

February 8, 2022



WORK SESSION AGENDA

City Council Work Session – 4:00 p.m.

2nd Floor Training Room | City Hall, 900 Church Street, Lynchburg, VA 24504

- | | | |
|-------------|--|--------------------------------------|
| I. | Welcome | <i>MaryJane Dolan, Mayor</i> |
| II. | Work Session Agenda Overview | <i>Wynter C. Benda, City Manager</i> |
| III. | Work Session Agenda Items | <i>Wynter C. Benda, City Manager</i> |
| | 1) FY 2023 – 2027 Capital Improvement Plan Overview | 4:05 p.m. – 4:35 p.m. |
| | 2) Personal Property Tax Discussion | 4:35 p.m. – 5:30 p.m. |
| | 3) Continued Discussion on Redistricting | 5:30 p.m. – 6:25 p.m. |
| | 4) Roll Call | 6:25 p.m. – 6:30 p.m. |

LYNCHBURG CITY COUNCIL

Agenda Item Summary

MEETING DATE: **February 8, 2022**

AGENDA ITEM #: **1**

REGULAR:
ACTION:

WORK SESSION: **X**
INFORMATION: **X**

CLOSED SESSION (Confidential):

ITEM TITLE: Fiscal Year 2023 to 2027 Capital Improvement Plan (CIP) Presentation

RECOMMENDATION: Receive this presentation as an informational item.

SUMMARY: The Fiscal Year 2023 to 2027 Capital Improvement Plan (CIP) has been under development for the last several months. During this presentation, City staff will provide an overview of the development process, brief City Council on significant changes from the previously adopted CIP, provide an overview of the plan of finance, and outline next steps in the review and approval process.

City Council members are requested to review the document in full and submit questions and projects requested for specific review. City staff will address these questions at the February 22, 2022 City Council work session.

PRIOR ACTION(S): n/a

FISCAL IMPACT: As noted.

CONTACT(S): Reid Wodicka, Deputy City Manager – 455-3990
Donna Witt, Chief Financial Officer – 455-3968

ATTACHMENT(S):

- Draft Fiscal Year 2023 to 2027 Capital Improvement Program
- Presentation

REVIEWED BY: raw

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GENERAL FUND (CITY CAPITAL PROJECTS FUND) SUMMARY OF APPROPRIATIONS - This summary demonstrates project appropriations for each Fiscal Year along with the expected sources of funding.

	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
Resources					
Federal: Grants	25,320,363	2,884,102	4,787,603	16,737,225	54,344,281
Federal: Transportation Alternatives	653,879	0	0	0	0
Federal: State of Good Repair	0	10,000,000	0	0	0
Federal: ARPA - Revenue Replacement	24,609,000	0	0	0	0
Other: Donated from Private Citizens	125,000	0	0	0	0
Local: Line of Credit	28,692,967	17,688,913	37,464,750	30,301,658	39,240,001
Local: Pay-As-You-Go	11,122,908	6,434,493	6,018,950	5,737,969	6,855,599
State: Grants	327,200	360,513	598,450	17,969	122,599
State: Highway Maintenance (VDOT)	3,265,000	3,383,000	3,426,000	3,470,000	3,514,000
State: Revenue Sharing	0	0	1,264,750	3,756,658	5,000,001
State: VCWRLF	10,000,000	0	0	0	0
TOTAL ESTIMATED RESOURCES	\$104,116,317	\$40,751,021	\$53,560,504	\$60,021,479	\$109,076,481

CAPITAL PROJECTS

Buildings	44,234,538	7,875,980	11,657,500	16,165,000	16,568,000
Transportation	28,970,110	19,971,913	24,950,500	31,271,790	84,757,493
Public Transit	3,272,002	3,605,128	5,984,504	179,689	1,225,988
Economic Development	8,761,459	5,455,000	3,470,000	6,600,000	2,570,000
Parks and Recreation	5,243,000	1,663,000	6,948,000	5,255,000	3,505,000
Miscellaneous	13,285,208	1,830,000	200,000	200,000	200,000
Reserves	350,000	350,000	350,000	350,000	250,000
TOTAL PROPOSED CAPITAL PROJECTS	\$104,116,317	\$40,751,021	\$53,560,504	\$60,021,479	\$109,076,481



GENERAL FUND (CITY CAPITAL PROJECTS FUND) SUMMARY OF CASH FLOWS - This summary demonstrates project cash flows for each Fiscal Year along with the expected sources of funding.

	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
Resources					
Federal: Grants	1,368,080	7,567,703	15,716,030	7,290,187	2,212,461
Federal: Transportation Alternatives	56,000	80,000	240,000	277,879	0
Federal: State of Good Repair	0	1,000,000	1,500,000	4,000,000	3,500,000
Federal: ARPA - Revenue Replacement	24,609,000	0	0	0	0
Other: Donated from Private Citizens	135,658	0	0	0	0
Local: Line of Credit	23,437,832	36,076,371	44,783,334	35,661,914	27,826,027
Local: Pay-As-You-Go	11,051,397	6,376,818	6,394,316	6,127,834	7,182,058
State: Grants	3,696,010	752,838	964,504	429,834	214,058
State: Highway Maintenance (VDOT)	3,265,000	3,383,000	3,563,303	3,470,000	3,514,000
State: Revenue Sharing	5,380,000	4,580,000	1,800,000	3,472,444	3,736,027
State: VCWRLF	0	6,900,000	3,100,000	0	0
TOTAL ESTIMATED RESOURCES	\$72,998,977	\$66,716,730	\$78,061,487	\$60,730,092	\$48,184,631

CAPITAL PROJECTS

Buildings	23,131,999	22,184,018	19,157,500	13,665,000	13,568,000
Transportation	23,205,000	25,993,000	30,267,615	30,383,752	25,716,054
Public Transit	1,460,100	3,028,379	9,645,038	4,298,340	2,140,577
Economic Development	10,727,679	5,455,000	3,470,000	6,600,000	2,570,000
Parks and Recreation	5,345,658	1,663,000	6,948,000	5,233,000	3,740,000
Miscellaneous	8,778,541	8,043,333	8,223,334	200,000	200,000
Reserves	350,000	350,000	350,000	350,000	250,000
TOTAL PROPOSED CAPITAL PROJECTS	\$72,998,977	\$66,716,730	\$78,061,487	\$60,730,092	\$48,184,631



Five Year Proposed Appropriations to be Financed by the City

Project Title	Appropriations Through 06/30/2022	Budget FY 2023	FY 2024 - 2027 Planned	Five-Year Estimated Net cost	Estimated Cost Beyond Program Period	Total Accumulated Project Cost
Buildings						
Circuit and General District Court Improvements	0	0	8,250,000	8,250,000	0	8,250,000
Concord Turnpike Landfill Cap Rehabilitation	30,000	400,000	0	400,000	0	430,000
Crossroads Lot - Deck Addition	0	25,000	2,750,000	2,775,000	0	2,775,000
Downtown Parking Deck Facility	0	0	13,550,000	13,550,000	0	13,550,000
Lynchburg City Stadium Baseball Lighting Upgrade	0	600,000	0	600,000	0	600,000
Lynchburg City Stadium Remodel for MLB Compliance	0	650,000	0	650,000	0	650,000
Major Building Repairs and Improvements/Multiple Projects	Continuing	2,998,500	13,527,500	16,526,000	Continuing	Continuing
Parking Lot Repairs and Improvements/Multiple Projects	Continuing	375,000	810,000	1,185,000	Continuing	Continuing
Police Department Headquarters	5,700,693	38,208,038	0	38,208,038	0	43,908,731
Public Library Renovation/Reimagination	1,092,710	0	7,000,000	7,000,000	0	8,092,710
Roof Replacement/Multiple Projects	Continuing	678,000	1,778,980	2,456,980	Continuing	Continuing
Transfer Station for Refuse	0	300,000	4,600,000	4,900,000	0	4,900,000
Total Proposed FY 2023 - 2027 CIP	\$6,823,403	\$44,234,538	\$52,266,480	\$96,501,018	\$0	\$83,156,441



Service Area	Department	Location
Buildings	Public Works	Circuit and General District Courts
Project Title	Project Number	Project Type
Circuit and General District Court Improvements	To Be Assigned	New



Department Priority
Project supports essential services
Project Description
Make improvements to the court facilities as outlined in the report given by Atelier 11 Architecture and Architects Design Group on January 11, 2017. Improvements include security, ADA accessibility and proper operational space for judges and court proceedings.
Relationship to Comprehensive Plan
Chapter 3, Page 37, Goal PFS 1.1: Plan and develop new facilities and/or maintain/renovate existing facilities to meet the City's needs.
Project Manager
Gaynelle Hart, Director of Public Works

Projected Start Date	Q1 FY 2025
Projected Completion Date	Q4 FY 2027

Projected Schedule	
Activity	Projected Date
Consultant Engineering	Q4 FY 2025
Construction	Q4 FY 2027

Why Now
In 2016 an architecture consultant did an assessment of the two court facilities. The courts were identified as having extensive needs and were originally scheduled to receive funding for renovations after the construction of the new police headquarters.

Financial Summary

Total Project Cost	
Prior Appropriations as of 12/31/2021	\$0
Budget FY 2023	0
FY 2024 - FY 2027 Planned	8,250,000
Remaining Need	0
Total Project Cost	\$8,250,000
Local Funding Percentage	100.0%

Estimated Debt Service	
Project Total Debt Expenditures	
Principal	\$8,250,000
Interest	2,284,067
Total	\$10,534,067
Estimated Annual Debt Service	\$526,703

Five Year Proposed Appropriations by Activity						
Activity	Budget FY 2023	Planned FY 2024	Planned FY 2025	Planned FY 2026	Planned FY 2027	Program Period Estimate
Consultant Engineering	0	0	750,000	0	0	\$750,000
Construction	0	0	0	7,500,000	0	\$7,500,000
Total	\$0	\$0	\$750,000	\$7,500,000	\$0	\$8,250,000

Five Year Proposed Expenditure Cash Flow Projections						
Funding Source	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Program Period Total
Local: Line of Credit	0	0	750,000	5,000,000	2,500,000	\$8,250,000
Total	\$0	\$0	\$750,000	\$5,000,000	\$2,500,000	\$8,250,000

Operating Budget Impact
No additional costs associated with this project.



Service Area	Department	Location
Buildings	Public Works	2525 Concord Turnpike
Project Title	Project Number	Project Type
Concord Turnpike Landfill Cap Rehabilitation	B0172	New



Department Priority
Project has legal or regulatory mandate
Project Description
A portion of the closed landfill located at 2525 Concord Turnpike is the fiscal and maintenance responsibility of the City. The Regional Services Authority manages the entire closed site and oversees the required maintenance services. The cap on the closed landfill is settling resulting in drainage issues. While repairing the cap, repairs should be made to the gas collection system.
Relationship to Comprehensive Plan
Chapter 3, Page 37, Goal PFS 1.1: Plan and develop new facilities and/or maintain/renovate existing facilities to meet the City's needs.
Project Manager
Gaynelle Hart, Director of Public Works

Projected Start Date	Q1 FY 2022
Projected Completion Date	Q4 FY 2023

Projected Schedule	
Activity	Projected Date
Consultant Engineering	Q1 FY 2022
Construction	Q4 FY 2023

Why Now
If the cap is not repaired in a timely manner it may cause further maintenance issues; the methane gas collection system is in a similar state. The closed landfill is still a regulated facility (DEQ) and needs to be maintained to the appropriate standard.

Financial Summary

Total Project Cost	
Prior Appropriations as of 12/31/2021	\$30,000
Budget FY 2023	400,000
FY 2024 - FY 2027 Planned	0
Remaining Need	0
Total Project Cost	\$430,000
Local Funding Percentage	100.0%

Estimated Debt Service	
Project Total Debt Expenditures	
Principal	\$0
Interest	0
Total	\$0
Estimated Annual Debt Service	\$0

Five Year Proposed Appropriations by Activity						
Activity	Budget FY 2023	Planned FY 2024	Planned FY 2025	Planned FY 2026	Planned FY 2027	Program Period Estimate
Construction	400,000	0	0	0	0	\$400,000
Total	\$400,000	\$0	\$0	\$0	\$0	\$400,000

Five Year Proposed Expenditure Cash Flow Projections						
Funding Source	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Program Period Total
Local: Pay-As-You-Go	400,000	0	0	0	0	\$400,000
Total	\$400,000	\$0	\$0	\$0	\$0	\$400,000

Operating Budget Impact
No additional costs associated with this project.



Service Area	Department	Location
Buildings	Public Works	Corner of Main and Commerce
Project Title	Project Number	Project Type
Crossroads Lot - Deck Addition	To Be Assigned	New



Department Priority
Project contributes to the generation of new revenue; Project supports essential services
Project Description
Add a level to the Crossroads Lot to increase parking capacity in the lot.
Relationship to Comprehensive Plan
Chapter 3, Page 37, Goal PFS-1.1: Plan and develop new facilities and/or maintain/renovate existing facilities to meet the City's needs.
Project Manager
Lee Newland, P.E., City Engineer

Projected Start Date	Q3 FY 2023
Projected Completion Date	Q4 FY 2025

Projected Schedule	
Activity	Projected Date
Consultant Engineering	Q4 FY 2024
Construction	Q4 FY 2025

Why Now
Revitalization and growth in downtown are creating a need to have added parking capacity. Based on recent growth in the area of the Downtown Entryway as well as anticipated future reduction in parking availability in the Community Market Lot as recommended by the Downtown 2040 Master Plan, increasing parking capacity in the Crossroads Lot is needed for future public parking demand and use.

Financial Summary

Total Project Cost	
Prior Appropriations as of 12/31/2021	\$0
Budget FY 2023	25,000
FY 2024 - FY 2027 Planned	2,750,000
Remaining Need	0
Total Project Cost	\$2,775,000
Local Funding Percentage	100.0%

Estimated Debt Service	
Project Total Debt Expenditures	
Principal	\$2,775,000
Interest	768,277
Total	\$3,543,277
Estimated Annual Debt Service	\$177,164

Five Year Proposed Appropriations by Activity						
Activity	Budget FY 2023	Planned FY 2024	Planned FY 2025	Planned FY 2026	Planned FY 2027	Program Period Estimate
Consultant Engineering	25,000	275,000	0	0	0	\$300,000
Construction	0	0	2,475,000	0	0	\$2,475,000
Total	\$25,000	\$275,000	\$2,475,000	\$0	\$0	\$2,775,000

Five Year Proposed Expenditure Cash Flow Projections						
Funding Source	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Program Period Total
Local: Line of Credit	25,000	275,000	2,475,000	0	0	\$2,775,000
Total	\$25,000	\$275,000	\$2,475,000	\$0	\$0	\$2,775,000

Operating Budget Impact
Maintaining a parking deck will require additional staff time; utilities costs will increase as well.



Service Area	Department	Location
Buildings	Public Works	Downtown Area
Project Title	Project Number	Project Type
Downtown Parking Deck Facility	To Be Assigned	New



Department Priority
Project contributes to the generation of new revenue; Project supports essential services
Project Description
Construct a new parking deck facility in the downtown business district.
Relationship to Comprehensive Plan
Chapter 3, Page 37, Goal PFS-1.1: Plan and develop new facilities and/or maintain/renovate existing facilities to meet the City's needs.
Project Manager
Lee Newland, P.E., City Engineer

Projected Start Date	Q1 FY 2025
Projected Completion Date	Q4 FY 2028

Projected Schedule	
Activity	Projected Date
Consultant Engineering	Q4 FY 2026
Construction	Q4 FY 2028

Why Now
The existing structure continues to decline and is aging beyond reasonable ongoing maintenance. Revitalization and growth in downtown are creating a need to have added parking capacity. Additionally, the Downtown 2040 Master Plan recommends developing a new mixed-use parking garage as a long-term strategy to increase parking and boost economic development.

Financial Summary

Total Project Cost	
Prior Appropriations as of 12/31/2021	\$0
Budget FY 2023	0
FY 2024 - FY 2027 Planned	13,550,000
Remaining Need	0
Total Project Cost	\$13,550,000
Local Funding Percentage	100.0%

Estimated Debt Service	
Project Total Debt Expenditures	
Principal	\$13,550,000
Interest	3,751,406
Total	\$17,301,406
Estimated Annual Debt Service	\$865,070

Five Year Proposed Appropriations by Activity						
Activity	Budget FY 2023	Planned FY 2024	Planned FY 2025	Planned FY 2026	Planned FY 2027	Program Period Estimate
Consultant Engineering	0	0	250,000	1,800,000	0	\$2,050,000
Construction	0	0	0	0	11,500,000	\$11,500,000
Total	\$0	\$0	\$250,000	\$1,800,000	\$11,500,000	\$13,550,000

Five Year Proposed Expenditure Cash Flow Projections						
Funding Source	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Program Period Total
Local: Line of Credit	0	0	250,000	1,800,000	6,000,000	\$8,050,000
Total	\$0	\$0	\$250,000	\$1,800,000	\$6,000,000	\$8,050,000

Operating Budget Impact
Maintaining a parking deck will require additional staff time; utilities costs will increase as well.



Service Area	Department	Location
Buildings	Public Works	City Stadium, Calvin Falwell Field
Project Title	Project Number	Project Type
Lynchburg City Stadium Baseball Lighting Upgrade	To Be Assigned	New



Department Priority
Project has legal or regulatory mandate; Project contributes to the generation of new revenue
Project Description
A recent audit by Major League Baseball (MLB) has revealed the field lighting at the Stadium is not in compliance with current MLB standards. Compliance with these standards is necessary in order for the Hillcats to continue to play as a sanctioned MLB Minor League Team at City Stadium.
Relationship to Comprehensive Plan
Chapter 3, Page 37, Goal PFS-1.1: Plan and develop new facilities and/or maintain/renovate existing facilities to meet the City's needs.
Project Manager
Clay Simmons, Deputy Director of Public Works

Projected Start Date	Q1 FY 2023
Projected Completion Date	Q4 FY 2023

Projected Schedule	
Activity	Projected Date
Consultant Engineering	Q2 FY 2023
Construction	Q4 FY 2023

Why Now
Stadiums are expected to be in compliance with the new MLB lighting requirements by the 2024 baseball season.

Financial Summary

Total Project Cost	
Prior Appropriations as of 12/31/2021	\$0
Budget FY 2023	600,000
FY 2024 - FY 2027 Planned	0
Remaining Need	0
Total Project Cost	\$600,000
Local Funding Percentage	0%

Estimated Debt Service	
Project Total Debt Expenditures	
Principal	\$0
Interest	0
Total	\$0
Estimated Annual Debt Service	\$0

Five Year Proposed Appropriations by Activity						
Activity	Budget FY 2023	Planned FY 2024	Planned FY 2025	Planned FY 2026	Planned FY 2027	Program Period Estimate
Consultant Engineering	50,000	0	0	0	0	\$50,000
Construction	550,000	0	0	0	0	\$550,000
Total	\$600,000	\$0	\$0	\$0	\$0	\$600,000

Five Year Proposed Expenditure Cash Flow Projections						
Funding Source	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Program Period Total
Federal: ARPA - Revenue Replacement	600,000	0	0	0	0	\$600,000
Total	\$600,000	\$0	\$0	\$0	\$0	\$600,000

Operating Budget Impact
Installation of LED lighting will create a minimal impact on the operating budget.



Service Area	Department	Location
Buildings	Public Works	City Stadium, Calvin Falwell Field
Project Title	Project Number	Project Type
Lynchburg City Stadium Remodel for Major League Baseball Compliance	To Be Assigned	New



Department Priority
Project has legal or regulatory mandate; Project contributes to the generation of new revenue
Project Description
A recent audit by Major League Baseball (MLB) has revealed the facilities at the Stadium are not in compliance with recently updated MLB standards. Compliance with these standards is necessary in order for the Hillcats to continue to play as a sanctioned MLB Minor League Team at City Stadium.
Relationship to Comprehensive Plan
Chapter 3, Page 37, Goal PFS-1.1: Plan and develop new facilities and/or maintain/renovate existing facilities to meet the City's needs.
Project Manager
Clay Simmons, Deputy Director of Public Works

Projected Start Date	Q1 FY 2023
Projected Completion Date	Q4 FY 2023

Projected Schedule	
Activity	Projected Date
Consultant Engineering	Q2 FY 2023
Construction	Q4 FY 2023

Why Now
Stadiums are expected to be in compliance with the new MLB facility standards by the 2024 baseball season.

Financial Summary

Total Project Cost	
Prior Appropriations as of 12/31/2021	\$0
Budget FY 2023	650,000
FY 2024 - FY 2027 Planned	0
Remaining Need	0
Total Project Cost	\$650,000
Local Funding Percentage	53.8%

Estimated Debt Service	
Project Total Debt Expenditures	
Principal	\$0
Interest	0
Total	\$0
Estimated Annual Debt Service	\$0

Five Year Proposed Appropriations by Activity						
Activity	Budget FY 2023	Planned FY 2024	Planned FY 2025	Planned FY 2026	Planned FY 2027	Program Period Estimate
Consultant Engineering	50,000	0	0	0	0	\$50,000
Construction	600,000	0	0	0	0	\$600,000
Total	\$650,000	\$0	\$0	\$0	\$0	\$650,000

Five Year Proposed Expenditure Cash Flow Projections						
Funding Source	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Program Period Total
Local: Pay-As-You-Go	350,000	0	0	0	0	\$350,000
Federal: ARPA - Revenue Replacement	300,000	0	0	0	0	\$300,000
Total	\$650,000	\$0	\$0	\$0	\$0	\$650,000

Operating Budget Impact
With no change to the square footage of space, no operating budget impact is expected.



Service Area	Department	Location
Buildings	Public Works	Various
Project Title	Project Number	Project Type
Major Building Repairs and Improvements/Multiple Projects	Multiple	Maintenance



Department Priority
Project supports essential services
Project Description
Annual program for repair and improvements to City owned buildings. A detailed sub-project list is attached.
Relationship to Comprehensive Plan
Chapter 3, Page 37, Goal PFS-1.1: Plan and develop new facilities and/or maintain/renovate existing facilities to meet the City's needs.
Project Manager
Andy Chamberland/Clay Simmons

Projected Start Date	Continuing
Projected Completion Date	Continuing

Projected Schedule	
Activity	Projected Date
Consultant Engineering	Continuing
Construction	Continuing

Why Now
Funds are used for the upkeep of existing City buildings and assets as they age and require maintenance and repairs.
In FY 2018, a consultant performed a condition assessment of all City owned buildings. Results of the assessment provided staff with information to prioritize needs and develop a schedule to address maintenance and replacement of building systems and components.

Financial Summary

Total Project Cost	
Prior Appropriations as of 12/31/2021	Continuing
Budget FY 2023	2,998,500
FY 2024 - FY 2027 Planned	13,527,500
Remaining Need	Continuing
Total Project Cost	Continuing
Local Funding Percentage	100.0%

Estimated Debt Service	
Project Total Debt Expenditures	
Principal	\$5,935,000
Interest	1,643,144
Total	\$7,578,144
Estimated Annual Debt Service	\$378,907

Five Year Proposed Appropriations by Activity						
Activity	Budget FY 2023	Planned FY 2024	Planned FY 2025	Planned FY 2026	Planned FY 2027	Program Period Estimate
Consultant Engineering	267,000	526,500	405,500	305,000	545,000	\$2,049,000
Construction	2,731,500	2,343,500	2,937,000	2,415,000	4,050,000	\$14,477,000
Total	\$2,998,500	\$2,870,000	\$3,342,500	\$2,720,000	\$4,595,000	\$16,526,000

Five Year Proposed Expenditure Cash Flow Projections						
Funding Source	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Program Period Total
Local: Pay-As-You-Go	2,998,500	2,090,000	1,527,500	1,420,000	2,555,000	\$10,591,000
Local: Line of Credit	0	780,000	1,815,000	1,300,000	2,040,000	\$5,935,000
Total	\$2,998,500	\$2,870,000	\$3,342,500	\$2,720,000	\$4,595,000	\$16,526,000

Operating Budget Impact
Addressing maintenance issues reduces the need for on-going temporary repairs.

**Major Building Repairs and Improvements/Multiple Projects**

Fiscal Year	Project	Sub-Project	Consultant		Annual Total
			Engineering	Construction	
	Circuit Court	Add grate over window wells	\$0	\$15,000	\$15,000
	Circuit Court	Piping repair/replacement	50,000	500,000	550,000
	Circuit Court	Replace audiovisual system	10,000	120,000	130,000
	Circuit Court	Replace electrical panels	25,000	75,000	100,000
	City Baseball Stadium	Replace outfield wall panels	0	79,000	79,000
	City Hall	Cooling tower refurbishment	25,000	200,000	225,000
	City Hall	Carpet replacement (split over multiple years)	0	35,000	35,000
	City Hall	Refurbish Exterior Doors - 9th and 10th Streets	7,000	63,000	70,000
	City Hall	Wallpaper peeling/remove/skim and paint (split over multiple years)	0	20,000	20,000
	City Wide	Carpet and paint (annual allocation)	0	75,000	75,000
	City Wide	Emergency and unscheduled building repairs (annual allocation)	40,000	510,000	550,000
	City Wide	Gateway/Wayfinding replacements	0	25,000	25,000
	City Wide	Multi-building - major backflow preventers	5,000	25,000	30,000
	City Wide	Yard hydrants needing backflow (12 total, split over 5 years)	0	12,000	12,000
	Fire Admin	Space analysis design - Fire Chief's Office	25,000	50,000	75,000
	Fire Station 1	Separate gear locker room from living quarter space	25,000	50,000	75,000
	Fire Station 2	Install new gutters with gutter guards, remove downspouts	0	10,000	10,000
	Fire Station 3	Apparatus bay doors	0	65,000	65,000
	Human Services Building	Modernization elevator #2	0	252,500	252,500
	Miller Park Pool	Backflow preventer and booster pump	5,000	50,000	55,000
	Old Courthouse Museum	Accessibility improvements (design)	25,000	0	25,000
	Parks	Replace split rail fencing with chain-link	0	15,000	15,000
	Parks	Upgrades to equipment and amenities	0	50,000	50,000
	Peaks View Park	Lighting - pathway and parking lot lighting upgrades/replacement	25,000	150,000	175,000
	Point of Honor	Handrail replacements, cornice/wood repairs, masonry repairs	0	65,000	65,000
	Public Health	HVAC - 4 condensing units on roof with 2 air handlers	0	50,000	50,000
	Public Safety	HVAC condenser unit for the chiller	0	170,000	170,000
2023	Sub-Totals		\$267,000	\$2,731,500	\$2,998,500

**Major Building Repairs and Improvements/Multiple Projects**

Fiscal Year	Project	Sub-Project	Consultant		Annual Total
			Engineering	Construction	
	925 Church Street Building	Interior and exterior renovations	\$50,000	\$0	\$50,000
	Armory	Redo bathrooms	7,500	0	7,500
	Armory/City Market	Replace piping, separate sewer and storm water, grease interceptor	8,000	0	8,000
	Armstrong School	Refinish gymnasium floor	0	15,000	15,000
	Aviary	Replace heating and air conditioning system	2,500	22,500	25,000
	Cemetery	Paint on doors and wood trim	0	20,000	20,000
	Circuit Court	Replace windows	25,000	200,000	225,000
	Circuit Court	Upgrade/repair heating and air conditioning system controls	30,000	370,000	400,000
	City Hall	Carpet replacement (split over multiple years)	0	35,000	35,000
	City Hall	Wallpaper peeling/remove/skim and paint (split over multiple years)	0	20,000	20,000
	City Wide	Carpet and paint (annual allocation)	0	75,000	75,000
	City Wide	Emergency and unscheduled building repairs (annual allocation)	40,000	510,000	550,000
	City Wide	Gateway/Wayfinding replacements	0	25,000	25,000
	City Wide	Multi-building - major backflow preventers	5,000	25,000	30,000
	City Wide	Yard hydrants needing backflow (12 total, split over 5 years)	0	12,000	12,000
	Expressway	Repair and stain privacy fence	0	100,000	100,000
	Fire Station 1	Exterior enclosure repair	20,000	60,000	80,000
	Fire Station 1	Upgrade range hood, commercial hood with suppression and shunt	10,000	60,000	70,000
	Fire Station 2	Upgrade range hood, hybrid hood with suppression and shunt trip	10,000	60,000	70,000
	Fire Station 5	Kitchen cabinets replaced	0	30,000	30,000
	Fire Station 5	Repair concrete apron at back of building	3,500	31,500	35,000
	Fire Station 5	Upgrade Range Hood, hybrid hood with suppression and shunt trip	10,000	60,000	70,000
	Fire Station 9 - NEW	Space analysis and design for new facility	300,000	0	300,000
	Human Services Building	Modernization elevator #3	0	252,500	252,500
	Jackson Heights	Window replacement	5,000	75,000	80,000
	Landfill Garage	Sheds over ice machines and equipment	0	20,000	20,000
	Old Courthouse Museum	Accessibility improvements (construction)	0	150,000	150,000
	Parks	Replace split rail fencing with chain-link	0	15,000	15,000
	Parks	Upgrades to equipment and amenities	0	50,000	50,000
	Public Safety	HVAC - 3 split units to be replaced (2 ton, 5 ton and 15 ton units)	0	50,000	50,000
2024	Sub-Totals		\$526,500	\$2,343,500	\$2,870,000



Major Building Repairs and Improvements/Multiple Projects

Fiscal Year	Project	Sub-Project	Consultant		Annual Total
			Engineering	Construction	
	925 Church Street Building	Interior and exterior renovations	\$0	\$400,000	\$400,000
	Armory	Redo bathrooms	0	67,500	67,500
	Armory/City Market	Combined HVAC replacement	100,000	850,000	950,000
	Armory/City Market	Replace piping, separate sewer and storm water, grease interceptor	25,000	300,000	325,000
	Aviary	HVAC - upstairs unit to be resized and upgraded	0	35,000	35,000
	City Cemetery	Backflow and separate irrigation lines	12,500	112,500	125,000
	City Hall	HVAC, AHU and controls replacement (Design)	100,000	0	100,000
	City Wide	Carpet and paint (annual allocation)	0	75,000	75,000
	City Wide	Emergency and unscheduled building repairs (annual allocation)	40,000	510,000	550,000
	City Wide	Gateway/Wayfinding replacements	0	25,000	25,000
	City Wide	Multi-building - major backflow preventers	5,000	25,000	30,000
	Expressway	Repair and stain privacy fence	0	50,000	50,000
	Fire Admin	Electrical panel upgrade on right-side	15,000	50,000	65,000
	Fire Station 1	Fire Alarm System	5,000	40,000	45,000
	Fire Station 2	Fire Alarm System	5,000	30,000	35,000
	Garnett Street Building	Demolition - engineering	25,000	0	25,000
	Ivy Creek Park	Replace pier	10,000	50,000	60,000
	Old Courthouse Museum	Restroom renovations (design)	35,000	0	35,000
	Opportunity House #2	Bathroom renovation/replace plumbing	8,000	72,000	80,000
	Parks	Replace split rail fencing with chain-link	0	15,000	15,000
	Parks	Upgrades to equipment and amenities	0	50,000	50,000
	Police Impound Building	Reroof and reskin building	20,000	180,000	200,000
2025	Sub-Totals		\$405,500	\$2,937,000	\$3,342,500
	Buildings and Grounds Building	Backflow preventers for fire protection	\$5,000	\$50,000	\$55,000
	City Hall	Backflow preventers for fire protection	5,000	60,000	65,000
	City Hall	Carpet replacement (split over multiple years)	0	35,000	35,000
	City Hall	HVAC, AHU and controls replacement (Construction)	0	1,000,000	1,000,000
	City Hall	Wallpaper peeling/remove/skim and paint (split over multiple	0	20,000	20,000
	City Wide	Carpet and paint (annual allocation)	0	75,000	75,000
	City Wide	Emergency and unscheduled building repairs (annual allocation)	40,000	510,000	550,000
	City Wide	Gateway/Wayfinding replacements	0	25,000	25,000
	City Wide	Multi-building - major backflow preventers	5,000	25,000	30,000
	Expressway	Repair and stain privacy fence	0	50,000	50,000
	Fire Admin	New floors throughout living quarters	0	50,000	50,000
	Fire Station 4	Fire Alarm System	5,000	30,000	35,000
	Fire Station 5	Fire Alarm System	5,000	30,000	35,000
	Fire Station 5	HVAC Replacement	20,000	80,000	100,000
	Fire Station 6	Paint throughout, Plaster Repair	0	30,000	30,000
	Fire Station 8	Fire Alarm System	5,000	30,000	35,000
	Old Courthouse Museum	Restroom renovations (construction)	0	120,000	120,000
	Parks	Replace split rail fencing with chain-link	0	15,000	15,000
	Parks	Upgrades to equipment and amenities	0	50,000	50,000
	Peaks View Park	Stain and treat wooden bridges	0	30,000	30,000
	Percival's Island Bridge	Stain and treat wooden bridge	15,000	100,000	115,000
	Public Works Complex	Master plan implementation (Design)	200,000	0	200,000
2026	Sub-Totals		\$305,000	\$2,415,000	\$2,720,000

**Major Building Repairs and Improvements/Multiple Projects**

Fiscal Year	Project	Sub-Project	Consultant		Annual Total
			Engineering	Construction	
	City Wide	Building condition reassessment	\$450,000	\$0	\$450,000
	City Wide	Carpet and paint (annual allocation)	0	75,000	75,000
	City Wide	Emergency and unscheduled building repairs (annual allocation)	40,000	560,000	600,000
	City Wide	Gateway/Wayfinding replacements	0	25,000	25,000
	City Wide	Multi-building - major backflow preventers	5,000	25,000	30,000
	Fire Station 1	Install fans in apparatus area	0	10,000	10,000
	Fire Station 1	Update bathroom fixtures, counters, and showers	0	30,000	30,000
	Fire Station 2	HVAC replacement	0	40,000	40,000
	Fire Station 2	Install fans in Apparatus Area	0	10,000	10,000
	Fire Station 4	New floors throughout living quarters	0	35,000	35,000
	Fire Station 5	Kitchen cabinets replaced	0	30,000	30,000
	Fire Station 5	New floors throughout living quarters	0	25,000	25,000
	Fire Station 8	Upgrade range hood, hybrid hood with suppression and shunt trip	10,000	60,000	70,000
	Fire Station 4	Upgrade range hood, hybrid hood with suppression and shunt trip	10,000	60,000	70,000
	Old Courthouse Museum	Hustings Courtroom floor and acoustic upgrades (design)	30,000	0	30,000
	Parks	Replace split rail fencing with chain-link	0	15,000	15,000
	Parks	Upgrades to equipment and amenities	0	50,000	50,000
	Public Works Complex	Master plan implementation (Construction)	0	3,000,000	3,000,000
2027	Sub-Totals		\$545,000	\$4,050,000	\$4,595,000
Grand Totals			\$2,049,000	\$14,477,000	\$16,526,000



Service Area	Department	Location
Buildings	Public Works	Various
Project Title	Project Number	Project Type
Parking Lot Repairs and Improvements/Multiple Projects	Multiple	Maintenance



Department Priority
Project supports essential services
Project Description
Annual program for repair and improvements to City owned parking lots. A detailed sub-project list is attached.
Relationship to Comprehensive Plan
Chapter 3, Page 37, Goal PFS-1.1: Plan and develop new facilities and/or maintain/renovate existing facilities to meet the City's needs.
Project Manager
Andy Chamberland/Clay Simmons

Projected Start Date	Continuing
Projected Completion Date	Continuing

Projected Schedule	
Activity	Projected Date
Consultant Engineering	Continuing
Construction	Continuing

Why Now
Funds are used for the upkeep of existing City parking lots as they age and require maintenance and repairs. Annually, funds are allotted to address minor paving and lighting needs. Some lots require a wider scope to address maintenance issues; this work is scheduled in future years based on parking lot usage.

Financial Summary

Total Project Cost	
Prior Appropriations as of 12/31/2021	Continuing
Budget FY 2023	375,000
FY 2024 - FY 2027 Planned	810,000
Remaining Need	Continuing
Total Project Cost	Continuing
Local Funding Percentage	100.0%

Estimated Debt Service	
Project Total Debt Expenditures	
Principal	\$0
Interest	0
Total	\$0
Estimated Annual Debt Service	\$0

Five Year Proposed Appropriations by Activity

Activity	Budget FY 2023	Planned FY 2024	Planned FY 2025	Planned FY 2026	Planned FY 2027	Program Period Estimate
Consultant Engineering	15,000	15,000	10,000	0	0	\$40,000
Construction	360,000	260,000	175,000	175,000	175,000	\$1,145,000
Total	\$375,000	\$275,000	\$185,000	\$175,000	\$175,000	\$1,185,000

Five Year Proposed Expenditure Cash Flow Projections

Funding Source	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Program Period Total
Local: Pay-As-You-Go	375,000	275,000	185,000	175,000	175,000	\$1,185,000
Total	\$375,000	\$275,000	\$185,000	\$175,000	\$175,000	\$1,185,000

Operating Budget Impact

Addressing maintenance issues reduces the need for on-going temporary repairs.

**Parking Lot Repairs and Improvements/Multiple Projects**

Fiscal Year	Project	Sub-Project	Consultant Engineering	Construction	Annual Total
	City Wide	Lighting and paving	\$0	\$75,000	\$75,000
	Court Street Lot	Maintenance of lot; lighting upgrades	15,000	185,000	200,000
	Riverfront Park Lot	Lighting improvements	0	100,000	100,000
2023	Sub-Totals		\$15,000	\$360,000	\$375,000
	501 Main Street Parking Deck	Improvements/maintenance of lot	\$15,000	\$185,000	\$200,000
	City Wide	Lighting and paving	0	75,000	75,000
2024	Sub-Totals		\$15,000	\$260,000	\$275,000
	City Wide	Lighting and paving	\$0	\$75,000	\$75,000
	Mid-town Parking Deck	Electric Vehicle Charging Station	10,000	100,000	110,000
2025	Sub-Totals		\$10,000	\$175,000	\$185,000
	City Wide	Lighting and paving	\$0	\$75,000	\$75,000
	City Wide	Pay station replacement at various lots	0	100,000	100,000
2026	Sub-Totals		\$0	\$175,000	\$175,000
	City Wide	Lighting and paving	\$0	\$75,000	\$75,000
	City Wide	Pay station replacement at various lots	0	100,000	100,000
2027	Sub-Totals		\$0	\$175,000	\$175,000
Grand Totals			\$40,000	\$1,145,000	\$1,185,000



Service Area	Department	Location
Buildings	Public Works	TBD
Project Title	Project Number	Project Type
Police Department Headquarters	B0171	New



Department Priority
Project supports essential services
Project Description
Construct a new police headquarters to house all functions of the Police Department in a modern facility.
Relationship to Comprehensive Plan
Chapter 3, Page 37, Goal PFS 1.1: Plan and develop new facilities and/or maintain/renovate existing facilities to meet the City's needs.
Project Manager
Andy Chamberland/Clay Simmons

Projected Start Date	Q3 FY 2018
Projected Completion Date	Q4 FY 2024

Projected Schedule	
Activity	Projected Date
Consultant Engineering	Q2 FY 2022
Construction	Q1 FY 2023

Why Now
As of June 2020, \$5.7 million has been appropriated to this project for demolition at the proposed site as well as design of a new facility. The demolition is complete. In April 2020 a firm was selected and is working with staff to finalize pre-design services.

Financial Summary

Total Project Cost	
Prior Appropriations as of 12/31/2021	\$5,700,693
Budget FY 2023	38,208,038
FY 2024 - FY 2027 Planned	0
Remaining Need	0
Total Project Cost	\$43,908,731
Local Funding Percentage	59.3%

Estimated Debt Service	
Project Total Debt Expenditures	
Principal	\$26,058,038
Interest	7,214,339
Total	\$33,272,377
Estimated Annual Debt Service	\$1,663,619

Five Year Proposed Appropriations by Activity						
Activity	Budget FY 2023	Planned FY 2024	Planned FY 2025	Planned FY 2026	Planned FY 2027	Program Period Estimate
Construction	38,208,038	0	0	0	0	\$38,208,038
Total	\$38,208,038	\$0	\$0	\$0	\$0	\$38,208,038

Five Year Proposed Expenditure Cash Flow Projections						
Funding Source	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Program Period Total
Local: Line of Credit	0	14,308,038	7,500,000	0	0	\$21,808,038
Federal: ARPA - Revenue Replacement	16,400,000	0	0	0	0	\$16,400,000
Total	\$16,400,000	\$14,308,038	\$7,500,000	\$0	\$0	\$38,208,038

Operating Budget Impact
The new facility will require annual additional grounds and building maintenance, as well as custodial services, utilities, and stormwater (~\$83,000).



Service Area	Department	Location
Buildings	Public Works	Public Library
Project Title	Project Number	Project Type
Public Library Renovation/Reimagination	BM201	Maintenance



Department Priority
Project supports essential services
Project Description
Construct improvements to the existing main library to better adapt to the changing needs of the library system. Changes will accommodate future uses, differing technologies, and remedy deficiencies in the current structure and finishes.
Relationship to Comprehensive Plan
Chapter 3, Page 37, Goal PFS-1.1: Plan and develop new facilities and/or maintain/renovate existing facilities to meet the City's needs.
Project Manager
Clay Simmons, Deputy Director of Public Works

Projected Start Date	Q3 FY 2018
Projected Completion Date	Q4 FY 2026

Projected Schedule	
Activity	Projected Date
Consultant Engineering	Q4 FY 2023
Construction	Q4 FY 2026

Why Now
Library systems across the nation are seeing changes in the needs and demands of their patrons. The Public Library moved into its current location in 1984 with very little change to the building since that time. These planned renovations are imperative for the Library to continue to be current, responsive, and relevant.
A consultant was hired in FY 2018 to develop a conceptual design "reimagining" the Public Library. The City funding allocated in FY 2024 would move the project forward to finalize design and begin construction. The extent of the scope of this project is dependent upon fundraising efforts currently underway by the Friends of the Public Library.

Financial Summary

Total Project Cost	
Prior Appropriations as of 12/31/2021	\$1,092,710
Budget FY 2023	0
FY 2024 - FY 2027 Planned	7,000,000
Remaining Need	0
Total Project Cost	\$8,092,710
Local Funding Percentage	100.0%

Estimated Debt Service	
Project Total Debt Expenditures	
Principal	\$7,705,499
Interest	2,133,318
Total	\$9,838,817
Estimated Annual Debt Service	
	\$491,941

Five Year Proposed Appropriations by Activity						
Activity	Budget FY 2023	Planned FY 2024	Planned FY 2025	Planned FY 2026	Planned FY 2027	Program Period Estimate
Construction	0	3,500,000	0	3,500,000	0	\$7,000,000
Total	\$0	\$3,500,000	\$0	\$3,500,000	\$0	\$7,000,000

Five Year Proposed Expenditure Cash Flow Projections						
Funding Source	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Program Period Total
Local: Line of Credit	705,499	3,500,000	0	3,500,000	0	\$7,705,499
Total	\$705,499	\$3,500,000	\$0	\$3,500,000	\$0	\$7,705,499

Operating Budget Impact
As the services provided by the Library evolves costs to operate and maintain the facility, equipment, and technologies are expected to increase.



Service Area	Department	Location
Buildings	Public Works	Various
Project Title	Project Number	Project Type
Roof Replacement/Multiple Projects	Multiple	Maintenance



Department Priority
Project supports essential services
Project Description
Annual program for repair and replacement of roofs. A detailed sub-project list is attached.
Relationship to Comprehensive Plan
Chapter 3, Page 37, Goal PFS-1.1: Plan and develop new facilities and/or maintain/renovate existing facilities to meet the City's needs.
Project Manager
Andy Chamberland/Clay Simmons

Projected Start Date	Continuing
Projected Completion Date	Continuing

Projected Schedule	
Activity	Projected Date
Consultant Engineering	Continuing
Construction	Continuing

Why Now
Funds are used for the upkeep of the roofs of existing City buildings and assets as they age and require maintenance and repairs.
In FY 2018, a consultant performed a condition assessment of all City owned buildings. Results of the assessment provided staff with information to prioritize needs and develop a schedule to address maintenance and replacement of roof systems and components.

Financial Summary

Total Project Cost	
Prior Appropriations as of 12/31/2021	Continuing
Budget FY 2023	678,000
FY 2024 - FY 2027 Planned	1,778,980
Remaining Need	Continuing
Total Project Cost	Continuing
Local Funding Percentage	100.0%

Estimated Debt Service	
Project Total Debt Expenditures	
Principal	\$0
Interest	0
Total	\$0
Estimated Annual Debt Service	\$0

Five Year Proposed Appropriations by Activity						
Activity	Budget FY 2023	Planned FY 2024	Planned FY 2025	Planned FY 2026	Planned FY 2027	Program Period Estimate
Consultant Engineering	43,500	4,535	30,000	20,000	8,000	\$106,035
Construction	634,500	351,445	625,000	450,000	290,000	\$2,350,945
Total	\$678,000	\$355,980	\$655,000	\$470,000	\$298,000	\$2,456,980

Five Year Proposed Expenditure Cash Flow Projections						
Funding Source	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Program Period Total
Local: Pay-As-You-Go	678,000	355,980	655,000	470,000	298,000	\$2,456,980
Total	\$678,000	\$355,980	\$655,000	\$470,000	\$298,000	\$2,456,980

Operating Budget Impact
Addressing maintenance issues reduces the need for on-going temporary repairs.



Roof Replacement/Multiple Projects

Fiscal Year	Project	Sub-Project	Consultant		Annual Total
			Engineering	Construction	
	Armstrong School	Gymnasium roof replacement	\$8,000	\$90,000	\$98,000
	City Hall	Repair flashing, drains, and parapet	17,500	157,500	175,000
	City Wide	Emergency roof repairs	0	150,000	150,000
	City Wide	Inspections and maintenance	0	75,000	75,000
	Public Health Center	Replace roof	18,000	162,000	180,000
2023	Sub-Totals		\$43,500	\$634,500	\$678,000
	City Hall	Replace roof	\$4,535	\$86,445	\$90,980
	City Wide	Emergency roof repairs	0	150,000	150,000
	City Wide	Inspections and maintenance	0	75,000	75,000
	Fire Station 4	Repair roof and re-coat	0	40,000	40,000
2024	Sub-Totals		\$4,535	\$351,445	\$355,980
	2600 Concord Turnpike (P&R storage)	Replace roof	\$0	\$65,000	\$65,000
	Allen Morrison Building	Replace roof	20,000	230,000	250,000
	City Stadium - Baseball side	Replace rubber roof	10,000	105,000	115,000
	City Wide	Emergency roof repairs	0	150,000	150,000
	City Wide	Inspections and maintenance	0	75,000	75,000
2025	Sub-Totals		\$30,000	\$625,000	\$655,000
	Business Incubator	Replace roof	\$20,000	\$180,000	\$200,000
	City Wide	Emergency roof repairs	0	150,000	150,000
	City Wide	Inspections and maintenance	0	75,000	75,000
	Fairview Recreation Center	Replace roof	0	45,000	45,000
2026	Sub-Totals		\$20,000	\$450,000	\$470,000
	City Wide	Emergency roof repairs	\$0	\$150,000	\$150,000
	City Wide	Inspections and maintenance	0	75,000	75,000
	Refuse	Replace roof	8,000	65,000	73,000
2027	Sub-Totals		\$8,000	\$290,000	\$298,000
Grand Totals			\$106,035	\$2,350,945	\$2,456,980



Service Area	Department	Location
Buildings	Public Works	TBD
Project Title	Project Number	Project Type
Transfer Station for Refuse	To Be Assigned	New



Department Priority
Project supports essential services
Project Description
Design and build a refuse transfer station for City refuse operations to accept residential trash, brush, and bulk before hauling to a permitted landfill. The new facility could possibly serve as the citizen convenience center.
Relationship to Comprehensive Plan
Chapter 3, Page 37, Goal PFS 1.1: Plan and develop new facilities and/or maintain/renovate existing facilities to meet the City's needs.
Project Manager
Gaynelle Hart, Director of Public Works

Projected Start Date	Q1 FY 2023
Projected Completion Date	Q4 FY 2025

Projected Schedule	
Activity	Projected Date
Consultant Engineering	Q4 FY 2024
Construction	Q4 FY 2025

Why Now
A transfer station located within the city should be considered now for the following reasons: reduced travel time and on-site wait times to/at the Region 2000 Service Authority landfill resulting in reduced labor and fuel costs, reduced travel time creating capacity to serve more trash customers as the city population grows, reduced damage and repairs to refuse vehicles that result from navigating the road to the landfill face, increased capacity to respond to emergencies that result in debris, and the flexibility to respond to regional and national solid waste changes and trends.

Financial Summary

Total Project Cost	
Prior Appropriations as of 12/31/2021	\$0
Budget FY 2023	300,000
FY 2024 - FY 2027 Planned	4,600,000
Remaining Need	0
Total Project Cost	\$4,900,000
Local Funding Percentage	100.0%

Estimated Debt Service	
Project Total Debt Expenditures	
Principal	\$4,900,000
Interest	1,356,597
Total	\$6,256,597
Estimated Annual Debt Service	\$312,830

Five Year Proposed Appropriations by Activity						
Activity	Budget FY 2023	Planned FY 2024	Planned FY 2025	Planned FY 2026	Planned FY 2027	Program Period Estimate
Consultant Engineering	300,000	600,000	0	0	0	\$900,000
Construction	0	0	4,000,000	0	0	\$4,000,000
Total	\$300,000	\$600,000	\$4,000,000	\$0	\$0	\$4,900,000

Five Year Proposed Expenditure Cash Flow Projections						
Funding Source	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Program Period Total
Local: Line of Credit	300,000	600,000	4,000,000	0	0	\$4,900,000
Total	\$300,000	\$600,000	\$4,000,000	\$0	\$0	\$4,900,000

Operating Budget Impact
Annual operating costs are estimated at \$300,000.



Five Year Proposed Appropriations to be Financed by the City

	Appropriations			Five-Year	Estimated Cost	Total
	Through		FY 2024 - 2027	Estimated Net	Beyond	Accumulated
Project Title	06/30/2022	Budget FY 2023	Planned	cost	Program Period	Project Cost
Transportation						
Public Transit Improvements and Bus Replacements	12,748,146	3,272,002	10,995,309	14,267,311	1,854,567	28,870,024
5th Street Improvements, Phase IV	7,814,495	0	0	0	0	7,814,495
Bedford Avenue Bridge	10,355	0	10,000,000	10,000,000	0	10,010,355
Breezewood Drive Widening	0	0	8,045,368	8,045,368	0	8,045,368
Bridge Maintenance	Continuing	400,000	1,960,000	2,360,000	Continuing	Continuing
Campbell Avenue Intersection and Signal Reconstruction	0	0	2,500,000	2,500,000	0	2,500,000
College Lake Overlook	0	0	825,000	825,000	0	825,000
Culvert Replacement Program	Continuing	600,000	1,380,000	1,980,000	Continuing	Continuing
Florida Avenue Sidewalk	4,316,087	75,000	5,933,913	6,008,913	0	10,325,000
General Street Improvements	Continuing	850,000	3,470,000	4,320,000	Continuing	Continuing
Grace Street Realignment at 12th and Madison	0	0	4,400,000	4,400,000	0	4,400,000
Graves Mill Road at Route 501 S Ramp Modifications	0	0	5,100,000	5,100,000	0	5,100,000
Hill Street/Moormans Road Improvements	400,000	0	4,500,000	4,500,000	1,000,000	5,900,000
Hollins Mill Road Bridge Replacement with Bikeway Improvements	0	0	3,925,876	3,925,876	6,046,616	9,972,492
Lakeside Drive Bridge over Blackwater Creek	28,500,000	0	0	0	0	28,500,000
Lakeside Drive Improvements	0	0	3,427,682	3,427,682	0	3,427,682
Link Road/Boonsboro Road Intersection Improvements	0	0	2,485,896	2,485,896	0	2,485,896
Lynchburg Center for Industry - Phase I	0	817,349	0	817,349	0	817,349
Lynchburg Expressway/Candlers Mt. Road Intchg Improvements	0	6,001,246	58,655,957	64,657,203	0	64,657,203
McConville Road Realignment to Lakeside Drive	0	0	600,000	600,000	2,800,000	3,400,000
Memorial Avenue Fuel Site	0	0	650,000	650,000	0	650,000
Public Works Infrastructure Improvements	Continuing	230,000	1,093,000	1,323,000	Continuing	Continuing
Retaining Wall Replacement/Repair Program	Continuing	400,000	850,000	1,250,000	Continuing	Continuing
Rivermont Avenue at Bedford Avenue Intersection Improvements	485,000	0	0	0	0	485,000
Rivermont Avenue Bridge Repair	7,500,000	0	0	0	0	7,500,000
Route 501/221 One-Way Pairs	11,836,522	16,701,515	0	16,701,515	0	28,538,037
Storm Drainage System Repairs/Replacements	Continuing	135,000	740,000	875,000	Continuing	Continuing
Street Overlay Program	Continuing	2,500,000	10,000,000	12,500,000	Continuing	Continuing
Timberlake Road Bridge, East Bound Lanes	0	0	7,800,000	7,800,000	0	7,800,000
Timberlake Road Bridge, West Bound Lanes	0	0	7,800,000	7,800,000	0	7,800,000
Traffic Signal Repair and Replacement	Continuing	260,000	1,100,000	1,360,000	Continuing	Continuing
Wards Ferry Road at CVCC Campus Drive Roundabout	0	0	11,301,008	11,301,008	0	11,301,008
Wards Ferry Road/Atlanta Avenue Turn Lanes	0	0	2,157,996	2,157,996	0	2,157,996
Wards Ferry Road/Simons Run Pedestrian Accommodations	0	0	250,000	250,000	0	250,000
Total Proposed FY 2023 - 2027 CIP	\$73,610,605	\$32,242,112	\$171,947,005	\$204,189,117	\$11,701,183	\$263,532,905



Service Area	Department	Location
Public Transit	Greater Lynchburg Transit Company (GLTC)	419 Bradley Drive
Project Title	Project Number	Project Type
Public Transit Improvements and Bus Replacements	T0256	New



Department Priority
Project has State and/or Federal funding; Project supports essential services; Project represents additional essential services
Project Description
The Public Transit capital budget includes costs for maintenance and replacement of buses, expansion of the bus fleet, and bus shelter pads and has previously required a 10% city match. A detailed sub-project list is attached.
Relationship to Comprehensive Plan
Chapter 3, Page 30, Goal T-1: Provide safe, efficient, effective, and well-planned transportation systems and facilities that enhance economic development and redevelopment opportunities while preserving the integrity and character of the affected neighborhoods, historic districts, downtown and natural resources.
Project Manager
Josh Moore, General Manager

Projected Start Date	Continuing
Projected Completion Date	Continuing
Projected Schedule	
Activity	Projected Date
Bus Fleet	Continuing

Why Now
These projects are submitted to ensure the public transit system continues to maintain its infrastructure and work toward improvements to amenities and services for the consumers who utilize the service.

Financial Summary

Total Project Cost		Estimated Debt Service	
Prior Appropriations as of 12/31/2021	\$12,748,146	Project Total Debt Expenditures	
Budget FY 2023	3,272,002	Principal	\$0
FY 2024 - FY 2027 Planned	10,995,309	Interest	0
Remaining Need	1,854,567	Total	\$0
Total Project Cost	\$28,870,024		
Local Funding Percentage	10.0%	Estimated Annual Debt Service	\$0

Five Year Proposed Appropriations by Activity						
Activity	Budget FY 2023	Planned FY 2024	Planned FY 2025	Planned FY 2026	Planned FY 2027	Program Period Estimate
Bus Fleet	3,272,002	3,605,128	5,984,504	179,689	1,225,988	\$14,267,311
Total	\$3,272,002	\$3,605,128	\$5,984,504	\$179,689	\$1,225,988	\$14,267,311

Five Year Proposed Expenditure Cash Flow Projections						
Funding Source	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Program Period Total
Federal: Grants	1,168,080	2,422,703	7,716,030	3,438,672	1,712,461	\$16,457,946
State: Grants	146,010	302,838	964,504	429,834	214,058	\$2,057,244
Local: Pay-As-You-Go	146,010	302,838	964,504	429,834	214,058	\$2,057,244
Total	\$1,460,100	\$3,028,379	\$9,645,038	\$4,298,340	\$2,140,577	\$20,572,434

Operating Budget Impact
Failure to upgrade equipment will increase operating and maintenance costs.

Five Year Cash Flow Projections: Cash flow is contingent upon grant execution for State and Federal funds. This can at times be a lengthy process and could cause inaccuracy in our projections for cash flows.

Source of Project Funding: The Federal and State percentages rates may change moving forward as there has been restructuring of eligible funds available to GLTC for capital expenditures. We do not anticipate the Local share to exceed 10%.



Public Transit Improvement and Bus Replacements

Fiscal Year	Project	Bus Fleet	Annual Total
	Heavy Duty Transit Bus Replacements (4)	\$2,573,689	\$2,573,689
	Support Vehicle Replacements (9)	389,563	389,563
	Bus Shelters	127,000	127,000
	Wards Road Transfer Improvements	148,000	148,000
	IT Technology Replacement	33,750	33,750
2023	Sub-Totals	\$3,272,002	\$3,272,002
	Heavy Duty Transit Bus Replacement (3)	\$2,007,477	\$2,007,477
	Light Duty Para-transit Bus Replacement (7)	1,277,486	1,277,486
	Support Vehicle Replacement (4)	180,065	180,065
	IT Technology Replacement	140,100	140,100
2024	Sub-Totals	\$3,605,128	\$3,605,128
	Heavy Duty Transit Bus Replacement (8)	\$5,567,404	\$5,567,404
	Kemper Station Bus Bay Expansion	223,000	223,000
	Bus Stop Shelters	61,000	61,000
	IT Technology Replacement	133,100	133,100
2025	Sub-Totals	\$5,984,504	\$5,984,504
	Support Vehicle Replacement (1)	\$48,689	\$48,689
	IT Technology Replacement	131,000	131,000
2026	Sub-Totals	\$179,689	\$179,689
	Light Duty Para-transit Bus Replacement (6)	\$1,094,988	\$1,094,988
	IT Technology Replacement	131,000	131,000
2027	Sub-Totals	\$1,225,988	\$1,225,988
Grand Totals		\$14,267,311	\$14,267,311



Service Area	Department	Location
Transportation	Public Works	5th Street from Taylor St. to Pierce St.
Project Title	Project Number	Project Type
5th Street Improvements, Phase IV	T0329	New



Department Priority
Project has legal or regulatory mandate; Project supports essential services; Project has State and/or Federal funding
Project Description
Reconstruct roadway to remove concrete pavement base to eliminate joints and reconstruct sidewalks for safety and compliance with Americans with Disabilities Act accessibility; includes streetscapes.
Relationship to Comprehensive Plan
The Fifth Street Master Plan was adopted by City Council on May 23, 2006 as part of the City's Comprehensive Plan 2002 - 2020. Chapter 3, Page 31, Goal T-1.7: Commit adequate resources for the cost-effective operation and maintenance of streets, including pavement, bikeways, sidewalks, streetscapes and stormwater management improvements.
Project Manager
Lee Newland, P.E., City Engineer

Projected Start Date	Q2 FY 2020
Projected Completion Date	Q2 FY 2025
Projected Schedule	
Activity	Projected Date
Consultant Engineering	Q3 FY 2021
Construction	Q2 FY 2025

Why Now
The underlying substructure of the roadway is jointed concrete pavement that continues to move and cause cracks and bumps in the asphalt overlay. In order to eliminate the current issues and prevent deterioration of the road sub base, this concrete needs to be removed and the entire road rebuilt including sidewalks and retaining walls. This work completes the final phase of Fifth Street improvement.

Financial Summary

Total Project Cost	
Prior Appropriations as of 12/31/2021	\$7,814,495
Budget FY 2023	0
FY 2024 - FY 2027 Planned	0
Remaining Need	0
Total Project Cost	\$7,814,495
Local Funding Percentage	52.8%

Estimated Debt Service	
Project Total Debt Expenditures	
Principal	\$4,117,880
Interest	1,140,062
Total	\$5,257,942
Estimated Annual Debt Service	\$262,897

Five Year Proposed Appropriations by Activity						
Activity	Budget FY 2023	Planned FY 2024	Planned FY 2025	Planned FY 2026	Planned FY 2027	Program Period Estimate
	0	0	0	0	0	\$0
Total	\$0	\$0	\$0	\$0	\$0	\$0

Five Year Proposed Expenditure Cash Flow Projections						
Funding Source	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Program Period Total
Local: Line of Credit	80,000	2,030,000	1,100,000	0	0	\$3,210,000
State: Revenue Sharing	80,000	2,030,000	1,100,000	0	0	\$3,210,000
State: Highway Maintenance (VDOT)	0	0	137,303	0	0	\$137,303
Local: Pay-As-You-Go	0	0	9,312	0	0	\$9,312
Total	\$160,000	\$4,060,000	\$2,346,615	\$0	\$0	\$6,566,615

Operating Budget Impact
Additional annual expenses for grounds, maintenance, and stormwater (~\$10,000).



Service Area Transportation	Department Public Works	Location Bedford Avenue at Norfolk Southern Rail
Project Title Bedford Avenue Bridge	Project Number TB054	Project Type New



Department Priority Project has legal or regulatory mandate; Project supports essential services; Project has State and/or Federal funding
Project Description Replace deteriorating structure over Norfolk Southern Railway.
Relationship to Comprehensive Plan Chapter 3, Page 31, Goal T-1.7: Commit adequate resources for the cost-effective operation and maintenance of streets, including pavement, bikeways, sidewalks, streetscapes and stormwater management improvements.
Project Manager Lee Newland, P.E., City Engineer

Projected Start Date	Q1 FY 2024
Projected Completion Date	Q4 FY 2027

Projected Schedule	
Activity	Projected Date
Consultant Engineering	Q4 FY 2025
Construction	Q4 FY 2027

Why Now The City's Comprehensive Bridge Condition Report ranks this bridge as the most immediate need as it has a "Poor" condition rating. The abutments are deteriorated and the bridge deck has spalling concrete and exposed reinforcing steel.
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Financial Summary

Total Project Cost	
Prior Appropriations as of 12/31/2021	\$10,355
Budget FY 2023	0
FY 2024 - FY 2027 Planned	10,000,000
Remaining Need	0
Total Project Cost	\$10,010,355
Local Funding Percentage	.1%

Estimated Debt Service	
Project Total Debt Expenditures	
Principal	\$0
Interest	0
Total	\$0
Estimated Annual Debt Service	\$0

Five Year Proposed Appropriations by Activity						
Activity	Budget FY 2023	Planned FY 2024	Planned FY 2025	Planned FY 2026	Planned FY 2027	Program Period Estimate
Consultant Engineering	0	1,500,000	0	0	0	\$1,500,000
Construction	0	8,500,000	0	0	0	\$8,500,000
Total	\$0	\$10,000,000	\$0	\$0	\$0	\$10,000,000

Five Year Proposed Expenditure Cash Flow Projections						
Funding Source	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Program Period Total
Federal: State of Good Repair	0	1,000,000	1,500,000	4,000,000	3,500,000	\$10,000,000
Total	\$0	\$1,000,000	\$1,500,000	\$4,000,000	\$3,500,000	\$10,000,000

Operating Budget Impact None anticipated at this time.
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An application will be submitted to VDOT for State of Good Repair Program funds for FY 2024.



Service Area	Department	Location
Transportation	Public Works	Breezewood Drive
Project Title	Project Number	Project Type
Breezewood Drive Widening	T0331	New



Department Priority
Project supports essential services; Project has State and/or Federal funding
Project Description
Widen and improve road and pedestrian features from the end of the Virginia Department of Transportation's (VDOT's) 2007 project to the end of the cul-de-sac.
Relationship to Comprehensive Plan
Chapter 3, Page 30, Goal T-1.4: Prioritize improvements to the transportation system based on safety considerations; existing deficiencies; multimodal and environmental considerations; opportunities to improve street connectivity; physical, economic and policy constraints; contributions to the neighborhood character; impact on historical and environmental resources; required right-of-way; target levels of service; public safety access; regional connectivity; and system continuity.
Project Manager
Lee Newland, P.E., City Engineer

Projected Start Date	Q2 FY 2025
Projected Completion Date	Q2 FY 2028

Projected Schedule	
Activity	Projected Date
Land Acquisition/Right-of-Way	Q2 FY 2026
Consultant Engineering	Q2 FY 2026
Construction	Q2 FY 2028

Why Now
Project was cancelled after funds ran out from the 2007 VDOT project. Roadway has seen increased vehicle and pedestrian traffic due to private development in the immediate vicinity and safety improvements for pedestrians and vehicles are needed. An application was submitted for Revenue Sharing Funds.

Financial Summary

Total Project Cost	
Prior Appropriations as of 12/31/2021	\$0
Budget FY 2023	0
FY 2024 - FY 2027 Planned	8,045,368
Remaining Need	0
Total Project Cost	\$8,045,368
Local Funding Percentage	50.0%

Estimated Debt Service	
Project Total Debt Expenditures	
Principal	\$4,022,684
Interest	1,113,706
Total	\$5,136,390
Estimated Annual Debt Service	\$256,820

Five Year Proposed Appropriations by Activity						
Activity	Budget FY 2023	Planned FY 2024	Planned FY 2025	Planned FY 2026	Planned FY 2027	Program Period Estimate
Land Acquisition/Right-of-Way	0	0	200,000	0	0	\$200,000
Consultant Engineering	0	0	1,100,000	0	0	\$1,100,000
Construction	0	0	0	3,654,046	2,891,322	\$6,545,368
Contingency	0	0	200,000	0	0	\$200,000
Total	\$0	\$0	\$1,500,000	\$3,654,046	\$2,891,322	\$8,045,368

Five Year Proposed Expenditure Cash Flow Projections						
Funding Source	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Program Period Total
Local: Line of Credit	0	0	450,000	1,827,023	1,445,661	\$3,722,684
State: Revenue Sharing	0	0	450,000	1,827,023	1,445,661	\$3,722,684
Total	\$0	\$0	\$900,000	\$3,654,046	\$2,891,322	\$7,445,368

Operating Budget Impact
Additional annual expenses for tree maintenance and stormwater (~\$10,000).

An application was submitted to VDOT for Revenue Share Program funds for FY 2022 - VDOT awarded for FY 2025 and FY 2026. An additional application was submitted to VDOT for Revenue Share funds for FY 2027.



Service Area	Department	Location
Transportation	Public Works	Various
Project Title	Project Number	Project Type
Bridge Maintenance	TB038	Maintenance



Department Priority

Project has legal or regulatory mandate; Project has State and/or Federal funding; Project supports essential services

Project Description

Annual cleaning of seventy-nine bridges and culverts; repairs to expansion joints; annual consultant bridge and safety inspection; and other maintenance.

Relationship to Comprehensive Plan

Chapter 3, Page 31, Goal T-1.7: Commit adequate resources for the cost-effective operation and maintenance of streets, including pavement, bikeways, sidewalks, streetscapes and stormwater management improvements.

Project Manager

Lee Newland, P.E., City Engineer

Projected Start Date	Continuing
Projected Completion Date	Continuing

Projected Schedule	
Activity	Projected Date
Consultant Engineering	Continuing
Construction	Continuing

Why Now

Bridge inspections must be performed every year; on-going maintenance increases an asset's useful life span and reduces the need for major repairs.

Financial Summary

Total Project Cost	
Prior Appropriations as of 12/31/2021	Continuing
Budget FY 2023	400,000
FY 2024 - FY 2027 Planned	1,960,000
Remaining Need	Continuing
Total Project Cost	Continuing
Local Funding Percentage	0%

Estimated Debt Service	
Project Total Debt Expenditures	
Principal	\$0
Interest	0
Total	\$0
Estimated Annual Debt Service	\$0

Five Year Proposed Appropriations by Activity						
Activity	Budget FY 2023	Planned FY 2024	Planned FY 2025	Planned FY 2026	Planned FY 2027	Program Period Estimate
Consultant Engineering	70,000	90,000	100,000	110,000	120,000	\$490,000
Construction	330,000	370,000	380,000	390,000	400,000	\$1,870,000
Total	\$400,000	\$460,000	\$480,000	\$500,000	\$520,000	\$2,360,000

Five Year Proposed Expenditure Cash Flow Projections						
Funding Source	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Program Period Total
State: Highway Maintenance (VDOT)	400,000	460,000	480,000	500,000	520,000	\$2,360,000
Total	\$400,000	\$460,000	\$480,000	\$500,000	\$520,000	\$2,360,000

Operating Budget Impact
None anticipated at this time.



Service Area	Department	Location
Transportation	Public Works	Campbell Ave. - Fort Ave. to 12th St.
Project Title	Project Number	Project Type
Campbell Avenue Intersection and Signal Reconstruction	T0332	New



Department Priority
Project supports essential services
Project Description
Fort Avenue and 12th Street Signal Replacements on Campbell Avenue with pedestrian features; road rebuild.
Relationship to Comprehensive Plan
Chapter 3, Page 30, Goal T-1.4: Prioritize improvements to the transportation system based on safety considerations; existing deficiencies; multimodal and environmental considerations; opportunities to improve street connectivity; physical, economic and policy constraints; contributions to the neighborhood character; impact on historical and environmental resources; required right-of-way; target levels of service; public safety access; regional connectivity; and system continuity.
Project Manager
Lee Newland, P.E., City Engineer

Projected Start Date	Q1 FY 2024
Projected Completion Date	Q4 FY 2026

Projected Schedule	
Activity	Projected Date
Consultant Engineering	Q4 FY 2024
Construction	Q4 FY 2026

Why Now
Signals work in synchronization and both are beyond their useful life span as they are over 40 years old. The roadway is concrete pavement that needs replacing due to deterioration and pot holes. Improvements to pedestrian crossing features will be added for safety.

Financial Summary

Total Project Cost	
Prior Appropriations as of 12/31/2021	\$0
Budget FY 2023	0
FY 2024 - FY 2027 Planned	2,500,000
Remaining Need	0
Total Project Cost	\$2,500,000
Local Funding Percentage	100.0%

Estimated Debt Service	
Project Total Debt Expenditures	
Principal	\$2,500,000
Interest	692,141
Total	\$3,192,141
Estimated Annual Debt Service	\$159,607

Five Year Proposed Appropriations by Activity						
Activity	Budget FY 2023	Planned FY 2024	Planned FY 2025	Planned FY 2026	Planned FY 2027	Program Period Estimate
Consultant Engineering	0	250,000	0	0	0	\$250,000
Construction	0	2,250,000	0	0	0	\$2,250,000
Total	\$0	\$2,500,000	\$0	\$0	\$0	\$2,500,000

Five Year Proposed Expenditure Cash Flow Projections						
Funding Source	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Program Period Total
Local: Line of Credit	0	500,000	1,000,000	1,000,000	0	\$2,500,000
Total	\$0	\$500,000	\$1,000,000	\$1,000,000	\$0	\$2,500,000

Operating Budget Impact
None anticipated at this time.



Service Area	Department	Location
Transportation	Public Works	College Lake
Project Title	Project Number	Project Type
College Lake Overlook	To Be Assigned	New



Department Priority
Project required to support important but not essential services
Project Description
Modify existing arch bridge for use as an overlook to wetlands created from College Lake. Also ties into Creekside Trail.
Relationship to Comprehensive Plan
Chapter 3, Page 30, Goal T-1.4: Prioritize improvements to the transportation system based on safety considerations; existing deficiencies; multimodal and environmental considerations; opportunities to improve street connectivity; physical, economic and policy constraints; contributions to the neighborhood character; impact on historical and environmental resources; required right-of-way; target levels of service; public safety access; regional connectivity; and system continuity.
Project Manager
Lee Newland, P.E., City Engineer

Projected Start Date	Q1 FY 2025
Projected Completion Date	Q4 FY 2027

Projected Schedule	
Activity	Projected Date
Consultant Engineering	Q1 FY 2026
Construction	Q4 FY 2027

Why Now
After constructing the new bridge on Lakeside Drive over Blackwater Creek, this bridge needs to be saved and turned into an overlook upon the Wetlands project completion. This will preserve one of only two arch bridges within the City.

Financial Summary

Total Project Cost	
Prior Appropriations as of 12/31/2021	\$0
Budget FY 2023	0
FY 2024 - FY 2027 Planned	825,000
Remaining Need	0
Total Project Cost	\$825,000
Local Funding Percentage	100.0%

Estimated Debt Service	
Project Total Debt Expenditures	
Principal	\$825,000
Interest	228,407
Total	\$1,053,407
Estimated Annual Debt Service	\$52,670

Five Year Proposed Appropriations by Activity						
Activity	Budget FY 2023	Planned FY 2024	Planned FY 2025	Planned FY 2026	Planned FY 2027	Program Period Estimate
Consultant Engineering	0	0	75,000	0	0	\$75,000
Construction	0	0	0	750,000	0	\$750,000
Total	\$0	\$0	\$75,000	\$750,000	\$0	\$825,000

Five Year Proposed Expenditure Cash Flow Projections						
Funding Source	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Program Period Total
Local: Line of Credit	0	0	75,000	650,000	100,000	\$825,000
Total	\$0	\$0	\$75,000	\$650,000	\$100,000	\$825,000

Operating Budget Impact
None anticipated at this time.



Service Area	Department	Location
Transportation	Public Works	Various
Project Title	Project Number	Project Type
Culvert Replacement Program	T0258	Maintenance



Department Priority
Project supports essential services
Project Description
Managed program to replace and maintain over 100 City culverts. Upcoming culvert replacements include Mayfield Drive (2), Lakeview Drive and Gorman Drive.
Relationship to Comprehensive Plan
Chapter 3, Page 31, Goal T-1.7: Commit adequate resources for the cost-effective operation and maintenance of streets, including pavement, bikeways, sidewalks, streetscapes and stormwater management improvements.
Project Manager
Dee-Dee Conner, P.E., Principal Engineer

Projected Start Date	Continuing
Projected Completion Date	Continuing

Projected Schedule	
Activity	Projected Date
Consultant Engineering	Continuing
Construction	Continuing

Why Now
City staff performs a bi-annual Culvert Condition Report to prioritize needs to maintain the street integrity by designing and replacing failing culverts in alternating years.

Financial Summary

Total Project Cost	
Prior Appropriations as of 12/31/2021	Continuing
Budget FY 2023	600,000
FY 2024 - FY 2027 Planned	1,380,000
Remaining Need	Continuing
Total Project Cost	Continuing
Local Funding Percentage	100.0%

Estimated Debt Service	
Project Total Debt Expenditures	
Principal	\$1,980,000
Interest	548,176
Total	\$2,528,176
Estimated Annual Debt Service	\$126,409

Five Year Proposed Appropriations by Activity						
Activity	Budget FY 2023	Planned FY 2024	Planned FY 2025	Planned FY 2026	Planned FY 2027	Program Period Estimate
Consultant Engineering	0	65,000	0	65,000	0	\$130,000
Construction	600,000	0	600,000	0	650,000	\$1,850,000
Total	\$600,000	\$65,000	\$600,000	\$65,000	\$650,000	\$1,980,000

Five Year Proposed Expenditure Cash Flow Projections						
Funding Source	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Program Period Total
Local: Line of Credit	600,000	65,000	600,000	65,000	650,000	\$1,980,000
Total	\$600,000	\$65,000	\$600,000	\$65,000	\$650,000	\$1,980,000

Operating Budget Impact
Maintenance costs will be reduced.



Service Area Transportation	Department Public Works	Location Florida Ave. from Grace St. to Greenfield Dr.
Project Title Florida Avenue Sidewalk	Project Number T0324	Project Type New



Department Priority Project supports essential services; Project has State and/or Federal funding
Project Description Install sidewalk along Florida Avenue from Grace Street to Greenfield Drive. This project will require elevated walkways and wall structures, a new drainage system, signals, a replacement guardrail, and curb and gutter. This project will require substantial coordination; potentially significant alterations to the railroad trestle.
Relationship to Comprehensive Plan Chapter 3, Page 31, Goal T-1.7: Commit adequate resources for the cost-effective operation and maintenance of streets, including pavement, bikeways, sidewalks, streetscapes and stormwater management improvements.
Project Manager Lee Newland, P.E., City Engineer

Projected Start Date	Q1 FY 2020
Projected Completion Date	Q4 FY 2026

Projected Schedule	
Activity	Projected Date
Consultant Engineering	Q3 FY 2023
Construction	Q3 FY 2026

Why Now City Council requested sidewalk improvements to improve the safety of the pedestrians that currently traverse the roadway and cross under the railroad bridge without a safe area to do so. The pedestrians are forced to walk much of the area in the roadway due to obstructions like no shoulders and rock outcroppings. Project also supports the future improvements to the James Crossings apartments.
--

Financial Summary

Total Project Cost	
Prior Appropriations as of 12/31/2021	\$4,316,087
Budget FY 2023	75,000
FY 2024 - FY 2027 Planned	5,933,913
Remaining Need	0
Total Project Cost	\$10,325,000
Local Funding Percentage	78.2%

Estimated Debt Service	
Project Total Debt Expenditures	
Principal	\$8,075,000
Interest	2,235,617
Total	\$10,310,617
Estimated Annual Debt Service	\$515,531

Five Year Proposed Appropriations by Activity						
Activity	Budget FY 2023	Planned FY 2024	Planned FY 2025	Planned FY 2026	Planned FY 2027	Program Period Estimate
Construction	75,000	1,133,913	4,800,000	0	0	\$6,008,913
Total	\$75,000	\$1,133,913	\$4,800,000	\$0	\$0	\$6,008,913

Five Year Proposed Expenditure Cash Flow Projections						
Funding Source	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Program Period Total
Local: Line of Credit	800,000	1,800,000	3,600,000	1,475,000	0	\$7,675,000
State: Revenue Sharing	800,000	1,050,000	0	0	0	\$1,850,000
Total	\$1,600,000	\$2,850,000	\$3,600,000	\$1,475,000	\$0	\$9,525,000

Operating Budget Impact None anticipated at this time.
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Service Area	Department	Location
Transportation	Public Works	Various
Project Title	Project Number	Project Type
General Street Improvements	TG019	Maintenance



Department Priority
Project supports essential services
Project Description
Curb, gutter and sidewalk petitions; annual contractual improvements; subdivisions and storm sewer improvements; street improvements and signalization.
Relationship to Comprehensive Plan
Chapter 3, Page 30, Goal T-1.4: Prioritize improvements to the transportation system based on safety considerations; existing deficiencies; multimodal and environmental considerations; opportunities to improve street connectivity; physical, economic and policy constraints; contributions to the neighborhood character; impact on historical and environmental resources; required right-of-way; target levels of service; public safety access; regional connectivity; and system continuity.
Project Manager
Lee Newland, P.E., City Engineer

Projected Start Date	Continuing
Projected Completion Date	Continuing

Projected Schedule	
Activity	Projected Date
Consultant Engineering	Continuing
Construction	Continuing

Why Now
Improvements in the transportation system due to safety considerations and existing deficiencies; reimbursements to developers.

Financial Summary

Total Project Cost	
Prior Appropriations as of 12/31/2021	Continuing
Budget FY 2023	850,000
FY 2024 - FY 2027 Planned	3,470,000
Remaining Need	Continuing
Total Project Cost	Continuing
Local Funding Percentage	100.0%

Estimated Debt Service	
Project Total Debt Expenditures	
Principal	\$575,000
Interest	159,193
Total	\$734,193
Estimated Annual Debt Service	\$36,710

Five Year Proposed Appropriations by Activity						
Activity	Budget FY 2023	Planned FY 2024	Planned FY 2025	Planned FY 2026	Planned FY 2027	Program Period Estimate
Consultant Engineering	40,000	30,000	60,000	60,000	60,000	\$250,000
Construction	810,000	740,000	840,000	840,000	840,000	\$4,070,000
Total	\$850,000	\$770,000	\$900,000	\$900,000	\$900,000	\$4,320,000

Five Year Proposed Expenditure Cash Flow Projections						
Funding Source	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Program Period Total
Local: Pay-As-You-Go	850,000	770,000	575,000	900,000	650,000	\$3,745,000
Local: Line of Credit	0	0	325,000	0	250,000	\$575,000
Total	\$850,000	\$770,000	\$900,000	\$900,000	\$900,000	\$4,320,000

Operating Budget Impact
Possible increase in lane mileage, subsequently increasing maintenance costs and State Highway reimbursement. Possible increase in curb and gutter, number of signals, and square yards of sidewalk, resulting in increased maintenance.



Service Area	Department	Location
Transportation	Public Works	Grace St. at 12th and Madison
Project Title	Project Number	Project Type
Grace Street Realignment at 12th and Madison	To Be Assigned	New



Department Priority
Project required to support important but not essential services
Project Description
Realignment of Grace Street away from failing embankment to protect pedestrians and vehicles.
Relationship to Comprehensive Plan
Chapter 3, Page 31, Goal T-1.7: Commit adequate resources for the cost-effective operation and maintenance of streets, including pavement, bikeways, sidewalks, streetscapes and stormwater management improvements.
Project Manager
Lee Newland, P.E., City Engineer

Projected Start Date	Q1 FY 2027
Projected Completion Date	Q4 FY 2028

Projected Schedule	
Activity	Projected Date
Consultant Engineering	Q3 FY 2027
Construction	Q4 FY 2028

Why Now
Bank continues to slough off (dirt falls off) onto sidewalk and into Grace Street, creating hazards.

Financial Summary

Total Project Cost	
Prior Appropriations as of 12/31/2021	\$0
Budget FY 2023	0
FY 2024 - FY 2027 Planned	4,400,000
Remaining Need	0
Total Project Cost	\$4,400,000
Local Funding Percentage	100.0%

Estimated Debt Service	
Project Total Debt Expenditures	
Principal	\$4,400,000
Interest	1,218,169
Total	\$5,618,169
Estimated Annual Debt Service	\$280,908

Five Year Proposed Appropriations by Activity						
Activity	Budget FY 2023	Planned FY 2024	Planned FY 2025	Planned FY 2026	Planned FY 2027	Program Period Estimate
Consultant Engineering	0	0	0	0	600,000	\$600,000
Construction	0	0	0	0	3,800,000	\$3,800,000
Total	\$0	\$0	\$0	\$0	\$4,400,000	\$4,400,000

Five Year Proposed Expenditure Cash Flow Projections						
Funding Source	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Program Period Total
Local: Line of Credit	0	0	0	0	800,000	\$800,000
Total	\$0	\$0	\$0	\$0	\$800,000	\$800,000

Operating Budget Impact
None anticipated at this time.



Service Area	Department	Location
Transportation	Public Works	Graves Mill Road at Route 501 South
Project Title	Project Number	Project Type
Graves Mill Road at Route 501 S Ramp Modifications	To Be Assigned	New



Department Priority
Project supports essential services
Project Description
Widen the on-ramp to accommodate 2 lanes of traffic entering onto 501 South.
Relationship to Comprehensive Plan
Chapter 3, Page 30, Goal T-1.4: Prioritize improvements to the transportation system based on safety considerations; existing deficiencies; multimodal and environmental considerations; opportunities to improve street connectivity; physical, economic and policy constraints; contributions to the neighborhood character; impact on historical and environmental resources; required right-of-way; target levels of service; public safety access; regional connectivity; and system continuity.
Project Manager
Lee Newland, P.E., City Engineer

Projected Start Date	Q1 FY 2024
Projected Completion Date	Q2 FY 2026

Projected Schedule	
Activity	Projected Date
Consultant Engineering	Q4 FY 2024
Land Acquisition/Right-of-Way	Q2 FY 2025
Construction	Q2 FY 2026

Why Now
Traffic on Graves Mill Road backs up significantly due to motorists wanting to proceed south on 501. This lane addition will increase capacity of ramp as a short-term fix until the interchange can be rebuilt.

Financial Summary

Total Project Cost	
Prior Appropriations as of 12/31/2021	\$0
Budget FY 2023	0
FY 2024 - FY 2027 Planned	5,100,000
Remaining Need	0
Total Project Cost	\$5,100,000
Local Funding Percentage	100.0%

Estimated Debt Service	
Project Total Debt Expenditures	
Principal	\$5,100,000
Interest	1,411,968
Total	\$6,511,968
Estimated Annual Debt Service	\$325,598

Five Year Proposed Appropriations by Activity						
Activity	Budget FY 2023	Planned FY 2024	Planned FY 2025	Planned FY 2026	Planned FY 2027	Program Period Estimate
Land Acquisition/Right-of-Way	0	400,000	0	0	0	\$400,000
Consultant Engineering	0	600,000	0	0	0	\$600,000
Construction	0	0	4,100,000	0	0	\$4,100,000
Total	\$0	\$1,000,000	\$4,100,000	\$0	\$0	\$5,100,000

Five Year Proposed Expenditure Cash Flow Projections						
Funding Source	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Program Period Total
Local: Line of Credit	0	800,000	2,300,000	2,000,000	0	\$5,100,000
Total	\$0	\$800,000	\$2,300,000	\$2,000,000	\$0	\$5,100,000

Operating Budget Impact
None anticipated at this time.



Service Area	Department	Location
Transportation	Public Works	Hill Street at Moormans Road
Project Title	Project Number	Project Type
Hill Street/Moormans Road Improvements	T0317	New



Department Priority
Project supports essential services
Project Description
Realign road to remove offset intersections.
Relationship to Comprehensive Plan
Chapter 3, Page 30, Goal T-1.4: Prioritize improvements to the transportation system based on safety considerations; existing deficiencies; multimodal and environmental considerations; opportunities to improve street connectivity; physical, economic and policy constraints; contributions to the neighborhood character; impact on historical and environmental resources; required right-of-way; target levels of service; public safety access; regional connectivity; and system continuity.
Project Manager
Lee Newland, P.E., City Engineer

Projected Start Date	Q1 FY 2019
Projected Completion Date	Q2 FY 2028

Projected Schedule	
Activity	Projected Date
Land Acquisition/Right-of-Way	Q4 FY 2026
Consultant Engineering	Q4 FY 2026
Construction	Q2 FY 2028

Why Now
Over the past five years, there has been increased congestion and 19 crashes in the area.

Financial Summary

Total Project Cost	
Prior Appropriations as of 12/31/2021	\$400,000
Budget FY 2023	0
FY 2024 - FY 2027 Planned	4,500,000
Remaining Need	1,000,000
Total Project Cost	\$5,900,000
Local Funding Percentage	100.0%

Estimated Debt Service	
Project Total Debt Expenditures	
Principal	\$5,500,000
Interest	1,522,711
Total	\$7,022,711
Estimated Annual Debt Service	\$351,136

Five Year Proposed Appropriations by Activity						
Activity	Budget FY 2023	Planned FY 2024	Planned FY 2025	Planned FY 2026	Planned FY 2027	Program Period Estimate
Land Acquisition/Right-of-Way	0	0	0	400,000	0	\$400,000
Consultant Engineering	0	0	0	450,000	0	\$450,000
Construction	0	0	0	0	3,650,000	\$3,650,000
Total	\$0	\$0	\$0	\$850,000	\$3,650,000	\$4,500,000

Five Year Proposed Expenditure Cash Flow Projections						
Funding Source	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Program Period Total
Local: Line of Credit	0	0	0	850,000	3,650,000	\$4,500,000
Total	\$0	\$0	\$0	\$850,000	\$3,650,000	\$4,500,000

Operating Budget Impact
Additional annual expenses for tree maintenance and stormwater (~\$7,000).



Service Area	Department	Location
Transportation	Public Works	Hollins Mill Road Bridge
Project Title	Project Number	Project Type
Hollins Mill Road Bridge Replacement with Bikeway Improvements	To Be Assigned	New



Department Priority
Project contributes to the generation of new revenue; Project supports essential services; Project has State and/or Federal funding
Project Description
Replacement and enhancement of the bridge on Hollins Mill Road at Hollins Mill Park. There is a low water bridge underneath the Hollins Mill Bridge connecting the Blackwater Creek Bikeway with the Point of Honor Trail that constantly requires maintenance to remain safely accessible to pedestrians and bicyclists. This project will replace the bridge and provide bike and pedestrian enhancements when the low water bridge is not available. Additional funding for the project will need to be applied for in future grant funding cycles.
Relationship to Comprehensive Plan
Chapter 3, Page 31, Goal T-1.7: Commit adequate resources for the cost-effective operation and maintenance of streets, including pavement, bikeways, sidewalks, streetscapes and stormwater management improvements.
Project Manager
Lee Newland, P.E., City Engineer

Projected Start Date	Q3 FY 2027
Projected Completion Date	Q2 FY 2030

Projected Schedule	
Activity	Projected Date
Consultant Engineering	Q4 FY 2028
Construction	Q2 FY 2030

Why Now
This project is needed on two fronts: 1) The bridge requires maintenance, and replacement takes care of the maintenance items. 2) Pedestrians and bicyclists are forced to cross the road and bridge in the travel lane without any pedestrian features when the low water crossing is covered with water, which occurs on a regular basis.

Financial Summary

Total Project Cost	
Prior Appropriations as of 12/31/2021	\$0
Budget FY 2023	0
FY 2024 - FY 2027 Planned	3,925,876
Remaining Need	6,046,616
Total Project Cost	\$9,972,492
Local Funding Percentage	50.0%

Estimated Debt Service	
Project Total Debt Expenditures	
Principal	\$4,986,246
Interest	1,380,475
Total	\$6,366,721
Estimated Annual Debt Service	\$318,336

Five Year Proposed Appropriations by Activity						
Activity	Budget FY 2023	Planned FY 2024	Planned FY 2025	Planned FY 2026	Planned FY 2027	Program Period Estimate
Consultant Engineering	0	0	0	0	1,000,000	\$1,000,000
Construction	0	0	0	0	2,925,876	\$2,925,876
Total	\$0	\$0	\$0	\$0	\$3,925,876	\$3,925,876

Five Year Proposed Expenditure Cash Flow Projections						
Funding Source	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Program Period Total
Local: Line of Credit	0	0	0	0	150,000	\$150,000
State: Revenue Sharing	0	0	0	0	150,000	\$150,000
Total	\$0	\$0	\$0	\$0	\$300,000	\$300,000

Operating Budget Impact
Reduces maintenance costs by removal of the low water crossing.

An additional Revenue Share application will be applied for in FY 2024 for the \$6,046,616 in FY 2028.



Service Area	Department	Location
Transportation	Public Works	College Lake/Lakeside Drive
Project Title	Project Number	Project Type
Lakeside Drive Bridge over Blackwater Creek	TB052	New



Department Priority
Project has legal or regulatory mandate
Project Description
The City is responsible for the long-term management of the College Lake Dam and meeting all applicable State Dam Safety Regulations. To meet these regulations, the Dam must be removed and replaced with a bridge, associated utilities, roadwork, and a roundabout at the intersection with Old Forest Road adjacent to the University of Lynchburg.
Relationship to Comprehensive Plan
Chapter 3, Page 36, Goal PU-2.2: Design and operate stormwater improvements to minimize risks to people and property from flooding. Achievement of this component of that goal is mandated by the Virginia Department of Conservation and Recreation Dam Safety Regulations and Dam Safety Act, Article 2, Chapter 6, Title 10.1 of the Code of Virginia.
Project Manager
Dee-Dee Conner, P.E., Principal Engineer

Projected Start Date	Q2 FY 2013
Projected Completion Date	Q4 FY 2024

Projected Schedule	
Activity	Projected Date
Consultant Engineering	Q4 FY 2024
Construction	Q4 FY 2024

Why Now
Required by the Virginia Department of Conservation and Recreation due to a change in regulations. Project/progress toward Dam removal must be underway by March 2020. Bridge construction must precede Dam removal and the Lake Bed restoration project.

Financial Summary

Total Project Cost	
Prior Appropriations as of 12/31/2021	\$28,500,000
Budget FY 2023	0
FY 2024 - FY 2027 Planned	0
Remaining Need	0
Total Project Cost	\$28,500,000
Local Funding Percentage	100.0%

Estimated Debt Service	
Project Total Debt Expenditures	
Principal	\$28,500,000
Interest	7,890,412
Total	\$36,390,412
Estimated Annual Debt Service	\$1,819,521

Five Year Proposed Appropriations by Activity						
Activity	Budget FY 2023	Planned FY 2024	Planned FY 2025	Planned FY 2026	Planned FY 2027	Program Period Estimate
	0	0	0	0	0	\$0
Total	\$0	\$0	\$0	\$0	\$0	\$0

Five Year Proposed Expenditure Cash Flow Projections						
Funding Source	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Program Period Total
Local: Line of Credit	5,000,000	1,500,000	0	0	0	\$6,500,000
Total	\$5,000,000	\$1,500,000	\$0	\$0	\$0	\$6,500,000

Operating Budget Impact
Slight increase in annual cost for inspections and routine maintenance. Current staffing levels are sufficient for these activities.



Service Area	Department	Location
Transportation	Public Works	Lakeside Drive at the Plaza
Project Title	Project Number	Project Type
Lakeside Drive Improvements	To Be Assigned	New



Department Priority
Project supports essential services; Project has State and/or Federal funding
Project Description
Widen Lakeside Drive from the entrance to the Plaza to Murrell Road; install sidewalks and street trees.
Relationship to Comprehensive Plan
Chapter 3, Page 30, Goal T-1.4: Prioritize improvements to the transportation system based on safety considerations; existing deficiencies; multimodal and environmental considerations; opportunities to improve street connectivity; physical, economic and policy constraints; contributions to the neighborhood character; impact on historical and environmental resources; required right-of-way; target levels of service; public safety access; regional connectivity; and system continuity.
Project Manager
Lee Newland, P.E., City Engineer

Projected Start Date	Q1 FY 2026
Projected Completion Date	Q4 FY 2027

Projected Schedule	
Activity	Projected Date
Consultant Engineering	Q4 FY 2026
Construction	Q4 FY 2027

Why Now
This project completes the next section of the Midtown Connector, which is a corridor to improve transportation from the Lynchburg Expressway to the 501/221 intersection. This section of the corridor is routinely blocked due to large delivery trucks parked at the back loading docks of the businesses in the Plaza. This will correct the inconvenience and safety concerns to the traveling public.

Financial Summary

Total Project Cost	
Prior Appropriations as of 12/31/2021	\$0
Budget FY 2023	0
FY 2024 - FY 2027 Planned	3,427,682
Remaining Need	0
Total Project Cost	\$3,427,682
Local Funding Percentage	50.0%

Estimated Debt Service	
Project Total Debt Expenditures	
Principal	\$1,713,841
Interest	474,488
Total	\$2,188,329
Estimated Annual Debt Service	\$109,416

Five Year Proposed Appropriations by Activity						
Activity	Budget FY 2023	Planned FY 2024	Planned FY 2025	Planned FY 2026	Planned FY 2027	Program Period Estimate
Consultant Engineering	0	0	0	503,000	0	\$503,000
Construction	0	0	0	1,468,278	1,456,404	\$2,924,682
Total	\$0	\$0	\$0	\$1,971,278	\$1,456,404	\$3,427,682

Five Year Proposed Expenditure Cash Flow Projections						
Funding Source	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Program Period Total
Local: Line of Credit	0	0	0	856,921	856,920	\$1,713,841
State: Revenue Sharing	0	0	0	856,921	856,920	\$1,713,841
Total	\$0	\$0	\$0	\$1,713,842	\$1,713,840	\$3,427,682

Operating Budget Impact
Additional annual expenses for tree maintenance and stormwater (~\$5,000).

An application was submitted to VDOT for Revenue Share Program funds for FY 2022 - VDOT awarded for FY 2026. An additional application was submitted to VDOT for Revenue Share funds for FY 2027.



Service Area	Department	Location
Transportation	Public Works	Link Road at Boonsboro Road
Project Title	Project Number	Project Type
Link Road/Boonsboro Road Intersection Improvements	To Be Assigned	New



Department Priority
Project supports essential services; Project has State and/or Federal funding
Project Description
Install a right turn lane from Link Road onto Boonsboro Road to improve the flow of traffic and add pedestrian features at the intersection.
Relationship to Comprehensive Plan
Chapter 3, Page 30, Goal T-1.4: Prioritize improvements to the transportation system based on safety considerations; existing deficiencies; multimodal and environmental considerations; opportunities to improve street connectivity; physical, economic and policy constraints; contributions to the neighborhood character; impact on historical and environmental resources; required right-of-way; target levels of service; public safety access; regional connectivity; and system continuity.
Project Manager
Lee Newland, P.E., City Engineer

Projected Start Date	Q3 FY 2025
Projected Completion Date	Q4 FY 2027

Projected Schedule	
Activity	Projected Date
Land Acquisition/Right-of-Way	Q3 FY 2026
Consultant Engineering	Q3 FY 2026
Construction	Q4 FY 2027

Why Now
Traffic back-ups along Link Road are a frequent occurrence. Staff has had many requests from citizens to create a safe pedestrian crossing and to add a turn lane so vehicles making left turns do not block the ability for right turns on red.

Financial Summary

Total Project Cost	
Prior Appropriations as of 12/31/2021	\$0
Budget FY 2023	0
FY 2024 - FY 2027 Planned	2,485,896
Remaining Need	0
Total Project Cost	\$2,485,896
Local Funding Percentage	50.0%

Estimated Debt Service	
Project Total Debt Expenditures	
Principal	\$1,242,948
Interest	344,118
Total	\$1,587,066
Estimated Annual Debt Service	\$79,353

Five Year Proposed Appropriations by Activity						
Activity	Budget FY 2023	Planned FY 2024	Planned FY 2025	Planned FY 2026	Planned FY 2027	Program Period Estimate
Land Acquisition/Right-of-Way	0	0	100,000	0	0	\$100,000
Consultant Engineering	0	0	370,000	0	0	\$370,000
Construction	0	0	52,700	1,054,322	908,874	\$2,015,896
Total	\$0	\$0	\$522,700	\$1,054,322	\$908,874	\$2,485,896

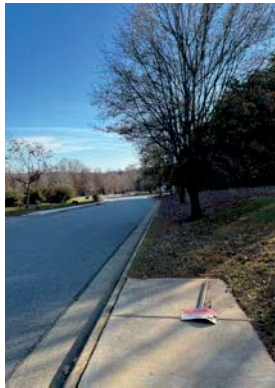
Five Year Proposed Expenditure Cash Flow Projections						
Funding Source	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Program Period Total
Local: Line of Credit	0	0	200,000	588,500	454,448	\$1,242,948
State: Revenue Sharing	0	0	200,000	588,500	454,448	\$1,242,948
Total	\$0	\$0	\$400,000	\$1,177,000	\$908,896	\$2,485,896

Operating Budget Impact
Slight increase due to pedestrian signals.

An application was submitted to VDOT for Revenue Share Program funds for FY 2022 - VDOT awarded for FY 2025 and FY 2026. An additional application was submitted to VDOT for Revenue Share funds for FY 2027.



Service Area	Department	Location
Transportation	Public Works	Lynchburg Center for Industry
Project Title	Project Number	Project Type
Lynchburg Center for Industry - Phase I	To Be Assigned	New



Department Priority
Project has State and/or Federal funding; Project supports essential services
Project Description
Complete one side of sidewalk at the Lynchburg Center for Industry located off of Graves Mill Road. This project is submitted in partnership with Economic Development. Additional funding will need to be applied for in future grant funding cycles.
Relationship to Comprehensive Plan
Chapter 3, Page 30, Goal T-1.4: Prioritize improvements to the transportation system based on safety considerations; existing deficiencies; multimodal and environmental considerations; opportunities to improve street connectivity; physical, economic and policy constraints; contributions to the neighborhood character; impact on historical and environmental resources; required right-of-way; target levels of service; public safety access; regional connectivity; and system continuity.
Project Manager
Lee Newland, P.E., City Engineer

Projected Start Date	Q3 FY 2023
Projected Completion Date	Q3 FY 2026
Projected Schedule	
Activity	Projected Date
Consultant Engineering	Q3 FY 2024
Construction	Q3 FY 2026

Why Now
A need exists for sidewalks to allow business employees to walk without being in travel lanes of the street. This will also reduce costs for future business expansion.

Financial Summary

Total Project Cost	
Prior Appropriations as of 12/31/2021	\$0
Budget FY 2023	817,349
FY 2024 - FY 2027 Planned	0
Remaining Need	0
Total Project Cost	\$817,349
Local Funding Percentage	20.0%

Estimated Debt Service	
Project Total Debt Expenditures	
Principal	\$163,470
Interest	45,258
Total	\$208,728
Estimated Annual Debt Service	\$10,436

Five Year Proposed Appropriations by Activity						
Activity	Budget FY 2023	Planned FY 2024	Planned FY 2025	Planned FY 2026	Planned FY 2027	Program Period Estimate
Consultant Engineering	170,000	0	0	0	0	\$170,000
Construction	647,349	0	0	0	0	\$647,349
Total	\$817,349	\$0	\$0	\$0	\$0	\$817,349

Five Year Proposed Expenditure Cash Flow Projections						
Funding Source	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Program Period Total
Federal: Transportation Alternatives	56,000	80,000	240,000	277,879	0	\$653,879
Local: Line of Credit	14,000	20,000	60,000	69,470	0	\$163,470
Total	\$70,000	\$100,000	\$300,000	\$347,349	\$0	\$817,349

Operating Budget Impact
Minimal with addition of sidewalks.

An application was submitted to VDOT for Transportation Alternative Program funds in FY 2021.



Service Area Transportation	Department Public Works	Location Expressway and Candler Mountain Road Interchange
Project Title Lynchburg Expressway/Candler Mountain Road Interchange Improvements	Project Number To Be Assigned	Project Type New



Department Priority Project supports essential services; Project has State and/or Federal funding
Project Description Safety and Ramp Improvements; Bridge Replacement. VDOT will administer this project but the City has to be the applicant, but no money should be appropriated.
Relationship to Comprehensive Plan Chapter 3, Page 31, Goal T-1.7: Commit adequate resources for the cost effective operation and maintenance of streets, including pavement, bikeways, sidewalks, streetscapes and stormwater management improvements.
Project Manager Lee Newland, P.E., City Engineer / VDOT

Projected Start Date	Q1 FY 2023
Projected Completion Date	Q2 FY 2029

Projected Schedule	
Activity	Projected Date
Land Acquisition/Right-of-Way	Q3 FY 2027
Consultant Engineering	Q3 FY 2026
Construction	Q2 FY 2029

Why Now Bridge requires replacement and interchange reconfiguration. Project will be a Federal State of Good Repair and Federal SMARTSCALE funded project and must be included in the local CIP. No local funding is required.

Financial Summary

Total Project Cost	
Prior Appropriations as of 12/31/2021	\$0
Budget FY 2023	6,001,246
FY 2024 - FY 2027 Planned	58,655,957
Remaining Need	0
Total Project Cost	\$64,657,203
Local Funding Percentage	0%

Estimated Debt Service	
Project Total Debt Expenditures	
Principal	\$0
Interest	0
Total	\$0
Estimated Annual Debt Service	\$0

Five Year Proposed Appropriations by Activity						
Activity	Budget FY 2023	Planned FY 2024	Planned FY 2025	Planned FY 2026	Planned FY 2027	Program Period Estimate
Land Acquisition/Right-of-Way	0	0	0	5,292,466	0	\$5,292,466
Consultant Engineering	6,001,246	0	0	0	0	\$6,001,246
Construction	0	0	0	0	53,363,491	\$53,363,491
Total	\$6,001,246	\$0	\$0	\$5,292,466	\$53,363,491	\$64,657,203

Five Year Proposed Expenditure Cash Flow Projections						
Funding Source	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Program Period Total
	0	0	0	0	0	\$0
Total	\$0	\$0	\$0	\$0	\$0	\$0

Operating Budget Impact Additional annual expenses for grounds and tree maintenance, as well as stormwater (~\$20,000).

Federal State of Good Repair Program funds and Federal SMARTSCALE Program funds applications were submitted in FY 2021. This project will be administered by VDOT, but the City has to apply for the Federal grants; thus, it is technically a City of Lynchburg project, but no dollars will flow through the City's books.
No appropriation is required, as no dollars will flow through the City's books.



Service Area	Department	Location
Transportation	Public Works	McConville Road to Lakeside Drive
Project Title	Project Number	Project Type
McConville Road Realignment to Lakeside Drive	To Be Assigned	New



Department Priority
Project supports essential services
Project Description
Create new connection of McConville Road and remove Wyndale Drive connection to Lakeside Drive to separate traffic signals for better efficiency.
Relationship to Comprehensive Plan
Chapter 3, Page 31, Goal T-1.7: Commit adequate resources for the cost-effective operation and maintenance of streets, including pavement, bikeways, sidewalks, streetscapes and stormwater management improvements.
Project Manager
Lee Newland, P.E., City Engineer

Projected Start Date	Q1 FY 2027
Projected Completion Date	Q2 FY 2029

Projected Schedule	
Activity	Projected Date
Consultant Engineering	Q3 FY 2027
Land Acquisition/Right-of-Way	Q2 FY 2028
Construction	Q2 FY 2029

Why Now
There have been 28 crashes over the past 6 years. By moving one signal to the new location, the signals would be spread out and would be coordinated to have better travel flow on Lakeside Drive and less congestion which would improve safety.

Financial Summary

Total Project Cost	
Prior Appropriations as of 12/31/2021	\$0
Budget FY 2023	0
FY 2024 - FY 2027 Planned	600,000
Remaining Need	2,800,000
Total Project Cost	\$3,400,000
Local Funding Percentage	100.0%

Estimated Debt Service	
Project Total Debt Expenditures	
Principal	\$3,400,000
Interest	941,312
Total	\$4,341,312
Estimated Annual Debt Service	\$217,066

Five Year Proposed Appropriations by Activity						
Activity	Budget FY 2023	Planned FY 2024	Planned FY 2025	Planned FY 2026	Planned FY 2027	Program Period Estimate
Consultant Engineering	0	0	0	0	300,000	\$300,000
Land Acquisition/Right-of-Way	0	0	0	0	300,000	\$300,000
Total	\$0	\$0	\$0	\$0	\$600,000	\$600,000

Five Year Proposed Expenditure Cash Flow Projections						
Funding Source	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Program Period Total
Local: Line of Credit	0	0	0	0	450,000	\$450,000
Total	\$0	\$0	\$0	\$0	\$450,000	\$450,000

Operating Budget Impact
Slight increase offset by VDOT increased Highway Maintenance dollars.



Service Area	Department	Location
Transportation	Fleet	Memorial Avenue Fuel Site
Project Title	Project Number	Project Type
Memorial Avenue Fuel Site	To Be Assigned	New



Department Priority
Project supports essential services
Project Description
Replacement of underground storage tanks, associated piping, dispensers, sumps, island, canopy (potentially), and all monitoring, alarm and control systems, and required software at the Memorial Avenue Fuel Site.
Relationship to Comprehensive Plan
PU-1.3 Continue to maintain the existing City-owned infrastructure systems, through replacement or rehabilitation when required. PFS-1.1 Plan and develop new facilities and/or maintain/renovate existing facilities to meet the City's needs.
Project Manager
Chuck Cramer

Projected Start Date	Q1 FY 2024
Projected Completion Date	Q4 FY 2025

Projected Schedule	
Activity	Projected Date
Consultant Engineering	Q1 FY 2024
Construction	Q1 FY 2025

Why Now
Existing equipment and infrastructure are aging, have a limited service life, and are no longer compatible with current technology. This poses a potential threat to the services provided by the City, as well as the environment should tanks and/or piping fail.

Financial Summary

Total Project Cost	
Prior Appropriations as of 12/31/2021	\$0
Budget FY 2023	0
FY 2024 - FY 2027 Planned	650,000
Remaining Need	0
Total Project Cost	\$650,000
Local Funding Percentage	100.0%

Estimated Debt Service	
Project Total Debt Expenditures	
Principal	\$600,000
Interest	166,114
Total	\$766,114
Estimated Annual Debt Service	\$38,306

Five Year Proposed Appropriations by Activity						
Activity	Budget FY 2023	Planned FY 2024	Planned FY 2025	Planned FY 2026	Planned FY 2027	Program Period Estimate
Consultant Engineering	0	50,000	0	0	0	\$50,000
Construction	0	0	600,000	0	0	\$600,000
Total	\$0	\$50,000	\$600,000	\$0	\$0	\$650,000

Five Year Proposed Expenditure Cash Flow Projections						
Funding Source	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Program Period Total
Local: Pay-As-You-Go	0	50,000	0	0	0	\$50,000
Local: Line of Credit	0	0	600,000	0	0	\$600,000
Total	\$0	\$50,000	\$600,000	\$0	\$0	\$650,000

Operating Budget Impact
Potential increases in software licensing & support; costs unknown



Service Area	Department	Location
Transportation	Public Works	Various
Project Title	Project Number	Project Type
Public Works Infrastructure Improvements	T0259	Maintenance



Department Priority
Project supports essential services
Project Description
Curb, gutter, sidewalk, and transportation maintenance. Program is designed to maintain the City's street infrastructure.
Relationship to Comprehensive Plan
Chapter 3, Page 31, Goal T-1.7: Commit adequate resources for the cost-effective operation and maintenance of streets, including pavement, bikeways, sidewalks, streetscapes and stormwater management improvements.
Project Manager
Lee Newland, P.E., City Engineer

Projected Start Date	Continuing
Projected Completion Date	Continuing

Projected Schedule	
Activity	Projected Date
Construction	Continuing

Why Now
The City has aging infrastructure and this funding allows city-wide improvements to be made to maintain safe and functional streets and sidewalks.

Financial Summary

Total Project Cost	
Prior Appropriations as of 12/31/2021	Continuing
Budget FY 2023	230,000
FY 2024 - FY 2027 Planned	1,093,000
Remaining Need	Continuing
Total Project Cost	Continuing
Local Funding Percentage	0%

Estimated Debt Service	
Project Total Debt Expenditures	
Principal	\$0
Interest	0
Total	\$0
Estimated Annual Debt Service	\$0

Five Year Proposed Appropriations by Activity						
Activity	Budget FY 2023	Planned FY 2024	Planned FY 2025	Planned FY 2026	Planned FY 2027	Program Period Estimate
Construction	230,000	253,000	266,000	280,000	294,000	\$1,323,000
Total	\$230,000	\$253,000	\$266,000	\$280,000	\$294,000	\$1,323,000

Five Year Proposed Expenditure Cash Flow Projections						
Funding Source	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Program Period Total
State: Highway Maintenance (VDOT)	230,000	253,000	266,000	280,000	294,000	\$1,323,000
Total	\$230,000	\$253,000	\$266,000	\$280,000	\$294,000	\$1,323,000

Operating Budget Impact
Maintenance and operating costs will be reduced by timely replacement of curbs, gutters, and sidewalks; also allows the City to respond to changing conditions throughout the city.



Service Area	Department	Location
Transportation	Public Works	Various
Project Title	Project Number	Project Type
Retaining Wall Replacement/Repair Program	T0260	Maintenance



Department Priority
Project supports essential services
Project Description
Existing retaining walls located throughout the city require replacement or repair as an ongoing program in order to maintain safe public spaces. Design and construction are typically performed in alternating fiscal years. Upcoming walls to be repaired include Grace Street wall, Eighth Street wall and Giles Street wall.
Relationship to Comprehensive Plan
Chapter 3, Page 31, Goal T-1.7: Commit adequate resources for the cost-effective operation and maintenance of streets, including pavement, bikeways, sidewalks, streetscapes and stormwater management improvements.
Project Manager
Dee-Dee Conner, P.E., Principal Engineer

Projected Start Date	Continuing
Projected Completion Date	Continuing

Projected Schedule	
Activity	Projected Date
Consultant Engineering	Continuing
Construction	Continuing

Why Now
The City maintains walls within the right of way that are deteriorating and many need repairs as failure would impact the safety and stability of the streets and sidewalks. This is a city-wide process of designing and then replacing failing walls in alternating years.

Financial Summary

Total Project Cost	
Prior Appropriations as of 12/31/2021	Continuing
Budget FY 2023	400,000
FY 2024 - FY 2027 Planned	850,000
Remaining Need	Continuing
Total Project Cost	Continuing
Local Funding Percentage	100.0%

Estimated Debt Service	
Project Total Debt Expenditures	
Principal	\$0
Interest	0
Total	\$0
Estimated Annual Debt Service	\$0

Five Year Proposed Appropriations by Activity						
Activity	Budget FY 2023	Planned FY 2024	Planned FY 2025	Planned FY 2026	Planned FY 2027	Program Period Estimate
Consultant Engineering	0	0	0	50,000	0	\$50,000
Construction	400,000	0	400,000	0	400,000	\$1,200,000
Total	\$400,000	\$0	\$400,000	\$50,000	\$400,000	\$1,250,000

Five Year Proposed Expenditure Cash Flow Projections						
Funding Source	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Program Period Total
Local: Pay-As-You-Go	400,000	0	400,000	50,000	400,000	\$1,250,000
Total	\$400,000	\$0	\$400,000	\$50,000	\$400,000	\$1,250,000

Operating Budget Impact
None anticipated at this time.



Service Area	Department	Location
Transportation	Public Works	Rivermont Ave. at Bedford Ave.
Project Title	Project Number	Project Type
Rivermont Avenue at Bedford Avenue Intersection Improvements	T0349	New



Department Priority
Project supports essential services; Project has State and/or Federal funding
Project Description
Safety improvements to the intersection - conduct a study to determine the best solution and construct improvements.
Relationship to Comprehensive Plan
Chapter 3, Page 30, Goal T-1.4: Prioritize improvements to the transportation system based on safety considerations; existing deficiencies; multimodal and environmental considerations; opportunities to improve street connectivity; physical, economic and policy constraints; contributions to the neighborhood character; impact on historical and environmental resources; required right-of-way; target levels of service; public safety access; regional connectivity; and system continuity.
Project Manager
Lee Newland, P.E., City Engineer

Projected Start Date	Q1 FY 2021
Projected Completion Date	Q4 FY 2024

Projected Schedule	
Activity	Projected Date
Consultant Engineering	Q3 FY 2022
Construction	Q4 FY 2024

Why Now
The project has been awarded SMARTSCALE funds to construct directional left turning islands at the intersection. Due to the high number of angle collisions in combination with the low volumes on Bedford Avenue, it is recommended to restrict the Bedford Avenue movements to right-turn only by installing median and channelization to only allow left turns from northbound and southbound Rivermont Avenue.

Financial Summary

Total Project Cost	
Prior Appropriations as of 12/31/2021	\$485,000
Budget FY 2023	0
FY 2024 - FY 2027 Planned	0
Remaining Need	0
Total Project Cost	\$485,000
Local Funding Percentage	0%

Estimated Debt Service	
Project Total Debt Expenditures	
Principal	\$0
Interest	0
Total	\$0
Estimated Annual Debt Service	\$0

Five Year Proposed Appropriations by Activity						
Activity	Budget FY 2023	Planned FY 2024	Planned FY 2025	Planned FY 2026	Planned FY 2027	Program Period Estimate
	0	0	0	0	0	\$0
Total	\$0	\$0	\$0	\$0	\$0	\$0

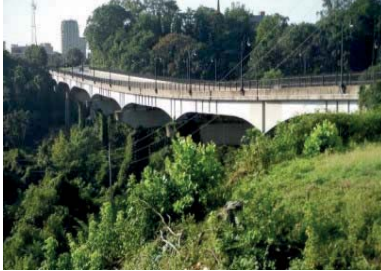
Five Year Proposed Expenditure Cash Flow Projections						
Funding Source	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Program Period Total
Federal: Grants	200,000	145,000	0	0	0	\$345,000
Total	\$200,000	\$145,000	\$0	\$0	\$0	\$345,000

Operating Budget Impact
None anticipated at this time.

SMARTSCALE Program funds awarded in FY 2021.



Service Area Transportation	Department Public Works	Location Rivermont Avenue over Blackwater Creek
Project Title Rivermont Avenue Bridge Repair	Project Number T0274	Project Type New



Department Priority Project has legal or regulatory mandate; Project supports essential services
Project Description Rehabilitate structure over Blackwater Creek by completing items not incorporated in the last project in 2008. The paint system has failed and requires other minor repair work to preserve the structure into the future.
Relationship to Comprehensive Plan Chapter 3, Page 31, Goal T-1.7: Commit adequate resources for the cost effective operation and maintenance of streets, including pavement, bikeways, sidewalks, streetscapes and stormwater management improvements.
Project Manager Lee Newland, P.E., City Engineer

Projected Start Date	Q1 FY 2022
Projected Completion Date	Q4 FY 2023

Projected Schedule	
Activity	Projected Date
Consultant Engineering	Q3 FY 2022
Construction	Q4 FY 2023

Why Now The City's Comprehensive Bridge Condition Report ranks this bridge as immediate need as the asset requires maintenance to preserve its life into the future. The paint system has deteriorated and the bridge deck has cracking concrete that will allow water to reach the reinforcing steel and cause greater repairs in the future if not addressed now.

Financial Summary

Total Project Cost	
Prior Appropriations as of 12/31/2021	\$7,500,000
Budget FY 2023	0
FY 2024 - FY 2027 Planned	0
Remaining Need	0
Total Project Cost	\$7,500,000
Local Funding Percentage	100.0%

Estimated Debt Service	
Project Total Debt Expenditures	
Principal	\$7,500,000
Interest	2,076,424
Total	\$9,576,424
Estimated Annual Debt Service	\$478,821

Five Year Proposed Appropriations by Activity						
Activity	Budget FY 2023	Planned FY 2024	Planned FY 2025	Planned FY 2026	Planned FY 2027	Program Period Estimate
	0	0	0	0	0	\$0
Total	\$0	\$0	\$0	\$0	\$0	\$0

Five Year Proposed Expenditure Cash Flow Projections						
Funding Source	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Program Period Total
Local: Line of Credit	5,800,000	1,700,000	0	0	0	\$7,500,000
Total	\$5,800,000	\$1,700,000	\$0	\$0	\$0	\$7,500,000

Operating Budget Impact None anticipated.

No new appropriations are needed at this time.



Service Area	Department	Location
Transportation	Public Works	Route 501/Route 221 Intersection
Project Title	Project Number	Project Type
Route 501/221 One-Way Pairs	T0272	New



Department Priority
Project has legal or regulatory mandate; Project supports essential services; Project has State and/or Federal funding
Project Description
Design of road improvements needed for marketing of excess right-of-way for economic development purposes and to improve function and safety of the intersection/area.
Relationship to Comprehensive Plan
Chapter 3, Page 31, Goal T-1.7: Commit adequate resources for the cost-effective operation and maintenance of streets, including pavement, bikeways, sidewalks, streetscapes and stormwater management improvements.
Project Manager
Lee Newland, P.E., City Engineer

Projected Start Date	Q3 FY 2014
Projected Completion Date	Q4 FY 2026

Projected Schedule	
Activity	Projected Date
Consultant Engineering	Q2 FY 2023
Construction	Q4 FY 2026

Why Now
Federal SMARTSCALE project that has been approved as the area's highest priority project according to City Council, Metropolitan Planning Organization (MPO), and citizen complaints. Funds have been awarded and environmental permitting has finished, with design underway. Project also supports economic development in the area.

Financial Summary

Total Project Cost	
Prior Appropriations as of 12/31/2021	\$11,836,522
Budget FY 2023	16,701,515
FY 2024 - FY 2027 Planned	0
Remaining Need	0
Total Project Cost	\$28,538,037
Local Funding Percentage	20.9%

Estimated Debt Service	
Project Total Debt Expenditures	
Principal	\$4,671,224
Interest	1,293,259
Total	\$5,964,484
Estimated Annual Debt Service	\$298,224

Five Year Proposed Appropriations by Activity						
Activity	Budget FY 2023	Planned FY 2024	Planned FY 2025	Planned FY 2026	Planned FY 2027	Program Period Estimate
Construction	16,701,515	0	0	0	0	\$16,701,515
Total	\$16,701,515	\$0	\$0	\$0	\$0	\$16,701,515

Five Year Proposed Expenditure Cash Flow Projections						
Funding Source	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Program Period Total
Local: Line of Credit	2,500,000	1,500,000	0	0	0	\$4,000,000
State: Revenue Sharing	2,500,000	1,500,000	0	0	0	\$4,000,000
Federal: Grants	0	5,000,000	8,000,000	3,701,515	0	\$16,701,515
Total	\$5,000,000	\$8,000,000	\$8,000,000	\$3,701,515	\$0	\$24,701,515

Operating Budget Impact
Additional annual expenses for grounds and tree maintenance, snow removal, and stormwater (~\$75,000). Additional capital expenditure of \$250,000 is needed for a dump truck / snow plow for snow removal and other maintenance.

14.65 acres of land with a value of \$10 million used for Right-of-Way was transferred to the City by VDOT (not shown in project funding). Total project cost = \$38,538,037.



Service Area	Department	Location
Transportation	Public Works	Various
Project Title	Project Number	Project Type
Storm Drainage System Repairs/Replacements	T0261	Maintenance



Department Priority
Project has legal or regulatory mandate; Project has State and/or Federal funding
Project Description
Continuing program for major repairs, replacements and upgrades to a deteriorating storm drainage system within city streets.
Relationship to Comprehensive Plan
Chapter 3, Page 31, Goal T-1.7: Commit adequate resources for the cost-effective operation and maintenance of streets, including pavement, bikeways, sidewalks, streetscapes and stormwater management improvements.
Project Manager
Lee Newland, P.E., City Engineer

Projected Start Date	Continuing
Projected Completion Date	Continuing

Projected Schedule	
Activity	Projected Date
Construction	Continuing

Why Now
These funds are used to maintain and replace the older county system that used corrugated metal pipes with a 30-year life span and are corroding to the point the structural integrity of the pipes, and therefore the roadways, are compromised. Project funds are also used to meet current standards for storm drainage flows across the City that are undersized; these funds are used city-wide.

Financial Summary

Total Project Cost	
Prior Appropriations as of 12/31/2021	Continuing
Budget FY 2023	135,000
FY 2024 - FY 2027 Planned	740,000
Remaining Need	Continuing
Total Project Cost	Continuing
Local Funding Percentage	0%

Estimated Debt Service	
Project Total Debt Expenditures	
Principal	\$0
Interest	0
Total	\$0
Estimated Annual Debt Service	\$0

Five Year Proposed Appropriations by Activity						
Activity	Budget FY 2023	Planned FY 2024	Planned FY 2025	Planned FY 2026	Planned FY 2027	Program Period Estimate
Construction	135,000	170,000	180,000	190,000	200,000	\$875,000
Total	\$135,000	\$170,000	\$180,000	\$190,000	\$200,000	\$875,000

Five Year Proposed Expenditure Cash Flow Projections						
Funding Source	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Program Period Total
State: Highway Maintenance (VDOT)	135,000	170,000	180,000	190,000	200,000	\$875,000
Total	\$135,000	\$170,000	\$180,000	\$190,000	\$200,000	\$875,000

Operating Budget Impact
Reduction in repairs to old system.



Service Area	Department	Location
Transportation	Public Works	Various
Project Title	Project Number	Project Type
Street Overlay Program	T0262	Maintenance



Department Priority
Project supports essential services; Project has State and/or Federal funding
Project Description
Program is designed to overlay and maintain city streets in a safe and acceptable condition for general public use.
Relationship to Comprehensive Plan
Chapter 3, Page 31, Goal T-1.7: Commit adequate resources for the cost-effective operation and maintenance of streets, including pavement, bikeways, sidewalks, streetscapes and stormwater management improvements.
Project Manager
Chris Vaughn, Project Manager

Projected Start Date	Continuing
Projected Completion Date	Continuing

Projected Schedule	
Activity	Projected Date
Construction	Continuing

Why Now
The Pavement Condition Index (PCI) is constantly declining due to the age of the pavement; these funds help to keep the Index at the recommended levels.

Financial Summary

Total Project Cost	
Prior Appropriations as of 12/31/2021	Continuing
Budget FY 2023	2,500,000
FY 2024 - FY 2027 Planned	10,000,000
Remaining Need	Continuing
Total Project Cost	Continuing
Local Funding Percentage	0%

Estimated Debt Service	
Project Total Debt Expenditures	
Principal	\$0
Interest	0
Total	\$0
Estimated Annual Debt Service	\$0

Five Year Proposed Appropriations by Activity						
Activity	Budget FY 2023	Planned FY 2024	Planned FY 2025	Planned FY 2026	Planned FY 2027	Program Period Estimate
Construction	2,500,000	2,500,000	2,500,000	2,500,000	2,500,000	\$12,500,000
Total	\$2,500,000	\$2,500,000	\$2,500,000	\$2,500,000	\$2,500,000	\$12,500,000

Five Year Proposed Expenditure Cash Flow Projections						
Funding Source	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Program Period Total
State: Highway Maintenance (VDOT)	2,500,000	2,500,000	2,500,000	2,500,000	2,500,000	\$12,500,000
Total	\$2,500,000	\$2,500,000	\$2,500,000	\$2,500,000	\$2,500,000	\$12,500,000

Operating Budget Impact
Maintenance and operating costs will be reduced by monitoring the Pavement Condition Index (PCI) of streets and planning work accordingly.



Service Area	Department	Location
Transportation	Public Works	Timberlake Road over Route 501
Project Title	Project Number	Project Type
Timberlake Road Bridge, East Bound Lanes	To Be Assigned	Maintenance



Department Priority
Project has legal or regulatory mandate; Project supports essential services
Project Description
Maintenance improvements to Timberlake Road Bridge - East Bound lanes.
Relationship to Comprehensive Plan
Chapter 3, Page 31, Goal T-1.7: Commit adequate resources for the cost-effective operation and maintenance of streets, including pavement, bikeways, sidewalks, streetscapes and stormwater management improvements.
Project Manager
Lee Newland, P.E., City Engineer

Projected Start Date	Q1 FY 2026
Projected Completion Date	Q4 FY 2028

Projected Schedule	
Activity	Projected Date
Consultant Engineering	Q4 FY 2026
Construction	Q4 FY 2028

Why Now
The City's Comprehensive Bridge Condition Report prioritizes this bridge for deck and substructure repairs or replacement.

Financial Summary

Total Project Cost	
Prior Appropriations as of 12/31/2021	\$0
Budget FY 2023	0
FY 2024 - FY 2027 Planned	7,800,000
Remaining Need	0
Total Project Cost	\$7,800,000
Local Funding Percentage	100.0%

Estimated Debt Service	
Project Total Debt Expenditures	
Principal	\$7,800,000
Interest	2,159,481
Total	\$9,959,481
Estimated Annual Debt Service	\$497,974

Five Year Proposed Appropriations by Activity						
Activity	Budget FY 2023	Planned FY 2024	Planned FY 2025	Planned FY 2026	Planned FY 2027	Program Period Estimate
Consultant Engineering	0	0	0	800,000	0	\$800,000
Construction	0	0	0	0	7,000,000	\$7,000,000
Total	\$0	\$0	\$0	\$800,000	\$7,000,000	\$7,800,000

Five Year Proposed Expenditure Cash Flow Projections						
Funding Source	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Program Period Total
Local: Line of Credit	0	0	0	800,000	3,500,000	\$4,300,000
Total	\$0	\$0	\$0	\$800,000	\$3,500,000	\$4,300,000

Operating Budget Impact
None anticipated at this time.



Service Area	Department	Location
Transportation	Public Works	Timberlake Road over Route 501
Project Title	Project Number	Project Type
Timberlake Road Bridge, West Bound Lanes	TB053	Maintenance



Department Priority
Project has legal or regulatory mandate; Project supports essential services
Project Description
Maintenance improvements to Timberlake Road Bridge - West Bound lanes.
Relationship to Comprehensive Plan
Chapter 3, Page 31, Goal T-1.7: Commit adequate resources for the cost-effective operation and maintenance of streets, including pavement, bikeways, sidewalks, streetscapes and stormwater management improvements.
Project Manager
Lee Newland, P.E., City Engineer

Projected Start Date	Q1 FY 2024
Projected Completion Date	Q4 FY 2026

Projected Schedule	
Activity	Projected Date
Consultant Engineering	Q3 FY 2024
Construction	Q4 FY 2026

Why Now
The City's Comprehensive Bridge Condition Report prioritizes this bridge for deck and substructure repairs.

Financial Summary

Total Project Cost	
Prior Appropriations as of 12/31/2021	\$0
Budget FY 2023	0
FY 2024 - FY 2027 Planned	7,800,000
Remaining Need	0
Total Project Cost	\$7,800,000
Local Funding Percentage	100.0%

Estimated Debt Service	
Project Total Debt Expenditures	
Principal	\$7,800,000
Interest	2,159,481
Total	\$9,959,481
Estimated Annual Debt Service	\$497,974

Five Year Proposed Appropriations by Activity						
Activity	Budget FY 2023	Planned FY 2024	Planned FY 2025	Planned FY 2026	Planned FY 2027	Program Period Estimate
Consultant Engineering	0	800,000	0	0	0	\$800,000
Construction	0	0	7,000,000	0	0	\$7,000,000
Total	\$0	\$800,000	\$7,000,000	\$0	\$0	\$7,800,000

Five Year Proposed Expenditure Cash Flow Projections						
Funding Source	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Program Period Total
Local: Line of Credit	0	800,000	3,500,000	3,500,000	0	\$7,800,000
Total	\$0	\$800,000	\$3,500,000	\$3,500,000	\$0	\$7,800,000

Operating Budget Impact
None anticipated at this time.



Service Area	Department	Location
Transportation	Public Works	Various
Project Title	Project Number	Project Type
Traffic Signal Repair and Replacement	T0263	Maintenance



Department Priority
Project has legal or regulatory mandate; Project supports essential services
Project Description
Replace or upgrade existing sub-standard traffic signals throughout the city by converting from span-wire to mast arms to improve operation and maintenance. Priority list includes the intersections of Memorial and Oakley, Fort and Park, and Fenwick and Fort.
Relationship to Comprehensive Plan
Chapter 3, Page 31, Goal T-1, Objective T-1.5: Manage access to promote safety and convenience along streets and on abutting properties for all modes of transportation.
Project Manager
Lee Newland, P.E., City Engineer

Projected Start Date	Continuing
Projected Completion Date	Continuing

Projected Schedule	
Activity	Projected Date
Consultant Engineering	Continuing
Construction	Continuing

Why Now
On-going program to bring traffic signals to current standards by replacing span-wire with mast arms. Many signals have outlived their useful life and maintenance costs are rising while reliability is declining.

Financial Summary

Total Project Cost	
Prior Appropriations as of 12/31/2021	Continuing
Budget FY 2023	260,000
FY 2024 - FY 2027 Planned	1,100,000
Remaining Need	Continuing
Total Project Cost	Continuing
Local Funding Percentage	100.0%

Estimated Debt Service	
Project Total Debt Expenditures	
Principal	\$1,360,000
Interest	376,525
Total	\$1,736,525
Estimated Annual Debt Service	
	\$86,826

Five Year Proposed Appropriations by Activity						
Activity	Budget FY 2023	Planned FY 2024	Planned FY 2025	Planned FY 2026	Planned FY 2027	Program Period Estimate
Consultant Engineering	50,000	50,000	50,000	50,000	50,000	\$250,000
Construction	210,000	220,000	220,000	230,000	230,000	\$1,110,000
Total	\$260,000	\$270,000	\$270,000	\$280,000	\$280,000	\$1,360,000

Five Year Proposed Expenditure Cash Flow Projections						
Funding Source	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Program Period Total
Local: Line of Credit	260,000	270,000	270,000	280,000	280,000	\$1,360,000
Total	\$260,000	\$270,000	\$270,000	\$280,000	\$280,000	\$1,360,000

Operating Budget Impact	
Reduction in electricity costs and staff maintenance time through a more energy efficient signal.	



Service Area Transportation	Department Public Works	Location Wards Ferry Road at CVCC Campus Drive
Project Title Wards Ferry Road at CVCC Campus Drive Roundabout	Project Number To Be Assigned	Project Type New



Department Priority Project supports essential services; Project has State and/or Federal funding
Project Description Construct a roundabout at the intersection of Wards Ferry Road and CVCC Campus Drive.
Relationship to Comprehensive Plan Chapter 3, Page 30, Goal T-1.4: Prioritize improvements to the transportation system based on safety considerations; existing deficiencies; multimodal and environmental considerations; opportunities to improve street connectivity; physical, economic and policy constraints; contributions to the neighborhood character; impact on historical and environmental resources; required right-of-way; target levels of service; public safety access; regional connectivity; and system continuity.
Project Manager Lee Newland, P.E., City Engineer

Projected Start Date	Q1 FY 2026
Projected Completion Date	Q3 FY 2030

Projected Schedule	
Activity	Projected Date
Consultant Engineering	Q4 FY 2028
Land Acquisition/Right-of-Way	Q3 FY 2029
Construction	Q3 FY 2030

Why Now Due to increased traffic in the area, exiting from CVCC Campus Drive and Harvard Street has become problematic and improvements are necessary. There have been 31 crashes between 2013 and 2020.
--

Financial Summary

Total Project Cost	
Prior Appropriations as of 12/31/2021	\$0
Budget FY 2023	0
FY 2024 - FY 2027 Planned	11,301,008
Remaining Need	0
Total Project Cost	\$11,301,008
Local Funding Percentage	0%

Estimated Debt Service	
Project Total Debt Expenditures	
Principal	\$0
Interest	0
Total	\$0
Estimated Annual Debt Service	\$0

Five Year Proposed Appropriations by Activity						
Activity	Budget FY 2023	Planned FY 2024	Planned FY 2025	Planned FY 2026	Planned FY 2027	Program Period Estimate
Consultant Engineering	0	0	0	1,382,061	0	\$1,382,061
Land Acquisition/Right-of-Way	0	0	0	2,216,496	0	\$2,216,496
Construction	0	0	0	7,702,451	0	\$7,702,451
Total	\$0	\$0	\$0	\$11,301,008	\$0	\$11,301,008

Five Year Proposed Expenditure Cash Flow Projections						
Funding Source	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Program Period Total
Federal: Grants	0	0	0	150,000	500,000	\$650,000
Total	\$0	\$0	\$0	\$150,000	\$500,000	\$650,000

Operating Budget Impact Additional annual expenses for landscaping maintenance (~\$1,000).
--

An application was submitted to VDOT for SMARTSCALE Program funds in FY 2021.



Service Area	Department	Location
Transportation	Public Works	Wards Ferry Road at Atlanta Ave.
Project Title	Project Number	Project Type
Wards Ferry Road/Atlanta Avenue Turn Lanes	To Be Assigned	New



Department Priority
Project supports essential services; Project has State and/or Federal funding
Project Description
Widen Wards Ferry Road; install turn lanes onto Atlanta Avenue.
Relationship to Comprehensive Plan
Chapter 3, Page 31, Goal T-1.7: Commit adequate resources for the cost-effective operation and maintenance of streets, including pavement, bikeways, sidewalks, streetscapes and stormwater management improvements.
Project Manager
Lee Newland, P.E., City Engineer

Projected Start Date	Q3 FY 2025
Projected Completion Date	Q4 FY 2027

Projected Schedule	
Activity	Projected Date
Land Acquisition/Right-of-Way	Q3 FY 2026
Consultant Engineering	Q3 FY 2026
Construction	Q4 FY 2027

Why Now
As part of the Wards Ferry Road Corridor Study, this project was designated as high priority to reduce rear-end crashes on Wards Ferry Road and provide better traffic flow for Wards Ferry Road.

Financial Summary

Total Project Cost	
Prior Appropriations as of 12/31/2021	\$0
Budget FY 2023	0
FY 2024 - FY 2027 Planned	2,157,996
Remaining Need	0
Total Project Cost	\$2,157,996
Local Funding Percentage	50.0%

Estimated Debt Service	
Project Total Debt Expenditures	
Principal	\$1,078,998
Interest	298,728
Total	\$1,377,726
Estimated Annual Debt Service	\$68,886

Five Year Proposed Appropriations by Activity						
Activity	Budget FY 2023	Planned FY 2024	Planned FY 2025	Planned FY 2026	Planned FY 2027	Program Period Estimate
Land Acquisition/Right-of-Way	0	0	180,000	0	0	\$180,000
Consultant Engineering	0	0	320,000	0	0	\$320,000
Construction	0	0	6,800	833,670	817,526	\$1,657,996
Total	\$0	\$0	\$506,800	\$833,670	\$817,526	\$2,157,996

Five Year Proposed Expenditure Cash Flow Projections						
Funding Source	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Program Period Total
Local: Line of Credit	0	0	50,000	200,000	828,998	\$1,078,998
State: Revenue Sharing	0	0	50,000	200,000	828,998	\$1,078,998
Total	\$0	\$0	\$100,000	\$400,000	\$1,657,996	\$2,157,996

Operating Budget Impact
None anticipated at this time.

An application was submitted to VDOT for Revenue Share Program funds for FY 2022 - VDOT awarded for FY 2025 and FY 2026. An additional application was submitted to VDOT for Revenue Share funds for FY 2027.



Service Area	Department	Location
Transportation	Public Works	Wards Ferry Road at Simons Run
Project Title	Project Number	Project Type
Wards Ferry Road/Simons Run Pedestrian Accommodations	To Be Assigned	New



Department Priority
Project supports essential services
Project Description
Improved pedestrian accommodations at intersection.
Relationship to Comprehensive Plan
Chapter 3, Page 30, Goal T-1.4: Prioritize improvements to the transportation system based on safety considerations; existing deficiencies; multimodal and environmental considerations; opportunities to improve street connectivity; physical, economic and policy constraints; contributions to the neighborhood character; impact on historical and environmental resources; required right-of-way; target levels of service; public safety access; regional connectivity; and system continuity.
Project Manager
Lee Newland, P.E., City Engineer

Projected Start Date	Q1 FY 2025
Projected Completion Date	Q1 FY 2026

Projected Schedule	
Activity	Projected Date
Consultant Engineering	Q3 FY 2025
Construction	Q1 FY 2026

Why Now
Project is recommended in the Wards Ferry Road Corridor Study. It includes installation of pedestrian signals and crosswalks to tie the two commercial retail centers together. It is also included as part of the Wards Road Pedestrian Improvement Study. This would complete all of the recommendations for Wards Ferry Road except for the full length sidewalk.

Financial Summary

Total Project Cost	
Prior Appropriations as of 12/31/2021	\$0
Budget FY 2023	0
FY 2024 - FY 2027 Planned	250,000
Remaining Need	0
Total Project Cost	\$250,000
Local Funding Percentage	100.0%

Estimated Debt Service	
Project Total Debt Expenditures	
Principal	\$250,000
Interest	69,214
Total	\$319,214
Estimated Annual Debt Service	\$15,961

Five Year Proposed Appropriations by Activity						
Activity	Budget FY 2023	Planned FY 2024	Planned FY 2025	Planned FY 2026	Planned FY 2027	Program Period Estimate
Consultant Engineering	0	0	25,000	0	0	\$25,000
Construction	0	0	225,000	0	0	\$225,000
Total	\$0	\$0	\$250,000	\$0	\$0	\$250,000

Five Year Proposed Expenditure Cash Flow Projections						
Funding Source	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Program Period Total
Local: Line of Credit	0	0	50,000	200,000	0	\$250,000
Total	\$0	\$0	\$50,000	\$200,000	\$0	\$250,000

Operating Budget Impact
Additional annual expenses for electricity and pedestrian equipment maintenance (~\$2,000).

**Planned Projects Beyond FY 2027**

Project	Planned Total Project Cost
Atlanta Ave Multi-Use Path	\$3,700,000
D Street and Rivermont Avenue Intersection Improvements	7,200,000
Forest Brook Road Realignment, Phase I	6,600,000
Forest Brook Road Realignment, Phase II	7,850,000
Graves Mill Road/Expressway Interchange Improvements	26,000,000
Lakeside Drive/Murrell Road Roundabout	6,750,000
Leesville Road Improvements	9,300,000
Liberty Mountain Drive Realignment	5,750,000
Lynchburg Expressway/Grace Street Interchange Improvements	2,250,000
Lynchburg Expressway/Odd Fellows Road Interchange Improvements	7,750,000
Main Street/Church Street/Rivermont Avenue Alignment Improvements	12,000,000
Nationwide Drive Roundabout	7,000,000
Roundabout at VES Road and Rivermont Avenue	13,250,000
Timberlake Road Improvements	22,500,000
Tyreanna Improvements	11,000,000
Vassar Street at Langhorne Road Intersection Improvements	8,600,000
Wards Ferry Road Bike/Pedestrian Improvements	7,600,000
Wards Road Improvements	40,000,000
Total	\$205,100,000



Five Year Proposed Appropriations to be Financed by the City

Project Title	Appropriations Through 06/30/2022	Budget FY 2023	FY 2024 - 2027 Planned	Five-Year Estimated Net cost	Estimated Cost Beyond Program Period	Total Accumulated Project Cost
Economic Development						
Downtown Development	Continuing	480,000	4,405,000	4,885,000	Continuing	Continuing
Future Streetscape Improvements Downtown	0	680,000	11,220,000	11,900,000	32,700,000	44,600,000
Ivy Creek Innovation Park - Site C Development	0	0	470,000	470,000	0	470,000
Ivy Creek Innovation Park - Sites A & B Development	0	1,300,000	1,050,000	2,350,000	0	2,350,000
Riverfront Park Improvements	0	4,000,000	0	4,000,000	0	4,000,000
Street and Utility Extensions to Promote Economic Development	Continuing	250,000	950,000	1,200,000	Continuing	Continuing
Streetscape Improvements Downtown, Phase II	5,502,891	2,051,459	0	2,051,459	0	7,554,350
Total Proposed FY 2023 - 2027 CIP	\$5,502,891	\$8,761,459	\$18,095,000	\$26,856,459	\$32,700,000	\$58,974,350



Service Area	Department	Location
Economic Development	Public Works	Downtown Development
Project Title	Project Number	Project Type
Downtown Development	ED005	New



Department Priority

Project contributes to the generation of new revenue

Project Description

Beginning in FY 2002, City Council committed to invest \$1.0 million per year for downtown development. While the majority of this commitment is fulfilled through the Main Street Renewal and Streetscape Improvements projects, additional complementary projects identified in the Downtown 2040 Master Plan are planned as well; a detail sheet is attached.

Relationship to Comprehensive Plan

Chapter 8, Page 8.5, Goal 3, Objective 3.A: Concentrate on improving and expanding retail businesses, street-level activities, and streetscape environments.

Chapter 3, Page 20, Goal AP-2: Maintain a strong mixed use downtown that is a focus for civic, business, residential, entertainment, art, culture, and recreational activities. Celebrate and strengthen connections to James River.

Project Manager

Cheree Taylor, Construction Manager

Projected Start Date	Continuing
Projected Completion Date	Continuing

Projected Schedule	
Activity	Projected Date
Consultant Engineering	Continuing
Construction	Continuing

Why Now

City Council adopted the Downtown 2040 Master Plan in November 2018; moving forward with these projects reflect the implementation of the Plan's recommendations.

Financial Summary

Total Project Cost	
Prior Appropriations as of 12/31/2021	Continuing
Budget FY 2023	480,000
FY 2024 - FY 2027 Planned	4,405,000
Remaining Need	Continuing
Total Project Cost	Continuing
Local Funding Percentage	100.0%

Estimated Debt Service	
Project Total Debt Expenditures	
Principal	\$3,350,000
Interest	927,469
Total	\$4,277,469
Estimated Annual Debt Service	\$213,873

Five Year Proposed Appropriations by Activity						
Activity	Budget FY 2023	Planned FY 2024	Planned FY 2025	Planned FY 2026	Planned FY 2027	Program Period Estimate
Consultant Engineering	130,000	100,000	0	300,000	0	\$530,000
Construction	350,000	355,000	1,000,000	1,050,000	1,600,000	\$4,355,000
Total	\$480,000	\$455,000	\$1,000,000	\$1,350,000	\$1,600,000	\$4,885,000

Five Year Proposed Expenditure Cash Flow Projections						
Funding Source	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Program Period Total
Local: Pay-As-You-Go	480,000	455,000	250,000	250,000	100,000	\$1,535,000
Local: Line of Credit	0	0	750,000	1,100,000	1,500,000	\$3,350,000
Total	\$480,000	\$455,000	\$1,000,000	\$1,350,000	\$1,600,000	\$4,885,000

Operating Budget Impact

As space is developed and/or modified the cost of maintenance increases.



Downtown Development

Fiscal Year	Project	Consultant		Annual Total
		Engineering	Construction	
	6th Street Steps	\$100,000	\$0	\$100,000
	Bluffwalk Power Supply	20,000	0	20,000
	Centralized Compactors (5 units, multi-year project)	10,000	0	10,000
	Maintenance of Downtown Enhancements	0	100,000	100,000
	Rivermont Ave. Bike/Pedestrian Improvements	0	250,000	250,000
2023	Sub-Totals	\$130,000	\$350,000	\$480,000
	Bluffwalk Power Supply	\$0	\$180,000	\$180,000
	Centralized Compactors (5 units, multi-year project)	0	75,000	75,000
	John Lynch Bridge Pedestrian Improvements	100,000	0	100,000
	Maintenance of Downtown Enhancements	0	100,000	100,000
2024	Sub-Totals	\$100,000	\$355,000	\$455,000
	Centralized Compactors (5 units, multi-year project)	\$0	\$150,000	\$150,000
	John Lynch Bridge Pedestrian Improvements	0	750,000	750,000
	Maintenance of Downtown Enhancements	0	100,000	100,000
2025	Sub-Totals	\$0	\$1,000,000	\$1,000,000
	6th Street Steps/Riverfront Trail Connection	\$0	\$800,000	\$800,000
	Centralized Compactors (5 units, multi-year project)	0	150,000	150,000
	Clay Street Reservoir	300,000	0	300,000
	Maintenance of Downtown Enhancements	0	100,000	100,000
2026	Sub-Totals	\$300,000	\$1,050,000	\$1,350,000
	Clay Street Reservoir	\$0	\$1,500,000	\$1,500,000
	Maintenance of Downtown Enhancements	0	100,000	100,000
2027	Sub-Totals	\$0	\$1,600,000	\$1,600,000
Grand Totals		\$530,000	\$4,355,000	\$4,885,000



Service Area	Department	Location
Economic Development	Public Works	Downtown
Project Title	Project Number	Project Type
Future Streetscape Improvements Downtown	To Be Assigned	New



Department Priority

Project contributes to the generation of new revenue; Project supports essential services; Project has a component in the Water Capital Projects Fund

Project Description

This project will enhance the downtown streetscapes in coordination with the downtown Water Main Replacement project.

Relationship to Comprehensive Plan

Chapter 3, Page 20, Goal AP-2: Maintain a strong, mixed use downtown that is a focus for civic, business, residential, entertainment, art, culture, and recreational activities. Celebrate and strengthen connections to the James River.

Project Manager

Cheree Taylor, Construction Manager

Projected Start Date	Q1 FY 2023
Projected Completion Date	Q4 FY 2037

Projected Schedule	
Activity	Projected Date
Consultant Engineering	Q4 FY 2028
Construction	Q4 FY 2037

Why Now

Project continues improving economic viability and reliability of utilities long-term. Downtown growth is a reflection of the successful revitalization of the area by increasing residents and businesses.

Financial Summary

Total Project Cost	
Prior Appropriations as of 12/31/2021	\$0
Budget FY 2023	680,000
FY 2024 - FY 2027 Planned	11,220,000
Remaining Need	32,700,000
Total Project Cost	\$44,600,000
Local Funding Percentage	100.0%

Estimated Debt Service	
Project Total Debt Expenditures	
Principal	\$44,600,000
Interest	12,347,802
Total	\$56,947,802
Estimated Annual Debt Service	\$2,847,390

Five Year Proposed Appropriations by Activity						
Activity	Budget FY 2023	Planned FY 2024	Planned FY 2025	Planned FY 2026	Planned FY 2027	Program Period Estimate
Consultant Engineering	680,000	0	700,000	0	720,000	\$2,100,000
Construction	0	4,600,000	0	4,800,000	0	\$9,400,000
Contingency	0	200,000	0	200,000	0	\$400,000
Total	\$680,000	\$4,800,000	\$700,000	\$5,000,000	\$720,000	\$11,900,000

Five Year Proposed Expenditure Cash Flow Projections						
Funding Source	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Program Period Total
Local: Line of Credit	680,000	4,800,000	700,000	5,000,000	720,000	\$11,900,000
Total	\$680,000	\$4,800,000	\$700,000	\$5,000,000	\$720,000	\$11,900,000

Operating Budget Impact	
Additional annual expenses for grounds and tree maintenance, as well as trash collection (~\$105,000).	



Service Area	Department	Location
Economic Development	Economic Development	Ivy Creek Innovation Park
Project Title	Project Number	Project Type
Ivy Creek Innovation Park - Site C Development	To Be Assigned	New



Department Priority
Project contributes to the generation of new revenue
Project Description
This project will result in opening of a site for industrial development in the Ivy Creek Innovation Park, adjacent to Wiggington Road. This property has the potential to accommodate a building of approximately 250,000 square feet, two 30,000 buildings, and a smaller 13,000 square foot building.
Relationship to Comprehensive Plan
Chapter 3, Page 23, Goal ED-2: Lead and coordinate existing efforts regarding business development, encouragement of entrepreneurship, and recruitment strategies.
Project Manager
Marjette Upshur, Director of Economic Development

Projected Start Date	Q1 FY 2024
Projected Completion Date	Q4 FY 2024

Projected Schedule	
Activity	Projected Date
Consultant Engineering	Q1 FY 2024

Why Now
The City has experienced significant growth in recent years and there is a lack of development-ready industrial sites. These sites are needed for both the expansion of existing businesses and for business attraction. During FY 2021, City staff partnered with a consultant to identify potential future industrial sites. Preliminary figures are drawn from this work.

Financial Summary

Total Project Cost	
Prior Appropriations as of 12/31/2021	\$0
Budget FY 2023	0
FY 2024 - FY 2027 Planned	470,000
Remaining Need	0
Total Project Cost	\$470,000
Local Funding Percentage	100.0%

Estimated Debt Service	
Project Total Debt Expenditures	
Principal	\$470,000
Interest	130,123
Total	\$600,123
Estimated Annual Debt Service	\$30,006

Five Year Proposed Appropriations by Activity						
Activity	Budget FY 2023	Planned FY 2024	Planned FY 2025	Planned FY 2026	Planned FY 2027	Program Period Estimate
Consultant Engineering	0	0	470,000	0	0	\$470,000
Total	\$0	\$0	\$470,000	\$0	\$0	\$470,000

Five Year Proposed Expenditure Cash Flow Projections						
Funding Source	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Program Period Total
Local: Line of Credit	0	0	470,000	0	0	\$470,000
Total	\$0	\$0	\$470,000	\$0	\$0	\$470,000

Operating Budget Impact
This project has the potential to generate considerable revenue for the City, depending on the tenant.



Service Area	Department	Location
Economic Development	Economic Development	Ivy Creek Innovation Park
Project Title	Project Number	Project Type
Ivy Creek Innovation Park - Sites A & B Development	To Be Assigned	New



Department Priority
Project contributes to the generation of new revenue
Project Description
This project will result in opening two sites for industrial development in the Ivy Creek Innovation Park. Both sites are located at the end of Jefferson Ridge Parkway and must be accessed from Lynchpin Lane. This project will include basic site infrastructure, construction permitting and design, and will allow the site to be marketed for potential industrial use and job creation. Together Sites A and B are 64 acres. Site A can accommodate a building of up to 600,000 square feet. Site B can accommodate one building of up to 50,000 square feet and another of 20,000 square feet.
Relationship to Comprehensive Plan
Chapter 3, Page 23, Goal ED-2: Lead and coordinate existing efforts regarding business development, encouragement of entrepreneurship, and recruitment strategies.
Project Manager
Marjette Upshur, Director of Economic Development

Projected Start Date	Q1 FY 2023
Projected Completion Date	Q2 FY 2024

Projected Schedule	
Activity	Projected Date
Consultant Engineering	Q1 FY 2023
Construction	Q3 FY 2023

Why Now
The City has experienced significant growth in recent years and there is a lack of development-ready industrial sites. These sites are needed for both the expansion of existing businesses and for business attraction. During FY 2021, City staff partnered with a consultant to identify potential future industrial sites. Preliminary figures are drawn from this work.

Financial Summary

Total Project Cost	
Prior Appropriations as of 12/31/2021	\$0
Budget FY 2023	1,300,000
FY 2024 - FY 2027 Planned	1,050,000
Remaining Need	0
Total Project Cost	\$2,350,000
Local Funding Percentage	100.0%

Estimated Debt Service	
Project Total Debt Expenditures	
Principal	\$1,050,000
Interest	290,699
Total	\$1,340,699
Estimated Annual Debt Service	\$67,035

Five Year Proposed Appropriations by Activity						
Activity	Budget FY 2023	Planned FY 2024	Planned FY 2025	Planned FY 2026	Planned FY 2027	Program Period Estimate
Consultant Engineering	250,000	0	0	0	0	\$250,000
Construction	1,050,000	0	1,050,000	0	0	\$2,100,000
Total	\$1,300,000	\$0	\$1,050,000	\$0	\$0	\$2,350,000

Five Year Proposed Expenditure Cash Flow Projections						
Funding Source	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Program Period Total
Local: Pay-As-You-Go	1,300,000	0	0	0	0	\$1,300,000
Local: Line of Credit	0	0	1,050,000	0	0	\$1,050,000
Total	\$1,300,000	\$0	\$1,050,000	\$0	\$0	\$2,350,000

Operating Budget Impact
This project has the potential to generate considerable revenue for the City, depending on the tenant.



Service Area	Department	Location
Economic Development	Public Works	Riverfront Park
Project Title	Project Number	Project Type
Riverfront Park Improvements	To Be Assigned	New



Department Priority
Project contributes to the generation of new revenue
Project Description
This project would complete most of the design elements of the Riverfront Park recommended in the Downtown 2040 Master Plan. These elements include a restroom, playground, permanent stage, trail relocation, trees, amenities, and shade structures.
Relationship to Comprehensive Plan
Chapter 8, Page 8.5, Goal 3, Objective 3.A: Concentrate on improving and expanding retail businesses, street-level activities, and streetscape environments.
Chapter 3, Page 20, Goal AP-2: Maintain a strong mixed use downtown that is a focus for civic, business, residential, entertainment, art, culture, and recreational activities. Celebrate and strengthen connections to James River.
Project Manager
Clay Simmons, Deputy Director of Public Works

Projected Start Date	Q2 FY 2022
Projected Completion Date	Q4 FY 2023

Projected Schedule	
Activity	Projected Date
Consultant Engineering	Q4 FY 2022
Construction	Q4 FY 2023

Why Now
Some funds were previously appropriated for various individual projects in several different City departments and not-for-profits. Moving forward this project consolidates all existing funding sources and new monies available through ARPA. The project will complete most of the elements recommended in the Downtown 2040 Master Plan including restrooms for the playground and a permanent stage to make it easier for event organizers to host events after COVID. The park will also provide a nice amenity for downtown residents.

Financial Summary

Total Project Cost	
Prior Appropriations as of 12/31/2021	\$0
Budget FY 2023	4,000,000
FY 2024 - FY 2027 Planned	0
Remaining Need	0
Total Project Cost	\$4,000,000
Local Funding Percentage	0%

Estimated Debt Service	
Project Total Debt Expenditures	
Principal	\$0
Interest	0
Total	\$0
Estimated Annual Debt Service	
	\$0

Five Year Proposed Appropriations by Activity						
Activity	Budget FY 2023	Planned FY 2024	Planned FY 2025	Planned FY 2026	Planned FY 2027	Program Period Estimate
Construction	4,000,000	0	0	0	0	\$4,000,000
Total	\$4,000,000	\$0	\$0	\$0	\$0	\$4,000,000

Five Year Proposed Expenditure Cash Flow Projections						
Funding Source	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Program Period Total
Other: Donated from Private Citizens	125,000	0	0	0	0	\$125,000
Federal: ARPA - Revenue Replacement	3,875,000	0	0	0	0	\$3,875,000
Total	\$4,000,000	\$0	\$0	\$0	\$0	\$4,000,000

Operating Budget Impact
Anticipated annual increase of approximately \$100,000 - custodial (\$35,000), building facility maintenance (\$45,000), grounds maintenance (\$15,000), and playground maintenance (\$5,000).



Service Area
Economic Development
Project Title
Street and Utility Extensions to Promote
Economic Development

Department
Economic Development
Project Number
EX000

Location
Various
Project Type
New



Department Priority

Project supports essential services; Project contributes to the generation of new revenue

Project Description

Plans for and/or construction of streets, water and sewer lines, and/or other amenity improvements to drive revenue and support private investment and site development throughout the City.

Relationship to Comprehensive Plan

Chapter 3, Page 24, ED-3.1 Review and amend existing or implement new City policies to maximize economic development potential.

Project Manager

Marjette Upshur, Director of Economic Development and Tourism

Projected Start Date	Continuing
Projected Completion Date	Continuing

Projected Schedule	
Activity	Projected Date
Contributions	Continuing

Why Now
Project funds are used for infrastructure needs that may be barriers to business expansion and benefit community wide goals.

Financial Summary

Total Project Cost	
Prior Appropriations as of 12/31/2021	Continuing
Budget FY 2023	250,000
FY 2024 - FY 2027 Planned	950,000
Remaining Need	Continuing
Total Project Cost	Continuing
Local Funding Percentage	100.0%

Estimated Debt Service	
Project Total Debt Expenditures	
Principal	\$0
Interest	0
Total	\$0
Estimated Annual Debt Service	\$0

Five Year Proposed Appropriations by Activity						
Activity	Budget FY 2023	Planned FY 2024	Planned FY 2025	Planned FY 2026	Planned FY 2027	Program Period Estimate
Contributions	250,000	200,000	250,000	250,000	250,000	\$1,200,000
Total	\$250,000	\$200,000	\$250,000	\$250,000	\$250,000	\$1,200,000

Five Year Proposed Expenditure Cash Flow Projections						
Funding Source	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Program Period Total
Local: Pay-As-You-Go	250,000	200,000	250,000	250,000	250,000	\$1,200,000
Total	\$250,000	\$200,000	\$250,000	\$250,000	\$250,000	\$1,200,000

Operating Budget Impact
None anticipated at this time.



Service Area	Department	Location
Economic Development	Public Works	Commerce Street
Project Title	Project Number	Project Type
Streetscape Improvements Downtown, Phase II	ED006	New



Department Priority
Project contributes to the generation of new revenue; Project supports essential services; Project has a component in the Water Capital Projects Fund
Project Description
This project will enhance the downtown streetscapes in coordination with the downtown water main replacement project.
Relationship to Comprehensive Plan
Chapter 3, Page 20, Goal AP-2: Maintain a strong, mixed use downtown that is a focus for civic, business, residential, entertainment, art, culture, and recreational activities. Celebrate and strengthen connections to the James River.
Project Manager
Cheree Taylor, Construction Manager

Projected Start Date	Q1 FY 2018
Projected Completion Date	Q4 FY 2023

Projected Schedule	
Activity	Projected Date
Consultant Engineering	Q2 FY 2021
Construction	Q4 FY 2023

Why Now
Project continues improving economic viability and reliability of utilities long-term. Downtown growth is a reflection of the successful revitalization of the area by increasing residents and businesses. This is the current project on Commerce Street.

Financial Summary

Total Project Cost	
Prior Appropriations as of 12/31/2021	\$5,502,891
Budget FY 2023	2,051,459
FY 2024 - FY 2027 Planned	0
Remaining Need	0
Total Project Cost	\$7,554,350
Local Funding Percentage	67.8%

Estimated Debt Service	
Project Total Debt Expenditures	
Principal	\$5,103,460
Interest	1,412,926
Total	\$6,516,387
Estimated Annual Debt Service	\$325,819

Five Year Proposed Appropriations by Activity						
Activity	Budget FY 2023	Planned FY 2024	Planned FY 2025	Planned FY 2026	Planned FY 2027	Program Period Estimate
Construction	2,051,459	0	0	0	0	\$2,051,459
Total	\$2,051,459	\$0	\$0	\$0	\$0	\$2,051,459

Five Year Proposed Expenditure Cash Flow Projections						
Funding Source	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Program Period Total
Local: Line of Credit	2,000,000	0	0	0	0	\$2,000,000
State: Revenue Sharing	2,000,000	0	0	0	0	\$2,000,000
Local: Pay-As-You-Go	17,679	0	0	0	0	\$17,679
Total	\$4,017,679	\$0	\$0	\$0	\$0	\$4,017,679

Operating Budget Impact
Additional expenses for maintenance, landscaping, trash collection, and street furniture (~\$30,000).



Five Year Proposed Appropriations to be Financed by the City

	Appropriations Through 06/30/2022	Budget FY 2023	FY 2024 - 2027 Planned	Five-Year Estimated Net cost	Estimated Cost Beyond Program Period	Total Accumulated Project Cost
Parks and Recreation						
Allen-Morrison Site Assessment/Design	0	0	250,000	250,000	0	250,000
Athletic Field Maintenance	Continuing	250,000	1,100,000	1,350,000	Continuing	Continuing
City Stadium - Visitors' Side Improvements	0	0	575,000	575,000	0	575,000
City Stadium Football Field Turf Replacement	0	0	1,650,000	1,650,000	0	1,650,000
Community Park Investment Fund	Continuing	50,000	150,000	200,000	Continuing	Continuing
Downstream Swinging Bridge	262,667	250,000	0	250,000	0	512,667
General Park Maintenance	Continuing	125,000	550,000	675,000	Continuing	Continuing
General Park Security Improvements	0	0	400,000	400,000	0	400,000
Heritage Park Improvements	0	325,000	200,000	525,000	500,000	1,025,000
Ivy Creek Bridge (Structure #4) Replacement	275,534	250,000	0	250,000	0	525,534
Ivy Creek Park to Peaks View Park Trail Extension	0	2,000,000	0	2,000,000	0	2,000,000
Jackson Heights Art Studio Renovation	0	0	50,000	50,000	500,000	550,000
Langhorne Road East Bridge	272,667	250,000	0	250,000	0	522,667
Lynchburg Community Market Renovations	82,500	840,000	3,765,000	4,605,000	0	4,687,500
Miller Park Pool Assessment/Replacement	0	50,000	5,940,000	5,990,000	0	5,990,000
New Dog Park	10,658	200,000	0	200,000	0	210,658
Parks and Recreation Needs Assessment Implementation	0	250,000	1,000,000	1,250,000	2,250,000	3,500,000
Parks & Trails Paving and Lighting	Continuing	278,000	1,156,000	1,434,000	Continuing	Continuing
Parks Tree Replacement Program	Continuing	50,000	210,000	260,000	Continuing	Continuing
Sustainable Infrastructure Program	Continuing	75,000	325,000	400,000	Continuing	Continuing
Templeton Senior Center Renovations	0	0	50,000	50,000	400,000	450,000
Total Proposed FY 2023 - 2027 CIP						
	\$904,026	\$5,243,000	\$17,371,000	\$22,614,000	\$3,650,000	\$22,849,026



Service Area	Department	Location
Parks and Recreation	Parks and Recreation	Rutherford Street
Project Title	Project Number	Project Type
Allen-Morrison Site Assessment/Design	To Be Assigned	New



Department Priority
Project required to support important but not essential services
Project Description
Allen-Morrison is a site the City received and has already done much site remediation from its past use. A conceptual plan has already been done to develop the site into a new city park. This funding is to expand and update the master plan and begin the implementation of developing the site.
Relationship to Comprehensive Plan
Chapter 3, Page 29, PR-2.5 Fully utilize parks, trails and facilities to meet the recreational needs of city residents, placing emphasis on underserved populations.
Chapter 3, Page 37, PFS-1.1 Plan and develop new facilities and/or maintain/renovate existing facilities to meet the City's needs.
Project Manager
Chris Higgins, Park Service Manager

Projected Start Date	Q1 FY 2026
Projected Completion Date	Q4 FY 2026

Projected Schedule	
Activity	Projected Date
Architectural Services (Contractual)	Q3 FY 2026
Contingency	Q4 FY 2026

Why Now
Increasing the number of usable parks has been proven to increase the health of our citizens. "Park deserts" are defined as areas that do not have a park or recreational area within 10 minutes of walking distance from them. Our department is following its mission to make outdoor recreation as accessible as possible to all the City's citizens. This is why we want to start what will be a long term development of this additional park for the citizens' use.

Financial Summary

Total Project Cost	
Prior Appropriations as of 12/31/2021	\$0
Budget FY 2023	0
FY 2024 - FY 2027 Planned	250,000
Remaining Need	0
Total Project Cost	\$250,000
Local Funding Percentage	100.0%

Estimated Debt Service	
Project Total Debt Expenditures	
Principal	\$0
Interest	0
Total	\$0
Estimated Annual Debt Service	\$0

Five Year Proposed Appropriations by Activity

Activity	Budget FY 2023	Planned FY 2024	Planned FY 2025	Planned FY 2026	Planned FY 2027	Program Period Estimate
Architectural Services (Contractual)	0	0	0	200,000	0	\$200,000
Contingency	0	0	0	50,000	0	\$50,000
Total	\$0	\$0	\$0	\$250,000	\$0	\$250,000

Five Year Proposed Expenditure Cash Flow Projections

Funding Source	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Program Period Total
Local: Pay-As-You-Go	0	0	0	250,000	0	\$250,000
Total	\$0	\$0	\$0	\$250,000	\$0	\$250,000

Operating Budget Impact

None anticipated.



Service Area	Department	Location
Parks and Recreation	Parks and Recreation	Various
Project Title	Project Number	Project Type
Athletic Field Maintenance	P0152	Maintenance



Department Priority

Project required to support important but not essential services; Project contributes to the generation of new revenue

Project Description

Improvements to City-wide athletic fields and amenities. A detailed project list is attached.

Relationship to Comprehensive Plan

Chapter 3, Page 29, PR-2.5 Fully utilize parks, trails and facilities to meet the recreational needs of city residents, placing emphasis on underserved populations.
Chapter 3, Page 37, PFS-1.1 Plan and develop new facilities and/or maintain/renovate existing facilities to meet the City's needs.

Project Manager

Jason Burger, Park Maintenance Supervisor

Projected Start Date	Continuing
Projected Completion Date	Continuing

Projected Schedule	
Activity	Projected Date
Consultant Engineering	Continuing
Construction	Continuing
Fencing, Lighting, and Signs	Continuing
Contingency	Continuing

Why Now

This project funds many preventative maintenance repairs and upgrades to existing athletic fields and courts. Athletic fields require regular maintenance, due to extremely heavy use, to be maintained in safe and playable conditions. Failure to perform this work will result in more expensive repairs later or possible injuries to their users.

Financial Summary

Total Project Cost	
Prior Appropriations as of 12/31/2021	Continuing
Budget FY 2023	250,000
FY 2024 - FY 2027 Planned	1,100,000
Remaining Need	Continuing
Total Project Cost	Continuing
Local Funding Percentage	100.0%

Estimated Debt Service	
Project Total Debt Expenditures	
Principal	\$150,000
Interest	41,528
Total	\$191,528
Estimated Annual Debt Service	\$9,576

Five Year Proposed Appropriations by Activity						
Activity	Budget FY 2023	Planned FY 2024	Planned FY 2025	Planned FY 2026	Planned FY 2027	Program Period Estimate
Consultant Engineering	0	0	25,000	10,000	20,000	\$55,000
Construction	125,500	180,000	190,000	245,000	225,000	\$965,500
Fencing, Lighting, and Signs	95,850	20,000	0	0	0	\$115,850
Contingency	28,650	50,000	35,000	45,000	55,000	\$213,650
Total	\$250,000	\$250,000	\$250,000	\$300,000	\$300,000	\$1,350,000

Five Year Proposed Expenditure Cash Flow Projections						
Funding Source	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Program Period Total
Local: Pay-As-You-Go	250,000	250,000	100,000	300,000	300,000	\$1,200,000
Local: Line of Credit	0	0	150,000	0	0	\$150,000
Total	\$250,000	\$250,000	\$250,000	\$300,000	\$300,000	\$1,350,000

Operating Budget Impact
None anticipated at this time.



Athletic Field Maintenance

Fiscal Year	Project Name	Consultant Engineering	Construction	Fencing, Lighting, and Signs	Contingency	Annual Total
	Sandusky Park restroom stockade	\$0	\$11,000	\$0	\$1,000	\$12,000
	Hutcherson E.S. baseball field improvements	0	18,000	5,850	2,650	26,500
	Seeding, aeration and general field maintenance	0	20,000	0	6,500	26,500
	Heritage Park athletic field lights installation	0	76,500	90,000	18,500	185,000
2023	Sub-Totals	\$0	\$125,500	\$95,850	\$28,650	\$250,000
	Miller Park - Happy Lee Field fence replacement	\$0	\$65,000	\$0	\$15,000	\$80,000
	Miller Park - baseball fields regrading	0	60,000	0	20,000	80,000
	Peaks View Park - Ardmore entrance fencing	0	0	20,000	5,000	25,000
	Seeding, aeration and general field maintenance	0	55,000	0	10,000	65,000
2024	Sub-Totals	\$0	\$180,000	\$20,000	\$50,000	\$250,000
	Peaks View Park field 10, grading and drainage repair	\$25,000	\$150,000	\$0	\$15,000	\$190,000
	Seeding, aeration and general field maintenance	0	40,000	0	20,000	60,000
2025	Sub-Totals	\$25,000	\$190,000	\$0	\$35,000	\$250,000
	Sandusky Park athletic field storage	\$10,000	\$100,000	\$0	\$10,000	\$120,000
	Peaks View Park - dug outs upgrades	0	45,000	0	5,000	50,000
	Seeding, aeration and general field maintenance	0	100,000	0	30,000	130,000
2026	Sub-Totals	\$10,000	\$245,000	\$0	\$45,000	\$300,000
	Peaks View Park - fields 1-4, infield regrading	\$0	\$75,000	\$0	\$25,000	\$100,000
	Heritage Park - new amenities	20,000	100,000	0	20,000	140,000
	Seeding, aeration and general field maintenance	0	50,000	0	10,000	60,000
2027	Sub-Totals	\$20,000	\$225,000	\$0	\$55,000	\$300,000
Grand Totals		\$55,000	\$965,500	\$115,850	\$213,650	\$1,350,000



Service Area
Parks and Recreation

Project Title
City Stadium - Visitors' Side Improvements

Department
Parks and Recreation

Project Number
To Be Assigned

Location
City Stadium (Football)

Project Type
New



Department Priority

Project required to support important but not essential services; Project contributes to the generation of new revenue

Project Description

Renovation of the Visitor's side of City Stadium to include seating, bathrooms, press box, and more. This is the final phase of the City Stadium renovation project. Currently projected for design in FY 2026 and construction improvements in FY 2027.

Relationship to Comprehensive Plan

Chapter 3, Page 29, PR-2.5 Fully utilize parks, trails and facilities to meet the recreational needs of city residents, placing emphasis on underserved populations.

Chapter 3, Page 37, PFS-1.1 Plan and develop new facilities and/or maintain/renovate existing facilities to meet the City's needs.

Project Manager

Chris Higgins, Park Service Manager

Projected Start Date	Q1 FY 2026
Projected Completion Date	Q4 FY 2027

Projected Schedule	
Activity	Projected Date
Architectural Services (Contractual)	Q4 FY 2027
Construction	Q4 FY 2027

Why Now

This funding will complete the City Stadium renovation project. The improvements and repairs are greatly needed for the visitor side of the stadium due to it being out-of-date and in need of repairs and updates. Importance of this project is increasing as we continue to market it as a venue not only for city events but also outside event organizers and sporting organizations. These outside events include, but are not limited to, high school and college sporting events. The quality of our facilities is a factor in earning successful bids for these new and on-going events.

Financial Summary

Total Project Cost	
Prior Appropriations as of 12/31/2021	\$0
Budget FY 2023	0
FY 2024 - FY 2027 Planned	575,000
Remaining Need	0
Total Project Cost	\$575,000
Local Funding Percentage	100.0%

Estimated Debt Service	
Project Total Debt Expenditures	
Principal	\$0
Interest	0
Total	\$0
Estimated Annual Debt Service	\$0

Five Year Proposed Appropriations by Activity

Activity	Budget FY 2023	Planned FY 2024	Planned FY 2025	Planned FY 2026	Planned FY 2027	Program Period Estimate
Architectural Services (Contractual)	0	0	0	75,000	50,000	\$125,000
Construction	0	0	0	0	450,000	\$450,000
Total	\$0	\$0	\$0	\$75,000	\$500,000	\$575,000

Five Year Proposed Expenditure Cash Flow Projections

Funding Source	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Program Period Total
Local: Pay-As-You-Go	0	0	0	75,000	500,000	\$575,000
Total	\$0	\$0	\$0	\$75,000	\$500,000	\$575,000

Operating Budget Impact

None anticipated.



Service Area Parks and Recreation	Department Parks and Recreation	Location Lynchburg City Stadium (Football Complex)
Project Title City Stadium Football Field Turf Replacement	Project Number To Be Assigned	Project Type New



Department Priority Project required to support important but not essential services; Project contributes to the generation of new revenue
Project Description Total replacement of the existing synthetic turf, rubber and sand infill, shock pad, minor shaping or grading of the existing stone base, and markings for football, soccer, men's and women's lacrosse.
Relationship to Comprehensive Plan Chapter 3, Page 37, PFS-1.1 Plan and develop new facilities and/or maintain/renovate existing facilities to meet the City's needs.
Project Manager Chris Higgins, Park Service Manager

Projected Start Date	Q3 FY 2024
Projected Completion Date	Q1 FY 2025

Projected Schedule	
Activity	Projected Date
Construction	Q1 FY 2025
Contingency	Q1 FY 2025

Why Now The turf playing surface has an estimated life of 8-10 years. The installing contractor recently estimated we could get up to 12 years of life. 2027 will be the 11th year of play on the field.
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Financial Summary

Total Project Cost	
Prior Appropriations as of 12/31/2021	\$0
Budget FY 2023	0
FY 2024 - FY 2027 Planned	1,650,000
Remaining Need	0
Total Project Cost	\$1,650,000
Local Funding Percentage	100.0%

Estimated Debt Service	
Project Total Debt Expenditures	
Principal	\$1,650,000
Interest	456,813
Total	\$2,106,813
Estimated Annual Debt Service	\$105,341

Five Year Proposed Appropriations by Activity						
Activity	Budget FY 2023	Planned FY 2024	Planned FY 2025	Planned FY 2026	Planned FY 2027	Program Period Estimate
Construction	0	0	0	0	1,500,000	\$1,500,000
Contingency	0	0	0	0	150,000	\$150,000
Total	\$0	\$0	\$0	\$0	\$1,650,000	\$1,650,000

Five Year Proposed Expenditure Cash Flow Projections						
Funding Source	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Program Period Total
Local: Line of Credit	0	0	0	0	1,650,000	\$1,650,000
Total	\$0	\$0	\$0	\$0	\$1,650,000	\$1,650,000

Operating Budget Impact None anticipated at this time.
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Service Area	Department	Location
Parks and Recreation	Parks and Recreation	Various
Project Title	Project Number	Project Type
Community Park Investment Fund	P0123	New

**Department Priority**

Project contributes to the generation of new revenue; Project required to support important but not essential services

Project Description

Funding to be used in combination with community funds to improve parks, centers and trails throughout the City.

Relationship to Comprehensive Plan

Chapter 13, Page 7, Goal 4.B: Explore alternate funding methods for Parks and Recreation.

Project Manager

Jennifer Jones, Director of Parks and Recreation

Projected Start Date	Continuing
Projected Completion Date	Continuing

Projected Schedule	
Activity	Projected Date
Construction	Continuing
Miscellaneous	Continuing

Why Now

This program has been popular over the past years and has helped fund several large projects in our parks system over that time.

Financial Summary

Total Project Cost	
Prior Appropriations as of 12/31/2021	Continuing
Budget FY 2023	50,000
FY 2024 - FY 2027 Planned	150,000
Remaining Need	Continuing
Total Project Cost	Continuing
Local Funding Percentage	100.0%

Estimated Debt Service	
Project Total Debt Expenditures	
Principal	\$0
Interest	0
Total	\$0
Estimated Annual Debt Service	\$0

Five Year Proposed Appropriations by Activity						
Activity	Budget FY 2023	Planned FY 2024	Planned FY 2025	Planned FY 2026	Planned FY 2027	Program Period Estimate
Construction	40,000	0	40,000	40,000	40,000	\$160,000
Miscellaneous	10,000	0	10,000	10,000	10,000	\$40,000
Total	\$50,000	\$0	\$50,000	\$50,000	\$50,000	\$200,000

Five Year Proposed Expenditure Cash Flow Projections						
Funding Source	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Program Period Total
Local: Pay-As-You-Go	50,000	0	50,000	50,000	50,000	\$200,000
Total	\$50,000	\$0	\$50,000	\$50,000	\$50,000	\$200,000

Operating Budget Impact

To be determined on a project-to-project basis.



Service Area	Department	Location
Parks and Recreation	Parks and Recreation	Blackwater Creek Natural Area
Project Title	Project Number	Project Type
Downstream Swinging Bridge	P0164	New



Department Priority
Project required to support important but not essential services
Project Description
Replace the swinging bridge furthest downstream that spans Blackwater Creek. This bridge, along with four others, was destroyed in the flooding in August, 2018. Funding would be used to construct a new bridge with up-to-date forestry-service design that is intended to survive higher floods.
Relationship to Comprehensive Plan
Chapter 3, Page 29, Goal PR-3 Recreation. Provide access to parks, trails, and recreation facilities and programs; and Chapter 3, Page 37, PFS-1.1 Plan and develop new facilities and/or maintain/renovate existing facilities to meet the City's needs.
Project Manager
Susannah Smith, Construction Coordinator

Projected Start Date	Q1 FY 2021
Projected Completion Date	Q4 FY 2023

Projected Schedule	
Activity	Projected Date
Consultant Engineering	Q4 FY 2023
Construction	Q4 FY 2023
Contingency	Q4 FY 2023

Why Now
Four of the bridges along the Creekside Trail were destroyed in the flooding of August, 2018. The loss of these bridges has reduced the amount of trail access available to the public. This request is for additional funding due to the original construction bid quotes being much higher than projected.

Financial Summary

Total Project Cost	
Prior Appropriations as of 12/31/2021	\$262,667
Budget FY 2023	250,000
FY 2024 - FY 2027 Planned	0
Remaining Need	0
Total Project Cost	\$512,667
Local Funding Percentage	100.0%

Estimated Debt Service	
Project Total Debt Expenditures	
Principal	\$0
Interest	0
Total	\$0
Estimated Annual Debt Service	\$0

Five Year Proposed Appropriations by Activity						
Activity	Budget FY 2023	Planned FY 2024	Planned FY 2025	Planned FY 2026	Planned FY 2027	Program Period Estimate
Construction	250,000	0	0	0	0	\$250,000
Total	\$250,000	\$0	\$0	\$0	\$0	\$250,000

Five Year Proposed Expenditure Cash Flow Projections						
Funding Source	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Program Period Total
Local: Pay-As-You-Go	250,000	0	0	0	0	\$250,000
Total	\$250,000	\$0	\$0	\$0	\$0	\$250,000

Operating Budget Impact
None anticipated.



Service Area	Department	Location
Parks and Recreation	Parks and Recreation	Various
Project Title	Project Number	Project Type
General Park Maintenance	P0153	Maintenance



Department Priority
Project required to support important but not essential services
Project Description
Improvements and renovations to park playgrounds, signage, fencing and other amenities and features. A detailed project list is attached.
Relationship to Comprehensive Plan
Chapter 3, Page 37, PFS-1.1 Plan and develop new facilities and/or maintain/renovate existing facilities to meet the City's needs.
Project Manager
Chris Higgins, Park Service Manager

Projected Start Date	Continuing
Projected Completion Date	Continuing

Projected Schedule	
Activity	Projected Date
Construction	Continuing
Fencing, Lighting, and Signs	Continuing
Contingency	Continuing

Why Now
This project funds many preventative maintenance repairs and upgrades to existing playground equipment and other park amenities. This maintenance and repair work will help alleviate unsafe situations in our parks as well as prevent more-expensive repairs or replacements in the future.

Financial Summary

Total Project Cost	
Prior Appropriations as of 12/31/2021	Continuing
Budget FY 2023	125,000
FY 2024 - FY 2027 Planned	550,000
Remaining Need	Continuing
Total Project Cost	Continuing
Local Funding Percentage	100.0%

Estimated Debt Service	
Project Total Debt Expenditures	
Principal	\$0
Interest	0
Total	\$0
Estimated Annual Debt Service	\$0

Five Year Proposed Appropriations by Activity						
Activity	Budget FY 2023	Planned FY 2024	Planned FY 2025	Planned FY 2026	Planned FY 2027	Program Period Estimate
Construction	94,000	61,000	105,000	101,000	130,000	\$491,000
Fencing, Lighting, and Signs	15,700	49,000	10,000	28,000	10,000	\$112,700
Contingency	15,300	15,000	10,000	21,000	10,000	\$71,300
Total	\$125,000	\$125,000	\$125,000	\$150,000	\$150,000	\$675,000

Five Year Proposed Expenditure Cash Flow Projections						
Funding Source	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Program Period Total
Local: Pay-As-You-Go	125,000	125,000	125,000	150,000	150,000	\$675,000
Total	\$125,000	\$125,000	\$125,000	\$150,000	\$150,000	\$675,000

Operating Budget Impact
None anticipated at this time.



General Park Maintenance

Fiscal Year	Project Name	Construction	Fencing, Lighting, and		Annual Total
			Signs	Contingency	
	College Hill basketball court resurfacing	\$20,000	\$0	\$0	\$20,000
	Riverside Park static play	54,000	2,700	6,300	63,000
	General signage, fencing and amenities	10,000	13,000	4,000	27,000
	Skatepark maintenance and improvements	10,000	0	5,000	15,000
2023	Sub-Totals	\$94,000	\$15,700	\$15,300	\$125,000
	Younger Park basketball court resurfacing	\$20,000	\$0	\$0	\$20,000
	Ivy Creek Park playground replacement	20,000	36,000	6,000	62,000
	General signage, fencing and amenities	11,000	13,000	4,000	28,000
	Skatepark maintenance and improvements	10,000	0	5,000	15,000
2024	Sub-Totals	\$61,000	\$49,000	\$15,000	\$125,000
	Miller Park - large playground replacement	\$95,000	\$0	\$0	\$95,000
	General signage, fencing and amenities	0	10,000	5,000	15,000
	Skatepark maintenance and improvements	10,000	0	5,000	15,000
2025	Sub-Totals	\$105,000	\$10,000	\$10,000	\$125,000
	Fairview Park basketball court resurfacing	\$40,000	\$0	\$0	\$40,000
	Valley View playlot improvements	40,000	15,000	7,000	62,000
	General signage, fencing and amenities	11,000	8,000	4,000	23,000
	Skatepark maintenance and improvements	10,000	5,000	10,000	25,000
2026	Sub-Totals	\$101,000	\$28,000	\$21,000	\$150,000
	Yoder Center playground replacement	\$90,000	\$0	\$5,000	\$95,000
	Daniels Hill Center basketball court resurfacing	40,000	0	0	40,000
	General signage, fencing and amenities	0	10,000	0	10,000
	Skatepark maintenance and improvements	0	0	5,000	5,000
2027	Sub-Totals	\$130,000	\$10,000	\$10,000	\$150,000
Grand Totals		\$491,000	\$112,700	\$71,300	\$675,000



Service Area	Department	Location
Parks and Recreation	Parks and Recreation	Various
Project Title	Project Number	Project Type
General Park Security Improvements	To Be Assigned	New



Department Priority
Project required to support important but not essential services
Project Description
Improvements to Parks & Facilities including site lighting, cameras, and other security measures to increase safety for citizens. These projects will follow recommended improvements called for by LPD Security Assessments which are currently underway starting with Miller Park.
Relationship to Comprehensive Plan
Chapter 3, Page 29, PR-2.5 Fully utilize parks, trails and facilities to meet the recreational needs of city residents, placing emphasis on underserved populations. Chapter 3, Page 37, PFS-1.1 Plan and develop new facilities and/or maintain/renovate existing facilities to meet the City's needs.
Project Manager
Chris Higgins, Park Service Manager

Projected Start Date	Q1 FY 2023
Projected Completion Date	Q4 FY 2027

Projected Schedule	
Activity	Projected Date
Consultant Engineering	Q4 FY 2027
Construction	Q4 FY 2027
Fencing, Lighting, and Signs	Q4 FY 2027

Why Now
Funding is needed for improvements including better lighting and security to foster better safety throughout the City Parks System. Parks and Recreation has been consulting with the Community Action Team at LPD to develop Security Plans park by park, this project funding will help start implementing the needed improvements.

Financial Summary

Total Project Cost	
Prior Appropriations as of 12/31/2021	\$0
Budget FY 2023	0
FY 2024 - FY 2027 Planned	400,000
Remaining Need	0
Total Project Cost	\$400,000
Local Funding Percentage	100.0%

Estimated Debt Service	
Project Total Debt Expenditures	
Principal	\$0
Interest	0
Total	\$0
Estimated Annual Debt Service	\$0

Five Year Proposed Appropriations by Activity						
Activity	Budget FY 2023	Planned FY 2024	Planned FY 2025	Planned FY 2026	Planned FY 2027	Program Period Estimate
Consultant Engineering	0	20,000	20,000	20,000	20,000	\$80,000
Construction	0	60,000	60,000	60,000	60,000	\$240,000
Fencing, Lighting, and Signs	0	20,000	20,000	20,000	20,000	\$80,000
Total	\$0	\$100,000	\$100,000	\$100,000	\$100,000	\$400,000

Five Year Proposed Expenditure Cash Flow Projections						
Funding Source	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Program Period Total
Local: Pay-As-You-Go	0	100,000	100,000	100,000	100,000	\$400,000
Total	\$0	\$100,000	\$100,000	\$100,000	\$100,000	\$400,000

Operating Budget Impact
Annual maintenance and operating costs will be determined on a project-to-project basis.



Service Area	Department	Location
Parks and Recreation	Parks and Recreation	Heritage Park
Project Title	Project Number	Project Type
Heritage Park Improvements	To Be Assigned	New



Department Priority

Project required to support important but not essential services

Project Description

This project is to fund a park master plan and its implementation via new upgrades mainly of the City School's "side of the park." This project shall include park features such as playground, pavilion, and walking loop which the current park is missing. Currently projecting to start the master planning in FY 2023 to prepare for staged construction in FYs 2023, 2024, 2028, and 2029.

Relationship to Comprehensive Plan

Chapter 3, Page 29, PR-2.5 Fully utilize parks, trails and facilities to meet the recreational needs of city residents, placing emphasis on underserved populations.

Chapter 3, Page 37, PFS-1.1 Plan and develop new facilities and/or maintain/renovate existing facilities to meet the City's needs.

Project Manager

Chris Higgins, Park Service Manager

Projected Start Date	Q1 FY 2023
Projected Completion Date	Q4 FY 2028

Projected Schedule	
Activity	Projected Date
Consultant Engineering	Q4 FY 2028
Construction	Q4 FY 2028
Contingency	Q4 FY 2028

Why Now
This section of the City has been historically underserved and has limited park space.

Financial Summary

Total Project Cost	
Prior Appropriations as of 12/31/2021	\$0
Budget FY 2023	325,000
FY 2024 - FY 2027 Planned	200,000
Remaining Need	500,000
Total Project Cost	\$1,025,000
Local Funding Percentage	100.0%

Estimated Debt Service	
Project Total Debt Expenditures	
Principal	\$250,000
Interest	69,214
Total	\$319,214
Estimated Annual Debt Service	\$15,961

Five Year Proposed Appropriations by Activity						
Activity	Budget FY 2023	Planned FY 2024	Planned FY 2025	Planned FY 2026	Planned FY 2027	Program Period Estimate
Consultant Engineering	75,000	0	0	0	0	\$75,000
Construction	250,000	200,000	0	0	0	\$450,000
Total	\$325,000	\$200,000	\$0	\$0	\$0	\$525,000

Five Year Proposed Expenditure Cash Flow Projections						
Funding Source	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Program Period Total
Local: Pay-As-You-Go	75,000	200,000	0	0	0	\$275,000
Local: Line of Credit	250,000	0	0	0	0	\$250,000
Total	\$325,000	\$200,000	\$0	\$0	\$0	\$525,000

Operating Budget Impact
Annual maintenance needs and costs will be determined during design development.



Service Area	Department	Location
Parks and Recreation	Parks and Recreation	Blackwater Creek Natural Area
Project Title	Project Number	Project Type
Ivy Creek Bridge (Structure #4) Replacement	P0154	New



Department Priority
Project required to support important but not essential services
Project Description
Replace the trail bridge spanning Ivy Creek. This bridge, along with four others, was destroyed in the flooding in August, 2018. Funding would be used to construct a new bridge with up-to-date forestry-service design that is intended to survive higher floods.
Relationship to Comprehensive Plan
Chapter 3, Page 29, Goal PR-3 Recreation. Provide access to parks, trails, and recreation facilities and programs; and Chapter 3, Page 37, PFS-1.1 Plan and develop new facilities and/or maintain/renovate existing facilities to meet the City's needs.
Project Manager
Susannah Smith, Construction Coordinator

Projected Start Date	Q1 FY 2021
Projected Completion Date	Q4 FY 2023

Projected Schedule	
Activity	Projected Date
Consultant Engineering	Q4 FY 2023
Construction	Q4 FY 2023

Why Now
Four of the bridges along the Creekside Trail were destroyed in the flooding of August, 2018. The loss of these bridges has reduced the amount of trail access available to the public. This request is for additional funding due to the original construction bid quotes being much higher than projected.

Financial Summary

Total Project Cost	
Prior Appropriations as of 12/31/2021	\$275,534
Budget FY 2023	250,000
FY 2024 - FY 2027 Planned	0
Remaining Need	0
Total Project Cost	\$525,534
Local Funding Percentage	100.0%

Estimated Debt Service	
Project Total Debt Expenditures	
Principal	\$0
Interest	0
Total	\$0
Estimated Annual Debt Service	\$0

Five Year Proposed Appropriations by Activity						
Activity	Budget FY 2023	Planned FY 2024	Planned FY 2025	Planned FY 2026	Planned FY 2027	Program Period Estimate
Construction	250,000	0	0	0	0	\$250,000
Total	\$250,000	\$0	\$0	\$0	\$0	\$250,000

Five Year Proposed Expenditure Cash Flow Projections						
Funding Source	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Program Period Total
Local: Pay-As-You-Go	275,000	0	0	0	0	\$275,000
Total	\$275,000	\$0	\$0	\$0	\$0	\$275,000

Operating Budget Impact
None anticipated.



Service Area
Parks and Recreation
Project Title
Ivy Creek Park to Peaks View Park Trail Extension

Department
Parks and Recreation/Public Works
Project Number
To Be Assigned

Location
Ivy Creek Park
Project Type
New



Department Priority
Project required to support important but not essential services
Project Description
Connection of Ivy Creek Park and Peaks View Park via a paved trail extension similar in standard to the current Blackwater Creek Trail. The plan has already been completed, so this project funding will be used for engineering and construction of the new trail between the two parks.
Relationship to Comprehensive Plan
Chapter 3, Page 29, PR-2.5 Fully utilize parks, trails and facilities to meet the recreational needs of city residents, placing emphasis on underserved populations. Chapter 3, Page 37, PFS-1.1 Plan and develop new facilities and/or maintain/renovate existing facilities to meet the City's needs.
Project Manager
To Be Determined

Projected Start Date	Q1 FY 2023
Projected Completion Date	Q4 FY 2023

Projected Schedule	
Activity	Projected Date
Consultant Engineering	Q4 FY 2023
Construction	Q4 FY 2023

Why Now
The project is another step in City's expansion plans for the paved trail system going all the way around the City. It has already been planned for routing and initial engineering.

Financial Summary

Total Project Cost	
Prior Appropriations as of 12/31/2021	\$0
Budget FY 2023	2,000,000
FY 2024 - FY 2027 Planned	0
Remaining Need	0
Total Project Cost	\$2,000,000
Local Funding Percentage	0%

Estimated Debt Service	
Project Total Debt Expenditures	
Principal	\$0
Interest	0
Total	\$0
Estimated Annual Debt Service	\$0

Five Year Proposed Appropriations by Activity						
Activity	Budget FY 2023	Planned FY 2024	Planned FY 2025	Planned FY 2026	Planned FY 2027	Program Period Estimate
Consultant Engineering	200,000	0	0	0	0	\$200,000
Construction	1,800,000	0	0	0	0	\$1,800,000
Total	\$2,000,000	\$0	\$0	\$0	\$0	\$2,000,000

Five Year Proposed Expenditure Cash Flow Projections						
Funding Source	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Program Period Total
Federal: ARPA - Revenue Replacement	2,000,000	0	0	0	0	\$2,000,000
Total	\$2,000,000	\$0	\$0	\$0	\$0	\$2,000,000

Operating Budget Impact
Trail section will require additional daily and annual maintenance similar to other trails in the City.



Service Area
Parks and Recreation
Project Title
Jackson Heights Art Studio Renovation

Department
Parks and Recreation
Project Number
To Be Assigned

Location
Jackson Heights Art Studio
Project Type
New



Department Priority
Project required to support important but not essential services; Project contributes to the generation of new revenue
Project Description
Jackson Heights Art Studio Renovation project funding is for professional design, updates to existing facilities, and expansion of additional square footage either through an addition to existing building or separate new building's construction. Currently projecting to start the design / engineering planning in FY 2027 to prepare for construction in FY 2028.
Relationship to Comprehensive Plan
Chapter 3, Page 37, PFS-1.1 Plan and develop new facilities and/or maintain/renovate existing facilities to meet the City's needs.
Project Manager
Chris Higgins, Park Service Manager

Projected Start Date	Q1 FY 2027
Projected Completion Date	Q4 FY 2028

Projected Schedule	
Activity	Projected Date
Architectural Services (Contractual)	Q4 FY 2028
Construction	Q4 FY 2028
Contingency	Q4 FY 2028

Why Now
Jackson Heights Art Studio is an aging historical school house which needs maintenance and updates which go beyond current maintenance scope and budgets. Also, due to expanding art programs at Parks and Recreation, additional square footage is needed to house them.

Financial Summary

Total Project Cost	
Prior Appropriations as of 12/31/2021	\$0
Budget FY 2023	0
FY 2024 - FY 2027 Planned	50,000
Remaining Need	500,000
Total Project Cost	\$550,000
Local Funding Percentage	100.0%

Estimated Debt Service	
Project Total Debt Expenditures	
Principal	\$0
Interest	0
Total	\$0
Estimated Annual Debt Service	\$0

Five Year Proposed Appropriations by Activity						
Activity	Budget FY 2023	Planned FY 2024	Planned FY 2025	Planned FY 2026	Planned FY 2027	Program Period Estimate
Architectural Services (Contractual)	0	0	0	0	50,000	\$50,000
Total	\$0	\$0	\$0	\$0	\$50,000	\$50,000

Five Year Proposed Expenditure Cash Flow Projections						
Funding Source	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Program Period Total
Local: Pay-As-You-Go	0	0	0	0	35,000	\$35,000
Total	\$0	\$0	\$0	\$0	\$35,000	\$35,000

Operating Budget Impact
To be determined during design development phase of project.



Service Area	Department	Location
Parks and Recreation	Parks and Recreation	Blackwater Creek Natural Area
Project Title	Project Number	Project Type
Langhorne Road East Bridge	P0165	New



Department Priority
Project required to support important but not essential services
Project Description
Replace the Langhorne Road East Bridge spanning Blackwater Creek. This bridge, along with four others, was destroyed in the flooding in August, 2018. Funding would be used to construct a new bridge with up-to-date forestry-service design that is intended to survive higher floods.
Relationship to Comprehensive Plan
Chapter 3, Page 29, Goal PR-3 Recreation. Provide access to parks, trails, and recreation facilities and programs; and Chapter 3, Page 37, PFS-1.1 Plan and develop new facilities and/or maintain/renovate existing facilities to meet the City's needs.
Project Manager
Susannah Smith, Construction Coordinator

Projected Start Date	Q1 FY 2021
Projected Completion Date	Q4 FY 2023

Projected Schedule	
Activity	Projected Date
Consultant Engineering	Q4 FY 2023
Construction	Q4 FY 2023
Contingency	Q4 FY 2023

Why Now
Four of the bridges along the Creekside Trail were destroyed in the flooding of August, 2018. The loss of these bridges has reduced the amount of trail access available to the public. This request is for additional funding due to the original construction bid quotes being much higher than projected.

Financial Summary

Total Project Cost	
Prior Appropriations as of 12/31/2021	\$272,667
Budget FY 2023	250,000
FY 2024 - FY 2027 Planned	0
Remaining Need	0
Total Project Cost	\$522,667
Local Funding Percentage	100.0%

Estimated Debt Service	
Project Total Debt Expenditures	
Principal	\$0
Interest	0
Total	\$0
Estimated Annual Debt Service	\$0

Five Year Proposed Appropriations by Activity						
Activity	Budget FY 2023	Planned FY 2024	Planned FY 2025	Planned FY 2026	Planned FY 2027	Program Period Estimate
Construction	250,000	0	0	0	0	\$250,000
Total	\$250,000	\$0	\$0	\$0	\$0	\$250,000

Five Year Proposed Expenditure Cash Flow Projections						
Funding Source	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Program Period Total
Local: Pay-As-You-Go	250,000	0	0	0	0	\$250,000
Total	\$250,000	\$0	\$0	\$0	\$0	\$250,000

Operating Budget Impact
None anticipated.



Service Area
Parks and Recreation
Project Title
Lynchburg Community Market Renovations

Department
Parks and Recreation
Project Number
P0172

Location
Lynchburg Community Market
Project Type
Maintenance



Department Priority

Project required to support important but not essential services; Project contributes to the generation of new revenue

Project Description

Secure the architecture and engineering designs to include cost estimates to implement the indoor recommendations that include eliminating the existing interior rows that are parallel with Main Street. Implement large stand-alone kiosks that are self-sufficient and boarder perimeter of centralized seating area.

Relationship to Comprehensive Plan

Chapter 3, Page 15, LU-2.6 Promote the economic vitality of commercial corridors and efficient use of employment areas through:

- Coordination of public and private sector investment that continue to enhance their function and attractiveness; and
- Protection of the areas from encroachment of uses that would inhibit their efficient use.

Chapter 3, Page 15, LU-2.7 Support the revitalization of existing development and new neighborhood-oriented mixed use development in locations where such uses will promote stability and improvement. Chapter 3, Page 15, LU-2.8 Establish appropriate access management strategies and internal circulation patterns along commercial corridors to improve public safety and the long-term viability of these corridors.

Project Manager

Ricky Kowalewski, Community Market Manager

Projected Start Date	Q1 FY 2022
Projected Completion Date	Q4 FY 2026

Projected Schedule	
Activity	Projected Date
Architectural Services (Contractual)	Q4 FY 2024
Construction	Q4 FY 2026
Contingency	Q4 FY 2026

Why Now

Projects in the Downtown 2040 Master Plan were prioritized in January of 2020 and implementing the Wendell Plan (Lynchburg Community Market Renovation) was an identified top priority. Implementation of indoor recommendations was a short term strategy to be implemented in 1-5 years, while Community Market renovation including completion of the plaza design and coordination with Downtown Streetscape Project was to be implemented in 6-10 years.

Financial Summary

Total Project Cost	
Prior Appropriations as of 12/31/2021	\$82,500
Budget FY 2023	840,000
FY 2024 - FY 2027 Planned	3,765,000
Remaining Need	0
Total Project Cost	\$4,687,500
Local Funding Percentage	100.0%

Estimated Debt Service	
Project Total Debt Expenditures	
Principal	\$4,605,000
Interest	1,274,924
Total	\$5,879,924
Estimated Annual Debt Service	\$293,996

Five Year Proposed Appropriations by Activity						
Activity	Budget FY 2023	Planned FY 2024	Planned FY 2025	Planned FY 2026	Planned FY 2027	Program Period Estimate
Architectural Services (Contractual)	0	150,000	0	0	0	\$150,000
Construction	700,000	0	0	3,000,000	0	\$3,700,000
Contingency	140,000	15,000	0	600,000	0	\$755,000
Total	\$840,000	\$165,000	\$0	\$3,600,000	\$0	\$4,605,000

Five Year Proposed Expenditure Cash Flow Projections						
Funding Source	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Program Period Total
Local: Line of Credit	840,000	165,000	0	3,600,000	0	\$4,605,000
Total	\$840,000	\$165,000	\$0	\$3,600,000	\$0	\$4,605,000

Operating Budget Impact

Additional maintenance and operating costs to be determined once project design is finalized.



Service Area	Department	Location
Parks and Recreation	Parks and Recreation	Miller Park
Project Title	Project Number	Project Type
Miller Park Pool Assessment/Replacement	P0160	New



Department Priority

Project contributes to the generation of new revenue; Project required to support important but not essential services

Project Description

Development of a needs assessment (2024), design, and construction (2025) for replacing the Miller Park Pool, the City's only pool open to the general public. The current facility is a 428,000-gallon, Olympic-size outdoor pool. A needs assessment will be completed in FY 2024 to determine the design of the replacement facility with plans to construct the new facility in FY 2025.

Relationship to Comprehensive Plan

Chapter 3, Page 37, PFS-1.1 Plan and develop new facilities and/or maintain/renovate existing facilities to meet the City's needs.

Project Manager

To Be Determined

Projected Start Date	Q1 FY 2023
Projected Completion Date	Q4 FY 2025

Projected Schedule	
Activity	Projected Date
Architectural Services (Contractual)	Q1 FY 2024
Construction	Q4 FY 2025
Contingency	Q4 FY 2025

Why Now

The Miller Park Pool complex will be 38 years old in FY 2024 and has had several significant repairs performed over the past decade. The initial assessment will be done to determine the community's current aquatic needs and the most-cost-effective manner to meet those needs moving forward.

Financial Summary

Total Project Cost	
Prior Appropriations as of 12/31/2021	\$0
Budget FY 2023	50,000
FY 2024 - FY 2027 Planned	5,940,000
Remaining Need	0
Total Project Cost	\$5,990,000
Local Funding Percentage	100.0%

Estimated Debt Service	
Project Total Debt Expenditures	
Principal	\$5,940,000
Interest	1,644,528
Total	\$7,584,528
Estimated Annual Debt Service	
	\$379,226

Five Year Proposed Appropriations by Activity

Activity	Budget FY 2023	Planned FY 2024	Planned FY 2025	Planned FY 2026	Planned FY 2027	Program Period Estimate
Architectural Services (Contractual)	50,000	140,000	635,000	0	0	\$825,000
Construction	0	0	4,340,000	0	0	\$4,340,000
Contingency	0	30,000	795,000	0	0	\$825,000
Total	\$50,000	\$170,000	\$5,770,000	\$0	\$0	\$5,990,000

Five Year Proposed Expenditure Cash Flow Projections

Funding Source	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Program Period Total
Local: Pay-As-You-Go	50,000	0	0	0	0	\$50,000
Local: Line of Credit	0	170,000	5,770,000	0	0	\$5,940,000
Total	\$50,000	\$170,000	\$5,770,000	\$0	\$0	\$5,990,000

Operating Budget Impact

Unknown at this time. This will be easier to project once the Needs Assessment has been completed in FY 2023.



Service Area	Department	Location
Parks and Recreation	Parks and Recreation	TBD
Project Title	Project Number	Project Type
New Dog Park	P0171	New



Department Priority

Project required to support important but not essential services

Project Description

Design and construction of a dog park in a new location that will replace the existing dog park at Blackwater Creek Athletic Area. The project includes assessment of proposed sites, design of the new park, and construction and installation of needed elements such as fencing, water fountains, and sidewalks.

Relationship to Comprehensive Plan

Chapter 3, Page 37, PFS-1.1 Plan and develop new facilities and/or maintain/renovate existing facilities to meet the City's needs.

Project Manager

Chris Higgins, Park Service Manager

Projected Start Date	Q1 FY 2023
Projected Completion Date	Q4 FY 2023

Projected Schedule	
Activity	Projected Date
Architectural Services (Contractual)	Q4 FY 2023
Construction	Q4 FY 2023
Contingency	Q4 FY 2023

Why Now
The existing dog park at Blackwater Creek Athletic Area has sustained severe flooding with the rising waters of the Blackwater Creek due to increased development in the city over time. The new dog park will be in a new location at a different park less susceptible to damage from natural events such as flooding.

Financial Summary

Total Project Cost	
Prior Appropriations as of 12/31/2021	\$10,658
Budget FY 2023	200,000
FY 2024 - FY 2027 Planned	0
Remaining Need	0
Total Project Cost	\$210,658
Local Funding Percentage	94.9%

Estimated Debt Service	
Project Total Debt Expenditures	
Principal	\$0
Interest	0
Total	\$0
Estimated Annual Debt Service	\$0

Five Year Proposed Appropriations by Activity						
Activity	Budget FY 2023	Planned FY 2024	Planned FY 2025	Planned FY 2026	Planned FY 2027	Program Period Estimate
Architectural Services (Contractual)	20,000	0	0	0	0	\$20,000
Construction	160,000	0	0	0	0	\$160,000
Contingency	20,000	0	0	0	0	\$20,000
Total	\$200,000	\$0	\$0	\$0	\$0	\$200,000

Five Year Proposed Expenditure Cash Flow Projections						
Funding Source	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Program Period Total
Local: Pay-As-You-Go	200,000	0	0	0	0	\$200,000
Other: Donated from Private Citizens	10,658	0	0	0	0	\$10,658
Total	\$210,658	\$0	\$0	\$0	\$0	\$210,658

Operating Budget Impact

Additional maintenance and operating costs to be determined once the park design is completed.



Service Area
Parks and Recreation
Project Title
Parks and Recreation Needs Assessment Implementation

Department
Parks and Recreation
Project Number
To Be Assigned

Location
Various
Project Type
New



Department Priority
Project required to support important but not essential services
Project Description
Improvements and/or construction of parks and trails across the City of Lynchburg Park System for the implementation of the Parks and Recreation needs assessment started in 2021. These projects could range from improvements such as pavilions, trail extension, pocket parks in "Park Deserts," and much more.
Relationship to Comprehensive Plan
Chapter 3, Page 37, PFS-1.1 Plan and develop new facilities and/or maintain/renovate existing facilities to meet the City's needs.
Project Manager
Chris Higgins, Park Service Manager

Projected Start Date	Continuing
Projected Completion Date	Continuing

Projected Schedule	
Activity	Projected Date
Consultant Engineering	Continuing
Construction	Continuing
Goals, Signs, and Lighting	Continuing
Contingency	Continuing

Why Now
The Parks and Recreation Needs Assessment started in 2021 with final recommendations for City Council by the beginning of 2022. This plan includes a 10 year CIP plan for which these project funds are needed to implement the smaller projects or phases of larger projects. The precise location and timeline for these future projects will be determined based on the Needs Study.

Financial Summary

Total Project Cost	
Prior Appropriations as of 12/31/2021	\$0
Budget FY 2023	250,000
FY 2024 - FY 2027 Planned	1,000,000
Remaining Need	2,250,000
Total Project Cost	\$3,500,000
Local Funding Percentage	100.0%

Estimated Debt Service	
Project Total Debt Expenditures	
Principal	\$0
Interest	0
Total	\$0
Estimated Annual Debt Service	\$0

Five Year Proposed Appropriations by Activity						
Activity	Budget FY 2023	Planned FY 2024	Planned FY 2025	Planned FY 2026	Planned FY 2027	Program Period Estimate
Consultant Engineering	90,000	10,000	70,000	40,000	40,000	\$250,000
Construction	50,000	135,000	100,000	125,000	125,000	\$535,000
Goals, Signs, and Lighting	65,000	75,000	45,000	45,000	45,000	\$275,000
Contingency	45,000	30,000	35,000	40,000	40,000	\$190,000
Total	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$1,250,000

Five Year Proposed Expenditure Cash Flow Projections						
Funding Source	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Program Period Total
Local: Pay-As-You-Go	250,000	250,000	250,000	250,000	500,000	\$1,500,000
Total	\$250,000	\$250,000	\$250,000	\$250,000	\$500,000	\$1,500,000

Operating Budget Impact
To be determined



Parks and Recreation Needs Assessment Implementation

Fiscal Year	Project Name	Consultant Engineering	Construction	Goals, Signs, and Lighting	Contingency	Annual Total
	Blueway Master Plan	\$75,000	\$0	\$0	\$25,000	\$100,000
	Miller Park Horse Shoe Pit Renovation	10,000	25,000	40,000	10,000	85,000
	Heritage Park Master Plan	5,000	25,000	25,000	10,000	65,000
2023	Sub-Totals	\$90,000	\$50,000	\$65,000	\$45,000	\$250,000
	Blueway Construction	\$0	\$100,000	\$20,000	\$20,000	\$140,000
	Miller Park Security Improvements	10,000	35,000	55,000	10,000	110,000
2024	Sub-Totals	\$10,000	\$135,000	\$75,000	\$30,000	\$250,000
	Park Lighting Improvements	\$10,000	\$10,000	\$35,000	\$10,000	\$65,000
	Earthen Trail Improvements	10,000	90,000	10,000	15,000	125,000
	Percival's Isle "Go Native" consult/plan	50,000	0	0	10,000	60,000
2025	Sub-Totals	\$70,000	\$100,000	\$45,000	\$35,000	\$250,000
	New trail Expansion	\$20,000	\$75,000	\$10,000	\$20,000	\$125,000
	Existing park - Improvement	20,000	50,000	35,000	20,000	125,000
2026	Sub-Totals	\$40,000	\$125,000	\$45,000	\$40,000	\$250,000
	New trail Expansion	\$20,000	\$75,000	\$10,000	\$20,000	\$125,000
	Existing park - Improvement	20,000	50,000	35,000	20,000	125,000
2027	Sub-Totals	\$40,000	\$125,000	\$45,000	\$40,000	\$250,000
Grand Totals		\$250,000	\$535,000	\$275,000	\$190,000	\$1,250,000



Service Area	Department	Location
Parks and Recreation	Parks and Recreation	Various
Project Title	Project Number	Project Type
Parks & Trails Paving and Lighting	P0156	Maintenance



Department Priority
Project required to support important but not essential services; Project contributes to the generation of new revenue
Project Description
Renovation of park athletic courts, trails, walks, steps, parking lots, and lighting. A detailed project list is attached.
Relationship to Comprehensive Plan
Chapter 3, Page 37, PFS-1.1 Plan and develop new facilities and/or maintain/renovate existing facilities to meet the City's needs.
Project Manager
Chris Higgins, Park Service Manager

Projected Start Date	Continuing
Projected Completion Date	Continuing

Projected Schedule	
Activity	Projected Date
Consultant Engineering	Continuing
Construction	Continuing
Goals, Signs, and Lighting	Continuing
Contingency	Continuing

Why Now
This project funds many preventative maintenance repairs and upgrades to existing trails, athletic courts, and parking lots. This maintenance and repair work are needed to extend asset lives and prevent more-expensive repairs or replacements in the future.

Financial Summary

Total Project Cost	
Prior Appropriations as of 12/31/2021	Continuing
Budget FY 2023	278,000
FY 2024 - FY 2027 Planned	1,156,000
Remaining Need	Continuing
Total Project Cost	Continuing
Local Funding Percentage	100.0%

Estimated Debt Service	
Project Total Debt Expenditures	
Principal	\$0
Interest	0
Total	\$0
Estimated Annual Debt Service	\$0

Five Year Proposed Appropriations by Activity						
Activity	Budget FY 2023	Planned FY 2024	Planned FY 2025	Planned FY 2026	Planned FY 2027	Program Period Estimate
Consultant Engineering	25,200	14,850	0	30,000	0	\$70,050
Construction	189,000	198,000	268,000	95,000	273,000	\$1,023,000
Goals, Signs, and Lighting	36,000	37,350	0	150,000	0	\$223,350
Contingency	27,800	27,800	10,000	25,000	27,000	\$117,600
Total	\$278,000	\$278,000	\$278,000	\$300,000	\$300,000	\$1,434,000

Five Year Proposed Expenditure Cash Flow Projections						
Funding Source	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Program Period Total
Local: Pay-As-You-Go	345,000	278,000	278,000	278,000	300,000	\$1,479,000
Total	\$345,000	\$278,000	\$278,000	\$278,000	\$300,000	\$1,479,000

Operating Budget Impact
None anticipated at this time.



Parks & Trails Paving and Lighting

Fiscal Year	Project Name	Consultant Engineering	Construction	Goals, Signs, and Lighting	Contingency	Annual Total
	Peaks View Park Fields 8 & 9 Lights	\$25,200	\$189,000	\$36,000	\$27,800	\$278,000
2023	Sub-Totals	\$25,200	\$189,000	\$36,000	\$27,800	\$278,000
	Peaks View Park Upper Wiggington Parking Lot	\$4,050	\$54,000	\$18,000	\$8,450	\$84,500
	Peaks View Park Lower Wiggington Parking Lot	10,800	72,000	11,700	10,500	105,000
	Peaks View Park Interior Trails	0	72,000	7,650	8,850	88,500
2024	Sub-Totals	\$14,850	\$198,000	\$37,350	\$27,800	\$278,000
	Riverside Park Entrance Road	\$0	\$20,000	\$0	\$4,000	\$24,000
	Riverside Park Interior Path	0	30,000	0	6,000	36,000
	Bikeway Trail Patching/Overlay	0	218,000	0	0	218,000
2025	Sub-Totals	\$0	\$268,000	\$0	\$10,000	\$278,000
	Peaks View Park Lighting Assessment/Upgrade	\$25,000	\$75,000	\$100,000	\$25,000	\$225,000
	Miscellaneous Lighting & Electrical Improvements	5,000	20,000	50,000	0	75,000
2026	Sub-Totals	\$30,000	\$95,000	\$150,000	\$25,000	\$300,000
	Neighborhood Centers parking lot resurfacing	\$0	\$120,000	\$0	\$12,000	\$132,000
	Miller Park pathways improvements	0	98,000	0	0	98,000
	Miscellaneous Lighting & Electrical Improvements	0	55,000	0	15,000	70,000
2027	Sub-Totals	\$0	\$273,000	\$0	\$27,000	\$300,000
Grand Totals		\$70,050	\$1,023,000	\$223,350	\$117,600	\$1,434,000



Service Area	Department	Location
Parks and Recreation	Parks and Recreation	Various
Project Title	Project Number	Project Type
Parks Tree Replacement Program	P0173	Maintenance



Department Priority
Project required to support important but not essential services
Project Description
This project is to have a general fund to yearly replace trees throughout our parks systems which are in decline of tree canopy coverage. Tree planting needs will be assessed regularly with the help of Public Work's arborist to create plans on where new plants will serve the City the best.
Relationship to Comprehensive Plan
Chapter 3, Page 29, PR-1-8 Develop resource management plans for all natural areas within the park and trails system.
Project Manager
Chris Higgins, Park Service Manager

Projected Start Date	Continuing
Projected Completion Date	Continuing

Projected Schedule	
Activity	Projected Date
Miscellaneous	Continuing

Why Now
Canopy coverage is very important for natural cooling to fight "heat island effect" in urban areas, storm water management, air quality, etc.

Financial Summary

Total Project Cost	
Prior Appropriations as of 12/31/2021	Continuing
Budget FY 2023	50,000
FY 2024 - FY 2027 Planned	210,000
Remaining Need	Continuing
Total Project Cost	Continuing
Local Funding Percentage	100.0%

Estimated Debt Service	
Project Total Debt Expenditures	
Principal	\$0
Interest	0
Total	\$0
Estimated Annual Debt Service	\$0

Five Year Proposed Appropriations by Activity						
Activity	Budget FY 2023	Planned FY 2024	Planned FY 2025	Planned FY 2026	Planned FY 2027	Program Period Estimate
Miscellaneous	50,000	50,000	50,000	55,000	55,000	\$260,000
Total	\$50,000	\$50,000	\$50,000	\$55,000	\$55,000	\$260,000

Five Year Proposed Expenditure Cash Flow Projections						
Funding Source	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Program Period Total
Local: Pay-As-You-Go	50,000	50,000	50,000	55,000	55,000	\$260,000
Total	\$50,000	\$50,000	\$50,000	\$55,000	\$55,000	\$260,000

Operating Budget Impact
None anticipated.



Service Area	Department	Location
Parks and Recreation	Parks and Recreation	Various
Project Title	Project Number	Project Type
Sustainable Infrastructure Program	P0175	New



Department Priority

Project required to support important but not essential services

Project Description

This project involves increasing the environment sustainability of new and existing park properties and facilities throughout the city. This shall include but not limited to installation of renewable-energy solutions (such as solar), water-quality enhancers (such as rain gardens), and educational installations on sustainability.

Relationship to Comprehensive Plan

Chapter 3, Page 29, PR-2.5 Fully utilize parks, trails and facilities to meet the recreational needs of city residents, placing emphasis on underserved populations.

Chapter 3, Page 37, PFS-1.1 Plan and develop new facilities and/or maintain/renovate existing facilities to meet the City's needs.

Project Manager

Chris Higgins, Park Service Manager

Projected Start Date	Continuing
Projected Completion Date	Continuing

Projected Schedule	
Activity	Projected Date
Consultant Engineering	Continuing
Construction	Continuing
Fencing, Lighting, and Signs	Continuing
Contingency	Continuing

Why Now

With this funding, we will be able to retrofit existing properties and increase our environmental sustainability across our parks systems and facilities. This funding will help our city increase its efforts protecting our natural resources for generations to come. This is especially important in a city that has so many natural resources that need protection. At the same time, these improvements and projects should result in decreased operating costs, such as utility bills.

Financial Summary

Total Project Cost	
Prior Appropriations as of 12/31/2021	Continuing
Budget FY 2023	75,000
FY 2024 - FY 2027 Planned	325,000
Remaining Need	Continuing
Total Project Cost	Continuing
Local Funding Percentage	100.0%

Estimated Debt Service	
Project Total Debt Expenditures	
Principal	\$0
Interest	0
Total	\$0
Estimated Annual Debt Service	\$0

Five Year Proposed Appropriations by Activity						
Activity	Budget FY 2023	Planned FY 2024	Planned FY 2025	Planned FY 2026	Planned FY 2027	Program Period Estimate
Consultant Engineering	5,000	5,000	5,000	5,000	5,000	\$25,000
Construction	50,000	20,000	50,000	55,000	35,000	\$210,000
Fencing, Lighting, and Signs	5,000	35,000	5,000	5,000	40,000	\$90,000
Contingency	15,000	15,000	15,000	10,000	20,000	\$75,000
Total	\$75,000	\$75,000	\$75,000	\$75,000	\$100,000	\$400,000

Five Year Proposed Expenditure Cash Flow Projections						
Funding Source	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Program Period Total
Local: Pay-As-You-Go	75,000	75,000	75,000	75,000	100,000	\$400,000
Total	\$75,000	\$75,000	\$75,000	\$75,000	\$100,000	\$400,000

Operating Budget Impact
To be determined.



Sustainable Infrastructure Program

Fiscal Year	Project Name	Consultant Engineering	Construction	Fencing, Lighting, and Signs	Contingency	Annual Total
	Sustainable garden maintenance and upgrades	\$0	\$10,000	\$0	\$5,000	\$15,000
	Miller Park - solar conversion for two picnic shelters	5,000	40,000	5,000	10,000	60,000
2023	Sub-Totals	\$5,000	\$50,000	\$5,000	\$15,000	\$75,000
	Sustainable garden maintenance and upgrades	\$0	\$10,000	\$0	\$5,000	\$15,000
	Miller Park - solar/LED walk lighting upgrade	5,000	10,000	35,000	10,000	60,000
2024	Sub-Totals	\$5,000	\$20,000	\$35,000	\$15,000	\$75,000
	Sustainable garden maintenance and upgrades	\$0	\$10,000	\$0	\$5,000	\$15,000
	Educational gardens installation - multiple locations	5,000	40,000	5,000	10,000	60,000
2025	Sub-Totals	\$5,000	\$50,000	\$5,000	\$15,000	\$75,000
	Sustainable garden maintenance and upgrades	\$0	\$15,000	\$0	\$5,000	\$20,000
	Peaks View Park - low mow/wildflower plantings	5,000	40,000	5,000	5,000	55,000
2026	Sub-Totals	\$5,000	\$55,000	\$5,000	\$10,000	\$75,000
	Sustainable garden maintenance and upgrades	\$0	\$15,000	\$0	\$5,000	\$20,000
	Peaks View Park - solar/LED lighting upgrades	5,000	20,000	40,000	15,000	80,000
2027	Sub-Totals	\$5,000	\$35,000	\$40,000	\$20,000	\$100,000
Grand Totals		\$25,000	\$210,000	\$90,000	\$75,000	\$400,000



Service Area	Department	Location
Parks and Recreation	Parks and Recreation	Templeton Sr Center
Project Title	Project Number	Project Type
Templeton Senior Center Renovations	To Be Assigned	New



Department Priority
Project required to support important but not essential services; Project contributes to the generation of new revenue
Project Description
Interior and exterior renovation and repairs which are much needed due to the aging building and heavy use. Currently projecting to start the design / engineering planning in FY 2026 to prepare for construction in FY 2028.
Relationship to Comprehensive Plan
Chapter 3, Page 37, PFS-1.1 Plan and develop new facilities and/or maintain/renovate existing facilities to meet the City's needs.
Project Manager
Chris Higgins, Park Service Manager

Projected Start Date	Q1 FY 2026
Projected Completion Date	Q4 FY 2028

Projected Schedule	
Activity	Projected Date
Architectural Services (Contractual)	Q4 FY 2028
Construction	Q4 FY 2028
Contingency	Q4 FY 2028

Why Now
Templeton Senior Center currently needs renovations and repairs that are well beyond maintenance activities and budgets. This funding will provide both design and construction funding for these updates and repairs.

Financial Summary

Total Project Cost	
Prior Appropriations as of 12/31/2021	\$0
Budget FY 2023	0
FY 2024 - FY 2027 Planned	50,000
Remaining Need	400,000
Total Project Cost	\$450,000
Local Funding Percentage	100.0%

Estimated Debt Service	
Project Total Debt Expenditures	
Principal	\$0
Interest	0
Total	\$0
Estimated Annual Debt Service	\$0

Five Year Proposed Appropriations by Activity						
Activity	Budget FY 2023	Planned FY 2024	Planned FY 2025	Planned FY 2026	Planned FY 2027	Program Period Estimate
Architectural Services (Contractual)	0	0	0	50,000	0	\$50,000
Total	\$0	\$0	\$0	\$50,000	\$0	\$50,000

Five Year Proposed Expenditure Cash Flow Projections						
Funding Source	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Program Period Total
Local: Pay-As-You-Go	0	0	0	50,000	0	\$50,000
Total	\$0	\$0	\$0	\$50,000	\$0	\$50,000

Operating Budget Impact
None anticipated at this time.

**Five Year Proposed Appropriations to be Financed by the City**

Project Title	Appropriations Through 06/30/2022	Budget FY 2023	FY 2024 - 2027 Planned	Five-Year Estimated Net cost	Estimated Cost Beyond Program Period	Total Accumulated Project Cost
Miscellaneous						
5th Street Statue and MLK Bridge	0	564,000	0	564,000	0	564,000
College Lake Dam Removal	10,000,000	10,000,000	0	10,000,000	0	20,000,000
Computer Aided Dispatch Replacement	1,730,000	1,640,000	1,630,000	3,270,000	0	5,000,000
Pedestrian Waste Receptacle Replacement	0	870,000	0	870,000	0	870,000
Radio Replacement	626,324	211,208	800,000	1,011,208	200,000	1,837,532
Total Proposed FY 2023 - 2027 CIP	\$12,356,324	\$13,285,208	\$2,430,000	\$15,715,208	\$200,000	\$28,271,532



Service Area Miscellaneous	Department Public Works	Location 5th Street at MLK Bridge and Roundabout at Federal Street
Project Title 5th Street Statue and MLK Bridge	Project Number To Be Assigned	Project Type New



Department Priority Project required to support important but not essential services; Project has State and/or Federal funding
Project Description Honoring African American History in Lynchburg: Construct the Thornhill Statue and Remembrance Wall in the roundabout at 5th and Federal Streets; improvements to the Martin Luther King, Jr. Bridge.
Relationship to Comprehensive Plan The Fifth Street Master Plan was adopted by City Council on May 23, 2006 as part of the City's Comprehensive Plan 2002 - 2020. Chapter 3, Page 31, Goal T-1.7: Commit adequate resources for the cost-effective operation and maintenance of streets, including pavement, bikeways, sidewalks, streetscapes and stormwater management improvements.
Project Manager Gaynelle Hart, Public Works Director

Projected Start Date	Q1 FY 2023
Projected Completion Date	Q4 FY 2023

Projected Schedule	
Activity	Projected Date
Consultant Engineering	Q2 FY 2023
Construction	Q4 FY 2023

Why Now The Fifth Street Phase IV project is scheduled to start in 2022, which will complete the multi-phased infrastructure improvements to the 5th Street corridor. On December 14, 2021, City Council received a report on the recommendations from the African American Cultural Committee on how to honor the contributions African Americans have made in our City. With construction nearing completion, it makes sense to implement the additional enhancements at this time.

Financial Summary

Total Project Cost	
Prior Appropriations as of 12/31/2021	\$0
Budget FY 2023	564,000
FY 2024 - FY 2027 Planned	0
Remaining Need	0
Total Project Cost	\$564,000
Local Funding Percentage	0%

Estimated Debt Service	
Project Total Debt Expenditures	
Principal	\$0
Interest	0
Total	\$0
Estimated Annual Debt Service	\$0

Five Year Proposed Appropriations by Activity						
Activity	Budget FY 2023	Planned FY 2024	Planned FY 2025	Planned FY 2026	Planned FY 2027	Program Period Estimate
Consultant Engineering	56,000	0	0	0	0	\$56,000
Construction	508,000	0	0	0	0	\$508,000
Total	\$564,000	\$0	\$0	\$0	\$0	\$564,000

Five Year Proposed Expenditure Cash Flow Projections						
Funding Source	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Program Period Total
Federal: ARPA - Revenue Replacement	564,000	0	0	0	0	\$564,000
Total	\$564,000	\$0	\$0	\$0	\$0	\$564,000

Operating Budget Impact None anticipated
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Service Area	Department	Location
Miscellaneous	Water Resources	College Lake/Lakeside Drive
Project Title	Project Number	Project Type
College Lake Dam Removal	ME018	New



Department Priority

Project has legal or regulatory mandate

Project Description

The College Lake Dam Removal project will provide for the removal of the College Lake Dam, including reestablishment of the Blackwater Creek stream channel and ecological restoration of the former lakebed area. This project will also update the limits of the FEMA 100-year floodplain and remove the inundation zone associated with the dam.

Relationship to Comprehensive Plan

Chapter 3, Page 27, Goal NS-1.4: Promote responsible management and development of lands adjacent to important natural resources that provide a pleasant, healthy and safe environment for human activities; Chapter 3, Page 36, Goal PU-2: Stormwater Management. Manage stormwater to protect residents, property and the environmental integrity of local/regional waterways and ecosystems; Chapter 3, Page 36, Goal PU-3: Improved Water Quality. Improve water quality in the City's streams and James River.

Project Manager

Erin Hawkins, Water Quality Manager

Projected Start Date	Q2 FY 2020
Projected Completion Date	Q4 FY 2025
Projected Schedule	
Activity	Projected Date
Consultant Engineering	Q2 FY 2020
Construction	Q1 FY 2023

Why Now

This project has a regulatory requirement for meeting the dam safety requirements. The current dam does not meet the dam safety requirements to pass the Probable Maximum Flood and is also susceptible to failure during an overtopping event.

Financial Summary

Total Project Cost	
Prior Appropriations as of 12/31/2021	\$10,000,000
Budget FY 2023	10,000,000
FY 2024 - FY 2027 Planned	0
Remaining Need	0
Total Project Cost	\$20,000,000
Local Funding Percentage	25.0%

Estimated Debt Service	
Project Total Debt Expenditures	
Principal	\$5,000,000
Interest	1,384,283
Total	\$6,384,283
Estimated Annual Debt Service	\$319,214

Five Year Proposed Appropriations by Activity						
Activity	Budget FY 2023	Planned FY 2024	Planned FY 2025	Planned FY 2026	Planned FY 2027	Program Period Estimate
Construction	10,000,000	0	0	0	0	\$10,000,000
Total	\$10,000,000	\$0	\$0	\$0	\$0	\$10,000,000

Five Year Proposed Expenditure Cash Flow Projections						
Funding Source	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Program Period Total
State: Grants	3,550,000	450,000	0	0	0	\$4,000,000
Local: Line of Credit	3,550,000	450,000	0	0	0	\$4,000,000
State: VCWRLF	0	6,900,000	3,100,000	0	0	\$10,000,000
Total	\$7,100,000	\$7,800,000	\$3,100,000	\$0	\$0	\$18,000,000

Operating Budget Impact

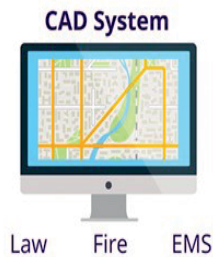
Operating expenses for maintenance of the Emergency Action Plan, ongoing lake level monitoring and controlling water flow will be eliminated.



Service Area
Miscellaneous
Project Title
Computer Aided Dispatch Replacement

Department
Emergency Services
Project Number
To Be Assigned

Location
3621 Candler Mountain Rd
Project Type
New



Department Priority

Project supports essential services

Project Description

Our computer aided dispatch system is a call management system that provides information to the police and fire departments regarding calls for service. The current system has been in place for over 20 years and is interconnected with many other systems within the City. Because of recent changes with the vendor it has become clear that we will need to change software and hardware in the near future. This project will also include the replacement of numerous other connected servers, PCs, tablets and software within the Police and Fire Departments that are currently connected to the computer aided dispatch system.

Relationship to Comprehensive Plan

Not Applicable

Project Manager

Melissa Foster, Director of Emergency Services

Projected Start Date	Q2 FY 2021
Projected Completion Date	Q4 FY 2024

Projected Schedule	
Activity	Projected Date
Consultant Engineering	Q1 FY 2022
Request for Proposal	Q1 FY 2023
Equipment	Q4 FY 2024

Why Now

The level of service that we are receiving from the vendor is slowly declining. There is concern that the vendor may begin trying to migrate customers to one of their other systems that may not meet the needs of public safety departments.

Financial Summary

Total Project Cost	
Prior Appropriations as of 12/31/2021	\$1,730,000
Budget FY 2023	1,640,000
FY 2024 - FY 2027 Planned	1,630,000
Remaining Need	0
Total Project Cost	\$5,000,000
Local Funding Percentage	100.0%

Estimated Debt Service	
Project Total Debt Expenditures	
Principal	\$5,000,000
Interest	1,384,283
Total	\$6,384,283
Estimated Annual Debt Service	\$319,214

Five Year Proposed Appropriations by Activity

Activity	Budget FY 2023	Planned FY 2024	Planned FY 2025	Planned FY 2026	Planned FY 2027	Program Period Estimate
Request for Proposal	10,000	0	0	0	0	\$10,000
Equipment	1,630,000	1,630,000	0	0	0	\$3,260,000
Total	\$1,640,000	\$1,630,000	\$0	\$0	\$0	\$3,270,000

Five Year Proposed Expenditure Cash Flow Projections

Funding Source	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Program Period Total
Local: Line of Credit	33,333	43,333	4,923,334	0	0	\$5,000,000
Total	\$33,333	\$43,333	\$4,923,334	\$0	\$0	\$5,000,000

Operating Budget Impact

None anticipated at this time.



Service Area	Department	Location
Miscellaneous	Public Works	City Wide
Project Title	Project Number	Project Type
Pedestrian Waste Receptacle Replacement	To Be Assigned	New



Department Priority

Project has State and/or Federal funding; Project supports essential services

Project Description

Replace 100+ pedestrian trash cans with smart, solar-powered, sensor-equipped waste stations that communicate real-time status to streamline waste management operations. These trash cans will notify the refuse division when they need servicing, which will increase the efficiency of the operation and reduce overflowing pedestrian cans. Also, the design of the can inhibits the disposal of large amounts of trash; therefore, discouraging the disposal of household and other waste that should not be placed in pedestrian cans.

Relationship to Comprehensive Plan

Chapter 3, Page 31, Goal T-1.7: Commit adequate resources for the cost-effective operation and maintenance of streets, including pavement, bikeways, sidewalks, streetscapes and stormwater management improvements.

Chapter 8, Page 8.5, Goal 3, Objective 3.A: Concentrate on improving and expanding retail businesses, street-level activities, and streetscape environments.

Project Manager

Gaynelle Hart, Public Works Director

Projected Start Date	Q1 FY 2023
Projected Completion Date	Q4 FY 2023

Projected Schedule	
Activity	Projected Date
Equipment	Q4 FY 2023

Why Now

The Department of Public Works presented a plan to the Deputy City Manager to improve the City's appearance by reducing weeds and litter city-wide. One of the recommendations is to replace the standard pedestrian can with a smart waste receptacle. The new state of the art trash cans will reduce illegal dumping of household trash in the city's pedestrian cans and reduce labor by notifying Public Works when they need servicing.

Financial Summary

Total Project Cost	
Prior Appropriations as of 12/31/2021	\$0
Budget FY 2023	870,000
FY 2024 - FY 2027 Planned	0
Remaining Need	0
Total Project Cost	\$870,000
Local Funding Percentage	0%

Estimated Debt Service	
Project Total Debt Expenditures	
Principal	\$0
Interest	0
Total	\$0
Estimated Annual Debt Service	\$0

Five Year Proposed Appropriations by Activity						
Activity	Budget FY 2023	Planned FY 2024	Planned FY 2025	Planned FY 2026	Planned FY 2027	Program Period Estimate
Equipment	870,000	0	0	0	0	\$870,000
Total	\$870,000	\$0	\$0	\$0	\$0	\$870,000

Five Year Proposed Expenditure Cash Flow Projections						
Funding Source	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Program Period Total
Federal: ARPA - Revenue Replacement	870,000	0	0	0	0	\$870,000
Total	\$870,000	\$0	\$0	\$0	\$0	\$870,000

Operating Budget Impact

None anticipated at this time.



Service Area	Department	Location
Miscellaneous	Emergency Services	3621 Candler Mountain Rd
Project Title	Project Number	Project Type
Radio Replacement	ME017	Maintenance



Department Priority
Project supports essential services
Project Description
Replacing aging mobile and portable radios currently used by non-enterprise City departments.
Relationship to Comprehensive Plan
Not Applicable
Project Manager
Melissa Foster, Director of Emergency Services

Projected Start Date	Q1 FY 2019
Projected Completion Date	Continuing

Projected Schedule	
Activity	Projected Date
Equipment	Continuing

Why Now
Radios are reaching "end of parts" status which means it will be more difficult to have equipment repaired and it will become unusable.

Financial Summary

Total Project Cost	
Prior Appropriations as of 12/31/2021	\$626,324
Budget FY 2023	211,208
FY 2024 - FY 2027 Planned	800,000
Remaining Need	200,000
Total Project Cost	\$1,837,532
Local Funding Percentage	100.0%

Estimated Debt Service	
Project Total Debt Expenditures	
Principal	\$0
Interest	0
Total	\$0
Estimated Annual Debt Service	\$0

Five Year Proposed Appropriations by Activity

Activity	Budget FY 2023	Planned FY 2024	Planned FY 2025	Planned FY 2026	Planned FY 2027	Program Period Estimate
Equipment	211,208	200,000	200,000	200,000	200,000	\$1,011,208
Total	\$211,208	\$200,000	\$200,000	\$200,000	\$200,000	\$1,011,208

Five Year Proposed Expenditure Cash Flow Projections

Funding Source	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Program Period Total
Local: Pay-As-You-Go	211,208	200,000	200,000	200,000	200,000	\$1,011,208
Total	\$211,208	\$200,000	\$200,000	\$200,000	\$200,000	\$1,011,208

Operating Budget Impact

None anticipated at this time.

**Five Year Proposed Appropriations to be Financed by the City**

Project Title	Appropriations Through 06/30/2022	Budget FY 2023	FY 2024 - 2027 Planned	Five-Year Estimated Net cost	Estimated Cost Beyond Program Period	Total Accumulated Project Cost
Reserves						
Lynchburg City Stadium Capital Maintenance Reserve	600,000	100,000	300,000	400,000	0	1,000,000
Snow, Street, and Bridge Reserve	Continuing	250,000	1,000,000	1,250,000	Continuing	Continuing
Total Proposed FY 2023 - 2027 CIP	\$600,000	\$350,000	\$1,300,000	\$1,650,000	\$0	\$1,000,000



Service Area Reserves	Department Public Works	Location Lynchburg City Stadium, Calvin Falwell Field
Project Title Lynchburg City Stadium Capital Maintenance Reserve	Project Number BMR01	Project Type Maintenance



Department Priority

Project contributes to the generation of new revenue

Project Description

Reserves for capital maintenance expenditures at the City Baseball Stadium as outlined in the Baseball Stadium Franchise Agreement. Funds will be used for mutually agreed upon expenditures of a capital nature such as repair, replacement, maintenance, and improvements of the Stadium structural elements and associated equipment.

The reserve was established with the FY 2017 Adopted budget. Per the franchise agreement the reserve must be maintained for 10 years and increased by \$50,000 to \$100,000 each year.

Relationship to Comprehensive Plan

Chapter 3, Page 37, Goal PFS-1.1: Plan and develop new facilities and/or maintain/renovate existing facilities to meet the City's needs.

Project Manager

Gaynelle Hart, Director of Public Works

Projected Start Date	Q1 FY 2017
Projected Completion Date	Q4 FY 2026

Projected Schedule	
Activity	Projected Date
Maintenance	Q4 FY 2026

Why Now
Per the Franchise Agreement the City is required to add \$50,000 to \$100,000 to the Stadium Maintenance Reserve each year through FY 2026.
As of October 2021, \$382,000 of this funding has been used to perform improvements at the Stadium that meet the guidelines of the Agreement.

Financial Summary

Total Project Cost	
Prior Appropriations as of 12/31/2021	\$600,000
Budget FY 2023	100,000
FY 2024 - FY 2027 Planned	300,000
Remaining Need	0
Total Project Cost	\$1,000,000
Local Funding Percentage	100.0%

Estimated Debt Service	
Project Total Debt Expenditures	
Principal	\$0
Interest	0
Total	\$0
Estimated Annual Debt Service	
	\$0

Five Year Proposed Appropriations by Activity						
Activity	Budget FY 2023	Planned FY 2024	Planned FY 2025	Planned FY 2026	Planned FY 2027	Program Period Estimate
Maintenance	100,000	100,000	100,000	100,000	0	\$400,000
Total	\$100,000	\$100,000	\$100,000	\$100,000	\$0	\$400,000

Five Year Proposed Expenditure Cash Flow Projections						
Funding Source	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Program Period Total
Local: Pay-As-You-Go	100,000	100,000	100,000	100,000	0	\$400,000
Total	\$100,000	\$100,000	\$100,000	\$100,000	\$0	\$400,000

Operating Budget Impact	
Annual funding to be used for capital expenditures which have been mutually agreed upon by the City and the Lynchburg Baseball Corporation.	



Service Area	Department	Location
Reserves	Public Works	N/A
Project Title	Project Number	Project Type
Snow, Street, and Bridge Reserve	TR004	Maintenance



Department Priority
Project supports essential services
Project Description
Reserves for unexpected maintenance expenditures related to snow removal. Remaining funds at the end of the fiscal year will be used to fund street and bridge maintenance.
Relationship to Comprehensive Plan
Chapter 3, page 30, Goal T-1: Provide safe, efficient, effective, and well-planned transportation systems and facilities that enhance economic development and redevelopment opportunities while preserving the integrity and character of the affected neighborhoods, historic districts, downtown and natural resources.
Project Manager
Gaynelle Hart, Director of Public Works

Projected Start Date	Continuing
Projected Completion Date	Continuing

Projected Schedule	
Activity	Projected Date
Snow Removal/Maintenance	Continuing

Why Now
The City maintains this reserve to assist with annual snow removal expenses.

Financial Summary

Total Project Cost	
Prior Appropriations as of 12/31/2021	Continuing
Budget FY 2023	250,000
FY 2024 - FY 2027 Planned	1,000,000
Remaining Need	Continuing
Total Project Cost	Continuing
Local Funding Percentage	100.0%

Estimated Debt Service	
Project Total Debt Expenditures	
Principal	\$0
Interest	0
Total	\$0
Estimated Annual Debt Service	
	\$0

Five Year Proposed Appropriations by Activity						
Activity	Budget FY 2023	Planned FY 2024	Planned FY 2025	Planned FY 2026	Planned FY 2027	Program Period Estimate
Snow Removal/Maintenance	250,000	250,000	250,000	250,000	250,000	\$1,250,000
Total	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$1,250,000

Five Year Proposed Expenditure Cash Flow Projections						
Funding Source	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Program Period Total
Local: Pay-As-You-Go	250,000	250,000	250,000	250,000	250,000	\$1,250,000
Total	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$1,250,000

Operating Budget Impact
Due to the unpredictability of winter weather, these funds allow the City to budget a moderate amount in the General Fund Operating Budget with the understanding the Reserve is available for overages.



SCHOOLS FUND (CITY CAPITAL PROJECTS FUND) SUMMARY OF APPROPRIATIONS - This summary demonstrates project appropriations for each Fiscal Year along with the expected sources of funding.

	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
Resources					
Local: Line of Credit	0	0	2,650,000	3,110,000	33,000,000
Local: Pay-As-You-Go	0	2,501,000	1,970,000	1,485,000	2,020,000
Local: Return of Fund Balance	1,947,403	0	0	0	0
TOTAL ESTIMATED RESOURCES	\$1,947,403	\$2,501,000	\$4,620,000	\$4,595,000	\$35,020,000
CAPITAL PROJECTS					
Schools	1,947,403	2,501,000	4,620,000	4,595,000	35,020,000
TOTAL PROPOSED CAPITAL PROJECTS	\$1,947,403	\$2,501,000	\$4,620,000	\$4,595,000	\$35,020,000



SCHOOLS FUND (CITY CAPITAL PROJECTS FUND) SUMMARY OF CASH FLOWS - This summary demonstrates project cash flows for each Fiscal Year along with the expected sources of funding.

	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
Resources					
Local: Line of Credit	0	0	2,650,000	3,110,000	21,300,000
Local: Pay-As-You-Go	0	2,501,000	1,970,000	1,485,000	2,020,000
Local: Return of Fund Balance	1,947,403	0	0	0	0
TOTAL ESTIMATED RESOURCES	\$1,947,403	\$2,501,000	\$4,620,000	\$4,595,000	\$23,320,000

CAPITAL PROJECTS

Schools	1,947,403	2,501,000	4,620,000	4,595,000	23,320,000
TOTAL PROPOSED CAPITAL PROJECTS	\$1,947,403	\$2,501,000	\$4,620,000	\$4,595,000	\$23,320,000



Five Year Proposed Appropriations to be Financed by the City

Project Title	Appropriations	Budget FY	FY 2024 - 2027	Five-Year	Estimated Cost	Total
	Through 06/30/2022	2023	Planned	Estimated Net cost	Beyond Program Period	Accumulated Project Cost
Schools						
Athletic Complexes	0	150,000	1,600,000	1,750,000	0	1,750,000
Dearington ES Modular Classroom Replacement	0	182,000	0	182,000	0	182,000
Elementary Gym Addition A	0	0	1,300,000	1,300,000	0	1,300,000
Elementary Gym Addition B	0	0	1,350,000	1,350,000	0	1,350,000
Elementary Gym Addition C	0	0	1,410,000	1,410,000	0	1,410,000
Linkhorne ES Renovation & Gym Addition	0	0	1,300,000	1,300,000	27,100,000	28,400,000
Mechanical/Electrical	0	0	1,007,000	1,007,000	1,353,000	2,360,000
Paving & Fencing	0	200,000	800,000	1,000,000	1,000,000	2,000,000
Playground Equipment Replacement	0	100,000	200,000	300,000	200,000	500,000
Plumbing/Restroom Renovation	0	35,000	185,000	220,000	150,000	370,000
Reserve for Future Expenditure Needs (Fac. Study)	0	726,403	400,000	1,126,403	0	1,126,403
Reserve for Future Maintenance Needs	0	250,000	400,000	650,000	500,000	1,150,000
Roof Replacement/Repair	0	304,000	3,384,000	3,688,000	4,610,000	8,298,000
Sandusky ES Replacement	0	0	33,400,000	33,400,000	0	33,400,000
Total Proposed FY 2023 - 2027 CIP	\$0	\$1,947,403	\$46,736,000	\$48,683,403	\$34,913,000	\$83,596,403



Service Area	Department	Location
Schools	Schools	Multiple
Project Title	Project Number	Project Type
Athletic Complexes	Multiple	Maintenance



Department Priority
Project supports essential services
Project Description
This project involves repairs and replacement at various school athletic complexes.
Relationship to Comprehensive Plan
Chapter 3, Page 37, Goal PFS 1.1: Plan and develop new facilities and/or maintain/renovate existing facilities to meet the City's needs.
Project Manager
Richard Thompson, Construction Project Manager

Projected Start Date	Q1 FY 2023
Projected Completion Date	Q4 FY 2026
Projected Schedule	
Activity	Projected Date
Construction	Q1 FY 2023

Why Now
Periodic upgrades are needed to the athletic facilities in order to keep them safe and provide healthy places for students and the community.

Financial Summary

Total Project Cost	
Prior Appropriations as of 12/31/2021	\$0
Budget FY 2023	150,000
FY 2024 - FY 2027 Planned	1,600,000
Remaining Need	0
Total Project Cost	\$1,750,000
Local Funding Percentage	100.0%

Estimated Debt Service	
Project Total Debt Expenditures	
Principal	\$0
Interest	0
Total	\$0
Estimated Annual Debt Service	\$0

Five Year Proposed Appropriations by Activity						
Activity	Budget FY 2023	Planned FY 2024	Planned FY 2025	Planned FY 2026	Planned FY 2027	Program Period Estimate
Construction	150,000	900,000	0	700,000	0	\$1,750,000
Total	\$150,000	\$900,000	\$0	\$700,000	\$0	\$1,750,000

Five Year Proposed Expenditure Cash Flow Projections						
Funding Source	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Program Period Total
Local: Return of Fund Balance	150,000	0	0	0	0	\$150,000
Local: Pay-As-You-Go	0	900,000	0	700,000	0	\$1,600,000
Total	\$150,000	\$900,000	\$0	\$700,000	\$0	\$1,750,000

Operating Budget Impact
Reduced cost of maintenance and upkeep of existing facilities.



Athletic Complexes

Fiscal				
Year	Project Name	Sub-Project	Construction	Annual Total
	2023 Dunbar MS	Track Resurface	\$150,000	\$150,000
2023	Sub-Totals		\$150,000	\$150,000
	EC Glass HS	Track Renovation	\$300,000	\$300,000
	Heritage HS	Baseball Turf Replacement	600,000	600,000
2024	Sub-Totals		\$900,000	\$900,000
				\$0
2025	Sub-Totals		\$0	\$0
	Heritage HS	Football Turf Replacement	\$700,000	\$700,000
2026	Sub-Totals		\$700,000	\$700,000
				\$0
2027	Sub-Totals		\$0	\$0
Grand Totals			\$1,750,000	\$1,750,000



Service Area	Department	Location
Schools	Schools	Dearington ES
Project Title	Project Number	Project Type
Dearington ES Modular Classroom Replacement	To Be Assigned	New



Department Priority
Project supports essential services
Project Description
Replace 30+ year old unit with new.
Relationship to Comprehensive Plan
LCS Strategic Plan, Goal 3 - Fiscal Responsibility
Project Manager
Richard Thompson, Construction Project Manager

Projected Start Date	Q1 FY 2023
Projected Completion Date	Q1 FY 2024

Projected Schedule	
Activity	Projected Date
Construction	Q1 FY 2023

Why Now
Unit is well beyond its useful life and needs replacement.

Financial Summary

Total Project Cost	
Prior Appropriations as of 12/31/2021	\$0
Budget FY 2023	182,000
FY 2024 - FY 2027 Planned	0
Remaining Need	0
Total Project Cost	\$182,000
Local Funding Percentage	100.0%

Estimated Debt Service	
Project Total Debt Expenditures	
Principal	\$0
Interest	0
Total	\$0
Estimated Annual Debt Service	\$0

Five Year Proposed Appropriations by Activity						
Activity	Budget FY 2023	Planned FY 2024	Planned FY 2025	Planned FY 2026	Planned FY 2027	Program Period Estimate
Construction	182,000	0	0	0	0	\$182,000
Total	\$182,000	\$0	\$0	\$0	\$0	\$182,000

Five Year Proposed Expenditure Cash Flow Projections						
Funding Source	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Program Period Total
Local: Return of Fund Balance	182,000	0	0	0	0	\$182,000
Total	\$182,000	\$0	\$0	\$0	\$0	\$182,000

Operating Budget Impact
Replace energy inefficient unit with energy efficient unit.



Service Area	Department	Location
Schools	Schools	Elementary School
Project Title	Project Number	Project Type
Elementary Gym Addition A	To Be Assigned	New



Department Priority
Project supports essential services
Project Description
Construction of a new gym addition at an elementary school.
Relationship to Comprehensive Plan
LCS Strategic Plan, Goal 3 - Fiscal Responsibility
Project Manager
Richard Thompson, Construction Project Manager

Projected Start Date	Q1 FY 2025
Projected Completion Date	Q4 FY 2025

Projected Schedule	
Activity	Projected Date
Construction	Q1 FY 2025

Why Now
The movement education program at the elementary level requires suitable activities daily for the students. The gym addition will allow these activities even in inclement weather.

Financial Summary

Total Project Cost	
Prior Appropriations as of 12/31/2021	\$0
Budget FY 2023	0
FY 2024 - FY 2027 Planned	1,300,000
Remaining Need	0
Total Project Cost	\$1,300,000
Local Funding Percentage	100.0%

Estimated Debt Service	
Project Total Debt Expenditures	
Principal	\$1,300,000
Interest	359,914
Total	\$1,659,914
Estimated Annual Debt Service	\$82,996

Five Year Proposed Appropriations by Activity						
Activity	Budget FY 2023	Planned FY 2024	Planned FY 2025	Planned FY 2026	Planned FY 2027	Program Period Estimate
Construction	0	0	1,300,000	0	0	\$1,300,000
Total	\$0	\$0	\$1,300,000	\$0	\$0	\$1,300,000

Five Year Proposed Expenditure Cash Flow Projections						
Funding Source	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Program Period Total
Local: Line of Credit	0	0	1,300,000	0	0	\$1,300,000
Total	\$0	\$0	\$1,300,000	\$0	\$0	\$1,300,000

Operating Budget Impact
Additional building square footage will incur utility and maintenance costs.

Decision on which Elementary School Gym is being withheld until review of Facility Study



Service Area	Department	Location
Schools	Schools	Elementary School
Project Title	Project Number	Project Type
Elementary Gym Addition B	To Be Assigned	New



Department Priority
Project supports essential services
Project Description
Construction of a new gym addition at an elementary school.
Relationship to Comprehensive Plan
LCS Strategic Plan, Goal 3 - Fiscal Responsibility
Project Manager
Richard Thompson, Construction Project Manager

Projected Start Date	Q1 FY 2025
Projected Completion Date	Q4 FY 2025

Projected Schedule	
Activity	Projected Date
Construction	Q1 FY 2025

Why Now
The movement education program at the elementary level requires suitable activities daily for the students. The gym addition will allow these activities even in inclement weather.

Financial Summary

Total Project Cost	
Prior Appropriations as of 12/31/2021	\$0
Budget FY 2023	0
FY 2024 - FY 2027 Planned	1,350,000
Remaining Need	0
Total Project Cost	\$1,350,000
Local Funding Percentage	100.0%

Estimated Debt Service	
Project Total Debt Expenditures	
Principal	\$1,350,000
Interest	373,756
Total	\$1,723,756
Estimated Annual Debt Service	\$86,188

Five Year Proposed Appropriations by Activity						
Activity	Budget FY 2023	Planned FY 2024	Planned FY 2025	Planned FY 2026	Planned FY 2027	Program Period Estimate
Construction	0	0	1,350,000	0	0	\$1,350,000
Total	\$0	\$0	\$1,350,000	\$0	\$0	\$1,350,000

Five Year Proposed Expenditure Cash Flow Projections						
Funding Source	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Program Period Total
Local: Line of Credit	0	0	1,350,000	0	0	\$1,350,000
Total	\$0	\$0	\$1,350,000	\$0	\$0	\$1,350,000

Operating Budget Impact
Additional building square footage will incur utility and maintenance costs.

Decision on which Elementary School Gym is being withheld until review of Facility Study



Service Area	Department	Location
Schools	Schools	Elementary School
Project Title	Project Number	Project Type
Elementary Gym Addition C	To Be Assigned	New



Department Priority
Project supports essential services
Project Description
Construction of a new gym addition at an elementary school.
Relationship to Comprehensive Plan
LCS Strategic Plan, Goal 3 - Fiscal Responsibility
Project Manager
Richard Thompson, Construction Project Manager

Projected Start Date	Q1 FY 2026
Projected Completion Date	Q4 FY 2026

Projected Schedule	
Activity	Projected Date
Construction	Q1 FY 2026

Why Now
The movement education program at the elementary level requires suitable activities daily for the students. The gym addition will allow these activities even in inclement weather.

Financial Summary

Total Project Cost	
Prior Appropriations as of 12/31/2021	\$0
Budget FY 2023	0
FY 2024 - FY 2027 Planned	1,410,000
Remaining Need	0
Total Project Cost	\$1,410,000
Local Funding Percentage	100.0%

Estimated Debt Service	
Project Total Debt Expenditures	
Principal	\$1,410,000
Interest	390,368
Total	\$1,800,368
Estimated Annual Debt Service	\$90,018

Five Year Proposed Appropriations by Activity						
Activity	Budget FY 2023	Planned FY 2024	Planned FY 2025	Planned FY 2026	Planned FY 2027	Program Period Estimate
Construction	0	0	0	1,410,000	0	\$1,410,000
Total	\$0	\$0	\$0	\$1,410,000	\$0	\$1,410,000

Five Year Proposed Expenditure Cash Flow Projections						
Funding Source	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Program Period Total
Local: Line of Credit	0	0	0	1,410,000	0	\$1,410,000
Total	\$0	\$0	\$0	\$1,410,000	\$0	\$1,410,000

Operating Budget Impact
Additional building square footage will incur utility and maintenance costs.

Decision on which Elementary School Gym is being withheld until review of Facility Study



Service Area	Department	Location
Schools	Schools	Linkhorne ES
Project Title	Project Number	Project Type
Linkhorne ES Renovation & Gym Addition	To Be Assigned	New



Department Priority
Project supports essential services
Project Description
Renovation of existing elementary school building, including MEP systems, and surfaces. Construction of a new gym building with classrooms.
Relationship to Comprehensive Plan
LCS Strategic Plan, Goal 3 - Fiscal Responsibility
Project Manager
Richard Thompson, Construction Project Manager

Projected Start Date	Q1 FY 2027
Projected Completion Date	Q4 FY 2028

Projected Schedule	
Activity	Projected Date
Architectural Services (Contractual)	Q1 FY 2027
Construction	Q4 FY 2027

Why Now
All of the mechanical, electrical and plumbing systems have outlived their usefulness and need replacement. The building is at the end of its life cycle and needs renovation for its continued use.

Financial Summary

Total Project Cost	
Prior Appropriations as of 12/31/2021	\$0
Budget FY 2023	0
FY 2024 - FY 2027 Planned	1,300,000
Remaining Need	27,100,000
Total Project Cost	\$28,400,000
Local Funding Percentage	4.6%

Estimated Debt Service	
Project Total Debt Expenditures	
Principal	\$1,300,000
Interest	359,914
Total	\$1,659,914
Estimated Annual Debt Service	\$82,996

Five Year Proposed Appropriations by Activity						
Activity	Budget FY 2023	Planned FY 2024	Planned FY 2025	Planned FY 2026	Planned FY 2027	Program Period Estimate
Architectural Services (Contractual)	0	0	0	0	1,300,000	\$1,300,000
Total	\$0	\$0	\$0	\$0	\$1,300,000	\$1,300,000

Five Year Proposed Expenditure Cash Flow Projections						
Funding Source	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Program Period Total
Local: Line of Credit	0	0	0	0	1,300,000	\$1,300,000
Total	\$0	\$0	\$0	\$0	\$1,300,000	\$1,300,000

Operating Budget Impact
Better energy efficiency. Old energy inefficient systems to be replaced with energy efficient systems.



Service Area	Department	Location
Schools	Schools	Multiple
Project Title	Project Number	Project Type
Mechanical/Electrical	Multiple	Maintenance



Department Priority

Project supports essential services

Project Description

This project involves the replacement of mechanical and electrical systems that are at the end of their estimated useful life and need replacement.

Relationship to Comprehensive Plan

Chapter 3, Page 37, Goal PFS 1.1: Plan and develop new facilities and/or maintain/renovate existing facilities to meet the City's needs.

Project Manager

Richard Thompson, Construction Project Manager

Projected Start Date	Q1 FY 2026
Projected Completion Date	Q4 FY 2027

Projected Schedule	
Activity	Projected Date
Construction	Q1 FY 2026

Why Now
Maintenance that is needed to operate facility.

Financial Summary

Total Project Cost	
Prior Appropriations as of 12/31/2021	\$0
Budget FY 2023	0
FY 2024 - FY 2027 Planned	1,007,000
Remaining Need	1,353,000
Total Project Cost	\$2,360,000
Local Funding Percentage	100.0%

Estimated Debt Service	
Project Total Debt Expenditures	
Principal	\$0
Interest	0
Total	\$0
Estimated Annual Debt Service	\$0

Five Year Proposed Appropriations by Activity						
Activity	Budget FY 2023	Planned FY 2024	Planned FY 2025	Planned FY 2026	Planned FY 2027	Program Period Estimate
Construction	0	0	0	350,000	657,000	\$1,007,000
Total	\$0	\$0	\$0	\$350,000	\$657,000	\$1,007,000

Five Year Proposed Expenditure Cash Flow Projections						
Funding Source	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Program Period Total
Local: Pay-As-You-Go	0	0	0	350,000	657,000	\$1,007,000
Total	\$0	\$0	\$0	\$350,000	\$657,000	\$1,007,000

Operating Budget Impact
Reduced cost of maintenance and upkeep of existing facilities.



Mechanical/Electrical

Fiscal		Sub-Project	Construction	Annual Total
Year	Project Name			
				\$0
2023	Sub-Totals		\$0	\$0
				\$0
2024	Sub-Totals		\$0	\$0
				\$0
2025	Sub-Totals		\$0	\$0
	Dunbar MS	Central Bldg. Chiller Replacement	\$350,000	\$350,000
2026	Sub-Totals		\$350,000	\$350,000
	Bedford Hills ES	HVAC Replacement	\$657,000	\$657,000
2027	Sub-Totals		\$657,000	\$657,000
Grand Totals			\$1,007,000	\$1,007,000



Service Area	Department	Location
Schools	Schools	Multiple
Project Title	Project Number	Project Type
Paving & Fencing	Multiple	Maintenance



Department Priority
Project supports essential services
Project Description
This project involves the replacement of unserviceable paving and fencing.
Relationship to Comprehensive Plan
Chapter 3, Page 37, Goal PFS 1.1: Plan and develop new facilities and/or maintain/renovate existing facilities to meet the City's needs.
Project Manager
Richard Thompson, Construction Project Manager

Projected Start Date	Q1 FY 2023
Projected Completion Date	Continuing

Projected Schedule	
Activity	Projected Date
Construction	Q1 FY 2023

Why Now
Maintenance that is needed to operate facility efficiently and maintain safe campuses.

Financial Summary

Total Project Cost	
Prior Appropriations as of 12/31/2021	\$0
Budget FY 2023	200,000
FY 2024 - FY 2027 Planned	800,000
Remaining Need	1,000,000
Total Project Cost	\$2,000,000
Local Funding Percentage	100.0%

Estimated Debt Service	
Project Total Debt Expenditures	
Principal	\$0
Interest	0
Total	\$0
Estimated Annual Debt Service	\$0

Five Year Proposed Appropriations by Activity						
Activity	Budget FY 2023	Planned FY 2024	Planned FY 2025	Planned FY 2026	Planned FY 2027	Program Period Estimate
Construction	200,000	200,000	200,000	200,000	200,000	\$1,000,000
Total	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$1,000,000

Five Year Proposed Expenditure Cash Flow Projections						
Funding Source	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Program Period Total
Local: Return of Fund Balance	200,000	0	0	0	0	\$200,000
Local: Pay-As-You-Go	0	200,000	200,000	200,000	200,000	\$800,000
Total	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$1,000,000

Operating Budget Impact
Reduced cost of maintenance and upkeep of existing facilities.



Service Area	Department	Location
Schools	Schools	Multiple
Project Title	Project Number	Project Type
Playground Equipment Replacement	Multiple	Maintenance

Department Priority

Project supports essential services

Project Description

This project involves the replacement of unserviceable playground equipment.

Relationship to Comprehensive Plan

Chapter 3, Page 37, Goal PFS 1.1: Plan and develop new facilities and/or maintain/renovate existing facilities to meet the City's needs.

Project Manager

Richard Thompson, Construction Project Manager



Projected Start Date	Q1 FY 2023
Projected Completion Date	Continuing

Projected Schedule	
Activity	Projected Date
Construction	Q1 FY 2023

Why Now

Maintenance that is needed to operate facility and ensure a safe recreation area for students and community.

Financial Summary

Total Project Cost	
Prior Appropriations as of 12/31/2021	\$0
Budget FY 2023	100,000
FY 2024 - FY 2027 Planned	200,000
Remaining Need	200,000
Total Project Cost	\$500,000
Local Funding Percentage	100.0%

Estimated Debt Service	
Project Total Debt Expenditures	
Principal	\$0
Interest	0
Total	\$0
Estimated Annual Debt Service	\$0

Five Year Proposed Appropriations by Activity						
Activity	Budget FY 2023	Planned FY 2024	Planned FY 2025	Planned FY 2026	Planned FY 2027	Program Period Estimate
Construction	100,000	0	100,000	0	100,000	\$300,000
Total	\$100,000	\$0	\$100,000	\$0	\$100,000	\$300,000

Five Year Proposed Expenditure Cash Flow Projections						
Funding Source	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Program Period Total
Local: Return of Fund Balance	100,000	0	0	0	0	\$100,000
Local: Pay-As-You-Go	0	0	100,000	0	100,000	\$200,000
Total	\$100,000	\$0	\$100,000	\$0	\$100,000	\$300,000

Operating Budget Impact
Reduced cost of maintenance and upkeep of existing facilities.



Service Area	Department	Location
Schools	Schools	Multiple
Project Title	Project Number	Project Type
Plumbing/Restroom Renovation	Multiple	Maintenance



Department Priority
Project supports essential services
Project Description
This project involves the replacement of plumbing and restroom fixtures that are at the end of their estimated useful life and need replacement.
Relationship to Comprehensive Plan
Chapter 3, Page 37, Goal PFS 1.1: Plan and develop new facilities and/or maintain/renovate existing facilities to meet the City's needs.
Project Manager
Richard Thompson, Construction Project Manager

Projected Start Date	Q1 FY 2023
Projected Completion Date	Q4 FY 2027

Projected Schedule	
Activity	Projected Date
Construction	Q1 FY 2023

Why Now
Maintenance that is needed to operate facility.

Financial Summary

Total Project Cost	
Prior Appropriations as of 12/31/2021	\$0
Budget FY 2023	35,000
FY 2024 - FY 2027 Planned	185,000
Remaining Need	150,000
Total Project Cost	\$370,000
Local Funding Percentage	100.0%

Estimated Debt Service	
Project Total Debt Expenditures	
Principal	\$0
Interest	0
Total	\$0
Estimated Annual Debt Service	\$0

Five Year Proposed Appropriations by Activity						
Activity	Budget FY 2023	Planned FY 2024	Planned FY 2025	Planned FY 2026	Planned FY 2027	Program Period Estimate
Construction	35,000	80,000	35,000	35,000	35,000	\$220,000
Total	\$35,000	\$80,000	\$35,000	\$35,000	\$35,000	\$220,000

Five Year Proposed Expenditure Cash Flow Projections						
Funding Source	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Program Period Total
Local: Return of Fund Balance	35,000	0	0	0	0	\$35,000
Local: Pay-As-You-Go	0	80,000	35,000	35,000	35,000	\$185,000
Total	\$35,000	\$80,000	\$35,000	\$35,000	\$35,000	\$220,000

Operating Budget Impact
Reduced cost of maintenance and upkeep of existing facilities.



Plumbing/Restroom Renovation

Fiscal Year	Project Name	Sub-Project	Construction	Annual Total
	RS Payne ES	Plumbing & Restroom Renovation	\$35,000	\$35,000
2023	Sub-Totals		\$35,000	\$35,000
	Grease Trap Interceptors	Site Improvement	\$40,000	\$40,000
	RPZ Backflow Device Install	Site Improvement	40,000	40,000
2024	Sub-Totals		\$80,000	\$80,000
	Linkhorne ES	Plumbing & Restroom Renovation	\$35,000	\$35,000
2025	Sub-Totals		\$35,000	\$35,000
	Paul Munro ES	Plumbing & Restroom Renovation	\$35,000	\$35,000
2026	Sub-Totals		\$35,000	\$35,000
	Sandusky ES	Plumbing & Restroom Renovation	\$35,000	\$35,000
2027	Sub-Totals		\$35,000	\$35,000
Grand Totals			\$220,000	\$220,000



Service Area	Department	Location
Schools	Schools	Multiple
Project Title	Project Number	Project Type
Reserve for Future Expenditure Needs (Fac. Study)	Multiple	New



Department Priority
Project supports essential services
Project Description
Reserve account for unforeseen expenditures as result of the facility study.
Relationship to Comprehensive Plan
Chapter 3, Page 37, Goal PFS 1.1: Plan and develop new facilities and/or maintain/renovate existing facilities to meet the City's needs.
Project Manager
Richard Thompson, Construction Project Manager

Projected Start Date	Q1 FY 2023
Projected Completion Date	Q4 FY 2027

Projected Schedule	
Activity	Projected Date
Construction	Q1 FY 2023

Why Now
Need to build a reserve for unforeseen expenditures.

Financial Summary

Total Project Cost	
Prior Appropriations as of 12/31/2021	\$0
Budget FY 2023	726,403
FY 2024 - FY 2027 Planned	400,000
Remaining Need	0
Total Project Cost	\$1,126,403
Local Funding Percentage	100.0%

Estimated Debt Service	
Project Total Debt Expenditures	
Principal	\$0
Interest	0
Total	\$0
Estimated Annual Debt Service	\$0

Five Year Proposed Appropriations by Activity						
Activity	Budget FY 2023	Planned FY 2024	Planned FY 2025	Planned FY 2026	Planned FY 2027	Program Period Estimate
Construction	726,403	100,000	100,000	100,000	100,000	\$1,126,403
Total	\$726,403	\$100,000	\$100,000	\$100,000	\$100,000	\$1,126,403

Five Year Proposed Expenditure Cash Flow Projections						
Funding Source	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Program Period Total
Local: Return of Fund Balance	726,403	0	0	0	0	\$726,403
Local: Pay-As-You-Go	0	100,000	100,000	100,000	100,000	\$400,000
Total	\$726,403	\$100,000	\$100,000	\$100,000	\$100,000	\$1,126,403

Operating Budget Impact
Reduced cost of maintenance and upkeep of existing facilities.



Service Area	Department	Location
Schools	Schools	Multiple
Project Title	Project Number	Project Type
Reserve for Future Maintenance Needs	Multiple	New



Department Priority
Project supports essential services
Project Description
Reserve account for emergency expenditures.
Relationship to Comprehensive Plan
Chapter 3, Page 37, Goal PFS 1.1: Plan and develop new facilities and/or maintain/renovate existing facilities to meet the City's needs.
Project Manager
Richard Thompson, Construction Project Manager

Projected Start Date	Q1 FY 2023
Projected Completion Date	Continuing

Projected Schedule	
Activity	Projected Date
Construction	Q1 FY 2023

Why Now
Need to build a reserve for emergency expenditures.

Financial Summary

Total Project Cost	
Prior Appropriations as of 12/31/2021	\$0
Budget FY 2023	250,000
FY 2024 - FY 2027 Planned	400,000
Remaining Need	500,000
Total Project Cost	\$1,150,000
Local Funding Percentage	100.0%

Estimated Debt Service	
Project Total Debt Expenditures	
Principal	\$0
Interest	0
Total	\$0
Estimated Annual Debt Service	\$0

Five Year Proposed Appropriations by Activity						
Activity	Budget FY 2023	Planned FY 2024	Planned FY 2025	Planned FY 2026	Planned FY 2027	Program Period Estimate
Construction	250,000	100,000	100,000	100,000	100,000	\$650,000
Total	\$250,000	\$100,000	\$100,000	\$100,000	\$100,000	\$650,000

Five Year Proposed Expenditure Cash Flow Projections						
Funding Source	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Program Period Total
Local: Return of Fund Balance	250,000	0	0	0	0	\$250,000
Local: Pay-As-You-Go	0	100,000	100,000	100,000	100,000	\$400,000
Total	\$250,000	\$100,000	\$100,000	\$100,000	\$100,000	\$650,000

Operating Budget Impact
Reduced cost of maintenance and upkeep of existing facilities.



Service Area	Department	Location
Schools	Schools	Multiple
Project Title	Project Number	Project Type
Roof Replacement/Repair	Multiple	Maintenance



Department Priority
Project supports essential services
Project Description
This project involves the replacement of roof systems that are at the end of their estimated useful life.
Relationship to Comprehensive Plan
Chapter 3, Page 37, Goal PFS 1.1: Plan and develop new facilities and/or maintain/renovate existing facilities to meet the City's needs.
Project Manager
Richard Thompson, Construction Project Manager

Projected Start Date	Q1 FY 2023
Projected Completion Date	Continuing

Projected Schedule	
Activity	Projected Date
Construction	Q1 FY 2023

Why Now
Maintenance that is needed to operate facility.

Financial Summary

Total Project Cost	
Prior Appropriations as of 12/31/2021	\$0
Budget FY 2023	304,000
FY 2024 - FY 2027 Planned	3,384,000
Remaining Need	4,610,000
Total Project Cost	\$8,298,000
Local Funding Percentage	100.0%

Estimated Debt Service	
Project Total Debt Expenditures	
Principal	\$0
Interest	0
Total	\$0
Estimated Annual Debt Service	\$0

Five Year Proposed Appropriations by Activity						
Activity	Budget FY 2023	Planned FY 2024	Planned FY 2025	Planned FY 2026	Planned FY 2027	Program Period Estimate
Construction	304,000	1,121,000	1,435,000	0	828,000	\$3,688,000
Total	\$304,000	\$1,121,000	\$1,435,000	\$0	\$828,000	\$3,688,000

Five Year Proposed Expenditure Cash Flow Projections						
Funding Source	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Program Period Total
Local: Return of Fund Balance	304,000	0	0	0	0	\$304,000
Local: Pay-As-You-Go	0	1,121,000	1,435,000	0	828,000	\$3,384,000
Total	\$304,000	\$1,121,000	\$1,435,000	\$0	\$828,000	\$3,688,000

Operating Budget Impact
Reduced cost of maintenance and upkeep of existing facilities.



Roof Replacement/Repair

Fiscal				
Year	Project Name	Sub-Project	Construction	Annual Total
	Dunbar MS	Boiler House	\$34,320	\$34,320
	Dearington ES	Sections Shingle & B	184,680	184,680
	Hutcherson ELC	Section B	85,000	85,000
2023	Sub-Totals		\$304,000	\$304,000
	Sandusky ES	All Sections	\$1,121,000	\$1,121,000
2024	Sub-Totals		\$1,121,000	\$1,121,000
	EC Glass HS	Science & Gym Additions	\$563,000	\$563,000
	Linkhorne ES	Sections F, G, H, J, L	518,000	518,000
	Laurel Regional School	Sections A & B	354,000	354,000
2025	Sub-Totals		\$1,435,000	\$1,435,000
				\$0
2026	Sub-Totals		\$0	\$0
	Perrymont ES	All Sections	\$828,000	\$828,000
2027	Sub-Totals		\$828,000	\$828,000
Grand Totals			\$3,688,000	\$3,688,000



Service Area	Department	Location
Schools	Schools	Sandusky ES
Project Title	Project Number	Project Type
Sandusky ES Replacement	To Be Assigned	New



Department Priority
Project supports essential services
Project Description
Construction of a new building to replace existing elementary school building. Project includes all site work, as well as demolition of existing building.
Relationship to Comprehensive Plan
LCS Strategic Plan, Goal 3 - Fiscal Responsibility
Project Manager
Richard Thompson, Construction Project Manager

Projected Start Date	Q1 FY 2026
Projected Completion Date	Q4 FY 2028

Projected Schedule	
Activity	Projected Date
Architectural Services (Contractual)	Q1 FY 2026
Construction	Q1 FY 2027

Why Now
All of the mechanical, electrical and plumbing systems have outlived their usefulness and need replacement. Also, the design of the building no longer lends itself to an effective educational program.

Financial Summary

Total Project Cost	
Prior Appropriations as of 12/31/2021	\$0
Budget FY 2023	0
FY 2024 - FY 2027 Planned	33,400,000
Remaining Need	0
Total Project Cost	\$33,400,000
Local Funding Percentage	100.0%

Estimated Debt Service	
Project Total Debt Expenditures	
Principal	\$33,400,000
Interest	9,247,009
Total	\$42,647,009
Estimated Annual Debt Service	\$2,132,350

Five Year Proposed Appropriations by Activity						
Activity	Budget FY 2023	Planned FY 2024	Planned FY 2025	Planned FY 2026	Planned FY 2027	Program Period Estimate
Architectural Services (Contractual)	0	0	0	1,700,000	0	\$1,700,000
Construction	0	0	0	0	31,700,000	\$31,700,000
Total	\$0	\$0	\$0	\$1,700,000	\$31,700,000	\$33,400,000

Five Year Proposed Expenditure Cash Flow Projections						
Funding Source	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Program Period Total
Local: Line of Credit	0	0	0	1,700,000	20,000,000	\$21,700,000
Total	\$0	\$0	\$0	\$1,700,000	\$20,000,000	\$21,700,000

Operating Budget Impact



FY 2023-2027
CAPITAL IMPROVEMENT PLAN
GENERAL FUND – CITY AND SCHOOLS

February 8, 2022



PURPOSE AND AGENDA

- **Purpose:** Review the recommended FY 2023-2027 Capital Improvement Plan and discuss updates with City Council
- **Agenda:**
 - General Concepts
 - FY 2023 CIP Development Process Improvements
 - Project Reviews:
 - Annual Projects
 - Major Existing Projects
 - ARPA Projects
 - New Projects (not previously approved)
 - Plan of Finance



GENERAL CONCEPTS

- Informational only at this time; we will request approval at Feb. 22 meeting
- Please review before Feb. 22 meeting
- 95 projects; 32 of which are newly-added to the five-year plan
- As a reminder, this does not include Water, Sewer, Stormwater, Fleet, or Airport (Enterprise Fund) Projects
- Will have an online form for you to submit questions
- Project managers will attend Feb. 22 meeting



FY 2023 CIP DEVELOPMENT PROCESS IMPROVEMENTS

- Fourth year of process improvements to CIP development
- Goals for this year's process:
 - Inclusion of stakeholders from throughout the organization who impact capital projects
 - Implementation of the prioritization approved last year
 - Improve the buy-in and responsibility for financial feasibility of the plan throughout the organization
 - Development of a 10-year planning period
- City Planner Tom Martin led the team
- Next year, we will debut the full 10-year plan



ANNUAL PROJECTS OVERVIEW

- Projects that are funded each year to address ongoing capital needs in the city

Project	Page # in CIP Book
Major Building Repairs	24
Roof Replacements	33
Public Transit Improvements and Bus Replacements	37
Bridge Maintenance	42
Culvert Replacements	45
General Street Improvements	47
Retaining Wall Replacement and Repair	60
Street Overlay	65
Traffic Signal Improvements	68
General Park Improvements	90



Major EXISTING PROJECTS

- Continued resources to fund major capital projects previously approved by City Council

Project	Page # in CIP Book
Police Department Headquarters	31
Public Library	32
Transfer Station	35
Fifth Street Improvements, Phase IV	39
Lakeside Drive Bridge/College Lake Dam Removal	52
501/221 Intersection Improvements	63
Timberlake Road Bridge – East and West Lanes	66-67
Wards Ferry Road @ CVCC Campus Drive Roundabout	69



Major EXISTING PROJECTS CONT.

- Continued resources to fund major capital projects previously approved by City Council

Project	Page # in CIP Book
Wards Ferry Road/Atlanta Avenue Turn Lanes	70
Wards Ferry Road/Simons Run Pedestrian Access	71
Streetscape Improvements Downtown	76
Downstream Swinging Bridge	89
Ivy Creek Bridge (Structure #4) Replacement	94
Langhorne Road East Bridge	97
Miller Park Pool Assessment/Replacement	99

GENERAL FUND ARPA-FUNDED PROJECTS

Project	Total Project Cost	Fiscal Year	Page # in CIP Book
Lynchburg City Stadium Lighting Upgrades	\$600,000	2023	22
Lynchburg City Stadium Remodel for MLB Compliance	\$650,000 (\$300,000 from ARPA)	2023	23
Police Department Headquarters	\$43.9 million (\$16.4 million from ARPA)	2023	31
Riverfront Park Improvements	\$4.0 million (\$3.875 million from ARPA)	2023	79
Ivy Creek Park to Peaks View Park Trail Extension	\$2.0 million	2023	95
5 th Street Statue and MLK Bridge	\$564,000	2023	110
Pedestrian Waste Receptacle Replacements	\$870,000	2023	113

- Also included in the ARPA Fund are the Sewer Fund Richland Hills Sewer Installation Project and General Fund non-capital projects, which include the Airline Service Match Fund Reserve, City Council Chamber Technology Updates, and Downtown Sweeper.





New Projects - BUILDINGS

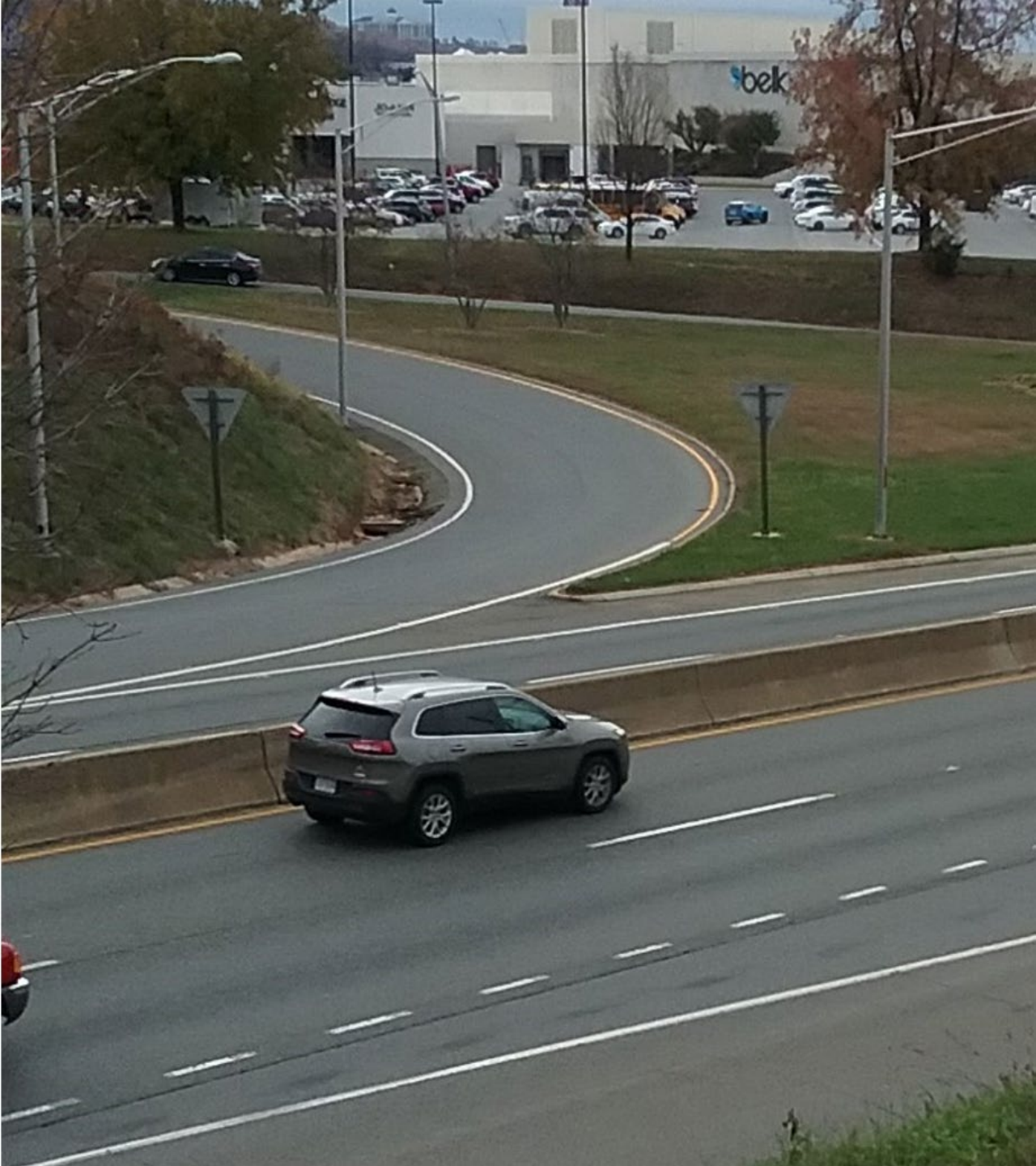
Project	Cost	Funding Year	Page # in CIP Book
Circuit and General District Court Improvements	\$8.25 million	2025	18



New Projects - TRANSPORTATION

Project	Cost	Funding Year	Page # in CIP Book
College Lake Overlook	\$825,000	2025	44
Grace Street Realignment	\$4.4 million	2027	48
Graves Mill Road @ 501 S. Ramp Modifications	\$5.1 million	2024	49





New Projects - TRANSPORTATION CONT.

Project	Cost	Funding Year	Page # in CIP Book
Lynchburg Center for Industry – Phase 1	\$817,349	2023	55
Lynchburg Expressway/ Candler's Mtn Road Interchange Improvements	\$64.7 million	2023	56
McConville Road Realignment to Lakeside Drive	\$3.4 million	2027	57



New Projects - ECONOMIC DEVELOPMENT

Project	Cost	Funding Year	Page # in CIP Book
Ivy Creek Innovation Park – Site C Development	\$470,000	2025	77
Ivy Creek Innovation Park – Sites A and B Development	\$2.35 million	2023	78



NEW PROJECTS – PARKS AND RECREATION

Project	Total Project Cost	Beginning Funding Year	Page # in CIP Book
City Stadium – Visitors’ Side Improvements	\$575,000	2026	86
General Park Security Improvements	\$400,000	2024	92
Heritage Park Improvements	\$1.025 million	2023	93
Jackson Heights Art Studio Renovation	\$550,000	2027	96
Parks and Rec Needs Assessment Implementation	\$250,000 annually	2023	101
Templeton Senior Center Renovations	\$450,000	2026	108

NEW PROJECTS – SCHOOLS

Project	Total Project Cost	Beginning Funding Year	Page # in CIP Book
Dearington Elementary School Modular Classroom Replacement*	\$182,000	2023	123
Elementary Gym Addition A	\$1.3 million	2025	124
Elementary Gym Addition B	\$1.35 million	2025	125
Elementary Gym Addition C	\$1.41 million	2026	126
Linkhorne Elementary School Renovation and Gym Addition	\$28.4 million	2027	127
Reserve for Future Expenditure Needs (Fac. Study)*	\$1.1 million (\$726k in 2023 + \$100 k annually thereafter)	2023	134
Reserve for Future Maintenance Needs*	\$1.15 million (\$250k in 2023 + \$100k annually)	2023	135
Sandusky Elementary School Replacement	\$33.4 million	2026	138

PLAN OF FINANCE

Background

- At the request of the City, Davenport has updated its tax-supported debt service projections for the City's CIP based upon the latest borrowing expectations.
- Under the “just in time” financing strategy developed by Davenport and City staff for the debt-funded portion of the City's CIP, the City will initially fund its capital projects via 2-3 year drawdown lines of credit.
- The updated projections for the City's CIP contemplate a continued use of the Line of Credit strategy for the debt-funded projects.
- This also factors in both the drawn balance on the existing Line of Credit for the General Fund as well as the expected remaining draws in FY 2022.



SUMMARY OF KEY ASSUMPTIONS

	Current Line of Credit and 2023 Permanent Financing	2024 ⁽¹⁾ Line of Credit and 2025 Permanent Financing	2026 ⁽¹⁾ Line of Credit and 2027 Permanent Financing
Project Amount	\$30,780,872	\$83,509,705	\$87,897,941
Permanent Financing Term	20 Years	20 Years	20 Years
Planning Rates Used	Line of Credit: 2.50% Permanent Fin: 4.50%	Line of Credit: 2.50% Permanent Fin: 4.50%	Line of Credit: 2.50% Permanent Fin: 4.50%
Permanent Financing Interest Only Period	4 Years	2 Years <i>(With 6 Months of Capitalized Interest)</i>	2 Years
Permanent Financing Structured Principal	2 Years	7 Years	11 Years
Level Debt Service	14 Years	11 Years	7 Years

(1) Lines of Credit are assumed to be issued at the end of the Fiscal Year prior to when funds are needed. I.e. Line of Credit for FY 2021-2023 capital needs was issued on June 30, 2020.

ESTIMATED CASH FLOW IMPACTS

Fiscal Year	Existing Debt Service	Estimated Future CIP Debt ⁽¹⁾	Total Estimated Debt Service	Total Revenues Currently Available ⁽²⁾	Additional Recurring Revenues Needed	Resulting Revenues
2022	\$ 17,613,808	\$ 40,000	\$ 17,653,808	17,636,832	\$ 16,976	\$ 17,653,808
2023	16,949,812	372,973	17,322,784	17,636,832		17,653,808
2024	15,697,335	1,745,578	17,442,914	17,636,832		17,653,808
2025	15,065,890	2,902,876	17,968,766	17,636,832	314,958	17,968,766
2026	14,865,669	3,825,786	18,691,455	17,636,832	722,690	18,691,455
2027	13,728,017	6,857,598	20,585,615	17,636,832	1,894,159	20,585,615
2028	11,901,640	10,193,981	22,095,620	17,636,832	1,510,006	22,095,620
2029	11,618,470	12,209,250	23,827,720	17,636,832	1,732,099	23,827,720
2030	10,649,188	14,849,250	25,498,438	17,636,832	1,678,501	25,506,220
2031	9,844,589	15,654,375	25,498,964	17,636,832		25,506,220
2032	9,654,645	15,851,575	25,506,220	17,636,832		25,506,220
2033	9,275,983	16,221,050	25,497,033	17,636,832		25,506,220
2034	8,967,105	16,534,025	25,501,130	17,636,832		25,506,220
2035	8,061,942	17,436,625	25,498,567	17,636,832		25,506,220
2036	7,931,630	17,565,950	25,497,580	17,636,832		25,506,220
2037	6,799,175	18,699,175	25,498,350	17,636,832		25,506,220
2038	6,669,473	18,829,950	25,499,423	17,636,832		25,506,220
2039	6,540,682	18,960,125	25,500,807	17,636,832		25,506,220
2040	6,411,730	19,088,350	25,500,080	17,636,832		25,506,220
2041	5,788,784	19,188,275	24,977,059	17,636,832		25,506,220
2042	5,674,766	19,184,675	24,859,441	17,636,832		25,506,220
2043	2,862,000	19,190,700	22,052,700	17,636,832		25,506,220
2044	2,756,000	16,294,550	19,050,550	17,636,832		25,506,220
2045	-	16,300,375	16,300,375	17,636,832		25,506,220
2046	-	7,856,950	7,856,950	17,636,832		25,506,220
2047	-	7,853,175	7,853,175	17,636,832		25,506,220
Total	\$ 225,328,333	\$ 333,707,192	\$ 559,035,525		\$ 7,869,388	

(1) Includes future debt service for City Capital and School projects.

(2) Total Revenues Currently Available is equal to budgeted FY 2022 debt service spending. The value of a penny on the Real Property Tax rate is approximately \$602,600 per the FY 2022 Adopted Budget.

LYNCHBURG CITY COUNCIL

Agenda Item Summary

MEETING DATE: **February 8, 2022**

AGENDA ITEM #: **2**

REGULAR: WORK SESSION: **X**
ACTION: INFORMATION: **X**

CLOSED SESSION: (Confidential)

ITEM TITLE: 2022 Personal Property Tax Assessment

RECOMMENDATION: Hear a presentation from Mitch Nuckles, Commissioner of Revenue, regarding the 2022 Personal Property Tax Assessment. No City Council action is required.

If there is City Council support for the Commissioner's recommendation, this item will be brought back to City Council on February 22, 2022 for a vote. A decision from City Council will be needed at that time due to the first half of Personal Property Tax being due June 5, 2022 and the need to send bills in April.

SUMMARY: Due to the shortage of new vehicles as a result of the economic impacts of COVID-19, vehicles have appreciated in value, rather than depreciating from the prior year's assessed value based on the data received from the National Automobile Dealers Association (NADA) pricing guide. This valuation guide is used by every locality in the Commonwealth of Virginia. The City of Lynchburg will realize approximately a 30% increase in the assessed value of vehicles based on this guide, resulting in a higher tax levy to current vehicle owners.

Understanding City Council's priorities, the Commissioner explored possible options to lower the tax burden for Lynchburg citizens for this unprecedented appreciation in vehicle values. The recommended action is to reduce the ratio used against the assessed value (according to the NADA pricing guide) from 100% to 75% to calculate the personal property tax levy, and is provided for in the Code of Virginia.

PRIOR ACTION(S): None.

FISCAL IMPACT: To be determined

CONTACT(S): Mitchell W. Nuckles, Commissioner of the Revenue, 455-3871
Donna S. Witt, Chief Financial Officer, 455-3868

ATTACHMENT(S):

- Draft Resolution
- Presentation
- Code of Virginia, Section 58.1-3503

REVIEWED BY: WCB

030A

DRAFT RESOLUTION:

BE IT RESOLVED that in accordance with Section 58.1-3503(A)(3) and Section 58.1-3503(B) of the Code of Virginia, 1950, as amended, the 2022 personal property tax assessment of "Automobiles", as defined by said Section 58.1-3503(A)(3), will utilize a 75% ratio against the assessed value according to the National Automobile Dealers Association (NADA) pricing guide. Such ratio is being applied to offset recent and temporary appreciation in value caused by the COVID-19 Pandemic.

BE IT FURTHER RESOLVED that this Resolution shall, to the fullest extent permitted by Virginia law, apply retroactively and be effective as of January 1, 2022.

BE IT FURTHER RESOLVED that this Resolution shall expire and be of no further effect on December 31, 2022.

Adopted:

Certified:

Clerk of Council



2022 PERSONAL PROPERTY TAX ASSESSMENT

February 8, 2022



PERSONAL PROPERTY TAX

- The City of Lynchburg is going to experience approximately a 30% increase in the assessed value of vehicles.
- Vehicles are assessed using the National Automobile Dealers Association (NADA) pricing guide.
- I assess vehicles at 100% of clean trade-in as required by Section 58.1-3503(A).
- This valuation guide is used by **every** locality in the Commonwealth of Virginia.



PERSONAL PROPERTY TAX

58.1-3503(A)(3)

- **Section 58.1-3503(A)(3) Automobiles, shall be valued by means of a recognized pricing guide.** The commissioner shall use either of the following two methods. The commissioner may use all applicable adjustments in such guide to determine the value of each individual automobile, or alternatively, if the commissioner does not utilize all applicable adjustments in valuing each automobile, **he shall use the base value specified in such guide which may be either average retail, wholesale, or loan value.**



PERSONAL PROPERTY TAX

58.1-3503(B)

- Section 58.1-3503(B) allows a ratio to be used with the concurrence of the local governing body.
- **It is clear to me that this is the time for a ratio to be used.**



PERSONAL PROPERTY TAX

- The Code of Virginia already allows for exactly what we need to do.
- I have determined the approximate percentage increase in personal property tax assessments.
- Our system can handle the change.
- The percentage is applied against all vehicles in an equitable manner as required by the Code of Virginia.
- The ratio will need to be adjusted on an annual basis.



PERSONAL PROPERTY TAX

- This change can be done by resolution as part of the annual budget process just as we set the car tax relief percentage.
- City Council will not be put in a position of adjusting the personal property rate on an annual basis.
- This will require the least amount of staff training and will be the easiest to explain to our residents.



PERSONAL PROPERTY TAX % INCREASE AND % OF VEHICLES WHICH INCREASED IN VALUE BY YEAR

TAX YEAR	PROPERTY CLASS	ASSESSED VALUE	TAX %	VEHICLE %
2015	Regular Vehicle	\$359,234,059.00	0.00%	-
2016	Regular Vehicle	\$363,526,027.00	1.19%	-
2017	Regular Vehicle	\$378,594,641.00	4.15%	-
2018	Regular Vehicle	\$388,077,438.00	2.50%	-
2019	Regular Vehicle	\$404,017,568.00	4.11%	0.60%
2020	Regular Vehicle	\$415,994,582.00	2.96%	0.70%
2021	Regular Vehicle	\$462,291,375.00	11.13%	12.60%
2022	Regular Vehicle	\$592,959,116.00	28.27%	80.20%

RECOMMENDATION

- I am recommending that City Council apply a 75% ratio to my assessed value for all vehicles valued from the NADA Used Car Guide.



PERSONAL PROPERTY TAX

Questions?



§ 58.1-3503. General classification of tangible personal property

A. Tangible personal property is classified for valuation purposes according to the following separate categories which are not to be considered separate classes for rate purposes:

1. Farm animals, except as exempted under § 58.1-3505.
2. Farm machinery, except as exempted under § 58.1-3505.
3. Automobiles, except those described in subdivisions 7, 8, and 9 of this subsection and in subdivision A 8 of § 58.1-3504, which shall be valued by means of a recognized pricing guide or if the model and year of the individual automobile are not listed in the recognized pricing guide, the individual vehicle may be valued on the basis of percentage or percentages of original cost. In using a recognized pricing guide, the commissioner shall use either of the following two methods. The commissioner may use all applicable adjustments in such guide to determine the value of each individual automobile, or alternatively, if the commissioner does not utilize all applicable adjustments in valuing each automobile, he shall use the base value specified in such guide which may be either average retail, wholesale, or loan value, so long as uniformly applied within classifications of property. If the model and year of the individual automobile are not listed in the recognized pricing guide, the taxpayer may present to the commissioner proof of the original cost, and the basis of the tax for purposes of the motor vehicle sales and use tax as described in § 58.1-2405 shall constitute proof of original cost. If such percentage or percentages of original cost do not accurately reflect fair market value, or if the taxpayer does not supply proof of original cost, then the commissioner may select another method which establishes fair market value.
4. Trucks of less than two tons, which may be valued by means of a recognized pricing guide or, if the model and year of the individual truck are not listed in the recognized pricing guide, on the basis of a percentage or percentages of original cost.
5. Trucks and other vehicles, as defined in § 46.2-100, except those described in subdivisions 4, and 6 through 10 of this subsection, which shall be valued by means of either a recognized pricing guide using the lowest value specified in such guide or a percentage or percentages of original cost.
6. Manufactured homes, as defined in § 36-85.3, which may be valued on the basis of square footage of living space.
7. Antique motor vehicles, as defined in § 46.2-100, which may be used for general transportation purposes as provided in subsection C of § 46.2-730.
8. Taxicabs.
9. Motor vehicles with specially designed equipment for use by the handicapped, which shall not be valued in relation to their initial cost, but by determining their actual market value if offered

for sale on the open market.

10. Motorcycles, mopeds, all-terrain vehicles, and off-road motorcycles as defined in § [46.2-100](#), campers and other recreational vehicles, which shall be valued by means of a recognized pricing guide or a percentage or percentages of original cost.

11. Boats weighing under five tons and boat trailers, which shall be valued by means of a recognized pricing guide or a percentage or percentages of original cost.

12. Boats or watercraft weighing five tons or more, which shall be valued by means of a percentage or percentages of original cost.

13. Aircraft, which shall be valued by means of a recognized pricing guide or a percentage or percentages of original cost.

14. Household goods and personal effects, except as exempted under § [58.1-3504](#).

15. Tangible personal property used in a research and development business, which shall be valued by means of a percentage or percentages of original cost.

16. Programmable computer equipment and peripherals used in business which shall be valued by means of a percentage or percentages of original cost to the taxpayer, or by such other method as may reasonably be expected to determine the actual fair market value.

17. Computer equipment and peripherals used in a data center, as defined in subdivision A 43 of § [58.1-3506](#), which shall be valued by means of a percentage or percentages of original cost, or by such other method as may reasonably be expected to determine the actual fair market value.

18. All tangible personal property employed in a trade or business other than that described in subdivisions 1 through 17, which shall be valued by means of a percentage or percentages of original cost.

19. Outdoor advertising signs regulated under Article 1 (§ [33.2-1200](#) et seq.) of Chapter 12 of Title 33.2.

20. All other tangible personal property.

B. Methods of valuing property may differ among the separate categories, so long as each method used is uniform within each category, is consistent with requirements of this section and may reasonably be expected to determine actual fair market value as determined by the commissioner of revenue or other assessing official; however, assessment ratios shall only be used with the concurrence of the local governing body. A commissioner of revenue shall upon request take into account the condition of the property. The term "condition of the property" includes, but is not limited to, technological obsolescence of property where technological obsolescence is an appropriate factor for valuing such property. The commissioner of revenue shall make available to taxpayers on request a reasonable description of his valuation methods. Such commissioner, or other assessing officer, or his authorized agent, when using a recognized pricing guide as provided for in this section, may automatically extend the assessment if the pricing information is stored in a computer.

Code 1950, §§ 58-829, 58-829.3, 58-829.5; 1960, c. 418; 1970, cc. 325, 655; 1974, c. 445; 1975, cc. 47, 541; 1976, c. 567; 1978, cc. 155, 178, 656, 843; 1979, c. 576; 1980, c. 412; 1981, c. 236; 1982, c. 633; 1984, cc. 675, 689; 1985, c. 105; 1987, c. 568; 1991, cc. 253, 255; 1994, c. [827](#); 1996, c. [529](#);

1997, cc. [192](#), [250](#), [433](#), [457](#);2006, c. [896](#);2013, cc. [287](#), [652](#), [783](#);2018, cc. [28](#), [292](#).

The chapters of the acts of assembly referenced in the historical citation at the end of this section(s) may not constitute a comprehensive list of such chapters and may exclude chapters whose provisions have expired.

LYNCHBURG CITY COUNCIL

Agenda Item Summary

MEETING DATE: **February 8, 2022**

AGENDA ITEM #: **3**

CONSENT:
ACTION:

REGULAR:
INFORMATION: **X**

WORK SESSION: **X**

CLOSED SESSION:
(Confidential)

ITEM TITLE: Redistricting Map Exercise

RECOMMENDATION: Review base maps for adjusting ward boundaries.

SUMMARY: Redistricting is the process of redrawing the boundaries of districts that elect representatives who serve specific geographic areas. Redistricting occurs every 10 years following the United States decennial census and is the responsibility of state and local governments.

Staff will provide updates to Council questions from the January 25, 2022 meeting along with an overview of the tools available to assist with drawing ward boundaries. Four base maps, labeled options A-D, are provided as a starting point for Council discussion.

PRIOR ACTION(S): N/A

FISCAL IMPACT: N/A

CONTACT(S): Kent White, Community Development Director – 455-3900
Matthew Freedman, City Attorney – 455-3980

ATTACHMENT(S): Draft Presentation Slides
Base Map and Demographic Data Options A-D
Note: Due to file size, the map attachments may be difficult to load on some devices. This information may also be viewed at the following link:
<https://cityoflynchburg.maps.arcgis.com/apps/webappviewer/index.html?id=d4982a476bf64765bb9c09e312b37e07>

REVIEWED BY: MMB WCB

025A



REDISTRICTING EXERCISE

Kent White & Tom Martin
Community Development

Allison Johnson
IT - GIS



AGENDA

❖ Staff Report

- ❖ Clarify timing of redistricting relative to potential primary.
- ❖ What is the total population variance allowed among wards?
- ❖ Options to report absentee ballots to local precincts.
- ❖ Is there language in the City Charter about redistricting?

❖ Recommended Process for Today

- ❖ Staff overview of base maps; demonstration of redistricting tool.
- ❖ Council preference for City-wide redistricting options versus only affected wards.
- ❖ Council discussion of ward boundary options.



TIMEFRAME FOR REDISTRICTING

- ❖ **Good news! Additional guidance from the State Electoral Board confirms local government redistricting does not need to be completed prior to the primary.**
- ❖ **Deadline is back to 60 days prior to the November General Election.**
- ❖ **We will have to move one polling location within the same precinct for the potential June primary.**



POPULATION VARIANCE AMONG WARDS

- ❖ **The total population of each ward must be within + or - 5%.**
- ❖ **The redistricting guide refers to a total deviation of 10%, which is the range between - 5% and + 5%. For example ...**
 - ❖ The ideal total population of each ward is 19,827
 - ❖ The deviation allowed is between 18,836 (- 5%) and 20,818 (+ 5%)
 - ❖ The difference in the range between 18,836 and 20,818 is 1,982 (10%)



ABSENTEE BALLOTS AND LOCAL PRECINCTS

- ❖ Staff reviewing options to report absentee votes back to their respective residential precincts.
- ❖ Currently legislation in the General Assembly that may impact reporting requirements.
- ❖ Revisit during discussion of polling places and precincts.



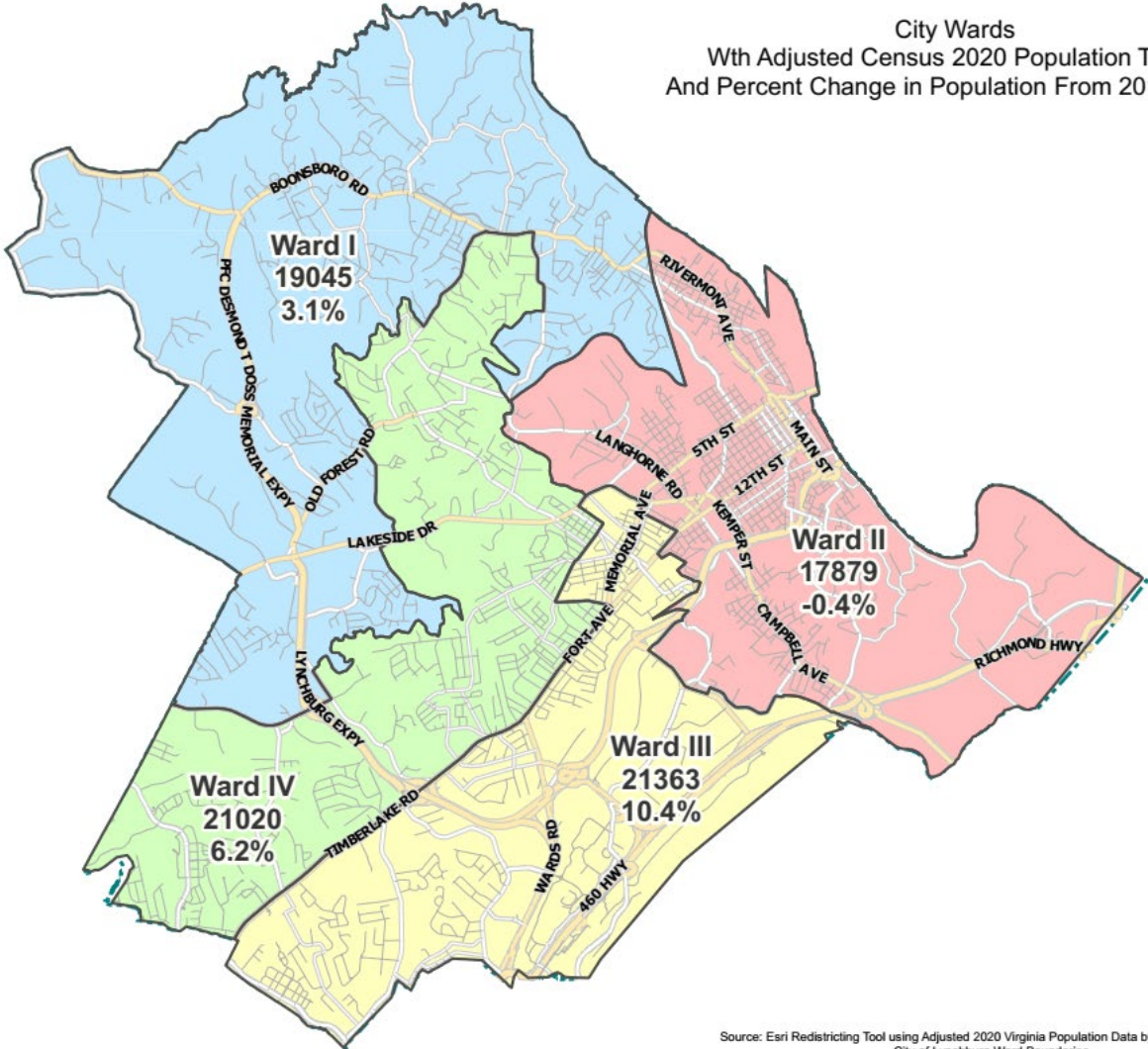
CHARTER REFERENCES TO REDISTRICTING

- ❖ **City charter requirements relevant to the redistricting process are in Chapter III, Sec. 5 as follows:**
 - ❖ the City will remain divided into 4 wards with reasonably equal populations (done in 1976 with an additional notice/publication obligation); and
 - ❖ the City have 7 elected Council members:
 - ❖ 4 elected from wards (one from each ward and those elected therefrom must be registered voters therein);
 - ❖ 3 elected at-large; and
 - ❖ the ward elections are staggered two years from the at-large elections.



CURRENT WARDS

City Wards
With Adjusted Census 2020 Population Totals
And Percent Change in Population From 2010 -2020

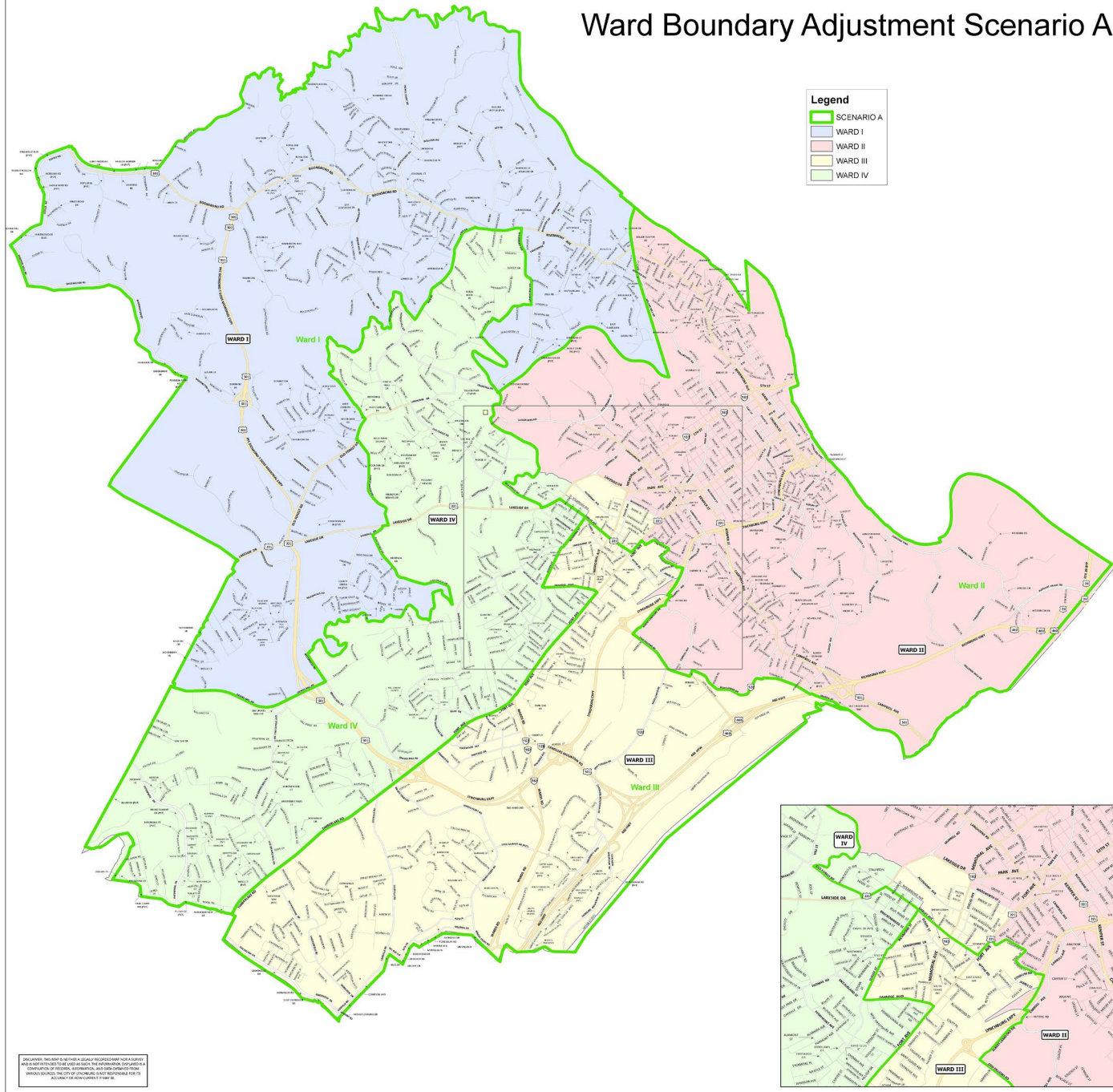


Ward No.	TOTAL Population	Target Population	Target Deviation	Target Deviation (%)	Non-Hispanic white	Non-Hispanic black	Non-Hispanic American Indian/ Alaskan Native	Non-Hispanic Asian	Non-Hispanic some other race	Hispanic	Non-Hispanic two or more minority race
1	19,045	19,827	-782	-3.94	13,784	3,258	233	506	225	846	126
					72.38%	17.11%	1.22%	2.66%	1.18%	4.44%	0.66%
2	17,879	19,827	-1,948	-9.82	5,842	10,568	204	150	167	603	263
					32.68%	59.11%	1.14%	0.84%	0.93%	3.37%	1.47%
3	21,363	19,827	1,536	7.75	14,192	4,056	243	836	417	1,413	102
					66.43%	18.99%	1.14%	3.91%	1.95%	6.61%	0.48%
4	21,020	19,827	1,193	6.02	13,836	4,706	304	667	187	1,018	204
					65.82%	22.39%	1.45%	3.17%	0.89%	4.84%	0.97%

Source: Esri Redistricting Tool using Adjusted 2020 Virginia Population Data by census blocks and City of Lynchburg Ward Boundaries



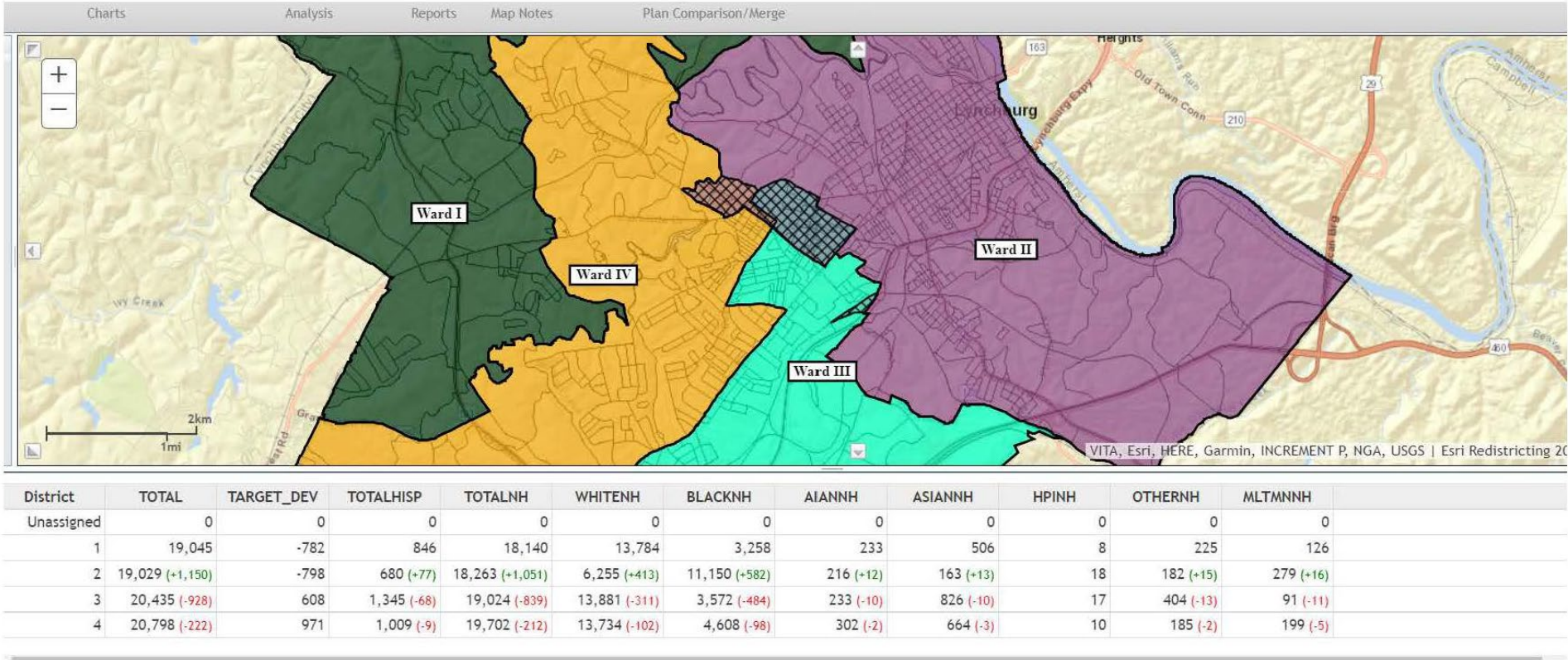
Ward Boundary Adjustment Scenario A



SCENARIO A



SCENARIO A

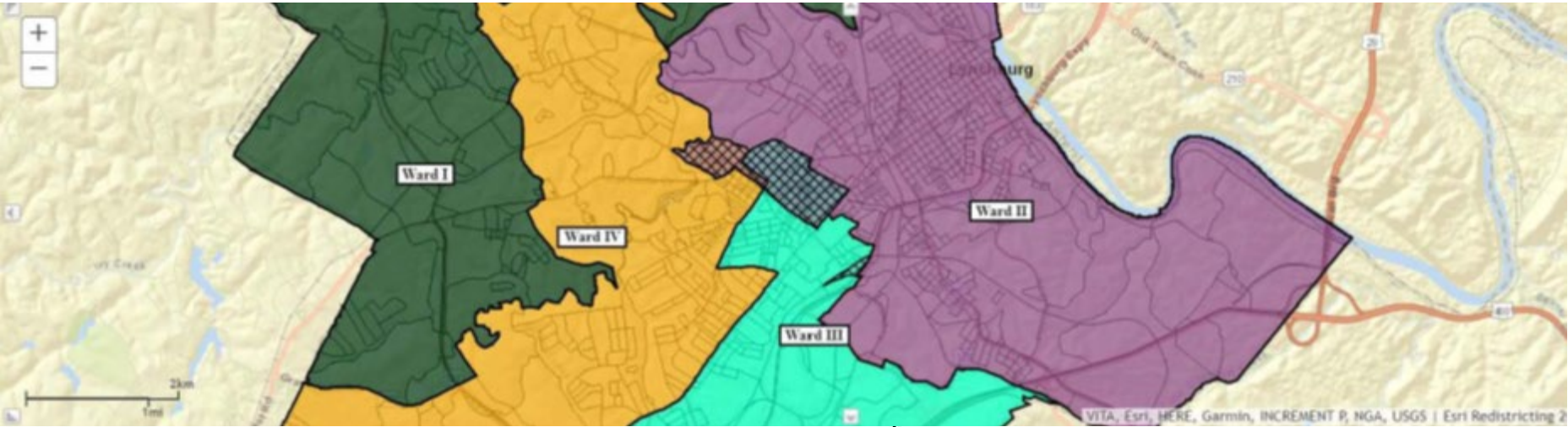


Current Wards with 2020 Adjusted VA Population values compared to boundary adjustment Scenario A

Chart shows the Ward numbers (under District column) with the amount gained for Ward II in Green and the amounts lost from the other Wards (3 and 4) in Red if using Scenario A – The black numbers in the Total column are the total population if we go with Scenario A (Ward 1= 19,045, 2= 19,029 etc.)



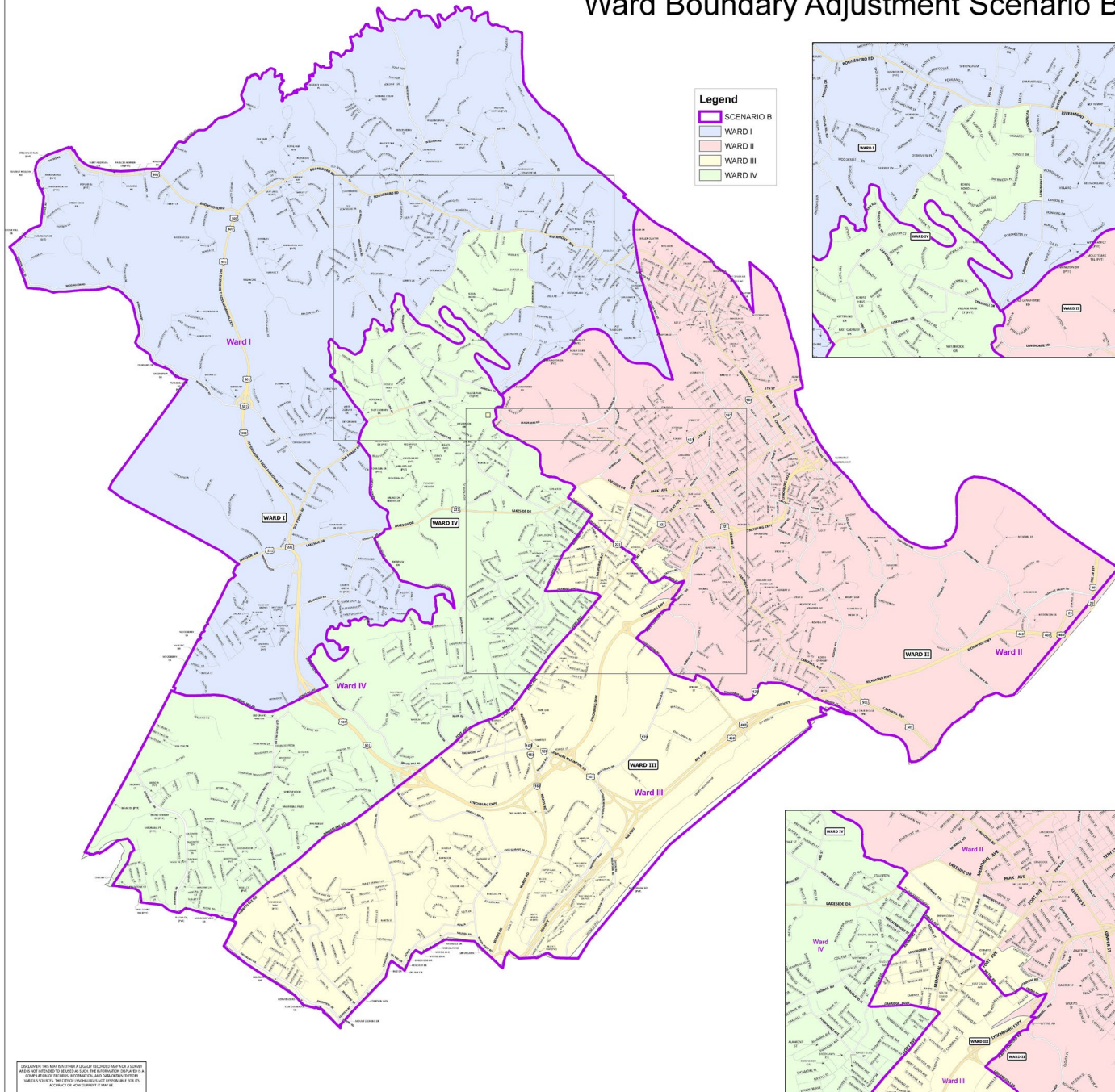
SCENARIO A



Ward No.	TOTAL Population	Target Population	Target Deviation	Target Deviation (%)	Non-Hispanic white	Non-Hispanic black	Non-Hispanic American Indian/ Alaskan Native	Non-Hispanic Asian	Non-Hispanic some other race	Hispanic	Non-Hispanic two or more minority race
1	19,045	19,827	-782	-3.94	13,784	3,258	233	506	225	846	126
					72.38%	17.11%	1.22%	2.66%	1.18%	4.44%	0.66%
2	19,029	19,827	-798	-4.02	6,255	11,150	216	163	182	680	279
					32.87%	58.59%	1.14%	0.86%	0.96%	3.57%	1.47%
3	20,435	19,827	608	3.07	13,881	3,572	233	826	404	1,345	91
					67.93%	17.48%	1.14%	4.04%	1.98%	6.58%	0.45%
4	20,798	19,827	971	4.90	13,734	4,608	302	664	185	1,009	199
					66.04%	22.16%	1.45%	3.19%	0.89%	4.85%	0.96%



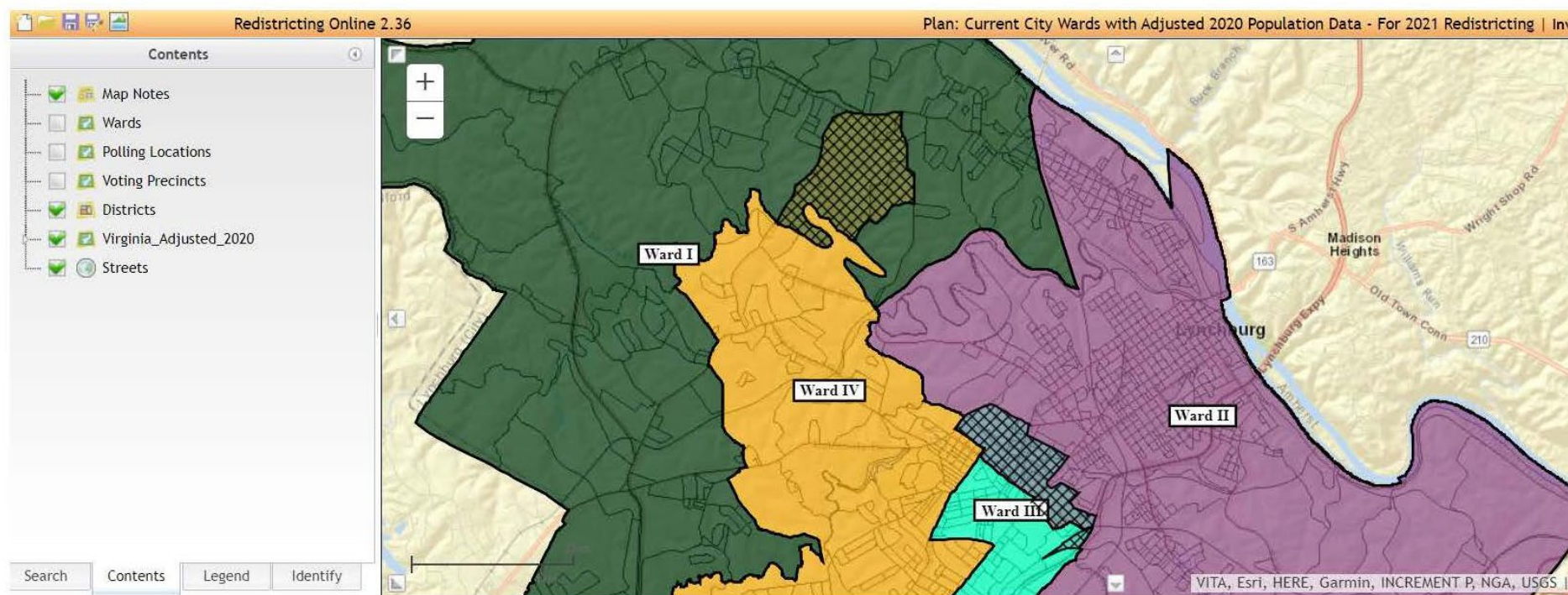
Ward Boundary Adjustment Scenario B



SCENARIO B



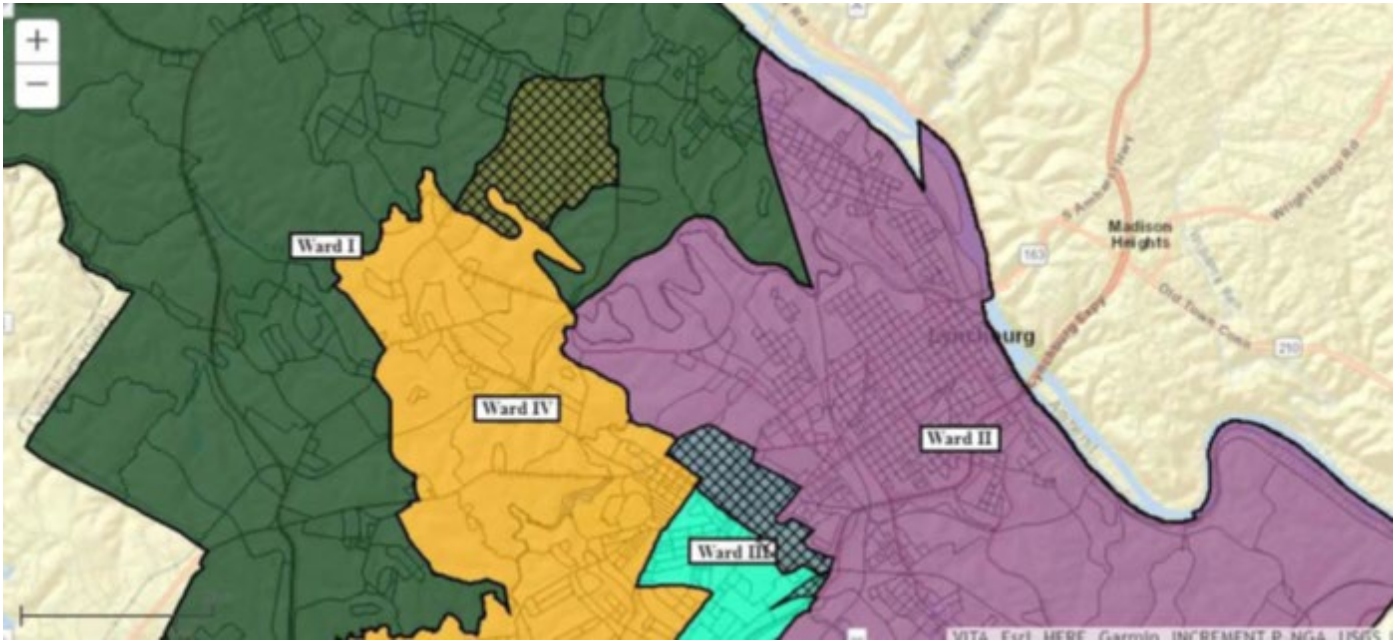
SCENARIO B



District	TOTAL	TARGET_DEV	TOTALHISP	TOTALNH	WHITENH	BLACKNH	AIANNH	ASIANNH	HPINH	OTHERNH	MLTMNNH
Unassigned	0	0	0	0	0	0	0	0	0	0	0
1	19,896 (+851)	69	868 (+22)	18,969 (+829)	14,546 (+762)	3,290 (+32)	237 (+4)	525 (+19)	8	232 (+7)	131 (+5)
2	18,844 (+965)	-983	672 (+69)	18,086 (+874)	6,166 (+324)	11,074 (+506)	214 (+10)	160 (+10)	18	180 (+13)	274 (+11)
3	20,398 (-965)	571	1,344 (-69)	18,989 (-874)	13,868 (-324)	3,550 (-506)	233 (-10)	826 (-10)	17	404 (-13)	91 (-11)
4	20,169 (-851)	342	996 (-22)	19,085 (-829)	13,074 (-762)	4,674 (-32)	300 (-4)	648 (-19)	10	180 (-7)	199 (-5)

Current Wards with 2020 Adjusted VA Population values compared to boundary adjustment Scenario B



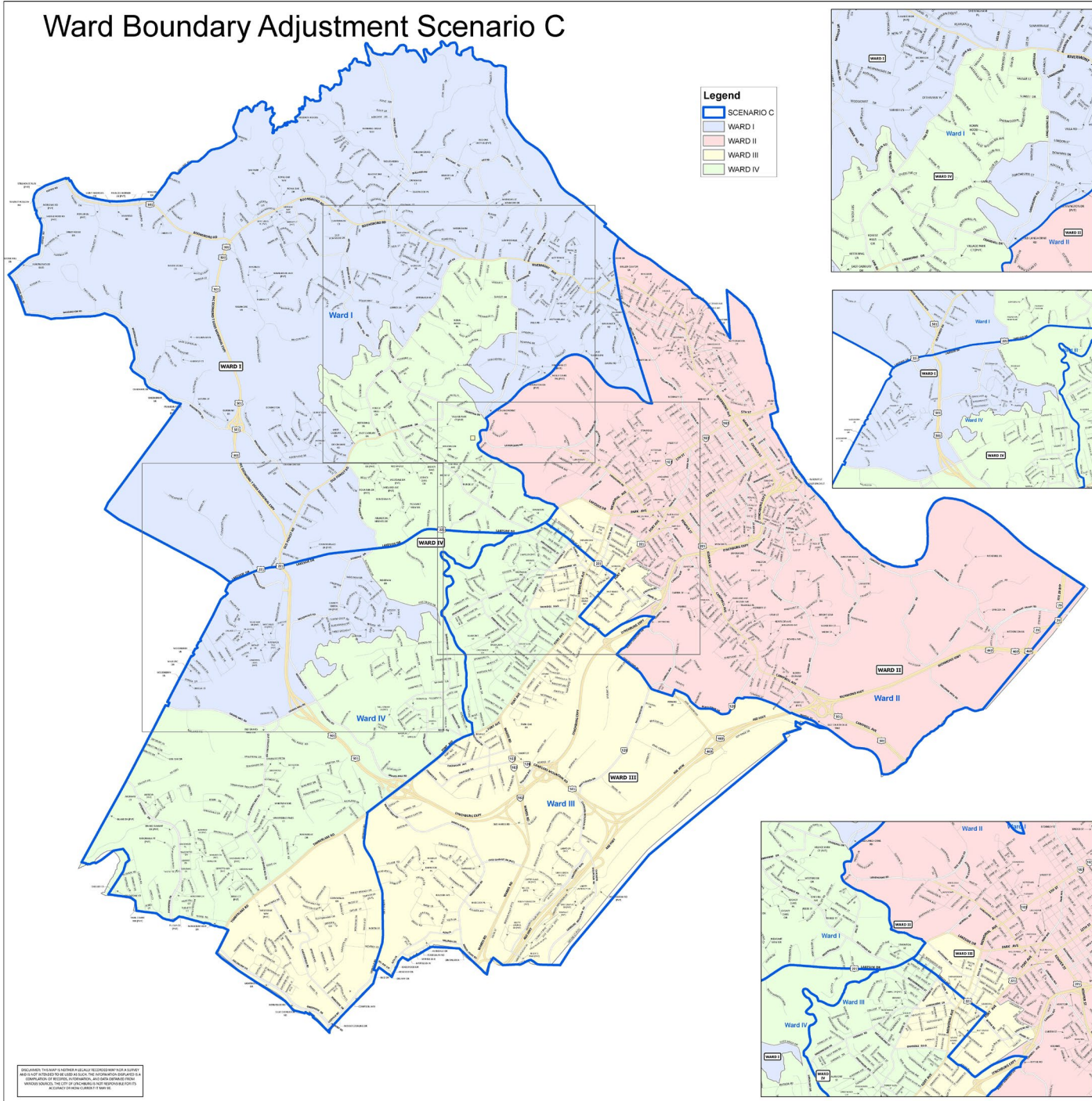


SCENARIO B

Ward No.	TOTAL Population	Target Population	Target Deviation	Target Deviation (%)	Non-Hispanic white	Non-Hispanic black	Non-Hispanic American Indian/ Alaskan Native	Non-Hispanic Asian	Non-Hispanic some other race	Hispanic	Non-Hispanic two or more minority race
1	19,896	19,827	69	0.35	14,546	3,290	237	525	232	868	131
					73.11%	16.54%	1.19%	2.64%	1.17%	4.36%	0.66%
2	18,844	19,827	-983	-4.96	6,166	11,074	214	160	180	672	274
					32.72%	58.77%	1.14%	0.85%	0.96%	3.57%	1.45%
3	20,398	19,827	571	2.88	13,868	3,550	233	826	404	1,344	91
					67.99%	17.40%	1.14%	4.05%	1.98%	6.59%	0.45%
4	20,169	19,827	342	1.72	13,074	4,674	300	648	180	996	199
					64.82%	23.17%	1.49%	3.21%	0.89%	4.94%	0.99%



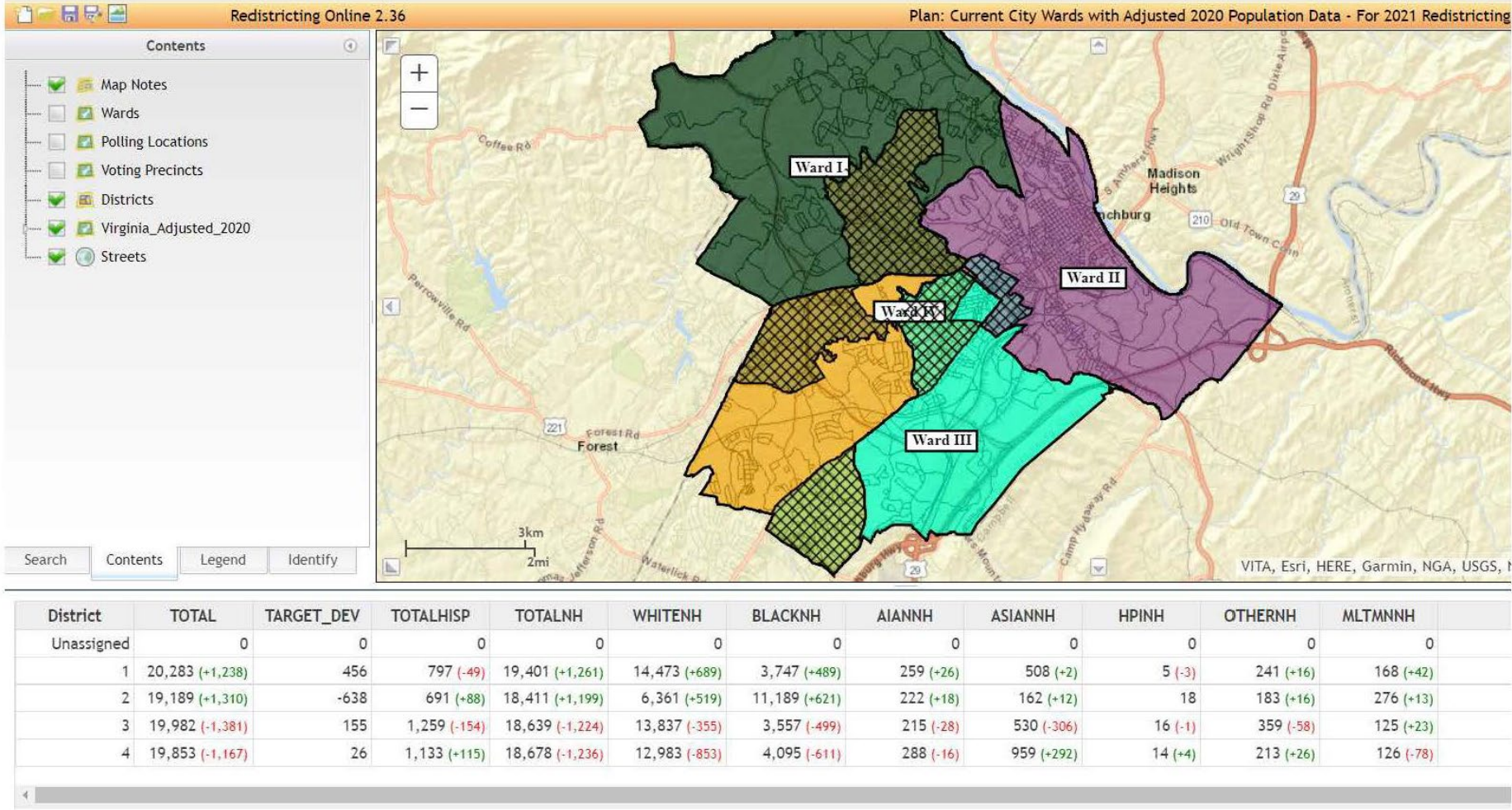
Ward Boundary Adjustment Scenario C



SCENARIO C

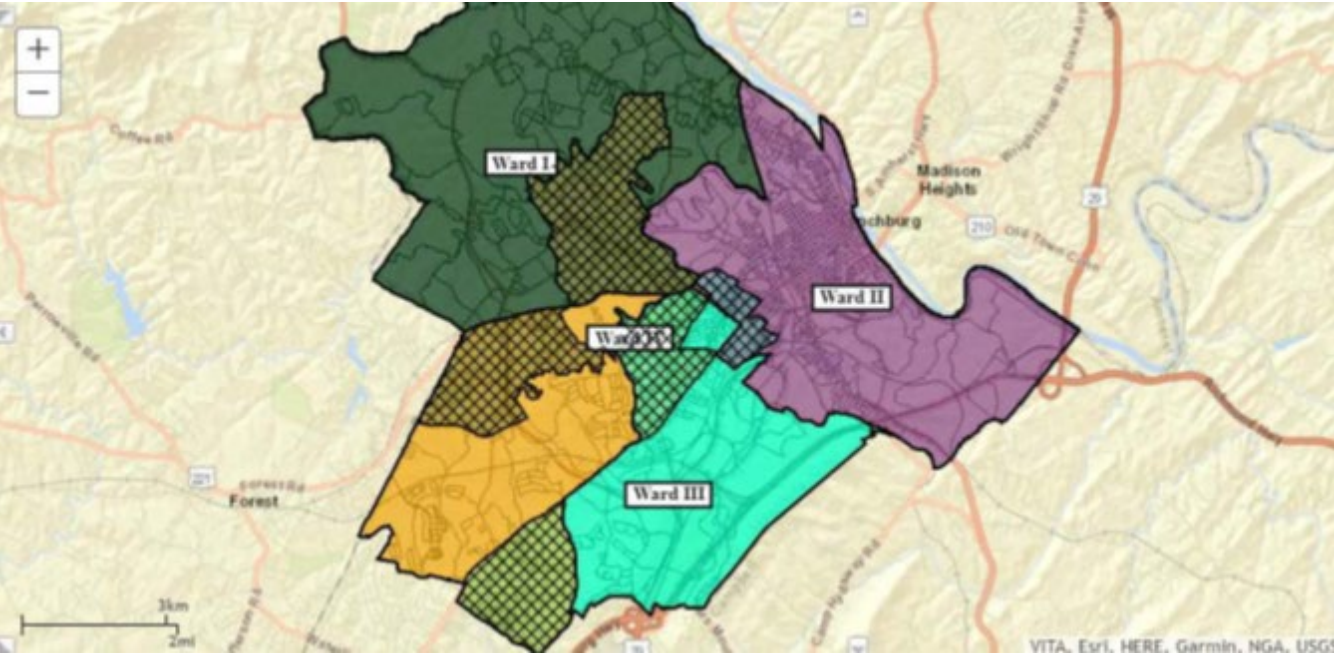


SCENARIO C



Current Wards with 2020 Adjusted VA Population values compared to adjustment Scenario C



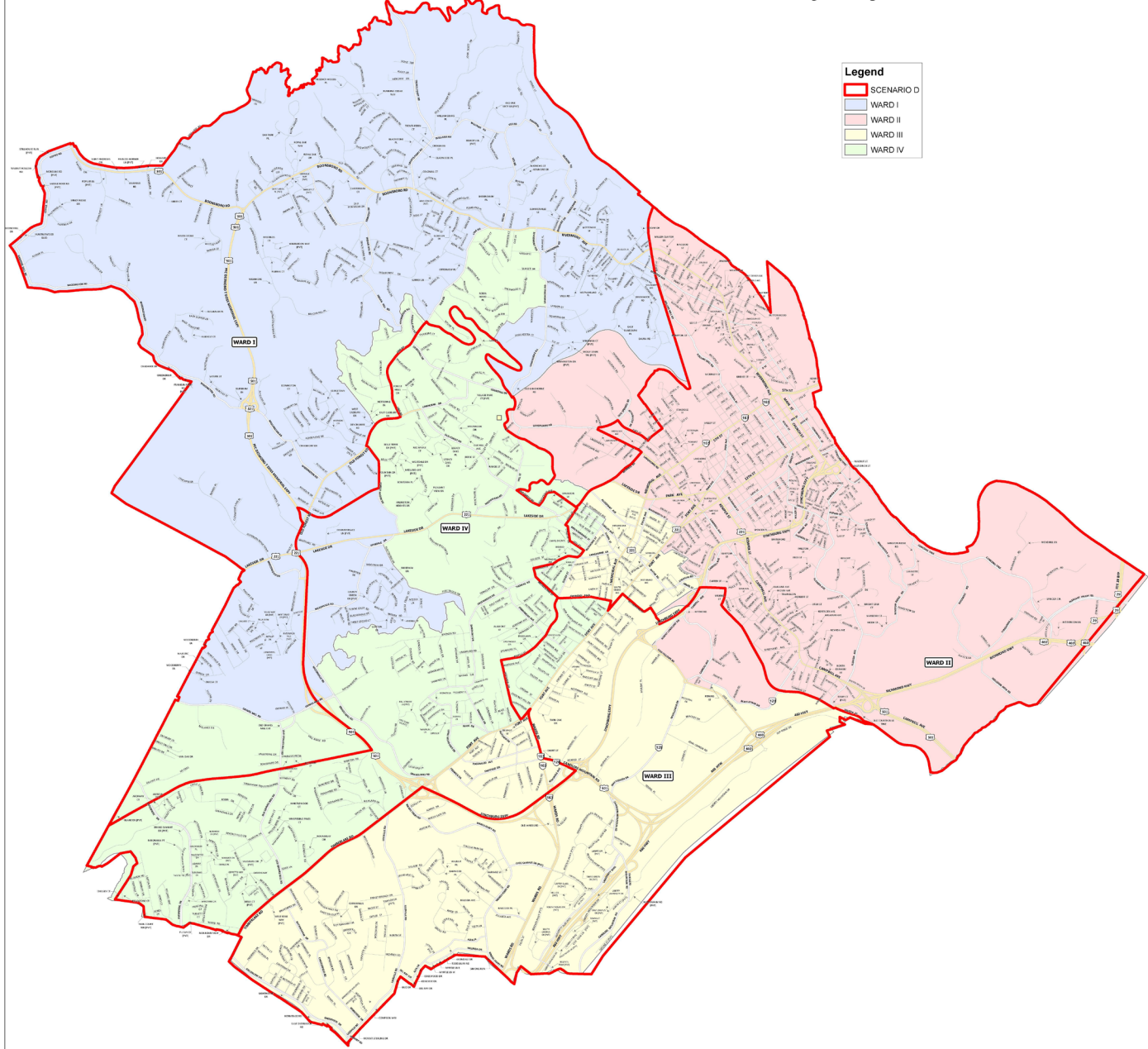


SCENARIO C

Ward No.	TOTAL Population	Target Population	Target Deviation	Target Deviation (%)	Non-Hispanic white	Non-Hispanic black	Non-Hispanic American Indian/ Alaskan Native	Non-Hispanic Asian	Non-Hispanic some other race	Hispanic	Non-Hispanic two or more minority race
1	20,283	19,827	456	2.30	14,473	3,747	259	508	241	797	168
					71.36%	18.47%	1.28%	2.50%	1.19%	3.93%	0.83%
2	19,189	19,827	-638	-3.22	6,361	11,189	222	162	183	691	276
					33.15%	58.31%	1.16%	0.84%	0.95%	3.60%	1.44%
3	19,982	19,827	155	0.78	13,837	3,557	215	530	359	1,259	125
					69.25%	17.80%	1.08%	2.65%	1.80%	6.30%	0.63%
4	19,853	19,827	26	0.13	12,983	4,095	288	959	213	1,133	126
					65.40%	20.63%	1.45%	4.83%	1.07%	5.71%	0.63%



Ward Boundary Adjustment Scenario D

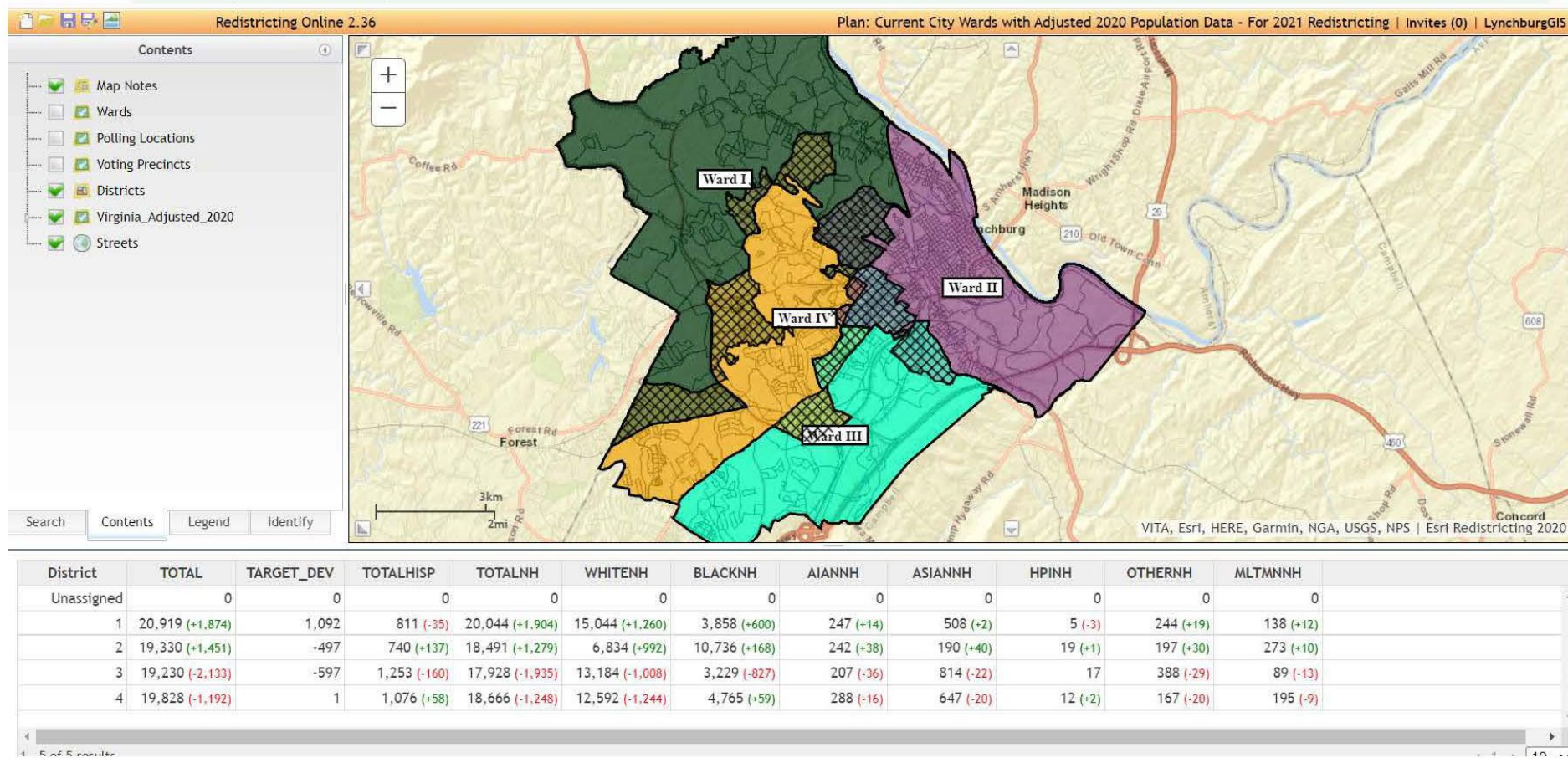


SCENARIO D



DISCLAIMER: THIS MAP IS INTENDED AS A GENERAL INFORMATIONAL TOOL ONLY. IT IS NOT A LEGAL DOCUMENT. THE CITY OF CHICAGO IS NOT RESPONSIBLE FOR ANY ERRORS OR OMISSIONS. THE CITY OF CHICAGO IS NOT RESPONSIBLE FOR ANY ERRORS OR OMISSIONS.

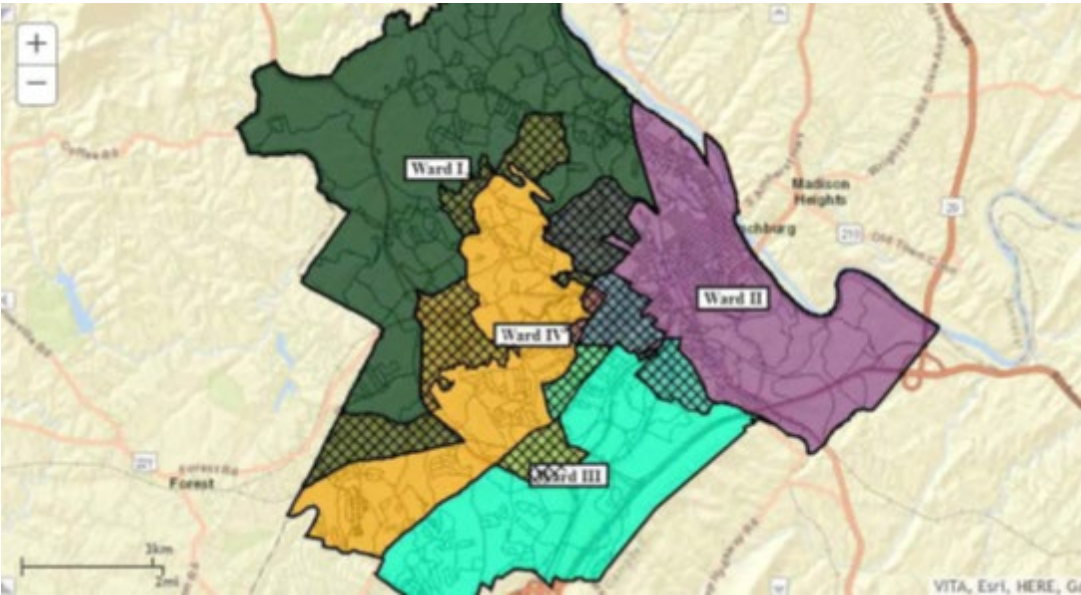
SCENARIO D



Current Wards with 2020 Adjusted Population values compared to adjustment Scenario D



SCENARIO D



Ward No.	TOTAL Population	Target Population	Target Deviation	Target Deviation (%)	Non-Hispanic white	Non-Hispanic black	Non-Hispanic American Indian/ Alaskan Native	Non-Hispanic Asian	Non-Hispanic some other race	Hispanic	Non-Hispanic two or more minority race
1	20,919	19,827	1,092	5.51	15,044	3,858	247	508	244	811	138
					71.92%	18.44%	1.18%	2.43%	1.17%	3.88%	0.66%
2	19,330	19,827	-497	-2.51	6,834	10,736	242	190	197	740	273
					35.35%	55.54%	1.25%	0.98%	1.02%	3.83%	1.41%
3	19,230	19,827	-597	-3.01	13,184	3,229	207	814	388	1,253	89
					68.56%	16.79%	1.08%	4.23%	2.02%	6.52%	0.46%
4	19,828	19,827	1	0.01	12,592	4,765	288	647	167	1,076	195
					63.51%	24.03%	1.45%	3.26%	0.84%	5.43%	0.98%



OTHER OPTIONS



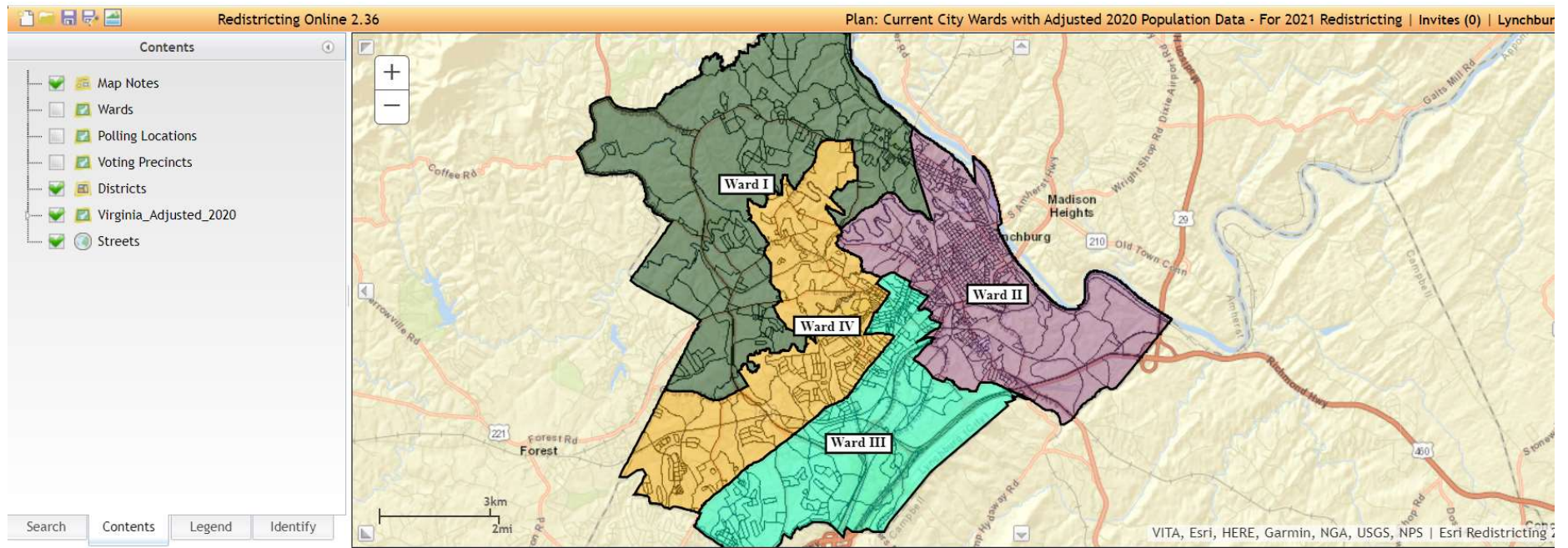
NEXT STEPS

- ❖ **Define preferred ward boundary option(s).**
- ❖ **Hold public hearing prior to adopt ward boundaries.**
- ❖ **Once ward boundaries are adopted, review absentee ballot reporting options and hold separate public hearing to adopt voter precincts.**
- ❖ **Ward boundaries and precincts must be submitted to Attorney General at least 60 days prior to the November 2022 election.**



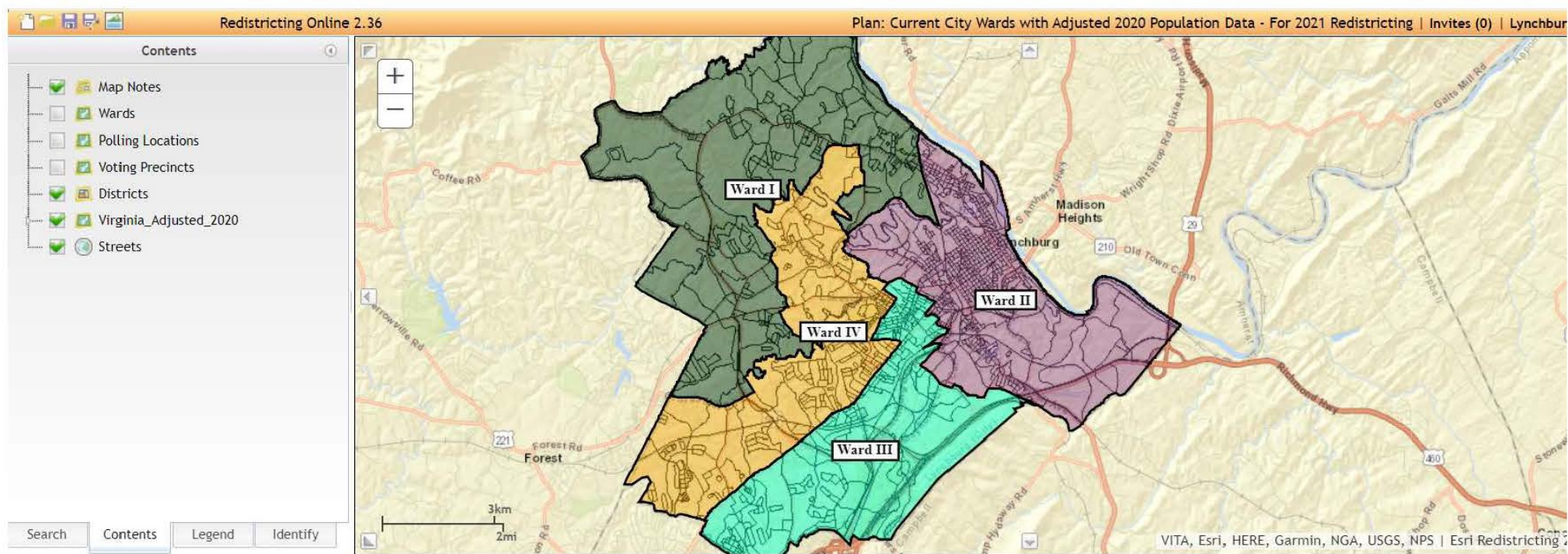
QUESTIONS





District	Color	Hide	Lock	TOTAL	TARGET_DEV	TOTALHISP	TOTALNH	WHITENH	BLACKNH	AIANNH	ASIANNH	HPINH	OTHERNH	MLTMNNH
Unassigned		☐	☐	0	0	0	0	0	0	0	0	0	0	0
Ward I		☐	☐	19,045	-782	846	18,140	13,784	3,258	233	506	8	225	126
Ward II		☐	☐	17,879	-1,948	603	17,212	5,842	10,568	204	150	18	167	263
Ward III		☐	☐	21,363	1,536	1,413	19,863	14,192	4,056	243	836	17	417	102
Ward IV		☐	☐	21,020	1,193	1,018	19,914	13,836	4,706	304	667	10	187	204

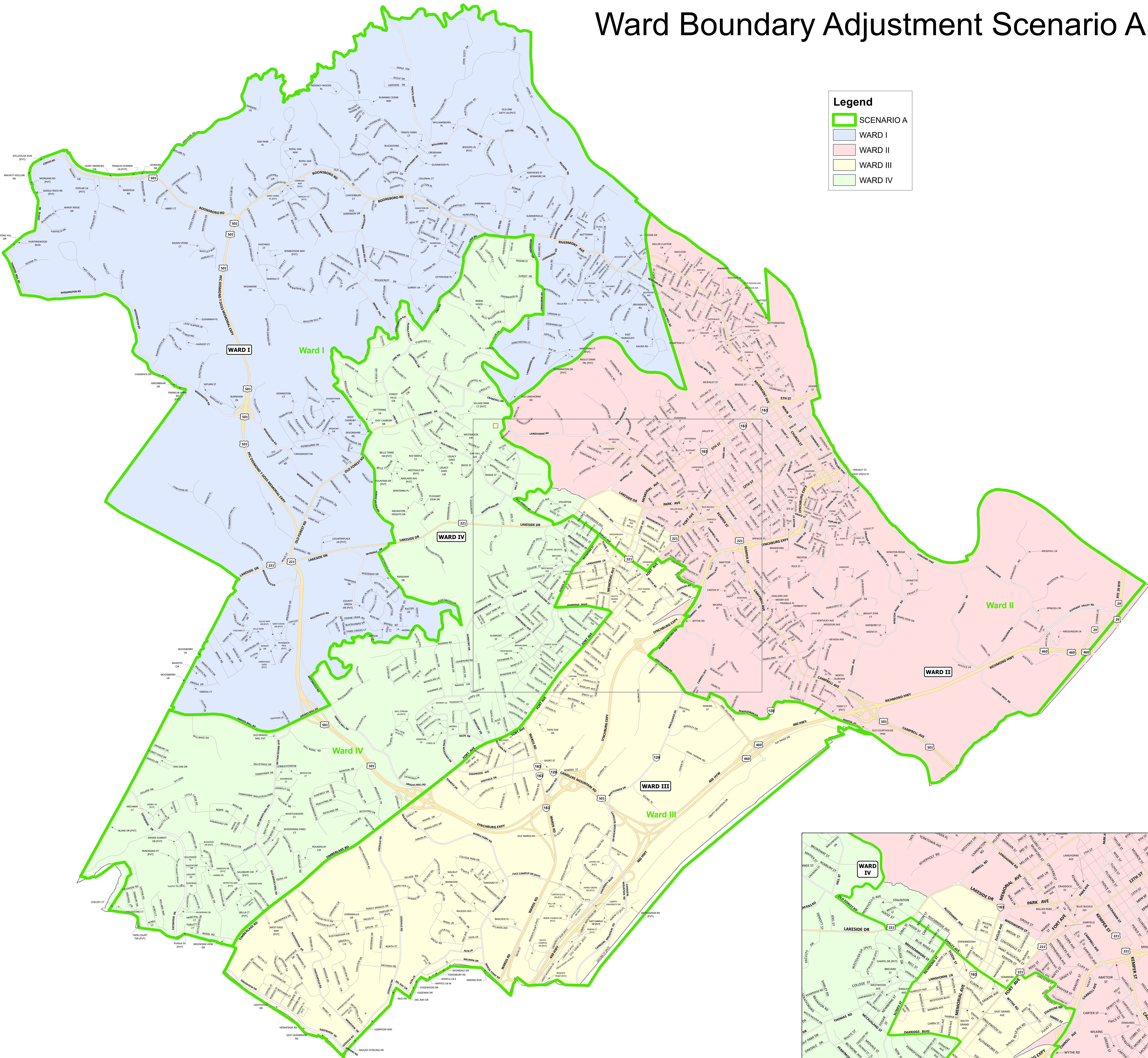
Current Wards with 2020 Adjusted Population values



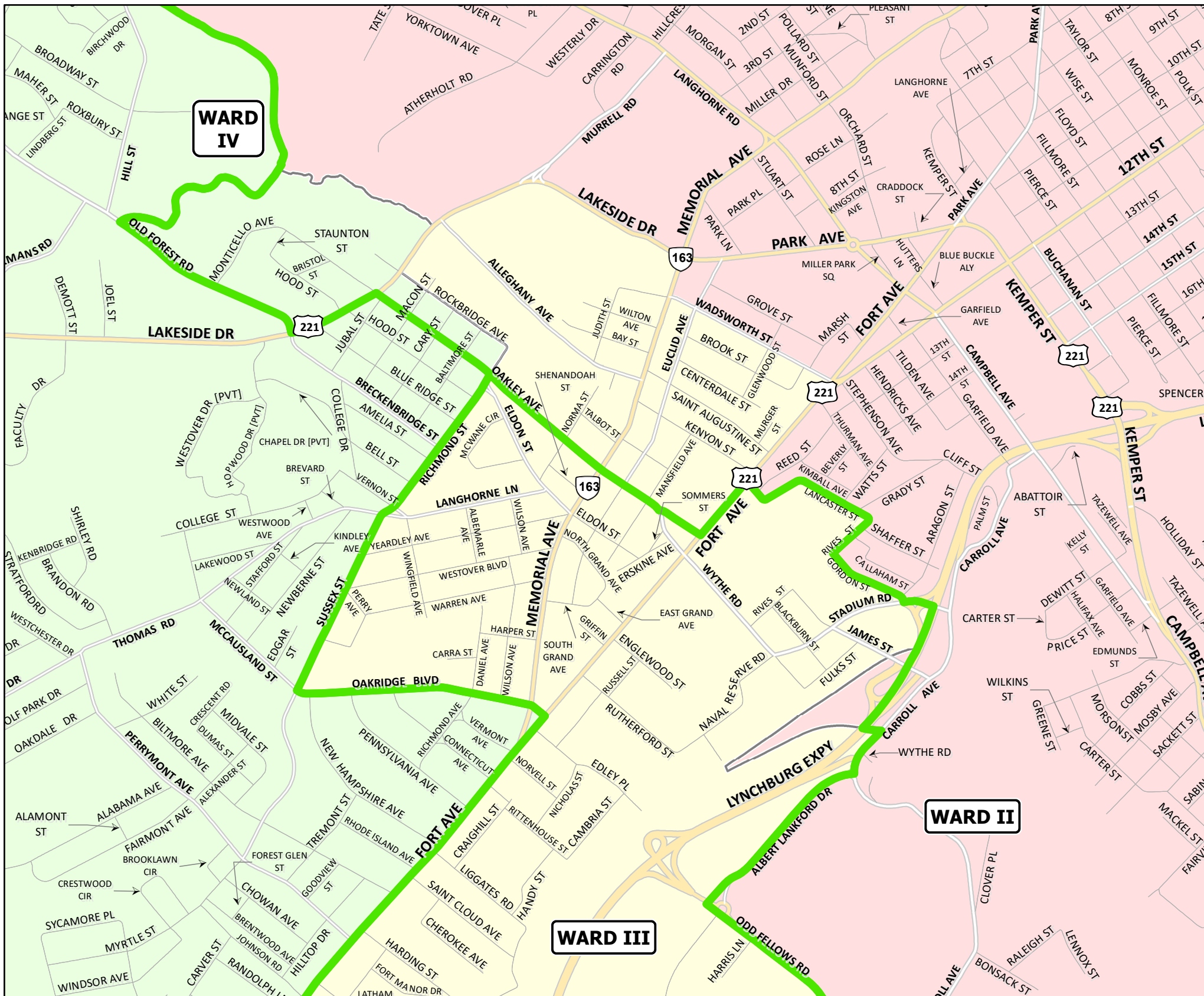
Ward No.	TOTAL Population	Target Population	Target Deviation	Target Deviation (%)	Non-Hispanic white	Non-Hispanic black	Non-Hispanic American Indian/Alaskan Native	Non-Hispanic Asian	Non-Hispanic some other race	Hispanic	Non-Hispanic two or more minority race
1	19,045	19,827	-782	-3.94	13,784	3,258	233	506	225	846	126
					72.38%	17.11%	1.22%	2.66%	1.18%	4.44%	0.66%
2	17,879	19,827	-1,948	-9.82	5,842	10,568	204	150	167	603	263
					32.68%	59.11%	1.14%	0.84%	0.93%	3.37%	1.47%
3	21,363	19,827	1,536	7.75	14,192	4,056	243	836	417	1,413	102
					66.43%	18.99%	1.14%	3.91%	1.95%	6.61%	0.48%
4	21,020	19,827	1,193	6.02	13,836	4,706	304	667	187	1,018	204
					65.82%	22.39%	1.45%	3.17%	0.89%	4.84%	0.97%

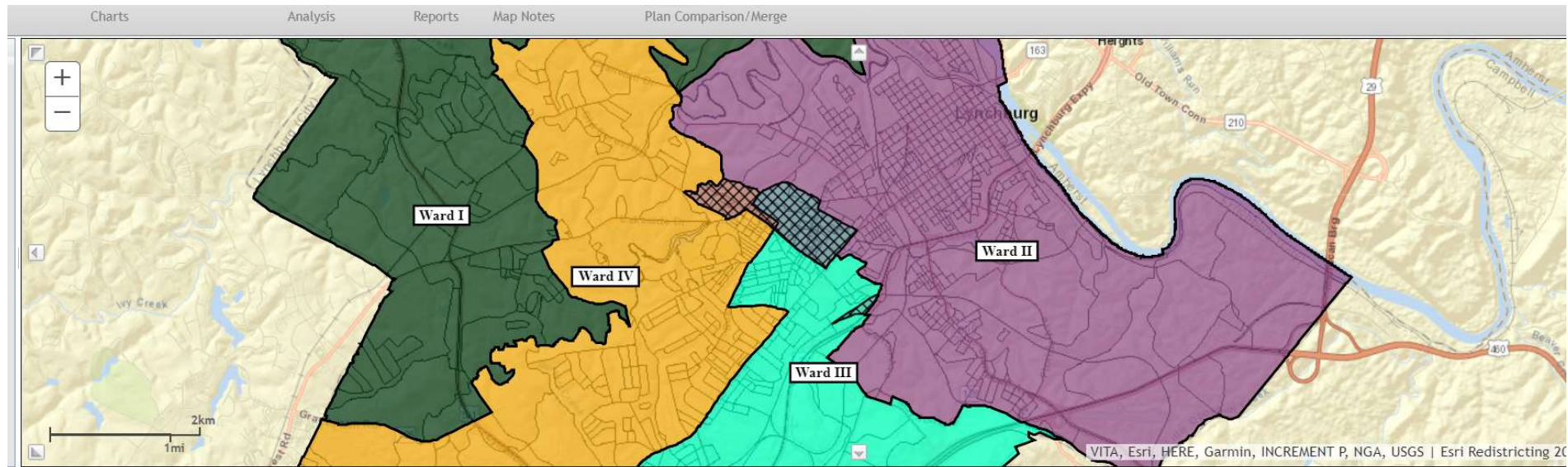
Current Wards with Adjusted 2020 Population Values

Ward Boundary Adjustment Scenario A



DISCLAIMER: THIS MAP IS NEITHER A LEGALLY RECORDED MAP NOR A SURVEY AND IS NOT INTENDED TO BE USED AS SUCH. THE INFORMATION DISPLAYED IS A COMPILED OF RECORDS, INFORMATION, AND DATA OBTAINED FROM VARIOUS SOURCES. THE CITY OF LYNCHBURG IS NOT RESPONSIBLE FOR ITS ACCURACY OR HOW CURRENT IT MAY BE.

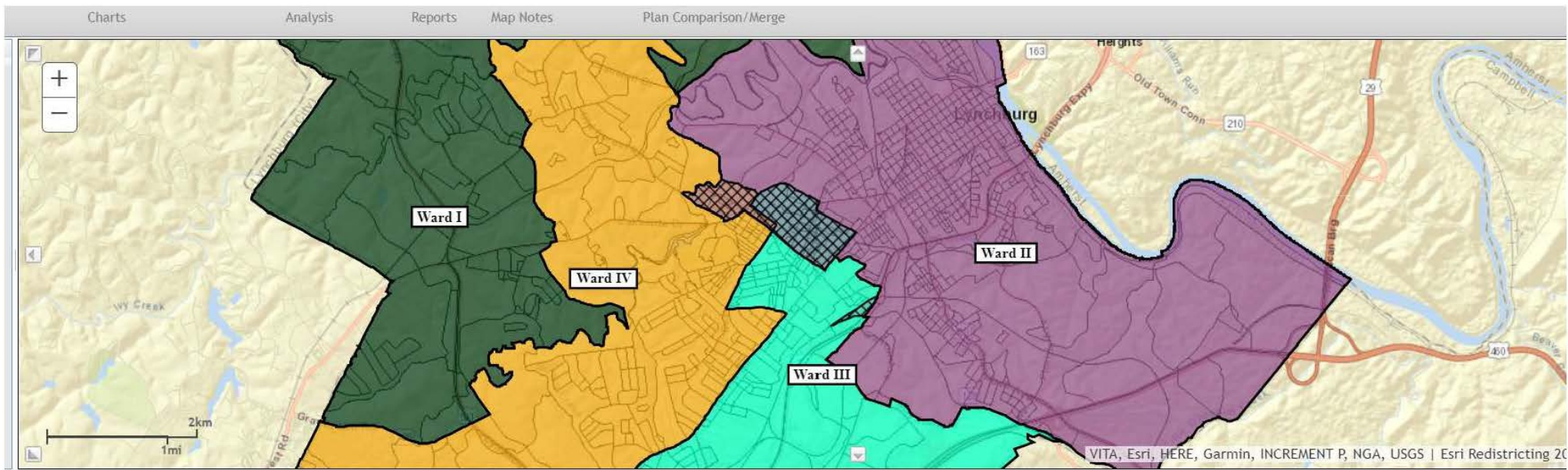




District	TOTAL	TARGET_DEV	TOTALHISP	TOTALNH	WHITENH	BLACKNH	AIANNH	ASIANNH	HPINH	OTHERNH	MLTMNNH	
Unassigned	0	0	0	0	0	0	0	0	0	0	0	
1	19,045	-782	846	18,140	13,784	3,258	233	506	8	225	126	
2	19,029 (+1,150)	-798	680 (+77)	18,263 (+1,051)	6,255 (+413)	11,150 (+582)	216 (+12)	163 (+13)	18	182 (+15)	279 (+16)	
3	20,435 (-928)	608	1,345 (-68)	19,024 (-839)	13,881 (-311)	3,572 (-484)	233 (-10)	826 (-10)	17	404 (-13)	91 (-11)	
4	20,798 (-222)	971	1,009 (-9)	19,702 (-212)	13,734 (-102)	4,608 (-98)	302 (-2)	664 (-3)	10	185 (-2)	199 (-5)	

Current Wards with 2020 Adjusted VA Population values compared to boundary adjustment Scenario A

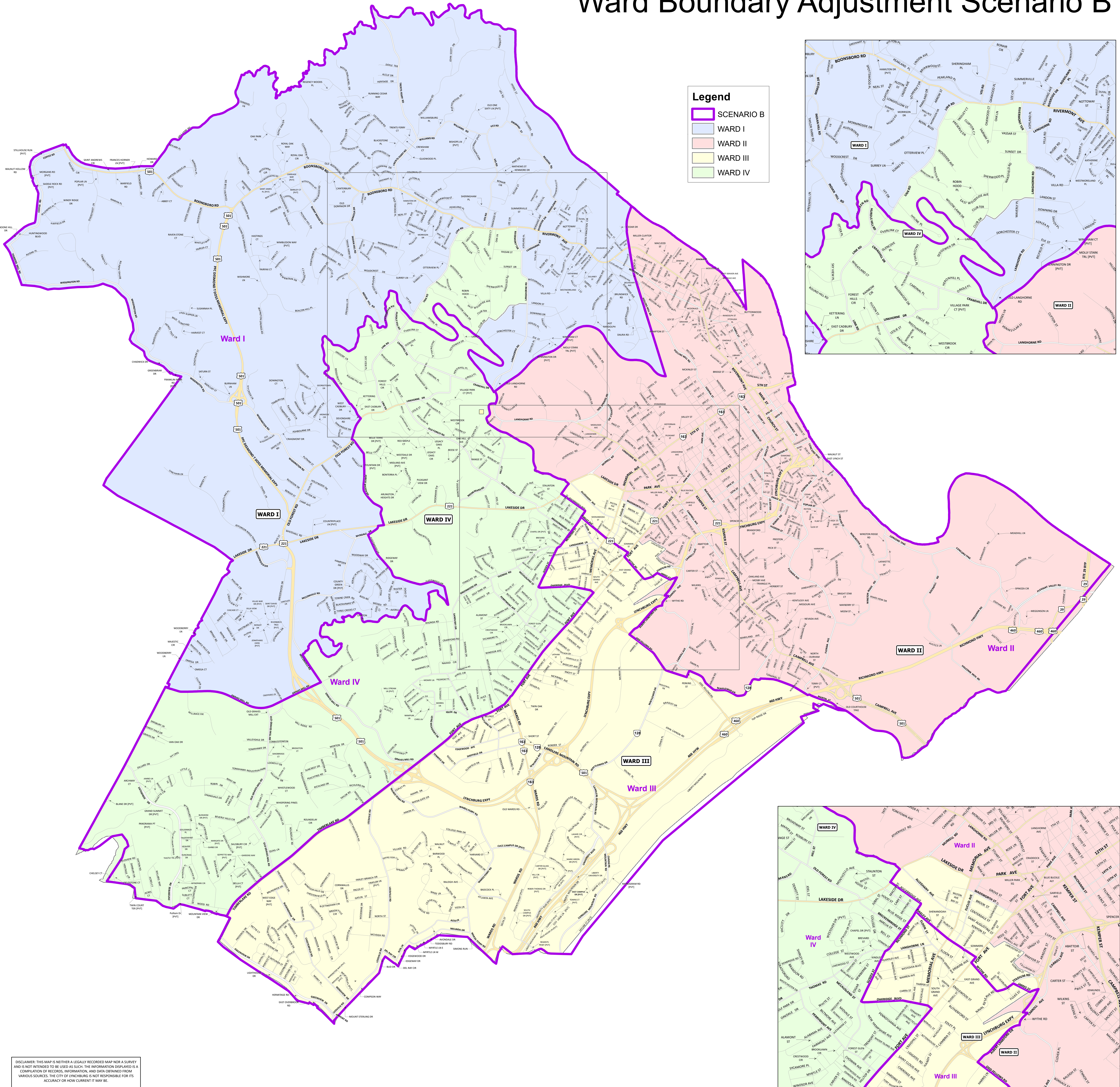
Chart shows the Ward numbers (under District column) with the amount gained for Ward II in Green and the amounts lost from the other Wards (3 and 4) in Red if using Scenario A – The black numbers in the Total column are the total population if we go with Scenario A (Ward 1= 19,045, 2= 19,029 etc.)



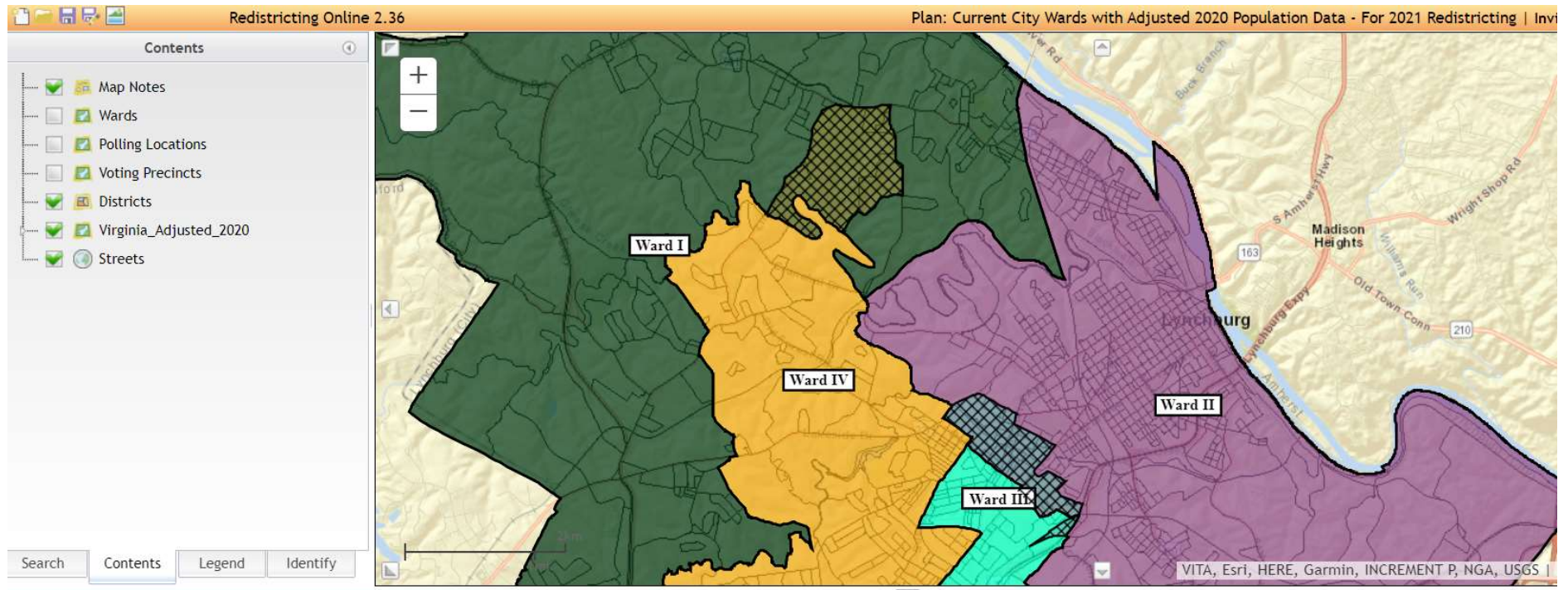
Ward No.	TOTAL Population	Target Population	Target Deviation	Target Deviation (%)	Non-Hispanic white	Non-Hispanic black	Non-Hispanic American Indian/ Alaskan Native	Non-Hispanic Asian	Non-Hispanic some other race	Hispanic	Non-Hispanic two or more minority race
1	19,045	19,827	-782	-3.94	13,784	3,258	233	506	225	846	126
					72.38%	17.11%	1.22%	2.66%	1.18%	4.44%	0.66%
2	19,029	19,827	-798	-4.02	6,255	11,150	216	163	182	680	279
					32.87%	58.59%	1.14%	0.86%	0.96%	3.57%	1.47%
3	20,435	19,827	608	3.07	13,881	3,572	233	826	404	1,345	91
					67.93%	17.48%	1.14%	4.04%	1.98%	6.58%	0.45%
4	20,798	19,827	971	4.90	13,734	4,608	302	664	185	1,009	199
					66.04%	22.16%	1.45%	3.19%	0.89%	4.85%	0.96%

Wards with Adjusted 2020 Population Values - Scenario A

Ward Boundary Adjustment Scenario B

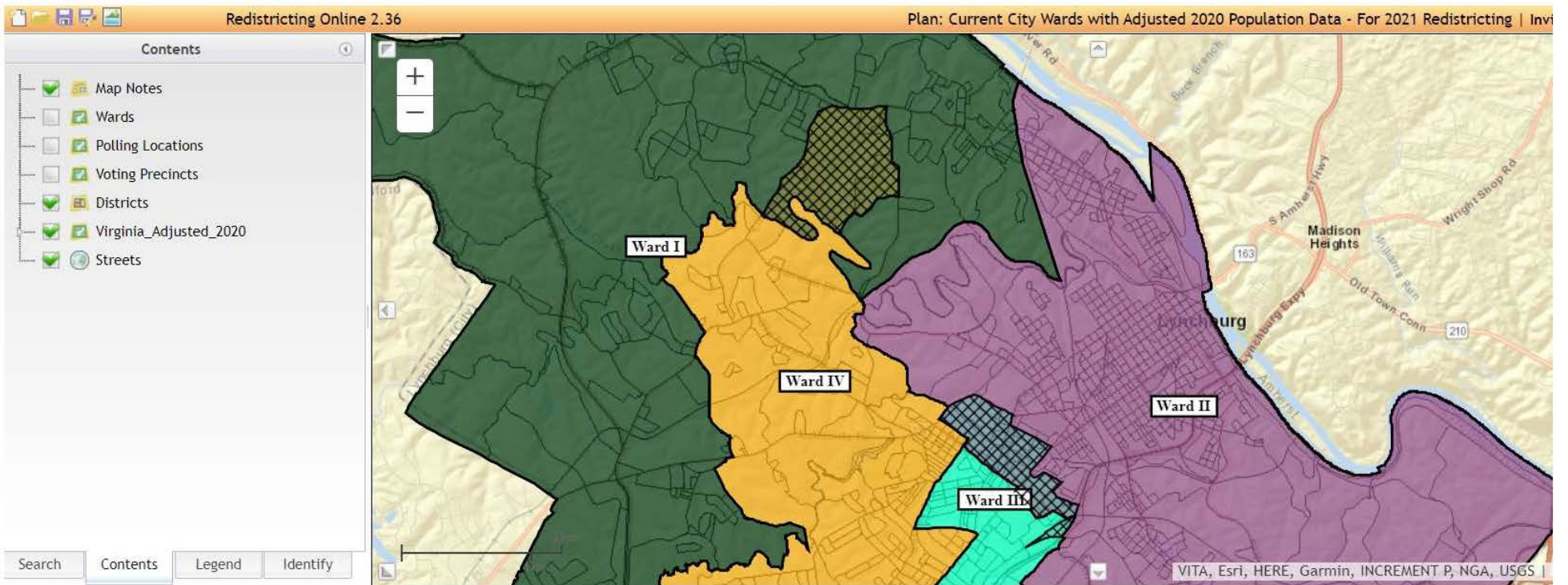


DISCLAIMER: THIS MAP IS NEITHER A LEGALLY RECORDED MAP NOR A SURVEY AND IS NOT INTENDED TO BE USED AS SUCH. THE INFORMATION DISPLAYED IS A COMPILATION OF RECORDS, INFORMATION, AND DATA OBTAINED FROM VARIOUS SOURCES. THE CITY OF LYNCHBURG IS NOT RESPONSIBLE FOR ITS ACCURACY OR HOW CURRENT IT MAY BE.



District	TOTAL	TARGET_DEV	TOTALHISP	TOTALNH	WHITENH	BLACKNH	AIANNH	ASIANNH	HPINH	OTHERNH	MLTMNNH
Unassigned	0	0	0	0	0	0	0	0	0	0	0
1	19,896 (+851)	69	868 (+22)	18,969 (+829)	14,546 (+762)	3,290 (+32)	237 (+4)	525 (+19)	8	232 (+7)	131 (+5)
2	18,844 (+965)	-983	672 (+69)	18,086 (+874)	6,166 (+324)	11,074 (+506)	214 (+10)	160 (+10)	18	180 (+13)	274 (+11)
3	20,398 (-965)	571	1,344 (-69)	18,989 (-874)	13,868 (-324)	3,550 (-506)	233 (-10)	826 (-10)	17	404 (-13)	91 (-11)
4	20,169 (-851)	342	996 (-22)	19,085 (-829)	13,074 (-762)	4,674 (-32)	300 (-4)	648 (-19)	10	180 (-7)	199 (-5)

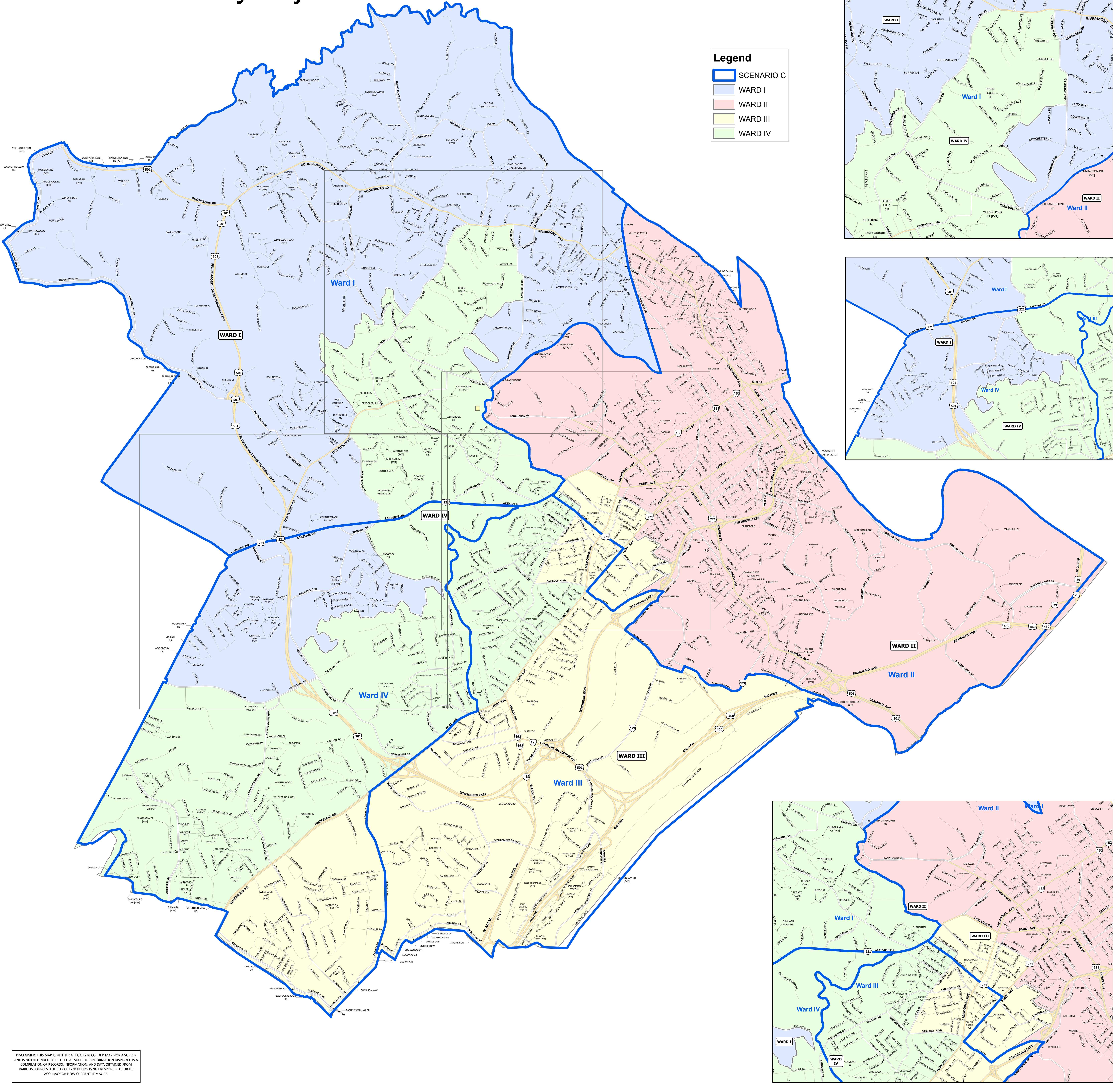
Current Wards with 2020 Adjusted VA Population values compared to boundary adjustment Scenario B

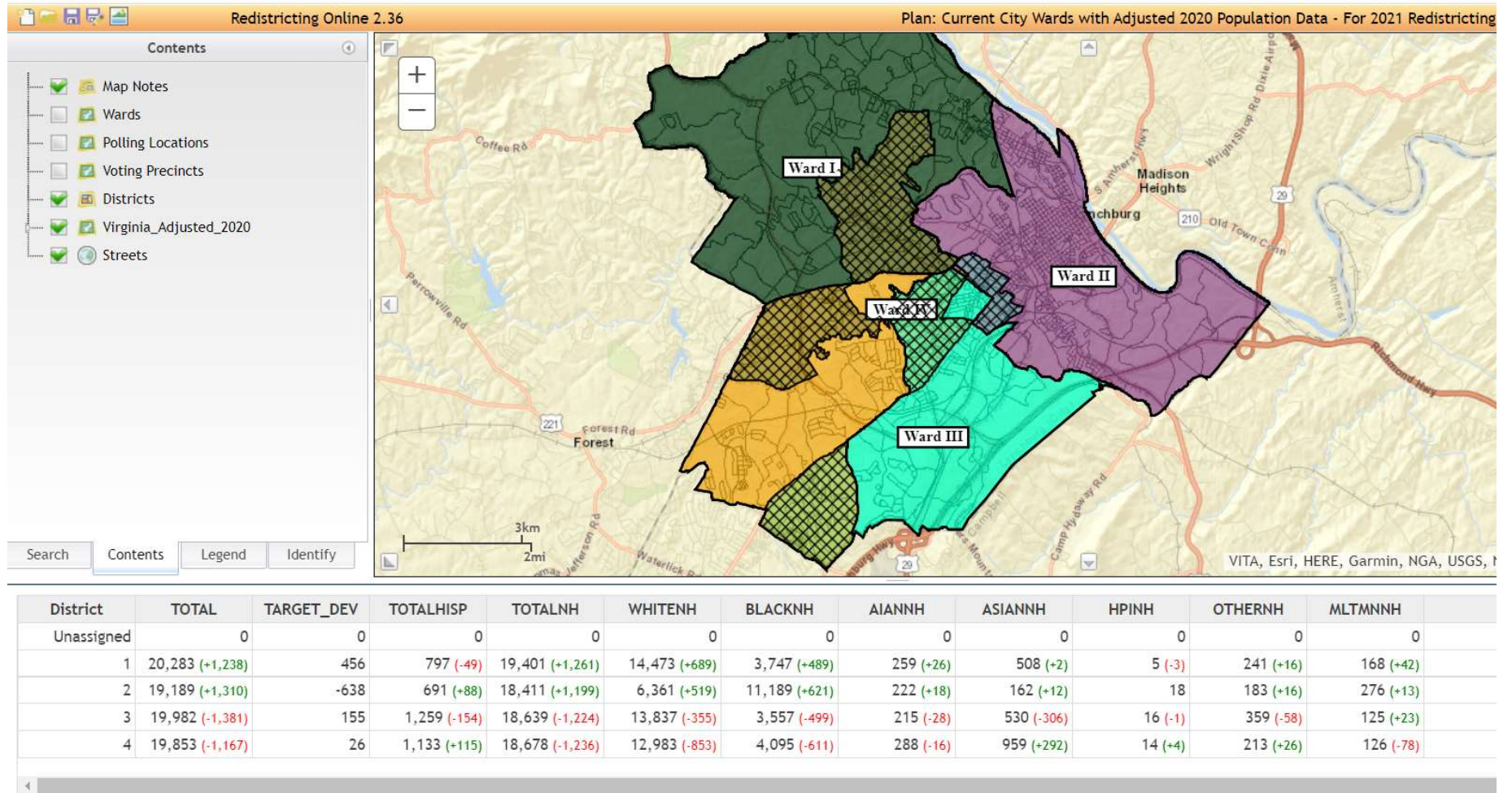


Ward No.	TOTAL Population	Target Population	Target Deviation	Target Deviation (%)	Non-Hispanic white	Non-Hispanic black	Non-Hispanic American Indian/ Alaskan Native	Non-Hispanic Asian	Non-Hispanic some other race	Hispanic	Non-Hispanic two or more minority race
1	19,896	19,827	69	0.35	14,546	3,290	237	525	232	868	131
					73.11%	16.54%	1.19%	2.64%	1.17%	4.36%	0.66%
2	18,844	19,827	-983	-4.96	6,166	11,074	214	160	180	672	274
					32.72%	58.77%	1.14%	0.85%	0.96%	3.57%	1.45%
3	20,398	19,827	571	2.88	13,868	3,550	233	826	404	1,344	91
					67.99%	17.40%	1.14%	4.05%	1.98%	6.59%	0.45%
4	20,169	19,827	342	1.72	13,074	4,674	300	648	180	996	199
					64.82%	23.17%	1.49%	3.21%	0.89%	4.94%	0.99%

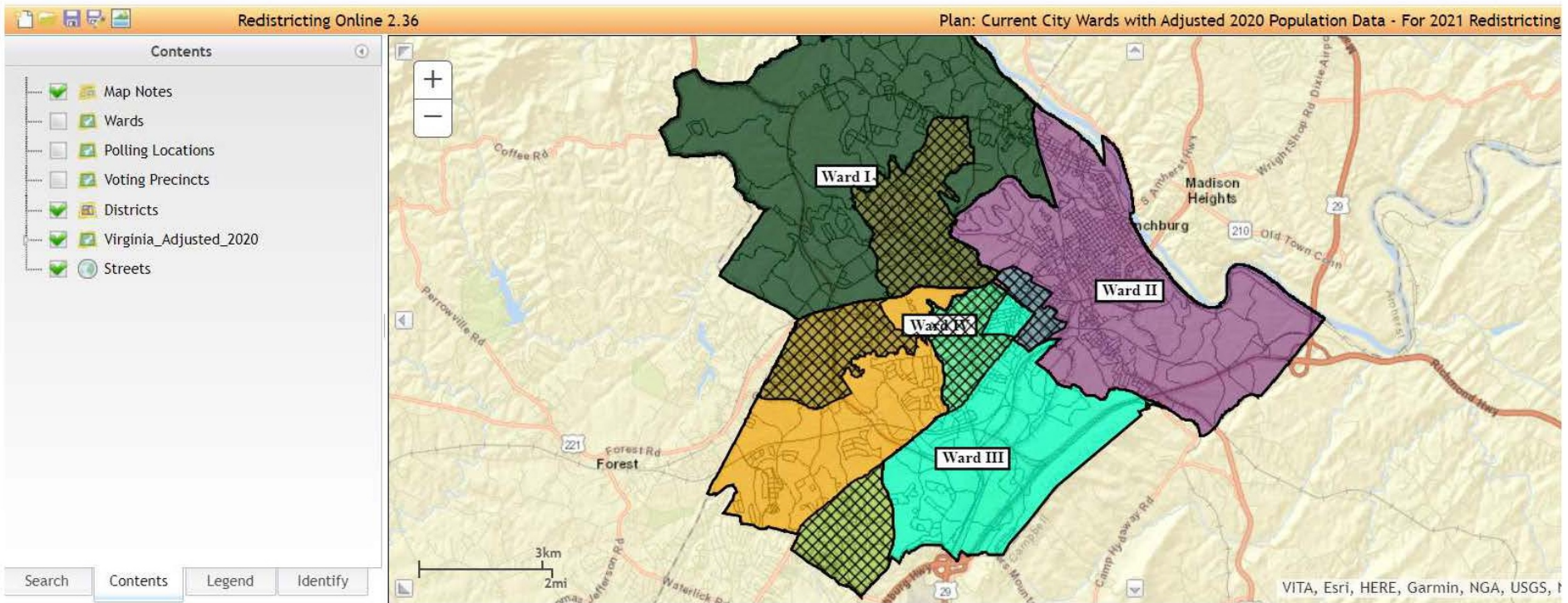
Wards with Adjusted 2020 Population Values - Scenario B

Ward Boundary Adjustment Scenario C





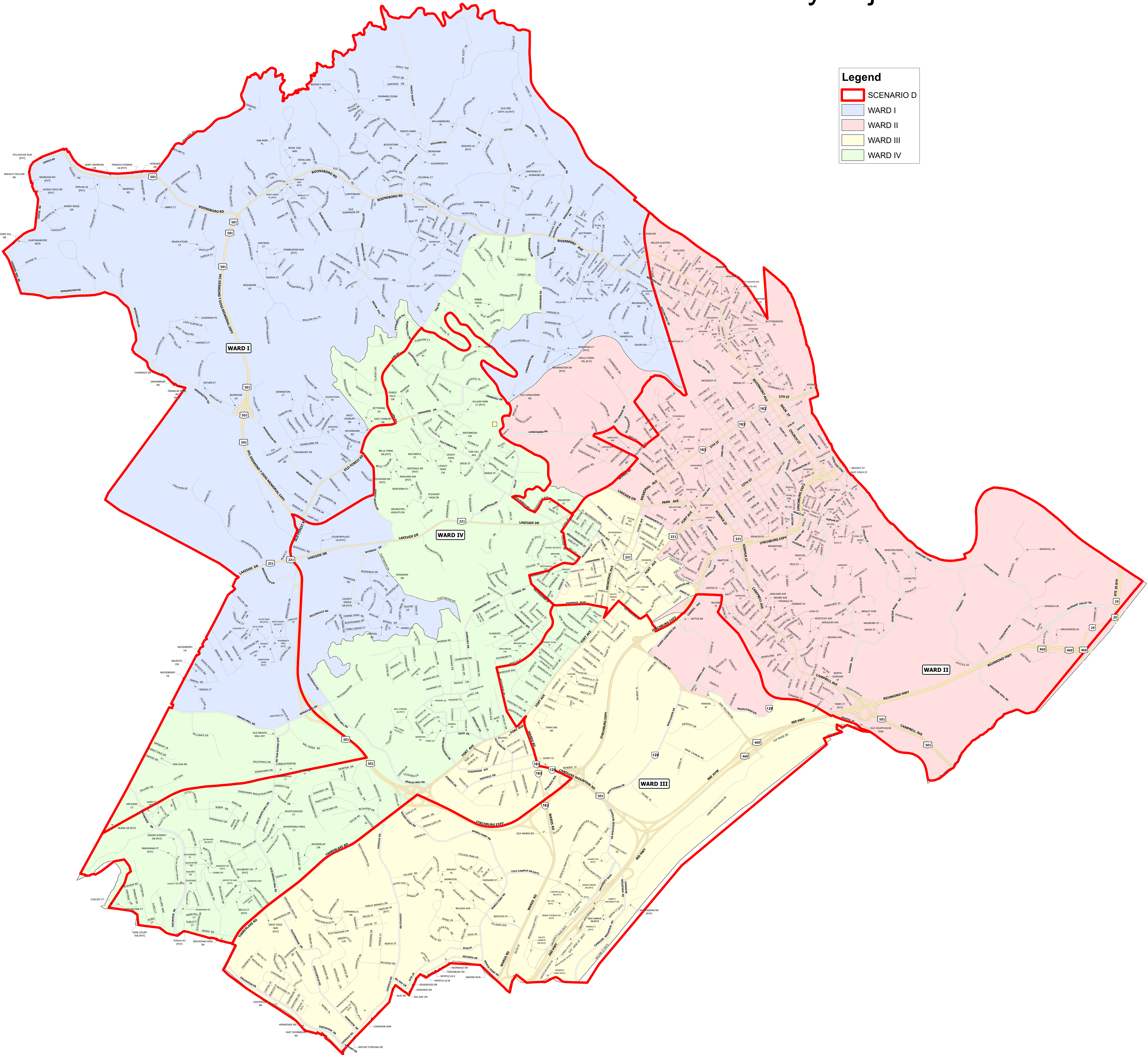
Current Wards with 2020 Adjusted VA Population values compared to adjustment Scenario C



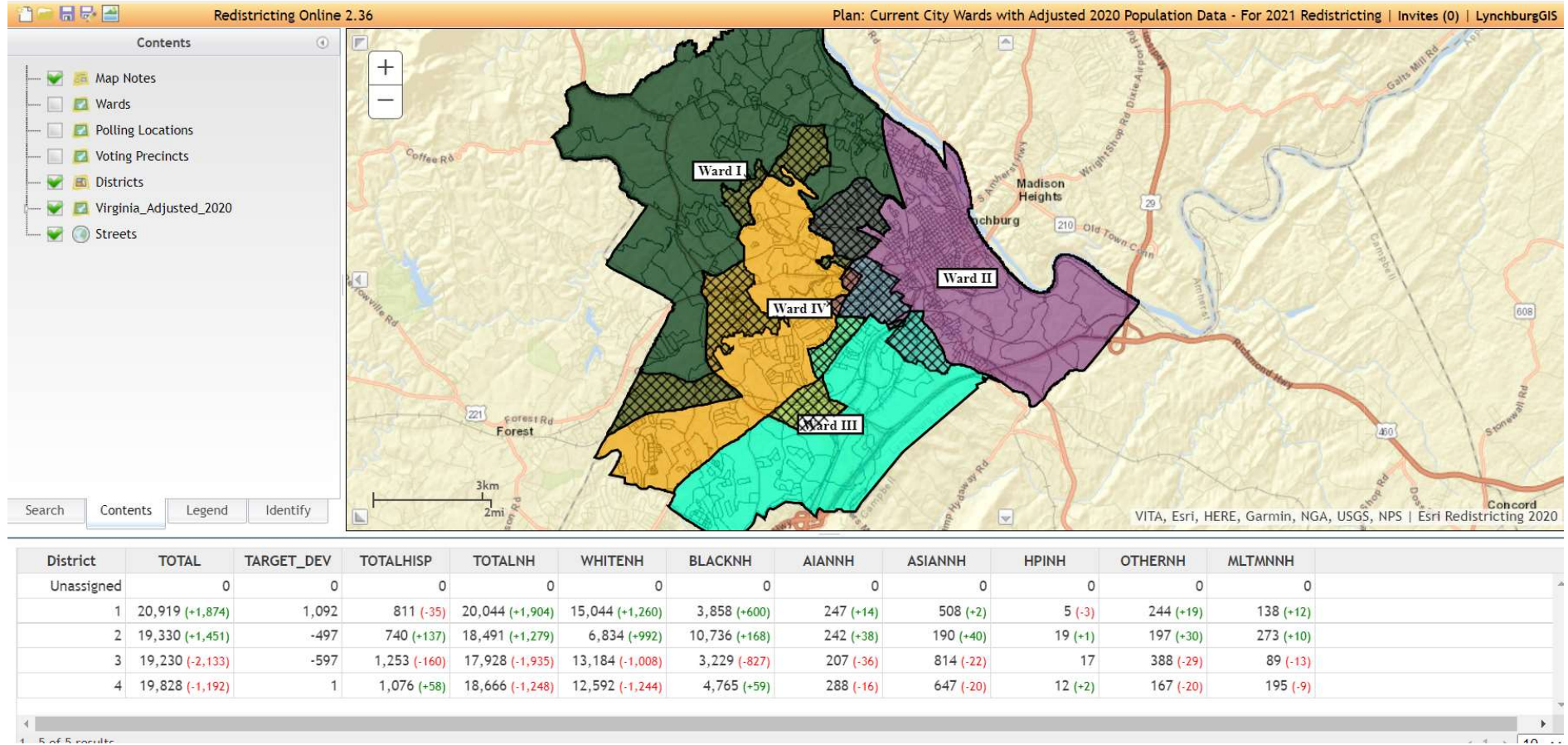
Ward No.	TOTAL Population	Target Population	Target Deviation	Target Deviation (%)	Non-Hispanic white	Non-Hispanic black	Non-Hispanic American Indian/ Alaskan Native	Non-Hispanic Asian	Non-Hispanic some other race	Hispanic	Non-Hispanic two or more minority race
1	20,283	19,827	456	2.30	14,473	3,747	259	508	241	797	168
					71.36%	18.47%	1.28%	2.50%	1.19%	3.93%	0.83%
2	19,189	19,827	-638	-3.22	6,361	11,189	222	162	183	691	276
					33.15%	58.31%	1.16%	0.84%	0.95%	3.60%	1.44%
3	19,982	19,827	155	0.78	13,837	3,557	215	530	359	1,259	125
					69.25%	17.80%	1.08%	2.65%	1.80%	6.30%	0.63%
4	19,853	19,827	26	0.13	12,983	4,095	288	959	213	1,133	126
					65.40%	20.63%	1.45%	4.83%	1.07%	5.71%	0.63%

Wards with Adjusted 2020 Population Values - Scenario C

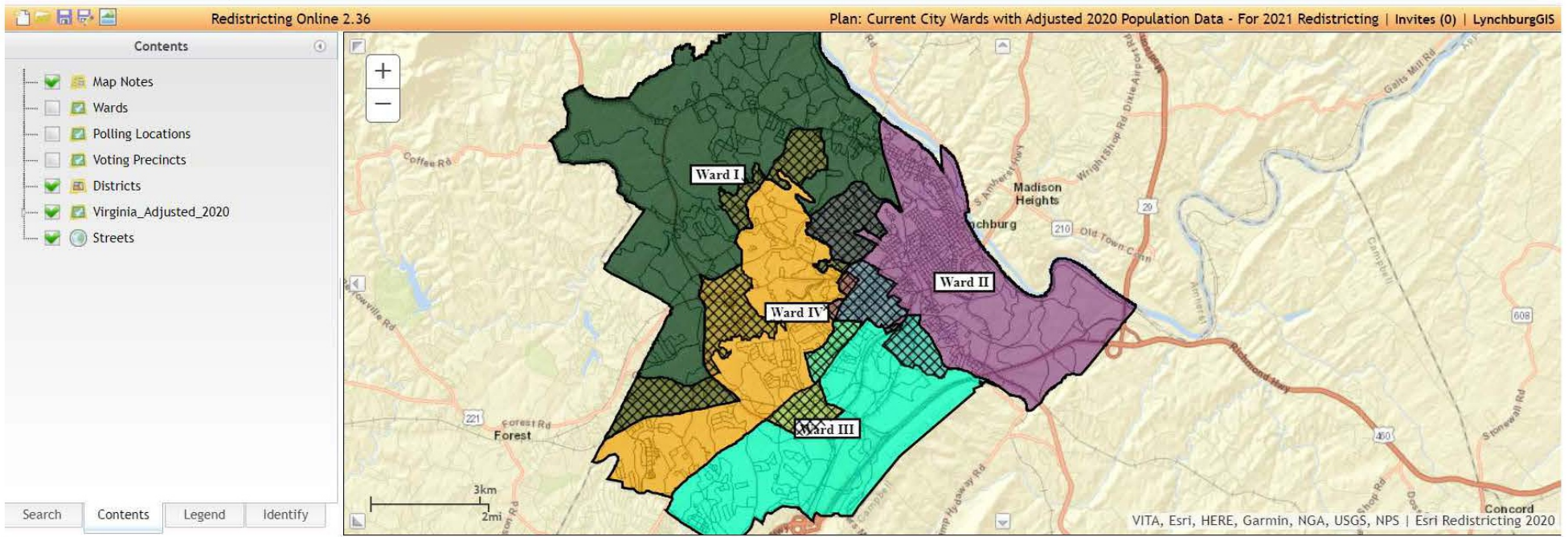
Ward Boundary Adjustment Scenario D



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Current Wards with 2020 Adjusted Population values compared to adjustment Scenario D



Ward No.	TOTAL Population	Target Population	Target Deviation	Target Deviation (%)	Non-Hispanic white	Non-Hispanic black	Non-Hispanic American Indian/ Alaskan Native	Non-Hispanic Asian	Non-Hispanic some other race	Hispanic	Non-Hispanic two or more minority race
1	20,919	19,827	1,092	5.51	15,044	3,858	247	508	244	811	138
					71.92%	18.44%	1.18%	2.43%	1.17%	3.88%	0.66%
2	19,330	19,827	-497	-2.51	6,834	10,736	242	190	197	740	273
					35.35%	55.54%	1.25%	0.98%	1.02%	3.83%	1.41%
3	19,230	19,827	-597	-3.01	13,184	3,229	207	814	388	1,253	89
					68.56%	16.79%	1.08%	4.23%	2.02%	6.52%	0.46%
4	19,828	19,827	1	0.01	12,592	4,765	288	647	167	1,076	195
					63.51%	24.03%	1.45%	3.26%	0.84%	5.43%	0.98%

Wards with Adjusted 2020 Population Values - Scenario D

February 8, 2022



CITY COUNCIL AGENDA

City Council Meeting - 7:30 p.m.

Council Chamber | City Hall, 900 Church Street, Lynchburg, VA 24504

IV. Invocation *Councilmember Faraldi*

V. Recognitions

Aiden White, Mayor's Youth Council
Dylan White, Mayor's Youth Council

VI. Consent Agenda

- A)** Consideration of adopting Resolution #R-22-005 amending the FY 2022 City/Federal/State Aid Fund budget and appropriating \$33,650 for the preservation of several records.
 - B)** Consideration of adopting Resolution #R-22-006 amending the FY 2022 City/Federal/State Aid Fund budget and appropriating \$20,768 to aid in youth affected by the COVID-19 pandemic.
 - C)** Consideration of adopting Resolution #R-22-007 amending the FY 2022 City/Federal/State Aid Fund budget and appropriating \$42,532 for the purchase of two (2) Power Pro stretchers for the Fire Department.
 - D)** Consideration of approving the minutes from the November 9, 2021 City Council meeting.
 - E)** Consideration of approving the minutes from the November 16, 2021 Legislative Meeting.
-

VII. Public Hearing

- 5)** Consideration of adopting Ordinance #O-22-___ approving the rezoning of four tenths (0.4) of an acre at 3629 Fort Avenue.

VIII. Public Comment

**Public Comment Addendum will be posted separately after the citizen sign-up deadline of Friday at noon preceding the Council meeting.*

IX. General Business

- 6) Consideration of introducing Resolution #R-22-____ amending the FY 2022 General Fund budget and appropriating \$2,347,404 from the unexpended FY 2021 Schools Operating Fund appropriations for transfer to the FY 2022 Schools Operating Fund and to the FY 2022 Schools Capital Fund.
- 7) Consideration of a closed meeting to discuss the settlement of pending litigation involving the City and the Lynchburg Police Department, pursuant to Section 2.2-3711(A)(7) of the Code of Virginia, 1950, as amended.

RESOLUTION:

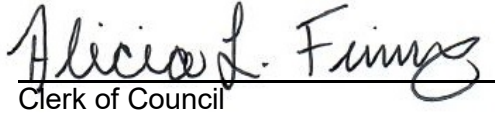
#R-22-005

BE IT RESOLVED that the FY 2022 City/Federal/State Aid Fund budget is amended and \$33,650 is appropriated with resources from a grant from the Library of Virginia to preserve Land Book (1896-1898); Land Book (1887, 1892, 1893); Marriage Bonds: Volume L-Z (1841-1847); Marriage Bonds: Volume A-Z (1848-1849, 1805-1852, 1856-1857); Register of Births (1865, 1872-1896); Register of Deaths (1886-1896), Register of Deaths (1865, 1872-1896); and Deed Book: Volume 59 (1889-1900).

Introduced: January 25, 2022

Adopted: February 8, 2022

Certified:


Clerk of Council

RESOLUTION:

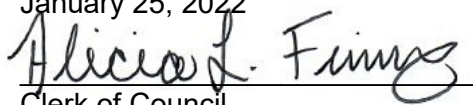
#R-22-006

BE IT RESOLVED that the FY 2022 City/Federal/State Aid Fund budget is amended and \$20,768 is appropriated with resources from the U.S. Federal Government Fiscal Year 2022 Chafee Supplemental COVID fund: \$14,768 for Chafee COVID Funding (formerly Independent Living) and \$6,000 for Chafee Education and Training Voucher (ETV) COVID funding, that will be used to aid youth affected by the COVID-19 pandemic.

Introduced: January 25, 2022

Adopted: February , 2022

Certified:


Clerk of Council

RESOLUTION:

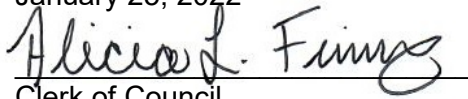
#R-22-007

BE IT RESOLVED that the FY 2022 City/Federal/State Aid Fund budget is amended and \$42,532 is appropriated with resources of \$21,266 from the Virginia Office of Emergency Medical Services Emergency Medical Services Grant Program through the Rescue Squad Assistance Fund (RSAF) and \$21,266 from the FY 2022 General Fund Fire Department budget to purchase two (2) Power Pro stretchers for the Fire Department.

Introduced: January 25, 2022

Adopted: February 8, 2022

Certified:


Clerk of Council

November 9, 2021

// A regular meeting of the Council of the City of Lynchburg was held on the 9th day of January, 2021, at 4:00 P.M. in the Council Chamber, City Hall, MaryJane Dolan, President, presiding. The following Members were present:

Present: MaryJane Dolan, Beau Wright, Jeff Helgeson, J. Randy Nelson, Treney Tweedy,
Sterling A. Wilder, Chris Faraldi 7

Absent: 0

// In the matter of the City Manager's Office, Agenda Item #1, City Manager Mr. Wynter C. Benda provided Council with an update on his first ninety days at the organization.

// In the matter of Central Virginia Planning District Commission (CVPDC), Agenda Item #2, Mr. Gary Christie, Executive Director of CVPDC, presented Council with the organization's 2021 Annual Report. The CVPDC works to provide services for its member localities and identify and develop opportunities for coordination among the region's local governments, facilitating collaboration among local governments in addressing challenges and opportunities of greater-than-local significance. The 2021 Annual Report covered the work being done by the CVPDC in the fields of environment, public safety, community development, economic development, workforce, and transportation.

// In the matter of Virginia Career Works, Agenda Item #3, Ms. Traci Blido, Executive Director, and Mr. Tim Saunders, Business Engagement and Outreach coordinator, presented Council with an update from the Central Virginia Workforce Development Board (WDB). The WDB is the designated regional convener and administrative entity that coordinates workforce training and career services through federal funding from the Workforce Innovation and Opportunity Act (WIOA). The organization is charged with overseeing and implementing workforce development initiatives and activities throughout the Virginia Career Works Central Region.

// In the matter of the Museum and Parks and Recreation, Agenda Item #4, Mr. Ted Delaney, Museum Director, and Mr. Ricky Kowalewski, Community Market Manager, presented Council with a list of upcoming community events offered by the City of Lynchburg, local businesses and nonprofits.

November 9, 2021

// In the matter of the City Manager's Office, Agenda Item #5, City Manager Mr. Wynter C. Benda reviewed the draft 2022 Legislative Agenda with the provided input from Council at its October 26, 2021 Work Session.

Councilmember Helgeson asked Council to consider removing the City's Charter change for elections from the legislative agenda, citing that since the City's local delegation was not willing to carry the request to the General Assembly, that the City should align its wants with the campaign that the delegation ran on. He also asked Council to consider removing the language regarding Poverty Reduction, Community Wealth Building/Public Housing Redevelopment, Early Childhood Education, and Affordable Housing. He asked Council to consider adding language in support of a charter school pilot program. He asked for clarification on where the Tourism Improvement District would be and if it would include the entire city. Ms. Marjette Upshur, Director of Economic Development and Tourism clarified that this supports the ability to have a Tourism Improvement District and that the district lines would have to be decided by the locality.

Mayor Dolan disagreed stating the delegation represents the entire community and Council should be looking to the needs of the community rather than the platform the delegation ran on.

Councilmember Tweedy stated that she is not in support of removing the language of Poverty Reduction, Community Wealth Building/Public Housing Redevelopment, Early Childhood Education, and Affordable Housing. She asked staff to bring back language expanding the definition of workforce housing.

Councilmember Faraldi stated that he would like to articulate items in the agenda that will align with the local delegation. He also asked staff to bring back language regarding charter schools for Council to consider.

Vice Mayor Wright stated that he understands Councilmember Helgeson's point of finding items to which Lynchburg aligns with the local delegation, however, he emphasized that this is Lynchburg's legislative agenda and should reflect the interests of city and not of the legislatures.

November 9, 2021

// In the matter of Planning, Agenda Item# 6(a), City Planner Mr. Tom Martin briefed Council on a petition from Rick Barker Properties to rezone six and ninety-nine hundredths (6.99) acres at 2001 & 2003 Enterprise Drive from I-2, Light Industrial District to B-5C, General Business District (Conditional) to allow the use of existing office space for pediatric therapy services while maintaining the continued use of warehousing and distribution. The Planning Commission will review the item on November 10, 2021 and will appear for City Council action at the December 14, 2021 Public Hearing section.

// In the matter of Roll Call, Agenda Item #7, Councilmember Nelson had no items. Councilmember Helgeson stated that since the City is experiencing a surplus of revenues, that he would like the administration to explore implementing a one-time rebate program to citizens. Councilmember Tweedy stated that with the surplus, she would like to explore the City's competing needs. Councilmember Faraldi commended the Fire Department for its promotional ceremony; he also asked for an update regarding the Main Street construction timeline. Councilmember Wilder commended the Fire Department for its promotional ceremony; he also asked the community to support both local businesses and frontline workers by shopping locally and gifting them to the community's essential workers; he announced that there will be a COVID and flu vaccination event open to the public at the Jubilee Center on Saturday, November 13, 2021 at 11:00 a.m.; he announced that Leland Melvin will be inducted into the Virginia Aviation Hall of Fame; he brought awareness to the local fundraiser *Mustaches 4 Kids*. Vice Mayor Wright thanked the Registrar's Office, election administrators, and poll workers for their work during the past election; he asked the community to consider getting the COVID booster shot. Mayor Dolan made announcements regarding the Museum and Visitor Services updates hours; she made a few announcements from the Parks and Recreation department; and recognized Lynchburg Fire Captain Candace Brown for receiving the Governor's Award for Outstanding Pre-hospital Provider.

// On motion of Councilmember Wilder, seconded by Councilmember Tweedy, Council, by the following recorded vote, elected to hold a closed meeting to discuss the acquisition or disposal of real estate in the City for a PPEA project; and to discuss an appointment to the Lynchburg Redevelopment & Housing Authority, pursuant to Section 2.2-3711(A)(3) and Section 2.2-3711(A)(1) of the Code of Virginia, 1950, as amended.

November 9, 2021

With no discussion from Council, the following vote was recorded:

Ayes: Dolan, Wright, Helgeson, Nelson, Tweedy, Wilder, Faraldi 7

Noes: 0

// The meeting was reopened to the public.

// Councilmember Helgeson made the following motion:

WHEREAS, the Council of the City of Lynchburg has convened a closed meeting on this date, pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2 3712 of the Code of Virginia requires a certification by City Council that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Council of the City of Lynchburg certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by Council.

The motion was seconded by Councilmember Wilder, and Council, by the following recorded vote, adopted the motion:

Ayes: Dolan, Wright, Helgeson, Nelson, Tweedy, Wilder, Faraldi 7

Noes: 0

// On motion of Councilmember Helgeson, seconded by Councilmember Wilder, Council by the following recorded vote appointed the following members to the respective boards and commissions:

Lynchburg Redevelopment & Housing Authority: Ms. Davina Bare appointed to a new 4-year term effectively immediately and expiring on September 30, 2025.

Ayes: Dolan, Wright, Helgeson, Nelson, Tweedy, Wilder, Faraldi 7

November 9, 2021

Noes: 0

// The meeting was recessed at 6:39 p.m.

// City Council reconvened the meeting at 7:30 p.m. The following members were present:

Present: MaryJane Dolan, Beau Wright, Jeff S. Helgeson, J. Randy Nelson, Treney Tweedy,
Sterling A. Wilder, Chris Faraldi 7

Absent: 0

Councilmember Faraldi gave the Invocation, followed by the Pledge of Allegiance.

// In the matter of Recognitions, Mayor Dolan proclaimed the week of November 7, 2021 – November 13, 2021 as Nurse Practitioner Week. Ms. Gabrielle Crawford, NP-C, was in attendance to accept the proclamation.

Mayor Dolan also proclaimed November 27, 2021, as Small Business Saturday. Ms. Marjette Upshur, Director of Economic Development & Tourism, was in attendance to accept the proclamation.

Mayor Dolan recognized the Lynchburg Parks and Recreation Department for receiving several Virginia Park and Recreation Society Awards. Ms. Jenny Jones, Director of Parks and Recreation was in attendance and provided brief remarks.

// In the matter of the Consent Agenda Item (A), Council conducted a second reading and adopted Resolution #R-21-078 amending the FY 2022 City/Federal/State Aide Fund budget and appropriating \$15,300 to purchase laptops carried on EMS apparatus for the Fire Department. On motion of Councilmember Helgeson, seconded by Vice Mayor Beau Wright, Council by the following recorded vote approved the motion:

Ayes: Dolan, Wright, Helgeson, Nelson, Tweedy, Wilder, Faraldi 7

Noes: 0

// In the matter of the Consent Agenda Item (B), Council conducted a second reading and adopted Resolution #R-21-079 amending the FY 2022 City/Federal/State Aid Fund budget and appropriating

November 9, 2021

\$26,250 to facilitate speed enforcement activities. On motion of Councilmember Helgeson, seconded by Vice Mayor Beau Wright, Council by the following recorded vote approved the motion:

Ayes: Dolan, Wright, Helgeson, Nelson, Tweedy, Wilder, Faraldi 7

Noes: 0

// In the matter of the Consent Agenda Item (C), Council conducted a second reading and adopted Resolution #R-21-080 amending the FY 2022 City/Federal/State Aid Fund budget and appropriating \$58,785 to facilitate selective enforcement activities, equipment, and training. On motion of Councilmember Helgeson, seconded by Vice Mayor Beau Wright, Council by the following recorded vote approved the motion:

Ayes: Dolan, Wright, Helgeson, Nelson, Tweedy, Wilder, Faraldi 7

Noes: 0

// In the matter of the Consent Agenda Item (D), copies of the minutes of the August 10, 2021 meeting have been previously furnished to Council, and on motion of Councilmember Helgeson, seconded by Vice Mayor Beau Wright, Council by the following recorded vote approved the minutes as presented:

Ayes: Dolan, Wright, Helgeson, Nelson, Tweedy, Wilder, Faraldi 7

Noes: 0

// In the matter of the Consent Agenda Item (E), copies of the minutes of the September 14, 2021 meeting have been previously furnished to Council, and on motion of Councilmember Helgeson, seconded by Vice Mayor Beau Wright, Council by the following recorded vote approved the minutes as presented:

Ayes: Dolan, Wright, Helgeson, Nelson, Tweedy, Wilder, Faraldi 7

Noes: 0

// In the matter of Planning, Agenda Item #9, a public hearing was held and Council considered adopting Resolution #R-21-081 approving a Conditional Use Permit (CUP) to allow the construction of an oil change facility at 8209 & 8213 Timberlake Road. At its September 22, 2021 meeting, the Planning

November 9, 2021

Commission recommended approval (6-0, with 1 member absent, Bowden). This item was previously presented to City Council at the October 26, 2021 meeting under *Business Item Briefings*.

Mr. William Shewmake of Woods Rogers PLC, on behalf of Quick Lube of Carolina Timberlake, LLC, provided Council with a brief presentation in support of the petition. He cited that a traffic analysis was conducted for this site and found that this is an extremely low traffic generator.

There was no one to speak in favor or opposition, either by phone, email, or in-person, so the public hearing was closed and the matter rested with Council.

Councilmember Helgeson made the motion to approve the resolution. Councilmember Faraldi seconded the motion, stating even though this is a low traffic generator, the intersection associated with Timberlake Road and Laxton Road is intense leading to the use of Wood Road and Mountainview Drive as cut-throughs. He asked for the record for Council to be mindful of traffic issues with future development in this corridor.

With no other discussion from Council, the following vote was recorded approving the motion:

Ayes: Dolan, Wright, Helgeson, Nelson, Tweedy, Wilder, Faraldi 7

Noes: 0

// In the matter of Planning, Agenda Item #10, a public hearing was held and Council considered adopting Ordinance #O-21-082 approving the rezoning of 1619 12th Street, 1701 12th Street, and 1114 Buchanan Street to renovate the existing building into twenty-four apartments. This item was previously presented to City Council at the October 26, 2021 meeting under *Business Item Briefings*.

Mr. Jamey White of White Engineering and Design, Inc. made a presentation to Council in support of the petition. He stated that this property is an existing building and is in the process of obtaining historical recognition. The project will also improve the existing gravel parking lot and renovate another lot to add additional parking, for a total of 24 off-street parking spaces, but may expand to add additional on-street parking on Buchanan Street, but will work with the City's traffic engineering department. Mr. White stated that the properties are currently mixed with different zoning and they are

November 9, 2021

requesting to rezone each to B-4 zoning to have some flexibility with landscaping, parking, and buffer requirements.

There was no one to speak in favor or opposition, either by phone, email, or in-person, so the public hearing was closed and the matter rested with Council.

Vice Mayor Wright made a motion to approve the ordinance, stating that this is an important historical building on 12th Street and is excited to see it being restored and being converted to more housing units. Councilmember Tweedy seconded the motion stating this property is a great space for residential use.

Councilmember Faraldi stated that he is glad to see this project happening, however, Council has previously had some reservations about using B-4 zoning as residential and not business.

Councilmember Helgeson commented that usually with rezoning, a site plan is included in the proffers but there was not one included in this petition. He asked City Planner Mr. Tom Martin if there are any drawings or plans associated with this development. Mr. Martin explained there was a site plan that was submitted with the petition but the petitioner chose not to proffer the site plan. Councilmember Helgeson requested confirmation that the development will not be Jeff, they're not going to be Section 8 housing but rather full rent. Mr. Martin replied that he believes that to be the case.

Councilmember Wilder asked how many bedrooms are there in one unit. Mr. White replied that these units will be one-bedroom apartments.

With no other discussion from Council, the following vote was recorded approving the motion:

Ayes: Dolan, Wright, Helgeson, Nelson, Tweedy, Wilder, Faraldi 7

Noes: 0

// In the matter of Economic Development, Agenda Item #11, a public hearing was held and Council considered adopting Ordinance #O-21-083 authorizing the City Manager to sell 317 Hancock Street. This item was previously presented to City Council at the October 26, 2021 meeting under *Business Item Briefings*.

November 9, 2021

Mr. Daryl Calfee, a Lynchburg business owner and purchaser of the property, spoke in favor of the sale of the property stating he hopes to develop the parcel to bring commerce and life to the area.

Ms. Gina Smith spoke in opposition of the sale stating that this property is assessed at a significantly higher value than the property she owns at 311 F Street. Mayor Dolan directed City Manager Mr. Wynter C. Benda to follow up with the resident.

There was no one else to speak in favor or opposition, either by phone, email, or in-person, so the public hearing was closed and the matter rested with Council.

Councilmember Helgeson stated that this property is being sold for fair market value and this will hopefully increase the property value in the surrounding area. He also commented that he would be in favor of identifying more property the City has no use for that can be sold for fair market value.

Councilmember Wilder made a motion to approve the ordinance, seconded by Vice Mayor Wright.

With no other discussion from Council, the following vote was recorded approving the motion:

Ayes: Dolan, Wright, Helgeson, Nelson, Tweedy, Wilder, Faraldi 7

Noes: 0

// In the matter of the City Charter, Agenda Item #12, a public hearing was held and Council considered adopting Resolution #R-21-084 requesting an amendment and reenactment of Section 5 of Chapter III of the City's charter regarding the general elections. This item was previously presented to City Council at the October 26, 2021 meeting under *Business Item Briefings*.

Mayor Dolan opened the floor for anyone to speak in favor. Dr. Michael Gillette stated that he considers it dangerous to have local issues discussed during a federal election where they could be drowned out; local government is the most important form of government and it would not be good for local democracy. Dr. Owen Cardwell stated that aligning local elections with presidential elections would subsume local issues and concerns to political issues and moving elections to odd years would help alleviate that problem. Ms. Nicole Sanders stated that she enjoys being able to get to know the elected

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officials and their campaigns and fears this aspect would be lost if elections are held during the federal cycle. Mr. Bert Dodson stated that requesting the General Assembly go through with the City's Charter change would be the best for future generations of City Councilmembers. Mr. Caesar Johnson stated the underrepresented communities' voices won't be heard if local elections are held during a national election. Mr. Daniel Tuck stated that the competitiveness between candidates for vying for the same seat would be overshadowed by national elections. Mr. Jeffery Rosner stated that there has been a real loss of civility among national elections and if the local elections are scheduled in odd numbered of years, the community stands a better chance of avoiding a loss of civility.

Mayor Dolan opened the floor for anyone to speak in opposition. Mr. John Vassar stated the State government wanted to synchronize presidential elections with local elections so Lynchburg should follow suit. Mr. Andrew Glover stated that changing the Charter to hold elections in odd years would result in voter suppression. Ms. Stephanie Reed stated that she has not heard a community outcry on this matter, but has for public safety employee retention and thinks Council should focus on that.

There was no one else to speak in favor or opposition, either by phone, email, or in-person, so the public hearing was closed and the matter rested with Council.

Councilmember Nelson stated he disagrees but understands why the General Assembly moved all general elections from May to November. At this point, City Council has no choice in that decision. He expressed his concerns of federal elections overshadowing local elections if they were to be conducted in the same year. He emphasized that local elections require an informed voter to those local issues.

Councilmember Helgeson expressed his reservations about changing the City's Charter and stated that he will not be supporting the resolution directing that change. He commented that he would like to see more voters show up at the polls. He was not comfortable asking the City's General Assembly delegation to fight against the same people who first moved the elections.

Councilmember Faraldi stated that he agrees that federal politics should not influence local issues, however, the media will still cover local issues. He does not agree that personal preferences particularly of incumbency should dictate to the voters when elections and reelections are. The proposal

would be contrary to the previous actions of the General Assembly. The proposal would result in lower voter turnout. Therefore, he is not in favor of a Charter change especially if it has not been asked for by the public.

Councilmember Tweedy stated that she wants to keep Lynchburg first and urged Council to make bold decisions. She stated that she wants informed voters, and although federal elections sometimes affect what happens locally, federal candidates are not sitting in Council's seats and talking to the community to know what's important to the community.

Councilmember Wilder stated he didn't want local issues to be lost in federal elections and that it is damaging to allow politics to enter into local issues.

Vice Mayor Wright stated the issue before Council is to decide whether Council wants to align local elections with federal elections or with state elections. He reiterated that this will not benefit any of the members currently elected. If any of the members choose to run again, the next election will be in even years [2022] and then the following cycle would revert to odd years. Federal elections will subsume local elections and local issues will be lost to politics. He stated that the incentive structure will change and candidates would have an incentive to run as a party and not as an independent candidate who only has an interest in doing what is right for Lynchburg. He made the motion to approve the resolution, seconded by Councilmember Nelson.

With no other discussion from Council, the following vote was recorded approving Resolution #R-21-084:

Ayes: Dolan, Wright, Nelson, Tweedy, Wilder	5
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Noes: Helgeson, Faraldi	2
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// In the matter of Public Comment, Agenda Item (A), citizen Mr. James Crawford spoke to Council regarding neighborhood safety concerns on Buchanan Street. He made Council aware of the disorderly conduct he often observes and provided the Clerk of Council with a copy of a Computer Aided Dispatch (CAD) report with a summary of the calls for service from 2019 to present for 1107 Buchanan Street and

November 9, 2021

1023 Buchanan Street. Mayor Dolan requested staff to follow up with Mr. Crawford regarding his concerns.

// In the matter of Public Comment, Agenda Item (B), citizen Mr. Jamie Maxwell who previously signed up to speak, reached out to the Clerk of Council prior to the meeting to be removed from the agenda.

// In the matter of Public Works, Agenda Item #13, Council conducted its first reading of Resolution #R-21-085 approving a grant awarded to assist with response to the infestation of Spotted Lanternfly. This item was previously presented to City Council at the October 26, 2021 meeting under *Business Item Briefings*.

Vice Mayor Wright made the motion to approve the resolution, seconded by Councilmember Wilder. With no discussion from Council, the following vote approving the motion was recorded:

Ayes: Dolan, Wright, Helgeson, Nelson, Tweedy, Wilder, Faraldi 7

Noes: 0

// In the matter of City Council, Agenda Item #14, Council considered adopting Ordinance #O-21-086 approving the change of May general elections to November to ensure compliance with Virginia law. This item was previously presented to City Council at the October 26, 2021 meeting under *Business Item Briefings*.

Councilmember Wilder made the motion to adopt the ordinance, seconded by Councilmember Nelson. With no discussion from Council, the following vote to approved the ordinance was recorded:

Ayes: Dolan, Wright, Helgeson, Nelson, Tweedy, Wilder, Faraldi 7

Noes: 0

// The meeting adjourned at 9:27 p.m.

Clerk of Council

November 16, 2021

// An additional joint meeting of the Council of the City of Lynchburg and its local delegation was held on the 16th day of November, 2021, at 6:00 P.M. at the University of Lynchburg, MaryJane Dolan, President, presiding. The following members of City Council were present:

Present: MaryJane Dolan, Beau Wright, Jeff Helgeson, Treney Tweedy, Sterling A. Wilder,	
Chris Faraldi	7
Absent: J. Randy Nelson	1

// The following local legislatures were present:

Present: Steve Newman (Senate of Virginia, District 23), Mark Peake (Senator of Virginia,	
District 22), Wendell Walker (Virginia House of Delegates, District 23)	3
Absent: Kathy Byron (Virginia House of Delegates, District 22)	1

// Councilmember Wilder gave the Invocation, followed by a dinner served in the Drysdale Student Center of the University of Lynchburg.

// Ms. Kelly Harris-Braxton, Executive Director, Virginia First Cities, and Mr. Jim Regimbal, Policy Analyst, Fiscal Analytics, LLC, provided Council and the delegation with a presentation on why the State's General Fund Revenues have been stronger than expected. The presentation also included a look at how Virginia's current economy compared to prior, pre-pandemic years, as well as provided a breakdown of Direct Program Aid allocations from ARPA funding. Mr. Regimbal also discussed the proposed tax reform and how eliminating the 2.5% grocery tax would impact localities.

// The meeting adjourned at 7:30 p.m.

Clerk of Council

LYNCHBURG CITY COUNCIL

Agenda Item Summary

MEETING DATE: **February 8, 2022**

AGENDA ITEM #: **5**

CONSENT:
ACTION: **X**

REGULAR: **X**
INFORMATION:

WORK SESSION: **X**

CLOSED SESSION:
(Confidential)

ITEM TITLE: Rezoning – True Healing Massage – R-4, High Density Residential District to B-1C, Limited Business District (Conditional) – 3629 Fort Avenue

RECOMMENDATION: Approval of the rezoning from R-4, High Density Residential District to B-1C, Limited Business District (Conditional)

SUMMARY: Ms. Megan Shields (True Healing Massage) is petitioning to rezone four tenths (0.4) of an acre at 3629 Fort Avenue from R-4, High Density Residential District to B-1C, Limited Business District (Conditional) to allow the use of the existing structure as a massage therapy business.

PRIOR ACTION(S):

January 12, 2022 The Planning Commission recommended approval (6-0) of the rezoning petition.

The Planning Division recommended approval of the rezoning petition.

FISCAL IMPACT: n/a

CONTACT(S): Tom Martin, City Planner – 455-3900
Kent White, Director Community Development – 455-3900

ATTACHMENT(S):

- Ordinance
- Planning Commission Minutes – January 12, 2022
- Planning Commission Packet – January 12, 2022
 - Zoning Map with Adjoining Property Owners
 - Future Land Use Map
 - Watershed Map
 - Planimetric and Topographic Map
 - Concept Plan
 - Narrative
 - Property Photograph
 - Opposition E-mail
 - Speaker Signup

REVIEWED BY: MMB WCB

027A

UNCODIFIED ORDINANCE:

AN ORDINANCE CHANGING A CERTAIN AREA LOCATED AT 3629 FORT AVENUE FROM R-4, HIGH DENSITY RESIDENTIAL DISTRICT TO B-1C, LIMITED BUSINESS DISTRICT (CONDITIONAL).

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF LYNCHBURG that in order to promote the public necessity, convenience, welfare and good zoning practice that Chapter 35.2 of the Code of the City of Lynchburg, 1981, as amended, be and the same is hereby further amended by adding thereto Section 35.2- 54.____ which shall read as follows:

Section 35.2-54.____. Change of a certain area located at 3629 Fort Avenue from R-4, High Density Residential District to B-1C, Limited Business District (Conditional).

The area embraced within the following boundaries:

ALL OF THE FOLLOWING DESCRIBED TRACT OR PARCEL OF LAND, 3629 FORT AVENUE, LYING AND BEING IN THE CITY OF LYNCHBURG, VIRGINIA, CORNERING MEMORIAL AVENUE, OAKRIDGE BOULEVARD AND FORT AVENUE AND MORE PARTICULARLY DESCRIBED AS FOLLOWS, TO WIT:

BEGINNING AT A POINT ON A GREENSTONE WALL, THENCE ALONG THE RIGHT OF WAY LINE OF FORT AVENUE S 46 49'00" W 90.00' TO A POINT ON GREENSTONE WALL, THENCE ALONG THE RIGHT OF WAY LINE OF OAKRIDGE BOULEVARD N 44 32' 48" W 166.55' TO A POINT, THENCE ALONG THE RIGHT OF WAY LINE OF MEMORIAL AVENUE N 12 40' 22" E 105.00' TO A POINT, THENCE S 44 58' 39" E 225.55' TO A POINT ON THE GREENSTONE WALL, WHICH IS THE POINT OF BEGINNING, CONTAINING 0.402 ACRES.

...is hereby changed from R-4, High Density Residential District to B-1C, Limited Business District (Conditional), subject to the condition herein below which was voluntarily proffered in writing by the petitioner, Megan Shields (True Healing Massage), to wit:

“The petitioners proffer that the existing building shall remain and that the property shall be developed in substantial compliance with the concept plan dated October 19, 2021.”

Adopted:

Certified: _____
Clerk of Council

January 12, 2022

Minutes of the Lynchburg Planning Commission, January 12, 2022, 4:00 p.m., City Hall, 900 Church Street, Council Chamber.

MEMBERS PRESENT:

Mr. Bob Bowden
Ms. Kensie Johnson, Vice-Chair
Mr. Cham Light
Ms. Nancy Marion
Dr. David Perault
Mr. Tom Rogers, Chair

MEMBERS ABSENT:

OTHERS PRESENT:

Ms. Rachel Frischeisen, Planner II; Ms. Anna Davidson, Planning Technician; and the public.

1. Roll Call:

After a quorum was established, Chair Rogers called the meeting to order at 4:00 p.m.

2. New Business

a. Election of 2022 Planning Commission Officers

Ms. Rachel Frischeisen, Planner II, provided the following summary to the Commission. The duties of the chairperson are to preside at all meetings, appoint committees, rule on procedural questions, report official communications, both positive and negative, and certify official documents from the Commission. The duties of the vice-chair are to assume the powers of the chairperson in their absence and to carry out all other duties assigned by the Commission. Per the Commission's bylaws, the City Planner typically serves as secretary.

Ms. Frischeisen asked for nominations from the floor for the position of Secretary.

Commissioner Light nominated Mr. Martin to continue as secretary to the Planning Commission. The nomination was seconded by Commissioner Marion and passed by the following vote:

AYES:	Bowden, Johnson, Light, Marion, Perault, and Rogers	6
NOES:		0
ABSTENTIONS:		0
ABSENT:		0

Ms. Frischeisen asked for nominations from the floor for the position of chair.

Commissioner Marion nominated Commissioner Rogers to continue as chair. The nomination was seconded by Commissioner Perault and passed by the following vote:

AYES:	Bowden, Johnson, Light, Marion, Perault, and Rogers	6
NOES:		0
ABSTENTIONS:		0
ABSENT:		0

Ms. Frischeisen asked for nominations from the floor for the position of vice-chair.

Commissioner Perault nominated Commissioner Johnson for vice-chair. The nomination was seconded by Commissioner Light and passed by the following vote:

AYES:	Bowden, Johnson, Light, Marion, Perault, and Rogers	6
NOES:		0
ABSTENTIONS:		0
ABSENT:		0

3. Public Hearings:

a. Petition of Megan Shields to rezone approximately four hundred two thousandths (.402) acres located at 3629 Fort Avenue from R-4, High Density Residential District to B-1C, Limited Business District (Conditional) to allow the use of the property as a massage therapy business.

Ms. Rachel Frischeisen, Planner II, provided the following summary to the Commission. The City's Comprehensive Plan and Future Land Use Map (FLUM) recommend a Medium Density Residential use for this property. Neighborhood Commercial uses are recommended for the area to the south of the property. These areas are primarily used for office or personal uses as well as restaurants that are scaled to the neighborhood. The area is recognized as a revitalization area by the Comprehensive Plan. The business will be operating from 7am – 8pm. No exterior changes to the property are proposed with the exception of a handicap ramp along Oakridge Boulevard. The petitioner has submitted a voluntary proffer stating that the existing building will remain and property will be developed in compliance of this plan. The proposed use should have little to no negative impact on the surrounding area.

Chair Rogers asked who was present to speak on behalf of the petition

Ms. Megan Shields addressed the Commission. True Healing Massage is a family owned business with five (5) total therapists. She noted that the employees work in shifts so she is not expecting high traffic to the business. The home fits the surrounding area and she would like to keep the nature of the house as such.

Chair Rogers asked if there was anyone else present who wished to speak in favor of the petition.

Ms. Terri Sowers present to speak on behalf of the petition. True Healing Massage is a wellness based therapeutic medical massage business. She stated that they cater to veterans and seniors. She also noted that she is studying to get a pain management certification.

Chair Rogers asked if there was anyone present who wished to speak in opposition of the petition.

Ms. Debra A. Martin sent an email in opposition of the petition.

Ms. Betty Pierce left a voicemail in opposition of the petition.

Chair Rogers closed the public hearing.

Ms. Megan shields stated they will keep the historic nature of the home to ensure it does not look like a facility. She noted that all of the client parking will be in the existing driveway and there will be approximately five (5) to seven (7) clients at a time. The therapists work in shifts and will utilize the parking on Oakridge Boulevard.

Ms. Terri Sowers noted that the business is by appointment only and clients will not have to park in any surrounding areas noted in the opposition. She stated that in the required waiver that clients sign, it

stipulates that the business is therapeutic massage and not sexual in nature, as was a concern noted in the opposition voicemail. She stated that this business is medically oriented.

Ms. Megan Shields also noted that it is the highest rated massage therapy practice in Lynchburg.

Commissioner Perault asked where they are currently located.

Ms. Shields replied on Commerce Street.

Commissioner Light asked how many clients they will be able to see at a time.

Ms. Shields replied the maximum will be six.

Commissioner Light noted that this appears to be an improvement to the neighborhood. He also addressed the creeping commercialization in the City but noted how this petition is attempting to keep the appearance of the property and will not look like a commercial building.

Commissioner Marion asked if a two-hour parking limit on the street is enough time for therapists. She also asked how many cars can park on the street.

Mr. Harry Sowers replied it should be enough time and that not much parking will be needed on the street due to the existing parking lot capacity.

Commissioner Marion asked what the plans are for signage.

Ms. Sowers replied one sign will be off of Fort Avenue and a larger sign will be along Memorial Avenue.

Chair Rogers stated the house is in disrepair at the moment and is surrounded by Neighborhood Commercial uses. He stated he is happy to see more neighborhood businesses coming into the community.

Ms. Shields noted an example in the area is Trillium House, LLC. She stated that this business is also located in a house with minimal signage.

Commissioner Perault noted that it is important to remember that it is zoned R-4. The fact that it is near the businesses to the South will help it make a good transition. He stated if the public concerns continue then the business should work with those individuals to take care of it.

Mr. Sowers stated that he is the director of Interfaith Outreach Rebuilds and will be doing most of the work on this home. He stated he would like to keep the historical aspects of the building. Inside the house he would also like to maintain its character.

Chair Rogers asked Ms. Frischeisen what kind of signage could a resident expect in the B-1C District.

Ms. Frischeisen replied the sign permits are handled by the Zoning Administrator and she is not sure without looking at the zoning ordinance.

Chair Rogers stated that the only negative impact he could find from this petition would be the use of a digital sign.

Mr. Sowers remarked it is an appointment driven business so the signs may not be necessary.

Commissioner Bowden noted the signage may be important due to some of the concerns from the public.

Ms. Shields noted that the concerns left in the voicemail are also concerns that they have for the business. Walk-in business will not be incorporated.

Commissioner Bowden commended the applicant's efforts and the heart for their business.

Commissioner Perault asked if the business were to move, will someone else be able to demolish the building and put in another kind of business.

Ms. Frischeisen replied that with the proffers added they cannot make any major changes such as expansion. In the future, nobody else will be able to demolish and create a new business without Planning Commission approval. If another business wished to use the existing building it would have to adhere to parking and other requirements.

Commissioner Johnson asked if this would include all of the businesses that fall under the B-1C District.

Ms. Frischeisen replied this will include limited retail or office uses. She noted there is a possibility of other business going in to this property if this business were to leave. The proffers do provide assurance that there will be no major differences.

Commissioner Bowden noted that any future business is limited to the parking that is existing.

Commissioner Johnson stated that the changing of the zoning may cause other properties to rezone, as the progression has been in other parts of the City such as Old Graves Mill Road.

Commissioner Light stated that the stretch from Westover Jewelers to this lot has houses but that they are in decline. He noted the Planning Commissions consciousness of creeping commercialization.

Commissioner Perault noted he had voted against the Old Graves Mill Road rezoning because they were demolishing the existing structure and building duplexes. He noted the distinction between the two petitions.

Ms. Shields asked if the proffers on this rezoning carry over to the plot area. She asked if any neighboring properties will have to have the same proffers.

Commissioner Johnson replied yes.

Ms. Sowers noted the outside landscaping will be upkeep.

Ms. Frischeisen noted that in regards to sign ordinances they can have a building mounted sign or a free-standing sign on each street frontage. They can be up to twenty-four (24) square feet and cannot be taller than ten (10) feet.

Commissioner Perault asked if there are any light restrictions for the sign.

Ms. Frischeisen replied that the source of illumination cannot be visible. She stated that in the B-1C District you cannot have LED lights. She referred them to the zoning administrator for further questions.

Chair Rogers noted there is less of a need for the signage as the business is appointment based.

Mr. Sowers remarked this house was in drastic decline and this is an opportunity to be an asset.

Commissioner Bowden made the following motion, seconded by Commissioner Light, and approved by the following vote:

"Based on the preceding Findings of Fact, the Planning Commission recommends to City Council approval of the petition of Megan Shields to rezone approximately forty-two hundredths (.42) acres located 3629 Fort Avenue from R-4, High Density Residential to B-1C, Limited Business District (Conditional) with the following voluntarily submitted proffer:

"The petitioners proffer that the existing building shall remain and that the property shall be developed in substantial compliance with the concept plan dated October 19, 2021."

AYES:	Bowden, Johnson, Light, Marion, Perault, and Rogers	6
NOES:		0
ABSTENTIONS:		0
ABSENT:		0

Commissioner Bowden voiced his concern for commercialization creeping into residential areas. He asked how these concerns can be noted on the record.

Commissioner Light stated they can ask this to be a part of the minutes.

Commissioner Marion noted that any future use cannot be predetermined and that the Planning Commission should not bind any future Planning Commission to what was determined now.

Commissioner Bowden stated he does not wish to bind any future Planning Commission to a decision made today but he would like the concerns voiced here to be on the record.

Chair Rogers stated that they can ask for the minutes of any past meetings to reflect on the discussions that were had about these issues.

Commissioner Light remarked that the houses surrounding the petitioner's property are in a steady decline and the future of these houses are in question.

Commissioner Perault reinforced that these conversations are reflected in the minutes and that is how the Planning Commission keeps on record that these concerns were discussed.

5. Upcoming Meetings:

The next regular meeting will be Wednesday, February 9, 2022.

6. Adjournment:

There being no further business, the meeting was adjourned at 4:53 p.m.

ATTEST: _____	ATTEST: _____
City Planner	Chair Rogers

The Department of Community Development

City Hall, Lynchburg, VA 24504 **434-455-3900**

To: Planning Commission
From: Planning Division
Date: January 12, 2022
Re: **Rezoning: 3629 Fort Avenue – R-4, High Density Residential District to B-1C, Limited Business District (Conditional)**

I. PETITIONER

Ms. Megan Shields (True Healing Massage), 405 Eldon Street, Lynchburg, Virginia 24501

Representative: Same as petitioner

Property Owner: Harry Sowers, 2300 Heronhill Place, Lynchburg, Virginia 24503

II. LOCATION

The property is approximately four tenths (0.4) of an acre located at 3629 Fort Avenue.

III. PURPOSE

The purpose of the rezoning is to allow the use of the existing structure as a massage therapy business.

IV. SUMMARY

- The City's *Comprehensive Plan 2013-2030, Future Land Use Map (FLUM)* recommends a Medium Density Residential use for the property. Neighborhood Commercial land uses are recommended for the area to the south across Oakridge Boulevard.
- The property is located at the intersection of the Memorial Avenue & Fort Avenue revitalization areas. These areas are older commercial districts and reinvestment and sensitive redevelopment is encouraged.
- If approved the existing structure would be used as a massage therapy business.

The Planning Division recommends approval of the rezoning petition.

V. FINDINGS OF FACT

- 1. Comprehensive Plan.** The *Future Land Use Map (FLUM)* recommends a Medium Density Residential use for the property. These areas are characterized by small-lot single family detached housing, duplexes, and townhouses at densities up to 12 units per acre. Where neighborhoods already exist, infill development should be at a compatible density and housing type. In addition to residential uses, they may include public and institutional uses compatible in scale with single family residential homes. Private recreation uses, including country clubs, swim and racquet clubs, and private open space are also appropriate. (*p. 72*)

Neighborhood Commercial land uses are recommended for the area to the south across Oakridge Boulevard. These areas are intended to consist primarily of office, retail, personal service, and restaurant uses that are scaled and designed to be compatible with and serve their immediate neighborhood. Patrons can walk, bike or take a short drive to reach them. They are comprised of individual businesses, clusters of businesses, or small shopping centers.

Neighborhood shopping centers meet the day-to-day needs of a limited residential trade area of 2,500 to 10,000 people and average about 50,000 square feet of space. A small grocery store or drug store is often the anchor for a neighborhood shopping center. Office uses should be

relatively small-scale with building floor areas not exceeding 20,000 square feet and heights not exceeding four stories. Residential uses may be established on the upper floors of commercial structures or as transitional structures between residential and commercial buildings. (*p. 75*)

Areas designated for revitalization are some of the City's older commercial areas have experienced decreased vitality, following patterns of change common to older commercial areas in many cities across Virginia and the country. Downtown, the City's historic mercantile center has experienced significant reinvestment and revitalization over the last decade. Other retail areas serving the City's inner ring of older neighborhoods have yet to attract significant reinvestment.

Revitalization is important for many reasons and meets many City goals, including:

- Restoring historic mercantile centers;
- Eliminating vacancy and blight;
- Providing retail service and employment opportunities in close proximity to inner City neighborhoods;
- Taking advantage of the City's existing infrastructure;
- Reusing and recycling existing buildings for a stable mix of residential and non-residential uses, including important historic buildings; and
- Improving the City's image.

Revitalization plans should address such issues as:

- The appropriate mix and location of uses based on market potential and compatibility with surrounding neighborhoods;
- Adaptive reuse of historic and other quality buildings;
- The design quality of buildings and spaces—design guidelines;
- Streetscape and façade improvements;
- Pedestrian, bicycle, and vehicular circulation;
- Redevelopment opportunities;
- The incorporation of public parks, public facilities, and civic uses; and
- Public investments and incentives to spur revitalization. (*pp. 62-63*)

2. **Zoning.** The subject property was annexed in to the city in 1926. The existing R-4, High Density Residential zoning was established in 1978.
3. **Proffers.** The petitioner has submitted the following voluntarily submitted proffer:
 - “The petitioners proffer that the existing building shall remain and that the property shall be developed in substantial compliance with the concept plan dated October 19, 2021.”
4. **Board of Zoning Appeals (BZA).** The Zoning Administrator has determined that no variances are needed for the development of the property as proposed.
5. **Surrounding Area.** There have been several items requiring City Council approval in the immediate area:

- On February 12, 1985, City Council approved the petition of Fort Hill United Methodist Church for a Conditional Use Permit at 3415 & 3417 Memorial Avenue to allow the construction of a parking area in an R-3, Medium Density Residential District.
- On December 13, 1988, City Council approved the petition of Thornhill Enterprises for a Conditional Use Permit at 3407 Memorial Avenue to allow a child care center in an R-3, Medium Density Residential District.
- On June 6, 1991, City Council approved the petition of First Assembly of God Church at 3135 Fort Avenue to allow the construction of an eighty-four (84) space parking area in an R-3, Medium Density Residential District.
- On January 11, 1994, City Council approved the petition of Alger & Darlene Fleming for a Conditional Use Permit at 3629 Fort Avenue to allow a B&B for up to eight (8) guests in an R-4, High Density Residential District.
- On November 11, 2006, City Council denied the petition of Chantel West for a Conditional Use Permit at 3629 Fort Avenue to allow a group home for up to eight (8) children in an R-4, High Density Residential District.

6. **Site Description.** The property consists of four tenths (0.4) of an acre located at 3629 Fort Avenue.

The property contains a two (2) story, with basement structure containing three thousand three hundred twelve (3312) square feet constructed in 1914.



3629 Fort Avenue

The property is bound to the north by a single-family home, to the east (across Fort Avenue) by an apartment use, to the west (across Memorial Avenue) by Fort Hill Methodist Church and to the south (across Oakridge Boulevard) by commercial uses.

7. **Proposed Use of Property.** If the rezoning is approved, the existing structure would be used as a Massage Therapy business operating from 7 a.m. until 8 p.m. No changes are proposed to the exterior of the building with the exception of an ADA ramp parallel to Oakridge Boulevard.
8. **Traffic, Parking and Public Transit.**

The City Engineer did not require a traffic study for the reuse of the existing building.

There four (4) parking spaces available on site and there are approximately three (3) on street parking spaces available along Oakridge Boulevard which would meet Zoning Ordinance requirements.

The property is served by Greater Lynchburg Transit Company Route 4 which runs along Fort Avenue. The closest bus stop is located in front of 3506 Memorial Avenue.

9. **Stormwater Management.** An erosion & sediment control / stormwater management plan will not be required as disturbed areas are not expected to exceed one thousand (1000) square feet.
10. **Emergency Services:** The City Fire Marshal and Police Department had no comments of concern regarding the rezoning petition.
11. **Impact.** The proposed rezoning would allow the conversion of an existing structure into a massage therapy business. The petitioner has proffered that the existing building would remain and that the property would be developed in substantial compliance with the site plan. Given the institutional, commercial and multi-family uses in the immediate vicinity the proposed use should have little to no impact on the surrounding area.
12. **Technical Review Committee.** The Technical Review Committee (TRC) reviewed the petition on November 16, 2021. Comments have or will be addressed prior to final site plan approval.

VI. PLANNING DIVISION RECOMMENDATION

Based on the preceding Findings of Fact, the Planning Commission recommends to City Council approval of the petition of Megan Shields to rezone approximately four tenths (0.4) of an acre located 3629 Fort Avenue from R-4, High Density Residential to B-1C, Limited Business District (Conditional).

This matter is respectfully offered for your consideration.



William T. Martin, AICP
City Planner

pc: Mr. Wynter C. Benda, City Manager
Dr. Reid Wodicka, Deputy City Manager
Mr. Matthew Freedman, City Attorney
Mr. Kent L. White, Director of Community Development
Mr. J. Lee Newland, City Engineer
Ms. Cynthia Kozerow, Lynchburg Police Department
Battalion Chief Thomas Goode, Fire Marshal
Mr. Doug Saunders, Building Official
Mr. Kevin Henry, Zoning Administrator
Ms. Megan Shields, Petitioner

VII. ATTACHMENTS

1. **Zoning Map with Adjoining Property Owners**
2. **Future Land Use Map**
3. **Watershed Map**
4. **Planimetric and Topographic Map**
5. **Concept Plan**
6. **Narrative**
7. **Property Photographs**
8. **Opposition E-Mail**

Zoning

3629 FORT AVE

TRC

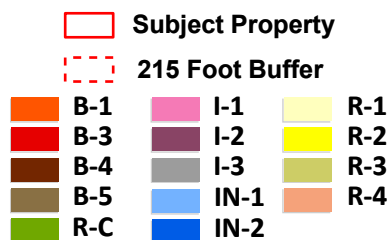
True Healing Massage



PROPERTY INFORMATION

PARCEL ID ADDRESS
03014040 3629 FORT AVE

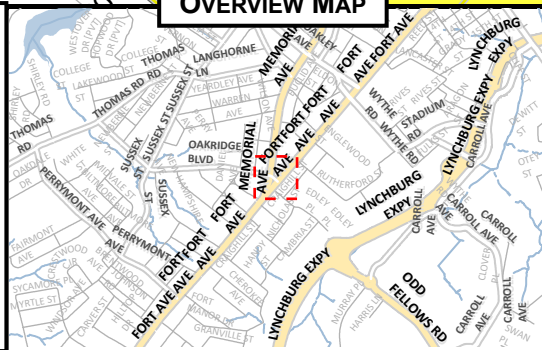
LEGEND



MAP SCALE: 1:48,000

DATE PRINTED: 10/27/2021

OVERVIEW MAP



DISCLAIMER: THIS MAP IS NEITHER A LEGALLY RECORDED MAP NOR A SURVEY AND IS NOT INTENDED TO BE USED AS SUCH. THE INFORMATION DISPLAYED IS A COMPILATION OF RECORDS, INFORMATION, AND DATA OBTAINED FROM VARIOUS SOURCES. THE CITY OF LYNCHBURG IS NOT RESPONSIBLE FOR ITS ACCURACY OR HOW CURRENT IT MAY BE.

3629 Fort Avenue

Parcel ID	Address	Owner
02903006	3625 CRAIGHILL ST	HAMLIN, JAMES
02903004	3670 FORT AVE	KHURANA, RAJESH
05402002	3701 FORT AVE	GUJJAR REAL ESTATE LLC
02903003	3650 FORT AVE	SMITH, ASHLEY L & SMITH, KRISTEN D
05401022	3505 A MEMORIAL AVE	LANCASTER GALLERIES INC
02903002	3634 FORT AVE	LOKATE LLC
05401013	3505 MEMORIAL AVE	J BRADFORD LLC
05402001	3506 MEMORIAL AVE	J BRADFORD LLC
05401012	3503 MEMORIAL AVE	LANCASTER GALLERIES INC
05401011	3501 MEMORIAL AVE	LANCASTER GALLERIES INC
05401010	101 OAKRIDGE BLVD	LANCASTER GALLERIES INC
02903001	3610 FORT AVE	LOKATE LLC
05401009	103 OAKRIDGE BLVD	LANCASTER GALLERIES INC
03023013	3417 MEMORIAL AVE	FORT HILL UNITED METHODIST CHURCH TR
02901003	3526 FORT AVE	SMITH, ASHLEY L & SMITH, KRISTEN D
03023012	3415 MEMORIAL AVE	FORT HILL UNITED METHODIST CHURCH TR
03023010	3411 MEMORIAL AVE	FORT HILL UNITED METHODIST CHURCH TR
03023014	106 OAKRIDGE BLVD	FORT HILL METHODIST CHURCH TRS
03023009	3409 MEMORIAL AVE	FORT HILL UNITED METHODIST CHURCH TR
03023006	3407 MEMORIAL AVE	CAREY, WALTER R & MARGARET N
03014040	3629 FORT AVE	SOWERS, HARRY
03014039	3611 FORT AVE	MARSHALL, NATHANIEL X &
03014038	3561 FORT AVE	HARVEY, GARY E & SHARON M

FLUM

3629 FORT AVE

TRC

True Healing Massage



PROPERTY INFORMATION

PARCEL ID

ADDRESS

03014040 3629 FORT AVE

LEGEND

- | | |
|----------------------------|-----------------------|
| Local Historic District | Employment 1 |
| Traditional Residential | Employment 2 |
| Low Density Residential | Downtown |
| Medium Density Residential | Institution |
| High Density Residential | Public Use |
| Neighborhood Commercial | Public Parks |
| Community Commercial | Resource Conservation |
| | Mixed Use |

MAP SCALE: 1:48,000

DATE PRINTED: 10/27/2021

OVERVIEW MAP

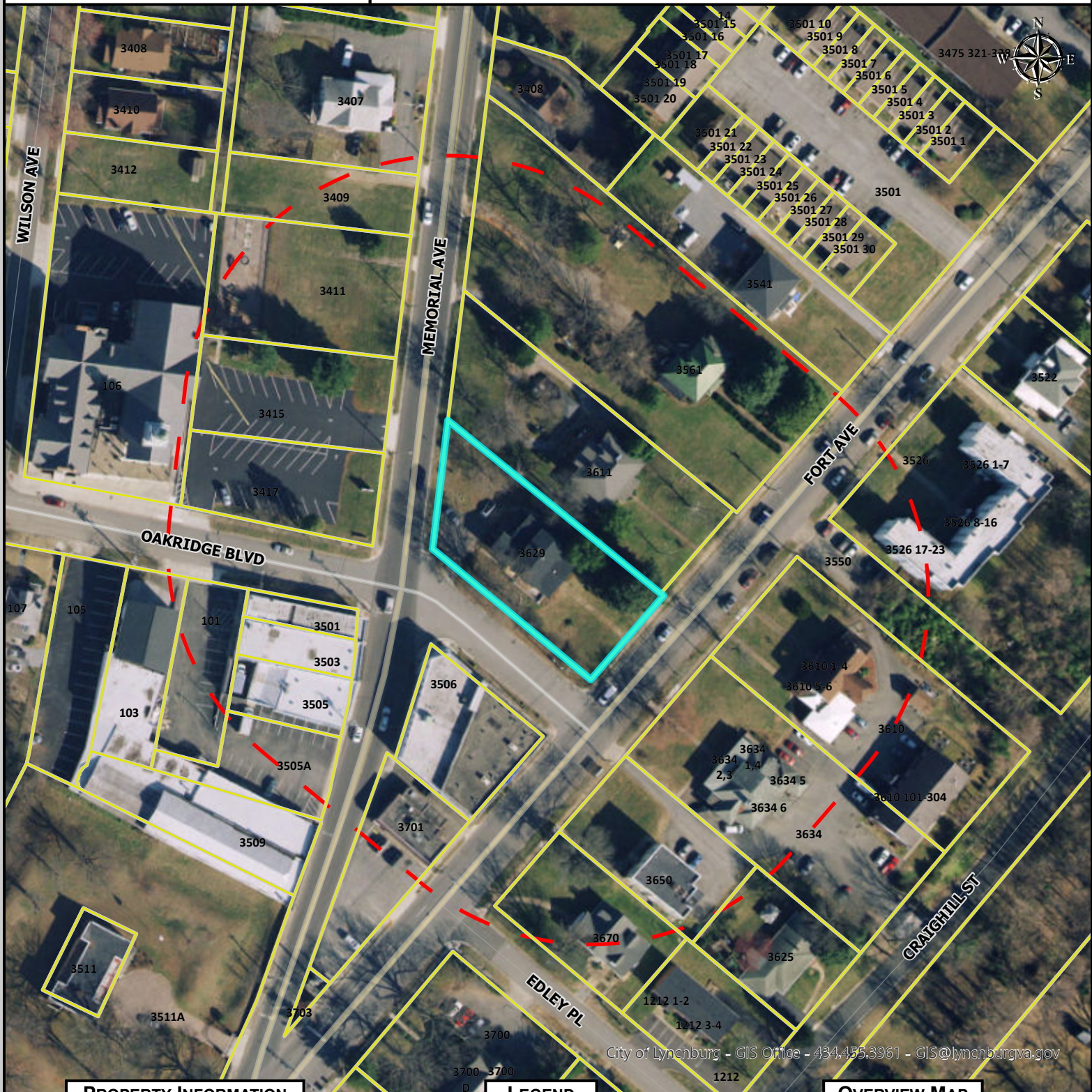


Watershed

3629 FORT AVE

TRC

True Healing Massage



City of Lynchburg - GIS Office - 434.455.3961 - GIS@lynchburgva.gov

PROPERTY INFORMATION

PARCEL ID

ADDRESS

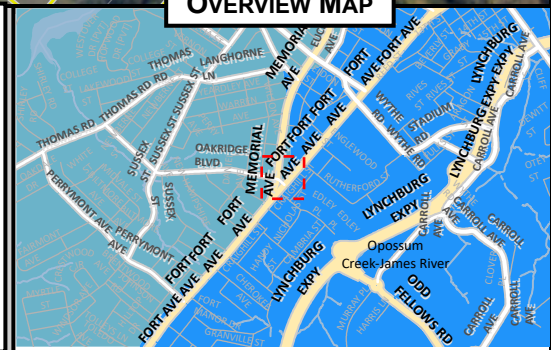
03014040 3629 FORT AVE

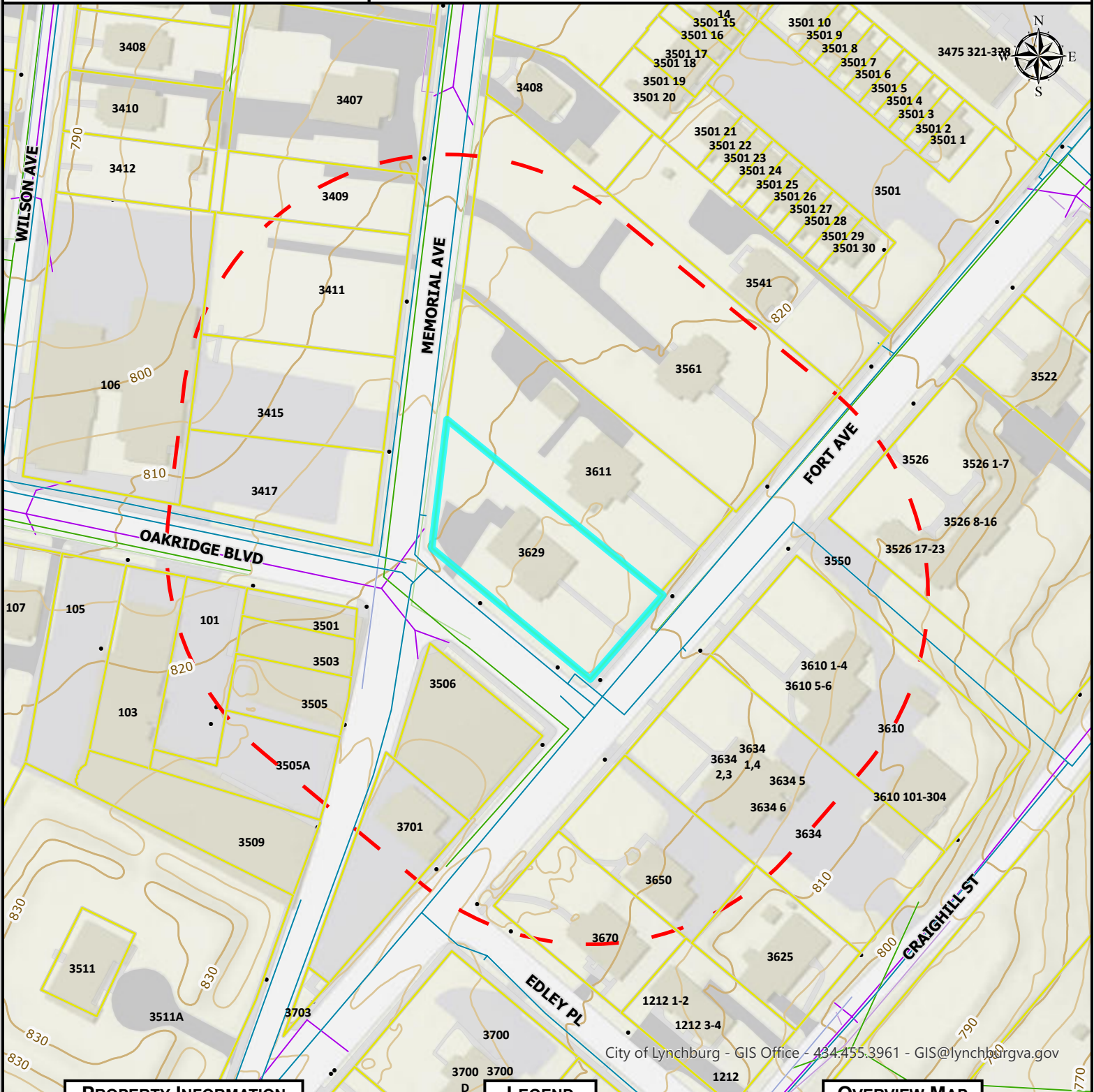
LEGEND

- Subject Property
- Base Flood Elevation
- Floodway
- Floodzone
- River / Lake / Stream

MAP SCALE: 1:48,000 DATE PRINTED: 10/27/2021

OVERVIEW MAP





City of Lynchburg - GIS Office - 434.455.3961 - GIS@lynchburgva.gov

PROPERTY INFORMATION

PARCEL ID	ADDRESS
03014040	3629 FORT AVE

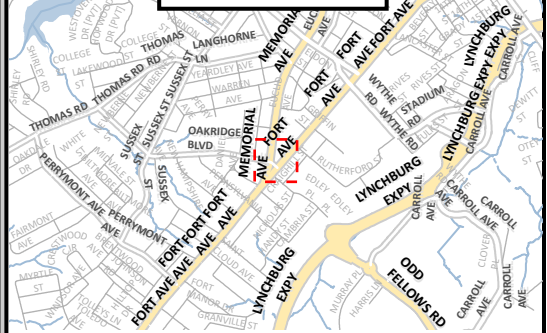
LEGEND

	Active	Proposed	Abandoned
Utilities			
Water			
Sanitary			
Storm			
	Paved	Unpaved	Other
Structure			
Roadway			
Parking			
Sidewalk			
Driveway			
Topography	Contour		
	100'	20'	5'
	50'	10'	1'

MAP SCALE: 1"=48.000'

DATE PRINTED: 10/27/2021

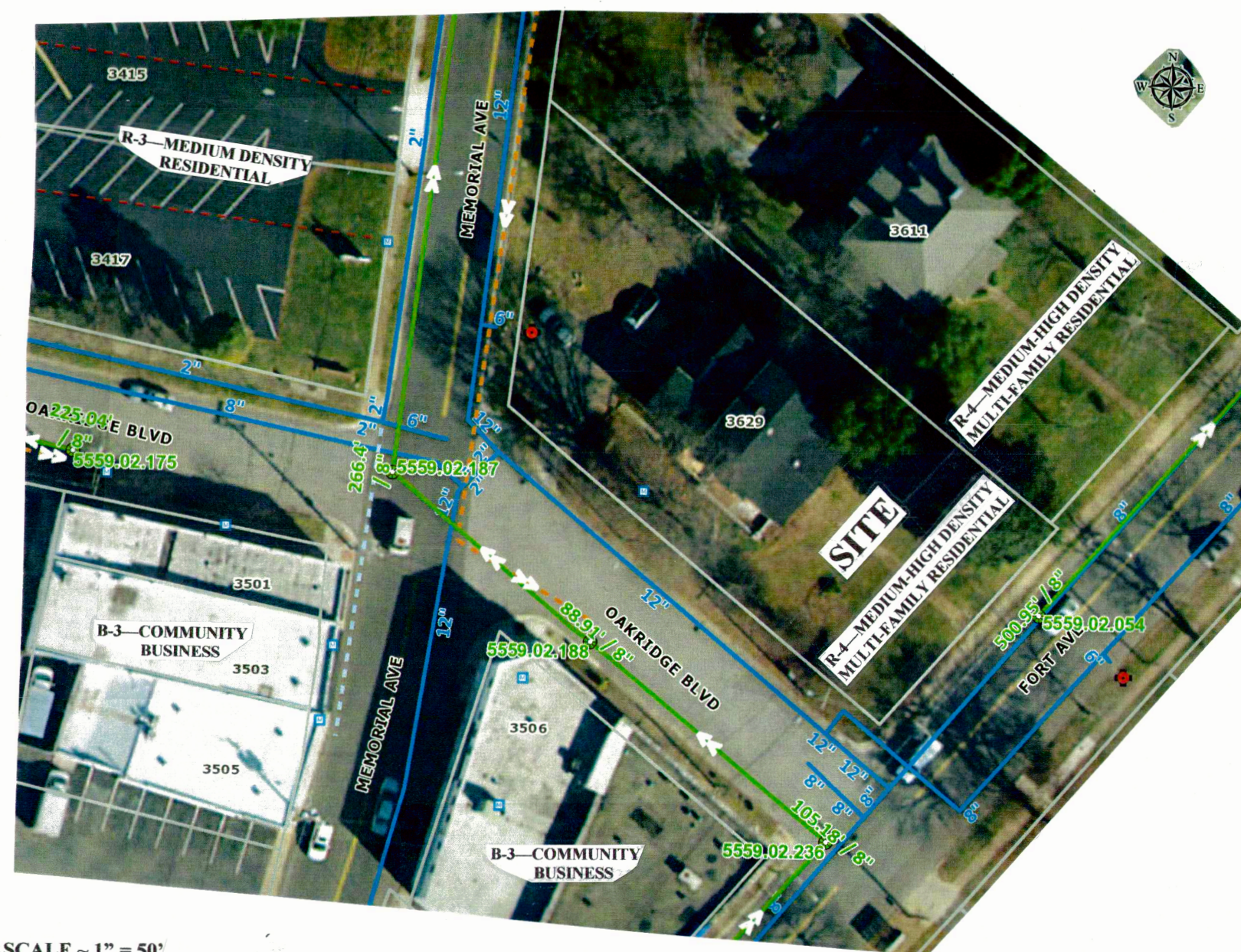
OVERVIEW MAP



NOTES:

- 1.) NO DETERMINATION OF WETLANDS WAS MADE NOR DOES THIS PLAT ADDRESS THE EXISTENCE OR DELINEATION OF ANY ENVIRONMENTALLY SENSITIVE AREAS IN OR AROUND THE BOUNDARIES OF THIS PROPERTY.
- 2.) THIS SURVEYOR HAS MADE NO INVESTIGATION OR INDEPENDENT SEARCH FOR EASEMENTS OF RECORD, ENCUMBRANCES, RESTRICTIVE COVENANTS, OWNER-SHIP TITLE EVIDENCE, OR ANY OTHER FACTS THAT AN ACCURATE AND CURRENT TITLE SEARCH MAY DISCLOSE. THIS PLAT WAS PREPARED WITHOUT THE BENEFIT OF A TITLE REPORT AND DOES NOT THEREFORE NECESSARILY INDICATE ALL ENCUMBRANCES OR IMPROVEMENTS ON THIS PROPERTY. ALL ADJOINING OWNERS ARE NOW OR FORMERLY.
- 3.) **CITY TAX NO 03014040** REZONING PLAT HAS BEEN PREPARED FROM AN ACTUAL FIELD SURVEY ON JANUARY 28, 1992 IN D.B. 812 PG. 618.
- 4.) OVERHEAD AND UNDERGROUND UTILITIES SERVE **CITY TAX NO 03014040**
- 5.) **CITY TAX NO 03014040** IS SERVED BY MUNICIPAL WATER AND SEWER.
- 6.) **SOURCE OF TITLE:** THIS PROPERTY WAS CONVEYED TO **HARRY SOWERS** BY DEED DATED **AUGUST 10, 2021** AND RECORDED IN **INS # 210007142** IN THE CLERKS OFFICE OF THE CIRCUIT COURT OF THE CITY OF LYNCHBURG.
- 7.) BASED ON A GRAPHIC DETERMINATION, THESE PROPERTIES LIE IN ZONE X, AREA OF MINIMAL FLOODING, ACCORDING TO THE F.E.M.A. FLOOD RATE MAP DATED JUNE 3, 2008.
- 8.) **TRUE HEALING MESSAGE, LLC** WILL HAVE 5 EMPLOYEES AND 1 INDEPENDENT CONTRACTOR. PARKING WILL BE ON-STREET AND OFF-STREET, UTILIZING OAKRIDGE BOULEVARD FOR EMPLOYEES AND OFF-STREET PARKING FOR CUSTOMERS.
- 9.) HOURS OF OPERATION WILL BE 7AM TO 8PM; MONDAY-SATURDAY.
- 10.) HANDICAP PARKING WILL BE UTILIZED IN THE BLACKTOP PARKING AREA AND THE NEW HANDICAP RAMP WILL BE PLACED PARALLEL TO OAKRIDGE BOULEVARD AND THE 1 1/2 STORY FRAME BUSINESS.

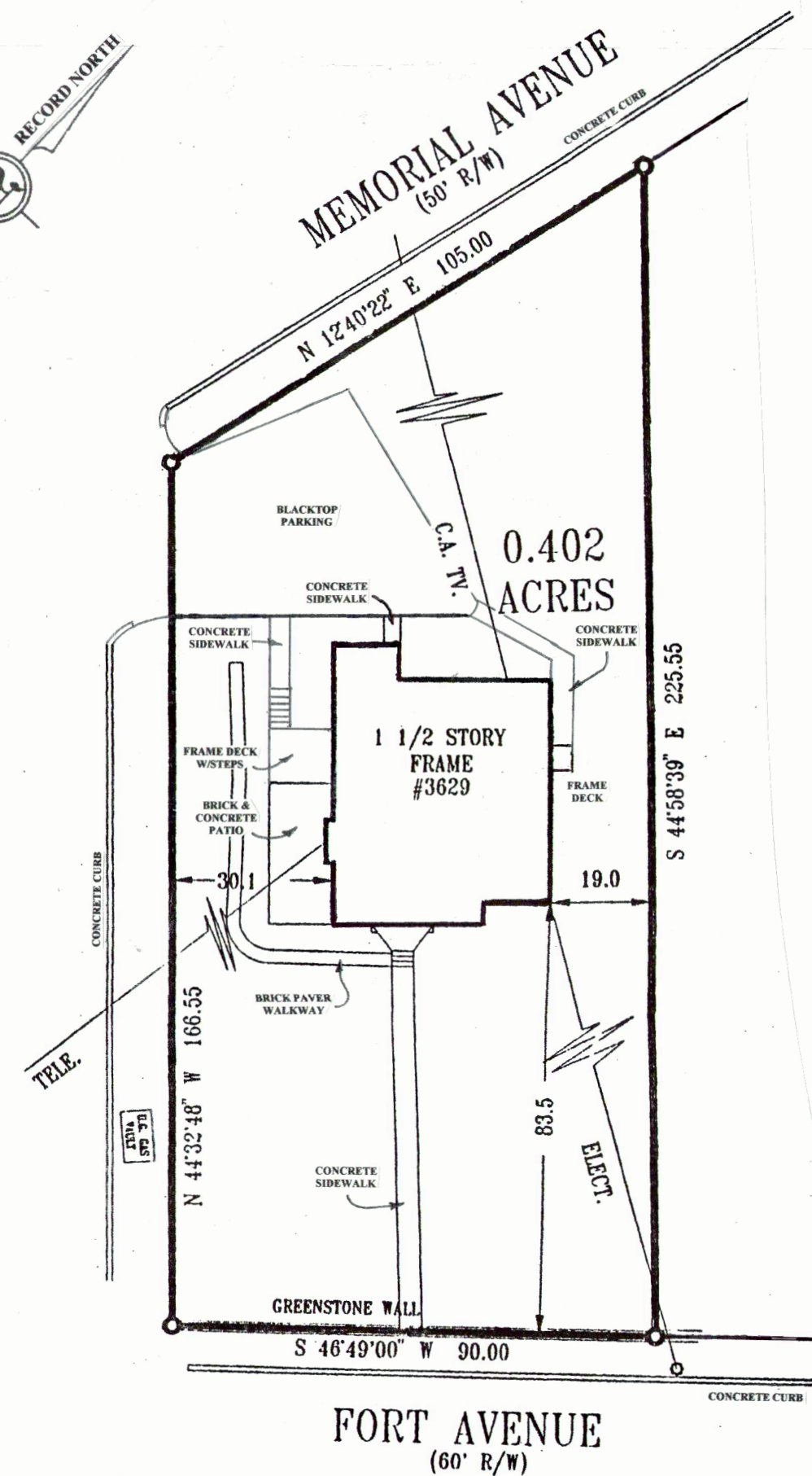
VICINITY AND EXISTING ZONING MAP



SCALE ~ 1" = 50'

- Manhole**
 - Standard Manhole
 - Lamp Stack CleanOut
 - Doghouse Manhole
 - Drop Manhole
 - Standard Vented Manhole
 - Gravity Main Label - Length/Diameter
 - Gravity Main Label - Flow Direction
- Gravity Main**
 - Active
 - Abandoned
 - Proposed
 - Pressurized Main Label
 - Pressurized Main
- Water Main**
 - Water Meter
 - Hydrant
 - Water Main Label
 - Active
 - Abandoned
 - Proposed
 - Raw Water Main Label
 - Raw Water Main
- Streets**
- Addresses**
- Legal Lot Lines**
- Vacated Right of Way**
- Parcels**

OAKRIDGE BOULEVARD
(60' R/W)



REZONING PLAT SHOWING
CITY TAX NO 03014040
CURRENT ZONING R-4: MEDIUM-HIGH DENSITY MULTIFAMILY RESIDENTIAL
PROPOSED ZONING B-1: LIMITED BUSINESS
PROPERTY OF

HARRY SOWERS

CITY OF LYNCHBURG, VIRGINIA
SURVEYED FOR:
TRUE HEALING MESSAGE, LLC

SCALE ~ 1" = 30'
COMM NO 2021054
DATE: OCTOBER 19, 2021
F.B.

ALBERT E. NEIGHBORS JR.

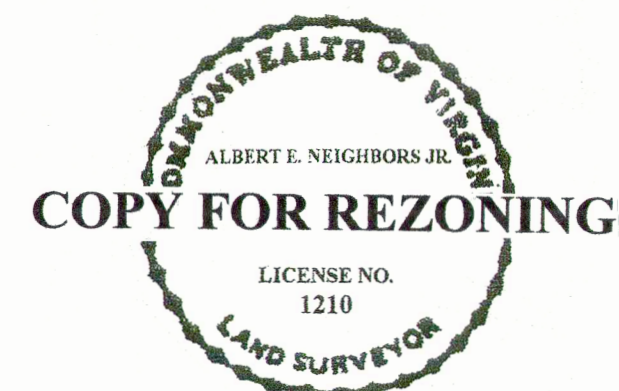
SURVEYOR AND PLANNER

222 GREENDALE DRIVE
RUSTBURG, VIRGINIA 24588

OFFICE (434) 821-3446
Email ~ neighborslandsurveying@hotmail.com



---SERVING VIRGINIA SINCE 1974---



ALBERT E. NEIGHBORS JR.

SHEET 1 OF 1

Petition to Rezone
3629 Fort Avenue, Lynchburg VA 24501

Legal description of property: Grove Park, PT lot 6
Parcel ID: 03014040

This property was purchased with the intention of rezoning to B-1 to house the business True Healing Massage, LLC. Per city zoning ordinance, massage therapy businesses must exist in business zones, and cannot exist in any residential zones. True Healing Massage is a small business founded in 2019, and now has 5 active licensed massage therapists. Hours of operation are between 7am and 8pm. Four out of the five therapists work part time in shifts. Clients are seen by appointment only. Staff will utilize street parking on Oakridge Blvd, and clients will utilize the current driveway/parking lot. No changes will be made to the existing structure to accommodate the business, outside of handicap accessibility. A ramp is proposed to be built parallel to Oakridge Blvd leading to the side entrance of the building. Handicap parking will also be in the driveway/parking lot.

See rezoning plat for existing structure, driveway/parking lot boundaries, and proposed ramp location.

Current zone use of the property is high density residential (R-4) and has been used as a salon and bed and breakfast in the past.



OAKRIDGE BLVD

OAKRIDGE BLVD

MEMORIAL AVE

FORT AVE

MEMORIAL AVE

03/08/2021

© All Pictometry

Davidson, Anna

From: Debbie Martin
Sent: Wednesday, December 8, 2021 12:45 PM
To: Davidson, Anna
Subject: Planning Commission on 12-8-2021. Zoning change for 3629 Fort Avenue Lynchburg VA 24502

CAUTION: External Sender

Anna,

My name is Debra A Martin.

I am opposed to the rezoning of 3629 Fort Avenue from R4 Medium Density Residential to B1 Limited Business to allow a massage therapy business to operate in this single family dwelling.

My mother's house is 2 blocks west of this property in the 3800 block of Fort Avenue, which is R2 low-medium density single family. It is a section of Fort Avenue with lovely homes on the avenue and on the off streets. It would be a shame to have the character of the neighborhood changed with business occupancies encroaching, as has happened in other parts of the city.

Please do not change the zoning to allow additional businesses in this neighborhood.

Sincerely,
Debra A Martin

AN ORDINANCE CHANGING A CERTAIN AREA LOCATED AT 3629 FORT AVENUE FROM R-4, HIGH DENSITY RESIDENTIAL DISTRICT TO B-1C, LIMITED BUSINESS DISTRICT (CONDITIONAL).

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF LYNCHBURG that in order to promote the public necessity, convenience, welfare and good zoning practice that Chapter 35.2 of the Code of the City of Lynchburg, 1981, as amended, be and the same is hereby further amended by adding thereto Section 35.2- 54.____ which shall read as follows:

Section 35.2-54.____. Change of a certain area located at 3629 Fort Avenue from R-4, High Density Residential District to B-1C, Limited Business District (Conditional).

The area embraced within the following boundaries:

ALL OF THE FOLLOWING DESCRIBED TRACT OR PARCEL OF LAND, 3629 FORT AVENUE, LYING AND BEING IN THE CITY OF LYNCHBURG, VIRGINIA, CORNERING MEMORIAL AVENUE, OAKRIDGE BOULEVARD AND FORT AVENUE AND MORE PARTICULARLY DESCRIBED AS FOLLOWS, TO WIT:

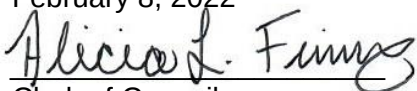
BEGINNING AT A POINT ON A GREENSTONE WALL, THENCE ALONG THE RIGHT OF WAY LINE OF FORT AVENUE S 46 49'00" W 90.00' TO A POINT ON GREENSTONE WALL, THENCE ALONG THE RIGHT OF WAY LINE OF OAKRIDGE BOULEVARD N 44 32' 48" W 166.55' TO A POINT, THENCE ALONG THE RIGHT OF WAY LINE OF MEMORIAL AVENUE N 12 40' 22" E 105.00' TO A POINT, THENCE S 44 58' 39" E 225.55' TO A POINT ON THE GREENSTONE WALL, WHICH IS THE POINT OF BEGINNING, CONTAINING 0.402 ACRES.

...is hereby changed from R-4, High Density Residential District to B-1C, Limited Business District (Conditional), subject to the condition herein below which was voluntarily proffered in writing by the petitioner, Megan Shields (True Healing Massage), to wit:

"The petitioners proffer that the existing building shall remain and that the property shall be developed in substantial compliance with the concept plan dated October 19, 2021."

Adopted: February 8, 2022

Certified:


Clerk of Council

LYNCHBURG CITY COUNCIL

Agenda Item Summary

MEETING DATE: **February 8, 2022**

AGENDA ITEM #: **6**

REGULAR: **X**
ACTION: **X**

WORK SESSION:
INFORMATION:

CLOSED SESSION: (Confidential)

ITEM TITLE: Appropriation of Fund Balance from FY 2021 Unexpended Schools Operating Fund

RECOMMENDATION: Adopt a resolution to amend the FY 2022 General Fund budget and appropriate \$2,347,404 with resources from unexpended FY 2021 Schools Operating Fund appropriations for transfer to the FY 2022 Schools Operating Fund (\$400,001) and to the FY 2022 Schools Capital Fund (\$1,947,403) to fund needs as approved by the School Board.

SUMMARY: This action is requested in accordance with an agreement signed by the Lynchburg City Council and the Lynchburg City School Board dated December 14, 1993. This agreement provides for the creation and maintenance of a Schools Operating Fund fund balance for “the purpose of underwriting any occasional shortfalls from the various budgetary categories of direct State funding support as well as other applications, all based upon the required expenditure approval of the School Board.”

A request was submitted by letter to the City Manager January 3, 2022 for use of the FY 2021 Schools Fund Balance. The Lynchburg City School Board approved the attached submittal at the December 7, 2021 School Board meeting.

PRIOR ACTION(S):

December 14, 1993: Agreement with Schools regarding the Return of Fund Balance.
January 25, 2022: City Council Meeting, Business Item Briefing

FISCAL IMPACT: \$400,001 increase to the FY 2022 Schools Operating Fund; \$1,947,403 increase to the FY 2022 Schools Capital Fund

CONTACT(S):

Donna S. Witt, Chief Financial Officer, 455-3868
Amy Pugh, Deputy Superintendent, Lynchburg City Schools, 515-5070
Steven L. Gatzke, Sr., Director for Finance and Operations, Lynchburg City Schools, 515-5110
Hope Custer, Director of Transportation, Lynchburg City Schools, 515-5100
John Collins, Information Technology Director, Lynchburg City Schools, 515-5500

ATTACHMENT(S):

- Resolution
- Request from Dr. Crystal M. Edwards, Superintendent, dated January 3, 2022 with enclosures
- Letter of Agreement between Lynchburg City Council and Lynchburg Board of School Trustees, dated December 20, 1993

REVIEWED BY: MMB WCB

028A

RESOLUTION:

BE IT RESOLVED that the FY 2022 General Fund budget is amended and \$2,347,404 is appropriated with resources from unexpended FY 2021 Schools Operating Fund appropriations for transfer to the FY 2022 Schools Operating Fund (\$400,001) and to the FY 2022 Schools Capital Fund (\$1,947,403) to fund needs as approved by the School Board.

Introduced:

Adopted:

Certified:

Clerk of Council



Office of the Superintendent

915 Court Street
P.O. Box 2497
Lynchburg, VA 24505

January 3, 2022

Mr. Wynta Benda
City Manager
900 Church Street
Lynchburg, Virginia 24504

Dear Mr. Benda:

During the December 7, 2021 school board meeting, the Lynchburg City School Board approved the attached fund balance request in the amount of \$2,347,403.65.

We propose that \$1,947,403.00 be allocated to existing school-related capital improvement projects (CIP) that were scheduled to be completed during the upcoming FY23 school year (see attached). We believe that by allocating funds to existing CIP, both Lynchburg City Schools and the City benefit as this will help the City by reducing the amount the City contributes to these projects.

- Dearington ES mobile classroom replacement
- RS Payne ES plumbing and restroom renovations
- Dunbar MS track resurface
- Dunbar MS boiler house roof replacement
- Dearington ES original building and section B roof replacement
- Hutcherson ELC section B roof replacement
- Paving and Fencing
- Playgrounds
- Reserve for future expenditure needs (facilities study)
- Reserve for facilities maintenance needs

We also request that the remaining \$400,000.65 be used to enhance communication between the school division and families/community. With the need to engage community in multiple discussions and feedback sessions regarding the facilities study, the future of our schools, and other pertinent matters, we are in need of a more sophisticated interactive survey tool to replace the free version of Google Forms that we are currently using. Additionally, upgrades to the school board room will allow for more reliable remote/virtual participation, presentation and video viewing.



Office of the Superintendent

915 Court Street
P.O. Box 2497
Lynchburg, VA 24505

Lastly, the transportation tracker software will allow parents to “follow” their child’s bus by providing real time arrival times without comprising the safety of the transportation routes. This will reduce the need for parents to contact transportation to obtain information regarding their child’s bus arrival times.

- Qualtrics Survey Software
- Board Room Upgrades
- Transportation equipment upgrade and tracker software

All of the budget allocation requests are aligned with the LCS 5-Year Comprehensive Strategic Plan which also references goals/objectives from The Lynchburg Plan: A work plan focused on City Council’s priorities. We feel strongly that our priorities are closely aligned and that the City will support our requests.

We welcome the opportunity to discuss our request in more detail with you and the City’s Finance Committee. Please don’t hesitate to contact me should you have any questions.

Sincerely,

Crystal M. Edwards, Ed.D
Superintendent

encl: Dec 7, 2021 School Board Agenda J-1 Attachment: Fund Balance Return
Dec 7, 2021 School Board Agenda J-1 Attachment: FY2023-2032 CIP LCS Working Document

cc: Members, Lynchburg City School Board
Manee Davis, Interim Chief Financial Officer

Fund Balance Return

Fiscal Year 2020-21 Fund Balance Return	\$	2,347,403.65
Capital Improvement Plan - FY2023	\$	(1,947,403.00)
	\$	<u>400,000.65</u>

Proposed Use of Funds:

Qualtrics - Survey Software

Board Room Upgrade

Transportation Equipment upgrade and tracker implementation

	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	Total Cost
Renovations/Replacement Projects	Currently Funded	FY 2023-32										
Sandusky ES Replacement					1,700,000	31,700,000						33,400,000
Linkhorne ESI Renovation & Gym Addition						1,300,000	27,100,000					28,400,000
Paul Munro ES Renovation & Gym Addition							1,000,000	20,500,000				21,500,000
Elementary Gym Addition			1,300,000									1,300,000
Elementary Gym Addition				1,350,000								1,350,000
Elementary Gym Addition					1,410,000							1,410,000
RS Payne ES Renovation								2,200,000	50,800,000			53,000,000
New Transportation Building										200,000	5,000,000	5,200,000
Dearington ES mobile classroom replacement		182,000										182,000
Total Replacment/Renovation Projects	0	182,000	1,300,000	1,350,000	3,110,000	33,000,000	28,100,000	22,700,000	50,800,000	200,000	5,000,000	145,742,000
Capital Maintenance Projects:												
Mechanical/Electrical:												
TC Miller Chiller Replacement	300,000								CARES II Sept. 2023	CARES III Sept. 2024	CARES IV Sept. 2026	
WM Bass Elementary Chiller Replacement	350,000											
Dearington Chiller Replacement	300,000											
Perrymont ES HVAC	450,000											450,000
Dunbar Middle School Heating System	1,529,804											0
Sandusky MS Chillers (2) rebuild	200,000											200,000
Paul Munro HVAC Replacement	750,000											750,000
RS Payne ES HVAC Renovation	1,398,800											1,398,800
Linkhorne ES Air Handlers	841,200											841,200
Sandusky ES Chiller Replacement	150,000											150,000
Sandusky ES HVAC	860,000											860,000
Dunbar MS Chiller Replacement/Rebuild (Central)					350,000							350,000
Paul Munro ES Chiller Rebuild							100,000					100,000
Bedford Hills ES HVAC replacenment						657,000						657,000
Dearington ES HVAC replacement								356,000				356,000
TC Miller ES HVAC replacement									391,000			391,000
Hutcherson ELC Electrical Upgrade										356,000		356,000
Bedford Hills ES Lighting Upgrade (LED)											75,000	75,000
TC Miller ES Lighting Upgrade (LED)											75,000	75,000
Plumbing/Restroom Renovation												
Perrymont ES Plumbing and Restroom Renovations	61,658											
RS Payne ES Plumbing and Restroom Renovations		35,000										35,000
Linkhorne ES Plumbing and Restroom Renovations				35,000								35,000
Paul Munro ES Plumbing and Restroom Renovations					35,000							35,000
Sandusky ES Plumbing and Restroom Renovations						35,000						35,000
Dunbar MS Plumbing and Restroom Renovations							50,000	50,000	50,000			150,000
HELC, BHES, DESI, TCM, RSP, PES grease traps			40,000									40,000
Bass, TCM, RSP install RPZ backflow prevention			40,000									40,000
Other (IT)												
EC Glass Intercom Replacement	317,000											0
City-Wide Broadband Expansion	3,500,000											3,500,000

Secondary School Athletics -		FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	Total Cost
Dunbar MS Athletic Field Restroom/Storage	350,000											350,000
ECG Turf	650,000											0
ECG Track Renovation			300,000									300,000
Dunbar MS Track Resurface		150,000										150,000
HHS Baseball Turf			600,000									600,000
HHS Football Turf					700,000							700,000
Roof Replacement/Repair:												
Dunbar MS Boiler House		34,320										34,320
Dearington ES (original building, shingle)		95,680										95,680
Dearington ES (section B)		89,000										89,000
Hutcherson ELC (section B)		85,000										85,000
Sandusky ES			1,121,000									1,121,000
EC Glass HS (science and gym additions)				563,000								563,000
Linkhorne ES - F.G.H.J.L.				518,000								518,000
Laurel - Section A&B				354,000								354,000
Perrymont ES						828,000						828,000
Bedford Hills ES							1,233,000					1,233,000
Fort Hill CS								158,000				158,000
Sandusky Middle									2,259,000			2,259,000
Hutcherson ELC (sections A,C,D,E)										570,000		570,000
TC Miller ES (auditorium)											104,000	104,000
Dunbar MS (Mozee)											186,000	186,000
Linkhorne ES (section A)											100,000	100,000
Paving & Fencing												
	62,104	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	2,000,000
Transportation/Maintenance - additional entrance	701,994											
Playgrounds												
	172,508	100,000		100,000		100,000		100,000		100,000		500,000
Reserve for Future Expenditure Needs (Fac. Study)												
	228,483	726,403	100,000	100,000	100,000	100,000						1,126,403
Reserve for Facilities Maintenance Needs	113,670	250,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	1,150,000
Total Capital Maintenance Projects												
	13,287,221	1,765,403	2,501,000	1,970,000	1,485,000	2,020,000	1,683,000	964,000	3,000,000	1,326,000	840,000	26,054,403
TOTAL ANNUAL CIP	13,287,221	1,947,403	3,801,000	3,320,000	4,595,000	35,020,000	29,783,000	23,664,000	53,800,000	1,526,000	5,840,000	163,296,403

LETTER OF AGREEMENT

BETWEEN LYNCHBURG CITY COUNCIL

AND LYNCHBURG BOARD OF SCHOOL TRUSTEES

In accordance with the attached, duly-adopted Resolution, the Lynchburg City Council and the Lynchburg Board of School Trustees hereby agree that the creation and maintenance of a School Operating Fund Balance is desirable to the long-range financial interests of both entities and, even more importantly, to the citizens and the community which both bodies represent. Accordingly, the City Council supports such approach by indicating its willingness to reappropriate to such Fund Balance any duly-budgeted, non-debt service local funding which the Schools manage to avoid spending by the close of each fiscal year. Similarly, the School Board expresses its intention of continuing to exercise cautiousness in the expenditure of all budgeted, appropriated local funding to the Schools, and further understands that any such unexpended, non-debt service monies would become part of a Schools Operating Fund Balance.

The separate, above-mentioned Fund Balance would be maintained in the accounting records of the Lynchburg City Schools for the purpose of underwriting any occasional shortfalls from any of the various budgetary categories of direct State funding support as well as other applications, all based upon the required expenditure approval of the School Board. For informational purposes, the Lynchburg City School Board would advise City Council annually as to amount of funding in such School Operating Fund Balance as of July 1 of each fiscal year; and such information would be reflected in the overall financial information of the City of Lynchburg along with other customary fiscal data for the Lynchburg City Schools.

Based upon this understanding, the creation of the above-referenced Fund Balance would occur promptly and would include any unexpended, duly-budgeted, non-debt service local funding at the close of the current 1992-1993 fiscal year. It is understood that such practice would remain active in the years thereafter.

Lynchburg City Council

By:

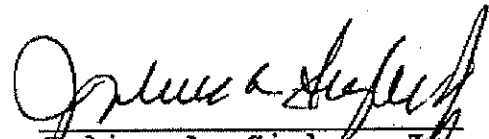

Julian R. Adams
Mayor

Date:

12/14/93

Lynchburg City School Board

By:


Julius A. Sigler, Jr.
Chairman

Date:

December 20, 1993