// A regular meeting of the Council of the City of Lynchburg was held on the 13th day of August, 2013, at 4:00 P.M. in the Council Chamber, City Hall, Michael Gillette, President, presiding. The following Members were present:

Present: Cary, Foster, Helgeson, Johnson, Nelson, Perrow, Gillette 7

Absent: 0

// City Manager Kimball Payne introduced Richard Hancock, Real Estate Specialist for the United States Postal Service (USPS). Mr. Hancock gave a presentation explaining the Postal Service's plans for the Fort Hill Station and the Fort Hill Carrier Annex. Mr. Hancock stated that as a self-supporting government agency that receives no tax dollar for its operating expenses, the Postal Service must rely on the sale of postage, products and services to generate revenue. In an effort to control and cut costs, an optimization study has been recently initiated to "right size" the current Fort Hill Station operation to a smaller building that will continue to provide retail services to the community of Lynchburg. Mr. Hancock went on to say the new retail operation will be located as close as possible to the current Fort Hill Post Office. In the proposal, the new retail facility will offer the community an upgraded, modern facility that will provide the level of service expected by customers. Mr. Hancock further stated the current Fort Hill Station building will be placed on the market for sale, the Fort Hill Carrier Annex lease will be terminated and the carriers will relocate to another postal facility.

// Kay Frazier, Director of Parks and Recreation, presented a proposal requesting resources to strengthen the Parks Services Division in the Parks and Recreation Department. Ms. Frazier stated the funding is proposed to be phased in, which will result in additional staffing in the parks and on the trails with the goal of improving park safety, maintenance, customer satisfaction and the visitor experience. During the presentation the following information was presented:

- Overview of Parks System
- Current Resources
- Park Usage Statistics
- Challenges
- Short Term Solutions
- Resource Needs

Ms. Frazier further stated that the resources would be added as follows:

Phase 1 – add one full-time Custodian II - fully funded

Phase 2 – add one full-time Park Maintenance Supervisor; add one full-time Parks and Recreation Service Worker – cost $88,100

Phase 3 – add one full-time Senior Parks and Recreation Service Worker, two full-time Parks and Recreation Service Workers and four part-time Parks and Recreation Service Workers - cost $214,100

Phase 4 – add one Volunteer Coordinator – cost $42,730

Total cost for the new positions - $345,000

During Council discussion, the majority of Council stated that they wanted to see a sustainable funding plan before moving forward. Mayor Gillette called for a vote for Council to approve Phase 1 of the Proposal. Council Member Perrow made the motion seconded by Council Member Cary to approve Phase 1 of the Proposal and to defer the remaining Phases to a later date. Council by the following recorded vote approved Phase 1 of the Proposal for one full-time Custodian II:

Ayes: Cary, Foster, Helgeson, Johnson, Nelson, Perrow, Gillette	7
Noes:	0

// During roll call Council Member Perrow asked that a report on how license plate readers are being used in the City be presented at a future work session.

// Mayor Gillette made the following announcements:

- Council Retreat – September 3, 2013 – 8:30 a.m. – 3:00 p.m., 2nd Floor Training Room.
- Share the Park – Presents Back To School - Saturday, August 17, 2013, at Miller Park Pool – 12 Noon until 6:00 p.m.
- National Senior Center Month – observed on Friday, September 6, 2013 at 9:30 a.m. at the Templeton Center.

// City Council recessed the meeting at 5:44 p.m.

// City Council reconvened the meeting at 7:30 p.m.

The following Members were present:

Present: Cary, Foster, Helgeson, Johnson, Nelson, Perrow, Gillette	7
Absent:	0

Council Member Cary gave the Invocation, followed by the Pledge of Allegiance.

// Copies of the minutes of the July 9, 2013 meeting, having been previously furnished Council, reading was dispensed with, and on motion of Council Member Perrow, seconded by Council Member Cary, Council by the following recorded vote approved the minutes as presented:

Ayes: Cary, Foster, Helgeson, Johnson, Nelson, Perrow, Gillette	7
Noes:	0

// In the matter of Library– General, Resolution #R-13-088 authorizing participation in a Phase II Operational Analysis for the Regional Library System and authorizing the use of up to $22,000 in funds carried over from the FY 2013 budget to fund Lynchburg's portion of the analysis, laid over from the July 9, 2013 meeting, was again presented and read, and on motion of Council Member Perrow, seconded by Council Member Cary, Council by the following recorded vote adopted the Resolution:

Ayes: Cary, Foster, Helgeson, Johnson, Nelson, Perrow, Gillette	7
Noes:	0

// In the matter of Community Development - Zoning, a public hearing was held regarding City Council Report #6 outlining the petition of Milestone Tower Limited Partnership for a Conditional Use Permit (CUP) at 409 and 459 Perrymont Avenue to allow the construction of a one hundred thirty-five (135)-foot telecommunications tower and associated equipment cabinets that will exceed seventy-two (72) cubic feet in an R-2, Low-Medium Density, Single-Family Residential District. Kent White, Director of Community

Development, gave a summary of the proposal and stated the Planning Commission recommended approval of the CUP petition. Representative Herschel Keller with Petty, Livingston, Dawson & Richards asked Council for approval of the CUP. There was no one else present who wished to speak to this item, and the public hearing was closed. On motion of Council Member Perrow, seconded by Council Member Helgeson, Council by the following recorded vote adopted Resolution #R-13-089, as presented, granting the Conditional Use Permit at 409 and 459 Perrymont Avenue to allow the construction of a one hundred thirty-five (135) foot telecommunications tower:

Ayes: Cary, Foster, Helgeson, Johnson, Nelson, Perrow, Gillette 7

Noes: 0

// In the matter of Community Development, City Council Report #7 was considered. Deputy City Manager Bonnie Svrcek gave a summary of the request. On motion of Council Member Cary, seconded by Vice Mayor Johnson, Council by the following recorded vote adopted Resolution #R-13-090, as presented, increasing the Community Development Block Grant (CDBG) and HOME Program FY 2014 funding appropriations by $80,216 for CDBG and $42,148 for the HOME Program with resources from the U.S. Department of Housing and Urban Development and the FY 2014 Operating Budget and Annual Action Plan are amended to reflect the increased appropriations:

Ayes: Cary, Foster, Helgeson, Johnson, Nelson, Perrow, Gillette 7

Noes: 0

// In the matter of Human Resources – Benefits, City Council Report #8 was considered. On motion of Council Member Cary, seconded by Council Member Foster, Council by the following recorded vote adopted Resolution #R-13-091, as presented, opting out of the Virginia Local Disability Program (VLDP) administered by the Virginia Retirement System (VRS):

Ayes: Cary, Foster, Helgeson, Johnson, Nelson, Perrow, Gillette 7

Noes: 0

// In the matter of City Code, City Council Report #9 was considered. On motion of Council Member Cary, seconded by Council Member Nelson, Council by the following recorded vote adopted Ordinance #0-13-092, as presented, to amend the City Code relating to the amount of the license tax on dogs:

Ayes: Cary, Foster, Helgeson, Johnson, Nelson, Perrow, Gillette 7

Noes: 0

// The meeting was adjourned at 8:07 P.M.

Clerk of Council