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// A special meeting of the Council of the City of Lynchburg was held on the 17th day of April, 2018, at 4:00 P.M. in the Council Chamber, City Hall, Joan Foster, President, presiding. The purpose of the meeting was to continue with the FY 2019 Proposed Budget. The following Members were present:

Present: MaryJane Dolan, Jeff S. Helgeson, J. Randy Nelson, E. J. Turner Perrow,

Treney Tweedy, Sterling A. Wilder, Joan F. Foster

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Absent:

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// In the matter of City Council, City Council Report #1 was considered. City Manager Bonnie Svrcek presented for consideration a Resolution Declaring and Rescinding a State of Emergency. On motion of Council Member Perrow, seconded by Council Member Wilder, Council by the following recorded vote adopted Resolution #R-18-027, as presented, Declaring and Rescinding a State of Emergency:

Ayes: Dolan, Helgeson, Nelson, Perrow, Tweedy, Wilder, Foster

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Noes:

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// Public Works Director Gaynelle Hart provided an update on the storm that hit the City of Lynchburg on Sunday, April 15, 2018. She stated some of the hardest hit areas were Timberlake and Boonsboro. The city crew has been working 24 hours since the storm and will continue to work. She went on to say there are a lot of trees and power lines that are down, and they have to wait on APCO to get clear on the power lines before they can start removing the trees. They are working on debris recovery and will continue to get the debris until all of it has been cleaned up from the neighborhoods. Ms. Hart further reported the top priority is to have all the neighborhoods passable at least with one way in and out. The only two roads at this time that are still closed are Link Road and Old Graves Mill Road at Fun Quest. Ms. Hart mentioned that they have asked citizens to help neighbors get brush to the street and any other needs that they may have.

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Council Member Wilder asked would there be any State funds coming to the City for cleanup from this storm? City Manager Bonnie Svrcek responded that is the reason she declared a State of Emergency because it makes the City eligible for the possibility of receiving State Funds but it is not likely we will receive any Federal Funds. Also, there is the possibility that the Region 2000 Services Authority will waive the debris cleanup to \$50,000 (which they have not acted on as of yet). Council thanked the Public Works employees for all their hard work that has and continues to be done.

Community Development Director Kent White spoke regarding damage assessment of the storm. To have a broader understanding of the assessments and how it relates to residential, commercial, private property, public facilities, parks and trails. Mr. White stated he has to give a snap shot within 48 hours to Emergency Services and FEMA to start the assessment of the damages. Mr. White reported that 300 properties have been impacted (60 with major damage) in some form and the majority of these properties are private. Estimated cost is around \$7.5 million in property damage. The first permit has been issued and with Council approval to issue those permits at no cost to the owner to make sure they get the permits, that work is done by a licensed contractor or design person, and it is done safely. There has been very minimal damage to the City's public facilities.

// City Manager Bonnie Svrcek stated the goal for this work session is to complete the Proposed FY 2019 – FY 2023 Capital Improvement Program (CIP), items on “The List” and Budget Balancing.

Deputy City Manager Charles Hartgrove began with stating the Capital Improvement Program (CIP) for the next five years (2019-2023) as follows:

Buildings – New Construction

- Public Safety Complex
- Downtown Parking Deck Facility – New Project
- Major Building Repairs and Improvements (Multiple Projects)
- Parking Deck Repair/Maintenance (Multiple Projects)
- Roof Replacement (Multiple Projects)

Transportation – New/Active

- Link Road Bridge
- Pedestrian Improvements – Old Forest Road - New Project
- Nationwide Drive Roundabout and Pedestrian Improvements
- Graves Mill Road Adaptive Signal System -New Project
- Kemper Street Bike & Pedestrian Improvement - New Project
- Florida Avenue Sidewalk (New Project)
- Fifth Street Phase IV – Taylor Street to Railroad Bridge Reconstruction - New Project
- Atlanta Avenue Improvements and Shared Use Path - New Project
- Vassar Street and Langhorne Road Intersection Improvement - New Project

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- Rivermont Avenue and Bedford Avenue Intersection Improvements – New Project
- Forest Brook Road Improvements – New Project
- Candler's Mountain Road/Expressway Interchange Improvements
- Wards Ferry Road/Atlanta Avenue – Turn Lanes – New Project
- Breezewood Drive Widening – New Project
- Public Transit Improvement & Bus Replacement (GLT)
- John Capron Road Extension
- College Lake Dam Improvement

Transportation – Maintenance

- Bridge Maintenance
- Culvert Replacement Program
- General Street Improvements
- Public Works Infrastructure Improvements
- Retaining Wall Replacement/Repair Program
- Storm Drainage System Repair/Replacement
- Street Overlay Program
- Traffic Signal Repair and Replacement Program

Economic Development – New Construction

- Downtown Development
- General Development Support
- Street and Utility Extension to Promote Economic Development
- Streetscape Improvements Downtown, Phase III

Parks and Recreation – New/Active

- Community Park Investment Fund
- Parks and Recreation Needs Assessment
- Gymnasium Feasibility Assessment – New Project
- Pedestrian Suspension Bridge Structure Replacement – New Project
- Riverside Park Main Entrance Improvements – New Project
- College Park Upgrade – New Project
- Creekside Trail Bridge Replacement – New Project
- Hollins Mill Bridge Improvements – A&E – New Project
- Miller Park Aviary Site Improvements – New Project
- Miller Park Pool Replacement Assessment, Design and Replacement – New Project
- Jefferson Park Neighborhood Center Renovation – New Project
- Riverfront Park, Phase II (Formerly Intermet Foundry) – New Project
- Riverside Park Overlook Restoration
- Bikeway Bridge to Linkhorne Renovation

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Parks and Recreation – Maintenance

- Athletic Field Maintenance - Multiple Projects
- General Park Maintenance - Multiple Projects
- Parks Paving and Lighting/Reconstruction - Multiple Projects
- Lumos Fiber Network Connections at Parks and Recreation Facilities

Miscellaneous

- Radio Replacement

Reserves – New/Active

- Lynchburg City Stadium Capital Maintenance Reserve
- Snow, Street and Bridge Reserve

Airport Capital Projects

- Airport Capital Projects

City Manager Bonnie Svrcek stated this completes the walk through of the Capital Improvement Program (CIP).

Council Member Perrow made a comment after the walk through of the CIP. He asked staff how we spend down the assets of the CIP and how efficiently we are using the money that we have. Staff will be working on how to put a matrix in place and to report out on a quarterly basis.

Mayor Foster asked a question regarding the Downtown CIP, the \$1 million that has been set aside each year will end in FY 2022. The City Manager stated the 20 year commitment will end in FY 2022. Mayor Foster asked if the Downtown 2040 Plan will be coming back to Council. The City Manager responded that she has asked staff to review the Downtown 2040 Draft Plan to make adjustments and it will be coming back to Council in the next several weeks.

// City Manager Bonnie Svrcek reviewed the items on “The List”. The List included items for balancing the FY 2019 General Fund Budget.

Overview of Items on “The List” including Revenue Updates and Staff Adjustments.

Proposed FY 2019 Revenue Adjustments

- Staff Adjustments to Revenues
1. Current Public Services Corporation (from \$2,425,000 to \$2,475,000) - \$50,000 – increase
 2. Current Personal Property – Local portion (from \$18,371,500 to \$18,500,000) - \$128,500 – increase
 3. Adjust Allowance for Uncollectible Personal Property (3.0%) (from -\$551,145 to -\$555,000) (\$3,855) decrease
 4. Bank Stock Tax (from \$775,000 to \$825,000) - \$50,000 increase
 5. Reduce Lodging Tax (from \$2,783,000 to \$2,700,000) – (\$83,000) decrease

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- 6. Meals Tax (from \$14,544,000 to \$14,932,800) - \$388,800 – increase
- 7. Local Law Enforcement Funding (from \$3,025,153 to \$3,137,084) - \$111,931 – increase
 - o Subtotal Staff Adjustments to Revenues - \$642,376 increase
 - o Total Revised Revenues - \$190,613,256

Proposed FY 2019 Expenditure Adjustments - \$189,970,880

Proposed FY 2019 Expenditure Adjustments

- Staff Adjustments to Expenditures:
 - 1. Reduce Line of Credit funding - (\$150,000)
- Subtotal Staff Adjustments to Expenditures: - (\$150,000)
- Total Revised Expenditures - \$189,820,880
- GAP - \$792,376

After the review of the Staff Revenue and Expenditure Adjustments, Council Member Perrow made a motion, seconded by Council Member Helgeson to accept all the staff revenue and expenditure adjustments except the Local Law Enforcement Funding. Council by the following vote accepted the staff Revenue and Expenditure Adjustments:

Ayes: Dolan, Helgeson, Nelson, Perrow, Tweedy, Wilder, Foster	7
Noes:	0

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The “List” for the Budget Adjustments was discussed by Council including the following: options for funding items on the “List”

<u>Items</u>	<u>Budget Proposed</u>	<u>Budget Adjustments to Discuss</u>	<u>Council Decision</u>
1) Council/Manager Office	\$0	Federal Relations Liaison services (\$30,000)	\$ 0
2) Police	\$0	In-Car Camera Replacements (\$79,910)	\$ 79,910
3) Reserve	\$0	Add to Police Building Reserve Amount remaining from the increase in Local Law Enforcement Funding (House Bill 599) after funding the In-Car Cameras (111,931 - \$79,910)	\$ 32,021
4) External Service Providers Discretionary	\$0	Virginians for High Speed Rail (VHSR) (\$5,000) NOTE: This request was inadvertently left out of the Budget development process	\$ 0
5) Reserves	\$0	Reserve for Schools State Shortfall (Use of 1.1% over 10% \$2,000,000)	\$ 0
6) Use of Fund Balance	\$0	Use of Fund Balance for use of 1.1% over 10% - \$2,000,000	\$(2,000,000)
7) Schools – Operating \$40,923,533		Schools Operating Request \$42,028,498 (\$1,104,965)	\$ 748,465

2) Police - In-Car Camera Replacement (79,910)

Council Member Helgeson made a motion seconded by Council Member Perrow to fund the Police In-Car Camera Replacement in the amount of \$79,910, and Council by the following vote agreed to approve the funds for the in-car cameras for the Police Department.

Ayes: Dolan, Helgeson, Nelson, Perrow, Tweedy, Wilder, Foster 7

Noes 0

7) Schools – Operating (\$748,465)

Council Member Nelson made a motion seconded by Council Member Wilder that we would increase the City Manager’s recommendation for the funding of the school division by \$300,000. Council Member Wilder stated, “I feel the Schools need more in regarding to level funding, by listening to our teachers, I would like to go on record that our teachers need something for the hard work they are doing by addressing the needs of our students.”

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Council Member Helgeson stated he would not support the level funding for the schools stating the schools are asking for \$1.6 million more than last year with less students.

City Manager Bonnie Svrcek stated that options for funding items on the "List" include the following:

1) Fund balance above 10% (NOTE: Any reduction to fund balance reduces the capacity for future pay-as-you –go.

2) Increase Motor Vehicle License fees to State maximum

- The following three options require advertisement and a public hearing

3) Lodging Tax - \$1/per room per night

4) Real Estate Tax – one cent (\$0.01) per \$100 assessed value

5) Meals Tax – increase rate by 0.5%

Due to time constraints, Council agreed to stop at the School Operating Funding item that was on the "List", and continue with the remaining items on the "List" and the Budget Balancing at the April 24, 2018 work session.

Council Member Perrow made a motion seconded by Council Member Helgeson to table the Schools funding and the remaining items on the "List" to the April 24th Council work session, which will begin at 4:00 p.m. Council by the following vote agreed to table the remaining items on the "List":

Ayes: Dolan, Helgeson, Nelson, Perrow, Tweedy, Wilder, Foster	7
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Noes:	0
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Council will continue with the Schools Operating item and the remaining items on the "List" at the April 24, 2018 work session.

// The meeting was adjourned at 6:53 P.M.