                                                                           |  |  |  |
| 23. Identify any aspect of the project that could disqualify the project from obtaining tax-exempt financing.                                                                                                                                                                                            |  |  |  |
| 24. For a transportation facility, identify the risks, liabilities, and responsibilities to be transferred, assigned, or assumed by the private entity for the development and/or operation of the facility, including revenue risk and operations and maintenance.                                      |  |  |  |
| 25. For a transportation facility, identify how the proposal will address the needs identified in the appropriate state, regional, or local transportation plan by improving safety, reducing congestion, increasing capacity, and/or enhancing economic efficiency.                                     |  |  |  |
| <b>Project Benefits and Capability</b>                                                                                                                                                                                                                                                                   |  |  |  |
| 26. Identify who will benefit from the project, how they will benefit, and how the project will benefit the overall community, region, or state.                                                                                                                                                         |  |  |  |
| 27. Identify any anticipated public support or opposition, as well as any anticipated government support or opposition for the project.                                                                                                                                                                  |  |  |  |
| 28. Explain the strategy and plans that will be carried out to involve and inform the general public, business community, and governmental agencies in areas affected by the project.                                                                                                                    |  |  |  |
| 29. Describe the anticipated significant benefits to the community, region, or state, including anticipated benefits to the economic condition of the City and whether the project is critical to attracting or maintaining competitive industries and businesses to the City or the surrounding region. |  |  |  |
| 30. Describe compatibility with the local comprehensive plan, local infrastructure development plans, the capital improvements budget, or other government spending plan.                                                                                                                                |  |  |  |
| 31. Provide a statement setting forth participation efforts that are intended to be undertaken in connection with this project with regard to the following types of businesses: (i) minority-owned businesses, (ii) woman-owned businesses, and (iii) small businesses.                                 |  |  |  |
| <b>Other</b>                                                                                                                                                                                                                                                                                             |  |  |  |
| 32. Written request for protection of confidential/proprietary materials, providing justification as to (i) trade secrets, (ii) financial records, or (iii) other information that would otherwise affect the financial interest or bargaining position of the City or private entity.                   |  |  |  |

Based on City of Lynchburg, Virginia, PPTA/PPEA Guidelines and Va. Code §§ 56-575.4(A) and 33.2-1803(A). Attach reasons for waivers in separate memorandum.

## **APPENDIX B – SAMPLE TIMELINES**

### **SAMPLE TIMELINE FOR UNSOLICITED PPEA**

|                                                                                                                                                     |             |
|-----------------------------------------------------------------------------------------------------------------------------------------------------|-------------|
| Receipt of unsolicited proposal                                                                                                                     | Day 1 ("D") |
| Decision whether to accept the unsolicited proposal, whether to use competitive sealed bidding or competitive negotiation, and structure of process | D + 45      |
| Prepare notice of unsolicited proposal, post, publish, and allow for public inspection                                                              | D + 75      |
| Receive competing conceptual proposals                                                                                                              | D + 135     |
| Evaluation of conceptual proposals, determine whether to proceed to detailed phase, and what proposer(s) to invite to proceed to detailed phase     | D + 195     |
| Receive detailed phase proposals                                                                                                                    | D + 225     |
| Evaluate detailed phase proposals, conduct interviews, and select proposer(s) for negotiation of interim or comprehensive agreement                 | D + 270     |
| Negotiate interim agreement or comprehensive agreement                                                                                              | D + 350     |
| Advertise proposals for public hearing and post negotiated interim or comprehensive agreement on City website                                       | D + 400     |
| Hold public hearing and obtain City Council approval                                                                                                | D + 430     |
| Execute approved interim or comprehensive agreement                                                                                                 | D + 460     |

### **SAMPLE TIMELINE FOR UNSOLICITED PPTA**

|                                                                                                                                                     |             |
|-----------------------------------------------------------------------------------------------------------------------------------------------------|-------------|
| Receipt of unsolicited proposal                                                                                                                     | Day 1 ("D") |
| Decision whether to accept the unsolicited proposal, whether to use competitive sealed bidding or competitive negotiation, and structure of process | D + 45      |
| Prepare notice of unsolicited proposal, post, publish, and allow for public inspection                                                              | D + 75      |
| Receive competing conceptual proposals                                                                                                              | D + 135     |
| Evaluate conceptual proposals, determine whether to proceed to detailed phase, and what proposer(s) to invite to proceed to detailed phase          | D + 195     |
| Receive detailed phase proposals                                                                                                                    | D + 225     |
| Negotiate interim agreement or comprehensive agreement                                                                                              | D + 350     |

|                                                                                                                   |         |
|-------------------------------------------------------------------------------------------------------------------|---------|
| Advertise proposals for public hearing and post negotiated interim or comprehensive agreement on the City website | D + 400 |
| Hold public hearing and obtain City Council approval                                                              | D + 430 |
| Execute approved interim or comprehensive agreement                                                               | D + 460 |

**APPENDIX C – SAMPLE PUBLIC HEARING NOTICE**

NOTICE IS HEREBY GIVEN, pursuant to § \_\_\_\_\_, Code of Virginia, 1950, as amended, that a public hearing will be held before the Lynchburg City Council on \_\_\_\_\_, or as soon thereafter as may be heard, in the Council Chamber of the City Hall, 900 Church Street, Lynchburg, VA 24504, for the purposes of receiving public comment on \_\_\_\_\_ (\_\_\_\_\_) proposal(s) received by the City of Lynchburg (City) pursuant to the authority of the \_\_\_\_\_ Act. Such proposal(s) was/were, respectively, submitted by \_\_\_\_\_, relate to \_\_\_\_\_, and are available for public inspection and review at the City's Department of Financial Services, Office of Budget and Procurement, City Hall - 3<sup>rd</sup> Floor, 900 Church Street, Lynchburg, VA 24504, during normal business hours (Monday through Friday, 8:30 a.m. to 5:00 p.m.). A negotiated Comprehensive Agreement concerning such/one of such proposal(s) will be posted publicly in accordance with applicable law and considered by the Lynchburg City Council for acceptance at a later date. All interested persons are invited to appear at the said public hearing and present their views. Questions and/or comments may be referred to \_\_\_\_\_, the City's \_\_\_\_\_, who may be contacted by phone at \_\_\_\_\_ and by email at \_\_\_\_\_.

Publish in The News & Advance once a week for two (2) successive weeks with at least six (6) calendar days elapsing between the first and second publication.



**APPENDIX D – SAMPLE APPROVAL**

***(TITLE OF UNCODIFIED ORDINANCE)***

WHEREAS, the \_\_\_\_\_ (“\_\_\_\_\_”) grants responsible public entities the authority to create public-private partnerships for the development of a wide range of public facilities or projects; *and*

WHEREAS, the City of Lynchburg, Virginia (“City”) is a responsible public entity and has adopted guidelines which establish procedures for the development of public facilities or projects through public-private partnerships pursuant to the \_\_\_\_\_; *and*

WHEREAS, the City received an unsolicited proposal from \_\_\_\_\_, pursuant to the \_\_\_\_\_ and the said guidelines for the \_\_\_\_\_ of a \_\_\_\_\_ (the “Project”), said proposal being expressly incorporated herein by reference; *and*

WHEREAS, given the Project is permitted under the \_\_\_\_\_, the City reviewed such proposal, determined it met the City’s needs, advertised for competing proposals, received \_\_\_\_\_ (\_\_\_\_\_) other competing proposal(s), and after reviewing such proposal(s), selected \_\_\_\_\_ proposal for negotiation of a comprehensive agreement; *and*

WHEREAS, a Comprehensive Agreement for the Project has been thoroughly negotiated between the City and \_\_\_\_\_, and the applicable requirements of § \_\_\_\_\_ of the Code of Virginia, 1950, as amended, were duly satisfied by the City.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF LYNCHBURG:

1. That the negotiated Comprehensive Agreement between the City of Lynchburg, Virginia (“City”) and \_\_\_\_\_ (\_\_\_\_\_), dated \_\_\_\_\_, specific to the Project, is hereby approved. Such Comprehensive Agreement is expressly incorporated herein by reference, and the City Manager is authorized and directed to execute such Comprehensive Agreement on behalf of the City, on or after \_\_\_\_\_; the Clerk of Council shall attest the same, and the City Attorney shall approve the form of the same.
2. That the City Manager is authorized and directed, on behalf of the City, under such terms and conditions as he may deem appropriate, to \_\_\_\_\_, and the like which may be related to fulfilling the purpose(s) and/or responsibilities of the said Comprehensive Agreement, and to take any and all other actions he may deem necessary and pertinent to fulfilling the purpose(s) and/or responsibilities of the said Comprehensive Agreement.
3. That this Ordinance shall be effective upon its adoption.

Adopted:

Certified: \_\_\_\_\_  
Clerk of Council



**City of Lynchburg, Virginia**

**Implementation Procedures and Guidelines**

**for the**

**Public-Private Transportation Act of 1995**

**and the**

**Public-Private Education Facilities and Infrastructure**

**Act of 2002, as amended**

Adopted January 27, 2004  
Amended January 10, 2006

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CITY OF LYNCHBURG  
PPTA / PPEA IMPLEMENTATION PROCEDURES AND GUIDELINES

**I. INTRODUCTION.**

A. Scope and Applicability.

This document presents the implementation procedures and guidelines (the "procedures") developed by the City of Lynchburg ("the City") to guide the selection of projects under the purview of the City as authorized by the Virginia Public- Private Transportation Act of 1995 (the "PPTA") (Virginia Code §56-556 et seq.), and the Virginia Public-Private Education Facilities and Infrastructure Act of 2002, as amended (the "PPEA") (Virginia Code §56-575.1 et seq.). The PPTA and PPEA are collectively referred to herein as "the Acts". Copies of the PPTA and PPEA are included as Appendices A and B, respectively, to these procedures. The City is a political subdivision of the Commonwealth of Virginia with the authority to acquire, design, construct, improve, renovate, expand, equip, maintain, operate, implement and install a wide range of projects for public use, and therefore is a "Responsible Public Entity" as that term is used in both the PPTA and PPEA.

As discussed below, the PPTA authorizes public-private partnerships to develop "qualifying transportation facilities," and the PPEA authorizes such partnerships to develop "Qualifying Projects." The term "qualifying transportation facility" is defined in the PPTA as follows:

*"Qualifying transportation facility" means one or more transportation facilities acquired, constructed, improved, maintained and/or operated by a private entity pursuant to this chapter.*

The PPTA further defines a "transportation facility" as follows:

*"Transportation facility" means any road, bridge, tunnel, overpass, ferry, airport, mass transit facility, vehicle parking facility, port facility or similar commercial facility used for the transportation of persons or goods, together with any other property that is needed to operate the transportation facility.*

The term "Qualifying Project" under the PPEA is defined as follows:

*"Qualifying project" means (i) any education facility, including, but not limited to a school building, any functionally related and subordinate facility and land to a school building (including any stadium or other facility primarily used for school events), and any depreciable property provided for use in a school facility that is operated as part of the public school system or as an institution of higher education; (ii) any building or facility that meets a public purpose and is developed or operated by or for any public entity; (iii) any improvements, together with equipment, necessary to enhance public safety and security of buildings to be principally used by a public entity; (iv) utility and telecommunications and*

*other communications infrastructure; (v) a recreational facility; or (vi) technology infrastructure, including, but not limited to, telecommunications, automated data processing, word processing and management information systems, and related information, equipment, goods and services.*

The terms "Proposal," "Qualifying Project" or "Project" will be used herein to apply to authorized projects under either the PPTA or PPEA, unless otherwise stated.

These procedures apply to proposals submitted under the authority of either the PPTA or PPEA, or both. The City reserves the right to consider a proposal under either or both Acts. While the Acts are fundamentally similar, prospective proposers are cautioned to review them closely as there are significant differences between the PPEA and PPTA.

The Acts allow both solicited and unsolicited proposals. The major steps involved in evaluating, selecting, and implementing the projects are similar for both solicited and unsolicited proposals. It is anticipated that the private sector will identify prospective projects, although the City may, from time to time, solicit proposals generally or for specific projects. Private entities may also propose innovative financing methods, including the imposition of user fees, lease payments, or other service payments under the provisions of the Acts.

As explained more fully below, these procedures adopt a "two phase" proposal process for both solicited and unsolicited proposals. The first phase involves the submission of a "Conceptual Proposal" of limited scope, and the second phase requires the submission of a "Detailed Proposal" by one or more proposers selected by the City after review of the Conceptual Proposal.

B. Point of Contact for PPTA/PPEA Information and Submission of Proposals.

The City Manager has designated the City Purchasing Agent to serve as the point of contact for the implementation of these procedures, to receive proposals submitted under the PPTA/PPEA and to respond to inquiries regarding the PPTA/PPEA or these procedures.

C. City Review Board.

All proposals for a Qualifying Project will be reviewed and selections made by a City Review Board (CRB), which shall consist of:

The City Manager  
The Director of Financial Services  
The City Attorney  
The Purchasing Agent  
Other members as the City Manager may determine

The CRB may also employ outside advisors and consultants to assist in its review of proposals.

D. Reservation of Rights.

In connection with any proposal or Qualifying Project, the City shall have all rights available to it by law in administering these procedures, including without limitation, the right in its sole and unfettered discretion to:

1. Reject any or all proposals at any time, for any reason, solely within the discretion of the City. Proposers shall have no recourse against the City for such rejection. Proposers will be notified in writing of such rejection in accordance with these procedures.
2. Terminate evaluation of any and all proposals at any time.
3. Suspend, discontinue and/or terminate Comprehensive Agreement negotiations.
4. Negotiate with a proposer without being bound by any provision in its proposal.
5. Request or obtain additional information about any proposal.
6. Issue addenda to and/or cancel any request for proposals ("RFP") or invitation for bids ("IFB").
7. Revise, supplement or withdraw all or any part of these procedures at any time.
8. Modify any standard fee schedule as stated herein for a specific proposal or for all future proposals.
9. Decline to return any and all fees required to be paid by proposers hereunder, except for initial fees paid by proposers with an unsolicited conceptual proposal where the City declines to accept the proposal for consideration.
10. Request revisions to Conceptual or Detailed Proposals.
11. Treat any proposal which may have certain characteristics in common yet differ in meaningful ways from a previously received proposal as either a competing proposal or a noncompeting unsolicited proposal and proceed accordingly.
12. Submit a proposal for review by outside consultants or advisors selected by the City without notice to the proposer. Such consultants or advisors shall be advised of and contractually required to agree to maintain the confidentiality of information that has been designated as confidential

pursuant to an agreement between the City and the proposer, and to refer all requests for such information to the City.

13. Modify the stated timeline for consideration, review or negotiation of proposals when deemed necessary by the City in its sole discretion. Written notice will be provided to any affected proposers when such departures from a stated timeline are deemed significant.

Under no circumstances shall the City be liable for, or reimburse, the costs incurred by proposers, whether or not selected for negotiations, in developing proposals or in negotiating agreements. Any and all information the City makes available to proposers shall be as a convenience to the proposer and without representation or warranty of any kind. Proposers may not rely upon any oral responses to inquiries. If a proposer has a question regarding application of these procedures, the proposer must submit the question in writing to the City Purchasing Agent and the City will respond in writing as it determines appropriate.

#### E. Timeline for Proposal Review and Consideration.

For solicited proposals, the City will include an anticipated timeline for submission and review of proposals. For unsolicited proposals, the City will attempt to review proposals in a timely manner and will discuss with the proposer an anticipated timeline for the full process should the City decide to proceed.

Every attempt will be made to move through the process as expeditiously as possible.

Normal expected timelines for selecting proposals and negotiating an interim agreement or comprehensive agreement are set out at Appendices C and D hereto. Appendix C sets out the normal expected timeline for a procurement initiated by an unsolicited proposal. Appendix D sets out the normal expected timeline for a procurement solicited by the City.

For projects deemed a priority by the City, the portion of timelines related to selection, review, and documentation may be accelerated.

The City should generally adhere to these timelines, but the City Manager may deviate from them when it is in the City's interests to do so.

## II. **GENERAL PROVISIONS.**

### A. Proposal Submission.

#### 1. Solicited Proposals

From time to time, the City may issue RFPs or IFBs inviting proposals from private entities to acquire, design, construct, improve, renovate, expand, equip,



maintain, operate, implement and/or install Qualifying Projects. The RFP or IFB will outline minimum qualifications and project selection criteria, specify information and documents which must accompany the proposals, the factors which will be used in evaluating the proposals, and contain or incorporate by reference other applicable terms and conditions, including any unique capabilities or qualifications which will be required of private entities submitting proposals ("proposers"). Proposers are encouraged to be as innovative as possible in their proposals.

Pre-proposal conferences may be held, as deemed appropriate, and notice of such will be provided in the RFP or IFB. Proposers will be instructed as to the format in which to submit proposals and what minimum information, materials, and fees must be submitted in order for the proposal to be considered complete.

Public notice of the solicitation of proposals under the Acts will be posted at least 60 days prior to the date set for receipt of proposals by posting in a public area of City Hall normally used for the posting of City public notices, by posting on the Purchasing Division website, [www.lynchburgva.gov/procurement](http://www.lynchburgva.gov/procurement), and other electronic posting sites, and by publication in one or more newspapers or other publications of general circulation within and/or outside the City of Lynchburg, including the Virginia Business Opportunities publication, so as to provide reasonable notice to the maximum number of proposers that can be reasonably anticipated to submit proposals. In addition, proposals may be solicited directly from potential proposers.

## 2. Unsolicited Proposals

The Acts permit responsible public entities to receive, evaluate and select for negotiations unsolicited proposals from private entities to acquire, design, construct, improve, renovate, expand, equip, maintain, operate, implement and/or install Qualifying Projects. The City will receive such unsolicited proposals at any time pursuant to these procedures. The City will evaluate unsolicited proposals whenever received so long as the proposals meet the requirements of the Acts and these procedures and are determined to be in the City's best interest.

Once a proposal is received and deemed by the City to meet all legal and policy requirements for initial review, as set out in relevant provisions of the Acts, and the proposer and the City have reached an agreement on the protection of confidential information as permitted under Virginia Code Section 2.2-3705.A.56, the City will publish a notice accepting such proposal for initial review and inviting other private entities to submit competing proposals, as follows:

- i. Post a notice for 45 calendar days, or such additional time as determined by the City, in a public area of City Hall normally designated for such public notices.
- ii. Publish the same notice in one or more newspapers or periodicals of general circulation, including the Virginia Business Opportunities publication, as appropriate to notify

potential proposers that might be interested. The notice will state that the City has received an unsolicited proposal under the Acts, that it intends to evaluate the proposal, that it may negotiate a Comprehensive Agreement with the proposer based on the proposal, and that it will accept for simultaneous consideration any competing and compliant proposals the City receives in accordance with these procedures within 45 calendar days, or more, of the initial posting of the notice. The notice will summarize the proposed Qualifying Project, including its location, and will generally contain a deadline, not less than 45 calendar days from posting of the notice, for receipt of competing proposals.

- iii. Post the notice on the City's Purchasing Division website, [www.lynnburgva.gov/procurement](http://www.lynnburgva.gov/procurement).

The deadline for the City's receipt of any such competing proposals in writing will generally be 3:00 p.m. local, on the designated day after the City's initial publication of the notice unless otherwise stated by the City in the notice of acceptance and invitation for competing proposals. Only those competing, compliant proposals submitted and actually received in writing by the City at the location specified in the invitation for competing proposals by such deadline will be considered unless the City terminates consideration of, or negotiation on the original unsolicited proposal.

The City may, in its sole discretion, extend the 45 day period, but otherwise will not accept competing proposals received after the designated period. The City recognizes that it may receive proposals, which have certain characteristics in common yet differ in meaningful ways. In such cases, the City reserves the right, in its sole discretion, to treat such a proposal or any portion of such proposal received after the original proposal, as either a competing proposal or a non-competing unsolicited proposal, and to proceed accordingly under these procedures.

Because of the consequences to a proposer for failing to submit within the designated period a proposal which the City could later deem a competing proposal, prospective proposers are strongly urged to monitor the City notices of proposals received, and to be prepared to submit within such designated period if they perceive that a proposal they are considering or are preparing bears certain similarities to, or has characteristics in common with, a proposal which is the subject of a notice.

In the event a proposer is unsure whether its planned proposal will be sufficiently similar to the proposal which was the subject of a notice to be deemed a competing proposal, such proposer may submit to the City a written request for a preliminary determination of whether its project would be deemed a competing proposal in whole or in part. The City will endeavor, no later than fourteen days thereafter, to respond to such request with a preliminary determination as to whether or not the proposal would be a competing proposal or that it has received insufficient information to make a determination. In the event the City

elects to treat a proposal, or part of a proposal, received within the designated period as a non-competing proposal, the City will follow the above notice procedure to permit competing proposals to be submitted, including from the proposer whose proposal triggered the original notice.

If state or federal funds are anticipated in any proposal, the City may also notify the appropriate state or federal agencies.

#### B. General Administrative Issues.

Proposers shall deliver one (1) original, nine (9) copies, and one (1) electronic copy of their Conceptual Proposal and, if requested, Detailed Proposal to the City at the following address:

Purchasing Agent  
City of Lynchburg Purchasing Division  
Third Floor Hall  
900 Church Street  
Lynchburg, Va. 24504

Proposals are to be sealed in mailing envelopes or packages bearing the proposer's name, address and the words "PPTA / PPEA Project Proposal" clearly written on the outside.

The cover page must include the title of the proposal, the name and address of the proposing entity, the person authorized to act on behalf of the proposer and his or her telephone and facsimile numbers, and email address.

Also, pursuant to the Acts, copies of proposals must be provided directly to the governing body of each local jurisdiction (city, county, town etc.), if any, affected by a proposed project. A list of all local jurisdictions being provided a copy of the proposal must accompany the Conceptual Proposal with name and address of recipient and date delivered.

In addition, in the case where the project is a highway or a bridge, a copy of the proposal should be delivered to the Commonwealth Transportation Commissioner on the same day it delivers its proposal to the City. The Commissioner will be asked to provide written comments to the City within 60 days of receipt of such proposal.

#### C. General Format for Submission of Conceptual Proposal.

An authorized representative of the firm or consortium making the proposal must sign the proposal. All information requested under Section IV, "FORMAT FOR CONCEPTUAL PROPOSAL" should be submitted. Proposers failing to submit all information requested for Conceptual or Detailed Proposals may be given an opportunity to promptly submit missing information or may be given a lowered evaluation of the proposal. Conceptual Proposals that lack key information required may be rejected.

Proposals should be prepared simply and economically, providing a straightforward, concise description of the proposer's capabilities to complete the

proposed project. Emphasis should be placed on completeness and clarity of content.

Proposals submitted for consideration should include a comprehensive scope of work and provide enough information about the project to determine whether it meets the criteria stated herein. In addition, the financial plan for the project must contain enough detail so that an analysis will reveal whether the proposed project financing is feasible.

Proposals should be organized in the order requested herein. All pages of the proposal should be consecutively numbered. Evaluation of proposals will be better facilitated if proposers will cross reference responses by citing the tab number, and sub letter, and repeating the text of the requirement, not the text of the proposal. If a response covers more than one page, the tab number and sub letter should be repeated at the top of the next page. The proposal should contain a table of contents, which cross references the requirements by category. Information that the proposer desires to present that does not fall within any of the requirements should be inserted at an appropriate place or be attached at the end of the proposal and designated as additional material. Proposals that are not organized in this manner risk elimination from consideration.

Each copy of the proposal should be bound or otherwise contained in a single volume where practical. All documentation submitted with the proposal should be contained in that single volume, except that information for which a claim of confidentiality is made should be submitted in a separately bound document or volume for convenience of review by the City. Any such volume containing confidential information should be clearly marked on its cover as containing confidential information to reduce the potential for inadvertent disclosure.

Proposers who submit a proposal may be required to give an oral presentation of their proposal to the City. Such presentations will provide opportunities to educate the City and/or clarify aspects of the proposed project.

#### D. General Format for Submission of Detailed Proposal.

Once Conceptual Proposals have been reviewed, one or more such proposers may be selected for submission of Detailed Proposals. The required contents of a Detailed Proposal are as listed below in Section V, entitled "FORMAT FOR DETAILED PROPOSAL," but may be modified for specific projects in the notice of selection and request for Detailed Proposals.

As with Conceptual Proposals, one (1) original, nine (9) copies, and one (1) electronic copy of each Detailed Proposal must be submitted and the required review fee increment paid. Each copy should be bound in one or more volumes with a detailed table of contents showing the location of the required information. The required items should be provided in individually tabbed sections marked in accordance with the contents listed herein. Pages should be numbered consecutively. As with Conceptual Proposals, confidential information should be segregated into a separate volume for ease of review and production in response to potential requests under the Virginia Freedom of Information Act (FOIA). Any such volume containing confidential information should be clearly marked on its

cover as containing confidential information to reduce the potential for inadvertent disclosure.

#### E. Proposal Review Fee

The PPEA permits the City to charge a reasonable fee for the review of all proposals for Qualifying Projects, whether solicited or unsolicited. The PPTA, however, only allows the City to charge a review fee for unsolicited proposals. When applicable, the fee will be payable in two increments: the first increment must accompany the submission of a Conceptual Proposal, and the second increment must accompany a Detailed Proposal requested by the City. Any proposal submitted without the required fee will be deemed noncompliant and will be rejected.

##### 1. Proposal Review Fee for Solicited Projects.

For solicited proposals, for qualifying projects as defined under the PPEA, the fee schedule will be set forth in the RFP or IFB.

##### 2. Proposal Review Fee for Unsolicited Projects.

The City has established a fee schedule for the review of unsolicited proposals for Qualifying Projects under these procedures. This fee schedule is subject to revision for specific projects, based on the complexity or details of the project, and upon the actual cost to the City to review the proposal.

The fee schedule is based upon the estimated construction cost of the proposed Qualifying Project. If the proposal also includes maintenance and operation services to be provided by the private entity for a period longer than one year following construction, the required fee shall be increased by 50% to cover evaluation of the services components of the proposal. Proposals including only services and no construction component shall include a fee commensurate with a proposal with a construction cost under \$20,000,000.

- a. Projects with Estimated Construction Cost under \$20,000,000, and "services only" proposals.

A total fee of \$20,000, payable in two increments: (1) \$5,000 with the Conceptual Proposal, and (2) \$15,000 with the Detailed Proposal, if requested.

- b. Projects with Estimated Construction Cost between \$20,000,000 and \$50,000,000.

A total fee of \$30,000, payable in two increments: (1) \$7,500 with the Conceptual Proposal, and (2) \$22,500 with the Detailed Proposal, if requested.

- c. Projects with Estimated Construction Cost over \$50,000,000.

A total fee of \$50,000, payable in two increments: (1) \$10,000 with the Conceptual Proposal, and (2) \$40,000 with the Detailed Proposal if requested.

### 3. Refunds of Fees.

If an unsolicited Conceptual Proposal is determined upon initial review by the City to be not proper for consideration or is otherwise rejected without conclusion of an agreement on the protection of confidential information, the initial payment of the fee will be refunded. If an unsolicited Detailed Proposal is rejected without negotiations with the proposer, ninety per cent (90%) of the second incremental payment will be refunded to the proposer.

#### F. Virginia Freedom of Information Act.

Generally, proposal documents submitted by private entities are subject to the Virginia Freedom of Information Act ("VFOIA"). In accordance with § 2.2-3705 A 56 of VFOIA, such documents are releasable if requested, except to the extent that they relate to (a) confidential proprietary information submitted to the City under a promise of confidentiality or (b) memoranda, working papers or other records related to proposals if making public such records would adversely affect the financial interest of the City or the private entity or the bargaining position of either party. Once a comprehensive agreement has been entered into and the process of bargaining of all phases or aspects of the comprehensive agreement is complete, the City shall make the procurement records available upon request, in accordance with Virginia Code §§ 2.2-4342 and 56-575.16.5. However, proprietary, commercial or financial information, balance sheets, financial statements, or trade secrets provided by a private entity as evidence of its qualifications and properly designated under this paragraph as "Confidential-Not Releasable under VFOIA" are not considered procurement records.

If requesting that the City not disclose information, the proposer must (i) invoke an exclusion when the data or materials are submitted to the City or before such submission, (ii) identify the data and materials for which protection from disclosure is sought, and (iii) state why the exclusion from disclosure is necessary. In addition, the proposer must clearly mark each page of its proposal that it contends not to be discloseable under the VFOIA with the legend "Confidential – Not Releasable under VFOIA." The City may only protect confidential proprietary information and will not protect any portion of a proposal from disclosure if the entire proposal has been designated confidential by the proposer without reasonably differentiating between the proprietary and non-proprietary information contained therein.

Except as reasonably necessary for the City, staff, and consultants to review proposals, the City promises to maintain the confidentiality of confidential proprietary information that is provided to it by a private entity pursuant to a proposal for a procurement under these procedures if the private entity follows all the steps required by paragraph 4.4. of this policy to designate the information as confidential proprietary information excluded from disclosure under VFOIA, and if the information is, in fact, information that is properly exempt from release under VFOIA. The City Manager shall take reasonable precautions to protect the confidentiality of such information from any disclosure beyond whatever disclosure is reasonably necessary for the City Council, staff, and consultants having a need to know the information to carry out the procurement. Despite the

City's sincere intent to honor this promise of confidentiality, nothing contained herein shall constitute a waiver of sovereign immunity, a consent to suit, or a contractual undertaking, and it is a condition of submitting proposals that no cause of action, in contract or otherwise, shall arise against the City or its Mayor, council members, City Manager, officers, employees, attorneys, or agents for any failure to maintain confidentiality of information.

Any information in a proposal that becomes incorporated into a Comprehensive Agreement or Interim Agreement with the proposer submitting it, such as by becoming an exhibit, shall become a public record releasable under VFOIA upon execution of the agreement and its approval by the City.

#### G. Affected Local Jurisdiction Review

The Acts require that proposals be submitted to affected local jurisdictions for review. This requirement applies to both Conceptual Proposals and Detailed Proposals. While, normally, the City of Lynchburg will be the only affected locality, the City will notify and solicit comment from any locality thought to be affected by a proposal and will respond to a request from any locality that feels it is affected. Affected localities will be provided with copies of accepted Conceptual and Detailed Proposals and Confidentiality Agreements at the appropriate time in the process and will be given 60 days from the receipt of such documents to provide comment. Comments received within the 60-day period will be given consideration by the City and no negative inference will be drawn from the absence of comment.

Each proposer will be permitted to review any comments from affected jurisdictions applicable to its or other proposals, subject to limitations on the sharing of confidential information under a Confidentiality Agreement.

#### H. Applicability of Other Law.

##### 1. Use of Public Funds

Virginia constitutional and statutory requirements as they apply to appropriation and expenditure of public funds apply to any agreement entered into under the PPTA or PPEA. Accordingly, the processes and procedural requirements associated with the expenditure or obligation of public funds should be incorporated into planning for any PPTA or PPEA project, and any PPTA/PPEA procurement should comply with City fiscal policies. Virginia constitutional and statutory restrictions that apply to the City regarding expenditures of public funds shall be deemed to be incorporated into any agreement into which the City enters pursuant to the PPTA/PPEA and to condition the City's obligations thereunder.

Nothing in the Acts affects the duty of the City or any of its officers, employees or agents to comply with all other applicable law not in conflict with the Acts, and proposals for Qualifying Projects shall consider those requirements where applicable. However, the applicability of the Virginia Public Procurement Act (the VPPA) shall be as set forth in paragraph I of this policy.

I. Adoption of Certain Portions of the Virginia Public Procurement Act and Use of Competitive Negotiation and Competitive Sealed Bidding Procedures.

The provisions of the Virginia Public Procurement Act, Va. Code § 2.2-4300, et seq., shall not apply to procurements by the City under the PPTA/PPEA except as follows:

1. The definitions of "competitive sealed bidding" and "competitive negotiation" of other than professional services in Va. Code § 2.2-4301 are hereby adopted.
2. The provisions of Va. Code §2.2-4310 shall apply to all PPTA/PPEA procurements.
3. The provisions from the Ethics in Public Contracting Act, Va. Code § 2.2-4367 through 2.2-4377, shall apply to all PPTA/PPEA procurements.
4. The provisions of Va. Code §2.2-4343 are adopted as additional authority for parts of this policy.
5. The provisions of Virginia Code §2.2-4337 apply to bonds or letters of credit for any components of a qualifying project involving construction.
6. Before accepting any unsolicited proposal or before issuing any solicitation for proposals, the City will determine whether it will proceed to evaluate proposals using either:
  - a. "Competitive sealed bidding", as defined in Va. Code § 2.2-4301; or
  - b. "Competitive negotiation" of other than professional services as defined in Va. Code § 2.2-4301.
7. The City may proceed using competitive negotiation procedures described in paragraph 6.a. above only if the City Council first makes a written determination pursuant to Virginia Code § 56-575.16.2 that doing so is likely to be advantageous to the public based upon either (i) the probable scope, complexity or priority of the project, or (ii) the risk sharing, including guaranteed cost or completion guarantees, added value, or debt or equity investments proposed, or (iii) the increase in funding, dedicated revenue source or other economic benefit that would otherwise not be available.



### **III. PROPOSAL EVALUATION AND SELECTION.**

#### **A. Decision to Accept an Unsolicited Proposal.**

The City must make several determinations in order to accept an unsolicited proposal for a Qualifying Project. Proposers are required to address all of the following criteria in their proposals to assist the City in making informed determinations.

#### **B. Initial Review by the City.**

1. Determination if the proposal presents a "Qualifying Project" under the PPTA or the PPEA.

The first determination that must be made by the City is whether the proposal constitutes a "Qualifying Project" under the PPEA, or a "qualified transportation facility" under the PPTA. The definitions of these terms are presented in the introduction to these procedures.

2. Determination of whether the proposed project meets the public purposes of the Acts and the City.

The Acts require that the City determine if the proposed project serves the public purpose as defined in the Acts by facilitating the timely acquisition, design, construction, improvement, renovation, expansion, equipping, maintenance, operation, implementation and/or installation of a Qualifying Project or facility. Specifically, in determining whether a proposed project meets this "public purpose" requirement, the City must determine if:

- a. There is a public need for or benefit derived from the Qualifying Project;
- b. The estimated cost of the Qualifying Project is reasonable in relation to similar facilities; and
- c. The private entity's plans will result in the timely acquisition, design, construction, improvement, renovation, expansion, equipping, maintenance, implementation, installation, and/or operation of the Qualifying Project.

Each of these criteria should be addressed in the proposal.

In addition, the City will determine if the proposed project is desirable and compatible with other City, regional or state plans. Proposers are cautioned that a proposal may be rejected on this basis alone even if it is an otherwise Qualifying Project under the Acts.

3. Determination to use "competitive sealed bidding" or "competitive negotiation" procedures.

The City will acquire a Qualifying Project through the use of "competitive sealed bidding" procedures unless a determination is made, in writing, that proceeding

through "competitive negotiation" procedures will be advantageous to the City and the public based on the (a) the probable scope, complexity or urgency of the project, or (b) risk sharing, added value, an increase in funding or economic benefit from the project that would not otherwise be available. Proposers should address these factors in their proposals.

C. Written determination of qualification.

The City will make a written determination that the above criteria are satisfied prior to proceeding with further consideration of Conceptual Proposals.

D. Conclusion of an Agreement on the Protection of Confidential Information.

Following a decision of the City to accept and consider a Conceptual Proposal, the City and the proposer will review the provisions of paragraph II.F., above, and, if necessary, execute a Confidentiality Agreement designating confidential information within the proposal that will be excluded from public availability under the Virginia FOIA.

E. Publication for Competing Proposals.

Following a decision by the City to accept a Conceptual Proposal and the conclusion of a Confidentiality Agreement, the City will publish a notice of its decision and an invitation for the submission of competing proposals ("the public notice").

If the City has determined it will proceed under competitive sealed bidding procedures, it will so state in the public notice, and advise that it will enter into negotiations to execute a Comprehensive Agreement for a Qualifying Project with the proposer presenting a Qualifying Project with the lowest evaluated cost to the City.

If the City has determined it will proceed under competitive negotiation procedures, it will so state in the public notice and advise of any special evaluation criteria it will use in its evaluation in addition to those stated in these procedures or it will identify the person from whom such information can be obtained at the City. If the City uses these procedures, it is not required to select the proposal with the lowest price offer, but may consider price as one factor in evaluating the proposals received.

The public notice will state the date, time and location for receipt of competing proposals in accordance with these Procedures.

F. Receipt of Competing Proposals.

After passage of the date for the receipt of competing proposals, the City will review and make the initial determinations required above for all competing proposals. The City may reject any or all proposals at any time.

G. Determination and Agreement on Confidential Material for Competing Proposals.

Agreement must be reached on all competing proposals regarding protection of confidential information. Upon conclusion of Confidentiality Agreements, if any, with private entities submitting accepted proposals, the City may begin its review.

H. Selection for Submission of Detailed Proposals.

If no competing proposals are submitted after publication of the public notice, or only one Conceptual Proposal is received in response to an RFP or IFB, the City may proceed immediately to request a Detailed Proposal from the sole proposer.

Otherwise, the City shall then evaluate all Conceptual Proposals according to the evaluation factors, and select two or more proposers deemed to be fully qualified and best suited for submission of Detailed Proposals, unless it makes a written determination that the original proposer was the only fully qualified proposer or was clearly more highly qualified than the others under consideration.

The CRB will perform its review of each Conceptual Proposal to determine whether the proposer has, in the sole opinion of the CRB (i) submitted a complete proposal; (ii) assembled a team which is qualified and capable of completing the proposed facility; (iii) developed a conceptual plan which is technically feasible; and (iv) provided a financial plan which will allow access to the necessary capital to finance the facility. The CRB may consider the advice of outside consultants and advisors, federal and state agencies with appropriate technical expertise, and legal counsel in reaching its decision. The CRB may request oral presentations and/or additional documentation in order to assess project feasibility and proposer's qualifications. If any proposer makes an oral presentation, each proposer will be given that same opportunity.

The City will request submission of Detailed Proposals in writing and state the date by which such submissions shall be required. The request for Detailed Proposals shall specify the deliverables that must be included in the Detailed Proposal. The City may also request that a proposer address in detail certain aspects of its proposal or respond to certain questions in its Detailed Proposal.

Those private entities submitting proposals not selected for Detailed Proposals shall also be notified in writing.

I. Receipt and Review of Detailed Proposals.

Those Detailed proposals received in a timely manner and complying with the requirements of these procedures and the City's request for Detailed Proposals will be reviewed by the CRB. Before such review, however, the City will execute a Confidentiality Agreement, if necessary, with each proposer as to the protection of confidential information.

A Detailed Proposal should not depart significantly from the technical approach or financing plan described in the Conceptual Proposal. If a proposer departs significantly in either respect, the City may reject the Detailed Proposal as non-

compliant. In particular, adoption of significant aspects or characteristics of a competing Conceptual Proposal will normally result in disqualification and rejection of a Detailed Proposal.

Proposers may be required to make an oral presentation to the CRB to explain their proposals and respond to questions. The format of the presentation will include a formal presentation by the proposer, followed by any questions the CRB may have pertaining to the project proposal or the presentation. The CRB may also ask the proposer to address concerns expressed through the public comment process. These meetings will allow the City to seek clarification of project elements and complete deliverable requirements, and provide proposers with the opportunity to further explain their proposed projects. If there is an issue to which the proposer is unable to respond during the formal presentation, the City may, at its discretion, grant the proposer a reasonable period of time in which to submit a written response.

The CRB may request clarifying or additional information from any proposer regarding its Detailed Proposal.

J. Selection of Proposal(s) for Negotiation of Comprehensive Agreement.

The CRB will consider comments from any affected local jurisdictions and any oral presentations of the proposers, and select one or more proposals for negotiations leading to the selection of one proposal for the negotiation of a Comprehensive Agreement. The selection by the CRB will be presented to the Lynchburg City Council for review and final approval.

K. Negotiation and Approval of Comprehensive Agreement.

Following approval of the selected proposal, the City and the private entity proposer will enter into negotiations to conclude a Comprehensive Agreement. If the City and the proposer cannot conclude a Comprehensive Agreement acceptable to both parties within a reasonable time, the City may terminate negotiations with the selected proposer and negotiate with another proposer, or it may terminate all negotiations or consideration of the proposed project.

The Lynchburg City Council must approve the proposed Comprehensive Agreement before its execution.

#### IV. **FORMAT FOR CONCEPTUAL PROPOSALS.**

A. Description

Proposals shall provide a straightforward, concise delineation of capabilities, experience and approach. Elaborate brochures and/or excessive promotional materials are not required or desirable. A Conceptual Proposal shall contain the following information: (i) proposer's qualifications and experience, (ii) project characteristics, (iii) project financing and estimate of construction costs, (iv) anticipated public support or opposition, or both, (v) project benefit and

compatibility and (vi) any additional information as the City may reasonably request to comply with the requirements of the Acts.

Information in Conceptual proposals should be organized into an Executive Summary, Introduction, and individually tabbed sections in accordance with the following format:

### Executive Summary

A brief description of the project scope and characteristics, the general approach to financing the proposed project and the benefits. The Executive Summary may be used by the City in public notices and other short descriptions of the proposal.

### Introduction

Among other information, the Introduction should address the criteria by which the City must evaluate the proposed project to determine if it is a "Qualifying Project" under the Acts, identify how the proposed project serves the public purposes of the Acts, and whether or not the use of competitive negotiation as a method of procurement can be authorized.

#### B. TAB 1. Qualification and Experience

- a. Identify the legal structure of the firm or consortium of firms making the proposal. Identify the organizational structure for the project, the management approach and how each entity and major subcontractor in the structure fits into the overall team.
- b. Describe the experience of the firm or consortium of firms making the proposal and the key principals involved in the proposed project including the length of time in business, business experience, public sector experience, other engagements of the firm or consortium of firms and experience with projects of comparable size and complexity. Include the identity of any firms that will provide performance guarantees and warranties and a description of such guarantees and warranties.
- c. Provide the names, addresses, email addresses, and telephone numbers of persons within the firm or consortium of firms who may be contacted for further information.
- d. Provide the address, telephone number, and the name of a specific contact person for an entity, or entities, for which the firm or consortium of firms, or primary members of the consortium, have completed a similar project or projects. These references should include:
  - Name and address of project owner/sponsor
  - Name, telephone number, fax number, and email address of the owner's project manager
  - A summary of the project including budget and final cost
  - Project schedule (proposed and actual)

- e. Provide the most recent audited financial statement of the firm or firms, and each partner with an equity interest of twenty percent or greater. Such financial statements shall be for a period not more than one year before the date of the proposal. Submit the most recent Securities and Exchange Commission 10-K and 10-Q reports, if such reports have been filed.
- f. Identify any persons known to the proposer who would be disqualified from participation in any transaction arising from or in connection to the project pursuant to The Virginia State and Local Government Conflict of Interest Act (Virginia Code § 2.2-3100 et seq.).
- g. Include any planned participation by small, women-owned, or minority-owned businesses during project development and implementation.

C. TAB 2. Project Characteristics

- a. Provide a description of the project, including the conceptual design. Describe the proposed project in sufficient detail so that the type and intent of the project, the location, and the communities that may be affected are clearly identified. Include a description of any components, planned initially or for the future, that are expected to generate revenue for the project or the proposer.
- b. Identify and fully describe any work to be performed by the City.
- c. Provide a statement setting out the plans for securing all necessary property. The statement must include the names and addresses, if known, of the current owners of the subject property as well as a list of any property the proposer intends to request the City to condemn.
- d. Include a list of all federal, state and local permits and approvals required for the project and a schedule for obtaining such permits and approvals. Identify which, if any, permits or approvals are to be obtained by the City.
- e. Identify any anticipated adverse social, economic and environmental impacts of the project. Specify the strategies or actions to mitigate known impacts of the project.
- f. Identify the projected positive social, economic and environmental impacts of the project.
- g. Identify the proposed schedule for work on the project, including the estimated time for completion, and any extended or maintenance warranties.
- h. Propose allocation of risk and liability for work completed beyond the agreement's completion date, and assurances for timely completion of the project.

- i. State assumptions related to ownership, legal liability, law enforcement and operation of the project and the existence of any restrictions on the City's or the public's use of the project.
  - j. Provide information relative to phased or partial openings of the proposed project prior to completion of the entire work.
- D. TAB 3. Project Financing
- a. Provide a preliminary estimate and estimating methodology of the cost of the work by phase and/or segment (e.g. planning, design, construction).
  - b. Submit a plan for the development, financing and operation of the project showing the anticipated schedule on which funds will be required. Describe the anticipated costs of and proposed sources and uses for such funds.
  - c. Include a list and discussion of assumptions (user fees, tolls, usage rates) underlying all major elements of the plan.
  - d. Identify the proposed risk factors and methods for dealing with these factors.
  - e. Identify any local, state or federal resources that the proposer contemplates requesting for the project. Describe the total commitment (financial, services, property, etc.), if any, expected from governmental sources and the timing of any anticipated commitment.
  - f. Provide financial information which indicates the proposer's financial stability and ability to finance the project.
  - g. Include a description and analysis (cost/benefit, tax, etc.) to demonstrate the project's financial feasibility.
- E. TAB 4. Public Support, Project Benefit and Compatibility
- a. Identify who will benefit from the project, how they will benefit and how the project will benefit the overall community, region, or state.
  - b. Identify any anticipated public support or opposition, as well as any anticipated government support or opposition for the project.
  - c. Explain the strategy and plans to involve and inform the general public, business community, and governmental agencies in areas affected by the project.
  - d. Describe the anticipated significant benefits to the community, region or state, including anticipated benefits to the economic condition of the City and whether the project is critical to attracting or maintaining competitive industries and businesses to the City or the surrounding region.

- e. Address project compatibility with the City's master plan, local comprehensive plans, local infrastructure development plans, the capital improvements plan or other government spending plan.

## **V. FORMAT FOR DETAILED PROPOSALS.**

### **A. Description and Required Information**

If the City decides to proceed to the detailed phase of review with one or more proposals, it shall specify any particular deliverables it will require in the Detailed Proposals. In addition, the following information should be provided by the proposer unless waived by the City:

1. A topographical map (1:2,000 or other appropriate scale) depicting the location of the proposed project;
2. A list of public or private utility facilities, if any, that will be crossed by the Qualifying Project and a statement of the plans of the proposer to accommodate such crossings;
3. A statement and strategy setting forth the plans for securing all necessary property. The statement must include the names and addresses, if known, of the current owners of the subject property as well as a list of any property the proposer intends to request the City to condemn;
4. A detailed listing of all firms that will provide specific design, construction and completion guarantees and warranties, and a brief description of such guarantees and warranties;
5. A total life-cycle cost specifying methodology and assumptions of the project or projects and the proposed project start date. Include the anticipated commitment of all parties; equity, debt, and other financing mechanisms; and a schedule of project revenues and project costs. The life-cycle cost analysis should include, but not be limited to, a detailed analysis of the projected return, rate of return, or both, expected useful life of facility and estimated annual operating expenses.
6. A detailed discussion of assumptions about user fees or rates, and usage of the projects.
7. Identification of any known government support or opposition, or general public support or opposition for the project. Government or public support should be demonstrated through resolution of official bodies, minutes of meetings, letters, or other official communications.



8. Demonstration of consistency with appropriate local comprehensive or infrastructure development plans or indication of the steps required for acceptance into such plans.
9. Identification of any known conflicts of interest or other disabilities that may impact the City's consideration of the proposal, including the identification of any persons known to the proposer who would be disqualified from participation in any transaction arising from or in connection to the project pursuant to The Virginia State and Local Government Conflict of Interest Act (Code of Virginia § 2.2-3100 et seq.).
10. Additional material and information as the City may reasonably request.

## **VI. PROPOSAL EVALUATION.**

### **A. Manner of Evaluation and Use of Outside Professionals**

Unless the City Council directs a different manner of evaluation in writing, evaluations of proposals shall be by such persons or group or committee of persons as the City Manager may designate, subject to such review as the City Council or City Manager may direct. Evaluations of proposals shall include, without limitation, analysis of the proposals' specifics, advantages, disadvantages, long-term costs, and short-term costs, using the evaluation criteria specified for the procurement. The City Manager shall engage the services of qualified professionals not employed by the City, which may include, without limitation, an architect, professional engineer, or certified public accountant, to provide an independent analysis as part of the evaluation. Notwithstanding the preceding sentence, if the City Council determines that such analysis of proposals will be performed by City staff, the City Manager need not engage such an outside professional.

### **B. Evaluation and Selection Criteria**

The City will consider criteria it deems appropriate in the evaluation and selection of proposals at all phases of its review. Such criteria may include some or all of the criteria listed in Appendix E hereto but shall not be limited to those criteria alone. The City may, in its sole discretion, select other evaluation criteria that it deems appropriate to the specific project.

## **VII. COMPREHENSIVE AGREEMENTS and INTERIM AGREEMENTS.**

### **A. Description and Terms**

Prior to acquiring, designing, constructing, improving, renovating, expanding, equipping, operating, implementing and/or installing, a Qualifying Project the proposer(s) selected must enter into a comprehensive agreement with the City.

Each Comprehensive Agreement shall define the rights and obligations of the City and the selected proposer with regard to the project. The terms of the Comprehensive Agreement shall include but not be limited to:

1. The delivery of maintenance, performance and payment bonds or letters of credit in connection with any acquisition, design, construction, improvement, renovation, expansion, equipping, maintenance, operation, implementation or installation of the Qualifying Project, in the forms and amounts satisfactory to the City;
2. The performance milestones that will be required of the proposer.
3. The design, construction, operation and maintenance standards with which the proposer must comply.
4. The review and approval of plans and specifications for the Qualifying Project by the City if the plans and specifications conform to the City's standard conditions;
5. The rights of the City to inspect the Qualifying Project to ensure compliance with the Comprehensive Agreement;
6. The maintenance of a policy or policies of liability insurance, (copies of which shall be filed with the City accompanied by proofs of insurance), or self-insurance, in form and amount satisfactory to the City and reasonably sufficient to insure coverage of the project and the tort liability to the public and employees and to enable the continued operation of the Qualifying Project;
7. The right of the proposer to acquire, design, construct, improve, renovate, expand, equip, maintain, operate, implement and/or install the facility, the duration of the operator's rights to operate the facility, and the conditions under which the facility will be dedicated to the City.
8. The monitoring of the practices of the proposer and/or operator by the City to ensure proper maintenance and provisions for the City to take appropriate action to ensure the facility is properly maintained.
9. The procedures by and conditions under which the City will exercise its power of eminent domain.
10. The terms under which the proposer and/or operator will reimburse the City for services provided;
11. The events that will constitute default by the proposer, the proposer's rights to notice and cure and the remedies available to the City.

12. The events that will constitute default by the City, the City's rights to notice and cure and the remedies available to the proposer.
13. The rights and remedies of any lender with respect to the proposer's defaults and the City's remedies.
14. The policy and procedures that will govern the rights and responsibilities of the City and the proposer and/or operator in the event that the Comprehensive Agreement is terminated or there is a material default by the proposer and/or operator including the conditions governing assumption of the duties and responsibilities of the proposer and/or operator by the City and the transfer or purchase of property or other interests of the proposer and/or operator to/by the City;
15. The events that will constitute force majeure and the remedies the parties will have in the event of such occurrence.
16. The terms under which the proposer and/or operator will file appropriate financial statements on a periodic basis.
17. The mechanism by which user fees, lease payments, or service payments, if any, may be established from time to time upon agreement of the parties. Any payments or fees shall be set at a level that are the same for persons using the facility under like conditions and that will not materially discourage use of the Qualifying Project;
  - a. A copy of any service contract shall be filed with the City.
  - b. The proposer and/or operator shall make a schedule of the current user fees or lease payments available to any member of the public upon request.
  - c. Classifications according to reasonable categories for assessment of user fees may be made.
18. The terms and conditions under which the City may contribute financial, or other, resources, if any, for the Qualifying Project; and
19. The conditions under which the proposer may assign its rights under the Comprehensive Agreement.
20. The obligation of the operator to maintain records, to allow inspection and audit and to provide regular reports to the City.
21. Other requirements of the Acts

Any changes in the terms of the Comprehensive Agreement as may be agreed upon by the parties from time to time shall be added to the Comprehensive Agreement by written amendment.

## B. Interim Agreements

In exceptional circumstances, the City may enter into an "Interim Agreement" within the meaning of the PPEA prior to or in connection with the negotiation of a comprehensive agreement for a qualifying project when doing so clearly is in the City's best interests. As a matter of policy, the City does not favor entry into "Interim Agreements" with proposers because this technique tends to reduce competition and competitive negotiations. In particular, entry into an "Interim Agreement" with a proposer without first reaching an agreement as to the material terms of a comprehensive agreement, particularly as to Guaranteed Maximum Price, scope of work, and quality of work, generally would tend to eliminate most of the City's ability to obtain the best value through competitive negotiations with two or more proposers. Accordingly, use of "Interim Agreements" is strongly disfavored by the City, and their use must be fully justified. Further, as a condition for entry into any interim agreement, the City must first obtain approval of such entry from the City Council.

## **VIII. DISPUTES, CLAIMS AND OTHER MATTERS ARISING UNDER OR RELATING TO ANY COMPREHENSIVE AGREEMENT OR INTERIM AGREEMENT**

The following provisions apply to any disputes, claims or other matters arising under or relating to any comprehensive agreement or interim agreement entered into pursuant to the Acts by the City on the one hand ("Owner"), and any private entity ("Contractor"), on the other hand. Disputes, claims and other matters in question between the parties arising under or relating to any comprehensive agreement or any interim agreement shall only be resolved as follows:

- A. The Contractor shall give Owner written notice of any claim for any additional compensation, damages, delay or other relief within ten (10) days of the beginning of the occurrence of the event leading to the claim being made and shall submit the actual claim and any supporting data within thirty (30) days after the occurrence giving rise to the claim ends. The written notice shall be a document addressed to the Owner that clearly states Contractor's intention to make a claim and the occurrence involved and shall be transmitted in a manner to ensure prompt receipt by Owner. The claim must be certified under oath as true and correct by a principal of Contractor. The "occurrence" means the condition encountered in the field giving rise to the claim and not a later dispute about payment for that condition. Claims of time impacts will be resolved as they occur, and no claims of cumulative impacts or deferral of claimed time impacts will be allowed. Complete satisfaction of this subparagraph 12.1 is an absolute prerequisite for Contractor to pursue a claim, dispute, or other matter arising under or relating to the agreement. Failure by Contractor to satisfy this paragraph VIII.A. shall constitute a waiver by Contractor of the claim, dispute, or other matter for which such failure occurs.

- B. The parties shall first endeavor to resolve any disputes, claims or other matters in question between them through direct negotiations, and if such direct negotiations fail, by non-binding mediation conducted pursuant to the Rules of the American Arbitration Association, with the site of the mediation being Lynchburg, Virginia. Should the dispute, claim or other matter in question remain unresolved for the shorter of (i) following negotiation and mediation, or (ii) more than 90 days after mediation is requested by a party, either party may proceed in accordance with 12.1.3 below. However, nothing in this paragraph VIII.B. excuses Contractor from compliance with all the provisions of Section VIII.
- C. If the procedures of paragraph VIII.B. have been followed, but, more than 90 days have passed since a party has invoked mediation, and the dispute, claim or other matter in question remains unresolved, then either party may institute a lawsuit or chancery action, as appropriate, in the Lynchburg Circuit Court, Lynchburg, Virginia, or if the subject or amount in controversy is within its jurisdiction, the Lynchburg General District Court, Lynchburg, Virginia, and may thereafter pursue all available appeals in Virginia state courts, to the extent they have jurisdiction.
- D. Nothing in paragraphs VIII.B. and VIII.C. shall prevent a party from seeking temporary injunctive or other temporary equitable relief in the Lynchburg Circuit Court if circumstances so warrant.
- E. In the event of any dispute, claim, or other matter in question arising, Contractor shall continue its performance diligently during its pendency as if no dispute, claim or other matter in question had arisen. During the pendency of any claim, dispute or other matter in connection with the payments of moneys, Contractor shall be entitled to receive payments for non-disputed items, subject to any right of set-off by Owner.
- F. These procedures and the provisions of the interim agreement or comprehensive agreement, as applicable, supercede any right at common law by Contractor for a claim of material breach or for rescission of such agreement.
- G. These procedures shall be deemed automatically incorporated by reference into any agreement entered into by the City pursuant to the Acts.
- H. For purposes of these procedures, "Owner" means the City, and "Contractor" means the private entity or entities entering into the agreement with the City, as well as Contractor's successors, assigns, sureties or others claiming through Contractor.
- I. The City Manager may further supplement Section VIII. of this policy with the terms and conditions of any agreements.

## **IX. PROTESTS OF PPTA/PPEA PROCUREMENTS**

The following are the exclusive procedures for contesting or challenging (protesting) (a) the terms or conditions of any solicitation of proposals by the City pursuant to the Acts, (b) nonselection of a proposal for further consideration, and (c) the selection of any proposal for entry into a comprehensive agreement or interim agreement or the entry into a comprehensive agreement or interim agreement under the Acts:

- A. Any protest to any term or condition of a solicitation or any term or condition imposed by the City must be made in writing and delivered to the City Manager so it is received by the City Manager before proposals are due. Otherwise, any such protest shall be deemed to be waived.
- B. A protest of a City decision not to select a proposal for further consideration may only be made by the entity who submitted the proposal at issue. A protest of a City decision to select a proposal for entry into an agreement or to enter into an agreement may only be made by an entity who submitted a proposal for the procurement at issue and who was reasonably likely to have its proposal accepted but for the City's decision. Protests shall only be granted if (1) the protester has complied fully with this Section IX and there has been a violation of law, these guidelines, or mandatory terms of the solicitation that clearly prejudiced the protester in a material way, or (2) a statute requires voiding of the decision.
- C. Any entity desiring to protest a City decision not to select a proposal for further consideration, to select a proposal for entry into an agreement, or to enter into an agreement shall submit the protest in writing and deliver it so that it is received by the City Manager not later than 5 business days after announcement of the decision. Otherwise any such protest shall be deemed to be waived.
- D. The City Manager shall issue a written decision on a protest within 10 days of its receipt by the City Manager.
- E. If the protest is denied, the protester may only appeal the denial or otherwise contest or challenge the procurement by then filing suit in the Lynchburg Circuit Court, Lynchburg, Virginia, and serving the City with such suit within 10 days of such denial. Otherwise, the protester's right to appeal the denial or to otherwise contest or challenge the procurement shall be deemed to be waived.
- F. The exclusive relief allowed if a protest is granted is to void the decision being protested. Under no circumstances will any monetary relief be allowed.
- G. Strictly following these procedures shall be a mandatory prerequisite for any challenge of any nature to a decision by the City relating to terms and conditions of a PPTA/PPEA solicitation or terms and conditions imposed by the City, nonselection of a proposal for further consideration, selection of a proposal, or entry into an agreement. A failure to follow all these

procedures strictly shall constitute a waiver of any right to challenge judicially a City decision (a) as to terms or conditions in a PPTA/PPEA solicitation or imposed by the City, (b) not to select a proposal for further consideration, (c) to select a proposal, or (d) to enter into an agreement.

#### **X. PARTICIPATION OF SMALL AND MINORITY-OWNED BUSINESS**

The City's policy is to facilitate participation of small businesses and businesses owned by women and minorities in its procurement transactions, including procurement transactions under the Acts.

Persons making proposals to the City pursuant to the Acts should ensure that reasonable efforts are made to facilitate participation of small businesses and businesses owned by women and minorities as part of their proposals. Resort to lists of such businesses available from the Virginia Department of Minority Enterprise is encouraged.

#### **XI. PROPOSERS' AGREEMENT TO TERMS AND CONDITIONS OF THIS POLICY**

The City Manager shall require as a condition of accepting any proposal for consideration that its proposer agree to be bound by all the terms and conditions of this policy. Proposers shall submit with any proposal the certification that is set out at Appendix F hereto.

## Appendix A

### **The Public-Private Transportation Act of 1995**

#### **Code of Virginia, 1950, As Amended**

##### **§ 56-556. Title.**

This chapter may be cited as the "**Public-Private Transportation Act of 1995.**" (1994, c. 855; 1995, c. 647.)

##### **§ 56-557. Definitions.**

As used in this chapter, unless the context requires a different meaning:

"Affected local jurisdiction" means any county, city or town in which all or a portion of a qualifying transportation facility is located.

"Asset management" means a systematic process of operating and maintaining the state system of highways by combining engineering practices and analyses with sound business practices and economic theory to achieve cost-effective outcomes.

"Commission" means the State Corporation Commission.

"Comprehensive agreement" means the comprehensive agreement between the operator and the responsible public entity required by § 56-566 of this chapter.

"Maintenance" means that term as defined in § 33.1-23.02.

"Material default" means any default by the operator in the performance of its duties under subsection F of § 56-565 of this chapter that jeopardizes adequate service to the public from a qualifying transportation facility and remains unremedied after the responsible public entity has provided notice to the operator and a reasonable cure period has elapsed.

"Operator" means the private entity that is responsible for the acquisition, construction, improvement, maintenance and/or operation of a qualifying transportation facility.

"Private entity" means any natural person, corporation, limited liability company, partnership, joint venture or other private business entity.

"Public entity" means the Commonwealth and any agency or authority thereof, any county, city or town and any other political subdivision of any of the foregoing, but shall not include any public service company.

"Qualifying transportation facility" means one or more transportation facilities acquired, constructed, improved, maintained and/or operated by a private entity pursuant to this chapter.

"Responsible public entity" means a public entity that has the power to acquire, construct, improve, maintain and/or operate the applicable transportation facility.



"Revenues" means the user fees and/or service payments generated by a qualifying transportation facility.

"Service contract" means a contract entered into between a public entity and the operator pursuant to § 56-561 of this chapter.

"Service payments" means payments to the operator of a qualifying transportation facility pursuant to a service contract.

"State" means the Commonwealth of Virginia.

"Transportation facility" means any road, bridge, tunnel, overpass, ferry, airport, mass transit facility, vehicle parking facility, port facility or similar commercial facility used for the transportation of persons or goods, together with any other property that is needed to operate the transportation facility.

"User fees" mean the rates, fees or other charges imposed by the operator of a qualifying transportation facility for use of all or a portion of such qualifying transportation facility pursuant to the comprehensive agreement.

(1994, c. 855; 1995, c. 647; 2001, c. 286; 2002, cc. 570, 593.)

#### **§ 56-558. Policy.**

A. The General Assembly finds that:

1. There is a public need for timely acquisition or construction of and improvements to transportation facilities within the Commonwealth that are compatible with state and local transportation plans;
2. Such public need may not be wholly satisfied by existing ways in which transportation facilities are acquired, constructed or improved; and
3. Authorizing private entities to acquire, construct, improve, maintain, and/or operate one or more transportation facilities may result in the availability of such transportation facilities to the public in a more timely or less costly fashion, thereby serving the public safety and welfare.

B. An action, other than the approval of the responsible public entity under § 56-560 of this chapter, shall serve the public purpose of this chapter if such action facilitates the timely acquisition or construction of or improvement to a qualifying transportation facility or the continued operation of a qualifying transportation facility.

C. It is the intent of this chapter, among other things, to facilitate to the greatest extent possible, the pooling and funding mechanisms of the Intermodal Surface Transportation Efficiency Act of 1991, and any successor legislation, to the end that transportation financing be expanded and accelerated to improve and add to the convenience of the public, and such that public and private entities may have the greatest possible flexibility in contracting with each other for the provision of the public services which are the subject of this chapter.

D. This chapter shall be liberally construed in conformity with the purposes hereof.

(1994, c. 855; 1995, c. 647.)

**§ 56-559. Prerequisite for operation.**

Any private entity seeking authorization under this chapter to acquire, construct, improve, maintain and/or operate a transportation facility shall first obtain approval of the responsible public entity under § 56-560. Such private entity may initiate the approval process by requesting approval pursuant to subsection A of § 56-560 or the responsible public entity may request proposals pursuant to subsection B of § 56-560.

(1994, c. 855; 1995, c. 647.)

**§ 56-560. Approval by the responsible public entity.**

A. The private entity may request approval by the responsible public entity. Any such request shall be accompanied by the following material and information unless waived by the responsible public entity with respect to the transportation facility or facilities that the private entity proposes to operate as a qualifying transportation facility:

1. A topographic map (1:2,000 or other appropriate scale) indicating the location of the transportation facility or facilities;
2. A description of the transportation facility or facilities, including the conceptual design of such facility or facilities and all proposed interconnections with other transportation facilities;
3. The projected total life-cycle cost of the transportation facility or facilities and the proposed date for acquisition of or the beginning of construction of, or improvements to the transportation facility or facilities;
4. A statement setting forth the method by which the operator proposes to secure all property interests required for the transportation facility or facilities. The statement shall include: (i) the names and addresses, if known, of the current owners of the property needed for the transportation facility or facilities, (ii) the nature of the property interests to be acquired, and (iii) any property that the responsible public entity is expected to be requested to condemn;
5. Information relating to the current transportation plans, if any, of each affected local jurisdiction;
6. A list of all permits and approvals required for acquisition or construction of or improvements to the transportation facility or facilities from local, state, or federal agencies and a projected schedule for obtaining such permits and approvals;
7. A list of public utility facilities, if any, that will be crossed by the transportation facility or facilities and a statement of the plans of the operator to accommodate such crossings;

8. A statement setting forth the operator's general plans for financing and operating the transportation facility or facilities;
9. The names and addresses of the persons who may be contacted for further information concerning the request; and
10. Such additional material and information as the responsible public entity may reasonably request.

B. The responsible public entity may request proposals from private entities for the acquisition, construction, improvement and/or operation of transportation facilities. The responsible public entity shall not charge a fee to cover the costs of processing, reviewing, and evaluating proposals received in response to such requests.

C. The responsible public entity may grant approval of the acquisition, construction, improvement and/or operation of the transportation facility or facilities as a qualifying transportation facility if the responsible public entity determines that it serves the public purpose of this chapter. The responsible public entity may determine that the acquisition, construction, improvement and/or operation of the transportation facility or facilities as a qualifying transportation facility serves such public purpose if:

1. There is a public need for the transportation facility or facilities of the type the private entity proposes to operate as a qualifying transportation facility;
2. The transportation facility or facilities and the proposed interconnections with existing transportation facilities, and the operator's plans for operation of the qualifying transportation facility or facilities, are reasonable and compatible with the state transportation plan and with the local comprehensive plan or plans;
3. The estimated cost of the transportation facility or facilities is reasonable in relation to similar facilities; and
4. The private entity's plans will result in the timely acquisition or construction of or improvements to the transportation facility or facilities or their more efficient operation. In evaluating any request, the responsible public entity may rely upon internal staff reports prepared by personnel familiar with the operation of similar facilities or the advice of outside advisors or consultants having relevant experience.

D. The responsible public entity may charge a reasonable fee to cover the costs of processing, reviewing and evaluating the request submitted by a private entity pursuant to subsection A, including without limitation, reasonable attorney's fees and fees for financial and other necessary advisors or consultants.

E. The approval of the responsible public entity shall be subject to the private entity's entering into a comprehensive agreement with the responsible public entity.

F. In connection with its approval of the operation of the transportation facility or facilities as a qualifying transportation facility, the responsible public entity shall establish a date for the acquisition of or the beginning of construction of or improvements to the qualifying transportation facility. The responsible public entity may extend such date from time to time.

(1994, c. 855; 1995, c. 647; 2003, c. 289.)

**§ 56-561. Service contracts.**

In addition to any authority otherwise conferred by law, any public entity may contract with an operator for transportation services to be provided by a qualifying transportation facility in exchange for such service payments and other consideration as such public entity may deem appropriate.

(1994, c. 855; 1995, c. 647.)

**§ 56-562. .**

Repealed by Acts 1995, c. 647.

**§ 56-563. Affected local jurisdictions.**

A. Any private entity requesting approval from, or submitting a proposal to, a responsible public entity under § 56-560 shall notify each affected local jurisdiction by furnishing a copy of its request or proposal to each affected local jurisdiction.

B. Each affected local jurisdiction that is not a responsible public entity for the respective qualifying transportation facility shall, within sixty days after receiving such notice, submit any comments it may have in writing on the proposed qualifying transportation facility to the responsible public entity and indicating whether the facility is compatible with the local comprehensive plan.

(1994, c. 855; 1995, c. 647.)

**§ 56-564. Dedication of public property.**

Any public entity may dedicate any property interest that it has for public use as a qualified transportation facility if it finds that so doing will serve the public purpose of this chapter. In connection with such dedication, a public entity may convey any property interest that it has, subject to the conditions imposed by general law, to the operator, subject to the provisions of this chapter, for such consideration as such public entity may determine. The aforementioned consideration may include, without limitation, the agreement of the operator to operate the qualifying transportation facility.

(1994, c. 855; 1995, c. 647.)

**§ 56-565. Powers and duties of the operator.**

A. The operator shall have all power allowed by law generally to a private entity having the same form of organization as the operator and shall have the power to acquire, construct, improve or operate the qualifying transportation facility and impose user fees and/or enter into service contracts in connection with the use thereof. No tolls or user fees may be imposed by the operator on any free road, bridge, tunnel or overpass unless such road, interstate highway, bridge, tunnel or overpass is reconstructed to provide for increased capacity.

B. The operator may own, lease or acquire any other right to use or operate the qualifying transportation facility.

C. Any financing of the qualifying transportation facility may be in such amounts and upon such terms and conditions as may be determined by the operator. Without limiting the generality of the foregoing, the operator may issue debt, equity or other securities or obligations, enter into sale and leaseback transactions and secure any financing with a pledge of, security interest in, or lien on, any or all of its property, including all of its property interests in the qualifying transportation facility.

D. Subject to applicable permit requirements, the operator shall have the authority to cross any canal or navigable watercourse so long as the crossing does not unreasonably interfere with then current navigation and use of the waterway.

E. In operating the qualifying transportation facility, the operator may:

1. Make classifications according to reasonable categories for assessment of user fees; and
2. With the consent of the responsible public entity, make and enforce reasonable rules to the same extent that the responsible public entity may make and enforce rules with respect to a similar transportation facility.

F. The operator shall:

1. Acquire, construct, improve, maintain and/or operate the qualifying transportation facility in a manner that meets the engineering standards of the responsible public entity for transportation facilities operated and maintained by such responsible public entity, all in accordance with the provisions of the comprehensive agreement;
2. Keep the qualifying transportation facility open for use by the members of the public at all times after its initial opening upon payment of the applicable user fees, except when exempted by § 33.1-252, and/or service payments; provided that the qualifying transportation facility may be temporarily closed because of emergencies or, with the consent of the responsible public entity, to protect the safety of the public or for reasonable construction or maintenance procedures;
3. Maintain, or provide by contract for the maintenance of, the qualifying transportation facility;
4. Cooperate with the responsible public entity in establishing any interconnection with the qualifying transportation facility requested by the responsible public entity; and
5. Comply with the provisions of the comprehensive agreement and any service contract.

(1994, c. 855; 1995, c. 647; 2002, c. 593.)

**§ 56-566. Comprehensive agreement.**

A. Prior to acquiring, constructing, improving, maintaining, and/or operating the qualifying transportation facility, the operator shall enter into a comprehensive agreement with the responsible public entity. The comprehensive agreement shall provide for:

1. Delivery of performance and payment bonds in connection with the construction of or improvements to the qualifying transportation facility, in the forms and amounts satisfactory to the responsible public entity;
2. Review of plans and specifications for the qualifying transportation facility by the responsible public entity and approval by the responsible public entity if the plans and specifications conform to standard conditions of the responsible public entity;
3. Inspection of construction of or improvements to the qualifying transportation facility by the responsible public entity to ensure that they conform to the engineering standards acceptable to the responsible public entity;
4. Maintenance of a policy or policies of public liability insurance (copies of which shall be filed with the responsible public entity accompanied by proofs of coverage), self-insurance, in form and amount satisfactory to the responsible public entity and reasonably sufficient to insure coverage of tort liability to the public and employees and to enable the continued operation of the qualifying transportation facility;
5. Monitoring of the maintenance practices of the operator by the responsible public entity and the taking of such actions as the responsible public entity finds appropriate to ensure that the qualifying transportation facility is properly maintained;
6. Reimbursement to be paid to the responsible public entity for services provided by the responsible public entity;
7. Filing of appropriate financial statements on a periodic basis;
8. A reasonable maximum rate of return on investment for the operator; and
9. The date of termination of the operator's authority and duties under this chapter and dedication to the appropriate public entity.

B. The comprehensive agreement shall provide for such user fees as may be established from time to time by agreement of the parties. Any user fees shall be set at a level that, taking into account any service payments, allows the operator the rate of return on investment specified in the comprehensive agreement. A copy of any service contract shall be filed with the responsible public entity. A schedule of the current user fees shall be made available by the operator to any member of the public on request. In negotiating user fees under this section, the parties shall establish fees that are the same for persons using the facility under like conditions and that will not materially discourage use of the qualifying transportation facility. The execution of the comprehensive agreement or any amendment thereto shall constitute conclusive evidence that the user fees provided for therein comply with this chapter. User fees established in the comprehensive agreement as a source of revenues may be in addition to, or in lieu of, service payments.

C. In the comprehensive agreement, the responsible public entity may agree to make grants or loans to the operator from time to time from amounts received from the federal government or any agency or instrumentality thereof.

D. The comprehensive agreement shall incorporate the duties of the operator under this chapter and may contain such other terms and conditions that the responsible public entity determines serve the public purpose of this chapter. Without limitation, the comprehensive agreement may contain provisions under which the responsible public entity agrees to provide notice of default and cure rights for the benefit of the operator and the persons specified therein as providing financing for the qualifying transportation facility. The comprehensive agreement may contain such other lawful terms and conditions to which the operator and the responsible public entity mutually agree, including, without limitation, provisions regarding unavoidable delays or provisions providing for a loan of public funds to the operator to acquire, construct, improve, maintain and/or operate one or more qualifying transportation facilities.

E. The comprehensive agreement shall provide for the distribution of any earnings in excess of the maximum rate of return as negotiated in the comprehensive agreement. Without limitation, excess earnings may be distributed to the Commonwealth's transportation trust fund, to the responsible public entity, or to the operator for debt reduction or they may be shared with affected local jurisdictions.

F. Any changes in the terms of the comprehensive agreement, as may be agreed upon by the parties from time to time, shall be added to the comprehensive agreement by written amendment.

(1994, c. 855; 1995, c. 647.)

#### **§ 56-567. Federal, state and local assistance.**

The responsible public entity may take any action to obtain federal, state or local assistance for a qualifying transportation facility that serves the public purpose of this chapter and may enter into any contracts required to receive such federal assistance. If the responsible public entity is a state agency, any funds received from the state or federal government or any agency or instrumentality thereof shall be subject to appropriation by the General Assembly. The responsible public entity may determine that it serves the public purpose of this chapter for all or any portion of the costs of a qualifying transportation facility to be paid, directly or indirectly, from the proceeds of a grant or loan made by the local, state or federal government or any agency or instrumentality thereof.

(1994, c. 855; 1995, c. 647.)

#### **§ 56-568. Material default; remedies.**

A. Except upon agreement of the operator and any other parties identified in the comprehensive agreement, no responsible public entity shall exercise any of the remedies provided in this section or in subsection B or C of § 56-569 unless the Commission, after notice to the operator and the secured parties (as may appear in the operator's records) and an opportunity for hearing, shall first issue a declaratory judgment that a material default, as defined in § 56-557, has occurred and is continuing.

B. Upon entry by the Commission of a declaratory judgment order pursuant to subsection A above, unless such order is stayed pending appeal to the Virginia Supreme Court, the responsible public entity may exercise any or all of the following remedies:

1. The responsible public entity may elect to take over the transportation facility or facilities and in such case it shall succeed to all of the right, title and interest in such transportation facility or facilities, subject to any liens on revenues previously granted by the operator to any person providing financing therefor and the provisions of subsection C below.
2. Any responsible public entity having the power of condemnation under state law may exercise such power of condemnation to acquire the qualifying transportation facility or facilities. Nothing in this chapter shall be construed to limit the exercise of the power of condemnation by any responsible public entity against a qualifying transportation facility after the entry by the Commission of a final declaratory judgment order pursuant to subsection A above. Any person that has provided financing for the qualifying transportation facility, and the operator, to the extent of its capital investment, may participate in the condemnation proceedings with the standing of a property owner.
3. The responsible public entity may terminate the comprehensive agreement and exercise any other rights and remedies which may be available to it at law or in equity.
4. The responsible public entity may make or cause to be made any appropriate claims under the performance and/or payment bonds required by subsection A 1 of § 56-566.

C. In the event the responsible public entity elects to take over a qualifying transportation facility pursuant to subsection B 1 of this section, the responsible public entity shall acquire, construct, improve, operate and maintain the transportation facility, impose user fees for the use thereof and comply with any service contracts as if it were the operator. Any revenues that are subject to a lien shall be collected for the benefit of, and paid to, secured parties, as their interests may appear, to the extent necessary to satisfy the operator's obligations to secured parties, including the maintenance of reserves and such liens shall be correspondingly reduced and, when paid off, released. Before any payments to, or for the benefit of, secured parties, the responsible public entity may use revenues to pay current operation and maintenance costs of the transportation facility or facilities, including compensation to the responsible public entity for its services in operating and maintaining the qualifying transportation facility. Remaining revenues, if any, after all payments for operation and maintenance of the transportation facility or facilities, and to, or for the benefit of, secured parties, have been made, shall be paid to the operator, subject to the negotiated maximum rate of return. The right to receive such payment, if any, shall be considered just compensation for the transportation facility or facilities. The full faith and credit of the responsible public entity shall not be pledged to secure any financing of the operator by the election to take over the qualifying transportation facility. Assumption of operation of the qualifying transportation facility shall not obligate the responsible public entity to pay any obligation of the operator from sources other than revenues.

(1994, c. 855; 1995, c. 647.)



### **§ 56-569. Condemnation.**

A. At the request of the operator, the responsible public entity may exercise any power of condemnation that it has under law for the purpose of acquiring any lands or estates or interests therein to the extent that the responsible public entity finds that such action serves the public purpose of this chapter. Any amounts to be paid in any such condemnation proceeding shall be paid by the operator.

B. Except as provided in subsection A of this section, until the Commission has entered a final declaratory judgment order under subsection A of § 56-568, the power of condemnation may not be exercised against a qualifying transportation facility.

C. After the entry of such final order by the Commission, any responsible public entity having the power of condemnation under law may exercise such power of condemnation as provided in subsection B 2 of § 56-568 in lieu of, or at any time after taking over the transportation facility pursuant to subsection B 1 of § 56-568.

(1994, c. 855; 1995, c. 647.)

### **§ 56-570. Utility crossings.**

The operator and each public service company, public utility, railroad, and cable television provider, whose facilities are to be crossed or affected shall cooperate fully with the other in planning and arranging the manner of the crossing or relocation of the facilities. Any such entity possessing the power of condemnation is hereby expressly granted such powers in connection with the moving or relocation of facilities to be crossed by the qualifying transportation facility or that must be relocated to the extent that such moving or relocation is made necessary or desirable by construction of or improvements to the qualifying transportation facility, which shall be construed to include construction of or improvements to temporary facilities for the purpose of providing service during the period of construction or improvement. Any amount to be paid for such crossing, construction, moving or relocating of facilities shall be paid for by the operator. Should the operator and any such public service company, public utility, railroad, and cable television provider not be able to agree upon a plan for the crossing or relocation, the Commission may determine the manner in which the crossing or relocation is to be accomplished and any damages due arising out of the crossing or relocation. The Commission may employ expert engineers who shall examine the location and plans for such crossing or relocation, hear any objections and consider modifications, and make a recommendation to the Commission. In such a case, the cost of the experts is to be borne by the operator.

(1994, c. 855; 1995, c. 647.)

### **§ 56-571. Police powers; violations of law.**

A. All police officers of the Commonwealth and of each affected local jurisdiction, shall have the same powers and jurisdiction within the limits of such qualifying transportation facility as they have in their respective areas of jurisdiction and such police officers shall have access to the qualifying transportation facility at any time for the purpose of exercising such powers and jurisdiction. This authority does not extend to the private

offices, buildings, garages and other improvements of the operator to any greater degree than the police power extends to any other private buildings and improvements.

B. To the extent the transportation facility is a road, bridge, tunnel, overpass or similar transportation facility for motor vehicles, the traffic and motor vehicle laws of the Commonwealth or, if applicable, any local jurisdiction shall be the same as those applying to conduct on similar transportation facilities in the Commonwealth or such local jurisdiction. Punishment for offenses shall be as prescribed by law for conduct occurring on similar transportation facilities in the Commonwealth or such local jurisdiction.

(1994, c. 855; 1995, c. 647.)

#### **§ 56-572. Dedication of assets.**

The responsible public entity shall terminate the operator's authority and duties under this chapter on the date set forth in the comprehensive agreement. Upon termination, the authority and duties of the operator under this chapter shall cease, and the qualifying transportation facility shall be dedicated to the responsible public entity or, if the qualifying transportation facility was initially dedicated by an affected local jurisdiction, to such affected local jurisdiction for public use.

(1994, c. 855; 1995, c. 647.)

#### **§ 56-573. Sovereign immunity.**

Nothing in this chapter shall be construed as or deemed a waiver of the sovereign immunity of the Commonwealth, any responsible public entity or any affected local jurisdiction or any officer or employee thereof with respect to the participation in, or approval of all or any part of the qualifying transportation facility or its operation, including but not limited to interconnection of the qualifying transportation facility with any other transportation facility. Counties, cities and towns in which a qualifying transportation facility is located shall possess sovereign immunity with respect to its construction and operation.

(1994, c. 855; 1995, c. 647.)

##### **§ 56-573.1. Procurement.**

The Virginia Public Procurement Act (§ 2.2-4300 et seq.) shall not apply to this chapter; however, a responsible public entity may enter into a comprehensive agreement only in accordance with procedures adopted by it as follows:

1. A responsible public entity may enter into a comprehensive agreement in accordance with procedures adopted by it that are consistent with procurement through "competitive sealed bidding" as defined in § 2.2-4301 and subsection B of § 2.2-4310.
2. A responsible public entity may enter into a comprehensive agreement in accordance with procedures adopted by it that are consistent with the procurement of "other than professional services" through competitive negotiation as defined in § 2.2-4301 and subsection B of § 2.2-4310. Such responsible public entity shall not be required to select the proposal with the lowest price offer, but may consider price as one factor in

evaluating the proposals received. A responsible public entity shall proceed in accordance with the procedures adopted by it pursuant to subdivision 1 unless it determines that proceeding in accordance with the procedures adopted by it pursuant to this subdivision is likely to be advantageous to the responsible public entity and the public, based on (i) the probable scope, complexity, or urgency of a project or (ii) risk sharing, added value, an increase in funding, or economic benefit from the project that would not otherwise be available. When the responsible public entity determines to proceed according to the procedures adopted by it pursuant to this subdivision, it shall state the reasons for its determination in writing. If a state agency is the responsible public entity, the approval of the Secretary of Transportation shall be required before the comprehensive agreement is signed.

3. Comprehensive agreements for maintenance or asset management services for a transportation facility that is a highway, bridge, tunnel or overpass, and any amendment or change order thereto that increases the highway lane-miles receiving services under such an agreement shall be procured in accordance with procedures that are consistent with procurement through "competitive sealed bidding" as defined in § 2.2-4301 and subsection B of § 2.2-4310. Furthermore, such contracts shall be of a size and scope to encourage maximum competition and participation by agency prequalified contractors and otherwise qualified contractors.

4. The provisions of subdivision 3 shall not apply to maintenance or asset management services agreed to as part of the initial provisions of any comprehensive agreement entered into for the original construction, reconstruction, or improvement of any highway pursuant to Chapter 22 (§ 56-556 et seq.) of Title 56.

5. Once a comprehensive agreement has been entered into, and the process of bargaining of all phases or aspects of the comprehensive agreement is complete, a responsible public entity shall make available, upon request, procurement records in accordance with § 2.2-4342.

6. Nothing in this section shall require that professional services be procured by any method other than competitive negotiation in accordance with the Virginia Public Procurement Act (§ 2.2-4300 et seq.).

(1995, c. 647; 2002, cc. 570, 593; 2003, c. 968.)

#### **§ 56-573.2. Jurisdiction.**

The Commission shall have exclusive jurisdiction to adjudicate all matters specifically committed to its jurisdiction by this chapter.

(1995, c. 647.)

#### **§ 56-574. Preservation of the Virginia Highway Corporation Act of 1988.**

Nothing in this chapter shall be construed to repeal or change in any manner the Virginia Highway Corporation Act of 1988, as amended (§ 56-535 et seq.). Nothing in the

Virginia Highway Corporation Act of 1988, as amended, shall apply to qualifying transportation facilities undertaken pursuant to the authority of this chapter.

(1994, c. 855; 1995, c. 647.)

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## **Appendix B**

### **The Public-Private Education Facilities and Infrastructure Act of 2002, as amended**

#### **Code of Virginia, 1950, As Amended**

##### **§ 56-575.1. Definitions.**

As used in this chapter, unless the context requires a different meaning:

"Affected local jurisdiction" means any county, city or town in which all or a portion of a qualifying project is located.

"Commission" means the State Corporation Commission.

"Comprehensive agreement" means the comprehensive agreement between the private entity and the responsible public entity required by § 56-575.9.

"Develop" or "development" means to plan, design, develop, finance, lease, acquire, install, construct, or expand.

"Interim agreement" means an agreement between a private entity and a responsible public entity that provides for phasing of the development or operation, or both, of a qualifying project. Such phases may include, but are not limited to, design, planning, engineering, environmental analysis and mitigation, financial and revenue analysis, or any other phase of the project that constitutes activity on any part of the qualifying project.

"Lease payment" means any form of payment, including a land lease, by a public entity to the private entity for the use of a qualifying project.

"Material default" means any default by the private entity in the performance of its duties under subsection E of § 56-575.8 that jeopardizes adequate service to the public from a qualifying project.

"Operate" means to finance, maintain, improve, equip, modify, repair, or operate.

"Private entity" means any natural person, corporation, general partnership, limited liability company, limited partnership, joint venture, business trust, public benefit corporation, non-profit entity, or other business entity.

"Public entity" means the Commonwealth and any agency or authority thereof, any county, city or town and any other political subdivision of the Commonwealth, any public body politic and corporate, or any regional entity that serves a public purpose.

"Qualifying project" means (i) any education facility, including, but not limited to a school building, any functionally related and subordinate facility and land to a school building (including any stadium or other facility primarily used for school events), and any depreciable property provided for use in a school facility that is operated as part of the public school system or as an institution of higher education; (ii) any building or facility that meets a public purpose and is developed or operated by or for any public entity; (iii) any improvements, together with equipment, necessary to enhance public safety and security of buildings to be principally used by a public entity; (iv) utility and telecommunications and other communications infrastructure; (v) a recreational facility; (vi) technology infrastructure, including, but not limited to, telecommunications,

automated data processing, word processing and management information systems, and related information, equipment, goods and services; or (vii) any improvements necessary or desirable to any unimproved locally- or state-owned real estate.

"Responsible public entity" means a public entity that has the power to develop or operate the applicable qualifying project.

"Revenues" means all revenues, income, earnings, user fees, lease payments, or other service payments arising out of or in connection with supporting the development or operation of a qualifying project, including without limitation, money received as grants or otherwise from the United States of America, from any public entity, or from any agency or instrumentality of the foregoing in aid of such facility.

"Service contract" means a contract entered into between a public entity and the private entity pursuant to § 56-575.5.

"Service payments" means payments to the private entity of a qualifying project pursuant to a service contract.

"State" means the Commonwealth of Virginia.

"User fees" mean the rates, fees or other charges imposed by the private entity of a qualifying project for use of all or a portion of such qualifying project pursuant to the comprehensive agreement pursuant to § 56-575.9.

(2002, c. 571; 2003, c. 1034; 2005, cc. 618, 865.)

## **§ 56-575.2. Declaration of public purpose.**

A. The General Assembly finds that:

1. There is a public need for timely acquisition, design, construction, improvement, renovation, expansion, equipping, maintenance, operation, implementation, or installation of education facilities, technology infrastructure and other public infrastructure and government facilities within the Commonwealth that serve a public need and purpose;
2. Such public need may not be wholly satisfied by existing methods of procurement in which qualifying projects are acquired, designed, constructed, improved, renovated, expanded, equipped, maintained, operated, implemented, or installed;
3. There are inadequate resources to develop new education facilities, technology infrastructure and other public infrastructure and government facilities for the benefit of citizens of the Commonwealth, and there is demonstrated evidence that public-private partnerships can meet these needs by improving the schedule for delivery, lowering the cost, and providing other benefits to the public;
4. Financial incentives exist under state and federal tax provisions that promote public entities to enter into partnerships with private entities to develop qualifying projects;
5. Authorizing private entities to develop or operate one or more qualifying projects may result in the availability of such projects to the public in a more timely or less costly fashion, thereby serving the public safety, benefit, and welfare.

B. An action under § 56-575.4 shall serve the public purpose of this chapter if such action facilitates the timely development or operation of qualifying projects.

C. It is the intent of this chapter, among other things, to encourage investment in the Commonwealth by private entities and facilitate the bond financing provisions of the Economic Growth and Tax Relief Reconciliation Act of 2001 or other similar financing mechanisms, private capital and other funding sources that support the development or operation of qualifying projects, to the end that financing for qualifying projects be expanded and accelerated to improve and add to the convenience of the public, and such that public and private entities may have the greatest possible flexibility in contracting with each other for the provision of the public services that are the subject of this chapter.

D. This chapter shall be liberally construed in conformity with the purposes hereof.

(2002, c. 571; 2003, c. 1034; 2005, c. 865.)

**§ 56-575.3. Prerequisite for operation of a qualifying project.**

A. Any private entity seeking authorization under this chapter to develop or operate a qualifying project shall first obtain approval of the responsible public entity under § 56-575.4. Such private entity may initiate the approval process by requesting approval pursuant to subsection A of § 56-575.4 or the responsible public entity may request proposals or invite bids pursuant to subsection B of § 56-575.4.

B. Any facility, building, infrastructure or improvement included in a proposal as a part of a qualifying project shall be identified specifically or conceptually.

C. Upon receipt by the responsible public entity of a proposal submitted by a private entity initiating the approval process pursuant to subsection A of § 56-575.4, the responsible public entity shall determine whether to accept such proposal for consideration in accordance with § 56-575.16. If the responsible public entity determines not to accept for consideration the proposal submitted by the private entity pursuant to subsection A of § 56-575.4, it shall return the proposal, together with all fees and accompanying documentation, to the private entity.

D. The responsible public entity may reject any proposal initiated by a private entity pursuant to subsection A of § 56-575.4 at any time.

(2002, c. 571; 2003, cc. 292, 1034; 2005, c. 865.)

**§ 56-575.3:1. Adoption of guidelines by responsible public entities.**

A. Any responsible public entity requesting or considering a proposal for a qualifying facility shall adopt and make publicly available guidelines that are sufficient to enable the responsible public entity to comply with this chapter. Such guidelines shall guide the selection of projects under the purview of the responsible public entity and include, but not be limited to, reasonable criteria for choosing among competitive proposals and timelines for selecting proposals and negotiating an interim or comprehensive agreement.

B. Such guidelines shall permit accelerated selection, review and documentation timelines for proposals involving a qualifying facility that the responsible public entity deems a priority.

(2005, c. 865.)

**§ 56-575.4. Approval of qualifying projects by the responsible public entity.**

A. A private entity may request approval of a qualifying project by the responsible public entity. Any such request shall be accompanied by the following material and information unless waived by the responsible public entity:

1. A topographic map (1:2,000 or other appropriate scale) indicating the location of the qualifying project;
2. A description of the qualifying project, including the conceptual design of such facility or facilities or a conceptual plan for the provision of services or technology infrastructure, and a schedule for the initiation of and completion of the qualifying project to include the proposed major responsibilities and timeline for activities to be performed by both the public and private entity;
3. A statement setting forth the method by which the private entity proposes to secure necessary property interests required for the qualifying project;
4. Information relating to the current plans for development of facilities or technology infrastructure to be used by a public entity that are similar to the qualifying project being proposed by the private entity, if any, of each affected local jurisdiction;
5. A list of all permits and approvals required for the qualifying project from local, state, or federal agencies and a projected schedule for obtaining such permits and approvals;
6. A list of public utility facilities, if any, that will be crossed by the qualifying project and a statement of the plans of the private entity to accommodate such crossings;
7. A statement setting forth the private entity's general plans for financing the qualifying project including the sources of the private entity's funds and identification of any dedicated revenue source or proposed debt or equity investment on the behalf of the private entity;
8. The names and addresses of the persons who may be contacted for further information concerning the request;
9. User fees, lease payments, and other service payments over the term of the interim or comprehensive agreement pursuant to § 56-575.9 or 56-575.9:1 and the methodology and circumstances for changes to such user fees, lease payments, and other service payments over time; and
10. Such additional material and information as the responsible public entity may reasonably request.

B. The responsible public entity may request proposals or invite bids from private entities for the development or operation of qualifying projects.

C. The responsible public entity may grant approval of the development or operation of the education facility, technology infrastructure or other public infrastructure or government facility needed by a public entity as a qualifying project, or the design or equipping of a qualifying project so developed or operated, if the responsible public entity determines that the project serves the public purpose of this chapter. The responsible public entity may determine that the development or operation of the qualifying project as a qualifying project serves such public purpose if:



1. There is a public need for or benefit derived from the qualifying project of the type the private entity proposes as a qualifying project;
2. The estimated cost of the qualifying project is reasonable in relation to similar facilities; and
3. The private entity's plans will result in the timely development or operation of the qualifying project.

In evaluating any request, the responsible public entity may rely upon internal staff reports prepared by personnel familiar with the operation of similar facilities or the advice of outside advisors or consultants having relevant experience.

D. The responsible public entity may charge a reasonable fee to cover the costs of processing, reviewing and evaluating the request, including without limitation, reasonable attorney's fees and fees for financial, technical, and other necessary advisors or consultants.

E. The approval of the responsible public entity shall be subject to the private entity's entering into an interim or comprehensive agreement pursuant to § 56-575.9 with the responsible public entity.

F. In connection with its approval of the qualifying project, the responsible public entity shall establish a date for the commencement of activities related to the qualifying project. The responsible public entity may extend such date from time to time.

G. The responsible public entity shall take appropriate action to protect confidential and proprietary information provided by the private entity pursuant to an agreement under subdivision 11 of § 2.2-3705.6.

H. Nothing in this chapter or in an interim or comprehensive agreement entered into pursuant to this chapter shall be deemed to enlarge, diminish or affect the authority, if any, otherwise possessed by the responsible public entity to take action that would impact the debt capacity of the Commonwealth.

(2002, c. 571; 2003, c. 1034; 2004, c. 690; 2005, c. 865.)

#### **§ 56-575.5. Service contracts.**

In addition to any authority otherwise conferred by law, any public entity may contract with a private entity for the delivery of services to be provided as part of a qualifying project in exchange for such service payments and other consideration as such public entity may deem appropriate.

(2002, c. 571; 2005, c. 865.)

#### **§ 56-575.6. Affected local jurisdictions.**

A. Any private entity requesting approval from, or submitting a proposal to, a responsible public entity under § 56-575.4 shall notify each affected local jurisdiction by furnishing a copy of its request or proposal to each affected local jurisdiction.

B. Each affected local jurisdiction that is not a responsible public entity for the respective qualifying project shall, within sixty days after receiving such notice, submit any comments it may have in writing on the proposed qualifying project to the responsible

public entity and indicate whether the facility is compatible with the local comprehensive plan, local infrastructure development plans, the capital improvements budget, or other government spending plan. Such comments shall be given consideration by the responsible public entity prior to entering a comprehensive agreement pursuant to § 56-575.9 with a private entity.

(2002, c. 571.)

#### **§ 56-575.7. Dedication of public property.**

Any public entity may dedicate any property interest, including land, improvements, and tangible personal property, that it has for public use in a qualifying project if it finds that so doing will serve the public purpose of this chapter by minimizing the cost of a qualifying project to the public entity or reducing the delivery time of a qualifying project. In connection with such dedication, a public entity may convey any property interest that it has, subject to the conditions imposed by general law governing such conveyances, to the private entity subject to the provisions of this chapter, for such consideration as such public entity may determine. The aforementioned consideration may include, without limitation, the agreement of the private entity to develop or operate the qualifying project. The property interests that the public entity may convey to the private entity in connection with a dedication under this section may include licenses, franchises, easements, or any other right or interest the public entity deems appropriate.

(2002, c. 571; 2005, c. 865.)

#### **§ 56-575.8. Powers and duties of the private entity.**

A. The private entity shall have all power allowed by law generally to a private entity having the same form of organization as the private entity and shall have the power to develop or operate the qualifying project and collect lease payments, impose user fees or enter into service contracts in connection with the use thereof.

B. The private entity may own, lease or acquire any other right to use or operate the qualifying project.

C. Any financing of the qualifying project may be in such amounts and upon such terms and conditions as may be determined by the private entity. Without limiting the generality of the foregoing, the private entity may issue debt, equity or other securities or obligations, enter into sale and leaseback transactions and secure any financing with a pledge of, security interest in, or lien on, any or all of its property, including all of its property interests in the qualifying project.

D. In operating the qualifying project, the private entity may:

1. Make classifications according to reasonable categories for assessment of user fees; and
2. With the consent of the responsible public entity, make and enforce reasonable rules to the same extent that the responsible public entity may make and enforce rules with respect to similar facilities.

E. The private entity shall:

1. Develop or operate the qualifying project in a manner that is acceptable to the responsible public entity, all in accordance with the provisions of the interim or comprehensive agreement pursuant to § 56-575.9 or 56-575.9:1;
2. Keep the qualifying project open for use by the members of the public at all times, or as appropriate based upon the use of the facility, after its initial opening upon payment of the applicable user fees, lease payments, or service payments; provided that the qualifying project may be temporarily closed because of emergencies or, with the consent of the responsible public entity, to protect the safety of the public or for reasonable construction or maintenance activities. In the event that a qualifying project is technology infrastructure, access may be limited as determined by the conditions of the interim or comprehensive agreement;
3. Maintain, or provide by contract for the maintenance or upgrade of the qualifying project, if required by the interim or comprehensive agreement;
4. Cooperate with the responsible public entity in making best efforts to establish any interconnection with the qualifying project requested by the responsible public entity; and
5. Comply with the provisions of the interim or comprehensive agreement and any lease or service contract.

F. Nothing shall prohibit an private entity of a qualifying project from providing additional services for the qualifying project to public or private entities other than the responsible public entity so long as the provision of additional service does not impair the private entity's ability to meet its commitments to the responsible public entity pursuant to the interim or comprehensive agreement as provided for in § 56-575.9 or 56-575.9:1.

(2002, c. 571; 2003, c. 1034; 2005, c. 865.)

#### **§ 56-575.9. Comprehensive agreement.**

A. Prior to developing or operating the qualifying project, the private entity shall enter into a comprehensive agreement with the responsible public entity. The comprehensive agreement shall provide for:

1. Delivery of maintenance, performance and payment bonds, letters of credit in connection with the development or operation of the qualifying project, in the forms and amounts satisfactory to the responsible public entity and in compliance with § 2.2-4337 for those components of the qualifying project that involve construction;
2. Review of plans and specifications for the qualifying project by the responsible public entity and approval by the responsible public entity if the plans and specifications conform to standards acceptable to the responsible public entity. This shall not be construed as requiring the private entity to complete design of a qualifying project prior to the execution of a comprehensive agreement;
3. Inspection of the qualifying project by the responsible public entity to ensure that the private entity's activities are acceptable to the responsible public entity in accordance with the provisions of the comprehensive agreement;

4. Maintenance of a policy or policies of public liability insurance (copies of which shall be filed with the responsible public entity accompanied by proofs of coverage) or self-insurance, each in form and amount satisfactory to the responsible public entity and reasonably sufficient to insure coverage of tort liability to the public and employees and to enable the continued operation of the qualifying project;
5. Monitoring of the practices of the private entity by the responsible public entity to ensure that the qualifying project is properly maintained;
6. Reimbursement to be paid to the responsible public entity for services provided by the responsible public entity;
7. Filing of appropriate financial statements on a periodic basis; and
8. Policies and procedures governing the rights and responsibilities of the responsible public entity and the private entity in the event the comprehensive agreement is terminated or there is a material default by the private entity. Such policies and guidelines shall include conditions governing assumption of the duties and responsibilities of the private entity by the responsible public entity and the transfer or purchase of property or other interests of the private entity by the responsible public entity.

B. The comprehensive agreement shall provide for such user fees, lease payments, or service payments as may be established from time to time by agreement of the parties. A copy of any service contract shall be filed with the responsible public entity. In negotiating user fees under this section, the parties shall establish payments or fees that are the same for persons using the facility under like conditions and that will not materially discourage use of the qualifying project. The execution of the comprehensive agreement or any amendment thereto shall constitute conclusive evidence that the user fees, lease payments, or service payments provided for comply with this chapter. User fees or lease payments established in the comprehensive agreement as a source of revenues may be in addition to, or in lieu of, service payments.

C. In the comprehensive agreement, the responsible public entity may agree to make grants or loans to the private entity from time to time from amounts received from the federal, state, or local government or any agency or instrumentality thereof.

D. The comprehensive agreement shall incorporate the duties of the private entity under this chapter and may contain such other terms and conditions that the responsible public entity determines serve the public purpose of this chapter. Without limitation, the comprehensive agreement may contain provisions under which the responsible public entity agrees to provide notice of default and cure rights for the benefit of the private entity and the persons specified therein as providing financing for the qualifying project. The comprehensive agreement may contain such other lawful terms and conditions to which the private entity and the responsible public entity mutually agree, including, without limitation, provisions regarding unavoidable delays or provisions providing for a loan of public funds to the private entity to develop or operate one or more qualifying projects. The comprehensive agreement may also contain provisions where the authority and duties of the private entity under this chapter shall cease, and the qualifying project is dedicated to the responsible public entity or, if the qualifying project was initially dedicated by an affected local jurisdiction, to such affected local jurisdiction for public use.

E. Any changes in the terms of the comprehensive agreement, as may be agreed upon by the parties from time to time, shall be added to the comprehensive agreement by written amendment.

F. When a responsible public entity that is not an agency or authority of the Commonwealth enters into a comprehensive agreement pursuant to this chapter, it shall within 30 days thereafter submit a copy of the comprehensive agreement to the Auditor of Public Accounts.

G. The comprehensive agreement may provide for the development or operation of phases or segments of the qualifying project.

(2002, c. 571; 2003, c. 1034; 2004, c. 986; 2005, c. 865.)

#### **§ 56-575.9:1. Interim agreement.**

Prior to or in connection with the negotiation of the comprehensive agreement, the responsible public entity may enter into an interim agreement with the private entity proposing the development or operation of the qualifying project. Such interim agreement may (i) permit the private entity to commence activities for which it may be compensated relating to the proposed qualifying project, including, but not limited to, project planning and development, design and engineering, environmental analysis and mitigation, survey, and ascertaining the availability of financing for the proposed facility or facilities; (ii) establish the process and timing of the negotiation of the comprehensive agreement; and (iii) contain any other provisions related to any aspect of the development or operation of a qualifying project that the parties may deem appropriate.

(2005, c. 865.)

#### **§ 56-575.10. Federal, state and local assistance.**

A. Any financing of a qualifying facility may be in such amounts and upon such terms and conditions as may be determined by the parties to the interim or comprehensive agreement. Without limiting the generality of the terms and conditions of the financing, the private entity and the responsible public entity may propose to utilize any and all funding resources that may be available to them and may, to the fullest extent permitted by applicable law, issue debt, equity, or other securities or obligations, enter into leases, access any designated trust funds, borrow or accept grants from any state infrastructure bank, and secure any financing with a pledge of, security interest in, or lien on, any or all of its property, including all of its property interests in the qualifying facility.

B. The responsible public entity may take any action to obtain federal, state, or local assistance for a qualifying project that serves the public purpose of this chapter and may enter into any contracts required to receive such assistance. If the responsible public entity is a state agency, any funds received from the state or federal government or any agency or instrumentality thereof shall be subject to appropriation by the General Assembly. The responsible public entity may determine that it serves the public purpose of this chapter for all or any portion of the costs of a qualifying project to be paid, directly or indirectly, from the proceeds of a grant or loan made by the local, state, or federal government or any agency or instrumentality thereof.

(2002, c. 571; 2005, c. 865.)

#### **§ 56-575.11. Material default; remedies.**

A. In the event of a material default by the private entity, the responsible public entity may elect to assume the responsibilities and duties of the private entity of the qualifying project, and in such case, it shall succeed to all of the right, title and interest in such qualifying project, subject to any liens on revenues previously granted by the private entity to any person providing financing thereof.

B. Any responsible public entity having the power of condemnation under state law may exercise such power of condemnation to acquire the qualifying project in the event of a material default by the private entity. Any person who has provided financing for the qualifying project, and the private entity, to the extent of its capital investment, may participate in the condemnation proceedings with the standing of a property owner.

C. The responsible public entity may terminate, with cause, the interim or comprehensive agreement and exercise any other rights and remedies that may be available to it at law or in equity.

D. The responsible public entity may make or cause to be made any appropriate claims under the maintenance, performance, or payment bonds; or lines of credit required by subsection A 1 of § 56-575.9.

E. In the event the responsible public entity elects to take over a qualifying project pursuant to subsection A, the responsible public entity may develop or operate the qualifying project, impose user fees, impose and collect lease payments for the use thereof and comply with any service contracts as if it were the private entity. Any revenues that are subject to a lien shall be collected for the benefit of and paid to secured parties, as their interests may appear, to the extent necessary to satisfy the private entity's obligations to secured parties, including the maintenance of reserves. Such liens shall be correspondingly reduced and, when paid off, released. Before any payments to, or for the benefit of, secured parties, the responsible public entity may use revenues to pay current operation and maintenance costs of the qualifying project, including compensation to the responsible public entity for its services in operating and maintaining the qualifying project. The right to receive such payment, if any, shall be considered just compensation for the qualifying project. The full faith and credit of the responsible public entity shall not be pledged to secure any financing of the private entity by the election to take over the qualifying project. Assumption of operation of the qualifying project shall not obligate the responsible public entity to pay any obligation of the private entity from sources other than revenues.

(2002, c. 571; 2003, c. 1034; 2005, c. 865.)

#### **§ 56-575.12. Condemnation.**

At the request of the private entity, the responsible public entity may exercise any power of condemnation that it has under law for the purpose of acquiring any lands or estates or interests therein to the extent that the responsible public entity finds that such action serves the public purpose of this chapter. Any amounts to be paid in any such condemnation proceeding shall be paid by the private entity.

(2002, c. 571; 2005, c. 865.)

### **§ 56-575.13. Utility crossing.**

The private entity and each public service company, public utility, railroad, and cable television provider, whose facilities are to be crossed or affected shall cooperate fully with the other entity in planning and arranging the manner of the crossing or relocation of the facilities. Any such entity possessing the power of condemnation is hereby expressly granted such powers in connection with the moving or relocation of facilities to be crossed by the qualifying project or that must be relocated to the extent that such moving or relocation is made necessary or desirable by construction of, renovation to, or improvements to the qualifying project, which shall be construed to include construction of, renovation to, or improvements to temporary facilities for the purpose of providing service during the period of construction or improvement. Any amount to be paid for such crossing, construction, moving or relocating of facilities shall be paid for by the private entity. Should the private entity and any such public service company, public utility, railroad, and cable television provider not be able to agree upon a plan for the crossing or relocation, the Commission may determine the manner in which the crossing or relocation is to be accomplished and any damages due arising out of the crossing or relocation. The Commission may employ expert engineers who shall examine the location and plans for such crossing or relocation, hear any objections and consider modifications, and make a recommendation to the Commission. In such a case, the cost of the experts is to be borne by the private entity. Such determination shall be made by the Commission within ninety days of notification by the private entity that the qualifying project will cross utilities subject to the Commission's jurisdiction.

(2002, c. 571; 2005, c. 865.)

### **§ 56-575.14. Police powers; violations of law.**

All police officers of the Commonwealth and of each affected local jurisdiction shall have the same powers and jurisdiction within the limits of such qualifying project as they have in their respective areas of jurisdiction and such police officers shall have access to the qualifying project at any time for the purpose of exercising such powers and jurisdiction.

(2002, c. 571.)

### **§ 56-575.15. Sovereign immunity.**

Nothing in this chapter shall be construed as or deemed a waiver of the sovereign immunity of the Commonwealth, any responsible public entity or any affected local jurisdiction or any officer or employee thereof with respect to the participation in, or approval of all or any part of the qualifying project or its operation, including but not limited to interconnection of the qualifying project with any other infrastructure or project. Counties, cities and towns in which a qualifying project is located shall possess sovereign immunity with respect to its design, construction, and operation.

(2002, c. 571.)

### **§ 56-575.16. Procurement.**

The Virginia Public Procurement Act (§ 2.2-4300 et seq.) and any interpretations, regulations, or guidelines of the Division of Engineering and Buildings of the Department of General Services or the Virginia Information Technologies Agency, including the

Capital Outlay Manual and those interpretations, regulations or guidelines developed pursuant to §§ 2.2-1131, 2.2-1132, 2.2-1133, 2.2-1149, and 2.2-1502, except those developed by the Division or the Virginia Information Technologies Agency in accordance with this chapter when the Commonwealth is the responsible public entity, shall not apply to this chapter. However, a responsible public entity may enter into a comprehensive agreement only in accordance with guidelines adopted by it as follows:

1. A responsible public entity may enter into a comprehensive agreement in accordance with guidelines adopted by it that are consistent with procurement through competitive sealed bidding as defined in § 2.2-4301 and subsection B of § 2.2-4310.
2. A responsible public entity may enter into a comprehensive agreement in accordance with guidelines adopted by it that are consistent with the procurement of "other than professional services" through competitive negotiation as defined in § 2.2-4301 and subsection B of § 2.2-4310. Such responsible public entity shall not be required to select the proposal with the lowest price offer, but may consider price as one factor in evaluating the proposals received. Other factors that may be considered include (i) the proposed cost of the qualifying facility; (ii) the general reputation, industry experience, and financial capacity of the private entity; (iii) the proposed design of the qualifying project; (iv) the eligibility of the facility for accelerated selection, review, and documentation timelines under the responsible public entity's guidelines; (v) local citizen and government comments; (vi) benefits to the public; (vii) the private entity's compliance with a minority business enterprise participation plan or good faith effort to comply with the goals of such plan; (viii) the private entity's plans to employ local contractors and residents; and (ix) other criteria that the responsible public entity deems appropriate.

A responsible public entity shall proceed in accordance with the guidelines adopted by it pursuant to subdivision 1 unless it determines that proceeding in accordance with the guidelines adopted by it pursuant to this subdivision is likely to be advantageous to the responsible public entity and the public, based on (i) the probable scope, complexity or priority of the project; (ii) risk sharing including guaranteed cost or completion guarantees, added value or debt or equity investments proposed by the private entity; or (iii) an increase in funding, dedicated revenue source or other economic benefit that would not otherwise be available. When the responsible public entity determines to proceed according to the guidelines adopted by it pursuant to this subdivision, it shall state the reasons for its determination in writing. If a state agency is the responsible public entity, the approval of the responsible Governor's Secretary, or the Governor, shall be required before the responsible public entity may enter into a comprehensive agreement pursuant to this subdivision.

3. Nothing in this chapter shall authorize or require that a responsible public entity obtain professional services through any process except in accordance with guidelines adopted by it that are consistent with the procurement of "professional services" through competitive negotiation as defined in § 2.2-4301 and subsection B of § 2.2-4310.

4. A responsible public entity shall not proceed to consider any request by a private entity for approval of a qualifying project pursuant to subsection A of § 56-575.4 until the responsible public entity has adopted and made publicly available guidelines that are sufficient to enable the responsible public entity to comply with this chapter. Such guidelines shall:



a. If the responsible public entity is not an agency or authority of the Commonwealth, require the responsible public entity to engage the services of qualified professionals, which may include an architect, professional engineer or certified public accountant, not employed by the responsible public entity to provide to the responsible public entity independent analysis regarding the specifics, advantages, disadvantages, and the long- and short-term costs of any request by a private entity for approval of a qualifying project, unless the governing body of the responsible public entity determines that such analysis of a request by a private entity for approval of a qualifying project shall be performed by employees of the responsible public entity.

b. Provide for the posting and publishing of public notice of a private entity's request for approval of a qualifying project pursuant to subsection A of § 56-575.4 and a reasonable time period, determined by the responsible public entity to be appropriate to encourage competition and public-private partnerships pursuant to the goals of this chapter, such reasonable period not to be less than 45 days, during which the responsible public entity will receive competing proposals pursuant to that subsection.

Such guidelines shall also require advertising the public notice in the Virginia Business Opportunities publication and posting a notice on the Commonwealth's electronic procurement website.

5. Once a comprehensive agreement has been entered into, and the process of bargaining of all phases or aspects of the comprehensive agreement is complete, a responsible public entity shall make available, upon request, procurement records in accordance with § 2.2-4342.

6. A responsible public entity that is a school board or a county, city or town may enter into an interim or comprehensive agreement under this chapter only with the approval of the local governing body.

(2002, c. 571; 2003, cc. 292, 968, 1034; 2004, c. 986; 2005, c. 865.)

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## APPENDIX C

### Projected Procurement Timeline for PPTA/PPEA Procurement Initiated By Unsolicited Proposal

| Activity Number | Date  | Activity                                                                                                                                                               |  |
|-----------------|-------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| 1               | D     | Receipt of Unsolicited Proposal                                                                                                                                        |  |
| 2               | D+45  | Decide whether to accept Unsolicited Proposal, whether to use competitive negotiation, and what conditions to impose                                                   |  |
| 3               | D+75  | Prepare Notice of Unsolicited Proposal, Receipt of Unsolicited Proposal, and Post and Publish                                                                          |  |
| 4.              | D+135 | Receive Competing Conceptual-Phase Proposals                                                                                                                           |  |
| 5               | D+195 | Evaluate Conceptual-Phase Proposals, decide whether to proceed. If proceeding, select proposers to invite to submit, and invite submission of Detailed-Phase Proposals |  |
| 6               | D+225 | Receive Detailed-Phase Proposals                                                                                                                                       |  |
| 7.6.            | D+270 | Evaluate Detailed-Phase Proposals, conduct interviews, and select proposers for negotiation of Agreement                                                               |  |
| 8.7             | D+315 | Negotiate Interim Agreement or Comprehensive Agreement                                                                                                                 |  |
| 9               | D+350 | Obtain Approval by City Council                                                                                                                                        |  |

## **APPENDIX D**

### **Projected Procurement Timeline for PPTA/PPEA Procurement Solicited By Request for Proposals (“RFP”)**

| <b>Activity Number</b> | <b>Date</b> | <b>Activity</b>                                                                                                                                            |  |
|------------------------|-------------|------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| 1                      | D           | Initiate procurement. Decide whether to use competitive negotiation and issue RFP.                                                                         |  |
| 2                      | D+45        | Receive Conceptual-Phase Proposals                                                                                                                         |  |
| 3                      | D+105       | Evaluate Conceptual-Phase Proposals and decide whether to proceed. Select proposers to invite to submit, and invite submission of Detailed-Phase Proposals |  |
| 4.                     | D+135       | Receive Detailed-Phase Proposals                                                                                                                           |  |
| 5                      | D+180       | Evaluate Detailed-Phase Proposals, conduct interviews, and select proposers for negotiation of Agreement                                                   |  |
| 6                      | D+225       | Negotiate Interim Agreement or Comprehensive Agreement                                                                                                     |  |
| 7                      | D+270       | Obtain Approval by City Council                                                                                                                            |  |

Note: Considerable planning before Step 1 is required to determine the City's needs for a project and to state them in an RFP.

## **Appendix E**

### **Potential Proposal Evaluation and Selection Criteria**

#### **A. Qualifications and Experience**

Does the proposer propose a team which is qualified, led, and structured in a manner which will clearly enable the team to complete the proposed project?

##### **1. Experience with Similar Projects**

Have members of this team previously worked together in successfully constructing, improving or managing similar projects? Has the lead firm managed, or any of the member firms worked on, a similar privatization project?

##### **2. Demonstration of Ability to Perform Work**

What commitments has the team made to carry out the project? Does the team possess the necessary financial, staffing, equipment, and technical resources to successfully complete the project? Does the team and/or member firms have competing financial or workforce commitments that may inhibit success and follow-through on this project?

##### **3. Leadership Structure**

Is one firm designated as lead on the project? Does the organization of the team indicate a well thought out approach to managing the project? Is there an agreement/document in place between members?

##### **4. Project Manager's Experience**

Is a Project Manager identified, and does this person work for the principal firm? If not, is there a clear definition of the role and responsibility of the Project Manager relative to the member firms? Does the Project Manager have experience leading this type and magnitude of project?

##### **5. Management Approach**

Have the primary functions and responsibilities of the management team been identified? Have the members of the team developed an approach to facilitate communication among the project participants? Has the firm adequately described its approach to communicating with and meeting the expectations of the City?

##### **6. Financial Condition**

Is the financial information submitted on the firms sufficient to determine the firms' capability to fulfill their obligations described in the project proposal?

##### **7. Project Ownership**

Does the proposal identify the proposed ownership arrangements for each phase of the project and indicate assumptions on legal liabilities and responsibilities during each phase of the project?

**8. Participation of Small Businesses and Businesses Owned by Women and Minorities**

What is the level of commitment by the proposers to use small, minority-, and women-owned business enterprises in developing and implementing the project?

**9. Competitive Bidding**

To what extent have adequate and transparent procurement policies been adopted by the proposer to maximize competitive bidding opportunities for potential subcontractors and suppliers?

**B. Project Characteristics**

Does the proposed project serve a public purpose as required by the Acts? Is the project technically feasible?

**1. Project Definition**

Is the project described in sufficient detail to determine the type and size of the project and its location?

**2. Proposed Project Schedule**

Is the time frame for project completion clearly outlined? Is the proposed schedule reasonable given the scope and complexity of the project? Does the proposal contain adequate assurances that the project will be completed and will be completed on time?

**3. Operation**

Does the proposer present a reasonable statement setting forth plans for operation of the facility?

**4. Technology**

Is the proposal based on proven technology? What is the degree of technical innovation associated with the proposal? Will the knowledge or technology gained from the project benefit other areas of the state or nation, as well as the City? Does the technology proposed maximize interoperability with relevant local and statewide technology? Can the proposed project upgrade relevant local technology?

**5. Conforms to Laws, Regulations, and Standards**

Is the proposed project consistent with applicable state and federal statutes and regulations, or reasonably anticipated modifications of state or federal statutes, regulations or standards? Does the proposed design meet appropriate state and federal standards?

**6. Federal Permits**

Is the project outside the purview of federal oversight, or will it require some level of federal involvement or permitting?

**7. Meets/Exceeds Environmental Standards**

Is the proposed project consistent with applicable state and federal environmental statutes and regulations? Does the proposed design meet applicable state environmental standards? Does the proposal adequately address or improve air quality conformity?

**8. State and Local Permits**

Does the proposal list the required permits and a schedule to obtain them? Are there negative impacts known for the project? If so, is there a mitigation plan identified? Are alternatives to standards or regulations needed to avoid those impacts that cannot be mitigated?

**9. Property Acquisition**

Does the proposal set forth the method by which the private operator proposes to secure all property interests required for the facility? Does the statement include: the names and addresses, if known, of the current owners of the property needed for the facility, the nature of the property to be acquired, and a listing of any property that the City is expected to be requested to condemn?

**10. Maintenance**

Does the proposer have a plan to maintain the facility in conformance with City standards? Does the proposal clearly define assumptions or responsibilities during the operational phase?

**C. Project Financing**

Has the proposer provided a financial plan and financial guarantees which will allow for access to the necessary capital to finance the facility?

**1. Financing**

Did the proposer demonstrate evidence of its ability and commitment to provide sufficient equity in the project as well as the ability to obtain the other necessary financing?

**2. Financial Plan**

Does the financial plan demonstrate a reasonable basis for funding project development and operations? Are the assumptions on which the plan is based well defined and reasonable in nature? Are the plan's risk factors identified and dealt with sufficiently? Are the planned sources of funding and financing realistic? Does the proposer make a financial contribution to the project?

**3. Estimated Cost**

Is the estimated cost of the facility reasonable in relation to the cost of similar projects? The final determination will depend, to a large extent, on a cost/benefit analysis.

**4. Life Cycle Cost Analysis**

Does the proposal include an appropriately conducted analysis of projected rate of return and life-cycle cost estimate of the proposed project and/or facility?

**5. Business Objective**

Does the proposer clearly outline its reason for pursuing this project? Do the proposer's assumptions appear reasonable?

**D. Public Support**

Has the proposer garnered sufficient public support for the proposed project?

**1. Community Benefits**

Will this project bring a significant benefit to the City, the region, and/or the state? Are there ancillary benefits to the City because of the project?

**2. Community Support**

What is the extent of support or opposition for the project? Does the project proposal demonstrate an understanding of City and regional issues and needs, as well as the impacts the project may have on those needs? Is there a demonstrated ability to work with the City? Have all affected local jurisdictions provided a clear written statement of the extent of their support for the project?

**3. Public Involvement Strategy**

What strategies are proposed to involve local and state elected officials in developing the project? What level of community involvement has been identified for the project? Is there a clear strategy for informing, educating and obtaining community input through the development and life of the project?

**E. Project Compatibility**

Is the proposed project compatible with the City's master plan, local comprehensive plans, local infrastructure development plans, the capital improvements budget or other government spending plans?

**1. Compatibility with the Existing Transportation System**

Does the project propose improvements that are compatible with the present and planned transportation system? Does the project provide continuity with existing and planned state and local facilities?

**2. Fulfills Policies and Goals**

Does the proposed project help achieve performance, safety, mobility or transportation demand management goals? Does the project improve connections among the transportation modes?

**3. Enhance Community-Wide Transportation System**

Are there identified project benefits to the affected community transportation system? Does this project enhance adjacent transportation facilities?

**4. Consistency with Local, Regional and State Transportation Plans**

Is the project consistent with the City's comprehensive plan and regional and state transportation plans? If not, are steps proposed that will achieve consistency with such plans?

**5. Economic Development**

Will the proposed project enhance the City's, the region's and the state's economic development efforts? Is the project critical to attracting or maintaining competitive industries and businesses to the City or region, consistent with stated objectives?

**6. Impacts on Other Facilities**

Have crossings or other impacts on facilities of public service companies, public or private utilities, railroads and cable television providers, that may be affected by the project, been addressed? If a transportation project, are all proposed interconnections with other transportation facilities, the communities that may be affected, and alternatives (e.g. alignments) that may need to be evaluated identified?



## Appendix F

### Proposer's Certification

Proposer's Name: \_\_\_\_\_  
\_\_\_\_\_

Proposer's Address

Proposer's:

\_\_\_\_\_ Telephone No.: \_\_\_\_\_

\_\_\_\_\_ Facsimile No.: \_\_\_\_\_

\_\_\_\_\_ E-mail Address: \_\_\_\_\_

Proposer's or Proposer's Contractor's Virginia Class A General Contractor's License Number \_\_\_\_\_

Proposer's or Proposer's Architects and Engineers Virginia Registration Numbers: \_\_\_\_\_

After first being placed under oath, I hereby certify that I have authority to submit this proposal on behalf of the proposer whose name appears above, that I am a principal of the proposer, that the proposer hereby agrees to all of the terms and conditions in The City of Lynchburg, Virginia, Implementation Procedures and Guidelines for the Public-Private Transportation Act of 1995 and the Public-Private Education Facilities and Infrastructure Act of 2002, as amended, that neither the proposer nor any member of its team or their principals is currently suspended or debarred from public contracting by any federal, state or local government entity, that I have taken reasonable steps to ascertain the accuracy of all the information contained in this proposal and this certification, and that the information in this proposal and certification is accurate to the best of my knowledge or information and belief.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed/Typed Name

\_\_\_\_\_  
Title (Principal of Proposer)

Commonwealth of Virginia :  
County/City of \_\_\_\_\_ : To wit

On \_\_\_\_\_, 200\_, \_\_\_\_\_, (same name as above)  
appeared before me, and after satisfying me of his/her identity and after being  
placed under oath, swore to the truthfulness of the above statement.

Notary Public

My commission expires: \_\_\_\_\_

(If applicable) the proposer acknowledges receipt of the following agenda:

Addendum No.: \_\_\_\_\_ Dated: \_\_\_\_\_  
 Addendum No.: \_\_\_\_\_ Dated: \_\_\_\_\_  
 Addendum No.: \_\_\_\_\_ Dated: \_\_\_\_\_  
 Addendum No.: \_\_\_\_\_ Dated: \_\_\_\_\_