

December 10, 2024

// A regular meeting of the Council of the City of Lynchburg was held on the 10th day of December, 2024, at 4:00 p.m. in the Council Chamber, City Hall, Chris Faraldi, Vice President, presiding. The following Members were present:

Present: Chris Faraldi, MaryJane Dolan, Jeff Helgeson, Martin Misjuns, Larry Taylor, Sterling A.

Wilder 6

Absent: Stephanie Reed 1

// In the matter of Public Utilities, Item #1, Council received an introduction to Robb Mann, new Executive Director of AEP, and an update on an upcoming project involving a Small Modular Reactor (SMR) development in Campbell County.

// In the matter of Finance, Agenda Item #2, Council received a presentation regarding the FY 2024 Annual Comprehensive Financial Report (ACFR) and Related Reports. Chief Financial Officer Donna Witt provided a summary of the item to Council. Chris Banta, representing the City's external auditing firm, Brown Edwards, LLC, presented the results of the annual audit to City Council. The following reports were discussed:

- FY 2024 Annual Comprehensive Financial Report
- Audit Committee Letter (ACL) – Required Communication with those Charged with Governance
  - City of Lynchburg
- Management Letter (ML) – City of Lynchburg
- Audit Committee Letter (ACL) – Required Communication with those Charged with Governance
  - Lynchburg City Schools
- Management Letter (ML) – Lynchburg City Schools
- Independent Auditor's Report on Applying Agreed –Upon Procedures – City of Lynchburg's Sheriff's Office
- Independent Auditor's Report on Census Data submitted to the Virginia Retirement System
  - City of Lynchburg

Vice Mayor Faraldi asked for clarification about the finding related to concerns over LCS. Mr. Banta explained that when they received the audited trial balance, certain balances were not reconciled and required further assistance. He said that they were related to cash reconciliations and insurance

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liabilities, and they did not expect the issues to continue. He said that the cash reconciliations should be occurring monthly. He said the insurance liabilities were typically reconciled once a year before the audit, however, this year, due to staff turnover, they had to provide assistance in completing the work.

Councilmember Helgeson asked for clarification about the items which were being prepared for the next audit. Mr. Banta explained that when planning for the next audit, they reviewed the previous findings, and the City will receive a letter outlining the adjustments. He said that they applied additional audit procedures focused on the adjustments to ensure they would not happen again. He said that LCS's response was thorough and involved additional training, and they would verify the response was adequate in the next audit.

Councilmember Misjuns questioned the increase in the number of school employees since 2022. He expressed concerns about the use of one-time funds from the COVID-19 pandemic to finance ongoing full-time employee positions.

// In the matter of the Police Department, Agenda Item #3, Council received a presentation regarding Public Safety Recruitment and Retention Update. Special Assistant to the City Manager for Data & Innovation Dr. Hollie Jennings provided a summary of the item to Council. A year ago, the police department had 30 sworn officer vacancies and emergency communication officers had 14 vacancies. The national shortage of police officers required the City of Lynchburg to implement a strategic and creative approach to attracting and retaining the best officers for the city. At that time, City Council approved a one-million-dollar investment to assist with retaining and recruiting sworn police officers and emergency communication officers. A comprehensive plan to recruit and retain highly qualified police officers was implemented with a four-pronged approach: increase employee satisfaction, implement procedural changes to hiring, expand recruitment outreach, and develop meaningful compensation strategies. An update will be provided regarding each of the four areas of the plan, along with data around the progress of recruitment and retention in public safety.

Councilmember Wilder asked if they were making intentional efforts to increase diversity or have a better reflection of the City's demographics. Dr. Jennings said that they were intentional in making sure they were reaching the community and being diverse in their outreach. She said that they hosted an event at VUL, and they attended over 40 community events.

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// In the matter Planning, Agenda Item #4, Council was briefed on the 2712 Concord Turnpike and 118/120 Spinoza Circle – Rezoning – Residential Subdivision. Vice Mayor Faraldi stated that the item would appear before Council for action on January 14, 2025. City Planner Rachel Frischeisen provided a summary of the item to Council. Michael L. Dillard is petitioning to rezone approximately four and fifty-four hundredths (4.54) acres from R-2, Low-Medium Density Residential District to R-3C, Medium Density Residential District (Conditional) at 2712 Concord Turnpike and 118/120 Spinoza Circle to allow the construction of a residential subdivision with single-household detached homes. The property is recommended for Low Density Residential Use on the City's Future Land Use Map (FLUM). These areas are dominated by single family detached housing at densities of up to four (4) dwelling units per acre. Proffers indicate that the property will be subdivided to accommodate up to twenty-two (22) single-household detached homes. The density of the proposed development is similar to that which is recommended by the FLUM. The proposed development of single-family homes would also adjoin other single-family lots and would align with the development recommendations of the Tyreeanna & Pleasant Valley Neighborhood Plan.

Vice Mayor Faraldi asked if lowering the lot size requirement for single-family homes would incentivize development in the City. Ms. Frischeisen said that there was some merit in reviewing the zoning standards, and they were looking to review that chapter in the comprehensive plan with the Planning Commission. Vice Mayor Faraldi said that he was interested in exploring options. He said that if they wanted to keep taxes low, they had to increase the tax base.

Councilmember Taylor asked if the development would include affordable units. Ms. Frischeisen said that they were not yet at the design phase, so they did not have an established price range for the homes.

// In the matter of Planning, Agenda Item #5, Council was briefed on 3142, 3146, and 3150 Wards Ferry Road – Future Land Use Map (FLUM) Amendment; Rezoning; and Conditional Use Permit (CUP) – Townhome Development. Vice Mayor Faraldi stated that the item would appear before Council for action on January 14, 2025. City Planner Rachel Frischeisen provided a summary of the item to Council. Timberlake Investments, LLC is petitioning to amend the FLUM, to rezone, and for a CUP to allow the construction of eighteen (18) townhomes, one (1) duplex, and associated parking at 3142, 3146, and

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3150 Wards Ferry Road. The petitioner initially wanted to develop townhomes at this location, but did not have enough acreage to meet the two (2) acre minimum and chose to pursue a twenty-four (24) unit apartment complex instead. That petition was withdrawn prior to the City Council public hearing in October 2023 to again explore the possibility of townhomes. The Board of Zoning Appeals approved a variance on May 30, 2024, to reduce the minimum acreage needed for a townhouse development in this instance. The Future Land Use Map (FLUM) recommends a Neighborhood Commercial use for 3146 and 3150 Wards Ferry Road properties. These areas consist primarily of office, retail, personal service and restaurant uses that are scaled and designed to be compatible with and serve their immediate neighborhood. The petitioner proposes to amend the FLUM from Neighborhood Commercial to Medium Density Residential. These areas include small-lot single family detached housing, duplexes and townhomes at densities up to twelve (12) units per acre. The Future Land Use Map (FLUM) already recommends a Medium Density Residential use for 3142 Wards Ferry Road. The proposed townhomes would serve as a transition between the commercially-zoned properties on the opposite side of Copley Place and the single household residences on Adams Drive. Due to the location near the intersection of Wards Ferry and Timberlake Roads, Copley Place should be restricted to right-in, right-out turning movements due to safety concerns, as noted by the Transportation Engineer. This has been recommended as a condition of the Conditional Use Permit. It is likely that improvements to Copley Place to limit turning movements to right-in, right-out only would be required at the site plan phase of a by-right development at this location as well. The Wards Ferry Road Corridor Study was adopted by City Council on January 14, 2014. The plan recommended "revising study forecasts if land use development policies in the corridor area are modified to accommodate an increase in dwelling units" and that "it is likely that an increase in density will generate traffic volumes that would need a widened Wards Ferry Road to provide adequate service levels." However, uses such as offices, could be permitted by-right in the existing B-1, Limited Business District zoning that may generate more traffic than the proposed twenty (20) units.

Councilmember Misjuns expressed concerns about the traffic impacts. He said that there were traffic speed issues, and there should be a physical barrier on the right-in right-out entrance. He said that he was not inclined to support the proposal.

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Councilmember Helgeson expressed concerns about the density and type of housing. He said that the traffic impacts and density would not be healthy for the neighborhood.

// In the matter of Planning, Agenda Item #6, Council was briefed on 742 Leesville Road – Conditional Use Permit (CUP) – K-12 Private School. City Planner Rachel Frischeisen provided a summary of the item to Council. NSS Propco, LLC, d/b/a Rivermont School, is petitioning for a CUP to allow the use of an existing structure as a K-12 private school in an R-1, Low Density Residential District at 742 Leesville Road. Private schools are permitted in the R-1, Low Density Residential District upon approval of a CUP by City Council. The Comprehensive Plan 2013-2030 Future Land Use Map (FLUM) recommends an Institution use for the subject property. Private schools are consistent with this recommendation. Public school transportation will be utilized for most of the students attending this facility. The reuse of the existing structure as a private school should have limited impact on the surrounding area.

Vice Mayor Faraldi stated that the item would appear before Council for action on January 14, 2025.

// In the matter of Roll Call, Councilmember Wilder thanked the men who participated in Mustaches for Kids, raising nearly \$608,000 in 30 days. He said that it demonstrated how the community could come together. He said that the funds would support charities and children in their community.

Councilmember Misjuns thanked Councilmember Helgeson for his service on Council. He said that he appreciated every impact that he had on the citizens and City. He thanked Councilmember Dolan for her service on Council and to the citizens.

// On the motion of Councilmember Helgeson, seconded by Councilmember Wilder, by the following recorded vote, elected to hold a closed meeting to discuss appointments for vacancies to the Planning Commission, Lynchburg Regional Airport, Community Development Advisory Committee, Horizon Behavioral Health Board, Martin Luther King, Jr./Lynchburg Community Council, Greater Lynchburg Transit Company, Lynchburg Redevelopment and Housing Authority, Lynchburg Parking Authority, Board of Zoning Appeals, and Business Development Center; and to review and/or evaluate the performance of the City Manager, pursuant to Section 2.2-3711(A)(1) of the Code of Virginia, 1950, as amended. pursuant to § 2.2-3711(A)(1) of the Code of Virginia, 1950 as amended.

With no further discussion from Council, the following vote was recorded:

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Ayes: Faraldi, Dolan, Helgeson, Misjuns, Taylor, Wilder 6

Noes: 0

Absent: Reed 1

// The meeting was reopened to the public.

// Councilmember Helgeson made the following motion:

WHEREAS, the Council of the City of Lynchburg has convened a closed meeting on this date, pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2 3712 of the Code of Virginia requires a certification by City Council that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Council of the City of Lynchburg certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by Council.

The motion was seconded by Councilmember Wilder, and Council, by the following recorded vote, adopted the motion:

Ayes: Wilder, Dolan, Helgeson, Faraldi, Taylor, Misjuns 6

Noes: 0

Absent: Reed 1

// On motion of Councilmember Wilder, seconded by Councilmember Misjuns, Council by the following recorded vote appointed the following members to the respective boards and commissions:

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| Name                           | Board Name                                          | Term Start Date | Term End Date |
|--------------------------------|-----------------------------------------------------|-----------------|---------------|
| Dodd Harvey (Ward 1) *         | Board of Zoning Appeals                             | 01/01/2025      | 06/30/2029    |
| Christopher Hackman (Ward 2)   | Business Development Centre                         | 12/10/2024      | 09/30/2027    |
| Jerry Brooks (Campbell Co.)    | Business Development Centre                         | 12/10/2024      | 09/30/2027    |
| Randall Calloway (Bedford Co.) | Business Development Centre                         | 12/10/2024      | 09/30/2025    |
| Brenda Farmer (Ward 2)         | Community Development Advisory Committee            | 01/01/2025      | 12/31/2025    |
| Kimberly Dyke-Harsley (Ward 2) | Community Development Advisory Committee            | 01/01/2025      | 12/31/2025    |
| Sally Schneider (Ward 2)       | Community Development Advisory Committee            | 01/01/2025      | 12/31/2025    |
| Sandra Mitchell (Ward 2)       | Community Development Advisory Committee            | 01/01/2025      | 12/31/2025    |
| Christopher Hackman (Ward 2)   | Greater Lynchburg Transit Board of Directors        | 12/10/2024      | 10/31/2027    |
| Valerie Holmes (Ward 4)        | Greater Lynchburg Transit Board of Directors        | 12/10/2024      | 10/31/2025    |
| Sonya Baker (Ward 2)           | Horizon Behavioral Health Board of Directors        | 01/01/2025      | 12/31/2027    |
| Christopher Hackman (Ward 2)   | Lynchburg Parking Authority                         | 01/01/2025      | 10/31/2027    |
| Lafayette Lovelace (Ward 4)    | Lynchburg Redevelopment and Housing Authority       | 01/01/2025      | 09/30/2028    |
| Carl Conner, Jr. (Ward 1)      | Martin Luther King, Jr./Lynchburg Community Council | 12/10/2024      | 06/30/2025    |
| Ronald Henderson (Ward 2)      | Planning Commission                                 | 01/01/2025      | 12/31/2027    |

\*Members of the Board of Zoning Appeals are appointed by the Circuit Court; this motion is to refer Dodd Harvey to this position.

Ayes: Wilder, Dolan, Helgeson, Faraldi, Taylor, Misjuns 6

Noes: 0

Absent: Reed 1

// On motion of Councilmember Wilder, seconded by Vice Mayor Faraldi, Council by the following recorded vote appointed the following member to the Planning Commission:

| Name                   | Board Name          | Term Start Date | Term End Date |
|------------------------|---------------------|-----------------|---------------|
| Dimitri Young (Ward 2) | Planning Commission | 01/01/2025      | 12/31/2026    |

Ayes: Wilder, Dolan, Faraldi, Taylor 4

Noes: Helgeson, Misjuns 2

Absent: Reed 1

// On motion of Councilmember Taylor, seconded by Vice Mayor Faraldi, Council by the following recorded vote appointed the following member to the Lynchburg Regional Airport Commission:

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| Name                         | Board Name                            | Term Start Date | Term End Date |
|------------------------------|---------------------------------------|-----------------|---------------|
| Dwight Williams III (Ward 3) | Lynchburg Regional Airport Commission | 01/01/2025      | 12/31/2027    |

Ayes: Wilder, Dolan, Faraldi, Taylor 4

Noes: Helgeson, Misjuns 2

Absent: Reed 1

// The meeting was recessed at 6:25 p.m.

// A regular meeting of the Council of the City of Lynchburg was held on the 10th day of December, 2024, at 7:00 p.m. in the Council Chamber, City Hall, Chris Faraldi, Vice President, presiding. The following Members were present:

Present: Chris Faraldi, MaryJane Dolan, Jeff Helgeson, Martin Misjuns, Larry Taylor, Sterling A.

Wilder 6

Absent: Stephanie Reed 1

Councilmember Wilder led the invocation, followed by the Pledge of Allegiance.

// In the matter of Recognitions, Agenda Item #1, Vice Mayor Faraldi recognized Councilmember MaryJane Tousignant-Dolan for 8 years and 6 months of service. Councilmember Dolan accepted the key to the City of Lynchburg.

// In the matter of Recognitions, Agenda Item #1, Vice Mayor Faraldi recognized Councilmember Jeff S. Helgeson for 20 years and 6 months of service. Councilmember Helgeson accepted the key to the City of Lynchburg.

Councilmember Misjuns motioned, seconded by Councilmember Taylor, to amend the agenda to include opportunity for public comment for those present who wished to speak regarding the recognition of Councilmember Helgeson during Public Comment. A friendly amendment was made to include anyone who was present to also speak regarding the recognition of Councilmember Dolan; Councilmember Dolan declined. There was a consensus from Council.

// In the matter of the Consent Agenda, Agenda Item #2, Council considered adopting Resolution #R-24-087 amending the FY 2025 General Fund budget and appropriating \$2,153,628 to provide additional funding for site acquisition and renovation costs for the Horizon Crisis Receiving Center (CRC).

Councilmember Wilder motioned, seconded by Councilmember Taylor, to adopt Resolution #R-24-087.

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Ayes: Faraldi, Dolan, Helgeson, Misjuns, Taylor, Wilder 6

Noes: 0

Absent: Reed 1

// In the matter of the Consent Agenda, Agenda Item #3, copies of the minutes of the October 22, 2024 meeting were previously furnished to Council, and on motion of Councilmember Wilder, seconded by Councilmember Taylor, Council by the following recorded vote approved the minutes as presented:

Ayes: Faraldi, Dolan, Helgeson, Misjuns, Taylor, Wilder 6

Noes: 0

Absent: Reed 1

// In the matter of the Consent Agenda, Agenda Item #4, copies of the minutes of the November 12, 2024 meeting were previously furnished to Council, and on motion of Councilmember Wilder, seconded by Councilmember Taylor, Council by the following recorded vote approved the minutes as presented:

Ayes: Faraldi, Dolan, Helgeson, Misjuns, Taylor, Wilder: 6

Noes: 0

Absent: 1

// In the matter of Planning, Agenda Item #5, Council held a public hearing in consideration of adopting Resolution #R-24-089 approving the Diamond Hill Neighborhood Plan. Charlotte Lester provided a summary of the item to Council. This item was previously presented to Council as a Business Item Briefing at the November 12, 2024 Work Session. The Diamond Hill Neighborhood Plan is a product of the input received from neighborhood residents, citizen members of the project's Stakeholder Advisory Group, and City of Lynchburg staff, working together to envision opportunities for sustainable growth in the neighborhood. The neighborhood planning framework and recommendations are built around Diamond Hill's anchor institutions, community streets, housing, marketplace, and parks and historic resources. The plan has been developed under the direction established by the City's Comprehensive Plan 2013-2030 to build strong neighborhoods; conserve the City's unique places and resources; promote business vitality; enhance the attractiveness of gateways and travel corridors; and protect the natural environment while also promoting sensitive development and redevelopment. To achieve this

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vision, the Diamond Hill Neighborhood Plan is to be adopted as a supplement to the Comprehensive Plan 2013-2030; as such, it reinforces and extends its goals and policies.

Dennis Newton, 505 Washington Street, President of Diamond Hill Historical Society, spoke in support of the Resolution. He stated that the Diamond Hill Historical Society supported the Resolution because of the plan attributes, including that it is broad and comprehensive, its development process included residents and relevant stakeholders, and it is compatible with the mission of the Diamond Hill Historical Society.

Sarah Blankenship, Lynchburg City resident, Executive Director of Pierce Street Gateway, spoke in support of the Resolution. She stated that adoption of the plan would be a step towards fostering a diverse, connected, thriving, and culturally rich community that values its past while looking forward to a vibrant future.

Betty Kain, member of the Diamond Hill Baptist Church and Director of the Diamond Hill Health and Wellness Community Service, spoke in support of the Resolution. She stated that the historic church's leadership and members were very supportive of the plan and hoped Council would adopt it as soon as possible.

Shaun Spencer-Hester, 901 Jefferson Street, Director and Curator of Anne Spencer House and Garden Museum, spoke in support of the Resolution. She stated that the Pierce Street Historic District and Spencer House Museum was significant for its cultural heritage, literature, and African American history, and as a neighborhood stakeholder, was supportive of the plan.

Randy Woods, Diamond Hill Neighborhood resident, spoke in support of the Resolution. He stated that as a stakeholder board member for this plan over the past year, he greatly appreciated Ms. Lester's work in making a cohesive vision and strategy for the future of Diamond Hill.

Don Good spoke in opposition to the Resolution. He stated that Diamond Hill was already in a restrictive historic district and this plan would lead to more restrictions on private property.

With no further speakers, the public hearing was closed and the matter rested with Council.

Vice Mayor Faraldi motioned, seconded by Councilmember Wilder, to adopt Resolution #R-24-089 Diamond Hill Neighborhood Plan.

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Councilmember Wilder thanked staff for including all the residents and community partners of Diamond Hill in this planning process. He noted that his own house was built in 1853 in Diamond Hill and was the residence of Thomas Jefferson's great-granddaughter. Additionally, the Pierce Street corridor and Anne Spencer's house had an incredibly rich history that they would continue to embrace and support with this neighborhood plan.

Councilmember Misjuns stated he expressed his support of the plan; however, he could not support millions of dollars in streetscaping paid for by taxpayer funds, so he encouraged the citizens to raise the funds to sustain the vision of the Diamond Hill Neighborhood Plan while the City provided them with the ability to make it happen.

Councilmember Helgeson expressed his support of the plan; however, he cautioned against prioritizing planning and funding efforts for specific neighborhoods over others in the City.

With no further discussion from Council, the following vote was recorded:

|                                                         |   |
|---------------------------------------------------------|---|
| Ayes: Faraldi, Dolan, Helgeson, Misjuns, Taylor, Wilder | 6 |
| Noes:                                                   | 0 |
| Absent: Reed                                            | 1 |

// In the matter of Planning, Agenda Item #6, Council held a public hearing in consideration of adopting a resolution amending the Future Land Use Map (FLUM), and; adopting an ordinance approving the rezoning, and; adopting a resolution approving the Conditional Use Permit (CUP) and allowing for 88 townhomes and associated parking at 750 Leesville Road. City Planner Rachel Frischeisen provided a presentation to Council. Maddox and Sons Construction, Inc. is petitioning to amend the FLUM, to rezone, and for a CUP to allow the construction of eighty-eight (88) townhomes, located at 750 Leesville Road. The FLUM currently recommends Institutional use for majority of the property, with a small portion along the frontage recommended for Neighborhood Commercial. Institutional areas include the religious, educational, and other nonprofit entities in the City, such as churches, private schools and universities, private nonprofit hospitals, and other nonprofit institutions. The petition proposes to amend the FLUM to Medium Density Residential. These areas are characterized by small lot single-family detached housing, duplexes, and townhouses at densities up to twelve (12) units per acre. Where neighborhoods already exist, infill development should be at a compatible density and housing type. The proposed density is

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below that which is recommended by the requested Medium Density Residential category on the FLUM and would be located adjacent to an existing townhome community.

Andy Maddox, representing the petitioner, Maddox and Sons Construction, Inc., provided a presentation to Council.

Alvin Leroy Yancey, 806 Wexford Place, spoke in support of the petition. As the next-door neighbor of this development, a retired developer, and member of the Board of Directors for Wexford Place Homeowners Association, he believed this would be a positive development for the area.

William Price, Manager of the Lansbrook Partnership spoke in support of the petition. As the property owner for this parcel and in his capacity as a professional land developer, he was confident that the petitioner and their proposed project would be the best option for this property.

James Taylor spoke in support of the petition. He noted that the petitioner, who was experienced in working locally in their area, had proven to be a responsible developer in past projects and would positively impact the neighborhood and City economy.

Michael Harrison, 752 Leesville Road, spoke in opposition to the petition. He expressed concerns regarding the current traffic issues on Leesville Road and requested that road improvements be made before any future development was considered.

David Herb, representing the Lakeland Association and the properties located behind the proposed project, spoke in opposition to the petition. He expressed concerns regarding the additional stormwater runoff and traffic issues which would be exacerbated from this proposed project.

Vice Mayor Faraldi asked if the petitioner would like to give a rebuttal. Mr. Maddox stated that in response to the concerns about stormwater, his project would not be creating any new water; he was actually required to retain and treat all water on the property. In response to the concerns regarding traffic, the volume of traffic was not the issue; it was the speed of traffic that was the problem. He noted that he was committing to donating his property's right-of-way land back to the City in case they wished to install a stoplight as part of the solution to the traffic issues on the road.

The public hearing was closed and the matter rested with Council.

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Councilmember Wilder motioned, seconded by Councilmember Taylor, to adopt the resolution amending the Future Land Use Map (FLUM) from Institution and Neighborhood Commercial to Medium Density Residential.

Councilmember Helgeson expressed concern regarding the cumulative high-density development that had occurred in this area over time. He emphasized that a more creative solution was essential for future residential development along Leesville Road. He recommended that detached single-family housing should be considered for this parcel.

Councilmember Misjuns made a substitute motion, seconded by Councilmember Helgeson, to defer this item until the first City Council meeting in February. He agreed there were some legitimate concerns heard from the neighbors of this parcel, including the stormwater runoff and Leesville Road traffic, and he would prefer the petitioner have the opportunity to address those issues without denying the project entirely.

With no further discussion from Council, the following vote on the substitute motion was recorded:

|                                        |   |
|----------------------------------------|---|
| Ayes: Dolan, Helgeson, Misjuns, Taylor | 4 |
| Noes: Faraldi, Wilder                  | 2 |
| Absent: Reed                           | 1 |

With the affirmative vote, the substitute motion became the main motion. Vice Mayor Faraldi called the vote on the main motion to table the resolution to amend the Future Land Use Map (FLUM) from Institution and Neighborhood Commercial to Medium Density Residential until the first City Council meeting in February.

With no further discussion from Council, the following vote was recorded:

|                                        |   |
|----------------------------------------|---|
| Ayes: Dolan, Helgeson, Misjuns, Taylor | 4 |
| Noes: Faraldi, Wilder                  | 2 |
| Absent: Reed                           | 1 |

Councilmember Misjuns motioned, seconded by Councilmember Helgeson, to table an ordinance approving the rezoning until the first City Council meeting in February.

With no further discussion from Council, the following vote was recorded:

|                                                 |   |
|-------------------------------------------------|---|
| Ayes: Dolan, Helgeson, Misjuns, Taylor, Faraldi | 5 |
|-------------------------------------------------|---|

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Noes: Wilder 1

Absent: Reed 1

Councilmember Misjuns motioned, seconded by Councilmember Helgeson, to table the resolution approving the Conditional Use Permit (CUP) and allowing for 88 townhomes and associated parking at 750 Leesville Road until the first City Council meeting in February.

With no further discussion from Council, the following vote was recorded:

Ayes: Dolan, Helgeson, Misjuns, Taylor 4

Noes: Faraldi, Wilder 2

Absent: Reed 1

// In the matter of the Airport, Agenda Item #7, Council considered adopting Resolution #R-24-090 authorizing the execution of Rental Car Concession Agreement and lease documents between the City and four rental car companies. Acting Airport Director Cedric Simon provided a summary of the item to Council. Rental car concessions constitute a vital service to both airline passengers and the local community. Earlier this year, the Lynchburg Regional Airport rebid the rental concession agreements and received interest from four rental car companies. Following the successful completion of these negotiations, all parties also agreed to minor changes to the existing agreements in order to keep terms consistent across all four companies. The term of the new agreements would be for five (5) years with the option to renew for up to five (5) additional years, in one (1) year increments. Overall, the minimum annual guaranteed (MAG) revenue amounts and rental revenues will remain the same for the first year of the agreement and will be re-evaluated based on actual gross revenues and the updated Consumer Price Index for future years. The Customer Facility Charge (CFC), a daily fee collected by the rental car companies, would increase from \$3.00 per day to \$3.50 per day to cover maintenance expenditures related to the rental car facilities.

There was no one to speak in favor or opposition, either by phone or in-person, so the public hearing was closed and the matter rested with Council.

Councilmember Helgeson motioned, seconded by Councilmember Wilder, to adopt Resolution #R-24-090 authorizing the execution of Rental Car Concession Agreement and lease documents between the City and four rental car companies.

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Ayes: Faraldi, Dolan, Helgeson, Misjuns, Taylor, Wilder: 5

Noes: Faraldi 1

Absent: Reed 1

// In the matter of Engineering, Agenda Item #8, Council considered adopting Resolution #R-24-091 to grant a non-exclusive license to Liberty University, Inc. to maintain and operate light poles and related equipment in the public right-of-way known as Liberty Mountain Drive. Councilmember Helgeson disclosed that he teaches at Liberty University and is a member of a group, and can vote objectively on this item. Lee Newland provided a summary of the item to Council. LU has asked to use and be granted a non-exclusive interim license to maintain and operate streetlights along a portion of Liberty Mountain Drive within the corporate limits of the City of Lynchburg, Virginia (City). Staff recommends authorization of the attached license agreement by adopting the attached proposed Resolution to permit LU to operate within the City given that the encroachments cause no undue hardship to the City.

There was no one to speak in favor or opposition, either by phone or in-person, so the public hearing was closed and the matter rested with Council.

At its November 12, 2024 meeting, the Physical Development Committee recommended approval. As Chair of that committee, Councilmember Taylor brought the committee's recommendation for approval forward as a motion. No second was required, and Council, by the following recorded vote approved the motion:

Ayes: Faraldi, Dolan, Helgeson, Misjuns, Taylor, Wilder 6

Noes: 0

Absent: Reed 1

// In the matter of Public Comment, Item Not on the Agenda, Council heard from a citizen regarding recognizing Councilmember Helgeson. Don Good addressed Council and gave remarks. He expressed his gratitude for Councilmember Helgeson's public service to the citizens of Lynchburg.

// In the matter of Public Comment, Item Not on the Agenda, Council heard from a citizen regarding recognizing Councilmember Helgeson. Sarah Kalafian addressed Council and gave remarks. She expressed her gratitude for Councilmember Helgeson's public service to the citizens of Lynchburg.

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// In the matter of Public Comment, Item Not on the Agenda, Council heard from a citizen regarding recognizing Councilmember Helgeson. Michael Kalafian addressed Council and gave remarks. He expressed his gratitude for Councilmember Helgeson's public service to the citizens of Lynchburg.

// In the matter of Public Comment, Item Not on the Agenda, Council heard from a citizen regarding recognizing Councilmember Helgeson. Curt Diemer addressed Council and gave remarks. He expressed his gratitude for Councilmember Dolan's and Councilmember Helgeson's public service to the citizens of Lynchburg.

// In the matter of Public Comment, Item Not on the Agenda, Council heard from a citizen regarding recognizing Councilmember Helgeson. Karen Quigg addressed Council and gave remarks. She expressed her gratitude for Councilmember Helgeson's public service to the citizens of Lynchburg.

// In the matter of Public Comment, Item Not on the Agenda, Council heard from a citizen regarding recognizing Councilmember Helgeson. Peter Alexander addressed Council and gave remarks. He expressed his gratitude for Councilmember Helgeson's public service to the citizens of Lynchburg.

// In the matter of Public Comment, Item Not on the Agenda, Council heard from a citizen regarding recognizing Councilmember Helgeson. Robert Garber addressed Council and gave remarks. He expressed his gratitude for Councilmember Helgeson's public service to the citizens of Lynchburg.

// In the matter of Public Comment, Item Not on the Agenda, Council heard from a citizen regarding recognizing Councilmember Helgeson. Janice Quattlebaum addressed Council and gave remarks. She expressed her gratitude for Councilmember Helgeson's public service to the citizens of Lynchburg.

// In the matter of Public Comment, Item Not on the Agenda, Council heard from a citizen regarding recognizing Councilmember Helgeson and Councilmember Dolan. Beth White addressed Council and gave remarks. She expressed her gratitude for Councilmember Dolan's and Councilmember Helgeson's public service to the citizens of Lynchburg.

// In the matter of Public Comment, Item Not on the Agenda, Council heard from a citizen regarding recognizing Councilmember Helgeson. Chuck Gammon addressed Council and gave remarks. He expressed his gratitude for Councilmember Helgeson's public service to the citizens of Lynchburg.

// The meeting adjourned at 9:07 p.m.

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Clerk of Council