

// A regular meeting of the Council of the City of Lynchburg was held on the 11th day of April, 2017, at 3:00 P.M. in the Council Chamber, City Hall, Joan Foster, President, presiding. The following Members were present:

Present: Dolan, Helgeson, Nelson, Perrow, Tweedy, Wilder, Foster

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Absent:

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// City Manager Bonnie Svrcek stated the goals for this meeting are to finish reviewing the FY2018 Proposed Operating Budget and to complete the FY2018 Capital Improvement Program (CIP). Ms. Svrcek stated that Council has received responses to questions that were raised at the March 21, 2017, April 4, 2017 and April 11, 2017 Budget Work Sessions, which required staff follow-up. Financial Services Director Donna Witt started with the External Service Providers which begin on page 225. Ms. Witt stated that the City provides funding to external organizations that provide various mandated, contractual, or discretionary services to the community.

Mandated Services Description:

- \$201,461 increase from Blue Ridge Regional Jail Authority (BRRJA).

Contractual Services Description:

- Deduction of (\$2,682) from Central Virginia Regional Radio Board (CVRRB).
- \$84,125 from The Virginian Hotel
- \$1,324 increase from the Virginia Cooperative Extension Service

Discretionary Services Description:

- Robert E. Lee Soil & Water Conservation District (\$10,000)
- \$450 increase for the Virginia Legal Aid Society

Transfers/Non-Departmental Payments Description: (Transfers include payment from the General Fund to other funds, generally as a payment for services. Non-departmental includes those miscellaneous components of the city budget that generally do not fit nicely into an individual departmental budget but are widespread throughout).

- City Capital Projects Fund - \$881,733
- City/Federal/State Aid Fund (Matching Funds) - \$1,662
- Fleet Fund - \$315,972
- Technology Fund - \$4,428

Non-Departmental:

- Retiree Benefits – (\$535,050)
- Lean/Six Sigma Process Improvement Implementation - \$75,000
- City Wide Compensation Funding Study - \$100,000
- Recruitment - \$5,000
- Market Adjustments - \$435,000
- Water Fund Payment - \$26,640
- Stormwater – General Fund Payment – (\$1,250)

Debt Services Description:

- Legal Debt Margin is in sound condition
- Sewer Fund and Fleet Services Fund (plan to utilize a Line of Credit during FY2018 and one interest payment for the fiscal year has been estimated)

Component Units Description:

- \$100,000 increase to Greater Lynchburg Transit Company (GLTC). The Fund Balance is stronger than it has ever been.
- Lynchburg Business Development Centre Fund no funds are requested for FY2018.

Fleet Services Description:

- \$56,828 decrease in Salaries and Employee Benefits due to not funding the new request for a full-time Fleet Analyst.
- \$500,000 decrease in Other Charges to reflect fuel savings and establish a Fleet Fuel Reserve in the General Fund.
- \$15,000 increase in Debt Service based on the anticipated purchase of a fire pumper in FY2018.

Other Funds

- Grants
- \$293,522 increase in all grant funding across all City departments.

Community Development Block Grant (CDBG) Fund Description:

- \$3,649 increase in Contractual Services reflecting an increase in CDBG funds for sub recipient project allocations.
- Forfeited Assets Fund - no funds are requested for FY2018

HOME Investment Trust Fund Description:

- \$1,717 increase in HOME entitlement funds over the amount received in the prior year.

Regional Juvenile Detention Center Fund Budget Description:

- \$2,780 increase in Contractual Services for mechanical services and pharmacy needs for residents.
- \$40,896 increase in Other Charges primarily due to the maximum indirect cost allocation for FY2018.
- \$28,948 decrease in Debt Service based on the amortization schedule.

Special Welfare Fund Description:

- The Department submitted FY2018 Special Welfare Fund budget of \$136,988 represents a 30.8% increase of \$32,288 compared to the Adopted FY2017 budget of \$104,700.
- \$32,288 net increase in program costs.

Technology Fund provides for the ongoing replacement and enhancement of the City's technology infrastructure.

// Vice Mayor Tweedy left the meeting at 3:44 P.M.

// Allison Johnson, GIS Manager provided a presentation on Capital Improvement Program (CIP) projects that are listed on the City's website.

// City Manager Bonnie Svrcek provided information on the Proposed Real Property Tax Increase - \$0.05 per \$100 of assessed value (\$1.11 to \$1.16) and the Proposed Lodging Tax Increase - \$2.0 increase from 5.5% to 7.5% including the current \$1 per room per night. Ms. Svrcek went on to say that the FY2018 funding sources for Pay-As-You-Go Projects totaled \$4,753,368. The Debt Service-On-Time Financing Proposed in the FY2018 Budget includes a \$650,000 Reserve for On-Time Debt Financing.

// City Manager Bonnie Svrcek began with the FY2018 - FY2022 Capital Improvement Program (CIP)
FY2018 – 2022 Capital Improvement Program (CIP)

Buildings – New/Active

- Public Safety Complex – New Project - \$1,500,000 in FY2018, \$1,500,000 in FY2019 and \$45,400,000 in FY2020.

Buildings – Maintenance for Pay-As-You-Go Projects

- Major Building Repairs and Improvements (Multiple Projects) - \$1,260,270 in FY2018, \$1,853,660 in FY2019, \$1,625,700 in FY2020, \$1,555,000 in FY2021 and \$2,830,000 in FY2022.
- Monument Terrace Building Improvements (Multiple Projects) - \$157,190 in FY2018.
- Parking Deck repairs/Maintenance (Multiple Projects) - \$320,000 in FY2018 and \$765,000 in FY2019.
- Roof Replacement (Multiple Projects) - \$191,930 in FY2018, \$210,980 in FY2019, \$460,000 in FY2020, \$290,000 in FY2021 and \$405,000 in FY2022.

Transportation – New/Active

- Route 501/221 One Way Pair - \$1,500,000 in FY2018, \$2,000,000 in FY2019 and \$20,000,000 in FY2020.
- College Lake Dam Improvements - \$2,250,000 in FY2018, and \$15,000,000 in FY2019.
- Pedestrian Improvements Old Forest Road – New Project - \$500,000 in FY2018 and \$500,000 in FY2019
- Fifth Street Streetscape Phase III - \$2,000,000 in FY2018.
- Liberty University Intramural Field Road, Phase III – New Project - \$4,500,000 in FY2018.
- Breezewood Drive Widening - New - \$7,500,000 in FY2021.
- Indian Hill Bridge – New Project - \$3,500,000 in FY2021.
- Link Road Bridge - \$1,525,000 in FY2018 and \$2,000,000 in FY2019.
- Timberlake Road Bridge, West Bound – New Project - \$1,800,000 in FY2022.
- Public Transit Improvements and Bus Replacements (GLTC) - \$1,464,780 in FY2018, \$7,874,352 in FY2019, \$14,705,764 in FY2020, \$5,115,654 in FY2021 and \$8,659,890 in FY2022.
- Florida Avenue Sidewalk – New Project – funded in FY2022 for \$280,000

Parks and Recreation – New/Active Projects

- Creekside Trail Bridge Replacement – New Project – \$275,000 in FY2018
- Miller Park/Fort Avenue Retaining Wall Restoration – New Project - \$365,000 in FY2018

Public Safety Projects

- Replace aging Public Safety Radios - \$191,500 in FY2018

Airport Fund

- Three projects slated for FY2018; 1) Airport Master Plan, 2) Runway 35 Bypass Taxiway and 3) Mid-Field General Aviation Development Area

Schools Capital Projects Financing Plan - summary demonstrates project expenditure cash flows for each Fiscal Year along with the expected sources of funding.

- Sandusky Elementary School Replacement - \$1,500,000 in FY2018 and \$20,000,000 for FY2019.
- Linkhorne Elementary School Renovation - \$500,000 in FY2020 and \$8,800,000 in FY2021.
- Paul Munro Elementary School Renovation - \$400,000 in FY2021 and \$7,600,000 in FY2022.
- Elementary School Gym Additions - \$1,500,000 in FY2019 and \$1,000,000 in FY2020
- New Transportation Building - \$2,800,000 in FY2022

Schools Maintenance Projects – Pay-As-You-Go

- Athletic Complexes - \$60,000 in FY2019, \$60,000 in FY2021 and \$550,000 in FY2022.
- Major Building repairs and Improvements – Schools - \$900,000 in FY2018, \$30,000 in FY2019, \$1,280,000 in FY2020 and \$400,000 in FY2021.
- Paving and Fencing - \$171,000 in FY2019, \$178,000 in FY2020, \$185,000 in FY2021 and \$192,000 in FY2022.
- Playground Equipment replacement - \$129,000 in FY2019.
- Roof Replacement – Schools - \$1,180,000 in FY2018, \$1,520,000 in FY2019, \$910,000 in FY2020 and \$225,000 in FY2021.

After the CIP presentation Council decided to put the following items on the “List”

Lynchburg Public Library –

- Replace wall covering
- Space reconfiguration
- Infrastructure upgrade and replace

Public Safety Building

College Lake Dam Improvements

Fifth Street Streetscape Phase III

Parks and Recreation – Projects

- Creekside Trail Bridge Replacement
- Miller Park/Fort Avenue Retaining Wall Restoration
- Parks Paving and Lighting/Reconstruction

Fire Projects

- Public Safety Radios

Ms. Svrcek stated this completed the FY2018 Capital Improvement Program.

// During roll call Council Member Wilder mentioned the Health Fair hosted by Liberty University and how the community worked together on this event. Also, the Dearing Elementary School sponsored the Men on March with students, Police, Fire and the community participating in the event.

// Mayor Foster also thanked the community in participating in the Health Fair.

// City Council recessed the meeting at 5:11 p.m.

// City Council reconvened the meeting at 7:30 p.m.

The following Members were present:

Present: Dolan, Helgeson, Nelson, Perrow, Tweedy, Wilder, Foster 7

Absent: 0

Council Member Nelson gave the Invocation, followed by the Pledge of Allegiance.

// Mayor Foster and Vice Mayor Tweedy received signs for Lynchburg as a Purple Heart Community. Mr. Gary Witt presented several signs to display throughout the City of Lynchburg.

// Mayor Foster and Vice Mayor Tweedy recognized the City of Lynchburg employees for the efforts in raising \$41,576.00 during the United Way Campaign. The coordinators were Donna Ennis and Tori Callands.

// Mayor Foster and Vice Mayor Tweedy recognized Stephanie Suter for receiving Manager of the Year Award from the Virginia Associate of Government Purchasing.

// Mayor Foster and Vice Mayor Tweedy recognized Marjette Upshur, Director of Economic Development for receiving the Virginia Economic Development Award.

Mayor Foster and Vice Mayor Tweedy recognized the City of Lynchburg for the 5th Annual CANstruction winners for the Best Original Design Award this year with Maggie Mace as Captain.

// Copies of the minutes of the March 21, 2017 meeting, having been previously furnished Council, reading was dispensed with, and on motion of Council Member Nelson, seconded by Council Member Wilder, Council by the following recorded vote approved the minutes as presented:

Ayes: Dolan, Helgeson, Nelson, Perrow, Tweedy, Wilder, Foster 7

Noes: 0

// In the matter of Emergency Services, Resolution #R-17-024 to amend the FY2017 City/Federal/State Aid Fund budget and appropriate \$2,000 with resources from the Virginia Wireless E-911 Services Board FY2017 Public Safety Answering Point (PSAP) Education Grant Program for reimbursement of training expenses, laid over from the March 28, 2017 meeting, was again presented and read, and on motion of Council Member Nelson, seconded by Council Member Wilder, Council by the following recorded vote adopted the Resolution:

Ayes: Dolan, Helgeson, Nelson, Perrow, Tweedy, Wilder, Foster 7

Noes: 0

// In the matter of Community Development, a public hearing was held regarding City Council Report #5 regarding the petition of Ms. Margaret S. Whitaker to appeal the decision of the Historic Preservation Commission (HPC) to deny a Certificate of Appropriateness (COA) to allow the installation of "Marvin" wood interior /clad exterior "sash packs" (replacement windows) at 2703 Rivermont Avenue. Mr. Chris

McSwain, the Vice Chair with the Historic Preservation Commission gave a summary of the request on the denial of a Certificate of Appropriateness (COA). Council Member Nelson made the following statement: "I have previously represented Mrs. Whitaker in a legal matter that is totally unrelated to this item. Therefore, I can discuss and vote on this item objectively and in the best interest of the City."

Mrs. Margaret Whitaker gave an overview of her request to appeal the decision of the HPC. There was no one else present who wished to speak to this item, and the public hearing was closed. Council Member Perrow stated he would not support overturning the decision of the HPC unless the policies and guidelines were incorrect. On motion of Council Member Helgeson, seconded by Council Member Dolan, Council by the following recorded vote adopted Resolution #R-17-025, as presented, reversing the decision of the Historic Preservation Commission to deny a Certificate of Appropriateness at 2703 Rivermont Avenue to allow the installation of "Marvin" wood interior/clade exterior sash packs (replacement windows) keeping with the Lynchburg Historic Districts Residential Design Review Guidelines, Section VII (25) Windows:

Ayes: Dolan, Helgeson, Nelson, Tweedy, Wilder, Foster

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Noes: Perrow

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// In the matter of Community Development, a public hearing was held regarding City Council Report #6 regarding the petition of Liberty University, Inc., to vacate a portion of right-of-way located along Candler's Mountain Road, adjacent to the properties at 3760 and 3762 Candler's Mountain Road. The portion proposed for vacation contains approximately two-hundred and fifty-one thousandths (0.251) of an acre. City Planner Tom Martin gave a summary of the petition. There was no one else present who wished to speak to this item, and the public hearing was closed. Council Member Perrow, Chair of the Physical Development Committee (PDC), stated that the request was considered by the PDC and made a motion to approve the request. The motion did not require a second, and Council by the following recorded vote adopted Ordinance #O-17-026, as presented, to vacate a portion of right-of-way located along Candler's Mountain Road, adjacent to the properties at 3760 and 3762 Candler's Mountain Road. The portion proposed for vacation contains approximately two-hundred and fifty-one thousandths (0.251) of an acre:

Ayes: Dolan, Helgeson, Nelson, Perrow, Tweedy, Wilder, Foster

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Noes:

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// In the matter of Community Development, a public hearing was held regarding City Council Report #7 regarding the petition of Bella Rose Plantation, LLC to amend the concept plan associated with the previously approved Cluster Commercial Development at 1220 and 1600 Graves Mill Road to allow the construction of a three (3)-story event center in a B-3C, Community Business District (Conditional) District. City Planner Tom Martin provided a summary of the request for a Conditional Use Permit (CUP) with the Planning Commission recommending approval of the CUP. Ms. Vicky Rose with Bella Rose Plantation asked Council to approve the CUP. Dr. Thomas Shahady with Lynchburg College spoke regarding the resources conservation of this project. He stated that he is not against this project but wanted the City to be aware of the effect this project would have on the water conservation which would add additional pressure. A student from Lynchburg College spoke in support of Dr. Shahady's concerns stating this is a

good project but the City needs to be aware of the resources conservation of this project. There was no one else present who wished to speak to this item, and the public hearing was closed. On motion of Council Member Perrow, seconded by Vice Mayor Tweedy, Council by the following recorded vote adopted Resolution #R-17-027, as presented, granting the petition of Bella Rose Plantation, LLC to amend the concept plan associated with the previously approved Cluster Commercial Development at 1220 and 1600 Graves Mill Road to allow the construction of a three (3)-story event center in a B-3C, Community Business District (Conditional) District:

Ayes: Dolan, Helgeson, Nelson, Perrow, Tweedy, Wilder, Foster 7

Noes: 0

// In the matter of Water Resources, a public hearing was held regarding City Council Report #8 regarding amending and reenacting Section 39-54.1 of the Code of the City of Lynchburg, the amended Section relating to Water Rate. Water Resources Director Tim Mitchell gave an overview of the recommendation and justification for an increase in the monthly water volume rate while all other rates and fees would remain unchanged. There was no one else present who wished to speak to this item, and the public hearing was closed. Council Member Helgeson stated he would not be voting in favor of the increase in the water rate. On motion of Council Member Perrow, seconded by Council Member Nelson, Council by the following recorded vote adopted Resolution #R-17-028, as presented, amending and reenacting Section 39-54.1 of the Code of the City of Lynchburg, the amended Section relating to Water Rate:

Ayes: Dolan, Nelson, Perrow, Tweedy, Wilder, Foster 6

Noes: Helgeson 1

// In the matter of Budget, a public hearing was held regarding City Council Report #9 regarding amending the FY2017 Budget and appropriating funds with resources from the General, City/Federal/State Aid, Community Development Block Grant (CDBG), Forfeited Assets, Children's Services Act (CSA), Lynchburg Expressway Appearance Fund (LEAF), Airport, City Capital Projects, School Capital Projects and Airport Capital/Grant Project Fund to reflect the FY2017 Third Quarter Adjustments. Director of Financial Services Donna Witt provided an overview of the FY2017 Third Quarter Adjustments. There was no one else present who wished to speak to this item, and the public hearing was closed. On motion of Council Member Helgeson, seconded by Council Member Perrow, Council by the following recorded vote adopted Resolution #R-17-029, as amended, to amend the FY2017 Budget and appropriate funds with resources from the General, City/Federal/State Aid, Community Development Block Grant (CDBG), Forfeited Assets, Children's Services Act (CSA), Lynchburg Expressway Appearance Fund (LEAF), Airport, City Capital Projects, School Capital Projects, and Airport Capital/Grant Projects Fund to reflect the FY2017 Third Quarter Adjustments:

Ayes: Dolan, Helgeson, Nelson, Perrow, Tweedy, Wilder, Foster 7

Noes: 0

// In the matter of City Council, Victoria Bartholomew spoke before Council regarding two-way traffic.

// In the matter of City Council, Dan Hague spoke before Council regarding two-way traffic on Main and Church Streets.

// In the matter of City Council, R. Sackett Wood spoke before Council regarding two-way parking.

// In the matter of City Council, Stephanie Atkinson was not present at the meeting.

// In the matter of City Council, Elizabeth Russell spoke before Council regarding two-way traffic.

// In the matter of City Council, Damien Bartholomew, representing Rise Up Climbing LLC, spoke before Council regarding two-way traffic.

// In the matter of City Council, Todd Swindell spoke before Council regarding two-way traffic downtown.

// In the matter of City Council, Dave Poole spoke before Council regarding two-way traffic.

// In the matter of City Council, Danny George spoke before Council regarding two-way traffic on Main and Church Streets.

// In the matter of City Council, Blair Godsey spoke before Council regarding two-way traffic.

// Council Member Nelson stated about two weeks ago he was in favor of holding a public hearing to hear both sides of the two-way traffic issue. He said, "I did vote with Council to eliminate the two-way traffic. On March 28, Council heard from businesses that feared concerns with zoning spaces and parking zones. Council tonight heard from individuals hopeful of the two-way traffic." Council Member Nelson made a motion to place this item on the docket at the next meeting, Mayor Foster asked City staff to place this item on the docket at the work session in two weeks. It was decided by Council to place the two-way traffic item on the April 25, 2017 work session starting at 3:00 p.m.

// In the matter of Poverty, City Council Report #20 was considered. Assistant City Manager John Hughes provided an overview of the appropriation of funds for the Poverty Initiative. On September 8, 2015, Council voted to fund a demographic analysis of Lynchburg with a special focus on poverty and to continue funding for "Bridges Out Of Poverty" training for City employees. Mr. Hughes further stated on May 10, 2016, Council adopted Resolution #R-16-064, specifying that FY2017 General Fund Non-Departmental Poverty Initiative funds in the amount of \$50,000 may only be spent upon approval by a majority vote of City Council. Council further discussed the matter of reducing poverty during their retreat on November 10, 2016. At this retreat, Council agreed to move forward with the process of collaboration with "Bridges Out Of Poverty" Work Groups and multiple external partners as it pertained to reduction of the City's poverty rate. The proposed budget of \$14,000 will be used to support identified poverty reduction initiatives within the City as follows: 1) funding for the *From Poverty to Progress* inaugural event to be held at E.C. Glass High School on May 4, 2017 in the amount of \$2,000; 2) funding focused on facilitation of "Bridges Out Of Poverty" 'Getting Ahead' classes in the amount of \$12,000. Mr. Hughes went on to say with Council's approval of this funding, costs associated with Mayor Foster's 'Call to Action' will be the catalyst for a movement toward reduction of poverty in the City of Lynchburg. On motion of Council Member Nelson, seconded by Council Member Dolan, Council by the following recorded vote adopted Resolution #R-17-030, as presented, to approve the use of \$14,000 of the \$50,000 in funding available to address poverty in the FY2017 Adopted Budget. The amount of \$2,000 is allocated for the

064

April 11, 2017

"From Poverty to Progress" event and \$12,000 is allocated to assist in facilitation of Bridges Out of Poverty
"Getting Ahead" classes:

Ayes: Dolan, Helgeson, Nelson, Perrow, Tweedy, Wilder, Foster 7

Noes: 0

// Mayor Foster stated that Council was adjourned until April 18, 2017 at 4:00 P.M.

// The meeting was adjourned at 10:04 P.M.

Clerk of Council