REVISED

Finance Committee Meeting – Cancelled

VICE MAYOR TWEEDY WILL GIVE THE INVOCATION

A G E N D A
City Council Meeting of June 26, 2018

6:30 P.M.
Closed Session

1. Consideration of a closed meeting to consider appointments to Council-appointed Boards and Commissions, i.e. Youth Services Citizens Board, City Employees Appeal Board, Central Virginia Community College Board, Zoning Appeals Board, Martin Luther King, Jr./Lynchburg Community Council, Economic Development Authority, Museum Advisory Board, and Historic Preservation Commission; pursuant to Section 2.2-3711(A)(1), Code of Virginia (1950), as amended.

7:30 P.M.
City Council Agenda Items

GENERAL POLICY REGARDING PUBLIC PARTICIPATION AT CITY COUNCIL MEETINGS
Each speaker shall clearly state his or her name and locality of residence.
The City Council agenda is divided into three sections.
CONSENT AGENDA: This section includes routine items. All items may be approved by one vote.
PUBLIC HEARINGS: This section includes all public hearings as required by law or as Council may direct.
Procedure:

- Staff will make a presentation.
- For Zoning petitions, the applicant or his or her representative shall have ten (10) minutes to make a presentation.
- Comments will then be solicited from those in favor.
- Comments will then be solicited from those in opposition.

During the public hearing there shall be a time limit of three (3) minutes for each individual speaker. If the speaker represents a group, there shall be a time limit of five (5) minutes. A speaker representing a group shall identify that group at the beginning of his or her remarks. A group may have only one spokesperson.
After public comments have been received, for zoning petitions the applicant or the representative of the applicant, at his or her discretion, may respond with a rebuttal. There shall be a five (5) minute time limit for rebuttal.
Upon the conclusion of public comments or the applicant's rebuttal the public hearing will be closed and the matter referred to Council for deliberation.
PUBLIC PRESENTATIONS: Public presentations shall be for the purpose of allowing members of the public to present any matter, which, in their opinion, deserves the attention of the Council. They shall not serve as a forum for debate with the Council. Individuals may speak up to 3 minutes; or group spokesperson up to 5 minutes. Once Council has heard a presentation from a citizen or organization on a particular subject, the citizen or organization may not make another presentation on the same subject within three (3) months of the first presentation, except by a majority vote of the members of Council present and voting.
GENERAL BUSINESS: This section includes items of a general nature to be considered by Council.
City Council may make exceptions to these rules at its discretion.
Prior to a meeting, any questions which citizens may have regarding any item on the agenda may be addressed to City Council or the City Administration. The following numbers are provided for the convenience of the citizens:
CITY COUNCIL 455-3995 MAYOR 455-3995 CITY MANAGER 455-3990
A reasonable charge may be made for copying and other activities related to responding to long and involved inquiries.
CITIZENS OFTEN EXPRESS CONFLICTING AND DIVERSE POSITIONS REGARDING SPECIFIC ISSUES UNDER CONSIDERATION. TO ENCOURAGE CITIZEN PARTICIPATION AND TO AVOID INTIMIDATION TO PERSONS WHO MAY EXPRESS SOMETIMES UNPOPULAR OPINIONS, APPLAUSE, CHEERS, OR JEERS FROM THE AUDIENCE ARE NOT PERMITTED. WHEN APPEARING BEFORE CITY COUNCIL CITIZENS MAY NOT ENGAGE IN BEHAVIOR THAT INTIMIDATES OR INSULTS OTHERS, ENGAGE IN DISRUPTIVE BEHAVIOR, USE PROFANITY OR VULGAR LANGUAGE, PROMOTE PRIVATE BUSINESS VENTURES OR CAMPAIGN FOR PUBLIC OFFICE.

* **PREVIOUSLY DISCUSSED AND/OR CONSIDERED BY CITY COUNCIL**

Recognitions:

- Kyna Thomas, Deputy Clerk of Council, Virginia Municipal Clerks Association "Clerk of the Year"
- TechHire Graduates
- E.C. Glass Boys Lacrosse 2018 Virginia 4A State Champions
- E.C. Glass Girls 2018 Virginia 4A Outdoor Track and Field State Champions
- "If I were Mayor for a Day"
- Mayor Joan F. Foster

C0NSENT AGENDA

#2. Consideration of approving the minutes of the April 10, 2018 meeting.

#3. Consideration of approving the minutes of the April 17, 2018 meeting.

*#4. Consideration of adopting Resolution #R-18-053 to amend the FY 2018 Capital Improvements Program adopted budget and appropriate $12,838,419 with Virginia Clean Water Revolving Loan Fund resources to reimburse costs for engineering, design and construction costs for the CSO upgrade to the Lynchburg Regional Wastewater Treatment Plant.

*#5. Consideration of adopting Resolution #R-18-051 amending the FY 2018 General, Water, Sewer and Stormwater Funds' Adopted Budgets and appropriating $108,900; $23,100; $28,050 and $4,950 respectively with resources from the Line of Credit Proceeds for a total of $165,000 for estimated issuance costs.

PUBLIC HEARING

#6. Public hearing to approve a lease agreement by and between the City of Lynchburg and Aviation Resources, Inc. (dba Virginia Aviation) for lease of certain parts of the City-owned Fuel Farm facilities and related equipment at Lynchburg Regional Airport. #R-18-_____

PUBLIC COMMENT

#7. Hear from a citizen regarding a concern (John Salmon).

GENERAL BUSINESS

#8. Consideration of introducing a Resolution to amend the FY 2019 City Federal State Aid budget and appropriate $156,391 with resources of $117,293 from the Commonwealth of Virginia Department of Social Services (VDSS) through the Employment for TANF Participants Grant and $39,098 from in-kind contributions.
#R-18-_____

#9. Consideration of adopting a Resolution to endorse the Virginia Department of Transportation (VDOT) Smart Scale Program applications.
(File: Public Works) #R-18-_____

#10. Consideration of adopting a Resolution authorizing the appropriation of $23,532 of the available FY 2018 General Fund Non-Departmental Poverty Initiative Budget for various mini-grants. This amount is allocated to support the From Poverty to Progress mini-grants as recommended by Community Development Advisory Committee on May 31, 2018.
(File: Poverty) #R-18-_____

100

// A regular meeting of the Council of the City of Lynchburg was held on the 10th day of April , 2018, at 4:00 P.M. in the Council Chamber, City Hall, Joan Foster, President, presiding. The following Members were present:

Present: MaryJane Dolan, Jeff S. Helgeson, J. Randy Nelson, E. J. Turner Perrow, Treney Tweedy, Sterling A. Wilder, Joan F. Foster 7

Absent: 0

// Mayor Foster welcomed Dr. Crystal Edwards, Superintendent of Lynchburg Public Schools to the City.

// Mayor Foster stated that before continuing with the Review of the Proposed FY 2019 Operating Budget and Capital Improvement Program, Council asked new Superintendent Dr. Edwards to speak on the follow-up discussion regarding the FY 2019 Lynchburg City Schools Budget. Dr. Edwards thanked City Council and everyone for the warm welcome and thanked Dr. Massie and Mr. Beckles and her staff for doing an amazing job in getting her ready to talk about the Schools Budget.

Council began with the follow-up discussion and questions regarding FY 2019 Lynchburg City Schools (LCS) Budget.

- Regarding the proposed cut of $748,465 to Lynchburg City Schools (LCS) that will be offset by the $2 million slated to be awarded to the school system by the Virginia General Assembly, instead of taking the cut LCS has requested it receive $42 million in local funding, which is level with how much it received last year. If the City awards LCS the $42 million and the increase in state funding is approved by the General Assembly, LCS will be faced with a $749,194 budget shortfall. If the City goes through with the proposed budget reduction, the shortfall increases to $1.8 million.

- Increase in school staffing while enrollment in the schools decreased - LCS had a net increase of 242 new staff members since the 2010-11 school year; LCS has seen a decline in enrollment with 300 students less since 2014-15. This year school enrollment is 8,032 - down 167 students from last year.

- The operational efficiency of the school system.

- Addressing escalating costs for the school system amid a flat tax revenue environment.

- The need for administrative staff in order to improve resources for students.

- Lack of accountability over the last four years.

- Additional staff over several years; look into our City's poverty rate of 24%. The increase is due to different challenges. With special needs and special education, there are still additional challenges. Recognizing and understanding the additional hiring of staff, the challenges students face and recognizing that a good education for our children is essential to getting out of poverty.
- School consolidation and redistricting schools means taking a hard look at school district zones and busing practice to make sure our schools are balanced.
- Major concerns in our school include a lack of parental involvement, breaking down barriers, and helping parents get more involved.
- Reconfirm about the great divide between families and their schools. Consider revaluating the redistricting attendance zones because the demographics have changed drastically since the last zones were drawn.
- The City Manager's reduction in school budget funding will impact schools ability to maintain relevancy and vibrancy. The school budget suggests using level funding to determine how this funding impacts current problems and issues by the next budget cycle.
- In the schools proposed budget, understanding the 750 are for teachers; 245 are staff; the remaining 479 represent bus drivers, custodial staff, etc.
- Deeper analysis like the Stella School System, explores how families and teachers use culture to build relationship.

Dr. Edwards spoke on the issues and concerns from Council. We need to be good stewards of our financial resources that come with accountability and being fiscally responsible. With regard to our staff and funding positions, we should fund at the State average and look at the needs of our children. Some children may have more significant needs that go beyond what the State Average requires, what I do understand is the needs of our children. She also mentioned the poverty issues in our City. Dr. Edwards stated the Schools are requesting level local funding of $42 million for the schools in the City's budget.

// Ben Copeland, Assistant Superintendent for Operations and Administration for the Lynchburg City Schools spoke on the Capital Improvement Program for Lynchburg Public Schools. Mr. Copeland stated that he understands the challenges Council faces and appreciates the difficult funding decisions made on behalf of the City. He stated that with the City's support we have a Heritage High School that is one of the premier High Schools in the State of Virginia. He went on to say that he has advocated for renovations of two elementary schools and the replacement of a third elementary school. Paul Munro, Linkhorne and Sandusky Elementary Schools are the only operating school buildings that have not had any significant renovation since they were built. Some of the three have had additions (1967, 1979 and 1874) or benefitted from a fire (Linkhorne Elementary School) that necessitated a modern addition in 1988. A key reference is that the first major renovation of a school building should occur at the 25-year point. The new wing at Paul Munro is 28 years old and we have not renovated the original building, which is 56 years old. Some of the details about the need for renovations at Paul Munro Elementary School include: Paul Munro was built in 1962 and had an addition in 1990. It has not undergone a full renovation and things are just wearing out. A prime example is a heating coil and air handler next to the cafeteria stage. The equipment is original to the building with 1961 manufacturing dates. A cooling coil was added to the air handler in 1974 and all components are now completely worn out. It is no longer cost effective to repair the entire unit with an estimated cost of $100,000 and unfortunately it will be handled as an emergency repair. Just last week a temporary HVAC unit was installed to ensure we can maintain adequate climate control for the remainder of the school year. Mr. Copeland explained the need for major renovation work at Paul Munro and Linkhorne Elementary Schools as well as the need for a new building at Sandusky Elementary School. These renovation and new building needs are above and beyond the never ending replacement of HVAC systems, roofs, athletic facilities, as well as major electrical and plumbing needs. Gymnasiums for three elementary schools total $1.5 million for all three; restroom renovation at Sheffield Elementary School at $45,000; replace the Bass Elementary School gym floor at $60,000 and three (3) roof repairs at Paul Munro, Heritage and Linkhorne Elementary Schools at $725,000. The presentation is focused on the renovations most needed across the City.

Council responded to the presentation from Mr. Copeland regarding the Schools Capital Improvement Program:

Council Member Perrow stated that he respected the requests and he would be supportive of this but what is the plan for Sandusky Elementary School? Would you rebuild on the same site and where is the best location for this school? He stated he would be in favor of developing a long-term physical plan for the schools. Mr. Copeland responded to build Sandusky Elementary School on the same site and expand from three to five classrooms per grade.

Mayor Foster asked questions regarding the redistricting and what would that look like. Could there be sections of redistricting? Vice Mayor Tweedy asked about the average size of the student body, along with a larger discussion on consolidation and facilities. People feel good about going to a new school as it creates energy. Additionally, what would we do with all the buildings as a City? Do we still have computer labs in our schools? Could you say how we could use some of the space for some of our behavior challenges?

Council Member Helgeson stated concerns about the Plan, and asked if the Plan could show consolidation of several schools into one instead of continued renovations and repairs. Is there a Plan where we could save $3 million by using a debt service payment? Could something be done since you are looking on the capital side and operating fund?

Council Member Wilder commented on the need for new Sandusky and Paul Munro Elementary Schools, but to leave that judgment to the school system and they can return to Council regarding the best solution for our students in the school system. Mayor Foster thanked Mr. Copeland for his passion in looking out for the students and providing the best possible school buildings for our students to learn.

// City Manager Bonnie Svrcek stated due to time constraints from the March 27, 2018 Council work session, this meeting will continue to review the FY 2019 Proposed Budget beginning with Other Funds. Director of Financial Services Donna Witt provided the overview of the Other Funds.

City/Federal/State Aid Fund are the Grant Funds in the Budget – The Actual FY 2017 Total Expenditures for the City/Federal/State Aid Fund were $4,980,478 per the Comprehensive Annual Financial Report (CAFR) for the fiscal year ending June 30, 2017.

- Office of the Commonwealth's Attorney Grants – The Department Submitted FY 2019 Office of the Commonwealth's Attorney Grants budget of $505,568 represents a 22.5% decrease of $146,936 compared to the Adopted FY 2018 budget of $652,504.

- Improving Criminal Justice Responses Grant - $146,936 decrease in funding for the Improving Criminal Justice Responses to Sexual Assault, Domestic Violence, Dating Violence and Stalking Grant Program; all three years of the grant were fully appropriated in FY 2017.

- Human Services – Juvenile Services – United States Department of Agriculture (USDA) School Nutrition Program for Group Homes. The USDA School Nutrition Program funding of $15,000 was moved to the General Fund for FY 2019.

- Human Services – Social Services – Quality Initiative Program - $24,063 decrease in the Quality Initiative Program; the grant period ended in FY 2018. All state funding for this program has been eliminated.

- Community Corrections and Pretrial Services – Community Corrections Program – The Department Submitted FY 2019 Community Corrections and Pretrial Services Program Grant budget of $522,132 represents a 5.1% increase of $25,310 compared to the Adopted FY 2018 budget of $496,822.

- Non-departmental – Workforce Investment Act Grant – The Department Submitted FY 2019 Non-departmental – Workforce Investment Act Grant budget of $1,492,632 represents no change compared to the Adopted FY 2018 budget.

- Community Development Block Grant (CDBG) Fund – The Department Submitted FY 2019 Community Development Block Grant (CDBG) budget of $768,099 represents a 1.1% decrease of $8,465 compared to the Adopted FY 2018 budget of $776,564.

- Children's Services Act (CSA) Fund – The Department Submitted FY 2019 Children's Services Act (CSA) Fund budget of $5,999,022 represents no change compared to the Adopted FY 2018 budget.

- Forfeited Assets Fund – Per State Code it is not appropriate to budget or anticipate revenues in this fund; therefore, only figures for actual revenues can be demonstrated in the budget. No funds are requested for FY 2019.

- HOME Investment Trust Fund – The Department Submitted FY 2019 HOME Investment Trust Fund budget of $336,591 represents a 5.9% increase of $18,698 compared to the Adopted FY 2018 budget of $317,893.

- Lynchburg Expressway Appearance Fund (LEAF) – The Department Submitted FY 2019 Lynchburg Expressway Appearance Fund (LEAF) budget of $75,000 represents a 188.5% increase of $49,000 from the Adopted FY 2018 budget of $26,000.

- Regional Juvenile Detention Center Fund – The Department Submitted FY 2019 Regional Juvenile Detention Center Fund budget of $2,737,886 represents a 1.9% increase of $50,646 from the Adopted FY 2018 budget of $2,687,240.

- Risk Management Fund – The Department Submitted FY 2019 Risk Management Fund budget of $936,781 represents a 0.4% decrease of $4,234 compared to the Adopted FY 2018 budget of $941,015.

- Special Welfare Fund – The Department Submitted FY 2019 Special Welfare Fund budget of $136,988 represents no change compared to the Adopted FY 2018 budget.

- Technology Fund – The Department Submitted FY 2019 Technology Fund budget of $825,092 represents a 52.3% percent decrease of $903,640 compared to the Adopted FY 2018 budget of $1,728,732. This Fund provides for the ongoing replacement and enhancement of the City's technology infrastructure.

After the end of the Other Funds, City Manager Bonnie Svrcek stated there are ten (10) items on "The List" for Budget Adjustments for Council discussion.

1. Council/Manager Offices – Federal Relations Liaison services ($30,000) – Add back to the budget.

2. Police – In-Car Camera Replacement ($79,910) – Restore back to the budget

3. External Service Providers – Discretionary – Virginians for High Speed Rail (VHSR) ($5,000) – Staff addition to the budget.

4. Reserves – Reserve for State Shortfall (Use of 1.1% over 10% - $2,000,000) – Restore back to the budget.

5. Schools – Level School Operating funding with FY 2018 and no additional funds for buses ($42,028,498 – net increase of $748,465) – Restore level funding back to the budget.

6. Public Works – Building Services Coordinator ($37,957) – Restore back into the budget.

7. Human Services – Juvenile Services - Youth Planner ($41,133) – Restore back into the budget.

8. Parks and Recreation – Pool Hours ($69,973) – Restore back into the budget.

9. External Service Providers – Discretionary - Elizabeth's Early Learning Center ($15,000) – Add to "The List".

10. External Service Providers – Discretionary – Virginia Legal Aid Society ($11,699) Add to "The List".

Mayor Foster asked that a raise for City employees across the board from 1.5% to 2.0% (excluding school employees) be added to "The List".

Due to time constraints, Council will begin with the Review Proposed FY 2019 – FY 2023 Capital Improvement Program and the overview of Items on "The List" at the April 17, 2018 work session.

// During roll call Council Member Wilder mentioned the great Health Fair that was held on Saturday, April 9, 2018 at the Salvation Army, with several partners coming together to make this a wonderful event by pulling our resources together for Health Care.

// Mayor Foster mentioned that the Unity event Praying for the Community that was held on Tuesday, April 3, 2018 at E. C. Glass was a great event.

// City Council recessed the meeting at 6:15 p.m.

// City Council reconvened the meeting at 7:30 p.m.

The following Members were present:

Present:	Dolan, Helgeson, Nelson, Perrow, Tweedy, Wilder, Foster	7
Absent:		0

Vice Mayor Tweedy gave the Invocation, followed by the Pledge of Allegiance.

// Copies of the minutes of the March 13, 2018 meeting, having been previously furnished Council, reading was dispensed with, and on motion of Council Member Perrow, seconded by Council Member Nelson, Council by the following recorded vote approved the minutes as presented:

Ayes:	Dolan, Helgeson, Nelson, Perrow, Tweedy, Wilder, Foster	7
Noes:		0

// In the matter of Parks and Recreation, Resolution #R-18-020, City Council Report #4, to amend the FY 2018 General Fund Budget appropriating $40,000 to the Parks and Recreation Fees budget with resources from the Virginia Department of Health to fund the second year of the "We Got the Beet" campaign at the Lynchburg Community Market, laid over from the March 27, 2018 meeting, was again presented and read, and on motion of Council Member Perrow, seconded by Council Member Nelson, Council by the following recorded vote adopted the Resolution:

Ayes:	Dolan, Helgeson, Nelson, Perrow, Tweedy, Wilder, Foster	7
Noes:		0

// In the matter of City Code/Assessor, Resolution #R-18-022, City Council Report #4, to amend the FY 2018 General Fund budget and appropriate $154,792 with resources from the General Fund Reserve for Contingencies to refund an overpayment of real estate taxes by the News and Advance for the property at 101 Wyndale Drive for the tax years 2014, 2015, and 2016 laid over from the March 27, 2018 meeting, was again presented and read, and on motion of Council Member Perrow, seconded by Council Member Nelson, Council by the following recorded vote adopted the Resolution:

Ayes:	Dolan, Helgeson, Nelson, Perrow, Tweedy, Wilder, Foster	7
Noes:		0

// In the matter of Community Development - Zoning Amendments, a public hearing was held regarding City Council Report #6 outlining the petition of Presbyterian Homes & Family Services to rezone approximately forty-seven and eight hundred thirty-six thousandths (47.836) acres located on portions of 4301 Williams Road and 150 Linden Avenue, from R-1, Low Density Residential District to IN-1C, Institutional District 1 (Conditional). City Planner Tom Martin provided an overview of the rezoning petition stating the submitted concept plan and narrative indicates the planned construction of two (2) non-lighted turf athletic fields, an American with Disabilities Act (ADA) accessible pool, two (2) parking areas, associated grading, retaining walls and fencing.

The proposal is to rezone approximately 47.836 acres of the 166 acres that are owned and maintained by Presbyterian Homes & Family Services (PHFS) from R-1, Low Density Residential to IN-1C, Institutional 1 (Conditional). The submitted concept plan indicates the construction of two non-lighted turf athletic fields, an Americans with Disabilities Act (ADA) accessible swimming pool that would replace an existing swimming pool, the addition of two parking lots, along with the associated grading, retaining wall and fencing.

Mr. Martin went on to say the petition is consistent with the Comprehensive Plan 2013-2030, Future Land Use Map (FLUM) which recommends Institutional use for this property. The submitted concept plan meets or exceeds the development standards of the Zoning Ordinance.

A traffic analysis submitted by the petitioner indicates that there would be no degradation of the Level of Service (LOS) for the roads and intersection serving the property.

The resulting IN-1 district that is being requested by this petition is intended to provide for institutional uses such as colleges, universities, senior living facilities, medical facilities and churches with multiple buildings contained in a campus setting.

The district provides flexibility for institutions while identifying areas intended and needed for future development. IN-1 districts are for institutional campuses located primarily within or adjacent to residential districts. The IN-1 district provides for the flexibility of the institution while providing development procedures and standards to minimize the offsite impacts such as noise, lighting, traffic and the capacity of water and sanitary sewer infrastructure associated with the development of the institution.

The area is recommended for Institutional use on the City’s Future Land Use Map (FLUM), as adopted by City Council in 2013. The area was also recommended for Institutional use in the 2002 Comprehensive Plan and as far back as the 1984 General Plan, so it has been the City’s intent to see this area develop for Institutional use since at least 1984. Mr. Martin further stated that the Planning Commission recommended approval of the rezoning petition with the voluntarily proffers.

Mr. John Francisco, a lawyer with the firm of Woods, Rogers, Edmunds and Williams and Counsel to Presbyterian Homes & Family Services Inc. (PHFS) doing business as HumanKind, provided a presentation to Council addressing the reasonableness of what PHFS is trying to accomplish reclassifying approximately a 47 acre portion for institutional for this campus.   Mr. Francisco stated he had four points to present to Council:

- IN-1 Ordinance (why this property complies with all the criteria set forth in the Ordinance)
- Comprehensive Plan
- There are no negative adverse impacts to the surrounding neighborhood as to the proffers that were submitted
- Access Road Easement (increase traffic during peak time) study

The Institutional Zoning was created for this property, he went on to say the institutional zoning designation, set aside for education institutions and nonprofits located in residential areas, is perfectly suited to the organization. All we're trying to do is to bring forth into this plan two ball fields for kids to play on, an (Americans with Disabilities Act) accessible swimming pool, some parking areas, some concession stands and a restroom. That's all that's in our concept as required under the two-year concept plan, continuing what we've been doing for last 115 years.

Secondly, this property has been designed as institutional use since at least 1984 it was anticipated with the 2013 Comprehensive Plan that City Council adopted that this is institutional property. We complied with all the criteria of this ordinance and completely consisted with the comprehensive plan.   Next, are there any actual negative material adversely impacting the surrounding neighborhood and it was found that there are no negative adverse impacts. Lastly there are no traffic issues (increase traffic during peak time). He added additional proffers on the property, added additional speed bumps and additional signage for avoiding high speed on the road for people to obey speed limits and turning vehicles.

109

Mr. Francisco, finally mentioned the subject of the Access Road Easement study there is no valid legal argument, fractural or legally that we do not have full and free access to VES Road.

Six individuals spoke in favor of the petition mentioning the following:

- Wonderful facility
- Support the Petition
- A safe place for children to go every summer
- Allow for year around activities; the fields at HumanKind would provide a great space for them to teach and play
- It is a great project which will strengthen families and community
- Approve the concept Plan
- Able to play LaCross year round
- Have followed the rules and regulations for this project
- To make sure we are a good neighborhood
- Provide athletic fields and other resources
- Good recreational opportunities it would provide to the community
- No future plans for large buildings on the property of HumanKind and a good project

Nine individuals spoke in Opposition mentioning the following:

- The majority of persons speaking in opposition most concerned was the safety of VES Road
- Increased traffic
- Traffic study did not include Linden Avenue
- Noise and lighting
- Opposed to the IN-1 Zoning
- Access Road Easement
- Owner can develop by right
- Conditional Use Permit
- Institutional Zoning is good for colleges and universities; not for neighborhoods, it takes the right of neighbors

- Negative Residential impact
- Vote no on the rezoning request for HumanKind for IN-1 Zoning
- Infrastructure for this property
- Concern with IN-1 versus the Conditional Use Permit
- Proffers
- Business not a charitable organization

Counsel John Francisco spoke on the following items during the rebuttal.

- Review application for Institutional Zoning under the law (IN-1 Zoning)
- Easement - nothing is recorded
- Have been good neighbors
- Following the rules
- Same rights as a charitable organization
- Dropped the IN-1 Zoning
- Been a good neighbor and a good steward of this property
- Easement is a pertinently right and a recorded right

Mr. Francisco stated in conclusion, I would ask for your support and vote on this petition but if however you are decline against this application because of your concerns on the access road easement and asked that you table your decision on this matter. There was no one else present who wished to speak to this item, and the public hearing was closed.

During deliberation of this item Council had the following comments and concerns: What is the liquidation?

Council Member Nelson had concern about the easement and the impact it would have on the neighbors. Council Member Nelson made a motion to table this item until the next reasonable work session to give both parties a chance to discuss the easement concern. That motion was seconded by Council Member Helgeson, who stated some of his concerns. He likes what he heard about the petition; to weigh the pros and cons and the negative impact it would have on the neighborhood. To have one egress and one ingress into a neighborhood is not a wise thing, more would be better, and Council can take a step back to learn more about Institutional Zoning. Council Member Nelson mentioned to amend the current petition to a CUP. Council Member Perrow asked a question was the motion to table this item indefinitely or to bring it back. Council Member Nelson answered to bring back at a work session. Council Member Wilder asked that the motion be restated. Council Member Nelson restated the motion to table this item until it can be addressed by Council at a work session which will give both parties some additional time to discuss some grounds to work on a solution. Council Member Wilder stated he would not be in favor of putting the item off and not to table this item.

City Attorney Walter Erwin stated Council does not have to act on a zoning petition at any particular time there is no requirements that Council has to act on this items at this time. Council can table this issue which will allow time to discuss during a work session, which allows both parties to address this item through their own discussion or mutual agreement or by one of the parties would seek action through the circuit court to get the court to give the scope of the easement.

Mayor Foster said she would not support the institutional zoning when the matter is voted on because HumanKind would be able to receive approval for its athletic fields, the swimming pool and other improvements through the conditional use permit process instead of granting the controversial and more permanent - institutional zoning status. They could get the fields, they could get what they're asking for with presently what they have, and we wouldn't have to go through all of this. Mayor Foster went on to say "I know city staff has recommended this, but it has obviously created quite a commotion so maybe the thought should be (HumanKind) should withdraw that petition and go on and get your fields with what you have already". Mayor Foster stated she would support a Conditional Use Permit (CUP).

Council Member Perrow said while he supported the project to build the athletic fields and improve the facility, he was not in support of the zoning because he did not feel like Humankind meets the criteria of an institution in the same way as other institutionally zoned properties such as Liberty University and Westminister Canterbury in the city. Council Member Perrow went on to say HumanKind does not meet my definition for an institution and therefore does not qualify for institutional zoning. He stated he would support this as a conditional use permit, including all the beneficial activities described, where the conditions tie the changes to the land use and entity, but I do not support the institutional zoning, which is a change in perpetuity, which is certainly a greater timeframe than a two-year concept plan. Council Member Dolan stated to delay until Council could receive more information and more clarity on the issue. Council Member Perrow stated that he was in favor of voting on this item at this time. He mentioned what is an institution? An institution has both a physical and psychological present (you know it when you see it) HumanKind does not meet my definition for an institution, therefore does not qualify for institutional zoning but would support this project as a conditional use permit.

Vice Mayor Tweedy stated she supports the project, but concern with the easement of the institutional zoning. She stated she would support this project complete as a CUP, and suggest a traffic study. Council Member Nelson stated two points whether this is an institution or not? And whether or not this would not resolve this issue if both parties could some to a solution and not start this process all over again. According to City Manager Bonnie Svrcek, the earliest council can schedule to discuss this issue would be at the May 8, 2018 council meeting. After the discussion, Mayor Foster called for a vote on the motion made by Council Member Nelson and seconded by Council Member Helgeson to table this item and be brought back to Council at a later date. Council by the following recorded vote decided to table the petition of Presbyterian Homes & Family Services and the motion passed by the following vote:

Ayes: Dolan, Helgeson, Nelson, Perrow, Tweedy	5
Noes: Wilder, Foster	2

// In the matter of City Code and City Council, City Council Report #7 was considered. City Attorney Walter Erwin stated that Council directed staff to research and propose a policy regarding a requirement for criminal background checks for Council appointed Board members that interact with juveniles. The two Boards that this policy impacts are the School Board and the Youth Services Citizens Board. Mr. Erwin went on to say City Council indicated that it wants to conduct the same background checks on applicants for the School Board that Lynchburg City Schools conducts for its employees and volunteers. Lynchburg City Schools use the “Live Scan” and it is recommended that School Board and the Youth

Citizens Advisory Board uses the same system that Lynchburg City Schools. On motion of Council Member Perrow, seconded by Council Member Nelson, Council by the following recorded vote adopted Ordinance #0-18-023, as presented, to amend and reenact Section 2-89 of the Code of the City of Lynchburg, relating to criminal record history information for employees and applicants:

Ayes: Dolan, Helgeson, Nelson, Perrow, Tweedy, Wilder, Foster	7
Noes:	0

// In the matter of Community Corrections, City Council Report #8 was considered to amend the FY 2018 City/Federal/State Aid Fund budget and appropriate $20,812 with resources of $20,812 from the Byrne/Justice Assistance Grant (JAG) Program awarded by the Department of Criminal Justice Services (DCJS) for Systems Notification of Upcoming Court Hearings and Related Matters to implement an automated notification system to remind defendants and probationers of scheduled court dates and related appointments. Cynthia Plummer, Director of Community Corrections and Pretrial Services Agency provided an overview of the Byrne/Justice Assistance Grant Program. Ms. Plummer stated the grant was awarded by the Department of Criminal Justice Services for Systems Notification of Upcoming Court Hearings and Related Matters to implement an automated notification system to remind defendants and probationers of scheduled court dates and related appointments On motion of Council Member Nelson, seconded by Council Member Wilder, Council by the following recorded vote introduced and laid over to a later meeting for final action Resolution #R-18-024, as presented, to implement an automated notification system to remind defendants and probationers of scheduled court dates and related appointments:

Ayes: Dolan, Helgeson, Nelson, Perrow, Tweedy, Wilder, Foster	7
Noes:	0

// In the matter of Community Corrections, City Council Report #9 was considered, to amend the FY 2018 City/Federal/State Aid Fund budget and appropriate $50,000 with resources of $50,000 from the

Byrne/Justice Assistance Grant (JAG) Program awarded by the Department of Criminal Justice Services (DCJS) for Community Criminal Justice Board (CCJB) Planning.

Cynthia Plummer, Director of Community Corrections and Pretrial Services Agency provided an overview of the Byrne/Justice Assistance Grant. Ms. Plummer stated this grant was awarded by the Department of Criminal Justice Services for Community Criminal Justice Board Comprehensive Planning to enhance cross-system collaboration and development of a framework to identify and develop data driven solutions in the local criminal justice system. On motion of Council Member Nelson, seconded by Council Member Wilder, Council by the following recorded vote introduced and laid over to a later meeting for final action Resolution #R-18-025, as presented, to adopt the Criminal Justice Board Planning to enhance cross-system collaboration and development of a framework to identity and develop data driven solutions in the local criminal justice system:

Ayes: Dolan, Helgeson, Nelson, Perrow, Tweedy, Wilder, Foster	7
Noes:	0

In the matter of Budget, City Council Report #10 was considered, to amend the FY 2018 Operating and Capital Budgets and appropriate or rescind funds to reflect the Third Quarter Adjustments. Director of Financial Services Donna Witt provided the overview of the Third Quarter Adjustments. Ms. Witt stated the General, City/Federal/State Aid, Community Development Block Grant (CDBG), Forfeited Assets, Lynchburg Expressway Appearance Fund (LEAF), Airport, City Capital Projects, Water Capital Projects, and Airport Capital/Grant Projects Fund are amended to reflect the FY 2018 Third Quarter Adjustment. On motion of Council Member Helgeson, seconded by Council Member Perrow, Council by the following recorded vote introduced and laid over to a later meeting for final action Resolution #R-18-026, as presented, to amend the FY 2018 Operating and Capital Budgets and appropriate or rescind funds to reflect the Third Quarter Adjustments:

Ayes: Dolan, Helgeson, Nelson, Perrow, Tweedy, Wilder, Foster	7
Noes:	0

// In the matter of Communications and Marketing, City Council Report #11 was considered. Director of Communications and Marketing JoAnn Martin provided a presentation on a new Community Pride – Love Lynchburg Initiative. Ms. Martin provided highlights on the Love Lynchburg Initiative:

- Communications and Marketing began working on a Strategic Plan for the Department in 2017
- Process included:

  Interviewing all City departments

  Reviewing Citizens Survey results

  Conducting Gap Analysis

- The results of the strategic planning is a multi-faceted Communications Plan for internal and external communications that includes:

  -Media Relations

  -Social Media

  -Targeted Messages

  -Technology

  -Community Pride/Citizen Engagement

Ms. Martin went on to say to start the Love Lynchburg Initiative a planned City Wide Clean Up will be held on Saturday, April 21, 2018 from 10:00 a.m. to 2:00 p.m.

// The meeting was adjourned at 9:30 P.M.

// A special meeting of the Council of the City of Lynchburg was held on the 17th day of April, 2018, at 4:00 P.M. in the Council Chamber, City Hall, Joan Foster, President, presiding. The purpose of the meeting was to continue with the FY 2019 Proposed Budget. The following Members were present:

Present: MaryJane Dolan, Jeff S. Helgeson, J. Randy Nelson, E. J. Turner Perrow, Treney Tweedy, Sterling A. Wilder, Joan F. Foster	7
Absent:	0

// In the matter of City Council, City Council Report #1 was considered. City Manager Bonnie Svrcek presented for consideration a Resolution Declaring and Rescinding a State of Emergency. On motion of Council Member Perrow, seconded by Council Member Wilder, Council by the following recorded vote adopted Resolution #R-18-027, as presented, Declaring and Rescinding a State of Emergency:

Ayes: Dolan, Helgeson, Nelson, Perrow, Tweedy, Wilder, Foster	7
Noes:	0

// Public Works Director Gaynelle Hart provided an update on the storm that hit the City of Lynchburg on Sunday, April 15, 2018. She stated some of the hardest hit areas were Timberlake and Boonsboro. The city crew has been working 24 hours since the storm and will continue to work. She went on to say there are a lot of trees and power lines that are down, and they have to wait on APCO to get clear on the power lines before they can start removing the trees. They are working on debris recovery and will continue to get the debris until all of it has been cleaned up from the neighborhoods. Ms. Hart further reported the top priority is to have all the neighborhoods passable at least with one way in and out. The only two roads at this time that are still closed are Link Road and Old Graves Mill Road at Fun Quest. Ms. Hart mentioned that they have asked citizens to help neighbors get brush to the street and any other needs that they may have.

Council Member Wilder asked would there be any State funds coming to the City for cleanup from this storm? City Manager Bonnie Svrcek responded that is the reason she declared a State of Emergency because it makes the City eligible for the possibility of receiving State Funds but it is not likely we will receive any Federal Funds. Also, there is the possibility that the Region 2000 Services Authority will waive the debris cleanup to $50,000 (which they have not acted on as of yet). Council thanked the Public Works employees for all their hard work that has and continues to be done.

Community Development Director Kent White spoke regarding damage assessment of the storm. To have a broader understanding of the assessments and how it relates to residential, commercial, private property, public facilities, parks and trails. Mr. White stated he has to give a snap shot within 48 hours to Emergency Services and FEMA to start the assessment of the damages. Mr. White reported that 300 properties have been impacted (60 with major damage) in some form and the majority of these properties are private. Estimated cost is around $7.5 million in property damage. The first permit has been issued and with Council approval to issue those permits at no cost to the owner to make sure they get the permits, that work is done by a licensed contractor or design person, and it is done safely. There has been very minimal damage to the City's public facilities.

// City Manager Bonnie Svrcek stated the goal for this work session is to complete the Proposed FY 2019 – FY 2023 Capital Improvement Program (CIP), items on "The List" and Budget Balancing.

Deputy City Manager Charles Hartgrove began with stating the Capital Improvement Program (CIP) for the next five years (2019-2023) as follows:

<u>Buildings – New Construction</u>

- Public Safety Complex
- Downtown Parking Deck Facility – New Project
- Major Building Repairs and Improvements (Multiple Projects
- Parking Deck Repair/Maintenance (Multiple Projects)
- Roof Replacement (Multiple Projects)

<u>Transportation – New/Active</u>

- Link Road Bridge
- Pedestrian Improvements – Old Forest Road - New Project
- Nationwide Drive Roundabout and Pedestrian Improvements
- Graves Mill Road Adaptive Signal System -New Project
- Kemper Street Bike & Pedestrian Improvement - New Project
- Florida Avenue Sidewalk (New Project)
- Fifth Street Phase IV – Taylor Street to Railroad Bridge Reconstruction - New Project
- Atlanta Avenue Improvements and Shared Use Path - New Project
- Vassar Street and Langhorne Road Intersection Improvement - New Project

- Rivermont Avenue and Bedford Avenue Intersection Improvements – New Project
- Forest Brook Road Improvements – New Project
- Candlers Mountain Road/Expressway Interchange Improvements
- Wards Ferry Road/Atlanta Avenue – Turn Lanes – New Project
- Breezewood Drive Widening – New Project
- Public Transit Improvement & Bus Replacement (GLT)
- John Capron Road Extension
- College Lake Dam Improvement

Transportation – Maintenance

- Bridge Maintenance
- Culvert Replacement Program
- General Street Improvements
- Public Works Infrastructure Improvements
- Retaining Wall Replacement/Repair Program
- Storm Drainage System Repair/Replacement
- Street Overlay Program
- Traffic Signal Repair and Replacement Program

Economic Development – New Construction

- Downtown Development
- General Development Support
- Street and Utility Extension to Promote Economic Development
- Streetscape Improvements Downtown, Phase III

Parks and Recreation – New/Active

- Community Park Investment Fund
- Parks and Recreation Needs Assessment
- Gymnasium Feasibility Assessment – New Project
- Pedestrian Suspension Bridge Structure Replacement – New Project
- Riverside Park Main Entrance Improvements – New Project
- College Park Upgrade – New Project
- Creekside Trail Bridge Replacement – New Project
- Hollins Mill Bridge Improvements – A&E – New Project
- Miller Park Aviary Site Improvements – New Project
- Miller Park Pool Replacement Assessment, Design and Replacement – New Project
- Jefferson Park Neighborhood Center Renovation – New Project
- Riverfront Park, Phase II (Formerly Intermet Foundry) – New Project
- Riverside Park Overlook Restoration
- Bikeway Bridge to Linkhorne Renovation

Parks and Recreation – Maintenance

- Athletic Field Maintenance - Multiple Projects
- General Park Maintenance - Multiple Projects
- Parks Paving and Lighting/Reconstruction - Multiple Projects
- Lumos Fiber Network Connections at Parks and Recreation Facilities

Miscellaneous

- Radio Replacement

Reserves – New/Active

- Lynchburg City Stadium Capital Maintenance Reserve
- Snow, Street and Bridge Reserve

Airport Capital Projects

- Airport Capital Projects

City Manager Bonnie Svrcek stated this completes the walk through of the Capital Improvement Program (CIP).

Council Member Perrow made a comment after the walk through of the CIP. He asked staff how we spend down the assets of the CIP and how efficiently we are using the money that we have. Staff will be working on how to put a matrix in place and to report out on a quarterly basis.

Mayor Foster asked a question regarding the Downtown CIP, the $1 million that has been set aside each year will end in FY 2022. The City Manager stated the 20 year commitment will end in FY 2022. Mayor Foster asked if the Downtown 2040 Plan will be coming back to Council. The City Manager responded that she has asked staff to review the Downtown 2040 Draft Plan to make adjustments and it will be coming back to Council in the next several weeks.

// City Manager Bonnie Svrcek reviewed the items on “The List”. The List included items for balancing the FY 2019 General Fund Budget.

Overview of Items on “The List” including Revenue Updates and Staff Adjustments.

Proposed FY 2019 Revenue Adjustments

- Staff Adjustments to Revenues

1. Current Public Services Corporation (from $2,425,000 to $2,475,000) - $50,000 – increase
2. Current Personal Property – Local portion (from $18,371,500 to $18,500,000) - $128,500 – increase
3. Adjust Allowance for Uncollectible Personal Property (3.0%) (from -$551,145 to -$555,000) ($3,855) decrease
4. Bank Stock Tax (from $775,000 to $825,000) - $50,000 increase
5. Reduce Lodging Tax (from $2,783,000 to $2,700,000) – ($83,000) decrease

6. Meals Tax (from $14,544,000 to $14,932,800) - $388,800 – increase
7. Local Law Enforcement Funding (from $3,025,153 to $3,137,084) - $111,931 – increase
    - Subtotal Staff Adjustments to Revenues - $642,376 increase
    - Total Revised Revenues - $190,613,256

Proposed FY 2019 Expenditure Adjustments - $189,970,880

Proposed FY 2019 Expenditure Adjustments

- Staff Adjustments to Expenditures:

1. Reduce Line of Credit funding - ($150,000)

Subtotal Staff Adjustments to Expenditures: - ($150,000)

Total Revised Expenditures - $189,820,880

GAP - $792,376

After the review of the Staff Revenue and Expenditure Adjustments, Council Member Perrow made a motion, seconded by Council Member Helgeson to accept all the staff revenue and expenditure adjustments except the Local Law Enforcement Funding. Council by the following vote accepted the staff Revenue and Expenditure Adjustments:

Ayes: Dolan, Helgeson, Nelson, Perrow, Tweedy, Wilder, Foster	7
Noes:	0

105

The “List” for the Budget Adjustments was discussed by Council including the following: options for funding items on the “List”

Items	Budget Proposed	Budget Adjustments to Discuss	Council Decision
1) Council/Manager Office	$0	Federal Relations Liaison services ($30.00)	$ 0
2) Police	$0	In-Car Camera Replacements ($79,910)	$ 79,910
3) Reserve	$0	Add to Police Building Reserve Amount remaining from the increase in Local Law Enforcement Funding (House Bill 599) after funding the In-Car Cameras (111,931 - $79,910)	$ 32,021
4) External Service Providers Discretionary	$0	Virginians for High Speed Rail (VHSR) ($5,000) NOTE: This request was inadvertently left out of the Budget development process	$ 0
5) Reserves	$0	Reserve for Schools State Shortfall (Use of 1.1% over 10% $2,000,000)	$ 0
6) Use of Fund Balance	$0	Use of Fund Balance for use of 1.1% over 10% - $2,000,000	$(2,000,000)
7) Schools – Operating	$40,923,533	Schools Operating Request $42,028,498 ($1,104,965)	$ 748,465

2) Police - In-Car Camera Replacement (79,910)

Council Member Helgeson made a motion seconded by Council Member Perrow to fund the Police In-Car Camera Replacement in the amount of $79,910, and Council by the following vote agreed to approve the funds for the in-car cameras for the Police Department.

Ayes: Dolan, Helgeson, Nelson, Perrow, Tweedy, Wilder, Foster 7

Noes 0

7) Schools – Operating ($748,465)

Council Member Nelson made a motion seconded by Council Member Wilder that we would increase the City Manager’s recommendation for the funding of the school division by $300,000. Council Member Wilder stated, “I feel the Schools need more in regarding to level funding, by listening to our teachers, I would like to go on record that our teachers need something for the hard work they are doing by addressing the needs of our students.”

Council Member Helgeson stated he would not support the level funding for the schools stating the schools are asking for $1.6 million more than last year with less students.

City Manager Bonnie Svrcek stated that options for funding items on the "List" include the following:

1) Fund balance above 10% (NOTE: Any reduction to fund balance reduces the capacity for future pay-as-you –go.

2) Increase Motor Vehicle License fees to State maximum

- The following three options require advertisement and a public hearing

3) Lodging Tax - $1/per room per night

4) Real Estate Tax – one cent ($0.01) per $100 assessed value

5) Meals Tax – increase rate by 0.5%

Due to time constraints, Council agreed to stop at the School Operating Funding item that was on the "List", and continue with the remaining items on the "List" and the Budget Balancing at the April 24, 2018 work session.

Council Member Perrow made a motion seconded by Council Member Helgeson to table the Schools funding and the remaining items on the "List" to the April 24th Council work session, which will begin at 4:00 p.m. Council by the following vote agreed to table the remaining items on the "List":

Ayes: Dolan, Helgeson, Nelson, Perrow, Tweedy, Wilder, Foster	7
Noes:	0

Council will continue with the Schools Operating item and the remaining items on the "List" at the April 24, 2018 work session.

// The meeting was adjourned at 6:53 P.M.

LYNCHBURG CITY COUNCIL
Agenda Item Summary

MEETING DATE: **June 26, 2018** AGENDA ITEM #: **6**

CONSENT: REGULAR: **X** WORK SESSION: CLOSED SESSION:
ACTION: **X** INFORMATION: (Confidential)

ITEM TITLE: Public Hearing: Aviation Resources, Inc. Airport Fuel Farm Lease

KEY ELEMENTS:
_X_Economic Development ___Excellent Government ___Natural and Built Environment ___Safe Community ___Vibrant Community

RECOMMENDATION: After a Public Hearing, approve a five (5) year lease agreement with Aviation Resources, Inc. (dba Virginia Aviation) to lease certain parts of the City-owned Fuel Farm facilities at Lynchburg Regional Airport, and authorize the City Manager to execute the agreement on behalf of the City.

SUMMARY: For the past several months, the Airport Director has been involved in negotiating an option extension period for the separate Virginia Aviation Lease of Property. Following that process, City Council at its May 22, 2018 Work Session subsequently approved a five (5) year option renewal for the Virginia Aviation lease.

Since the existing Fuel Farm Lease, however, has come to the end of its original five-year option period and will be expiring on June 30, 2018, Virginia Aviation has requested a five-year term for the new lease in order to have its term coincide with the remaining five years on the Virginia Aviation Lease. Staff is in support of that request and as such developed new leases for both the Virginia Aviation lease and the Fuel Farm Lease. In addition, the Lynchburg Regional Airport Commission has been briefed on the Fuel Farm aspect of the two leases and is in concurrence with the staff recommendation.

The new Fuel Farm Lease as negotiated with Virginia Aviation is essentially the same as the current version, except that it will not contain a subsequent five-year option provision. In addition, all previous language requiring the lessee to agree to a Fuel Farm sharing arrangement with any other operator(s) that qualify and are approved to provide fixed base operator (FBO) services at the airport remains in place. Since there is a statutory requirement that any new lease of public property undergo a public hearing process, it was necessary to schedule a public hearing for the June 26, 2018 City Council meeting in order to authorize the City Manager to execute the new Fuel Farm Lease. This will allow for both leases to be executed at the same time with matching expiration dates.

PRIOR ACTION(S): June 24, 2008. City Council approval of the current Fuel Storage Tanks and Related Equipment Lease for five (5) years with an option for a five (5) year extension.

FISCAL IMPACT: For the first year of the agreement, annual facility rent will be collected in the form of a through-put fee of 13 cents per gallon of gross fuel pumped, amounting to estimated annual revenue to the airport of $123,500. On July 1 of each year thereafter, the new lease contains a through-put fee escalator which will increase the fee by 35 hundredths of one cent annually.

CONTACT(S): Mark F. Courtney, Airport Director, 455-6089

ATTACHMENT(S): Resolution

REVIEWED BY: bms

RESOLUTION

BE IT RESOLVED that the Lynchburg City Council approves a lease agreement by and between the City of Lynchburg and Aviation Resources, Inc. (dba Virginia Aviation) for lease of certain parts of the City-owned Fuel Farm facilities and related equipment at Lynchburg Regional Airport; and

BE IT FURTHER RESOLVED That the City Manager is authorized to execute the lease agreement.

Adopted:

Certified: ______________________________
Clerk of Council

066K

Dear Council Members,

I am submitting this letter to request the opportunity to address you at the coming meeting on June 26th. My mission is to gain your support in an effort intended to revolutionize transportation for small cities such as ours by revising the city code on taxicabs. I cannot begin to pass on the information that you will need to digest in order to have an educated discussion about this topic in the allotted time of two minutes, so I would like to do so now.

The philosophy of the endeavor is actually more important than the project itself. This is an experiment; it is a test to see if we, as humans, are able to work together to solve our own problems. Naysayers will disagree, but I believe that we *can* work together, that we can achieve goals cooperatively that have eluded us throughout history. We simply haven't been given the opportunity.

If we are successful in this one area—transportation—we will be able to apply the same process to other chronic issues that plague us: community, education, employment, health. Furthermore, these issues are all interconnected, so improvements in each area will be synergistic.

The philosophy is actually quite simple: ***cooperatively address the complete problem***.

Notice that I did not say *capitalize on a need*, or *address a problem for a subset of people*. These are our current guiding philosophies, and neither works. So let's stop doing the same thing over and over, and try something new.

How can we apply this to transportation? First, a cooperative approach means that we strengthen all of the existing transportation assets, as opposed to competing against them. This is not the same thing as saying we will not have competition within those segments, as competition in a market assures quality. But if we are trying to increase our transportation options, then we want to *maximize everything that we already have, which includes:*

- City Bus System (GLTC): This is an eight million dollar per year system that provides an inexpensive transportation option. By now, we should all recognize that it will not solve our problems, and no clever reworking of the routes or schedule is going to change that. However, by adding options that can be used in conjunction with the current system, we can enhance its effectiveness. For example, taking a bus to the grocery store but returning directly home by taxi maximizes the efficiencies of each system, thus eliminating the need to wait for a return bus or managing multiple grocery bags on both the bus and the inevitable walk from the bus stop to home. The bus may be cheap, but it cannot work alone, so let's improve our ability to use it cooperatively.
- Personal vehicles: in major cities, owning a car is unnecessary. No matter what, cars are expensive to own and operate, and traffic and parking are issues for both owners and the rest of the city (businesses, residences). Eliminating the need to own a car by increasing transportation options decreases the cost of living (which is the equivalent of raising everyone's income) and reduces the burdens of traffic on all of us. It also means that those who cannot drive—for whatever reason—see minimal impact on quality of life.
- Taxicabs: City taxis have provided a means of transportation since the invention of the automobile, but the regulations that govern their operation were developed a century ago. In that time, many things have changed, and not just to the automobiles themselves, but to the

way we live our lives and interact in our community. We need to wipe the slate completely clean and start from scratch: what IS a taxicab? What is its purpose? What do we expect from drivers and equipment? What do we need to do to ensure the safety of our citizens? How can we maximize their effectiveness? How can we keep the price of transportation as low as possible, while maintaining quality and empowering drivers to make a genuine living performing a necessary job in our city?

- Transportation Network Companies (TNCs): In Lynchburg, this is Uber and Lyft. These represent a new transportation asset that exemplifies the idea of *capitalizing on a need*; their purpose is not to solve transportation problems, their purpose is to make money by providing a solution that works for some of us. They are direct competitors to taxicabs, but they have an unfair advantage: they are deliberately positioned outside the regulations for taxicabs. By doing so, these TNCs make their own rules, and *state code allows this*. For example, Uber drivers are not taxi drivers, they are *TNC providers*. They are not subject to the city code referring to taxi drivers, and the TNC itself is supposed to set standards and monitor their behavior, removing them from the system if they break the rules.

How can we connect these systems together and try to cooperatively address the problem? In other words, what am I proposing?

In the past 10 years, we have developed ways to connect that were previously science fiction. This technology has emerged very rapidly, literally reshaping the way we live. However, the laws and rules that govern us have not been kept up to date. Enterprising individuals and groups have used this gap for profit (Uber, Facebook, even healthcare). Uber was formed in 2009, but the European Union didn't firmly define its status as a transportation company until 2017. The Virginia state code that attempts to define TNCs was adopted in 2015. This provides us an opportunity to evaluate what is available, what has been successful, what needs to be corrected, and to potentially create our own system that leverages the strengths and addresses the weaknesses.

Because the technology has advanced so quickly, it is actually easily obtained and relatively inexpensive. Uber has raised over a billion dollars in investment capital, but this money was not used to create the software. The vast bulk of the money was used (and is still being used) to make it potentially profitable by buying market share. Because Uber's goal is to make money, it must dominate the market, skimming money from as many rides as possible. This also means focusing on the easy sale, forgetting about difficult situations such as disabled or children. But those are critical issues for us that cannot be ignored. *Our goal is to make sure the ride happens*. That means we really don't care about market share.

Uber uses smart phones equipped with GPS navigation and an electronic fund transfer system to provide better access for riders to its drivers. This is clever, but in reality it is nothing more than a cab company with a modern dispatch system and fare calculator. And all of this technology is either free and open source (Google Maps) or commercially available (Stripe fund transfer system). So, I have contracted a software company (Cleveroad, Inc.) that has built other products with similar features and am having them build one for us to my specifications.

Those specifications have come from numerous discussions in as many areas of our city as I have been able to gain access to: current taxi drivers, Uber drivers, medical transport drivers, the Centra transportation team, social workers in the hospital and school system, GLTC, and other “Rideshare” companies of various types in other cities. This has evolved into a very simple goal: *have a place for every imaginable type of transport, and accommodate every single person in the city, no matter what*.

In terms of drivers, it can accommodate everything: taxi drivers, medical transport companies, current TNC providers, paramedics, even limousines. It is intended to provide an additional means of connecting with customers, expanding on their current system. For example, it may be usable by the drivers of GLTC disabled passenger vehicles. This is not intended to be a TNC: it does not set fares for drivers and it does not “match” the rider with the driver. Instead, it shows a potential rider every available driver, allowing them to see that asset’s characteristics (price, rating, time to arrival) and choose from that list as they see fit. This allows us to set our qualifying standards for each of the different classes of drivers (standard adult, passengers that need some assistance, folding wheelchairs, electric wheelchairs, advanced medical needs, and children) and we can modify those criteria as needed.

One novel feature is *volunteer mode*. Qualified drivers of any vehicle type can operate as volunteers, but this does not mean the driver doesn’t charge a fare. In volunteer mode, the collected fare is deposited into a community transportation account that we as a city can then use to assist those who may not have enough resources for adequate transportation. We will also facilitate donations to this account during rides (a pop-up window will ask passengers if they would like to donate), and use a feature that has proven successful in other cities where riders opt to round up their fare to support the service. This system will enable people to help each other in ways that were not previously available.

The system is being built to be able to work for every person in the city, no matter what. That means people who cannot use a smart phone, and children. Kids represent a group of people that no other system of this type has addressed. This is obviously much more complicated, making it less profitable, but the ability to get children where they need to go is a critical asset for our city, so we can’t ignore it.

So why redefine taxicabs? Because TNCs—despite their definition in state code—*are* taxi companies. Call them what you will, they are people driving other people around in cars for money. They compete with existing cabs, but they do so on uneven ground. They allow drivers to operate without sufficient qualifications or standards, and they protect the TNC from liability, allowing them to put profits over safety or quality. TNCs provide cities with a much needed transportation asset, but they will not work within the current taxicab regulations, so we have essentially allowed them to circumvent the rules.

Instead, let’s redefine our definition of a “taxicab” to include the changes of the modern world. For example, why must a taxi be a 4-door sedan? Why is it limited to 5 passengers? Why must it use an outdated meter system? We can do much better, and we have every right as a city to do so. This will allow all of our drivers to operate on a level playing field, will require all of them to meet the same standards, increasing their ability to connect with customers, and maximizing our available transportation assets.

As I type this, the app is already more complex and has more features than any other software of its type in existence, and yet the development costs have not exceeded $50,000. The entire project is estimated to cost $150,000, but that includes all of the legal work, multiple platforms (Android and iOS), and even more features such as scheduling and flexible payment models. Within a few weeks, it will be installed in several dozen sites for continued testing and development. It is nothing more than a tool, but it will allow us to create new processes and programs that were simply impossible before. And most importantly, it will help connect us.

It is not necessary to address the outdated city code. I can structure the legal terms and use agreements such that it acts as a TNC in the appropriate circumstances. It will not affect the volunteer capabilities or the ability to connect other transportation assets. But it will create a system that competes with our existing taxi services, it will negatively impact their business, and we will lose an opportunity to maximize our possibilities. We have an opportunity to address this collectively and cooperatively, to show other cities a new way of confronting their issue.

If anyone has any questions, please do not hesitate to contact me by email john.salmon@centrahealth.com or on my cell phone at 434-444-1200.

Sincerely,

John Salmon

Lynchburg City code:

http://www.lynchburgva.gov/chapter-37-taxicabs-rental-cars

Virginia code:

https://law.lis.virginia.gov/vacode/title46.2/chapter20/section46.2-2099.50/

068K

LYNCHBURG CITY COUNCIL
Agenda Item Summary

MEETING DATE: **June 26, 2018** AGENDA ITEM #: **8**

CONSENT: REGULAR: **X** WORK SESSION: CLOSED SESSION:
ACTION: **X** INFORMATION: (Confidential)

ITEM TITLE: Appropriation of funding from renewal of Temporary Assistance for Needy Families (TANF) Grant request for FY 2019

KEY ELEMENTS:
_X_ Economic Development ___Excellent Government ___Natural and Built Environment __ Safe Community _X_ Vibrant Community

RECOMMENDATION: Adopt a resolution to amend the FY 2019 City/Federal/State Aid Fund budget and appropriate $156,391 with resources of $117,293 from the Commonwealth of Virginia Department of Social Services (VDSS) through the Employment for Temporary Assistance for Needy Families (TANF) Participants Grant and $39,098 from In-kind contributions.

SUMMARY: The City of Lynchburg was awarded an allocation of $117,293 on May 24th, 2017, through a Request for Proposal (RFP) under RFP#BEN-17-056, the Employment for TANF Participants (Community Wealth Building) grant. The allocation served to, per the grant language, “expand and enhance existing service delivery efforts that address more fully the needs of the target population prior to their entry into work and during employment.” The City’s focus in this request was to continue enhancement and expansion of the TechHire pilot program and Getting Ahead curriculum classes.

On May 16, 2018, the City of Lynchburg was sent a renewal document from the Virginia Department of Social Services (VDSS) that covered FY 2019 at the same rate of award as FY 2018, with a similar scope of services. This document was returned to VDSS on May 25, 2018.

A financial requirement of the original RFP was a 25% match, which remains the same for FY 2019. The City of Lynchburg again included In-Kind contributions of $39,098 to meet this condition consisting of in-kind salaries/benefits, office space/equipment, and vehicle use.

The City of Lynchburg noted in the original proposal that the locality would reapply for this funding in Fiscal Years 2019 and 2020. The positions and program enhancement focus will be eliminated if funding from this grant is not secured and alternate funding is unavailable.

PRIOR ACTION(S):
Adoption of Resolution #R-17-087 for FY 2018 Appropriation of Grant, October 10, 2017

FISCAL IMPACT: None

CONTACT(S): John H. Hughes, IV, Assistant City Manager, 455-3990

ATTACHMENT(S):
Resolution
Original Intent to Award notice

REVIEWED BY: bms

RESOLUTION:

BE IT RESOLVED THAT the FY 2019 City Federal State Aid budget is amended and $156,391 is appropriated with resources of $117,293 from the Commonwealth of Virginia Department of Social Services (VDSS) through the Employment for TANF Participants Grant and $39,098 from In-kind contributions.

Introduced: Adopted:

Certified: ______________________________
Clerk of Council

067K

COMMONWEALTH of VIRGINIA

DEPARTMENT OF SOCIAL SERVICES

NOTICE OF INTENT TO AWARD

June 22, 2017

Commodity: Employment for TANF Participants
In Response To RFP No. BEN-17-056

City of Charlottesville Office of Economic Development	$ 50,000.00
Career Support Systems	$ 360,250.00
City of Lynchburg	$ 117,293.00
City of Norfolk	$ 243,011.78
City of Richmond Office of Community Wealth	$ 1,982,866.40
Danville Community College SCALE Up Program	$ 339,600.18
Goodwill of Central and Coastal VA	$ 144,755.00
Learn to Earn, Inc	$ 250,472.73
Linden Resources	$ 207,538.60
People Incorporated of Virginia	$ 222,512.73
Portsmouth Dept of Social Services	$ 122,269.64
Rappahannock Community College	$ 212,935.74
Rehabilitative Services & Vocational Placement, Inc	$ 478,918.50
Shenandoah Valley Social Services	$ 134,581.70
The Improvement Association	$ 401,149.01
The Skill Source Group	$ 236,462.31

Records for this procurement are now available for inspection by any Applicant on this RFP.

Jennifer Nixon

Jennifer Nixon, Contract Officer

LYNCHBURG CITY COUNCIL
Agenda Item Summary

MEETING DATE: **June 26, 2018** AGENDA ITEM #: **9**

CONSENT: REGULAR: **X** WORK SESSION: CLOSED SESSION:
ACTION: **X** INFORMATION: (Confidential)

ITEM TITLE: Resolution of support for Smart Scale project applications

KEY ELEMENTS:
_**X**_ Economic Development _**X**_ Excellent Government _**X**_ Natural and Built Environment _**X**_ Safe Community _**X**_ Vibrant Community

RECOMMENDATION: Adopt resolution of support for the following five Smart Scale project applications.

SUMMARY: Staff is preparing to submit applications to VDOT for Smart Scale funding for the following projects. As part of the application process a resolution of support from the governing body of the entity making application is required. Attached is a resolution of support.

If the applications are successful the requested funding will be included in the VDOT Six Year Improvement Program (SYIP) for FY 2025:

1. 501/221 Intersection Improvements – approximately $25 Million
2. Langhorne/Rivermont Terrace Roundabout – approximately $3 Million
3. CVCC Campus Drive Wards Ferry Rd. Roundabout – approximately $3 Million
4. Bedford Ave./Rivermont Ave. Intersection Improvement – approximately $1 Million
5. Graves Mill Rd. Diverging Diamond Interchange project – approximately $20 Million

Staff is present to discuss the above projects.

PRIOR ACTION(S):
501/221 project submitted in prior 2 rounds (HB2 and Smart Scale) as discussed at PDC and with resolutions of support from Region 2000.

FISCAL IMPACT:
Funding committed to 501/221 to date:
- $1,500,000 in FY 18 for National Environmental Policy Act study
- $2,000,000 budgeted for FY 19 and pending VDOT match of $2,000,000 per current round of revenue sharing

CONTACT(S):
Don DeBerry, City Transportation Engineer – 455-3935
Lee Newland, City Engineer – 455-3947
Gaynelle Hart, Director Public Works – 455-4406

ATTACHMENT(S):
- Resolution of support
- Concepts for each project

REVIEWED BY: bms

A RESOLUTION BY THE COUNCIL OF THE CITY OF LYNCHBURG, VIRGINIA,
ENDORSING THE VIRGINIA DEPARTMENT OF TRANSPORTATION (VDOT) SMART SCALE PROGRAM APPLICATIONS

WHEREAS, in accordance with the Commonwealth Transportation Board construction allocation procedures, it is necessary that a resolution of support be received from the local jurisdiction requesting the Virginia Department of Transportation (VDOT) establish and fund projects in the City of Lynchburg.

NOW, THEREFORE, BE IT RESOLVED, that the City of Lynchburg does support and requests the Commonwealth Transportation Board to establish and fund, for the Smart Scale program application the projects including 501/221 Intersection Improvements, Langhorne/Rivermont Terrace Roundabout, CVCC Campus Drive/Wards Ferry Rd Roundabout, Bedford/Rivermont Ave. Intersection Improvement, Graves Mill Rd. Diverging Diamond Interchange Project titled “Resolution of support for Smart Scale project applications” for the June 26, 2018 City Council agenda.

BE IT FURTHER RESOLVED THAT: The City of Lynchburg hereby agrees to provide its share of the total cost for preliminary engineering, right-of-way and construction of these projects in accordance with the project financial documents.

BE IT FURTHER RESOLVED THAT: The City of Lynchburg hereby agrees to enter into project administration agreements with VDOT and provide the necessary oversight to ensure the projects are developed in accordance with all applicable federal, state and local requirements for design, right-of-way acquisition, and construction of the projects.

BE IT FURTHER RESOLVED THAT: The City of Lynchburg will be responsible for maintenance and operating costs of the facilities as constructed unless other arrangements have been made with VDOT.

BE IT FURTHER RESOLVED THAT: If the City of Lynchburg subsequently elects to cancel any of the projects, the City of Lynchburg hereby agrees to reimburse VDOT for the total amount of costs expended by VDOT through the date VDOT is notified of such cancellation. The City of Lynchburg also agrees to repay any funds previously reimbursed that are later deemed ineligible by the Federal Highway Administration or VDOT.

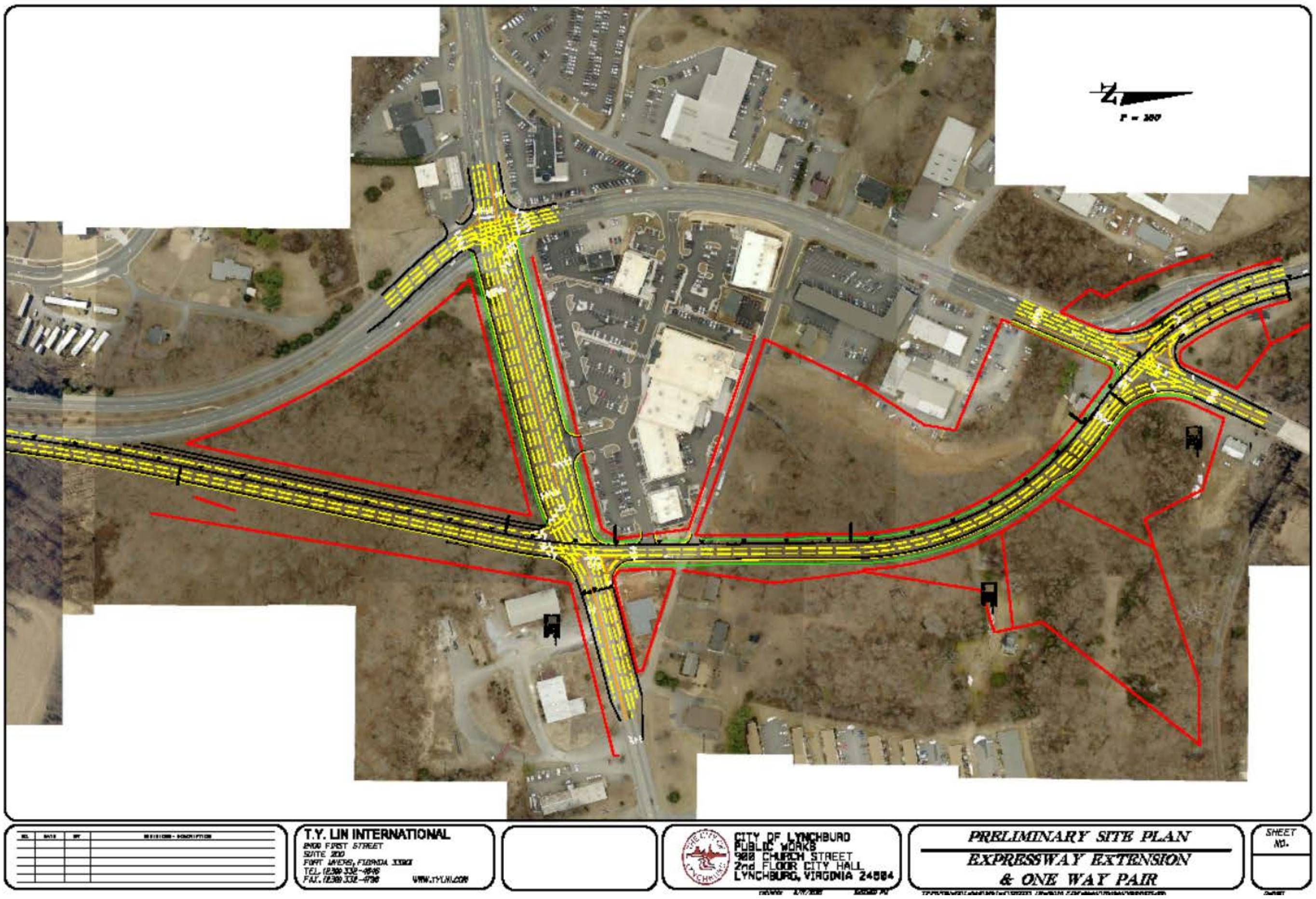
BE IT FURTHER RESOLVED THAT: The Council of the City of Lynchburg hereby grants authority for the City Manager to apply for funds and execute project administration agreements, as well as other documents necessary for approved projects.

Adopted:

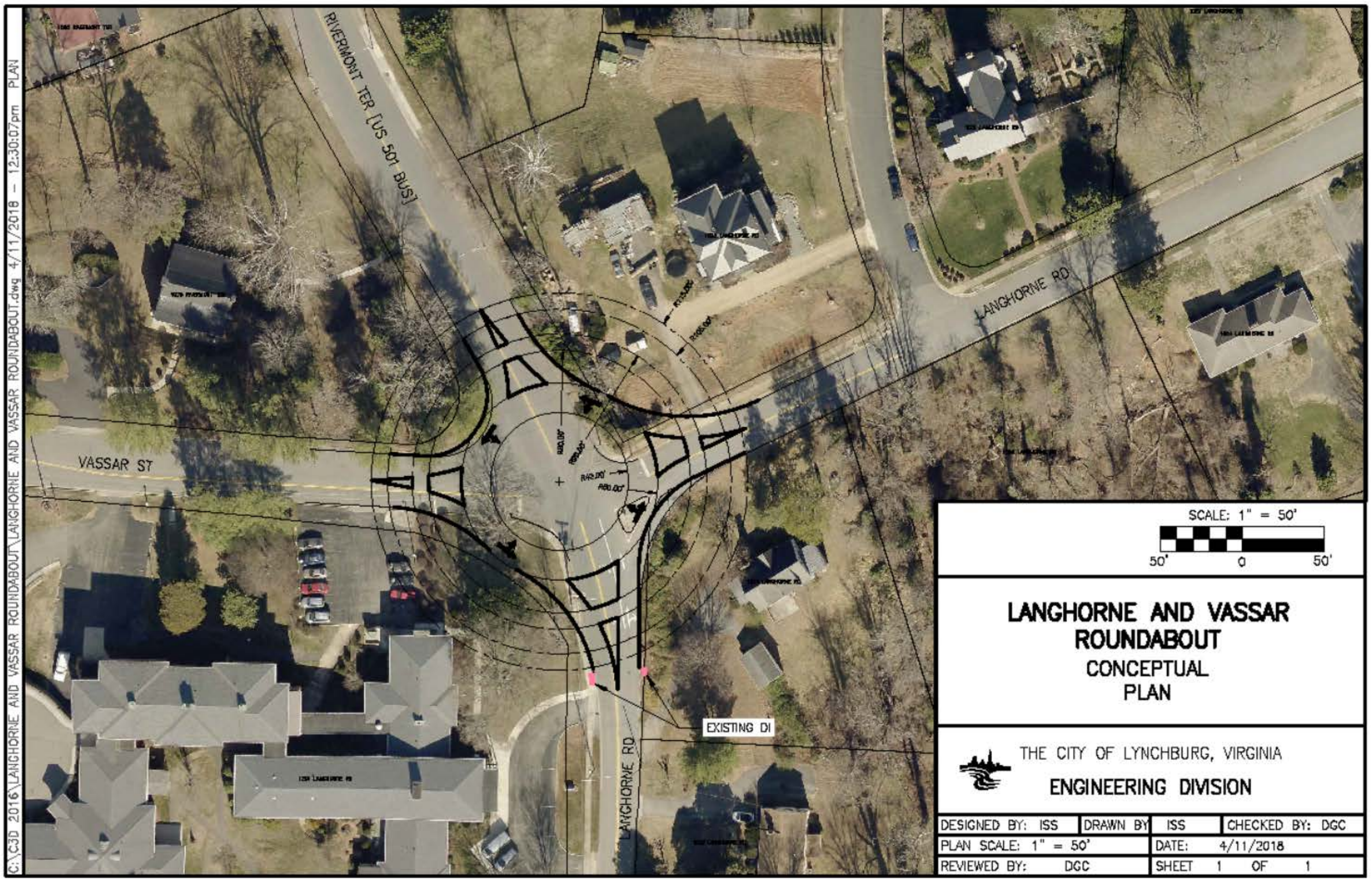
Certified: ______________________________
Clerk of Council

069K

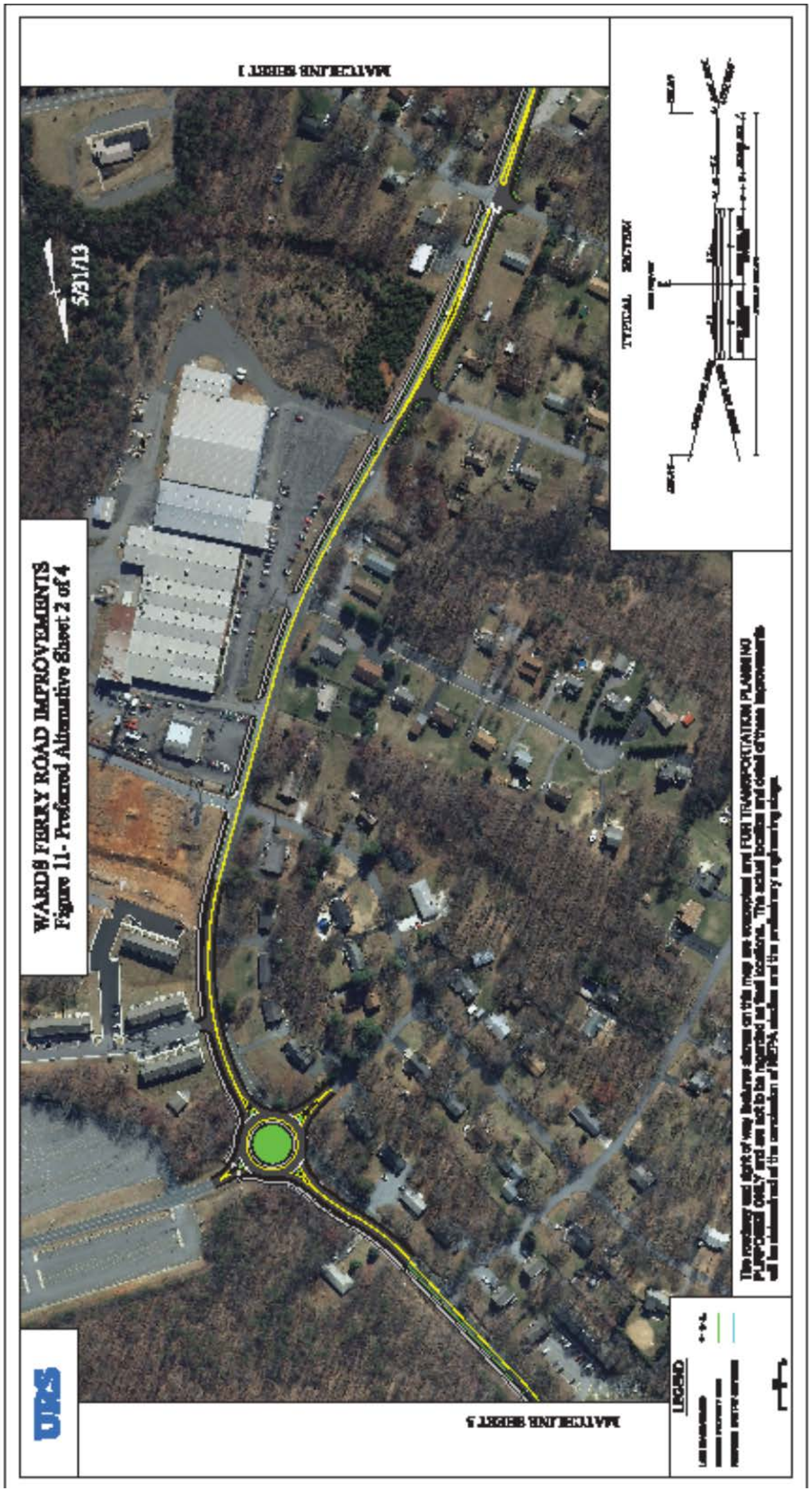
1. 501/221 Intersection Improvements – approximately $25 Million



2. Langhorne/Rivermont Terrace Roundabout – approximately $3 Million

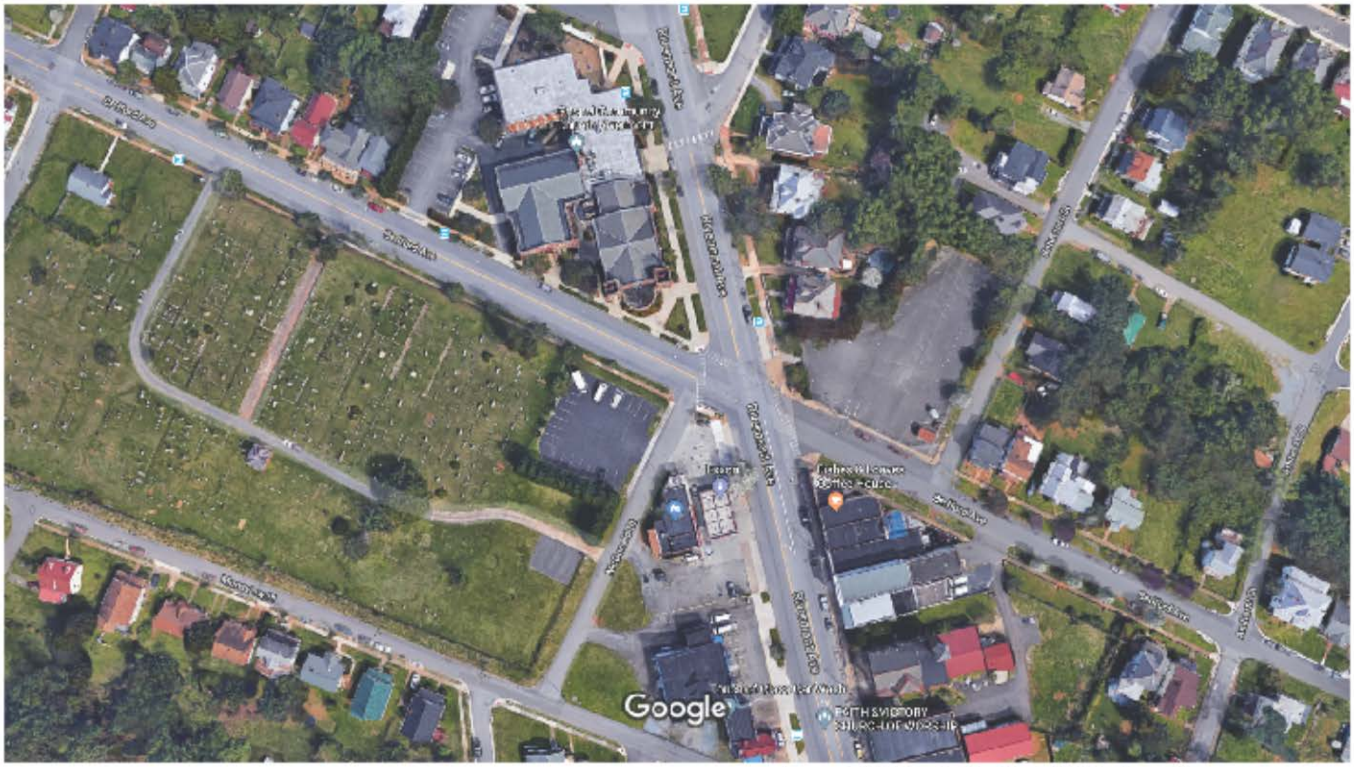


3. CVCC Campus Drive Wards Ferry Rd. Roundabout – approximately $3 Million



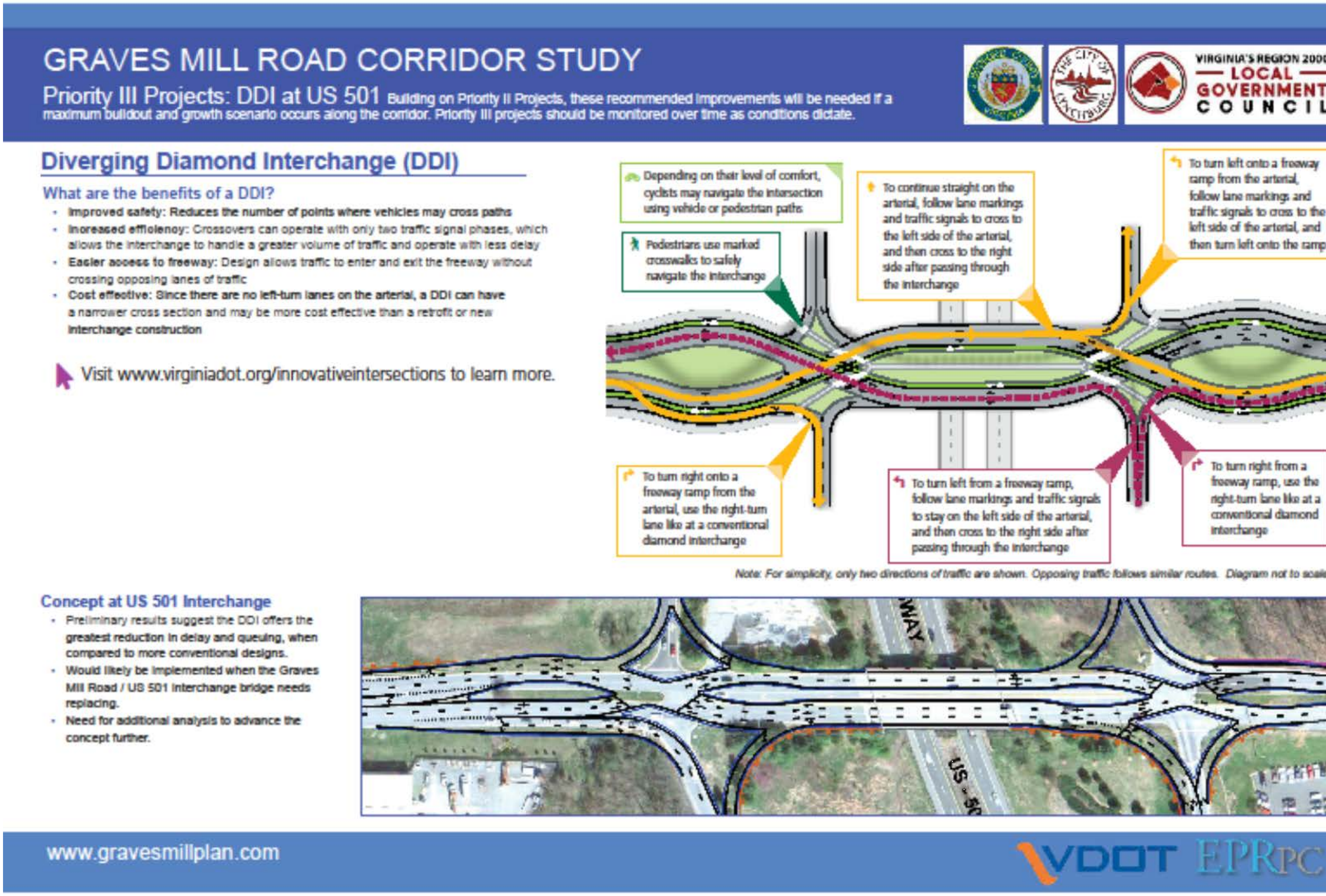
4. Bedford Ave./Rivermont Ave. Intersection Improvement – approximately $1 Million

Google Maps



Imagery ©2018 Google, Map data ©2018 Google 50 ft

5. Graves Mill Rd. Diverging Diamond Interchange project – approximately $20 Million



LYNCHBURG CITY COUNCIL
Agenda Item Summary

MEETING DATE: **June 26, 2018** AGENDA ITEM #: **10**

CONSENT:	REGULAR: **X**	WORK SESSION:	CLOSED SESSION:
ACTION: **X**	INFORMATION:		(Confidential)

ITEM TITLE: Poverty reduction appropriation request for From Poverty to Progress workgroup grants

KEY ELEMENTS:
___ Economic Development __Excellent Government ___Natural and Built Environment _X_ Safe Community _X_ Vibrant Community

RECOMMENDATION: Authorize the appropriation of $23,532 of the available FY 2018 General Fund Non-Departmental Poverty Initiative Budget. This amount is allocated to support the From Poverty to Progress (P2P) workgroup action items focused on poverty reduction.

SUMMARY: At the annual Council retreat on November 7, 2017 Council determined that $25,000 would be carved out of the $50,000 Poverty Initiative funds for allocation to From Poverty to Progress workgroups. The funds were intended to support action items specifically developed by the workgroups. The Community Development Advisory Committee (CDAC) was determined to be the most appropriate body for evaluation of grant applications.

The CDAC met on May 31, 2018, reviewed applications from P2P workgroups, and made recommendations to fund projects as presented.

PRIOR ACTION(S):

May 8, 2017: Council adopted Resolution #R-18-042 specifying that FY 2018 General Fund Non-Departmental Poverty Initiative funds in the amount of $50,000 may only be spent upon approval by a majority vote of City Council.

November 7, 2017: Council carved out $25,000 of the $50,000 poverty reduction allocation for From Poverty to Progress mini-grants associated with workgroup action plans.

FISCAL IMPACT: Use of $23,532 of the FY 2018 allocation (with rollover balance from FY 2017) for poverty reduction will leave a remaining balance of $64,647.60

CONTACT(S): John H. Hughes, IV, Assistant City Manager, 434-455-3990

ATTACHMENT(S):
Resolution
Community Development Advisory Committee (CDAC) Minutes
CDAC P2P Grant application recommendations spreadsheet

REVIEWED BY: bms

RESOLUTION:

BE IT RESOLVED THAT The Lynchburg City Council does hereby appropriate $23,532 of the available FY 2018 General Fund Non-Departmental Poverty Initiative Budget for various mini-grants. This amount is allocated to support the From Poverty to Progress mini-grants as recommended by the Community Development Advisory Committee on May 31, 2018.

Adopted:

Certified: ______________________________
Clerk of Council

070K

Community Development Advisory Committee (CDAC) Meeting
May 31, 2018
City Hall, Second Floor Training Room
10:00 a.m.

Meeting Notes

***Note: CDAC members have reviewed and approved these notes**

Attendance included:

CDAC Members:	Mayor Joan Foster, Chair; Council Member Randy Nelson, Vice Chair; Ms. Valerie Harris (Tinbridge Hill Representative); Ms. Kimberly Dyke-Harsley (Daniel's Hill Representative); Mr. John H. Hughes, III (College Hill Representative); Ms. Susan E. Murray (Garland Hill Representative); Mr. Dennis G. Newton (Diamond Hill-Historic District Representative)
City Staff:	Melva Walker (Grants Manager); Angie Shepard (Community Development Program Coordinator); Rhonda Allbeck (Assistant Director of Financial Services); Samantha Morton (Grants Accountant); Jenny Jones (Parks & Recreation Director); John Hughes, IV (Assistant City Manager)
Guests/Applicants:	Denise Crews, Lynchburg Community Action Group (Lyn-CAG); Jeff Smith (Food Disparity workgroup); Dr. Veronica Washington (Legal Workgroup); Laura Hamilton (Education workgroup); Dr. John Salmon (Transportation workgroup); Jane Gerdy (Childcare workgroup); Karen Wesley (Education workgroup); Wyllys Vanderwerker (Education workgroup); Kimberly Mattox (Education Workgroup); Carrie Dungan (The News and Advance)

The Committee Chair, Mayor Joan Foster, called the meeting to order at 10:00 a.m. Mayor Foster welcomed everyone attending the meeting. She thanked the members and applicants for being present. She explained that the Committee met in February to allocate anticipated entitlement funds for the Community Development Block Grant (CDBG) and HOME Entitlement programs. The Committee has reconvened because there are additional funds for both the CDBG and HOME Entitlement programs and to review applications received for the *Poverty to Progress* (P2P) Initiative.

Mayor Foster asked CDAC members and City staff to introduce themselves. Each member introduced themselves to the audience. Mayor Foster turned the meeting over to City staff member, Melva Walker, Grants Manager.

Ms. Walker gave an overview of why CDAC had reconvened. She stated there was an increase in CDBG funds of $71, 349 (10.8%) and $137,821 (45.8%) in HOME program funds. Based on guidance given by the committee in February, any increase in CDBG funds would be allocated to the Lynchburg Redevelopment and Housing Authority's (LRHA) Coordinated Homeless Intake and Access (CHIA) project. The CHIA project is a Public Service activity; therefore, HUD guidelines will only allow 15% of CDBG Entitlement funds to be allocated to Public Service activities. With that being said, the CHIA project can be increased to $60,702.35. That amount along with the funds allocated in February to the Affordable Housing Resource Center ($24,684.60) and the Thriving Cities: Poverty to Progress Accountability and Analysis Program ($25,000) meet the total of $110,386.95, which is 15% of the CDBG Entitlement amount allowed for public service.

Ms. Walker further stated based on the fact that the Committee had recommended full funding for all of the other non-public service CDBG submitted applications the remaining $60,646.75 could be recommended for the Lynchburg Redevelopment and Housing Authority's (LRHA) Vacant Housing Revitalization and Rehabilitation project This would fully fund all of the submitted applications in the non-public service areas. All of the CDAC members were in agreement with this allocation of funding.

Discussions began regarding the increase in the HOME program funds. Mayor Foster indicated she may be in favor of fully funding Lyn-CAG's Substantial Rehabilitation program for the requested amount of $225,000.

Ms. Dyke-Harsley asked Ms. Crews with Lyn-CAG how many homeowners additional funding could help in the Substantial Rehabilitation program. She also inquired how this would assist Rush Homes. Ms. Crews indicated this could help four to eight homeowners Ms. Dyke-Harsley asked Mr. Smith for confirmation that he would receive a 4:1 funding for his project if he received the full $100,000 for his project (he could leverage other funds with the HOME funding). Mr. Smith confirmed. Ms. Dyke-Harsley indicated she was in agreement with fully funding the Substantial Rehabilitation program.

CDAC members agreed to fund Lyn-CAG's Substantial Rehabilitation program for the full request of $225,000. After this allocation, $12,821 remained to be allocated. Several options were discussed as to which program the remaining funds could be allocated to.

Council Member Nelson noted he would be in favor of the remaining funds going to Lyn-CAG's First-time Homebuyer Down Payment Assistance program. These funds help with the financing for ownership of a home. Having the down payment is a critical element and is essential. Ms. Dyke-

Harsley noted she was in favor as well. All members of the committee agreed the remaining $12,821 should be allocated to the Down Payment Assistance program for a total of $60,412.

Ms. Walker explained to the committee that the recommendations of CDAC for the allocation of the CDBG and HOME Program funds will go before City Council on July 10, 2018, at which time a public hearing will be held. A public notice will be issued on June 8, 2018 to notify the public of the public hearing and that the Annual Action Plan (Program Year (PY) 2018 Fiscal Year (FY) 2019) draft will be available for review.

Mayor Foster asked the members of CDAC if they wanted to hear all the overviews of the *Poverty to Progress (*P2P) applications and then make decisions, or to hear each application one at a time and decide. CDAC members all agreed to hear the applications individually and make decisions about funding after each presentation.

Ms. Hamilton came forward to represent the Education workgroup for the Tutoring Impact on Achievement, Attendance, Discipline and Character application. She provided an overview of the project, goals, and planned activities.

Council Member Nelson inquired if all students had releases. Ms. Hamilton indicated they do. Council Member Nelson wanted to know if the tutoring programs were competing with other programs. Ms. Hamilton explained the workgroup is making a conscious effort to not duplicate programs and are trying to discover, measure, replicate and fill in the gaps with the tutoring program.

Mr. Hughes, III, also noted that the Education workgroup was submitting two applications. For clarification, Ms. Hamilton noted that the Education workgroup had divided into two subgroups to better focus on Pre-K aged children and high school aged children.

Mayor Foster noted this seemed to be a collective approach to have more impact.

Ms. Harris noted that the Dearington Club is through the Boys and Girls Club and what would happen to those children. Ms. Hamilton responded that they are working to identify those gaps and see how they can be filled with the resources that are there.

Ms. Dyke-Harsley noted in the application the $400 for copies and research for 200 people. She inquired as to who that 200 people were. Ms. Hamilton explained this was an estimate and the 200 people would be the parents.

Dr. John Salmon noted that they are currently developing a database to assist with this program. Ms. Murray stated she thought the database could make everything more efficient.

CDAC members unanimously voted to fully fund the Tutoring Impact program for the $930 request.

Jane Gerdy with the Childcare workgroup came forward to present the application for the Lynchburg Childcare Alliance. She summarized that there is a childcare shortage in the City. There is an issue with having quality care for children as well as providing a quality education while children are there. They are looking to establish an alliance within certain neighborhoods. The application request is to seek funding to develop a strategic plan, they need to be able to present this to businesses.

Ms. Murray stated that some neighborhoods don't have businesses and churches, so she was not quite sure of the concept. Ms. Gerdy explained they are looking for a pilot site and want to study to see where the need is. It could be a particular area (as an example- Langhorne Road- Centra and their employees who may be in need of childcare).

Mr. Hughes, III, inquired if after that, the group would be looking to open a new child care facility at some point. Ms. Gerdy confirmed and stated that was why there is a need to collect the data for confirmation.

Ms. Dyke- Harsley noted that item #7 of the application, page 3 of 3- "Alliance would provide funding…". What would that look like? Ms. Gerdy stated that the group, businesses, etc. would provide that funding. A church may provide some space for use. The childcare facility would have funds from the fees/tuition charged.

Mayor Foster inquired who the Project Manager would be to gather results. Ms. Gerdy explained that Anthony Andrews has agreed to serve as Project Manager. Mr. Andrews as experience with strategic and business planning.

Mayor Foster questioned if the Smart Beginnings and Success by Six programs didn't do the same thing as this proposal or how was it different. Ms. Wesley explained there is a shortage of childcare and this could work similarly to the state's subsidy dollars. Mayor Foster noted how difficult it is to keep childcare centers going and this may be a hard sale. Ms. Gerdy stated that no one organization seems to be able to do this by themselves. The thought is an alliance is more palatable when each participant in the alliance has to contribute.

Ms. Dyke-Harsley expressed that Anthony was a great choice for project manager. She does feel this is a gamble in the early stages and is a little skeptical.

Mayor Foster asked Mr. Hughes (Assistant City Manager) when or how they will look at the outcomes of these projects and how will it be reported. Mr. Hughes explained that one calendar year for each group to submit a progress report or possibly sooner. The funding date would begin July 1, 2018 with an anticipated completion date of June 30, 2019.

Ms. Gerdy explained that the project at this point is just the study, the business plan. Mr. Hughes explained the study is the actual project that they are requesting funding for. It takes some time to implement and get information back, at least six to nine months.

Council Member Nelson stated this is an excellent model and it is community based. The community investment is essential. There will be greater interest from stakeholders and that is critical. He inquired as to how much parents are expected to get involved. Ms. Gerdy indicated they are looking for quality and have to meet licensing regulations. There will be parent involvement and all will be a part of it.

Council Member Nelson stated he was in favor of funding this application for the full $5,000. All CDAC members agreed to fund the project for the full amount.

Dr. John Salmon represented the Transportation workgroup with the Move Up application. The project began before the P2P Initiative began, but P2P helped formalize the project. Dr. Salmon noted that anytime you develop a system for a subset group, that not everyone will agree with it. He has worked with a company to develop a smart phone app to address transportation needs for every person in the City. The development of this app is to better connect people. They are putting in provisions to help people and trying to set standards of who helps and provides transportation. This is not about making money, this is about connecting people with drivers to get where they want to go.

Ms. Murray inquired if the use of this app is free. Dr. Salmon explained that the connection is free and there may be a charge for the service (the transportation itself). This is about connecting people with drivers to get them where they want to go and trying to fill the gaps. It shows the possibilities of how a person can get somewhere and this is the creation of a platform for this.

Ms. Dyke-Harsley noted there are at least five taxi services in the city, that do background checks on drivers via the Lynchburg Police Department. She is curious about the impact on those services and where Dr. Salmon sees this going. Dr. Salmon indicated this is a tool to connect. It's the people who are not getting where they need to go and that percentage that is not getting around. They hope to make this easier and can choose the mode. Ms. Dyke-Harsley inquired as to how this will work with bus service. Dr. Salmon noted there are issues with using the bus service and an example being that the bus may only have two bus stops at a certain time, etc. The person may be carrying groceries This app will provide options and help them get around better.

Council Member Nelson stated that in order to be a viable, metro area it includes a good transportation network, otherwise it's mediocrity. This is an opportunity to actually move in to the 21st century. This will help P2P and will help everyone in the community. He is in favor of funding this application.

Mr. Newton asked what the $5,000 funding request would be used for or was it just to reduce the total cost. Dr. Salmon explained that it would be used to reduce the total cost as about $25,000 is legal fees, and about $100,000is potentially for full development of the smart phone app. He is personally paying for this right now. This is an investment in his community and he is looking to convert in to a nonprofit. Mayor Foster indicated this is an example of private and public working together.

All CDAC members voted to approved the project for $5,000 in funding.

Karen Wesley presented along with Wyllys Vanderwerker and Kimberly Mattox for the Reducing Poverty through Education application from the Education workgroup focused on PreK aged children. Ms. Wesley noted that children are not placed, but could have been and it's hard to reach parents with information. This is a training program of each one, teach one. They are measuring the quality of childcare and making sure children get to school on time. This program will help with summer learning loss and provide books for Kindergarten kids.

Mayor Foster inquired about the number of books, as she saw both 500 and 800 books in the application. Ms. Wesley indicated this was an error on her part with the 500 number on page 4 of the application. They do see about 800 kids and want to supplement with the Going to Kindergarten booklet.

Council Member Nelson noted on page 3, top of the page, paragraph C regarding the birth certificate and inquired if they are making parents aware of the requirements. He sees that immunization can also be a barrier. Ms. Wesley said they are looking at affordable means for immunizations and trying to get that information out. Council Member Nelson is in support of the application for the full funding of $4,903.40. All CDAC members voted in agreement to support the application for full funding.

Jennifer Woofter representing the Poverty 101 workgroup came forward to summarize their application for Poverty 101 Action Plan project. This project will focus on raising awareness of the impacts of poverty through a structured dialogue. She explained that an awareness conversation needs to take place in the number of ways with a number of audiences. There needs to be some kind of tool to simplify what kind of resources are available. The resources can be overwhelming with 211, websites and apps. They are looking to begin a community dialogue with this request.

Ms. Dyke-Harsley noted that one part of the application states 80 booklets and another 500. Jennifer notes they initially want to start with 80 booklets after looking at the expense of printing costs. This request is for the initial run. The first piece they are looking at is to bring awareness to the community as a whole. The purpose is to facilitate the conversation. Ms. Dyke-Harsley inquired about the poverty driven piece of this dialogue. Ms. Woofter explained this was as the 2nd level of the dialogue.

Ms. Murray asked about the open mic event concept and if that could digress quickly. Ms. Woofter responded that a theme would be chosen and a time limit. It would be a mixture of pre-vetted and prefixed. This would be a facilitated process.

CDAC members voted in agreement to fund the application fully for $2,500.

Dr. Veronica Washington represented the Legal workgroup with the application for Re-entry. The request is for three projects. The first project works with the Blue Ridge Regional Jail. They are trying to reduce recidivism. The group is looking to provide a one-page first steps re-entry guide for those being released in three to six months. The committee's focus is those being released in Lynchburg. Inmates are released at 5 a.m. They often don't know where to eat, where to get food from pantries, how to get housing or where to stay. The one-page guide gives them a running start with information on housing, how to get a phone, medical and mental health help and information for second chance employment.

The second project is a welcome backpack. This backpack would include hygiene items and things that would be needed right away upon release.

The third project is a comprehensive packet. This provides more information and other items as to where to get a haircut, etc.

The goal is to reduce recidivism, give a fresh start, get a job and work their way out of poverty.

Mayor Foster expressed this is building a relationship with citizens returning to the community.

Ms. Murry stated she is totally in favor of the project.

Ms. Dyke-Harsley if these one-page guide would also be available to the State's Probation and Parole office. Dr. Washington stated that it could be and it is something to consider. Mr. Hughes stated that it could at least be shared with this office electronically.

CDAC members voted to support this application for the full funding of $3,740.

Jeff Smith represented the Food Disparity workgroup with their application. He indicated this is part of the Oasis project and trying to get a grocery store in the area. This is supported by Randolph College and they did a market feasibility study. They are looking to have a one time event, in which they will serve food before and after. They are seeking input from the community.

Mr. Newton inquired about the accessible grocery store in proximity of downtown and if that meant walking distance. Mr. Smith noted they are trying to centralize as much as possible, some transportation may be needed and likely to be in the 5th Street and 12th Street areas.

Ms. Dyke- Harsley noted in the application that the ad for the event would run for twelve days and she was curious as to why twelve days. Mr. Smith noted he wasn't completely sure, but he thought they were trying to get the word out to the community as much as is possible.

CDAC voted to fund the project fully for $1,450.

Ms. Walker explained that the P2P application recommendations would go to City Council on June 26, 2018. She explained that the City (Grants Administration) would most likely oversee the funding of the applications and the monitoring. There will be some sort of Memo of Understanding put in place with each workgroup, there will be oversight of the projects, and it will be on a reimbursement basis. Grants Administration will notify CDAC and applicants of Council decision after the June 26, 2018 meeting. Full reports of outcomes will likely be within a year of the July 1st date and may depend on the progress and accomplishments achieved by each focus group.

Mayor Foster closed the meeting at 12:15 p.m.

POVERTY TO PROGRESS (P2P) INITIATIVE GRANT APPLICATION RECOMMENDATIONS (FY 2018)

		Total P2P FY 2018 Grant Allocation		$ 25,000.00
Amount to Award FY 2018		$ 25,000.00		
NAME	P2P Workgroup	Amount Requested FY 2018	CDAC Recommendation FY 2018	City Council Amount Awarded FY 2018
Tutoring Impact on Achievement, Attendance, Discipline and Character	Education	$ 930.00	$ 930.00	
Lynchburg Childcare Alliance Plan	Child Care	5,000.00	$ 5,000.00	$ -
Move UP	Transportation	5,000.00	5,000.00	-
Reducing Poverty through Education	Education	4,903.40	4,903.40	-
Poverty 101 Action Plan	Poverty 101	2,500.00	2,500.00	-
Re-entry Projects	Legal	3,740.00	3,740.00	-
Food Disparity	Food Disparity	1,450.00	1,450.00	-
Totals		$ 23,523.40	$ 23,523.40	$ -
Remaining Amount to Award		$ 1,476.60	$ 1,476.60	$ 25,000.00