

LYNCHBURG CITY COUNCIL

Agenda Item Summary

MEETING DATE: **July 1, 2008**

AGENDA ITEM NO.: **3**

CONSENT:

REGULAR: **X**

CLOSED SESSION:
(Confidential)

ACTION: **X**

INFORMATION:

ITEM TITLE: **Establishing the Times and Places of Council Meetings**

RECOMMENDATION: Adopt the attached resolution establishing the times and places of Council meetings from July 1, 2008 through June 30, 2010 and providing for an alternative meeting time in the event that conditions are too hazardous to hold the regularly scheduled meeting.

SUMMARY: In addition to other activities, one responsibility of Council at its organizational meeting is to set the time and place of meetings for the ensuing period. Section 15.2-1416 of the Code of Virginia (attached) establishes this responsibility and also provides for the designation of an alternative meeting time should the regularly scheduled meeting have to be cancelled due to hazardous conditions. The alternative meeting time may be another designated day or the next regularly scheduled meeting. The utility of this provision is that public hearing notices do not have to be re-advertised.

The attached resolution, in addition to designating the times and place of regularly scheduled meetings, designates the immediately following Thursday as the alternative time.

PRIOR ACTION(S): N/A

FISCAL IMPACT: N/A

CONTACT(S): Kimball Payne, 455-3990; Patricia Kost, 455-3990; Walter Erwin, 455-3973

ATTACHMENT(S): Resolution

REVIEWED BY: lkp

RESOLUTION

BE IT RESOLVED That the Lynchburg City Council hereby establishes the following time and place of its meetings for the period of July 1, 2008 through June 30, 2010:

Second Tuesday of the month, 7:30 p.m. – Regular meeting

Fourth Tuesday of the month, 1:00 p.m. – Work Session

Fourth Tuesday of the month, 5:00 p.m. – Regular meeting

All meetings to be held in Council Chambers, City Hall, 900 Church Street

BE IT FUTHER RESOLVED that there will be no regular meeting on the Fourth Tuesdays during the months of July, August, and December;

BE IT FURTHER RESOLVED that the work session scheduled on the Fourth Tuesday of the months of July, August and December will be rescheduled to the Second Tuesday of those same months;

BE IT FURTHER RESOLVED that, if the Mayor, or Vice-Mayor if the Mayor is unable to act, finds and declares that weather or other conditions are such that it is hazardous for members to attend the regular meeting, the meeting shall be continued to the following Thursday of that week or to the next regularly scheduled meeting at the same time and all hearings and other matters previously advertised shall be conducted at the continued meeting and no further advertisement is required.

Adopted:

Certified:

Clerk of Council

078L

Excerpt from the State Code

§ 15.2-1416. Regular meetings.

The governing body shall assemble at a public place as the governing body may prescribe, in regular session in January for counties and in July for cities and towns. Future meetings shall be held on such days as may be prescribed by resolution of the governing body but in no event shall less than six meetings be held in each fiscal year.

The days, times and places of regular meetings to be held during the ensuing months shall be established at the first meeting which meeting may be referred to as the annual or organizational meeting; however, if the governing body subsequently prescribes any public place other than the initial public meeting place, or any day or time other than that initially established, as a meeting day, place or time, the governing body shall pass a resolution as to such future meeting day, place or time. The governing body shall cause a copy of such resolution to be posted on the door of the courthouse or the initial public meeting place and inserted in a newspaper having general circulation in the county or municipality at least seven days prior to the first such meeting at such other day, place or time. Should the day established by the governing body as the regular meeting day fall on any legal holiday, the meeting shall be held on the next following regular business day, without action of any kind by the governing body.

At its annual meeting the governing body may fix the day or days to which a regular meeting shall be continued if the chairman or mayor, or vice-chairman or vice-mayor if the chairman or mayor is unable to act, finds and declares that weather or other conditions are such that it is hazardous for members to attend the regular meeting. Such finding shall be communicated to the members and the press as promptly as possible. All hearings and other matters previously advertised shall be conducted at the continued meeting and no further advertisement is required.